APPROVED

Magnolia Public Schools

Minutes

Regular Board Meeting

Date and Time
Thursday August 9, 2018 at 6:00 PM

Location
MPS Home Office 250 E. 1st St. Suite 1500 Los Angeles, CA 90012

Board Members who participated remotely joined from the following locations and school sites that remained open during the meeting:

• MSA-SD 6525 Estrella Ave. San Diego, CA 92120 (Dr. Salih Dikbas)
• 940 Steward Dr. Sunnyvale, CA 94085 (Dr. Umit Yapanel)
• 1363 Ridgecrest Rd Pinole, CA 94564 (Mr. Serdar Orazov)
• 5113 Babette Ave Los Angeles, CA 900(Ms. Diane Gonzalez)
•3850 Paradise Rd. Las Vegas, Nevada 89169 (Mr. Shohrat Geldiyev)

Board Members:
Dr. Saken Sherkhanov, Chair
Mr. Haim Beliak, Vice-Chair
Dr. Umit Yapanel
Mr. Serdar Orazov
Dr. Salih Dikbas
Ms. Diane Gonzalez
Ms. Charlotte Brimmer
Ms. Sandra Covarrubias
Mr. Shohrat Geldiyev

CEO & Superintendent:

Mr. Alfredo Rubalcava

Directors Present
C. Brimmer, D. Gonzalez, H. Beliak, S. Covarrubias, S. Dikbas (remote), S. Geldiyev, S. Orazov, U. Yapanel

Directors Absent
S. Sherkhanov

I. Opening Items

A. Call the Meeting to Order

H. Beliak called a meeting of the board of directors of Magnolia Public Schools to order on Thursday Aug 9, 2018 at 7:20 PM.

B. Record Attendance and Guests

Attendance details are stated above.

C. Public Comments

C. Brimmer, MPS Board Member, commented on a few items she would like the staff to provide. The requests included a list of the law firms that MPS contracts with, a list of vendors that MPS works with, details on bidding requirements and RFP processes. H. Beliak, MPS Board Member, commented that in addition to the items mentioned by C.Brimmer, he would like to know the lease costs of the home office. No other comments were made.

D. Approval of Agenda

H. Beliak made a motion to approve the agenda with the removal of item II. F Approval of Two Change Orders for the MSA-1 Project and item II. G Approval of Project Change Order Requests for MSA-SA (Gymnasium Project). Approval of these items was delegated to the MPS Facilities Committee which will meet the following Monday. Item II E was moved from consent agenda to action item for further discussion. Item III. C Approval of AALRR Expenditure of $25,000 was removed from the agenda.
S. Covarrubias seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Sherkhanov	Absent
S. Orazov	Aye
U. Yapanel	Aye
S. Geldiyev	Aye
S. Covarrubias	Aye

Roll Call

D. Gonzalez	Aye
C. Brimmer	Abstain
S. Dikbas	Aye
H. Beliak	Aye

E. Approval of Minutes of Regular Board Meeting from July 12, 2018

S. Orazov made a motion to approve minutes from the Regular MPS Board Meeting on 07-12-18 with the change in the unanimously wording for votes that we not unanimous. Regular MPS Board Meeting on 07-12-18.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Gonzalez	Aye
S. Covarrubias	Aye
S. Dikbas	Aye
S. Geldiyev	Aye
H. Beliak	Aye
S. Sherkhanov	Absent
S. Orazov	Aye
U. Yapanel	Aye
C. Brimmer	Aye

F. Approval of Minutes of Special Board Meeting from July 17, 2018

S. Orazov made a motion to approve minutes from the Special Board Meeting on 07-17-18 Special Board Meeting on 07-17-18.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Sherkhanov	Absent
D. Gonzalez	Aye
C. Brimmer	Aye
U. Yapanel	Aye
S. Dikbas	Aye
S. Covarrubias	Aye
S. Orazov	Aye
H. Beliak	Aye
S. Geldiyev	Aye

II. Consent Items

A. Approval of Student Teaching MOU and Agreement between Magnolia Science Academy- 8 and CSUDH

H. Beliak made a motion to approve consent items II A-D as presented.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Dikbas	Aye
H. Beliak	Aye
S. Covarrubias	Aye
U. Yapanel	Aye
S. Sherkhanov	Absent
S. Geldiyev	Aye
C. Brimmer	Aye
D. Gonzalez	Aye
S. Orazov	Aye

B. Approval of Student Teaching Agreement between Magnolia Science Academy- SD and SDSU

H. Beliak made a motion to approve consent items II A-D as presented.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

U. Yapanel	Aye
S. Orazov	Aye
S. Dikbas	Aye
D. Gonzalez	Aye
S. Sherkhanov	Absent
S. Covarrubias	Aye
H. Beliak	Aye
C. Brimmer	Aye
S. Geldiyev	Aye

C. Approval of Master Agreement with Specialized Therapy Services for SPED Services for MSA- San Diego

G. Serce, MSA-San Diego Principal, gave a brief background on this item and explained what was discussed at the Academic Committee meeting where this item was discussed thoroughly. S. Covarrubias, MPS Board Member and Academic Committee member, mentioned that legal reviewed all the contracts that went to the Academic Committee meeting.
H. Beliak made a motion to approve consent items II A-D as presented.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Sherkhanov	Absent
S. Geldiyev	Aye

Roll Call

S. Orazov	Aye
U. Yapanel	Aye
C. Brimmer	Aye
D. Gonzalez	Aye
S. Dikbas	Aye
H. Beliak	Aye
S. Covarrubias	Aye

D. Approval of Online Curriculum and eLearning Programs RFP

H. Beliak made a motion to approve consent items II A-D as presented.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Orazov	Aye
S. Dikbas	Aye
S. Covarrubias	Aye
H. Beliak	Aye
S. Sherkhanov	Absent
U. Yapanel	Aye
S. Geldiyev	Aye
D. Gonzalez	Aye
C. Brimmer	Aye

E. Reserve Money for Synthetic Turf and to Purchase Temp. Shade Structures for Lunch Area for MSA- SD

This item was moved from Consent to Action Items for further discussion. G. Serce, MSA-San Diego Principal, explained the purpose of the requested synthetic turf and shade structures. He explained that the shade structure will allow students to have a place where to eat comfortably during various weather conditions. G. Serce also stated that the shade structure was not part of the initial project of the new facility and payment for this structure will come from the MSA-San Diego reserve money. All questions were addressed.

