APPROVED

Magnolia Public Schools

Minutes

Regular (Annual) Board Meeting

Date and Time
Wednesday June 14, 2017 at 6:30 PM

Location
MSA SD: 6365 Lake Atlin Ave. San Diego, CA 92119

The following sites were available for interested parties and community members for remote participation. Board members who joined remotely participated from the stated locations below.:
Remotely by dialing in to the numbers below:
Open Session- Dial: 1.844.572.5683 Code: 1948435
• MSA-1: 18238 Sherman Way Reseda, CA 91335
• MSA- 3: 1254 E. Helmick St. Carson, CA 90746
• MSA- 6: 3754 Dunn Dr. Los Angeles, CA 90034 (Dr. Saken Sherkhanov)
• MSA- 8: 6411 Orchard Ave Bell, CA 90201
• MSA- Santa Ana: 2840 W. 1st St. Santa Ana, CA 92703
• 1363 Ridgecrest Rd Pinole CA 94564 (Serdar Orazov)
• 4831 E. Copa de Oro Dr. Anaheim, CA 92807 (Remzi Oten)

MPS Board Members:
Ms. Noel Russell- Unterburger, President
Dr. Umit Yapanel, Secretary
Mr. Serdar Orazov, Treasurer
Dr. Saken Sherkhanov
Dr. Salih Dikbas
Dr. Remzi Oten
Ms. Diane Gonzalez
Mr. Nguyen Huynh

Mr. Haim Beliak

CEO & Superintendent:
Dr. Caprice Young

Notice of Closed Session Agenda Items
Due to space limitations on the following pages of the agenda, notice of closed session agenda items is provided here.
IV. A. Conference with Legal Counsel—Anticipated Litigation
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: one case
IV. B. Public Performance Evaluation: Chief Executive Officer and Superintendent

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Directors Present
D. Gonzalez, N. Huynh, R. Oten (remote), S. Dikbas, S. Orazov (remote), S. Sherkhanov (remote), U. Yapanel

Directors Absent
H. Beliak, N. Russell-Unterburger

I. Opening Items

A. Record Attendance and Guests

The following board members attended from MSA-San Diego: U. Yapanel, D. Gonzalez, S. Dikbas, N. Huynh. The following board member attended from MSA-6: S. Sherkhanov. S. Orazov and R. Oten attended from the remote locations stated above. The following board members did not participate: N. Unterbuger, H. Beliak, H. Beliak. R. Oten left the meeting at 8:01 p.m.

B. Call the Meeting to Order

U. Yapanel called a meeting of the board of directors of Magnolia Public Schools to order on Wednesday Jun 14, 2017 at 6:59 PM.

C. Pledge of Allegiance

B. Torres, Executive Assistant, led the Pledge of Allegiance.

D. Public Comments

G. Serce, Principal of MSA- San Diego and N. Tate, Dean of MSA- San Diego thanked the board for visiting their campus and they updated the board on the move of the campus.

E.

Approval of Agenda

The following modifications were made to the agenda: Item II K Approval of 2017-18 Master List Contracts was pulled out of Consent Agenda and was discussed along with Item III C Adoption of 2017-18 Magnolia Public Schools Budget. Item II L 2017-18 Educational Facility Group was moved for discussion into Closed Session. Item II N Approval on Investment Policy for all MPS was moved out of Consent Agenda for further discussion and approval. Motion language for Item III B was edited, refer to that item for details. Item III E wording was changed to "Approval of Intercompany company loan at close of FY 2016-17".
U. Yapanel made a motion to approve the agenda as amended.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Huynh	Aye
D. Gonzalez	Aye
S. Orazov	Aye
S. Dikbas	Aye
S. Sherkhanov	Aye
U. Yapanel	Aye
H. Beliak	Absent
R. Oten	Aye
N. Russell-Unterburger	Absent

F. Approve Minutes- Regular Board Meeting/Board Retreat from May 20, 2017

U. Yapanel made a motion to approve minutes from the Regular Board Meeting/ Board Retreat on 05-20-17 Regular Board Meeting/ Board Retreat on 05-20-17.
S. Orazov seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

