APPROVED

Magnolia Public Schools

Minutes

Special Board Meeting

Date and Time
Thursday July 13, 2017 at 6:10 PM

Location
MPS Home Office: 250 E. 1st St. Suite 1500 Los Angeles, CA 90012

Board Members who called in attended from the following locations stated below, these locations were open to the public for remote participation.
• MSA-2 17125 Victory Blvd. Lake Balboa, CA 91406
• MSA-3 1254 E. Helmick St. Carson, CA 90034
• MSA-4 11330 W. Graham Place Los Angeles, CA 90064 (Rabbi Haim Beliak, Ms. Diane Gonzalez)
• MSA-SD 6525 Estrella Ave. San Diego, CA 92120 (Dr. Salih Dikbas)
• MSA-SA 2840 W. 1st St. Santa Ana, CA 92703
• 2736 Sandfiddler Rd. Virginia Beach, VA 23457 (Mr. Huynh Nguyen)

Board Members:
Ms. Noel Russell- Unterburger, President
Dr. Umit Yapanel, Secretary
Mr. Serdar Orazov, Treasurer
Dr. Saken Sherkhanov
Dr. Salih Dikbas
Dr. Remzi Oten
Ms. Diane Gonzalez
Mr. Nguyen Huynh
Mr. Haim Beliak

CEO & Superintendent:
Dr. Caprice Young

Directors Present
D. Gonzalez (remote), H. Beliak (remote), N. Huynh (remote), N. Russell-Unterburger, S. Dikbas (remote), S. Orazov, U. Yapanel

Directors Absent
R. Oten, S. Sherkhanov

Guests Present
B. Torres

I. Opening Items

A. Call the Meeting to Order

N. Russell-Unterburger called a meeting of the board of directors of Magnolia Public Schools to order on Thursday Jul 13, 2017 at 6:51 PM.

B. Record Attendance and Guests

The following board members attended from MPS Home Office: N.Unterburger, U. Yapanel, S. Orazov. The following board members attended from MSA-4: D. Gonzalez, H. Beliak. The following board member attended from MSA-SD: S. Dikbas. N. Huynh participated from the location stated above. R. Oten, S. Sherkhanov were absent.

C. Pledge of Allegiance

B. Torres, Executive Assistant, led the Pledge of Allegiance.

D. Public Comments

There were no public comments.

E. Approval of Agenda

N. Russell-Unterburger made a motion to approve the agenda as presented.
U. Yapanel seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

U. Yapanel	Aye
S. Dikbas	Aye
N. Russell-Unterburger	Aye
S. Sherkhanov	Absent

Roll Call	
R. Oten	Absent
D. Gonzalez	Aye
N. Huynh	Aye
H. Beliak	Aye
S. Orazov	Aye

II. Action Items

A. Update and Approval of 2017-18 MSA SD Budget

S. Orazov made a motion to approve the revised MSA San Diego construction budget forecast of $7,888,501 based on the completion of the bidding, negotiation, legal review and investor approval of the major contracts. This item was approved along with items II B- II E in one motion.
N. Huynh seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
N. Russell-Unterburger	Aye
S. Sherkhanov	Absent
N. Huynh	Aye
H. Beliak	Aye
S. Orazov	Aye
S. Dikbas	Aye
U. Yapanel	Aye
R. Oten	Absent
D. Gonzalez	Aye

B. Approve Contract with Williams Scotman to Acquire Modular Classrooms for MSA SD

C. Young, CEO and F. Gonzalez, CGO presented the Williams Scotman contract to the Board. Staff from Williams Scotman addressed specific questions from the Board Members and discussed contract details. All questions were discussed and addressed.
S. Dikbas made a motion to approve to negotiate and execute the contract with Williams Scotman to acquire, deliver and install modular classrooms and restrooms for MSA San Diego at the DeAnza campus, consistent with the approval of legal counsel and the financiers. This item was approved in one motion along with item II A- II E.
N. Huynh seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
H. Beliak	Aye
S. Sherkhanov	Absent
S. Orazov	Aye
D. Gonzalez	Aye

