APPROVED

Magnolia Public Schools

Minutes

Board Meeting

Date and Time
Thursday September 8, 2016 at 6:00 PM

Location
MSA 6; 3754 Dunn Drive Los Angeles, CA 90034

AGENDA
Regular Meeting of the MPS Board of Directors

MPS Board Members:
Dr. Umit Yapanel, President
Ms. Noel Russell- Unterburger, Treasurer
Dr. Saken Sherkhanov, Secretary
Dr. Salih Dikbas
Dr. Ali Korkmaz
Dr. Remzi Oten
Mr. Serdar Orazov
Ms. Diane Gonzalez
Mr. Nguyen Huynh

CEO & Superintendent:
Dr. Caprice Young

Notice of Closed Session Agenda Items

Due to space limitations on the following pages of the agenda, notice of closed session agenda items is provided here.

V A. Conference with Legal Counsel—Anticipated Litigation
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: one case

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Directors Present
A. Korkmaz (remote), D. Gonzalez, N. Huynh (remote), N. Russell-Unterburger, S. Dikbas, S. Orazov (remote), S. Sherkhanov, U. Yapanel

Directors Absent
R. Oten

Directors who arrived after the meeting opened
N. Huynh

I. Opening Items

A. Record Attendance and Guests

S. Sherkhanov arrived at 6:24 pm, he was present for all consent and action items. N. Huynh arrived at 7:15 pm, he did not participate in the information items or consent agenda items, refer to individual votes for participation information.

B. Call the Meeting to Order

D. Gonzalez called a meeting of the board of directors of Magnolia Public Schools to order on Thursday Sep 8, 2016 at 6:17 PM.

C. Flag Salute

The Flag salute was led by K. Hourigan, Chief Operations Officer.

D. Approval of the Agenda

U. Yapanel made a motion to approve the agenda as presented.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Public Comment

G. Serce, MSA San Diego Principal, gave an academic update of MSA San Diego's academic accomplishments.

F. Oral Communications

There were no Oral Communications.

G.

Approve Minutes of Regular Board Meeting- August 11, 2016

N. Russell-Unterburger made a motion to approve minutes from the Regular Board Meeting on 08-11-16 Board Meeting on 08-11-16.
S. Sherkhanov seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Consent Agenda

A. Approval of Magnolia Science Academy-8 Board Resolution to Change Lottery Date

The Board approved the Magnolia Science Academy-8 resolution to change the lottery date from May to February, under consent agenda.

B. Approval of California State University of Long Beach Teacher Collaboration Contract with MPS

The Board approved the teacher collaboration contract between California State University of Long Beach and Magnolia Public Schools, under consent agenda.

C. Approval of MSA San Diego Architectural and Engineering Services Contract

The Board authorized the CEO or designee to negotiate and execute a contract for architectural services for the design and engineering of the DeAnza site for MSA San Diego. The contract amount shall not exceed $156,508 in total compensation for professional services. The item was approved under consent agenda.

D. Approval of Changes in Financial Policies

This item was tabled until the next board meeting.

E. Approval of Facility Incentive Grant

The Board approved the resolution accepting the terms and conditions of the Facility Incentive Grant for MSA-1 and MSA-7. This item was approved under consent agenda.

F. Approval of 2015-16 Magnolia Public Schools Unaudited Financial Actuals

The approval of the 2015-16 Unaudited Actuals was removed from consent agenda for further discussion. The Board received and reviewed the 2015-16 Unaudited Actuals that had been previously reviewed by the MPS Finance Committee. The board requested an itemized report that explains the expense amounts including compensation for 2015-16. C. Young, Chief Executive Officer, explained the unforeseen expenses that were paid in 2015-16 such as previous years unpaid invoices and new legal fees. C. Young explained the changes in the processes that have been made for the current year to allow MPS expenses to align with the board approved budget. Department chiefs now have and are responsible for their own department budget. Invoices have a deadline for submission

and payment to guarantee that payments are done under the appropriate fiscal year budget. Moving forward, the board would like to receive all items that exceed the budget numbers prior.
N. Russell-Unterburger made a motion to acknowledge and approve the 2015-16 Unaudited Actuals as presented.
D. Gonzalez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Korkmaz	Aye
S. Dikbas	Absent
D. Gonzalez	Aye
N. Huynh	Aye
R. Oten	Absent
S. Orazov	Aye
S. Sherkhanov	Aye
U. Yapanel	Aye
N. Russell-Unterburger	Aye

N. Huynh arrived.

G. Approval of Intra Company Operational Loan to Magnolia Science Academy (MSA) Santa Ana

This item was removed from consent agenda for further discussion. After a lengthy discussion of the loan approval, the Board tabled the motion for a special board meeting.

