



Board Agenda Item #	II B- Recommendation for Approval
Date:	February 11, 2019
To:	Magnolia Board of Directors - Academic Committee
From:	Alfredo Rubalcava, CEO & Superintendent
Staff Lead:	David Yilmaz, Chief Accountability Officer
RE:	Approval of 2019-20 School Calendars for all MPS

Proposed Board Recommendation

I move that the academic committee recommend approval of the 2019-20 School Calendars for all MPS.

Background

Instructional Minute Compliance

Per the California Education Code, Charter schools have to offer at least 175 instructional days annually and also meet the required annual instructional minutes, which are 64,000 minutes for grades 9-12, 54,000 minutes for grades 4-8, 50,400 minutes for grades 1-3, and 36,000 minutes for kindergarten. MPS has always been in compliance with the required instructional days and minutes and our instructional minutes have always been well above the state-required minimums, especially in grades K-8. The following table shows the instructional minutes for our schools in 2018-19:

School	# of instructional minutes offered annually	Minimum # of minutes required per Ed Code	# of minutes above the requirement
MSA-1	64,953	64,800	153
MSA-2	64,934	64,800	134
MSA-3	65,108	64,800	308
MSA-4	65,630	64,800	830
MSA-5	64,975	64,800	175
MSA-6	60,844	54,000	6,844
MSA-7	57,125	54,000	3,125
MSA-Bell	62,940	54,000	8,940
MSA-San Diego	60,355	54,000	6,355

MSA-Santa Ana	65,262	64,800	462
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At MPS instructional minutes on a typical regular day ranges from 315 minutes per day in elementary to 388 minutes per day in high school. One concern we have is that some of our high schools may fall under the required minutes if there is an emergency school closure. In such cases we file “Request for Allowance of Attendance Because of Emergency Conditions” with the CDE. However, we still believe it would be in the best interest of the students to have additional instructional minutes in consideration of such emergency days. Therefore, Magnolia strives to have 181 school days with additional instructional minutes in consideration of such emergency days.

2019-20 School Calendars

Attached and below is the proposed 2019-20 academic calendar for MPS. We developed the calendars in collaboration with the school administrations who have sought feedback from their stakeholders (staff and parents). LAUSD, SDUSD, and SAUSD calendars have also been considered while developing the calendars.

2019-20 MPS ACADEMIC CALENDAR				
				Holidays & Breaks
	<u>MSA-1 thru 8</u>	<u>MSA-Santa Ana</u>	<u>MSA-San Diego</u>	<u>Important Dates</u>
Independence Day	7/4	7/4	7/4	
First Day of Instruction	8/20	8/20	8/20	
Labor Day	9/2	9/2	9/2	
Staff P.D. Day (Pupil Free Day)	10/18	10/18	10/18	
Veterans Day	11/11	11/11	11/11	
Thanksgiving Break	11/25-11/29	11/25-11/29	11/25-11/29	
Last Day of First Semester	12/20	12/20	12/20	
Winter Break	12/23-1/10	12/23-1/10	12/23-1/3	
First Day of Second Semester	1/13	1/13	1/7	
M. L. King Day	1/20	1/20	1/20	
Presidents' Day	2/17	2/17	2/14-2/17	
Staff P.D. Day (Pupil Free Day)	3/6	3/6	1/6, 3/6	
Cesar Chavez Day	4/3	4/3	4/3	
Spring Break	4/6-4/10	4/6-4/10	3/30-4/3	

Memorial Day	5/25	5/25	5/25	
Last Day of Instruction	6/12	6/12	6/5	
# of Instructional Days:	181	181	180	

MSA-1 thru 8

MSA-1 thru 8 will follow the LAUSD calendar very closely in terms of start and end dates and holidays and breaks, with the exception of our two traditional MPS-wide staff development days, one in the fall (October 18) and one in the spring (March 6). Different from MPS, LAUSD calendar has three unassigned days (August 30-Admission Day, September 30, and October 9). LAUSD offers 180 instructional days, whereas MSA-1-8 will offer 181 instructional days in 2018-19. The following table compares our school breaks and no-student days with those of the district.