Roll Call

N. Russell-Unterburger	Aye
N. Huynh	Aye
R. Oten	Absent
U. Yapanel	Aye
S. Dikbas	Aye

C. Delegation of Authority to Hire An On Site Inspector of Record, Contract Not to Exceed $140,000

S. Orazov made a motion to delegate authority to the CEO to hire an Inspector of Record for MSA San Diego. The Inspector of Record will provide on-site services for MSA San Diego, with the understanding that the contract is not to exceed $140,000. This item was approved in one motion along with item II A - II E.
N. Huynh seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Sherkhanov	Absent
R. Oten	Absent
S. Orazov	Aye
S. Dikbas	Aye
H. Beliak	Aye
N. Huynh	Aye
U. Yapanel	Aye
N. Russell-Unterburger	Aye
D. Gonzalez	Aye

D. Delegation of Authority to Negotiate Contract with General Contractor to Complete MSA SD Facility

S. Orazov made a motion to delegate authority to the CEO to negotiate and execute a contract with a General Contractor to complete the site work for the MSA San Diego facility per the approved plans. The contract shall be on form AIA 102, which is the standard form of agreement between Owner and Contractor where the basis of payment is the cost of the work plus a fee with a guaranteed maximum price, known as a Cost Plus Contract with a Guaranteed Maximum Price. The contract will be consistent with the review and approval of legal counsel and the financiers. This item was approved in one motion along with item II A - II E.
N. Huynh seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Sherkhanov	Absent
H. Beliak	Aye
D. Gonzalez	Aye
U. Yapanel	Aye

Roll Call

N. Huynh	Aye
S. Orazov	Aye
N. Russell-Unterburger	Aye
R. Oten	Absent
S. Dikbas	Aye

E. Amendment to Contract with Silver Creek Industries to Construct Admin. and Multi Purpose Bldg.

S. Orazov made a motion to approve the contract with Silver Creek Industries to construct, deliver and install administrative and multi-purpose buildings for the MSA San Diego facility on the DeAnza campus. This item was approved in one motion along with item II A - II E.
N. Huynh seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

U. Yapanel	Aye
S. Dikbas	Aye
H. Beliak	Aye
S. Sherkhanov	Absent
N. Huynh	Aye
S. Orazov	Aye
N. Russell-Unterburger	Aye
R. Oten	Absent
D. Gonzalez	Aye

F. Approval of Request for Proposal (RFP) ADA Projects at MSA-2

S. Orazov made a motion to authorize the CEO to select the general contractor/vendor to perform the required and/or recommended improvements for MSA-2 in the LACOE facilities improvement report dated July 10th, 2017 and/or use the long term cash reserves of MSA-2 for these one-time facility improvements. This item was approved in one motion along with item II A - II E.
U. Yapanel seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

U. Yapanel	Aye
S. Dikbas	Aye
N. Russell-Unterburger	Aye
H. Beliak	Aye
S. Sherkhanov	Absent
D. Gonzalez	Absent
R. Oten	Absent
S. Orazov	Aye
N. Huynh	Aye

D. Gonzalez left the room momentarily and did not vote on this item.

G. Approval of Food Vendor Selection for MSA 1,2,3,4,6, and 7 for 2017-18 school year

U. Yapanel made a motion to approve Preferred Meals for MSA 1-2-3-4 and 6 & Better4You for MSA 7 as their vended meal (pre-packed) food vendors for 2017-18 school year.
H. Beliak seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

N. Huynh	Aye
N. Russell-Unterburger	Aye
D. Gonzalez	Abstain
U. Yapanel	Aye
R. Oten	Absent
H. Beliak	Aye
S. Orazov	Abstain
S. Dikbas	Aye
S. Sherkhanov	Absent

S. Acar, Chief Operations Officer, explained the RFP and selection process. All questions were addressed.

H. Approval of Revisions to the Complaint Procedures

D. Yilmaz, CAO, explained the revisions to the Complaint Procedures. He stated that the presented policy was reviewed by legal. All questions were addressed.
S. Orazov made a motion to approve the revisions to the Complaint Procedures.
N. Russell-Unterburger seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Russell-Unterburger	Aye
S. Dikbas	Aye
H. Beliak	Aye
U. Yapanel	Aye
D. Gonzalez	Aye
S. Sherkhanov	Absent
R. Oten	Absent
N. Huynh	Aye
S. Orazov	Aye

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:18 PM.

Respectfully Submitted,
N. Russell-Unterburger