APPROVED

Magnolia Public Schools

Minutes

Board Meeting

Date and Time
Thursday October 13, 2016 at 6:00 PM

Location
MSA 6 3754 Dunn Drive Los Angeles, CA 90034

AGENDA
Regular Meeting of the MPS Board of Directors

MPS Board Members:
Dr. Umit Yapanel, President
Ms. Noel Russell- Unterburger, Treasurer
Dr. Saken Sherkhanov, Secretary
Dr. Salih Dikbas
Dr. Ali Korkmaz
Dr. Remzi Oten
Mr. Serdar Orazov
Ms. Diane Gonzalez
Mr. Nguyen Huynh

CEO & Superintendent:
Dr. Caprice Young

Notice of Closed Session Agenda Items

Due to space limitations on the following pages of the agenda, notice of closed session agenda items is provided here.

V. A. Conference with Legal Counsel—Anticipated Litigation
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: one case
V.B. Update on Audits and Litigations
V.C. Public Performance Evaluation: Chief Executive Officer and Superintendent

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Directors Present
A. Korkmaz, D. Gonzalez (remote), N. Huynh, N. Russell-Unterburger, S. Dikbas (remote), S. Orazov, S. Sherkhanov (remote), U. Yapanel (remote)

Directors Absent
R. Oten

I. Opening Items

A. Record Attendance and Guests

N. Huynh joined at 6:56 pm and participated in all action items. S. Orazov joined in person at 6:39 pm, he participated in all action items and discussion items.

B. Call the Meeting to Order

N. Russell-Unterburger called a meeting of the board of directors of Magnolia Public Schools to order on Thursday Oct 13, 2016 at 6:17 PM.

C. Flag Salute

The Flag was lead by Chief Operations Officer, K. Hourigan.

D. Approval of the Agenda

S. Sherkhanov made a motion to approve the agenda with the correction of board officers. Current board officers are as follows; N. Unterburger is Board President, U. Yapanel is Board Secretary, S. Orazov is Board Treasurer. The discussion and action of the CEO Contract Renewal was postponed for the next Board meeting. Item V.B Update on Audits and Litigations was removed from the agenda.
N. Russell-Unterburger seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Public Comment

There were no public comments.

F. Oral Communications

There were no oral communications.

II. Consent Agenda

A. Approve Minutes of Regular Board Meeting- September 8, 2016

S. Sherkhanov made a motion to approve minutes from the Board Meeting on 09-08-16 Board Meeting on 09-08-16.
N. Russell-Unterburger seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approve Minutes of Special Board Meeting- September 8, 2016

S. Sherkhanov made a motion to approve minutes from the Board Meeting on 09-08-16 Board Meeting on 09-08-16.
N. Russell-Unterburger seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Approve Minutes of Special Board Meeting- September 11, 2016

S. Sherkhanov made a motion to approve minutes from the Board Meeting on 09-11-16 Board Meeting on 09-11-16.
N. Russell-Unterburger seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Minutes of Special Board Meeting- September 22, 2016

S. Sherkhanov made a motion to approve minutes from the Board Meeting on 09-22-16 Board Meeting on 09-22-16.
N. Russell-Unterburger seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approval of MSA San Diego License Agreement for the DeAnza Site

S. Sherkhanov made a motion to authorize the Chief Executive Officer or a designee to complete negotiations on the Use Agreement with the San Diego Unified School District and execute the lease agreement.
N. Russell-Unterburger seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Orazov	Aye
U. Yapanel	Aye
R. Oten	Absent
S. Sherkhanov	Aye
D. Gonzalez	Aye
N. Huynh	Aye
A. Korkmaz	Aye
S. Dikbas	Aye

Roll Call

N. Russell-Unterburger	Aye

Item was approved under consent agenda.

F. Approval to Return iPads to LAUSD from MSA 4

S. Sherkhanov made a motion to approve the return of iPads to LAUSD from Magnolia Science Academy-4.
N. Russell-Unterburger seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Dikbas	Aye
N. Huynh	Aye
A. Korkmaz	Aye
U. Yapanel	Aye
N. Russell-Unterburger	Aye
S. Sherkhanov	Aye
S. Orazov	Aye
R. Oten	Absent
D. Gonzalez	Aye

The item was approved in consent agenda.

G. Approval of Contract of Additional Substitute Company; SubREADY

S. Sherkhanov made a motion to approve SubReady as a vendor to provide substitute teacher provision services for all Magnolia Public Schools.
N. Russell-Unterburger seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Huynh	Aye
R. Oten	Absent
S. Dikbas	Aye
A. Korkmaz	Aye
U. Yapanel	Aye
S. Sherkhanov	Aye
N. Russell-Unterburger	Aye
D. Gonzalez	Aye
S. Orazov	Aye

This item was approved under consent agenda.

H. Approval of Vendor for School Sites; Edge Foundation

S. Sherkhanov made a motion to approve Edge Foundation as an approved vendor for all Magnolia Public Schools.
N. Russell-Unterburger seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

U. Yapanel	Aye
R. Oten	Absent
S. Sherkhanov	Aye
S. Dikbas	Aye
D. Gonzalez	Aye
A. Korkmaz	Aye
S. Orazov	Aye
N. Russell-Unterburger	Aye
N. Huynh	Aye

This item was approved under consent agenda.

