APPROVED

Magnolia Public Schools

Minutes

Regular Board Meeting

Zoom Call Meeting

Date and Time
Thursday October 8, 2020 at 6:00 PM

Location
https://zoom.us/j/91832948085?pwd=L2dwRjRzN09TTndIT3ptU1ZkaGhFdz09
Meeting ID: 918 3294 8085 Passcode: 351737
One tap mobile: +16699009128,,91832948085#

Board Members:
Mr. Haim Beliak, Chair
Dr. Umit Yapanel, Vice-Chair
Dr. Salih Dikbas
Ms. Diane Gonzalez
Ms. Sandra Covarrubias
Mr. Mekan Muhammedov

CEO & Superintendent:
Mr. Alfredo Rubalcava

Directors Present
D. Gonzalez (remote), H. Beliak (remote), M. Muhammedov (remote), S. Covarrubias (remote), S. Dikbas (remote), U. Yapanel (remote)

Directors Absent

None

Directors who arrived after the meeting opened
U. Yapanel

I. Opening Items

A. Call the Meeting to Order

H. Beliak called a meeting of the board of directors of Magnolia Public Schools to order on Thursday Oct 8, 2020 at 6:09 PM.

B. Record Attendance and Guests

Refer to attendance information recorded above.

C. Approval of Agenda

D. Gonzalez made a motion to approve the agenda as presented with the removal of Action Item 2A: Elections of Board Members to Magnolia Properties Management Inc.
S. Covarrubias seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
D. Gonzalez	Aye
U. Yapanel	Absent
S. Covarrubias	Aye
H. Beliak	Aye
M. Muhammedov	Aye
S. Dikbas	Aye

D. Public Comments

No public comments were made during this time.

E. Announcements from MPS CEO & Superintendent

A. Rubalcava, MPS CEO & Superintendent, updated the Board on the re-opening status of all MPS schools along with J. Hook, Assistant Executive Office Manager, who informed the Board of COVID-19 updates from the Los Angeles, Orange and San Diego counties. J. Hook and team are visiting school sites to ensure that schools meet all health and safety practices from both county and state orders. As of now, MPS Los Angeles schools and San Diego will be in distance learning up until December 18th, and will revaluate on December 1st to decide on continuation of distance learning or hybrid learning. Staff will be meeting with LAUSD to learn about testing and contact tracing program, so Magnolia can partake in or provide something equivalent. S. Covarrubias, MPS Board Member, raised concerns regarding ventilations that will be in our schools

given that the virus is airborne. P. Ontiveros, MPS General Counsel and Director of Facilities, stated that classrooms will be at 10% maximum occupancy, all equipment will be serviced bi-monthly and MPS staff and students will be supplied with PPE for their protection.

F. Approval of Minutes from Regular MPS Board Meeting- September 24, 2020

H. Beliak made a motion to approve the minutes from Regular Board Meeting on 09-24-20.
D. Gonzalez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Covarrubias	Aye
D. Gonzalez	Aye
U. Yapanel	Absent
H. Beliak	Aye
S. Dikbas	Aye
M. Muhammedov	Aye

G. Approval of Minutes from Regular MPS Board Meeting- September 10, 2020

H. Beliak made a motion to approve the minutes from Regular Board Meeting on 09-10-20.
D. Gonzalez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Muhammedov	Aye
U. Yapanel	Absent
D. Gonzalez	Aye
S. Covarrubias	Aye
S. Dikbas	Aye
H. Beliak	Aye

II. Action Items

A. Election of Board Members to Magnolia Properties Management Inc.

This item was removed from agenda.