U. Yapanel	Aye
R. Oten	Aye
N. Russell-Unterburger	Absent
S. Dikbas	Aye
S. Orazov	Aye
S. Sherkhanov	Aye
N. Huynh	Aye
D. Gonzalez	Aye
H. Beliak	Absent

II. Consent Agenda

A. Approval of Revised Meals Plus- Food Service Management Software Agreement for all MPS for 2017-18

U. Yapanel made a motion to approve the revised agreement with Meals Plus for fiscal year 2017-18 under consent agenda.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Orazov	Aye
S. Sherkhanov	Aye
S. Dikbas	Aye
N. Russell-Unterburger	Absent
N. Huynh	Aye
U. Yapanel	Aye
D. Gonzalez	Aye
H. Beliak	Absent

B. Approval of 2017-18 Schools in Action Contract

U. Yapanel made a motion to approve the agreement with Schools In Action for 2017-18.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Russell-Unterburger	Absent
U. Yapanel	Aye
R. Oten	Aye
D. Gonzalez	Aye
S. Sherkhanov	Aye
S. Dikbas	Aye
S. Orazov	Aye
N. Huynh	Aye
H. Beliak	Absent

C. Approval of MSA-SA Furniture Due to Expansion of Enrollment

U. Yapanel made a motion to approve the purchase of furniture from Schooloutfitters for MSA-Santa Ana for FY 2017-18. This item was approved under consent agenda.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Huynh	Aye
S. Orazov	Aye
D. Gonzalez	Aye
N. Russell-Unterburger	Absent
R. Oten	Aye
S. Dikbas	Aye
U. Yapanel	Aye
H. Beliak	Absent

Roll Call

S. Sherkhanov	Aye

D. Approval of Illuminate SIS Transition Plan

U. Yapanel made a motion to approve the Illuminate SIS Transition Plan and costs associated.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

U. Yapanel	Aye
N. Russell-Unterburger	Absent
H. Beliak	Absent
S. Sherkhanov	Aye
D. Gonzalez	Aye
N. Huynh	Aye
S. Dikbas	Aye
R. Oten	Aye
S. Orazov	Aye

E. Approval of 2017-18 MPS Board of Directors Meeting Calendar

U. Yapanel made a motion to approve the 2017-2018 Magnolia Public Schools (MPS) Governing Board Meeting Dates with the condition that board reports be submitted at least four (4) days in advance. This item was approved under Consent Agenda.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

U. Yapanel	Aye
H. Beliak	Absent
S. Orazov	Aye
S. Sherkhanov	Aye
N. Huynh	Aye
D. Gonzalez	Aye
R. Oten	Aye
S. Dikbas	Aye
N. Russell-Unterburger	Absent

F. Approval of Certification of Signatures Form for Charter School Funds Distribution Authorization

U. Yapanel made a motion to approve the attached Certification of Signatures Form for Charter School Funds Distribution Authorization as noted, signatures will be valid from July 1, 2017 through June 30, 2018. This item was approved under Consent Agenda.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Russell-Unterburger	Absent
N. Huynh	Aye
S. Orazov	Aye
H. Beliak	Absent
R. Oten	Aye
S. Sherkhanov	Aye
S. Dikbas	Aye
U. Yapanel	Aye
D. Gonzalez	Aye

G. 2017-18 Certification of Assurances, Protected Prayer Certification, Application for Funding

U. Yapanel made a motion to approve the attached Certification of Signatures Form for Charter School Funds Distribution Authorization as noted, signatures will be valid from July 1, 2017 through June 30, 2018. This item was approved under Consent Agenda.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

U. Yapanel	Aye
S. Sherkhanov	Aye
N. Russell-Unterburger	Absent
D. Gonzalez	Aye
S. Orazov	Aye
H. Beliak	Absent
S. Dikbas	Aye
N. Huynh	Aye
R. Oten	Aye