	<u>LAUSD</u>	<u>MSA-1 thru 8</u>
First Day of Instruction	8/20	The same as LAUSD
Winter Break	3 weeks (12/23-1/10)	The same as LAUSD
Spring Break	1 week (4/6-4/10)	The same as LAUSD
Last Day of Instruction	6/12	The same as LAUSD
Other:	No-student days on 8/30, 9/30, 10/9	No-student days (PD days for staff) on 10/18, 3/6
# of Instructional Days	180	181

MSA-Santa Ana

After careful consideration and feedback from their stakeholders, MSA-Santa Ana has chosen to follow the exact same school calendar as our LA schools do. The differences from the SAUSD calendar were discussed with the school administration and they believe that the differences will not impact student attendance considering the grade span of the school is K-12 and they communicate closely with the parents. MSA-Santa Ana administration has also stated that having a 2-week winter break like SAUSD would negatively impact their ADA so they would rather continue to have a 3-week winter break as they did in 2018-19. Even though the school start and end dates are different than the dates of the district, the school administration believes that it would be in the best interest of the school to have a calendar in sync with the rest of MPS. The following table compares our school breaks and no-student days with those of the district.

	<u>SAUSD</u>	<u>MSA-Santa Ana</u>
First Day of Instruction	8/12	8/20
Winter Break	2 weeks (12/23-1/3)	3 weeks (12/23-1/10)
Spring Break	1 week (4/6-4/10)	The same as SAUSD
Last Day of Instruction	5/28	6/12
Other:	No-student days on 9/20, 10/7, 12/20, 2/21	No-student days (PD days for staff) on 10/18, 3/6
# of Instructional Days	182	181

MSA-San Diego

After stakeholder feedback, MSA-San Diego school administration has decided to follow the general MPS calendar with a few exceptions, including a shorter winter break and their spring on a different week, because they wanted to be in sync with the SDUSD for those school breaks. The school staff will also have an additional PD day on Monday, January 6 which is the day right after their winter break. The school had 178 instructional days in 2018-19 due to challenges in facilities construction; the 2019-20 calendar has 180 instructional days.

	<u>SDUSD</u>	<u>MSA-San Diego</u>
First Day of Instruction	8/26	8/20
Winter Break	2 weeks (12/23-1/3)	2 weeks (12/23-1/6) (1 extra day)
Spring Break	1 week (3/30-4/3)	The same as SDUSD
Last Day of Instruction	6/9	6/5
Other:	No-student day on 5/22	No-student days (PD days for staff) on 10/18, 1/6, 3/6
# of Instructional Days	180	180

Next Steps

After board approval of the school calendar, the schools will finalize other important dates on their school calendar (orientation, back to school night, parent conferences, lottery, etc.) MPS Home Office has created a calendar for all such important dates and some of those dates will be flexible, to be decided by the sites, while other important dates will be set MPS-wide. For example; summer PD, progress report dates and MAP test dates will be MPS-wide; back to school night and lottery dates will be site-specific within the windows determined by the Home Office.

School sites will also finalize their bell-schedules for 2019-20 and complete the “2019-20 Instructional Minutes Calculation” form to ensure they are compliant with the annual instructional minute requirements. The forms will be signed by the school leadership and submitted to the Chief Accountability Officer in February for compliance and

audit purposes and to prepare well in advance for the 2019-20 school year. If the school leadership needs to make any changes to the school's schedule after their submission of the instructional minute calculation form, the approval process will be repeated.

Budget Implications

N/A

How Does This Action Relate/Affect/Benefit All MSAs?

This action allows MPS to share 2019-20 school calendar with our stakeholders, meet annual instructional minute requirements, and plan for the next school year as early as possible.

