

APPROVED



## Magnolia Public Schools

### Minutes

#### Regular Board Meeting

---

**Date and Time**

Thursday August 9, 2018 at 6:00 PM

**Location**

MPS Home Office 250 E. 1st St. Suite 1500 Los Angeles, CA 90012

---

Board Members who participated remotely joined from the following locations and school sites that remained open during the meeting:

- MSA-SD 6525 Estrella Ave. San Diego, CA 92120 (Dr. Salih Dikbas)
- 940 Steward Dr. Sunnyvale, CA 94085 (Dr. Umit Yapanel)
- 1363 Ridgecrest Rd Pinole, CA 94564 (Mr. Serdar Orazov)
- 5113 Babette Ave Los Angeles, CA 900(Ms. Diane Gonzalez)
- 3850 Paradise Rd. Las Vegas, Nevada 89169 (Mr. Shohrat Geldiyev)

**Board Members:**

Dr. Saken Sherkhanov, Chair

Mr. Haim Beliak, Vice-Chair

Dr. Umit Yapanel

Mr. Serdar Orazov

Dr. Salih Dikbas

Ms. Diane Gonzalez

Ms. Charlotte Brimmer

Ms. Sandra Covarrubias

Mr. Shohrat Geldiyev

**CEO & Superintendent:**

---

Mr. Alfredo Rubalcava

---

**Directors Present**

C. Brimmer, D. Gonzalez, H. Beliak, S. Covarrubias, S. Dikbas (remote), S. Geldiyev, S. Orazov, U. Yapanel

**Directors Absent**

S. Sherkhonov

---

**I. Opening Items**

**A. Call the Meeting to Order**

H. Beliak called a meeting of the board of directors of Magnolia Public Schools to order on Thursday Aug 9, 2018 at 7:20 PM.

**B. Record Attendance and Guests**

Attendance details are stated above.

**C. Public Comments**

C. Brimmer, MPS Board Member, commented on a few items she would like the staff to provide. The requests included a list of the law firms that MPS contracts with, a list of vendors that MPS works with, details on bidding requirements and RFP processes. H. Beliak, MPS Board Member, commented that in addition to the items mentioned by C. Brimmer, he would like to know the lease costs of the home office. No other comments were made.

**D. Approval of Agenda**

H. Beliak made a motion to approve the agenda with the removal of item II. F Approval of Two Change Orders for the MSA-1 Project and item II. G Approval of Project Change Order Requests for MSA-SA (Gymnasium Project). Approval of these items was delegated to the MPS Facilities Committee which will meet the following Monday. Item II E was moved from consent agenda to action item for further discussion. Item III. C Approval of AALRR Expenditure of \$25,000 was removed from the agenda.

S. Covarrubias seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

|               |         |
|---------------|---------|
| C. Brimmer    | Abstain |
| S. Geldiyev   | Aye     |
| S. Orazov     | Aye     |
| U. Yapanel    | Aye     |
| S. Sherkhonov | Absent  |

**Roll Call**

H. Beliak Aye  
S. Covarrubias Aye  
S. Dikbas Aye  
D. Gonzalez Aye

**E. Approval of Minutes of Regular Board Meeting from July 12, 2018**

S. Orazov made a motion to approve minutes from the Regular MPS Board Meeting on 07-12-18 with the change in the unanimously wording for votes that we not unanimous. Regular MPS Board Meeting on 07-12-18.

