APPROVED

Magnolia Public Schools

Minutes

Board Retreat

Date and Time
Sunday December 15, 2019 at 9:00 AM

Location
MPS Home Office: 250 E. 1st St. Ste. 1500 Los Angeles, CA 90012

Board Members:
Mr. Haim Beliak, Chair
Dr. Umit Yapanel, Vice-Chair
Mr. Serdar Orazov
Dr. Salih Dikbas
Ms. Diane Gonzalez
Ms. Sandra Covarrubias
Mr. Shohrat Geldiyev

CEO & Superintendent:
Mr. Alfredo Rubalcava

Directors Present
D. Gonzalez, H. Beliak, S. Covarrubias, S. Dikbas, S. Geldiyev, S. Orazov, U. Yapanel

Directors Absent
None

I. Opening Items

A. Call the Meeting to Order

H. Beliak called a meeting of the board of directors of Magnolia Public Schools to order on Sunday Dec 15, 2019 at 9:20 AM.

B. Record Attendance and Guests

All board members attended in person.

C. Pledge of Allegiance

B. Torres, MPS Board Secretary led the Pledge of Allegiance.

D. Approval of Agenda

D. Gonzalez made a motion to approve the agenda as presented.
U. Yapanel seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Gonzalez	Aye
S. Orazov	Aye
H. Beliak	Aye
S. Covarrubias	Aye
S. Geldiyev	Aye
U. Yapanel	Aye
S. Dikbas	Aye

E. Public Comments

H. Beliak, MPS Board Chair, thanked all board members for being there in person. No other public comments were made.

II. Information/Discussion Items

A. CA School Dashboard & Overview of Academic Performance Org Wide

D. Yilmaz, Chief Accountability Officer, presented the schools' dashboard data to the board. He explained how to read the data and went over growth and improvements needed. The Academic Department members elaborated on the processes and supports that have been implemented in the various academic departments to support teachers and students in the successful growth. All questions were addressed.

B. Progress of 2019-2020 Academic Goals for Each Magnolia Science Academy

All ten MPS principals had the opportunity to inform the board of their progress in the 10 school goals, their subgroup information and elaborated on next steps. Board members had questions regarding enrollment numbers and plans for next year. Principals along with home office staff addressed all questions.

C. Academic Update

This item was postponed and will be discussed at the January board meeting.

D. Accountability Items (SARC and LCAP)

D. Yilmaz, Chief Accountability Officer, went over the updates from his department which included updates on SARC reports, stakeholder surveys, and LCAPs for all MPS.

E. Discussion of MSA- Santa Ana 2018-19 Audit Finding Action Plan

K. Yoder, Chief Financial Officer of Delta Management Solutions, explained the action plan for MSA-Santa Ana building depreciation reporting. He explained that there would be monthly reports along with in depth reports on a quarterly basis. Board members had questions regarding the action plan and presented their suggestions to the finance staff.

III. Closed Session

A. Public Announcement of Closed Session

H. Beliak, MPS Board Chair, informed the public that the board would be going into Closed Session to discuss two public employment matters and would be going back into open session to report out.

B. Public Employment- Two Matters

These item were discussed in Closed Session.

C. Report Out From Closed Session

H. Beliak, MPS Board Chair, announced that staff had been directed to follow up on the Closed Session matters but no actions were taken.

IV. Action Items

A. Approval of Computer Teacher Position at Magnolia Science Academy-7

M. Wittek, MSA-7 Principal, explained the need of adding a full-time computer teacher position at MSA-7 and she went over the budget implications. All questions were addressed. Board Member S. Orazov was not in the room for the discussion and approval of this item.
S. Geldiyev made a motion to approve to add an additional teaching position at MSA7:one (1) full-time Computer Teacher position.
U. Yapanel seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

U. Yapanel Aye

Roll Call

S. Geldiyev	Aye
S. Dikbas	Aye
D. Gonzalez	Aye
S. Covarrubias	Aye
S. Orazov	Absent
H. Beliak	Aye

B. Approval of DirectEd Contract for Magnolia Science Academy-7

S. Acar, Chief Operations Officer, explained the possible conflict of interest between the independent vendor Direct Ed and MSA-7 due to the marital relationship between employees of both entities. Due to the possible conflict of interest, staff recommends for the contract to be approved by the board rather than the principal. Staff went over the expected expenses of the services provided and explained why it was recommended to enter into this contract with this vendor as opposed to a different vendor. All questions were addressed.