H. Approval of 2017-18 EPA Spending Plans for all MPS

U. Yapanel made a motion to approve the Education Protection Account Expenses as presented under Consent Agenda.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Gonzalez	Aye
S. Orazov	Aye
U. Yapanel	Aye
H. Beliak	Absent
S. Sherkhanov	Aye
N. Russell-Unterburger	Absent
S. Dikbas	Aye
R. Oten	Aye

Roll Call

N. Huynh	Aye

I. Approval of 2017-18 Facility Lease Agreement for MSA 7

U. Yapanel made a motion to authorize the CEO to execute the lease agreement extension for MSA 7 for the next five (5) years beginning with the 2017-2018 school year. This item was approved under Consent Agenda.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Orazov	Aye
H. Beliak	Absent
N. Russell-Unterburger	Absent
N. Huynh	Aye
S. Dikbas	Aye
R. Oten	Aye
S. Sherkhanov	Aye
U. Yapanel	Aye

J. 2017-18 MSA-6 Facility Lease Agreement

U. Yapanel made a motion to authorize the CEO to execute the lease agreement for MSA 6 for the 2017-2018 school year.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Oten	Aye
H. Beliak	Absent
U. Yapanel	Aye
S. Orazov	Aye
N. Russell-Unterburger	Absent
S. Dikbas	Aye
N. Huynh	Aye
S. Sherkhanov	Aye
D. Gonzalez	Aye

K. Approval of 2017-18 Master List Contracts

This item was pulled out of Consent Agenda for further discussion, it was discussed along with item III C Approval of 2017-18 Magnolia Public Schools Budget. The Board requested a comparison of the amounts of contracts with consultants, comparing what was spent in 2016-17 and what is budgeted for 2017-18 including a comprehension evaluation report of contributions for specified consultants.
S. Orazov made a motion to approve the ongoing contracts for fiscal year 2017-2018 as listed in the attached document.

U. Yapanel seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

H. Beliak	Absent
S. Sherkhanov	Aye
R. Oten	Aye
N. Russell-Unterburger	Absent
N. Huynh	Aye
U. Yapanel	Aye
S. Orazov	Aye
S. Dikbas	Aye
D. Gonzalez	Aye

L. 2017-18 Educational Facility Group Contract

This item was pulled from Consent Agenda for discussion in Closed Session. The Board and designated corporate officers reviewed and discussed the contract.
U. Yapanel made a motion to authorize the CEO or a designee to execute the contract for Educational Facilities Group (EFG) for facilities development and support services with the following conditions; 1) a required prior approval from Chief Financial Officer (CFO) before making any reimbursable expense, 2) hire a facilities professional to work on routine items and as a transition to use EFG in as needed basis only, and 3) EFG evaluation will be done by CFO, COO and Facility committee to ensure a fair evaluation.
S. Orazov seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Dikbas	Aye
D. Gonzalez	Aye
R. Oten	Absent
U. Yapanel	Aye
N. Russell-Unterburger	Absent
S. Orazov	Absent
H. Beliak	Absent
S. Sherkhanov	Abstain
N. Huynh	Aye

M. Approval of Letter of Intent to Exit from the LAUSD SELPA

U. Yapanel made a motion to approve the Letter of Intent to exit the Charter Operated Program Special Education Local Plan Area (SELPA). This item was approved under Consent Agenda.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Huynh	Aye

Roll Call

H. Beliak	Absent
N. Russell-Unterburger	Absent
R. Oten	Aye
U. Yapanel	Aye
S. Dikbas	Aye
S. Orazov	Aye
D. Gonzalez	Aye
S. Sherkhanov	Aye

