APPROVED

Magnolia Public Schools

Minutes

Regular Board Meeting

Date and Time
Thursday December 5, 2019 at 6:00 PM

Location
MSA-2 17125 Victory Blvd. Van Nuys, CA 91406

Board Members who called in participated from the following locations:
• MSA-4 11330 W. Graham Pl., Los Angeles, CA 90064
• MSA-Santa Ana 2840 W. 1st St., Santa Ana, CA 92703 (Mr. Shohrat Geldiyev)
• MSA-San Diego 6525 Estrella Ave. San Diego, CA 92120 (Dr. Salih Dikbas)
• 1363 Ridgecrest Rd Pinole, CA 94564 (Mr. Serdar Orazov)
• 4701 Patrick Henry Dr. Bldg#25, Santa Clara, CA 95054 (Dr. Umit Yapanel)

Board Members:
Mr. Haim Beliak, Chair
Dr. Umit Yapanel, Vice-Chair
Ms. Diane Gonzalez
Ms. Sandra Covarrubias
Mr. Serdar Orazov
Dr. Salih Dikbas
Mr. Shohrat Geldiyev

CEO & Superintendent:
Mr. Alfredo Rubalcava

Directors Present

D. Gonzalez, H. Beliak, S. Covarrubias, S. Dikbas (remote), S. Geldiyev (remote), S. Orazov (remote), U. Yapanel

Directors Absent
None

Directors who arrived after the meeting opened
S. Dikbas

I. Opening Items

A. Call the Meeting to Order

U. Yapanel called a meeting of the board of directors of Magnolia Public Schools to order on Thursday Dec 5, 2019 at 6:15 PM.

B. Record Attendance and Guests

Please refer to attendance information stated above.

C. Pledge of Allegiance

B. Torres, MPS Board Secretary led the Pledge of Allegiance.

D. Approval of Agenda

D. Gonzalez made a motion to approve the agenda as presented.
U. Yapanel seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Geldiyev	Aye
U. Yapanel	Aye
S. Dikbas	Absent
H. Beliak	Absent
S. Covarrubias	Aye
D. Gonzalez	Aye
S. Orazov	Aye

E. Public Comments

Students from the MSA 2's student government team presented their activities and accomplishments to the board, an MSA-2 parent requested that the board look into adding an additional classroom to the campus for parents to use for the various activities they are responsible for. MSA- SD Principal, G. Serce, informed the board of the charter petition renewal of MSA-San Diego. P. Ontiveros, MPS General Counsel and Facilities Director thanked the students for speaking to the board.

F. Communications: Board/Superintendent

A. Rubalcava, MPS CEO & Superintendent, elaborated on the MSA-San Diego charter petition renewal and introduced the new principal of MSA-2. Board members asked for all principals who were present to give and update on their school sites.

G. Approval of November 14, 2019 Regular Board Meeting Minutes

U. Yapanel made a motion to approve minutes from the Regular Board Meeting on 11-14-19 Regular Board Meeting on 11-14-19.
H. Beliak seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Geldiyev	Aye
S. Dikbas	Absent
H. Beliak	Absent
S. Covarrubias	Aye
S. Orazov	Aye
D. Gonzalez	Aye
U. Yapanel	Aye

H. Approval November 22, 2019 Special Board Meeting Minutes

U. Yapanel made a motion to approve minutes from the Special Board Meeting on 11-22-19 with the requested change. Special Board Meeting on 11-22-19.
H. Beliak seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Orazov	Aye
S. Covarrubias	Aye
U. Yapanel	Aye
S. Dikbas	Absent
H. Beliak	Aye
S. Geldiyev	Aye
D. Gonzalez	Aye

II. Closed Session Items

A. Public Announcement of Closed Session

H. Beliak, MPS Board Chair, announced that the board would be going into Closed Session to discuss one potential litigation matter, one public employment matter and the board would report in Open Session any actions taken.
S. Dikbas arrived.

B.

Conference with Legal Counsel-Potential Litigation- One Matter

This item was discussed in Closed Session.

C. Public Employment- One Matter

This item was discussed in Closed Session.

D. Report Out From Closed Session

H. Beliak, informed the public that the board had directed staff to follow up on the closed session matters but no actions were taken.

