APPROVED

Magnolia Public Schools

Minutes

Regular Finance Committee Meeting

Date and Time
Tuesday April 10, 2018 at 6:00 PM

Location
Dial: 1.844.572.5683 Code:1948435

MPS Finance Committee members attended the meeting remotely from the following locations:
• 11935 Dorothy Street, Los Angeles, CA 90049 (Dr. Saken Sherkhanov)
• 683 Loyola Ave. Carson, CA 90746 (Ms. Charlotte Brimmer)
• 1363 Ridgecrest Rd Pinole CA 94564 (Mr. Serdar Orazov)

Finance Committee Members:
Dr. Saken Sherkhanov
Ms. Charlotte Brimmer
Mr. Serdar Orazov

CEO and Superintendent:
Dr. Caprice Young

Committee Members Present
C. Brimmer (remote), S. Orazov (remote), S. Sherkhanov (remote)

Committee Members Absent
None

I. Opening Items

A. Call the Meeting to Order

S. Sherkhanov called a meeting of the Finance Committee of Magnolia Public Schools to order on Tuesday Apr 10, 2018 at 6:11 PM.

B. Record Attendance and Guests

All committee members participated in the meeting.

C. Public Comment

There were no public comments.

D. Approval of Agenda

C. Brimmer made a motion to approve the agenda as presented.
S. Orazov seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

S. Sherkhanov	Aye
S. Orazov	Aye
C. Brimmer	Aye

E. Approval of Minutes from Special Finance Committee Meeting- March 7, 2018

S. Orazov made a motion to approve minutes from the Regular Finance Committee on 03-07-18 Regular Finance Committee on 03-07-18.
S. Sherkhanov seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

S. Sherkhanov	Aye
S. Orazov	Aye
C. Brimmer	Aye

II. Discussion Items

A. Financial Update- February 2018 Financials

K. Dietz, EdTec Representative, presented the February 2018 financials and gave details per school site and on the home office regarding actuals through February 2018. She gave details on the net income and changes from prior months. All questions were addressed, this was a discussion item no actions were taken.

III. Recommended Action Items

A.

Back Office Service Provider

C. Young, MPS Chief Executive Officer, introduced the Back Office Service Provider item to the Board. She explained the bidding process, request of proposal and stated that 4 bids were received. N. Montijo, MPS Chief Financial Officer, explained the reasoning behind the staff recommendation to award the bid to Delta Management Solutions (DMS). She informed the finance committee members of the recommendation presented by the committed who reviewed the proposals. She explained that DMS would train MPS staff in what is needed with the transition of back office service provider and she went over the work that this back office service provider would be completing such as check and balances and audit compliance. N. Montijo, explained that the plan is to on board 4 finance clerks that would report to schools to reduce some of the responsibilities that principals are currently in charge of for finance purposes. C. Young elaborated on the plan to hire the clerical positions and she explained how the additional clerical positions are related to the DMS contract. Finance Committee members and MPS staff discussed this item in depth.
S. Orazov made a motion to recommend approval to the full board to authorize Dr. Caprice Young, CEO and Superintendent of Magnolia Public Schools (MPS), to enter into exclusive negotiations and execute a contract with Delta Managed Solutions (DMS) for back office services and transition support to bring back office activities in-house over a three year period for a sum not to exceed $110 per ADA, approximately $440,000, (or nor to exceed $125/ADA over 2 year period) and to hire four regional school site entry level accounting clerks (one per approximately 1,000 students), after appropriate legal review of the services contract.
S. Sherkhanov seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call

C. Brimmer	No
S. Orazov	Aye
S. Sherkhanov	Aye

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:22 PM.

Respectfully Submitted,
S. Sherkhanov