B. Approval of HR Administrator Position to MPS Home Office

U. Yapanel arrived.
A. Rubalcava, MPS CEO & Superintendent, presented on the promotion B. Torres, former Executive Assistant to now Human Resources Administrator. He informed the Board that this action was based on the authority granted to him by the Board on July 23rd, which allows him to take action on items that support the safe re-opening of MPS

schools with the best interest of the community and staff. D. Hajmeirza, Director of Human Resources, has taken an abundance of work regarding the re-opening process from Covid-19. In order to be effective now that MPS is embarking on a path to testing and tracing, extra support is needed which led to this shift. A. Rubalcava did add that MPS will be using the reserve funds to bring B. Torres in. J. Lara will step in as the new Executive Assistant moving forward. No public comments were made on this topic. M. Muhammedov, Board Member, and H.Beliak, Board Chair, expressed their support for this transition.
H. Beliak made a motion to ratify the actions of the Magnolia CEO to approve a Human Resources Administrator Position to the Magnolia Public Schools Home Office.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
M. Muhammedov	Aye
D. Gonzalez	Aye
H. Beliak	Aye
U. Yapanel	Aye
S. Covarrubias	Aye
S. Dikbas	Aye

III. Information/Discussion Items

A. MPS Schools Annual Authorizer Oversight Reports

D. Yilmaz, MPS Chief Accountability Officer, shared the Oversight Report from the Los Angeles Department of Education for MSA-1, 2, 3, & 5. LACOE provided a governance review, a fiscal annual report and an instructional program report. A.Rubalcava, CEO & Superintendent reviewed the governance report where MPS received the highest scoring grade. S. Orazov, MPS Chief Financial Officer, presented the fiscal annual report. He went through MPS LACOE schools budget performance throughout the year indicating that they are on a good track. S. Orazov ensured that he and his team will continue working with all school Principals to closely monitor expenses. E. Acar, MPS Chief Academic Officer, went over the instructional program report. He indicated that there were positive remarks made from the school site visits where a LACOE staff observed classrooms and interacted with MPS staff and students. They were graded on 5 areas where overall they performed well with a few site recommendations. All questions were addressed, this item did not require any actions.

B. MPS Suspension/Expulsion Procedure

B. Lopez, Director of Student Services, presented the Suspension and Expulsion Policy and Procedures as well as current suspension and expulsion statistics from MPS schools. She emphasized that these practices will be carried onto the distance learning environment. She also explained how they took a research based approach–teaching all staff how to identify behavior and how to approach it. The procedure regarding

suspensions and expulsions with due process are in the Student Parent Handbook that is shared through ParentSquare for parents and stakeholders to view. It details how a parent/guardian is informed when a suspension or expulsion were to occur and how they are able to make an appeal. Suspension appeals are to be made in writing to the Reflection Committee. Expulsions appeals are to be made in writing to the CEO outlining the reason for the appeal matching any supporting documentation within 10 days of being informed of the expulsion. The CEO would then call a meeting with the Board of Directors and the Board should convene a hearing of the appeal within 30 calendar days of receiving a written timely request of the appeal. If a suspension were to occur there will be instructional support for the student to continue having access to learning. If an expulsion were to occur, a rehabilitation plan will take place and the District of residence would be informed. B.Lopez also went over procedures for Consideration of Suspension or Expulsion or Involuntary Removal of Students with Disabilities.

This was an information item, no actions required.

C. Enrollment Update

A. Rubalcava, MPS CEO & Superintendent, presented Census Day enrollment. As of now MPS schools serve 3,873 students. Schools that went above enrollment expectations were MSA-1, 2, 5 and 7. MSA-4 and MSA-6 statistically remained the same as last year with a small decrease of around 3-4 students due in part that parents move away from the area. MSA-8 and MSA-3 saw a significant dip in enrollment also due to parents moving away as well as mobility issues; noting that in MSA-3, students were coming from different zip codes. A. Rubalcava and team are looking at best strategy approaches noting that parents are critical partners as they are ambassadors to the community. There will be a focus on strengthening existing structures. He added that financially, schools funding will not be impacted based on their enrollment and will be based on the P2 count to 2019 (protected for this year). In addition, SB 820 could give MPS extra funding for the extra students that were not accounted in the June 29th budget. A. Rubalcava acknowledged and thanked the MPS board member who made a contribution to an MSA school that was matched by their company. All questions were addressed, this was an information item and no actions were necessary.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:29 PM.

Respectfully Submitted,
H. Beliak