H. Beliak made a motion to approve a contract between MSA-7 and DirectEd, an independent vendor. The contract may involve a conflict of interest due to the fact that the MSA-7 Principal, Meagan Wittek, is the spouse of an employee at DirectEd. After full disclosure of the conflict and consideration of all the facts, the Board approves the DirectEd contract as being in the best interests of MPS and MSA-7.

S. Geldiyev seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

D. Gonzalez	Aye
S. Dikbas	Aye
H. Beliak	Aye
U. Yapanel	Aye
S. Geldiyev	Aye
S. Covarrubias	Abstain
S. Orazov	Absent

C. Approval of Independent Contractor Contract Extension- Noflin Enterprises

P. Ontiveros, MPS General Counsel and Facilities Director, went over the need to extend the contract for Noflin Enterprises who is affiliated with former Board Member, C. Brimmer. He explained the need to extend the contract for two additional months for the work that is still pending completion and he went over the budget implications.

D. Gonzalez made a motion to approve an amendment to the Independent Contractor Agreement by and between MPS and Noflin Enterprises for two (2) more months, commencing December 24, 2019 and expiring on February 23, 2020 according to the terms and conditions set forth in this report and any attached exhibits.

S. Covarrubias seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Dikbas	Aye
U. Yapanel	Aye
S. Geldiyev	Aye
H. Beliak	Aye
S. Orazov	Aye
S. Covarrubias	Aye
D. Gonzalez	Aye

D. Approval of Resolution of Material Revision to Merge MSA-4 into MSA-6

A. Rubalcava, MPS CEO and Superintendent, explained the content of the board resolution recommending the material revision of MSA 4 and MSA 6 that would authorize for both schools to be merged starting July 1, 2020. He went over the details and elaborated on the reason behind the presented recommendation, the action plan and preparation details. The board explained their concerns and asked relate questions which staff addressed.

S. Geldiyev made a motion to approve the resolution that authorizes the following: (1) Material revision for MSA-6's Charter Petition and (2) Closure of MSA-4 effective June 30, 2020, and authorize the MPS CEO and Superintendent to take the necessary actions needed to complete the revision process.

D. Gonzalez seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

D. Gonzalez	Aye
S. Dikbas	Aye
S. Geldiyev	Aye
S. Covarrubias	Abstain
U. Yapanel	No
S. Orazov	Aye
H. Beliak	Aye

E. Approval of FY 2018-19 Audited Financial Reports

J. Clement, Senior Manager at Eide Bailley audit firm, presented the audit reports to the board. He explained the functional expense report, liquidity of the buildings, debt cover ratio, and gave an overview of the consolidated report. He also went over the details on how auditors reach their reports, what they look at and what compliance they follow.

S. Orazov made a motion to approve the Financial Audit Report for fiscal year 2018-19 of all ten (10) schools and the consolidated audit report including the home office.

H. Beliak seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

U. Yapanel	Aye
S. Geldiyev	Aye

Roll Call

S. Dikbas	Aye
H. Beliak	Aye
D. Gonzalez	Aye
S. Orazov	Aye
S. Covarrubias	Aye

F. Approval of Conflict of Interest Code Per Fair Political Practice Commission Request

B. Torres, MPS Board Secretary and Executive Assistant informed the board that the Fair Political Practices Commision (FPPC) rejected the new Conflict of Interest Code approved by the board in September 2019 and recommended for Magnolia Public Schools to continue using the previous version approved by the FPPC in 2017. Staff recommended the board agree with the FPPC recommendation.
U. Yapanel made a motion to approve the CA Fair Political Practices Commission (FPPC) approved Conflict of Interest Code for Magnolia Educational & Research Foundation.
S. Orazov seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Covarrubias	Aye
S. Geldiyev	Aye
S. Orazov	Aye
H. Beliak	Aye
S. Dikbas	Aye
U. Yapanel	Aye
D. Gonzalez	Aye

G. Approval of New Intern Position

I. Soto, MPS Director of Development and Communications explained to the board the role of the intern position being requested. He went over the duties for the intern and how that role would support the success of the department. Budget implications were also identified.
U. Yapanel made a motion to approve the new Grants Intern position to support the development work at the Magnolia Public Schools home office.
S. Geldiyev seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Dikbas	Aye
H. Beliak	Aye
S. Covarrubias	Aye
U. Yapanel	Aye
D. Gonzalez	Aye

Roll Call

S. Orazov	Aye
S. Geldiyev	Aye

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:52 PM.

Respectfully Submitted,
H. Beliak