APPROVED



Magnolia Public Schools

Minutes

Annual/Regular MPS Board Meeting

Date and Time
Thursday June 14, 2018 at 5:00 PM

Location
MPS Home Office: 250 E. 1st St. Suite 1500 Los Angeles, CA 90012

Board Members who participated remotely joined from the following locations:

• 1363 Ridgecrest Rd Pinole, CA 94564 (Dr. Serdar Orazov)

Board Members:
Dr. Saken Sherkhanov, Chair
Dr. Umit Yapanel, Secretary
Mr. Serdar Orazov, Treasurer
Dr. Salih Dikbas
Ms. Diane Gonzalez
Mr. Haim Beliak
Ms. Charlotte Brimmer
Ms. Sandra Covarrubias

CEO & Superintendent:
Dr. Caprice Young

Directors Present

C. Brimmer, D. Gonzalez, H. Beliak, S. Covarrubias, S. Orazov (remote), S. Sherkhanov, U. Yapanel

Directors Absent
S. Dikbas

Directors who arrived after the meeting opened
S. Orazov, U. Yapanel

Directors who left before the meeting adjourned
S. Orazov, U. Yapanel

I. Opening Items

A. Call the Meeting to Order

S. Sherkhanov called a meeting of the board of directors of Magnolia Public Schools to order on Thursday Jun 14, 2018 at 5:41 PM.

B. Record Attendance and Guests

S. Orazov arrived at 5:45 pm, U. Yapanel arrived at 5:54 pm.

C. Pledge of Allegiance

B. Torres, Executive Assistant, led the Pledge of Allegiance.

D. Public Comments

There were no public comments.

E. Approval of Agenda

S. Sherkhanov made a motion to approve the agenda as presented.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Orazov	Absent
S. Dikbas	Absent
C. Brimmer	Aye
S. Covarrubias	Aye
H. Beliak	Aye
U. Yapanel	Absent
S. Sherkhanov	Aye
D. Gonzalez	Aye

F.

Approval of Minutes of Special Ad-Hoc Committee Meeting from May 24, 2018

D. Gonzalez made a motion to approve minutes from the Special Ad Hoc Committee Meeting on 05-24-18 Special Ad Hoc Committee Meeting on 05-24-18.
S. Covarrubias seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Gonzalez	Aye
S. Dikbas	Absent
S. Orazov	Absent
H. Beliak	Aye
C. Brimmer	Aye
S. Covarrubias	Aye
U. Yapanel	Absent
S. Sherkhanov	Aye

G. Approval of Minutes of Regular Board Meeting from May 24, 2018

D. Gonzalez made a motion to approve minutes from the Special Board Meeting on 05-24-18 Regular Board Meeting on 05-24-18.
S. Covarrubias seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

U. Yapanel	Absent
H. Beliak	Aye
S. Dikbas	Absent
S. Sherkhanov	Aye
D. Gonzalez	Aye
S. Orazov	Absent
S. Covarrubias	Aye
C. Brimmer	Aye

H. Approval of Minutes of Special Board Meeting from May 24, 2018

D. Gonzalez made a motion to approve minutes from the Special Board Meeting on 05-24-18 Special Board Meeting on 05-24-18.
S. Covarrubias seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Sherkhanov	Aye
H. Beliak	Aye
S. Covarrubias	Aye
S. Orazov	Absent
C. Brimmer	Aye
U. Yapanel	Absent
D. Gonzalez	Aye

Roll Call

S. Dikbas	Absent

II. Consent Items

A. Approval of MPS Student Attendance Policy

H. Beliak made a motion to approve the Student Attendance Policy under Consent with the requested amendments.
S. Covarrubias seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Brimmer	Aye
S. Covarrubias	Aye
H. Beliak	Aye
S. Sherkhanov	Aye
D. Gonzalez	Aye
S. Orazov	Aye
U. Yapanel	Aye
S. Dikbas	Absent

S. Orazov arrived.
U. Yapanel arrived.

B. Approval of 2018-19 Student/Parent Handbook

H. Beliak made a motion to approve the 2018-19 Student/Parent Handbook under Consent with the amendments requested.
S. Covarrubias seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

U. Yapanel	Aye
S. Sherkhanov	Aye
H. Beliak	Aye
D. Gonzalez	Aye
C. Brimmer	Aye
S. Dikbas	Absent
S. Covarrubias	Aye
S. Orazov	Aye

C. Approval of Certification of Signatures Form for Charter School Funds Distribution Authorization

H. Beliak made a motion to approve the Certification of Signatures Form for Charter School Funds Distribution Authorization, signatures will be effective July 1, 2018 through June 30, 2019.
S. Covarrubias seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

H. Beliak	Aye
S. Covarrubias	Aye
S. Sherkhanov	Aye
S. Dikbas	Absent
D. Gonzalez	Aye
U. Yapanel	Aye
S. Orazov	Aye
C. Brimmer	Aye

D. Approval of 2018-19 Financial Policies and Procedures Manual

H. Beliak made a motion to approve the Fiscal Policies Manual for Magnolia Public Schools under Consent.
S. Covarrubias seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Covarrubias	Aye
S. Dikbas	Absent
H. Beliak	Aye
D. Gonzalez	Aye
S. Orazov	Aye
S. Sherkhanov	Aye
C. Brimmer	Aye
U. Yapanel	Aye

E. 2018-19 Certification of Assurances, Protected Prayer Certification, Application for Funding

H. Beliak made a motion to approve the 2018-19 Certification of Assurances, 2018-19 Protected Prayer Certification, 2018-19 Application for Funding and General Assurances under Consent.
S. Covarrubias seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

U. Yapanel	Aye
S. Dikbas	Absent
S. Sherkhanov	Aye
S. Orazov	Aye
D. Gonzalez	Aye
S. Covarrubias	Aye
C. Brimmer	Aye
H. Beliak	Aye

F.

