

APPROVED



## Magnolia Public Schools

### Minutes

#### Regular Board Meeting

---

**Date and Time**

Thursday March 8, 2018 at 6:00 PM

**Location**

MSA 3: 1254 East Helmick Street, Carson CA 90746

---

Board Members who attended in person attended from the following locations that were accessible as remote locations.

- MSA-2 17125 Victory Blvd., Van Nuys, CA 91406
- MSA-6 3754 Dunn Dr. Los Angeles, CA 90034
- MSA- SA 2840 W 1st St. Santa Ana, CA
- MSA-SD 6525 Estrella Ave. San Diego, CA 92120 (Dr. Salih Dikbas)
- 1363 Ridgecrest Rd Pinole, CA 94564 (Mr. Serdar Orazov)
- 1691 Ward St, Berkeley, CA 94703 (Mr. Haim Beliak)

**Board Members:**

Dr. Saken Sherkhanov, Chair  
Dr. Umit Yapanel, Secretary  
Mr. Serdar Orazov, Treasurer  
Dr. Salih Dikbas  
Ms. Diane Gonzalez  
Mr. Haim Beliak  
Ms. Charlotte Brimmer  
Ms. Sandra Covarrubias

**CEO & Superintendent:**

Dr. Caprice Young

---

*Notice of Closed Session Agenda Items*

*Due to space limitations on the following pages of the agenda, notice of closed session agenda items is provided here.*

V. A Conference with Legal Counsel - Anticipated Litigation - One Matter

V. B Public Performance Evaluation: Chief Executive Officer and Superintendent

---

**Directors Present**

C. Brimmer, D. Gonzalez, H. Beliak (remote), S. Covarrubias, S. Dikbas (remote), S. Orazov (remote), S. Sherkhanov, U. Yapanel

**Directors Absent**

*None*

---

**I. Opening Items**

**A. Call the Meeting to Order**

S. Sherkhanov called a meeting of the board of directors of Magnolia Public Schools to order on Thursday Mar 8, 2018 at 7:01 PM.

**B. Record Attendance and Guests**

All MPS Board Members participated in the meeting, there were no absent Board Members.

**C. Pledge of Allegiance**

B. Torres, Executive Assistant led the Pledge of Allegiance.

**D. Public Comments**

Two family members from MSA 3 students (Ms. Reed and Ms. Aubrey) presented their concerns regarding the needs of the school which included math and science aids and more teacher support. Staff from MSA 3 and MSA 7 (Ms. Mendez, Mr. Thomas, Mr. Yusuf, Ms. Smith, Ms. Benji, Ms. Vasquez, Ms. Garcia, and Mr. Priest) commented on the need for salary increases for teachers. They stated that they liked working for MSA but needed to meet economic needs for themselves and their families which would be addressed with a reasonable increase. Mr. Acar, South Regional Director, informed the Board that MSA Santa Ana would have a WASC visit and the presence of board members was required. Dr. Young, MPS CEO, stated details on the process of LCAPs and how student family members and staff should be involved in the process to help address the request they are making regarding school budgets. No other public comments were made.

## **E. Approval of Agenda**

U. Yapanel made a motion to approve the agenda with the postponement of Item I. G Ad Hoc Minutes Approval and Item III. D Approval of C Team Salary Benchmarks.

D. Gonzalez seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **Roll Call**

S. Orazov      Aye  
H. Beliak      Aye  
S. Sherkhanov Aye  
D. Gonzalez   Aye  
C. Brimmer    Aye  
U. Yapanel    Aye  
S. Covarrubias Aye  
S. Dikbas      Aye

## **F. Approve Minutes of Reg. Board Meeting from February 8, 2018**

S. Sherkhanov made a motion to approve minutes from the Regular Board Meeting on 02-08-18 Regular Board Meeting on 02-08-18.

U. Yapanel seconded the motion.

The board **VOTED** to approve the motion.