D. Gonzalez seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Orazov Aye  
U. Yapanel Aye  
D. Gonzalez Aye  
S. Covarrubias Aye  
S. Geldiyev Aye  
H. Beliak Aye  
C. Brimmer Aye  
S. Sherkhanov Absent  
S. Dikbas Aye

**F. Approval of Minutes of Special Board Meeting from July 17, 2018**

S. Orazov made a motion to approve minutes from the Special Board Meeting on 07-17-18 Special Board Meeting on 07-17-18.

D. Gonzalez seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Gonzalez Aye  
S. Covarrubias Aye  
S. Orazov Aye  
S. Sherkhanov Absent  
C. Brimmer Aye  
S. Geldiyev Aye  
U. Yapanel Aye  
S. Dikbas Aye  
H. Beliak Aye

**II. Consent Items**

**A. Approval of Student Teaching MOU and Agreement between Magnolia Science Academy- 8 and CSUDH**

H. Beliak made a motion to approve consent items II A-D as presented.

D. Gonzalez seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Gonzalez Aye  
S. Orazov Aye  
S. Covarrubias Aye  
S. Geldiyev Aye  
U. Yapanel Aye  
S. Sherkhanov Absent  
S. Dikbas Aye  
C. Brimmer Aye  
H. Beliak Aye

**B. Approval of Student Teaching Agreement between Magnolia Science Academy- SD and SDSU**

H. Beliak made a motion to approve consent items II A-D as presented.

D. Gonzalez seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Sherkhanov Absent  
D. Gonzalez Aye  
S. Dikbas Aye  
H. Beliak Aye  
U. Yapanel Aye  
S. Covarrubias Aye  
S. Geldiyev Aye  
S. Orazov Aye  
C. Brimmer Aye

**C. Approval of Master Agreement with Specialized Therapy Services for SPED Services for MSA- San Diego**

G. Serce, MSA-San Diego Principal, gave a brief background on this item and explained what was discussed at the Academic Committee meeting where this item was discussed thoroughly. S. Covarrubias, MPS Board Member and Academic Committee member, mentioned that legal reviewed all the contracts that went to the Academic Committee meeting.

H. Beliak made a motion to approve consent items II A-D as presented.

D. Gonzalez seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Dikbas Aye  
S. Orazov Aye

**Roll Call**

C. Brimmer Aye  
S. Geldiyev Aye  
S. Sherkhanov Absent  
U. Yapanel Aye  
H. Beliak Aye  
D. Gonzalez Aye  
S. Covarrubias Aye

**D. Approval of Online Curriculum and eLearning Programs RFP**

H. Beliak made a motion to approve consent items II A-D as presented.

D. Gonzalez seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Geldiyev Aye  
D. Gonzalez Aye  
S. Dikbas Aye  
U. Yapanel Aye  
C. Brimmer Aye  
S. Covarrubias Aye  
S. Sherkhanov Absent  
H. Beliak Aye  
S. Orazov Aye

**E. Reserve Money for Synthetic Turf and to Purchase Temp. Shade Structures for Lunch Area for MSA- SD**

This item was moved from Consent to Action Items for further discussion. G. Serce, MSA-San Diego Principal, explained the purpose of the requested synthetic turf and shade structures. He explained that the shade structure will allow students to have a place where to eat comfortably during various weather conditions. G. Serce also stated that the shade structure was not part of the initial project of the new facility and payment for this structure will come from the MSA-San Diego reserve money. All questions were addressed.

S. Orazov made a motion to approve the use of reserves to pay for the addition of synthetic turf and a temporary shade structure for lunch area for MSA San Diego.

S. Dikbas seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

U. Yapanel Aye  
S. Covarrubias Aye  
S. Orazov Aye  
S. Dikbas Aye  
C. Brimmer Abstain

**Roll Call**

S. Geldiyev Aye  
S. Sherkhanov Absent  
D. Gonzalez Aye  
H. Beliak Aye

**F. Approval of Two (2) Change Orders for the Magnolia Science Academy-1 Project**

This item was removed from the agenda and will be discussed by the Finance Committee who was designated to make a final decision on behalf of the full Board.

**G. Approval of Project Change Order Requests for MSA – Santa Ana (Gymnasium Project)**

This item was removed from the agenda, the Finance Committee was delegated authority to discuss and approve this item at a future meeting.