III. Action Items

A. MPS Board Officers Re-elections

President and Chairman (Article IX, Section 9); Ms. Noel Unterburger
Secretary and Vice-President (Article IX, Sections 10 and 11); Dr. Umit Yapanel
Treasurer and Vice-President (Article IX, Sections 10 and 12); Mr. Serdar Orazov
Representing Parents (Article VII, Section 3); Dr. Remzi Oten
Vice Chairman Representing Los Angeles County (Article IX, Sections 13); Ms. Noel Unterburger
Vice Chairman Representing Orange County County (Article IX, Sections 13); Dr. Remzi Oten
Vice Chairman Representing San Diego County County (Article IX, Sections 13); Dr. Salih Dikbas

S. Sherkhanov made a motion to appoint the above mentioned board officers and representational duties.
S. Dikbas seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Oten	Absent
N. Russell-Unterburger	Aye
S. Orazov	Aye
D. Gonzalez	Aye
U. Yapanel	Aye
S. Sherkhanov	Aye
A. Korkmaz	Aye
N. Huynh	Aye
S. Dikbas	Aye

B. Reconsideration of 2016-17 MPS Home Office Budget

C. Young, Chief Executive Officer, went over the 2016-17 MPS Home Office Budget. She explained that a revised budget would be presented to the Board In November. N. Unterburger recommended the approval of the 2016-17 home office budget as presented, but asking MPS staff to review the revised budget for any possible reductions by November. C. Young explained that the 2016-17 budget does not include any new school growth and the MPS staff will be focusing on stabilizing the organization. The Board wants the CMO fees to have a cap, and they would like to see these revisions added on the October Board meeting. MPS staff will continue to use the 15-16 approved CMO fee allocation until the revised one is approved. All budget and CMO allocation questions were addressed in this discussion.

N. Russell-Unterburger made a motion to approve the 2016-17 CMO home office budget as presented and require staff to return for approval of any expenditure that goes over for any line item grouping and direct the MPS Finance Committee to review and identify the dollar amount or percent that will be reviewed by the board in regards to these expenditures. .

D. Gonzalez seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

N. Huynh	Aye
D. Gonzalez	Aye
S. Orazov	No
S. Sherkhanov	Aye
R. Oten	Absent
S. Dikbas	Abstain
A. Korkmaz	Aye
U. Yapanel	Aye
N. Russell-Unterburger	Aye

C. Approval of Revised CMO Cost Allocation Table and Reserve for Economic Uncertainties

The CMO fee allocation item was discussed along with the 2016-17 home office budget. The question of insufficient CMO fees for 2015-16 were discussed during the board meeting, the board agreement was with the board suggestion that the staff use the current CMO allocation formula to address the funding. Action for this item was tabled for the next board meeting. No Actions were taken.

IV. Discussion/Written Items

A. 2016-17 Enrollment Update

A. Rubalcava, Chief External Officer, went over each schools' enrollment and explained the expectations and the action plan for student enrollment improvement for schools in need. He explained that MPS had projected an enrollment of 3813 students amongst all MSAs and as of now there are 3837 students enrolled. He explained some of the factors that are taken into consideration with recruitment. He addressed all questions. This was an information item, no actions were taken.

B. Academic Report

D. Yilmaz, Chief Accountability Officer, presented the Academic Board Report on behalf of K. Jackson, Chief Academic Officer. He went over test scores, professional development events, academic programs offered, and the EL master plan implementation amongst other academic items. He went over next year's academic goals such as having competitive academic test scores compared to neighboring schools and making sure that students of all demographics are reaching their academic goals. D. Yilmaz addressed all questions. This was an information item, no actions were taken.

C. Financial Update- July 2016

K. Dietz, from EdTec, presented the July 2016 Financial Update. This item went to the Finance Committee for discussion on September 6, 2016. She explained that all payroll adjustments will be presented in the August financials and she mentioned that the current presentation was based on budgeted enrollment and not on actual enrollment numbers. K. Dietz and C. Young addressed all questions. This was an information item, no actions were taken.

V. Closed Session

A. Conference with Legal Council: one case

There were no actions to report.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:25 PM.

Respectfully Submitted,
U. Yapanel