Approval of Local Control and Accountability Plans (LCAP) for all MPS

H. Beliak made a motion to approve the LCAPs for MPS.
S. Covarrubias seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

U. Yapanel	Aye
S. Sherkhanov	Aye
H. Beliak	Aye
D. Gonzalez	Aye
C. Brimmer	Aye
S. Covarrubias	Aye
S. Orazov	Aye
S. Dikbas	Absent

III. Closed Session

A. Public Announcement of Closed Session

S. Sherkhanov, MPS Board Chair, announced that the board would be going into Closed Session to discuss one matter of anticipated litigation and the public employment of the CEO and Superintendent and stated that the Board would reconvene Open Session once Closed Session is complete.

B. Conference with Legal Counsel - Anticipated Litigation - One Matter

The Board discussed this item in Closed Session.

C. Public Employment: CEO & Superintendent

The Board discussed this in Closed Session.

D. Report Out From Closed Session

No actions were taken during Closed Session.

IV. Action Items

A. Appt. CEO and Supt. or Designated Interim CEO and Supt. and Authorize Board Chair to Negotiate Agrmt

S. Sherkhanov, MPS Board Chair, stated that as to the next item regarding approval of the Chief Executive Officer/Superintendent employment agreement, I am required by law to indicate, prior to any vote on the employment contract that the Chief Executive Officer/Superintendent contract which is for a one (1) year term July 1, 2018 to June 30, 2019, provides a base annual salary of $210,000. The contract also provides for the same health benefits and other paid time off as all other full-time certificated employees. I would also note that the annual salary is wholly in keeping with the compensation

comparability study the Board has received. He also explained the selection process where the Ad Hoc Committee met twice to review resumes and conduct interviews of potential candidates. S. Sherkhanov, asked, A. Rubalcava, the potential candidate to give a few words to the community. He stated he was looking forward to the opportunity and he thanked C. Young, current MPS CEO and Superintendent for her work, dedication and mentorship. S. Sherkhanov, went back to explain that the organization was moving toward stronger academics and the recommended candidate had a strong academic background. C. Brimmer, MPS Board Member, asked further questions to the committee on how the candidates were screened and what questions were asked during the interviews.
S. Sherkhanov made a motion to appoint Alfredo Rubalcava as the CEO & Superintendent of Magnolia Public Schools for the term of July 1, 2018- June 30, 2019 and give the contract that the Board has approved.
S. Covarrubias seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Gonzalez	Aye
H. Beliak	Aye
S. Sherkhanov	Aye
C. Brimmer	Abstain
S. Orazov	Aye
S. Dikbas	Absent
U. Yapanel	Aye
S. Covarrubias	Aye

B. Approval of New MPS Board Member Nomination

U. Yapanel, MPS Nominating Committee Member, informed the Board that there was a need to fill the vacant board seat with a member of Orange County due to the Orange County MPS representative resigning from the Board. He stated that there were three nominees, one former parent, one current parent and one past employee, all whom participated in the nominating committee meeting to answer questions regarding their interest in the Board. C. Brimmer, MPS Board Member, asked about the process of candidate screening which the committee responded to. After further discussion, the committee decided that the best candidate was S. Geldiyev. The committee recommended to offer him to complete the remaining term first before a full term so the Board can see the fit and commitment, the term would end March 11, 2020.
H. Beliak made a motion to approve the recommendation of the Nominating Committee to appoint S. Geldiyev as an MPS Board Member with a term ending on March 11, 2020.
S. Covarrubias seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Orazov	Aye
S. Dikbas	Absent