N. Approval of Investment Policy for all MPS

This item was pulled from Consent Agenda for further discussion. N. Montijo, Chief Financial Officer, informed the board that the policy had been taken to the MPS Finance Committee and per their request, the policy was given to legal for review and feedback.
N. Montijo explained legal's feedback and addressed all questions.
S. Orazov made a motion to approve the proposed Investment Policy (“Policy”) for Magnolia Public Schools (“MPS”) and recommend approval of the creation of the Oversight Committee upon approval of policy.
N. Huynh seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Huynh	Aye
D. Gonzalez	Aye
S. Dikbas	Aye
H. Beliak	Absent
N. Russell-Unterburger	Absent
S. Sherkhanov	Aye
S. Orazov	Aye
U. Yapanel	Aye
R. Oten	Absent

O. Approval of 2017-2018 E-Rate Process RFP Winning Bids and Vendors

U. Yapanel made a motion to award the winning bids according to the vendor evaluation matrix and adopt the purchase of E-Rate eligible equipment and services for each school operating within the approved budgeted amounts. This item was approved under Consent Agenda.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Russell-Unterburger	Absent
U. Yapanel	Aye
S. Sherkhanov	Aye
R. Oten	Aye
H. Beliak	Absent

Roll Call

N. Huynh	Aye
S. Orazov	Aye
D. Gonzalez	Aye
S. Dikbas	Aye

P. Approval of Revisions to the MPS EL Master Plan

U. Yapanel made a motion to approve the changes and updates to the MPS EL Master Plan. This item was approved under Consent Agenda.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Dikbas	Aye
R. Oten	Aye
H. Beliak	Absent
N. Russell-Unterburger	Absent
D. Gonzalez	Aye
S. Sherkhanov	Aye
N. Huynh	Aye
U. Yapanel	Aye
S. Orazov	Aye

Q. Approval of Contract with Riders Express for MSA-4

U. Yapanel made a motion to approve the 2017-18 transportation contract with Riders Express for Magnolia Science Academy (MSA) -4. This item was approved under Consent Agenda.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Gonzalez	Aye
N. Russell-Unterburger	Absent
N. Huynh	Aye
S. Orazov	Aye
S. Sherkhanov	Aye
R. Oten	Aye
S. Dikbas	Aye
U. Yapanel	Aye
H. Beliak	Absent

III. Action Items

A. Approval of LCAPS for MSA 1-8, MSA-San Diego and MSA- Santa Ana

D. Yilmaz, Chief Accountability Officer, explained the LCAP details to the Board. He discussed the requirements and how it connects to the budget of the schools. All questions were addressed.
U. Yapanel made a motion to approve the LCAPs for MPS.
S. Orazov seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Orazov	Aye
H. Beliak	Absent
N. Russell-Unterburger	Absent
N. Huynh	Aye
S. Dikbas	Aye
S. Sherkhanov	Aye
U. Yapanel	Aye
R. Oten	Aye
D. Gonzalez	Aye

B. Approval of Delegation of Authority for Construction Contracts Through August 30, 2017

C. Young, Chief Executive Officer and F. Gonzalez, Chief Growth Officer, presented the delegation of authority item to the board. They explained the upcoming projects and anticipated items that will require approvals. C. Young, explained the need of the Ad-Hoc Committee. All questions were addressed.
S. Orazov made a motion to authorize the Ad Hoc Committee to review and authorize construction and facility related contracts through August 30, 2017 and other board matters between meetings if a quorum of the board is not available for a meeting, not applicable for routine items. The Ad-Hoc Committee will be composed depending on board members' availability.
N. Huynh seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

U. Yapanel	Aye
N. Russell-Unterburger	Absent
S. Dikbas	Aye
S. Sherkhanov	Aye
H. Beliak	Absent
D. Gonzalez	Aye
S. Orazov	Aye
R. Oten	Aye
N. Huynh	Aye

C. Adoption of 2017-18 Magnolia Public Schools Budget

N. Montijo, Chief Financial Officer, presented the 2017-18 budget for all Magnolia Science Academies and the MPS Home Office. The board requested that the budget include a dollar figure for the fundraising section. Another request was to provide a list of the grants that we have applied for and received. N. Montijo explained that MPS is planning on hiring a math coach per finance and academic committee request in support of academic improvement. Lastly, the board requested to see evaluations and contributions of consultants for the MPS Home Office. All questions were addressed.

