

Board Agenda Item #	IV B- Information Item
Date:	03.08.2018
То:	Magnolia Board of Directors
From:	Caprice Young, Ed.D., CEO & Superintendent
Staff Lead:	Suat Acar, Chief Operations Officer
RE:	School Safety and Emergency Supplies Update

Proposed Board Recommendation

N/A

Background

The board has requested an update on MPS' staff training on emergency and safety practices and supplies at the school sites, including hands-on CPR training, emergency kits at schools and on field trips, and Epi-Pens.

MPS Home Office and the school leaderships annually monitor our staff for mandatory training. Training includes the following: Emergency Drills and Preparedness, Active Shooter, CPR, Child Abuse Mandated Reporter, Bloodborne Pathogens, Suicide Prevention, Anti-Bullying, Sexual Harassment, Drug Free Workplace, Discrimination, Retaliation, Epi-Pen, Title IX, Athletic Liability, and Crisis Prevention Institute training. Annually we provide binders of evidence to our authorizers as proof of training completion. The attached report shows details of these training per site.

MPS Home Office and the school leaderships also annually monitor supplies and equipment at school sites to ensure safety and emergency preparedness. These include: emergency storage bin, water, food, first aid equipment and supplies, search and rescue equipment and supplies, sanitation supplies and toiletries, classroom emergency supplies, two-way radios, school emergency documents, office supplies, Epi-Pens, master keys, bullhorn, AED, fire extinguishers, vest or position identifier, and emergency folders. Annually our authorizers check required supplies and equipment during their oversight visits. The attached report shows details of these supplies per site.

Budget Implications

N/A

How Does This Action Relate/Affect/Benefit All MSAs?

This is not an action item. The follow-up on school safety and emergency supplies and staff training is necessary for school safety and compliance purposes.

Name of Staff Originator:
Suat Acar, Chief Operations Officer

Exhibits (attachments):

Staff Training - 2017-18 - Staff Training Supplies & Equipment - 2017-18 - Supplies & Equipment

		# of items											
	STAFF TRAINING	15		15	15	15	15	15	15	15	15	15	15
	2017-18 FOLLOW-UP			100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
		Specific		MSA-1	MSA-2	MSA-3	MSA-4	MSA-5	MSA-6	MSA-7	MSA-Bell	MSA-SD	MSA-SA
	TRAINING:	Deadline											
100%	1 Emergency Drills and Preparednes	s		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
	All staff; led by Deans of Students at school site	es											
00%	2 Active Shooter			Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
	All staff					2	all staff	1		1		20	
										2 more in March		PD scheduled for all staff on 4/20	
100%	3 CPR			Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
	All staff	Hands-on	128	39	42	0	0	2	0	8	1	33	3
	Enter # of staff who have hands-on vs. online C	PR Online	183	3	0	39	1	17	14	29	35	25	20
					March 23								
00%	4 Child Abuse Mandated Reporter			Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
	All staff via Safe Schools												
100%	5 Bloodborne Pathogens			Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
	All staff via Safe Schools												
100%	6 Suicide Prevention			Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
	All staff via Safe Schools												
00%	7 Anti-Bullying			Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
	All staff via Safe Schools												
100%	8 Sexual Harassment			Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
	All staff via Safe Schools												
100%	9 Drug Free Workplace			Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
	All staff via Safe Schools												
100%	10 Discrimination			Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
	All admin via Safe Schools; Enter # of supervis trained	ors	20	1	4	0	2	1	1	3	4	0	4
100%	11 Retaliation			Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
	All admin via Safe Schools; Enter # of supervis trained	ors	22	1	4	0	2	1	2	3	4	1	4

		# of items															
	STAFF TRAINING	15		15	1	5	15	15	15	15	15		15		15	15	
	2017-18 FOLLOW-UP			100%	10	0%	100%	100%	100%	100%	100%		100%		100%	100%	
		Specific		MSA-1	MS	A-2	MSA-3	MSA-4	MSA-5	MSA-6	MSA-7	M:	SA-Bell	N	ISA-SD	MSA-SA	
	TRAINING:	Deadline															
																	+
100%	12 Epi-Pen			Yes	Y	es	Yes	Yes	Yes	Yes	Yes		Yes		Yes	Yes	
	Enter # of volunteer staff who are Epi-Pen trained		21	0		3	2	2	2	2	1		5	ained o	during summe	eri 4	
100%	13 Title IX			Yes	Y	es	Yes	Yes	Yes	Yes	Yes		Yes		Yes	Yes	
	All admin and PE Teachers/Coaches via Safe Schools; Enter # of staff trained		57	0		5	0	3	2	2	6		35		4	0	
100%	14 Athletic Liability			Yes	Y	es	Yes	Yes	Yes	Yes	Yes		Yes		Yes	Yes	
	All admin and PE Teachers/Coaches via Safe Schools; Enter # of staff trained		62	0		5	2	3	2	0	7		35		4	4	
100%	15 Crisis Prevention Institute (CPI)			Yes	Y	es	Yes	Yes	Yes	Yes	Yes		Yes		Yes	Yes	
	Enter # of Special Education (and other) staff who are CPI trained	SPED	16	2		3	2	0	1	1	4	4 SI	1	1 SI	1	1	1
		Others	13	0		0	0	1	0	1	7	7 G	1	1 C:	2	1	1 /

