APPROVED

Magnolia Public Schools

Minutes

Regular Board Meeting

Date and Time
Thursday September 13, 2018 at 6:00 PM

Location
MSA- Santa Ana: 2840 W. 1st St., Santa Ana, CA 92703

Board Members who joined remotely participated from the following locations that remained open as remote locations:
• MSA-SD 6525 Estrella Ave. San Diego, CA 92120 (Dr. Salih Dikbas)
• MSA-1 18238 Sherman Way, Reseda, CA 91335
• MSA-3 1254 E. Helmick St., Carson CA 90746
• MSA-4 11330 W. Graham Pl., Los Angeles, CA 90064

Board Members:
Dr. Saken Sherkhanov, Chair
Mr. Haim Beliak, Vice-Chair
Dr. Umit Yapanel
Mr. Serdar Orazov
Dr. Salih Dikbas
Ms. Diane Gonzalez
Ms. Charlotte Brimmer
Ms. Sandra Covarrubias
Mr. Shohrat Geldiyev

CEO & Superintendent:
Mr. Alfredo Rubalcava

Directors Present
C. Brimmer, D. Gonzalez, H. Beliak, S. Covarrubias, S. Dikbas (remote), S. Geldiyev, S. Sherkhanov, U. Yapanel

Directors Absent
S. Orazov

I. Opening Items

A. Call the Meeting to Order

S. Sherkhanov called a meeting of the board of directors of Magnolia Public Schools to order on Thursday Sep 13, 2018 at 6:53 PM.

B. Record Attendance and Guests

Please see attendance information above.

C. Pledge of Allegiance

B. Torres, MPS Board Secretary/Executive Assistant, led the Pledge of Allegiance.

D. Public Comments

MSA- Santa Ana administration team thanked board members for visiting their site and invited them to visit again. S. Sherkhanov, MPS Board Chair, updated the Board on the meetings he had with staff and informed them on the new awarded grant from The Walton Foundation. C. Brimmer, MPS Board Member, went over the schools she visited and encouraged board members to visit the different sites. There were no other public comments.

E. Approval of Agenda

S. Sherkhanov made a motion to approve the agenda with the removal of item IIG. Approval of Project Change Order Requests for MSA- Santa Ana.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Sherkhanov	Aye
C. Brimmer	Aye
S. Geldiyev	Absent
D. Gonzalez	Aye
U. Yapanel	Aye
H. Beliak	Aye
S. Covarrubias	Aye

Roll Call

S. Orazov	Absent
S. Dikbas	Aye

Item II G was removed based on Facility Committee recommendations, which recommended for staff to seek to negotiate further payment from the general contractor of the project.

F. Approval of Minutes of Regular Board Meeting from August 9th, 2018

C. Brimmer made a motion to approve minutes from the Regular Board Meeting on 08-09-18 Regular Board Meeting on 08-09-18.
S. Sherkhanov seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

U. Yapanel	Aye
S. Orazov	Absent
S. Covarrubias	Aye
S. Sherkhanov	Abstain
D. Gonzalez	Aye
S. Dikbas	Aye
C. Brimmer	Aye
H. Beliak	Aye
S. Geldiyev	Absent

II. Consent Items

A. Approval of proposed changes to the MPS Student/Parent Handbook and policies to comply with AB 699

H. Beliak made a motion to approve the proposed changes to the MPS Student/Parent Handbook and its policies to comply with AB 699.
U. Yapanel seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

H. Beliak	Aye
S. Geldiyev	Aye
S. Covarrubias	Aye
S. Orazov	Absent
S. Dikbas	Aye
U. Yapanel	Aye
C. Brimmer	Aye
D. Gonzalez	Aye
S. Sherkhanov	Aye

This item was approved under the Consent Agenda, MPS Academic Committee recommended its approval.

B.