**III. Action Items**

**A. Approval of 2018-19 Employee Handbook**

A. Rubalcava, CEO & Superintendent, explained that the approval of the employee handbook was being presented to the board once again after it had been postponed for further review and additional requests. He went over the proposed changes and mentioned that it had been reviewed by legal, the MPS Human Resource department and MPS General Counsel. The main change discussed was the language surrounding the process of paying out sick days. P. Ontiveros, MPS General Counsel & Director of Facilities, explained the issues with the current sick days language and explained possible problems that could result from keeping the current language, he gave the new proposed language. An additional change in the handbook is the amount paid out for unused personal time off, employees will now be receiving \$150 per unused day, upward from \$125 which was given during FY 2017-18. Other questions were asked by the Board and addressed by staff.

C. Brimmer made a motion to approve the 2018-19 Employee Handbook with the recommended changes from legal.

S. Covarrubias seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

U. Yapanel Aye  
H. Beliak Aye  
D. Gonzalez Aye  
S. Covarrubias Aye  
S. Dikbas Aye  
S. Geldiyev Aye  
C. Brimmer Aye  
S. Orazov Aye

**Roll Call**

S. Sherkhonov Absent

**B. Appointment of MPS Corporate Officers i.e. Treasurer and Secretary**

A. Rubalcava, MPS CEO & Superintendent, explained that this item was being brought back to the board after it had been postponed for further review. At the last meeting where it had been presented, B. Holman from Musick, Peeler, and Garrett LLP made a presentation on the bylaws and corporate officers. According to our bylaws, the Chief Financial Officer (CFO) normally serves as the treasurer and the Secretary role is normally filled by the person who schedules the meetings and keeps board minutes. P. Ontiveros, MPS General Counsel and Director of Facilities, stated that the treasurer under our bylaws is our CFO as she performs all the functions of both roles. The secretary duties is all that B. Torres, MPS Executive Assistant, performs. All questions were addressed.

C. Brimmer made a motion to appoint N. Montijo as the Treasurer and B. Torres as the Secretary for Magnolia Public Schools.

H. Beliak seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                |        |
|----------------|--------|
| S. Dikbas      | Aye    |
| H. Beliak      | Aye    |
| S. Orazov      | Aye    |
| S. Geldiyev    | Aye    |
| S. Covarrubias | Aye    |
| S. Sherkhonov  | Absent |
| U. Yapanel     | Aye    |
| D. Gonzalez    | Aye    |
| C. Brimmer     | Aye    |

**C. Approval of AALRR Expenditure of \$25,000 or More**

This item was removed from the agenda as no action was needed.

**IV. Discussion Items**

**A. Presentation and Discussion of Magnolia Public Schools LACOE 2017-18 Oversight Reports (MSA 1-3)**

A. Rubalcava, CEO & Superintendent, explained that discussion of the oversight reports are requested by the school authorizers and that is why it was brought to the board. Each principal gave details on their own oversight report. S. Daniel, MSA-3 Principal, gave a description of what actions are being taken at the school site to ensure all student demographics succeed in the classroom. She stated that school administration helps the teachers through professional development and the Title I operations coordinator will help through his focus on ensuring that the community partnerships are strengthened. S.

Keskinturk, MSA-2 Principal, went over the site visit, he stated that LACOE observed the classrooms and went over different files. He also mentioned that LACOE would like to see an increase in electives related to STEAM, which MSA- 2 is incorporating this new school year. M. Sahin, MSA-1 Principal, shared the oversight visit report, LACOE gave four recommendations for improvement 1- implement STEAM related pathways for students to see their careers in STEAM, 2- increasing partnerships with local universities and companies, 3- focusing on improving the instructional program for SPED students and EL, 4- begin to plan for charter renewal that includes ongoing analysis of academic progress. B. Torres, Executive Assistant, explained what recommendations were made for the MPS board by LACOE. This being a discussion item no actions were taken.

## **B. Facility Updates**

P. Ontiveros, General Counsel and Director of Facilities, gave an update for all schools regarding facilities. His detailed report outlines the ongoing projects and needs per site. He addressed all board member questions.

## **V. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:39 PM.

Respectfully Submitted,  
H. Beliak