		# of items										
	SUPPLIES & EQUIPMENT	17	16	17	16	16	17	16	16	17	17	17
	2017-18 FOLLOW-UP		94%	100%	94%	94%	100%	94%	94%	100%	100%	100%
		0 15	MSA-1	MSA-2	MSA-3	MSA-4	MSA-5	MSA-6	MSA-7	MSA-Bell	MSA-SD	MSA-SA
	SUPPLIES & EQUIPMENT	Specific	IVISA-1	IVISA-2	IVISA-3	IVISA-4	IVISA-5	IVISA-0	IVISA-7	MSA-Dell	IVISA-SD	WSA-SA
	SUPPLIES & EQUIPMENT	Deadline										
100%	1 Emergency Storage Bin		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
	In good repair, locked, stocked, and organized	<u>Link</u>			In process of ordering							
100%	2 Water		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
	One-half gallon of potable water per person, per day, for three days; include both students and staff in the calculation Water Supplies: 4 oz. Cups, Collapsible Water Carriers, Pump, Water Barrel-55 Gallon, Bleach, Measuring Spoons (for bleach in water barrels)				In process							oredered
	g special (in the second control of the seco											
100%			Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
	Three-day food supply; Emergency food supplies in case foods are not available from the school cafeteria				In process of ordering							
100%	4 First Aid Equipment and Supplies		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
	LAUSD policy guideline is a minimum of one kit for every 400 people on campus, but the charter specialists strongly recommend one kit in each classroom; consider field trips; Non-Latex disposable exam gloves Enter # of all first aid kits at the school		61 25	0	0	0	12	0	20	3	1	0
						-				3, ordered 20 to place in every classroom		
100%	Search and Rescue Equipment and 5 Supplies	<u>Link</u>	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
10070	Wheelchair, Stretcher, Blankets, Flashlight, Duct Tape, Rope. Mark "Yes" if you have all equipment and supplies;	Missing items:		163	Stretcher, Blankets, Flashlight, Duct Tape, Rope	163	NO Stretcher, Rope	100	103	103	No stretcher	100
100%	6 Sanitation Supplies and Toiletries		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
	Basic: 5-Gallon Utility Bucket, Emergency Toilet Seat Additional: Plastic Bags-Liners, Toilet Paper, Sanitary Napkins, Privacy Screen, Absorbent, Waterless Hand Cleaner, Deodorizer Mark "Yes" if you have all "Basic" equipment and supplies; otherwise, mark "No" and note the missing items.											
	7 Classroom Emergency Supplies		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

			# of items											
		SUPPLIES & EQUIPMENT	17		16	17	16	16	17	16	16	17	17	17
		2017-18 FOLLOW-UP			94%	100%	94%	94%	100%	94%	94%	100%	100%	100%
			Specific		MSA-1	MSA-2	MSA-3	MSA-4	MSA-5	MSA-6	MSA-7	MSA-Bell	MSA-SD	MSA-SA
		SUPPLIES & EQUIPMENT	Deadline											
		Sanitation supplies, box of snack bars, bottled water, and simple first aid supplies												
100%	8	Two-way Radios			Yes	Yes	Yes							
		Sufficient number of hand-held radios available for emergency use												
100%	9	School Emergency Documents			Yes	Yes	Yes							
		Including updated Safe School Plan and School Emergency Response Box contents, current lists of students and staff, Field Trip Checklist, campus maps	<u>Link</u>											
100%	10	Office Supplies			Yes	Yes	Yes							
		Poster board, paper, pens, markers, tape, school forms, etc.												
100%	11	EpiPens			Yes	Yes	Yes							
		Consider field trips. Enter # of EpiPen & EpiPen Jr	EpiPen	16	6	0	2	0	2	0	2	2	2	0
			EpiPen Jr	12	6	0	0	0	2	0	2	2	0	0
100%	12	Master Keys			Yes	Yes	Yes							
		These must be kept in a very secure location or with specific authorized individuals												
100%	13	Bullhorn			Yes	Yes	Yes							
50%	14	AED			No	Yes	No	No	Yes	No	No	Yes	Yes	N/A
		Automated External Defibrillator											1	
100%	15	Fire Extinguishers			Yes	Yes	Yes							
		Fire Permit; Annual Fire Inspection; Mark "Yes" if you have had your annual fire inspection.												
100%	16	Vest or Position Identifier			Yes	Yes	Yes							
100%	17	Emergency Folders	<u>Link</u>		Yes	Yes	Yes							

	# of items										
SUPPLIES & EQUIPMENT	17	16	17	16	16	17	16	16	17	17	17
2017-18 FOLLOW-UP		94%	100%	94%	94%	100%	94%	94%	100%	100%	100%
	Specific	MSA-1	MSA-2	MSA-3	MSA-4	MSA-5	MSA-6	MSA-7	MSA-Bell	MSA-SD	MSA-SA
SUPPLIES & EQUIPMENT	Deadline										
Per classroom and in admin building, evacuation maps, student rosters											