LA Arts Commission Advancement Grant Matching Grant - Acceptance and Match Allocations

H. Beliak made a motion to accept the LA County Arts Commission matching grant of $16,400 through the Advancement Grant Program.
U. Yapanel seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Geldiyev	Aye
S. Dikbas	Aye
H. Beliak	Aye
C. Brimmer	Aye
S. Orazov	Absent
D. Gonzalez	Aye
U. Yapanel	Aye
S. Sherkhanov	Aye
S. Covarrubias	Aye

This item was approved under the Consent Agenda, MPS Academic Committee recommended its approval.

C. Approval of Scoot Education Substitute Company as an Approved Vendor

H. Beliak made a motion to approve Scoot Education Substitute Services Company to be added to the approved vendor list of MERF.
U. Yapanel seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Gonzalez	Aye
S. Orazov	Absent
S. Geldiyev	Aye
S. Covarrubias	Aye
S. Dikbas	Aye
U. Yapanel	Aye
S. Sherkhanov	Aye
H. Beliak	Aye
C. Brimmer	Aye

This item was approved under the Consent Agenda.

D. MERF Formal Record of Action Resolution to Appoint the New CEO as Trustee of MPS 401k Plan

H. Beliak made a motion to approves the removal of Caprice Young as Trustee of the Magnolia Public Schools 401 (k) Plan and appoint Alfredo Rubalcava as the Trustee upon approval of the attached resolution.
U. Yapanel seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

H. Beliak	Aye
C. Brimmer	Aye
S. Covarrubias	Aye
S. Geldiyev	Aye
S. Orazov	Absent
S. Dikbas	Aye
S. Sherkhanov	Aye
D. Gonzalez	Aye
U. Yapanel	Aye

This item was approved under the Consent Agenda.

E. MSA-Santa Ana Dual Enrollment Partnership MOU with Santa Ana College

H. Beliak made a motion to authorize the MPS CEO and Superintendent to execute the dual enrollment agreement between Santa Ana College and Magnolia Science Academy-Santa Ana.
U. Yapanel seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Geldiyev	Aye
U. Yapanel	Aye
S. Orazov	Absent
S. Covarrubias	Aye
D. Gonzalez	Aye
H. Beliak	Aye
S. Sherkhanov	Aye
S. Dikbas	Aye
C. Brimmer	Aye

This item was approved under the Consent Agenda, the MPS Academic Committee recommended its approval.

F. Replace Former CEO As Officer of Various Entities and to Appoint Other Officers or Agents as Needed

H. Beliak made a motion to approval the removal of Caprice Young as CEO of Magnolia Properties Management, Inc. (“MPM Inc.”) and elect Alfredo Rubalcava as its new CEO, (2) the removal of Alfredo Rubalcava as Secretary of MPM Inc. and elect Patrick Ontiveros as its new Secretary, (3) the removal of Caprice Young as Agent for Service of Process for MPM Inc. and elect Patrick Ontiveros as its new Agent for Service of Process, and (4) the removal of Caprice Young as Agent for Service of Process for MPM Sherman Way LLC, MPM Santa Ana LLC, and MPM San Diego LLC, each a wholly owned subsidiary of MPM, Inc., and elect Patrick Ontiveros as each entity’s new Agent for Service of Process.
U. Yapanel seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

S. Geldiyev	Aye
S. Covarrubias	Aye
U. Yapanel	Aye
C. Brimmer	Aye
D. Gonzalez	Aye
S. Orazov	Absent
H. Beliak	Aye
S. Sherkhanov	Aye
S. Dikbas	Aye

This item was approved under the Consent Agenda.

G. Approval of Project Change Order Requests for MSA – Santa Ana (Gymnasium Project)

This item was removed from the agenda, it will be brought back to the board after further negotiations are made.