I. Approval of Revised Education Protection Act (EPA) Resolution

S. Sherkhanov made a motion to approve Education Protection Account Expenses as presented.
N. Russell-Unterburger seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Sherkhanov	Aye
A. Korkmaz	Aye
N. Huynh	Aye
D. Gonzalez	Aye
N. Russell-Unterburger	Aye
S. Dikbas	Aye
R. Oten	Absent
U. Yapanel	Aye
S. Orazov	Aye

This item was approved under consent agenda.

III. Discussion/Written Items

A. Enrollment Update

K. Hourigan, Chief Operations Officer, went over the enrollment numbers that were based on census dates. C. Young, Chief Executive Officer, went over the percentage of students that fell under the following categories; free and reduced lunch, homeless, and special education. She explained the processes that are currently in place that guarantee that students are receiving the services needed. Staff from MSA SD and MSA 2 explained the reasoning behind the enrollment number decrease at their schools and the actions that were going to be taken to address this drop. Board members asked if MPS was over or underestimating enrollment numbers. A. Rubalcava, Chief External Officer, explained how the projected enrollment numbers are estimated and how home office staff takes part in those numbers. All questions were addressed.

B.

Academic Update

K. Jackson, Chief Academic Officer, explained how the data presented shows what percentage of our students are college ready. She explained how the Academic Team connects with school staff through weekly newsletters. She explained that the academic report being presented to the Board was previously presented to the Academic Committee at an early committee meeting of the same. The Academic Committee members reported out to the board what was discussed at the committee meeting and what their suggestions are for the academic team. All questions were addressed.

C. Financial Update- August 2016

Chief Financial Officer, O. Diaz, explained that financials were presented to the Finance Committee before it was presented to the full Board. He went over the changes that took place between the August and the September financials. He went over the trainings that have taken place to insure that there is full compliance of policies and procedures and he explained how MPS has worked with Edtec to improve financial processes. Aubrey, Client Manager and Peter from Edtec, gave an update on the elimination of debit cards. She explained the next steps to be worked on to improve the AP items, Emergency Check Requests have decreased, MERF will be the only place where invoices will be receive to stream line the process. She went over MSA SC loss and how the loans will be transferred and handled, Paid Time Out costs. Intra company loans- no new loans, the loan that was already approved. Three schools are expecting net losses but this will change after the November board meeting. It is an accounting deficit but not the cash flow deficit. CY explained the accounting adjustments. There will be no cash deficit at the end of the year but it will show that we used reserve money to pay. N. Unterburger, Board and Finance Committee member, explained what the Finance Committee requested of the finance department and explained that the financials were discussed at length during the committee. N. Unterburger explained the improvements that have taken place such as with the change in 12 year contracts for staff.

D. Human Resource Update

T. Boatman, Chief of Human Resources, explained this item was not reviewed by the Personnel Committee. She explained the recruiting processes for talent acquisition and talent pipe line. She explained the openings. Creation of total compensation reports, it is not only about salary but also retirement and health benefits. T. Boatman will break down the data by schools. She went over the retention data, involuntary turn over in a competitive market. We can run these reports in the system. Board wants to see the data by subject. Will present the data to the personnel committee. Committee wants data by dept, how many hires by subject. T. Boatman will run a sample report and send it to the personal committee. PTO - paid time out. Evaluation process. K jackson and D. Yilmaz explained the evaluation process for star including teachers surveys. This evaluations is used for feedback and improvement not only evaluations. D. Yilmaz explained what are the upcoming tasks and how they will be implemented. Get evaluation ready before the budget is discussed. Teach boost was explained. G. Serce provided feedback from

evaluations process, how it is used and how it was worked so far. J. Hernandez, provided feedback on self reflection. L. Ross, provided feedback on the coaching piece.

E. Ratliff Transparency Compliance Resolution

A. Rubalcava explained why Ratliff made this resolution. He explained why it would be difficult to implement the resolution. We would have to translate LCAPs. Cost implementations with sending hard copies to parents and translations fees. He addressed all board member questions.

F. MSA-1, MSA-2, MSA-3 Charter Renewal Update

A. Rubalcava, explained what we have been doing in terms of communication. LAUSD recommendation of non renewal. how we have communicate with our staff and parents. What are the next steps. A. Rubalcava explained why Ratliff made this resolution. He explained why it would be difficult to implement the resolution. We would have to translate LCAPs. Cost implementations with sending hard copies to parents and translations fees. He addressed all board member questions.

IV. Action Items

A. Approval of CEO Contract Renewal

The CEO Evaluation and Contract was postponed until the next meeting of the Board.

V. Closed Session

A. Conference with Legal Council: one case

The Board went into Closed Session to discuss the anticipated litigation, no actions were taken.

B. Update on Audits and Investigations

This item was removed from the agenda.

C. Public Performance Evaluation: Chief Executive Officer and Superintendent

The Board went into Closed Session to Discuss the CEO Evaluation, no actions were taken.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:15 PM.

Respectfully Submitted,

N. Russell-Unterburger