S. Orazov made a motion to approve the use of reserves to pay for the addition of synthetic turf and a temporary shade structure for lunch area for MSA San Diego.
S. Dikbas seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Covarrubias	Aye
S. Dikbas	Aye
U. Yapanel	Aye
S. Orazov	Aye
S. Sherkhanov	Absent

Roll Call

C. Brimmer	Abstain
H. Beliak	Aye
D. Gonzalez	Aye
S. Geldiyev	Aye

F. Approval of Two (2) Change Orders for the Magnolia Science Academy-1 Project

This item was removed from the agenda and will be discussed by the Finance Committee who was designated to make a final decision on behalf of the full Board.

G. Approval of Project Change Order Requests for MSA – Santa Ana (Gymnasium Project)

This item was removed from the agenda, the Finance Committee was delegated authority to discuss and approve this item at a future meeting.

III. Action Items

A. Approval of 2018-19 Employee Handbook

A. Rubalcava, CEO & Superintendent, explained that the approval of the employee handbook was being presented to the board once again after it had been postponed for further review and additional requests. He went over the proposed changes and mentioned that it had been reviewed by legal, the MPS Human Resource department and MPS General Counsel. The main change discussed was the language surrounding the process of paying out sick days. P. Ontiveros, MPS General Counsel & Director of Facilities, explained the issues with the current sick days language and explained possible problems that could result from keeping the current language, he gave the new proposed language. An additional change in the handbook is the amount paid out for unused personal time off, employees will now be receiving $150 per unused day, upward from $125 which was given during FY 2017-18. Other questions were asked by the Board and addressed by staff.
C. Brimmer made a motion to approve the 2018-19 Employee Handbook with the recommended changes from legal.
S. Covarrubias seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

U. Yapanel	Aye
S. Covarrubias	Aye
H. Beliak	Aye
C. Brimmer	Aye
S. Sherkhanov	Absent
D. Gonzalez	Aye
S. Dikbas	Aye
S. Geldiyev	Aye

Roll Call

S. Orazov Aye

B. Appointment of MPS Corporate Officers i.e. Treasurer and Secretary

A. Rubalcava, MPS CEO & Superintendent, explained that this item was being brought back to the board after it had been postponed for further review. At the last meeting where it had been presented, B. Holman from Musick, Peeler, and Garrett LLP made a presentation on the bylaws and corporate officers. According to our bylaws, the Chief Financial Officer (CFO) normally serves as the treasurer and the Secretary role is normally filled by the person who schedules the meetings and keeps board minutes. P. Ontiveros, MPS General Counsel and Director of Facilities, stated that the treasurer under our bylaws is our CFO as she performs all the functions of both roles. The secretary duties is all that B. Torres, MPS Executive Assistant, performs. All questions were addressed.

C. Brimmer made a motion to appoint N. Montijo as the Treasurer and B. Torres as the Secretary for Magnolia Public Schools.

H. Beliak seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

S. Orazov Aye
S. Covarrubias Aye
C. Brimmer Aye
S. Sherkhanov Absent
S. Geldiyev Aye
S. Dikbas Aye
D. Gonzalez Aye
U. Yapanel Aye
H. Beliak Aye

C. Approval of AALRR Expenditure of $25,000 or More

This item was removed from the agenda as no action was needed.

IV. Discussion Items

A. Presentation and Discussion of Magnolia Public Schools LACOE 2017-18 Oversight Reports (MSA 1-3)

A. Rubalcava, CEO & Superintendent, explained that discussion of the oversight reports are requested by the school authorizers and that is why it was brought to the board. Each principal gave details on their own oversight report. S. Daniel, MSA-3 Principal, gave a description of what actions are being taken at the school site to ensure all student demographics succeed in the classroom. She stated that school administration helps the teachers through professional development and the Title I operations coordinator will help through his focus on ensuring that the community partnerships are strengthened. S.

Keskinturk, MSA-2 Principal, went over the site visit, he stated that LACOE observed the classrooms and went over different files. He also mentioned that LACOE would like to see an increase in electives related to STEAM, which MSA- 2 is incorporating this new school year. M. Sahin, MSA-1 Principal, shared the oversight visit report, LACOE gave four recommendations for improvement 1- implement STEAM related pathways for students to see their careers in STEAM, 2- increasing partnerships with local universities and companies, 3- focusing on improving the instructional program for SPED students and EL, 4- begin to plan for charter renewal that includes ongoing analysis of academic progress. B. Torres, Executive Assistant, explained what recommendations were made for the MPS board by LACOE. This being a discussion item no actions were taken.

B. Facility Updates

P. Ontiveros, General Counsel and Director of Facilities, gave an update for all schools regarding facilities. His detailed report outlines the ongoing projects and needs per site. He addressed all board member questions.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:39 PM.

Respectfully Submitted,
H. Beliak