Name of Staff Originator:

David Yilmaz, Chief Accountability Officer

Exhibits (Attachments):

- 2019-20 MPS Academic Calendar
- Other Important Dates
- 2019-20 LAUSD Calendar
- 2019-20 SAUSD Calendar
- 2019-20 SDUSD Calendar

2019-20 MPS ACADEMIC CALENDAR

Holidays & Breaks
Important Dates

MSA-1 thru 8 **MSA-Santa Ana** **MSA-San Diego**

Independence Day	7/4	7/4	7/4
First Day of Instruction	8/20	8/20	8/20
Labor Day	9/2	9/2	9/2
Staff P. D. Day (Pupil Free Day) [1]	10/18	10/18	10/18
Veterans Day	11/11	11/11	11/11
Thanksgiving Break	11/25-11/29	11/25-11/29	11/25-11/29
Last Day of First Semester	12/20	12/20	12/20
Winter Break	12/23-1/10	12/23-1/10	12/23-1/3
First Day of Second Semester	1/13	1/13	1/7
M. L. King Day	1/20	1/20	1/20
Presidents' Day	2/17	2/17	2/14-2/17
Staff P. D. Day (Pupil Free Day) [2]	3/6	3/6	1/6, 3/6
Cesar Chavez Day	4/3	4/3	4/3
Spring Break	4/6-4/10	4/6-4/10	3/30-4/3
Memorial Day	5/25	5/25	5/25
Last Day of Instruction	6/12	6/12	6/5

of Instructional Days:

181

181

180

OTHER IMPORTANT DATES			
		<i>Green: Dates set by MPS</i>	
		<i>Orange: Flexible dates set by the school within or close to the recommended window</i>	
MPS Admin Training		Monday	8/5
MPS Teacher Training		Wednesday-Thursday	8/7-8/8
School-level Teacher In-Service		The week after MPS-wide PD	8/12-8/16
Student/Parent Orientation		Before school starts	8/16
MAP Test - Fall		3rd week of 1st semester	9/2-9/6
Back to School Night		4th week of 1st semester	9/12
Progress Report 1		By the end of 6th week of 1st semester	9/27
Staff P.D. Day (Min. Day)		On Progress Report Day	9/27
Parent Conferences 1		2 weeks after Progress Report	10/7-10/11
Progress Report 2		By the end of 12th week of 1st semester	11/8
Staff P.D. Day (Min. Day)		On Progress Report Day	11/8
First Semester Finals		Last week of 1st semester	12/16-12/20
Open Application End Date		First Friday of school in January	1/17
Enrollment Lottery Date		3 weeks after open application end date	2/7
Progress Report 3		By the end of 7th week of 2nd semester	2/28
Staff P.D. Day (Min. Day)		On Progress Report Day	2/28
Parent Conferences 2		2 weeks after Progress Report	3/2-3/5
Progress Report 4		By the end of 14th week of 2nd semester	4/2
Staff P.D. Day (Min. Day)		On Progress Report Day	4/2
MAP Test - Spring		3 weeks before the finals	5/18-5/22
Second Semester Finals		Last week of 2nd semester	6/8-6/12
Staff Wrap-up Day(s)		Last week of 2nd semester	6/8-6/12
MAP Test - Winter (OPTIONAL)		Before the finals	12/19-12/13



**LOS ANGELES UNIFIED SCHOOL DISTRICT
Board of Education Report**

ATTACHMENT C

Summary of Single-Track Calendar for the 2019-20 School Year
Beginning in July of 2019

SINGLE-TRACK CALENDAR

	Days of Instruction	
August 20, 2019 – December 20, 2019	79	
January 13, 2020 – June 5, 2020	101	
First Day	Tuesday,	Aug. 20
Last Day of Instruction	Friday,	June 12
Total Days of Instruction	180	
Total Days School Provides Instruction	180	
Winter Recess Begins	Monday,	Dec. 23
Winter Recess Ends	Friday,	Jan. 10
Spring Recess Begins	Monday,	April 6
Spring Recess Ends	Friday,	April 10
 Holidays, Single Track Calendar		
Admission Day	Friday,	Aug. 30
Labor Day	Monday,	Sep. 2
Veterans Day	Monday,	Nov. 11
Thanksgiving Holiday*	Thursday,	Nov. 28
Dr. Martin Luther King, Jr. Day	Monday,	Jan. 20
Presidents' Day**	Monday,	Feb. 17
Memorial Day	Monday,	May 25

* The day after Thanksgiving, November 29, 2019, is a school holiday.