S. Orazov made a motion to approve the 2017-18 Magnolia Public Schools budget for the Magnolia Science Academies and Central Office.
S. Sherkhanov seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Gonzalez	Aye
H. Beliak	Absent
U. Yapanel	Aye
N. Russell-Unterburger	Absent
N. Huynh	Aye
S. Orazov	Aye
S. Dikbas	Aye
S. Sherkhanov	Aye
R. Oten	Aye

D. Approval of MPS Board Committee Creation and Committee Member Appointments

U. Yapanel, Board Secretary, presented the new committees to the board members. He explained the new structure and the reasoning behind the revisions. The new committees will be: Academic, Personnel, Finance, Audit/Facilities, Community, and Governance/Nominating. Resolutions will be presented at the next board meeting along with the committee calendars, at that point these committees will be in effect.
U. Yapanel made a motion to approve the proposed committees and the appointed board members.
S. Orazov seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Orazov	Aye
U. Yapanel	Aye
N. Huynh	Aye
S. Sherkhanov	Aye
D. Gonzalez	Aye
N. Russell-Unterburger	Absent
H. Beliak	Absent
R. Oten	Aye
S. Dikbas	Aye

E.

Approval of Temporary Loan to Meet the Required 5% Cash Reserve for all MPS

N. Montijo, Chief Financial Officer, explained the intercompany loan item to the board. She explained that this loan will be used as needed if and when we close the books if there are any schools who are in the red will be kept in the positive, there is no 5% requirement. The 5% requirement wording is to be removed from this item. Projections per school were presented in the report. All questions were addressed.
U. Yapanel made a motion to authorize a temporary inter-agency loan at close of FY 2016-17 to meet the cash reserve requirement for MSA 1 and ensure a positive cash balance for other schools, as needed.
D. Gonzalez seconded the motion.
The motion did not carry.

Roll Call

S. Dikbas	Aye
R. Oten	Absent
H. Beliak	Absent
S. Sherkhanov	Aye
N. Huynh	Aye
D. Gonzalez	Aye
N. Russell-Unterburger	Absent
U. Yapanel	Aye
S. Orazov	Aye

F. Public Announcement of Closed Session Item(s)

U. Yapanel, Board Secretary, informed the public in Open Session what items would be discussed during Closed Session.

IV. Closed Session

A. Public Employment Title: Chief Executive Officer and Superintendent

The board went into Closed Session to discuss this item. In Open Session, U. Yapanel reported out that the board decided to not act on the new CEO contract as given, the board and CEO came to an agreement to extend the current contract for two months to renegotiate. An Ad-Hoc Committee was created to complete the CEO negotiations, the members are as follow; U.Yapanel (Chair), N. Unterburger, S. Sherkhanov, and S. Dikbas.

B. Conference with Legal Council: one case

The board went into Closed Session to discuss this item. In Open Session, U. Yapanel reported out that during Closed Session legal counsel updated the board on legal cases. The board voted to approve the contract with Document Technologies, LLC (DTI), all six present board members approved (U. Yapanel, S. Orazov, S. Sherkhanov, N. Huynh, D. Gonzalez and S. Dikbas).

V. Potential Board Action:

A. Possible Board Approval of Employment Agreement for Chief Executive Officer and Superintendent

The board went into Closed Session to discuss this item. In Open Session, U. Yapanel reported out that the board decided to not act on the new CEO contract as given, the board and CEO came to an agreement to extend the current contract for two months to renegotiate. An Ad-Hoc Committee was created to complete the CEO negotiations, the members are as follow; U.Yapanel (Chair), N. Unterburger, S. Sherkhanov, and S. Dikbas.

VI. Information Items

A. Enrollment Update

Written report was provided, there was no discussion on this item.

B. Finance Update- April Financials

Written report was provided, there was no discussion on this item.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:36 PM.

Respectfully Submitted,
D. Gonzalez