### **Roll Call**

C. Brimmer    Abstain  
S. Covarrubias Aye  
U. Yapanel    Aye  
S. Sherkhanov Aye  
H. Beliak      Aye  
D. Gonzalez   Aye  
S. Orazov      Abstain  
S. Dikbas      Aye

## **G. Approve Minutes of Reg. Ad Hoc Committee Meeting from January 22, 2018**

Approval of these minutes was postponed until the next meeting.

## **II. Consent Agenda**

### **A. MPS Advisory Council Recommendation Process**

S. Sherkhanov made a motion to approve the updated Magnolia Public Schools Advisory Council Recommendation Process under Consent Agenda with the requested revision.

C. Brimmer seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

C. Brimmer Aye  
S. Sherkhanov Aye  
D. Gonzalez Aye  
S. Dikbas Aye  
H. Beliak Aye  
S. Orazov Aye  
U. Yapanel Aye  
S. Covarrubias Aye

**B. Approval of Revised Tuition Reimbursement Policy**

S. Sherkhanov made a motion to approve the revisions to the Tuition Reimbursement Policy under Consent Agenda.

C. Brimmer seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Gonzalez Aye  
H. Beliak Aye  
S. Dikbas Aye  
S. Sherkhanov Aye  
U. Yapanel Aye  
C. Brimmer Aye  
S. Covarrubias Aye  
S. Orazov Aye

**III. Action Items**

**A. Resolution Agreeing to LACOE Conditions of Authorization and Memorandum of Understanding for MSA-5**

I. Soto, Interim Chief External Officer, briefly explained the details of the Memorandum of Understanding and Conditions of Authorization between Magnolia Science Academy- 5 (MSA5) and Los Angeles County Of Education (LACOE).

S. Orazov made a motion to agree and approve the provisions of the Memorandum of Understanding (MOU), Conditions of Authorization (COA), Board Resolution and CMO Fees Fiscal Policy per COA requirements for Magnolia Science Academy-5 ("MSA-5").

D. Gonzalez seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

U. Yapanel Aye  
S. Orazov Aye  
S. Dikbas Aye  
S. Covarrubias Aye  
C. Brimmer Aye

**Roll Call**

S. Sherkhanov Aye  
H. Beliak Aye  
D. Gonzalez Aye

**B. Employee Pay Raise Scale for Full-Time Teaching Positions & Non-Classroom-Based Academic Positions**

Item III. B Employee Pay Raise Scale for Full-Time Teaching Positions & Non-Classroom-Based Academic Positions and Item III. C MPS Employee Pay Raise Scale for School Leaders were discussed together. S. Sherkhanov, MPS Board Chair and MPS Personnel Committee Member, informed the Board that the Personnel Committee had reviewed these items and recommended their approval. D. Yilmaz, Chief Accountability Officer, went over the details of the scales and the feedback that was received from the different stakeholders. Scenario C would be the scenario being approved for implementation. S. Orazov, MPS Board Member, stated he fully supports the recommendation to raise teacher salaries. S. Sherkhanov, wants to ensure that money is allocated primarily to schools. MPS Principals who attended the meeting provided their feedback on the scales, they reported out on what comments that had received from their school staff. All questions were addressed.

S. Orazov made a motion to approve the MPS Employee Pay Raise Scale for Full-Time Teaching Positions & Non-Classroom-Based Academic Positions.

U. Yapanel seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Orazov Aye  
U. Yapanel Aye  
S. Sherkhanov Aye  
C. Brimmer Aye  
S. Covarrubias Aye  
H. Beliak Aye  
S. Dikbas Aye  
D. Gonzalez Aye

**C. MPS Employee Pay Raise Scale for School Leaders**

This item was discussed with the Item III. B mentioned above.

S. Sherkhanov made a motion to approve the MPS Employee Pay Raise Scale for School Leaders.

S. Covarrubias seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

U. Yapanel Aye  
D. Gonzalez Aye  
S. Dikbas Aye

**Roll Call**

S. Orazov Aye  
C. Brimmer Aye  
S. Sherkhanov Aye  
H. Beliak Aye  
S. Covarrubias Aye

**D. Approval of C Team Salary Benchmarks**

This item was postponed to a later meeting.