** In order for the District to combine the observance of Lincoln Day and Washington Day into Presidents' Day, the District must adopt a resolution as outlined in Education Code Section 37220.

Santa Ana Unified School District **2019-2020** Academic School Calendar

JULY 2019					AUGUST 2019					SEPTEMBER 2019					OCTOBER 2019				
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
1	2	3	4	5				1	2	2	3	4	5	6		1	2	3	4
8	9	10	11	12	5	6	7	8	9	9	10	11	12	13	7	8	9	10	11
15	16	17	18	19	12	13	14	15	16	16	17	18	19	20	14	15	16	17	18
22	23	24	25	26	19	20	21	22	23	23	24	25	26	27	21	22	23	24	25
29	30	31			26	27	28	29	30	30					28	29	30	31	
4 Independence Day Instructional Days: 0					9 Duty Day - Student Free Day 12 First Day of Fall Instruction Back to School Night: HS: 8/22, & ES: 8/29 Modified Day: HS: 8/23, & ES: 8/30 Instructional Days: 15					2 Holiday - Labor Day 5 Back to School Night (IS) 6 Modified Day (IS) 19 6 Week Progress Reports (K-12) 20 Duty Day - Student Free Day (K-12) Instructional Days: 19					7 Duty Day - Student Free Day (ES/IS) Parent Conferences Modified Day/Parent Conferences: ES: 10/8 - 10/11 Instructional Days: ES/IS: 22, HS: 23				
NOVEMBER 2019					DECEMBER 2019					JANUARY 2020					FEBRUARY 2020				
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
				1	2	3	4	5	6			1	2	3	3	4	5	6	7
4	5	6	7	8	9	10	11	12	13	6	7	8	9	10	10	11	12	13	14
11	12	13	14	15	16	17	18	19	20	13	14	15	16	17	17	18	19	20	21
18	19	20	21	22	23	24	25	26	27	20	21	22	23	24	24	25	26	27	28
25	26	27	28	29	30	31				27	28	29	30	31					
1 End of Trimester: (ES-57 Days)/ Progress Reports: 12 Week (IS/HS) Holiday Non-Instruction - Thanksgiving Recess Instructional Days: 17					19 End of Semester (HS 88 Days)/Modified Day (IS/HS) Progress Reports: 6 Week (ES) 20 Duty Day - Student Free Day (HS)/End of Semester/Modified Day (IS) 88 Days Modified Day: HS: 12/17, & K-12: 12/18 Holiday Non-Instruction - Winter Recess Instructional Days: HS: 14, ES/IS: 15					1 Holiday 6 First Day of Spring Instruction 20 Holiday - Martin Luther King, Jr. Day Non-Instruction - Winter Recess Instructional Days: 19					10 Holiday - Lincoln Day 17 Holiday - Washington Day 20 End of Trimester: (ES-62 Days) Duty Day - Student Free Day (K-12) 6 Week Progress Reports (IS/HS) Instructional Days: 17				
MARCH 2020					APRIL 2020					MAY 2020					JUNE 2020				
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
2	3	4	5	6			1	2	3					1	1	2	3	4	5
9	10	11	12	13	6	7	8	9	10	4	5	6	7	8	8	9	10	11	12
16	17	18	19	20	13	14	15	16	17	11	12	13	14	15	15	16	17	18	19
23	24	25	26	27	20	21	22	23	24	18	19	20	21	22	22	23	24	25	26
30	31				27	28	29	30		25	26	27	28	29	29	30			
Modified Day/Parent Conferences: ES: 3/2 - 3/6 Instructional Days: 22					17 Progress Reports: K-12 Open House: HS: 4/2 ES: 4/23, IS: 4/30 Non-Instruction - Spring Recess Modified Day: HS: 4/3, ES: 4/24 Instructional Days: 17					25 Holiday - Memorial Day Last Day of Instruction-End of Semester (IS/HS-94 Days)/ End of Trimester (ES-63 Days) Modified Day (K-12) 28 Duty Day - Student Free Day Modified Day: IS: 5/1, IS/HS: 5/26 & K-12: 5/27 Instructional Days: 19					Instructional Days: 0				