H. Approval of Change Order for the Magnolia Science Academy-1 Project

H. Beliak made a motion to approve owner change order number 1 (“OCO 1”) for the MSA 1’s new construction project for $124,557.00.
U. Yapanel seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Orazov	Absent
S. Sherkhanov	Aye
D. Gonzalez	Aye
H. Beliak	Aye
S. Covarrubias	Aye
S. Dikbas	Aye
C. Brimmer	Aye
U. Yapanel	Aye
S. Geldiyev	Aye

This item was approved under the Consent Agenda, the MPS Facility Committee recommended its approval.

I. Approval for Additional Positions Due to Increased Enrollment at MSA-3

H. Beliak made a motion to approve increase in staffing at MSA 3 as follows: approval of one (1) part-time special education teacher aide into full time position, approval of one (1) additional full time special education teacher position, approval of Behavior Intervention Implementation Specialist Services, additional Stipends for (4) full time teachers, approval of one (1) new part-time general education teacher, additional hours for administrative assistant.

U. Yapanel seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Gonzalez	Aye
S. Orazov	Absent
C. Brimmer	Aye
S. Covarrubias	Aye
S. Geldiyev	Aye
H. Beliak	Aye
U. Yapanel	Aye
S. Dikbas	Aye
S. Sherkhanov	Aye

This item was approved under the Consent Agenda, the MPS Finance Committee recommended its approval.

J. Approval of 2017-18 Unaudited Actuals and Review of July '18 Financials

H. Beliak made a motion to approve the Unaudited Actuals Report for Fiscal Year Ended June 30, 2018.
U. Yapanel seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

U. Yapanel	Aye
S. Dikbas	Aye
C. Brimmer	Aye
S. Covarrubias	Aye
H. Beliak	Aye
S. Geldiyev	Aye
D. Gonzalez	Aye
S. Orazov	Absent
S. Sherkhanov	Aye

This item was approved under the Consent Agenda, the MPS Finance Committee recommended its approval.

III. Action Items

A. Adoption of MSA-2 Classroom Surveillance Camera Policy

S. Keskinturk, MSA-2 Principal and D. Garner, MSA-2 Dean of Students, presented the proposed surveillance camera policy to the Board. They explained the need for the cameras and went over common practices amongst local schools. MSA-2 administrators obtained feedback from various stakeholders and incorporated the feedback when creating the policy. S. Covarrubias, MPS Board Member and MSA-2 parent, gave her feedback on the different conversations held regarding this policy. She stated that staff and parents believe this is good practice to prevent the school from going through similar

situations that happened in the past regarding various incidents. Board Members stated their concerns on the policy, they requested that all staff who are given access to the footage be given prior authorization by the CEO, staff must review the footage when in pairs only, and all necessary language pertaining to the Student/Parent Handbook be directly explained in the policy. C. Brimmer, MPS Board Member, suggested that all MPS schools be notified of this implementation so they can implement at their school sites in the near future.
C. Brimmer made a motion to approve the proposed policy with the requested amendments and request of general counsel review to support and enable MSA-2's use of surveillance cameras in classrooms on their school site.
S. Covarrubias seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Gonzalez	Aye
S. Orazov	Absent
H. Beliak	No
S. Geldiyev	Aye
S. Covarrubias	Aye
S. Sherkhanov	Aye
C. Brimmer	Aye
U. Yapanel	Aye
S. Dikbas	Abstain

B. Technology Back Up Services (School Server & Workstations) for MSA 4,5,6,7,8, and San Diego

R. Monoshev, MPS IT Director, explained the technology back up services agreement to the Board. He explained the RFP process and stated that MPS received one quote. He also elaborated on why the evaluation committee recommended this particular back up service. R. Monoshev, briefly went over the budget implications and mentioned that these amounts were budgeted by the schools. Board members asked questions regarding other potential vendors and recommended that more vendors be seeked for future technology items. All questions were addressed.
S. Sherkhanov made a motion to award the only received bid for the published RFP and adopt the purchase of MPS backups solutions provided by Ubistor for MSA-4, MSA-5, MSA-6, MSA-7, MSA-8, and MSA San Diego.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

