APPROVED

Magnolia Public Schools

Minutes

Special Ad-Hoc and Facility Committee Meeting

Date and Time
Monday June 17, 2019 at 5:00 PM

Location
Dial: 1.844.572.5683 Code: 1948435

Committee Members joined from the following locations:

- UCLA- 673 Boyer Hall, 611 Charles Young Dr. East, Los Angeles, CA 90095 (Dr. Saken Sherkhanov)
- 9715 Lockford St. LA, CA 90035 (Mr. Haim Beliak)
- 4701 Patrick Henry Dr. Bldg. #25, Santa Clara, CA 95054 (Dr. Umit Yapanel)
- 683 East Loyola Ave. Carson, CA 90746 (Ms. Charlotte Brimmer)

Facilities Committee Members
Ms. Charlotte Brimmer, Chair
Dr. Umit Yapanel
Dr. Salih Dikbas
Mr. Haim Beliak
Dr. Saken Sherkhanov (alternate)

CEO and Superintendent
Mr. Alfredo Rubalcava

Committee Members Present

C. Brimmer (remote), H. Beliak (remote), S. Sherkhanov (remote), U. Yapanel (remote)

Committee Members Absent
S. Dikbas

Committee Members who arrived after the meeting opened
U. Yapanel

Committee Members who left before the meeting adjourned
U. Yapanel

I. Opening Items

A. Call the Meeting to Order

C. Brimmer called a meeting of the Audit/Facilities Committee of Magnolia Public Schools to order on Monday Jun 17, 2019 at 5:09 PM.

B. Record Attendance and Guests

S. Sherkhanov, alternate committee member, joined in place of S. Dikbas who was unable to join.

C. Public Comments

There were no public comments made.

D. Approval of Agenda

H. Beliak made a motion to approve the agenda.
C. Brimmer seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. AdHoc Committee- Action Items

A. Approval of Revised Furniture Fixtures & Equipment Procurement for MSA-1

P. Ontiveros, MPS General Counsel and Facilities Director, reminded the committee members of what was approved in the last meeting. He explained that since the last approval of Hertz contract, the vendor had notified MPS that there was an incorrect number on the bid and the bid was actually $9,000 higher than what was previously approved, however, the bid was still the lowest that was received. P. Ontiveros provided the information that was given by the vendor regarding the mistake and stated that the vendor could not accept the contract without the additional cost since the bid was already low. Committee Members, stated their concern regarding the furniture items being of the same quality as stated in the original contract, P. Ontiveros stated that the items in the

contract shall remain the same as originally stated. Committee Members directed staff to ensure the products purchased as part of this contract are of high quality and they want a letter from the vendor that states the explanation regarding the changes on the original bid and a commitment to high quality items.
U. Yapanel arrived.
S. Sherkhanov made a motion to table approval of this item until further documentation is provided.
C. Brimmer seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

H. Beliak	Aye
C. Brimmer	Aye
U. Yapanel	Absent
S. Dikbas	Absent
S. Sherkhanov	Aye

U. Yapanel, Committee Member, was not present during the vote roll call.
U. Yapanel left.

B. Approval of Revised Play Surface Replacement for MSA-7

P. Ontiveros, MPS General Counsel and Facilities Director, went over the revised play surface replacement item for MSA-7. He reminded the committee that this item had been previously approved but there had been new information provided from the vendor after the bid was granted to them. The vendor stated that the numbers they had originally provided on their bid were incorrect, and due to this mistake the contact now had a difference of about $45,000. P. Ontiveros, explained that the vendor had previously stated a much higher cost difference but then lowered the number after further review. He also elaborated that despite this additional cost, the bid from this vendor continues to be the lowest received for this project.
C. Brimmer made a motion to table this item.
H. Beliak seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

S. Sherkhanov	Aye
S. Dikbas	Absent
U. Yapanel	Absent
H. Beliak	Aye
C. Brimmer	Aye

C. Approval of Prop 39 Energy Upgrade Contracts for MSA-3, MSA-4, MSA-5, MSA-8

This item was not discussed, C. Brimmer, MPS Facility Committee Chair, asked staff and committee members to table this item until the contracts are reviewed further. P. Ontiveros explained the urgency and deadlines pertaining to this project and its approval. The committee decided to table the item.

C. Brimmer made a motion to table this item.
H. Beliak seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

S. Sherkhanov	Aye
C. Brimmer	Aye
S. Dikbas	Absent
H. Beliak	Aye
U. Yapanel	Absent

III. Facility Committee- Recommended Action Items

A. Recommendation of MSA-7 Restroom Renovation Capital Improvement Project Financed by CSFIG Funds

P. Ontiveros, MPS General Counsel and Facilities Director, explained the deadlines pertaining to this project. He stated that there are three (3) projects being approved with this contract and he went over the RFP process. The school is not paying for these projects, the funds are being taken from the CSFIG granted amounts. In addition, although MSA-7 is located at a private site not owned by MPS, the school does plan on staying for at least a few more years as reflected on the lease contract. P. Ontiveros mentioned that the final cost would be known once the projects went through the proper approvals. This item requires a full board approval, before it goes to the board, committee members asked for additional information to be incorporated in the report.

C. Brimmer made a motion to approve and recommend to the full MPS Board the approval of the expenditure of CSFIG funds to add up to two (2) new staff restrooms, renovate an existing staff restroom, and renovate the remaining student restrooms at Magnolia Science Academy 7 Northridge (the “Project”) at a cost of approximately $96,412 and that TNL Construction, Inc. (License #988454) be awarded the contract for said Project.
H. Beliak seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

S. Dikbas	Absent
C. Brimmer	Aye
U. Yapanel	Absent
H. Beliak	Aye
S. Sherkhanov	Aye

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:38 PM.

Respectfully Submitted,
C. Brimmer