IMPORTANT INFORMATION	DAYS OF INSTRUCTION	Duty DAYS
1. First Day of Service: August 9, 2019 2. First Day of Instruction: August 12, 2019 3. Last Day of Service: May 29, 2020 Modified Wednesday ES/IS Modified Day (see legend)	1. Students attend school 182 days 2. Parent Conferences: Elementary School (ES): October 7-11, 2019 Elementary School (ES): March 2-6, 2020 Intermediate School (IS): October 7, 2019	Teacher Duty Days: 187 (5 Student Free Duty Days) K-12: September 20, 2019 & February 21, 2020 Elementary/Intermediate: October 7, 2019 High School: December 20, 2019

**SAN DIEGO UNIFIED SCHOOL DISTRICT
PRE-LABOR DAY TRADITIONAL 2019-20 INSTRUCTIONAL CALENDAR**

(ADOPTED BY THE BOARD OF EDUCATION 6-26-18)

	M	T	W	Th	F		M	T	W	Th	F		M	T	W	Th	F		M	T	W	Th	F		TOTALS						
JULY	1	2	3	4 H	5		8	9	10	11	12		15	16	17	18	19		22	23	24	25	26		29	30	31			Jul	0
AUGUST				1	2		5	6	7	8	9		12	13	14	15	16		19	20	21	22	23		26 F	27	28	29	30	Aug	5
SEPTEMBER	2 H	3	4	5	6		9	10	11	12	13		16	17	18	19	20		23	24	25	26	27		30					Sep	20
OCTOBER		1	2	3	4		7	8	9	10	11		14	15	16	17	18		21	22	23	24	25		28	29	30	31		Oct	23
NOVEMBER					1		4	5	6	7	8		11 H	12	13	14	15		18	19	20	21	22		25 NI	26 NI	27 NI	28 H	29 H	Nov	15
DECEMBER	2	3	4	5	6		9	10	11	12	13		16	17	18	19	20		23 NI	24 H	25 H	26 NI	27 NI		30 NI	31 H				Dec	15
JANUARY			1 H	2 NI	3 NI		6	7	8	9	10		13	14	15	16	17		20 H	21	22	23	24		27	28	29	30	31	Jan	19
FEBRUARY	3	4	5	6	7		10	11	12	13	14 H		17 H	18	19	20	21		24	25	26	27	28							Feb	18
MARCH	2	3	4	5	6		9	10	11	12	13		16	17	18	19	20		23	24	25	26	27		30 NI	31 NI				Mar	20
APRIL			1 NI	2 NI	3 NI		6	7	8	9	10		13	14	15	16	17		20	21	22	23	24		27	28	29	30		Apr	19
MAY					1		4	5	6	7	8		11	12	13	14	15		18	19	20	21	22 NI		25 H	26	27	28	29	May	19
JUNE	1	2	3	4	5		8	9 L	10	11	12		15	16	17	18	19		22	23	24	25	26		29	30				Jun	7
																														Total	180

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|------------|-----------------------------------|---------------|
| H | Holiday | Blue |
| F/L | First/Last Day of School | Orange |
| NI | Non-Instructional Day (No School) | Green |
| I | Instruction Day | Yellow |