Roll Call

H. Beliak	Aye
U. Yapanel	Aye
D. Gonzalez	Aye
S. Covarrubias	Aye
S. Sherkhanov	Aye
C. Brimmer	Abstain

C. Election of 2018-19 MPS Board Officers & Committee Chairs & Approval of 2018-19 Committee Calendars

S. Sherkhanov, MPS Board Chair, presented to the Board his proposed changes to the MPS Board committees. The main change was merging the current Personnel Committee and Community and Parent Engagement Committee into one committee called Stakeholder Engagement Committee. The Board agreed on this change. The Board discussed in depth what board members would be on each committee and which committees require alternate board members. There were changes made on the proposed list of committee members. After a lengthy discussion and presentation from B. Holman at Musick Peeler & Garrett LLP, The Board decided to not appoint corporate officers at this meeting which included the MPS Board Secretary and MPS Treasure/Chief Financial Officer, these appointments will be presented at another Board meeting. B. Holman, advised that these officers be staff of the organization and not members of the Board. The Board would like to discuss this further.
S. Orazov made a motion to approve the creation of the Stakeholder Engagement Committee, dissolve the Community & Parent Engagement Committee and Personnel Committee, approve the proposed Chairperson of each committee and approve the 2018-19 Committee Meeting Calendar. S. Sherkhanov was reappointed as MPS Board Chair, H. Beliak was appointed as MPS Vice Chair for 2018-19.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Brimmer	Aye
S. Covarrubias	Aye
S. Sherkhanov	Aye
S. Dikbas	Absent
U. Yapanel	Aye
H. Beliak	Aye
D. Gonzalez	Aye
S. Orazov	Aye

D. Approval of Resolutions for Magnolia Science Academy- 6, 7 and Santa Ana Charter Renewal Petitions

I. Soto, Interim Chief External Officer, explained the resolutions for the renewing charters MSA 6, MSA7, and MSA Santa Ana. He stated that the new CEO & Superintendent would be the lead petitioner and N. Montijo would be the Onsite Financial Manager. I.

Soto went over submission dates and submission requirements. All questions were addressed.
S. Sherkhanov made a motion to approve the board resolutions that authorize the filing of the Charter Renewal Petitions with the Los Angeles Unified School District for Magnolia Science Academy 6, Magnolia Science Academy 7, and the Santa Ana Unified School District for Magnolia Science Academy Santa Ana and give authority to the incoming CEO & Superintendent to serve as the Lead Petitioner.
S. Orazov seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Gonzalez	Aye
U. Yapanel	Aye
S. Sherkhanov	Aye
S. Dikbas	Absent
H. Beliak	Aye
C. Brimmer	Aye
S. Orazov	Aye
S. Covarrubias	Aye

E. Award of five (5) Contracts for the MSA-1 Construction & Tenant Improvement Project

P. Ontiveros, MPS Director of Facilities and General Counsel, gave a quick overview on the contracts being approved for the MSA-1 construction project, he explained why the contracts were needed, what the amounts were, he went over the procurement process and explained why these particular vendors were chosen. T. Buresh, Construction Manager from PrimeSource, attended the meeting and helped address specific questions on the project. He explained in depth the issues of the current structure and how an earthquake can affect it with out the requested repairs. This item was revised after the MPS budget was discussed and approved.
H. Beliak made a motion to approve the award of the following contracts to the following entities: (1) Terry A. Hayes and Associates – for CEQA services related to the zone change application for MSA-1 new construction – on a time and material basis not to exceed $38,195 (2) Leighton Consulting, Inc. – for laboratory inspection and deputy inspection services for MSA-1 new construction – on a time and material basis not to exceed $70,000 with a contingency of $10,000 (for a total of $80,000) (3) Pacific Engineers Group, Consulting Electrical Engineers – for electrical services related to tenant improvements to existing MS building – on a time and material basis not to exceed $25,000 (4) Maroko & Shwe, Inc. – for mechanical services related to tenant improvements to existing MS building – on a time and material basis not to exceed $35,000 (5) Brandow & Johnston Structural Engineers – for structural services related to tenant improvements to existing MS building – on a lump sum basis for $52,000.
C. Brimmer seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

U. Yapanel	Absent
H. Beliak	Aye
S. Covarrubias	Aye
C. Brimmer	Aye
S. Dikbas	Absent
S. Orazov	Absent
D. Gonzalez	Aye
S. Sherkhanov	Aye

U. Yapanel left.

S. Orazov left.

F. Approval of 2018-19 Magnolia Public Schools Budget Including Master List of Contracts over $25,000

This item was discussed by the Finance Committee before it went to the full board. N. Montijo, Chief Financial Officer, went over the changes she made to the budget based on the requests from the Finance Committee members. She explained the changes made to MSA 5 based on the requests from the authorizer of that school. S. Sherkhanov, MPS Chair, briefly went over each school's budget. S. Orazov, MPS Board Members and Finance Committee Member, gave supporting information to the Board on school that required extra details. All questions were addressed.

S. Orazov made a motion to adopt the 2018-19 Budget as reviewed and recommended for approval by the MPS Finance Committee and approve all ongoing contracts over $25,000 for fiscal year 2018-19 as listed in the attached document with the amendment for MSA-5 which will have an additional saving in expenses of $25,000.

S. Covarrubias seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Sherkhanov	Aye
C. Brimmer	Aye
S. Orazov	Aye
S. Covarrubias	Aye
U. Yapanel	Absent
D. Gonzalez	Aye
S. Dikbas	Absent
H. Beliak	Abstain

U. Yapanel left.

S. Orazov left.

V. Discussion Items

A. Financial Update- April 2018

K. Dietz, EdTec Representative, presented a quick update on the April 2018 financials, all questions were addressed.

B. Facility Updates

P. Ontiveros, MPS facilities Director, gave a brief update on the ongoing facility projects of the various MSA schools, all questions were addressed.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:20 PM.

Respectfully Submitted,
S. Sherkhanov