APPROVED

Magnolia Public Schools

Minutes

Regular Ad-Hoc (Facility) Committee Meeting

Date and Time
Tuesday February 4, 2020 at 1:00 PM

Location
MSA-2 17125 Victory Blvd., Van Nuys, CA 91406

The following sites remained open during the meeting as remote sites:

• MSA-1 18238 Sherman Way, Reseda, CA 91335
• MSA-3 1254 E. Helmick St., Carson, CA 90746
• MSA-4 11330 W. Graham Pl., Los Angeles, CA 90064
• MSA-5 18230 Kittridge St., Reseda, CA 91335
• MSA-6 3754 Dunn Dr., Los Angeles, CA 90034
• MSA-7 18355 Roscoe Blvd., Northridge, CA 91325
• MSA-8 6411 Orchard Ave., Bell, CA 90201
• MSA-Santa Ana 2840 W. 1st St., Santa Ana, CA 92703
• MSA-San Diego 6525 Estrella Ave. San Diego, CA 92120

MPS Ad-Hoc Committee Members:
Mr. Haim Beliak, Chair
Dr. Umit Yapanel
Ms. Diane Gonzalez
Ms. Sandra Covarrubias (alternate)

CEO & Superintendent:
Mr. Alfredo Rubalcava

Committee Members Present
H. Beliak, S. Covarrubias, U. Yapanel (remote)

Committee Members Absent
D. Gonzalez

Committee Members who arrived after the meeting opened
U. Yapanel

I. Opening Items

A. Call the Meeting to Order

H. Beliak called a meeting of the Ad-Hoc Committee of Magnolia Public Schools to order on Tuesday Feb 4, 2020 at 1:16 PM.

B. Record Attendance and Guests

S. Covarrubias joined as an alternate committee member.

C. Pledge of Allegiance

B. Torres, MPS Board Secretary led the Pledge of Allegiance.

D. Approval of Agenda

S. Covarrubias made a motion to approve the agenda as presented.
H. Beliak seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

U. Yapanel	Absent
D. Gonzalez	Absent
H. Beliak	Aye
S. Covarrubias	Aye

U. Yapanel arrived.

E. Public Comments

All attendees presented themselves and their role in the MSA-1 construction project.
There were no other public comments.

II. Recommended Action Items

A. Recommended Approval of Change Order Requests by Oltmans Construction Co. for MSA-1

P. Ontiveros, MPS General Counsel and Director of Facilities, elaborated on the updates that had been made to the change order report since the last committee meeting took place. He went over the deadlines and need to open the school on time in order to not affect student enrollment and how these needs affected the change orders. Oltmans Construction company and Franco Architect staff were present in the meeting as had been requested by committee members. Committee Members had an opportunity to ask questions to both organizations involved. The questions varied from the inspector's role in the project to time constraints throughout the project.
Oltmans explained that due to the rush in completing the project, they had taken on some of the costs that should have been billed to Magnolia. This item was discussed in depth with all parties present in the meeting.
H. Beliak made a motion to recommend the approval of the change order requests 37 to 54 up to $176,614.96 as presented by Oltmans Construction Co (“Oltmans”) for the new construction project for the benefit of MSA-1 at 18220 Sherman Way (the “Project”) with the payment amount to be confirmed by MPS Staff based on a review of all change order requests and back-up and that the Committee further recommend approval of the change order requests by the full Board of Directors of MPS.
U. Yapanel seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call

D. Gonzalez	Absent
S. Covarrubias	No
U. Yapanel	Aye
H. Beliak	Aye

B. Recommended Approval for MSA-7 to Use Long Term Reserves for Capital Improvement Projects

P. Ontiveros, MPS General Counsel and Director of Facilities, explained the need to approve the use of long term reserves to make facility improvements and the budget implications.
S. Covarrubias made a motion to recommend the approval of the expenditure by MSA-7 of up to THIRTY FIVE THOUSAND DOLLARS ($35,000) to perform certain capital improvement projects (collectively, the “Project”) at Magnolia Science Academy—7 (“MSA-7”).
U. Yapanel seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

S. Covarrubias	Aye
U. Yapanel	Aye
D. Gonzalez	Absent
H. Beliak	Aye

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:45 PM.

Respectfully Submitted,
H. Beliak