**E. Approval of MSA 2 Shade Contract with USA Shade for Shade Structure**

P. Ontiveros, MPS Facilities Director and General Counsel, explained the plan of the shade structure for the MSA-2 site, he went over the cost and the RFP process that took place. S. Kesinturk, MSA-2 Principal, explained that all three companies who submitted quotes went to the site to review the work that was needed. S. Covarrubias, MPS Board Member and parent of a MSA-2 student, stated that the school needs this structure. All questions were addressed.

S. Orazov made a motion to approve management to enter into a contract with USA Shade & Fabric Structures in order to provide a shade structure for the MSA-2 campus in an amount not to exceed Thirty Thousand Dollars (\$30,000).

C. Brimmer seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

H. Beliak Absent  
S. Sherkhanov Aye  
C. Brimmer Aye  
S. Dikbas Aye  
D. Gonzalez Aye  
S. Orazov Aye  
S. Covarrubias Aye  
U. Yapanel Aye

**F. Project Change Order Requests for MSA-Santa Ana**

P. Ontiveros, MPS General Counsel and Facilities Director, explained the need for the change order in the MSA- Santa Ana gym project which was an item that was informally brought to the Board by the Project Manager during an early Board meeting. P. Ontiveros stated that some scope was left out of the original drawings and these items now have to be addressed. This item was discussed at length during the MPS Facilitates Committee Meeting.

C. Brimmer made a motion to approve MPS agreeing to change order requests 2 and 3 (each a "COR" and together "CORs") and signing the corresponding change orders upon receipt from the general contractor RC Construction Services Inc. The total cost for CORs 2 and 3 is \$4,536.58.

S. Sherkhanov seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Orazov     Aye  
C. Brimmer   Aye  
U. Yapanel   Aye  
S. Sherkhanov Aye  
H. Beliak     Aye  
S. Covarrubias Aye  
S. Dikbas     Aye  
D. Gonzalez   Aye

**IV. Discussion/Information Items**

**A. Academic Update**

K. Jackson, MPS Chief Academic Officer, told the Board about the upcoming MPS Wide Teacher Symposium event. She went over the sessions that would be provided and who would be the participants. This was an information item, no actions were taken.

**B. Update on School Safety & Emergency Staff Training, Supplies/Equipment, and Procedures**

D. Yilmaz, Chief Accountability Officer, explained that the updates on school safety and emergency staff training, supplies, equipment and procedures was being presented per Board Member's request. We explained the process principals went through to complete the accountability sheet for these items. All questions were addressed, this was an information item, no actions were taken.

**C. Second Interim Financial Report**

K. Dietz, EdTec representative, presented an overview of the Second Interim Financials and addressed all questions. This item was previously presented to the MPS Finance Committee Meeting, it was an information item, no actions were taken.

**D. 2014 Bond Update**

A written report for this item was delivered, there was no verbal update.

**E. Ongoing Facility Project Updates**

P. Ontiveros, General Counsel and Facilities Director, presented updates on the MSA-San Diego facility project. T. Buresh, from PrimeSource, gave updates for the MSA-1 ongoing facilities project and M. Lengly from Gafcon gave updates on the MSA-Santa Ana project. The facilities update was a discussion item, no actions were taken, all questions were addressed.

## **V. Closed Session**

### **A. Conference with Legal Counsel – Anticipated Litigation – One Matter**

S. Sherkhanov, MPS Board Chair, reported in Open Session that the Board would be going into Closed Session to discuss one legal matter and the CEO evaluation. Once back in Open Session, S. Sherkhanov reported out that no actions were taken during Closed Session.

### **B. Public Performance Evaluation: Chief Executive Officer and Superintendent**

This item was discussed during Closed Session. The Board Chair reported out that no actions were taken.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:45 PM.

Respectfully Submitted,  
S. Sherkhanov