III. Action Items

A. Approval of Employment Compensation Adjustments

H. Beliak, MPS Board Chair, informed the board that this item was to replace the board members that had been formerly designated to oversee employment compensation adjustments and are not longer in the board.
H. Beliak made a motion to authorize the MPS Board Chair and Vice-Chair to discuss with and authorize the CEO and Superintendent to make payments for the purpose of making employment compensation adjustments or to call a special meeting of the board to discuss set action.
U. Yapanel seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Geldiyev	Aye
S. Orazov	Aye
S. Covarrubias	Aye
U. Yapanel	Aye
S. Dikbas	Aye
H. Beliak	Aye
D. Gonzalez	Aye

B. Approval of Use of Reserves for MSA-5 Textbook Purchases

B. Plonka, MSA-5 Principal reported to the board the need for new textbooks at MSA-5 for students to not have a need to share books and still have the opportunity to have books to take home. In addition to the need to replace books that are in poor condition, there has been an increase in enrollment that requires additional books. Board Member, S. Orazov asked for clarification on the funds budgeted for the books in the current year versus the additional funds being requested and asked for more careful planning during the budget process for future years. H. Beliak, MPS Board Chair, suggested to have history teachers present to board members their feedback on the history books being purchased and the curriculum being used during at a future time.

U. Yapanel made a motion to approve MSA-5's use of reserves for an unforeseen expense of needing 6th - 8th-grade History textbooks.
S. Covarrubias seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Covarrubias	Aye
S. Orazov	Aye
S. Geldiyev	Aye
U. Yapanel	Aye
D. Gonzalez	Aye
S. Dikbas	Aye
H. Beliak	Aye

C. Approval of MSA-4,6,7 Financial Benchmark Progress

A. Rubalcava, MPS CEO and Superintendent, informed the board of the progress on the financial benchmarks that was part of the settlement agreement with the Los Angeles Unified School District. He elaborated on the bank reconciliation reports, credit cards process, ACH, and other fiscal reporting procedures. A. Rubalcava, also mentioned that this report would be going to the authorizer to inform them of the progress on the benchmarks.
S. Orazov made a motion to approve the progress updates of the Fiscal Benchmarks.
S. Covarrubias seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Dikbas	Aye
S. Orazov	Aye
H. Beliak	Aye
S. Geldiyev	Aye
S. Covarrubias	Aye
U. Yapanel	Aye
D. Gonzalez	Aye

D. Approval of 2019-20 First Interim Financial Reports

This item was previously presented to the MPS Finance Committee. S. Orazov, MPS Finance Committee Chair, gave the board background information on how and why first interim reports are created. He explained that there was a decline in the revenue due to the student enrollment being lower than what was budgeted in the approved 2019-20 budget, these changes are reflected in first interim. A. Rubalcava, MPS CEO & Superintendent, went over the areas and funds that affected the revenue causing some of the schools to be in the red and how staff plans to address these changes. S. Orazov, suggested for staff to be more conservative in future budget proposals to be proactive about possible student enrollment declines and create a contingency for ADA funds.

H. Beliak made a motion to approve the 2019-20 recalculated home office management fees based on actual enrollment count, revised current year budget and submit the same as First Interim Reports for fiscal year 2019-20.
S. Orazov seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

U. Yapanel	Aye
S. Orazov	Aye
H. Beliak	Aye
S. Covarrubias	Aye
D. Gonzalez	Aye
S. Geldiyev	Aye
S. Dikbas	Aye

E. Approval of FY 2018-19 Audited Financial Reports

A. Rubalcava, MPS CEO & Superintendent, informed the board that the audit reports are not finalized and staff recommended to postpone the discussion and approval of these reports until the board retreat on December 15, 2019.
D. Gonzalez made a motion to postpone the approval and discussion of the audit reports to a special board meeting on December 12th or during the board retreat on December 15th.
S. Covarrubias seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

H. Beliak	Aye
S. Covarrubias	Aye
S. Orazov	Aye
D. Gonzalez	Aye
S. Geldiyev	Aye
S. Dikbas	Aye
U. Yapanel	Aye

IV. Information/Discussion Items

A. Review of Request for Proposal for School Information System (SIS)

D. Yilmaz, Chief Accountability Officer, explained the upcoming RFP process to the board for the school information system. J. Wade, MPS Assistant Executive Office Manager, explained how staff was getting feedback from the different stakeholders and what steps would follow to meet the internal deadlines of the RFP process and the evaluation process. D. Yilmaz, told the board that staff had done research on possible new SIS vendors and which work with the current vendor that can help the transition. All questions were addressed.

B.

Facilities Updates

P. Ontiveros, MPS General Counsel and Facilities Director, gave the board updates on the ongoing facility projects for all MPS.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:35 PM.

Respectfully Submitted,
H. Beliak