U. Yapanel	Aye
S. Dikbas	Aye
S. Geldiyev	Aye
D. Gonzalez	Aye
S. Sherkhanov	Aye
H. Beliak	Aye

Roll Call

S. Covarrubias	Aye
S. Orazov	Absent
C. Brimmer	Aye

C. MPS Chromebooks RFP award for 2018-19 Fiscal Year

R. Monoshev, MPS IT Director, explained the Chromebook purchase to the Board and went over the evaluation matrix and the negotiation process. Staff's recommendation was to use Staples Business as the vendor. He explained the purchase was needed to replace the broken units and to obtain new units to address the enrollment increase. R. Monoshev went over the RFP and stated that six different quotes were received. All questions were addressed.

H. Beliak made a motion to approve to award the winning bid according to vendor evaluation matrix and adopt the purchase of Chromebooks for Magnolia Science Academy(MSA)-8 and MSA San Diego operating within the approved budgeted amounts. Should there be a similar need for any other Magnolia Public Schools(MPS), the approved vendor, machine model, and price will be used between dates September 13th , 2018 – June 30th, 2019.

C. Brimmer seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

S. Geldiyev	Aye
S. Sherkhanov	Aye
S. Covarrubias	Aye
C. Brimmer	Aye
H. Beliak	Aye
D. Gonzalez	Aye
S. Orazov	Absent
U. Yapanel	Aye
S. Dikbas	Aye

D. Reorganization of MPS Board Committees

S. Sherkhanov, MPS Board Chair, explained to the Board the concerns that were shared with him regarding the composition of the MPS Facilities Committee. He discussed with the Board the importance of this committee due to the multiple ongoing projects. The Board decided that adding an alternate committee member to this committee was a good idea for now.

U. Yapanel made a motion to approve to add S. Sherkhanov, MPS Board Chair, as the alternate Facility Committee member.

D. Gonzalez seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Sherkhanov	Abstain

Roll Call

D. Gonzalez	Aye
C. Brimmer	Aye
S. Covarrubias	Absent
S. Orazov	Absent
U. Yapanel	Aye
S. Geldiyev	Aye
S. Dikbas	Aye
H. Beliak	Abstain

IV. Discussion Items

A. Academic Updates on Board Requested Follow-Ups

Presentation of this item was postponed until the next Board meeting.

B. Enrollment Update and Strategies for 2018-19

I. Soto, Director of Partnerships, presented the current enrollment numbers versus the projected numbers. He explained the marketing strategies and went over which schools needed the most support. H. Beliak, MPS Board Member, gave his input on the strategies and presented a possible plan to attract all demographics. There will be a followup enrollment update at the next board meeting.

C. Finance Updates Regarding Board Requests

Presentation of this item was postponed until the next Board meeting.

D. Facility Updates

Presentation of this item was postponed until the next Board meeting.

E. Update on Legal Vendors and Procedures

Presentation of this item was postponed until the next Board meeting.

F. Brown Act Training

The Brown Act training was conducted by Kristine Kwong from Musick, Peeler and Garrett, LLP(MPG). All MPS Board Members participated except S. Orazov.

V. Closed Session

A. Public Announcement of Closed Session

S. Sherkhanov, MPS Board Chair, announced in Open Session that Board Members would go into Closed Session to discuss two matters under anticipated litigation and the public performance evaluation of the Chief External Officer and Superintendent of Magnolia Public Schools.

B. Conference with Legal Counsel - Anticipated Litigation - Two Matters

The Board discussed this item in Closed Session.

C. Public Performance Evaluation: Chief Executive Officer and Superintendent

The Board discussed this item in Closed Session.

D. Report Out From Closed Session

S. Sherkhanov, MPS Board Chair, announced that the board discussed the above mentioned items in Closed Session and no actions taken.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:03 PM.

Respectfully Submitted,
S. Sherkhanov