



Board Agenda Item #	III B- Action Item
Date:	10.12.2017
To:	Magnolia Board of Directors
From:	Caprice Young, Ed.D. CEO & Superintendent
Staff Lead:	Rasul Monoshev, MPS IT Director
RE:	MSA-8 Internet Service Provider Agreement

Proposed Board Recommendation

I move that the board approve the following:

- Authorize the Evaluation Committee, consisting of school principal Jason Hernandez, school IT Manager, Albert Nguyen, and MPS IT Director, Rasul Monoshev review and award the winning bid
- Authorize Dr. Caprice Young, CEO and Superintendent, to negotiate and sign the contract
- Use of long-term reserve funds to pay for 2017-18 MSA-8 Internet Service Agreement.

Background

On June 20, 2017, LAUSD staff sent an email notification for MPS to purchase our own Internet and web filtering, thread prevention services.

LAUSD is having conflict with their E-Rate application, due to the fact they are paying services for Magnolia Science Academy Bell. Since MSA Bell operates as its own LEA, LAUSD is not able to submit an E-Rate application to pay for our portion of services as it did for the past six years. Therefore, we are required to acquire our own service of phone and Internet.



We have to go through the RFP process, as there are at least three vendors specific to the zip code. In addition, estimated cost is more than \$25,000, which is the threshold amount for requiring a board approval.

RFP is posted here:

http://www.magnoliapublicschools.org/apps/pages/index.jsp?uREC_ID=284296&type=d

Budget Implications

The services were not budgeted. Staff request that the board approve the use of long-term reserve funds estimated at \$65,000 for FY 2017-18. The cumulative ending fund balance of MSA 8 as of July 1, 2017 is \$3.1million, 59% of the annual budgeted expense. State requires a minimum of 5% for cumulative ending fund balance per LEA.

MSA Bell requests a one-time use of the reserves to purchase voice, internet, and firewall for the current fiscal year. All three items are required in order to operate within the daily functions of a school site.

This expenditure will be included in annual operating budgets starting FY 2018-19.

Name of Staff Originator

Rasul Monoshev, IT Director

Jason Hernandez, MSA-8 Principal

Attachments

MSA 8 Internet and Phone RFP



REQUEST FOR PROPOSALS FOR MSA SANTA ANA COPIER NEED

(Due Date – October 13th, 2017)

PURPOSE

The Magnolia Public Schools(MPS) is accepting proposals for the phone and internet services at Magnolia Science Academy(MSA) – 8. *Should there be a need for any other MPS schools listed below between dates July 1st, 2017 – June 30th, 2018, the approved vendor, services, and the price will be used:*

MSA-1	18238 Sherman Way, Reseda, CA 91335
MSA-2	17125 Victory Blvd., Van Nuys, CA 91406
MSA-3	1254 East Helmick Street, Carson, CA 90746
MSA-4	11330 West Graham Place, Los Angeles, CA 90064
MSA-5	18230 Kittridge St., Reseda, CA 91335
MSA-6	3754 Dunn Dr., Los Angeles, CA 90034
MSA-7	18355 Roscoe Boulevard, Northridge, CA 91325
MSA-8	6411 Orchard Ave., Bell, CA 90201
MSA-Santa Ana	2840 W. 1st Street, Santa Ana, CA 92703
MSA-Santa Clara	14271 Story Road, San Jose, CA 95127
MSA-San Diego	6365 Lake Atlin Ave., San Diego, CA 92119

GENERAL TERMS AND CONDITIONS FOR RFP PROPOSAL GUIDELINES

1. Each item request and guideline in the RFP must be known and properly addressed in the proposal.
2. All equipment in proposal must conform to specifications provided in the RFP.
3. The Vendor must provide terms of warranty on all products
4. The Vendor shall provide a clear breakdown of equipment and services costs.
5. The Vendor must provide an estimated timeline for product delivery.
6. Proposal must be valid for 60days.

All questions regarding the RFP should be addressed in writing to Rasul Monoshev, IT Director, rmonoshev@magnoliapublicschools.org.

PROPOSAL SUBMISSION



Proposals are to be submitted no later than 5:00 PM PST, Friday, 10/13/2017 with options below:

- Email price quote to msa8_rfp@magnoliapublicschools.org
- Mail to: Rasul Monoshev, MPS Internet and phone

Magnolia Public Schools, 250 East First St STE1500, Los Angeles, CA 90012

ACCEPTANCE/REJECTION OF PROPOSAL SUBMISSIONS

The Magnolia Public Schools reserves the right to accept or reject any and all proposals or any portion of any and all proposals at their discretion. While price is an important consideration, it will not be the sole determining factor in the selection of a Vendor. Payments will not be made nor orders submitted until after the Magnolia Public Schools Board of Directors has accepted a proposal and awarded it as the winning proposal submission. A contract will exist between the Magnolia Public Schools and the Vendor upon selection of the winning proposer.

COMPENSATION

Payment 60 days after invoice date. The payment will not be issued until after both the Vendor and Magnolia Public Schools agree that the project is complete and meets all requirements.

RFP Revisions

The Magnolia Public Schools reserves the right to modify or issue amendments to the RFP at any time. The Magnolia Public Schools also reserves the right to cancel or reissue the RFP at any time. Notices will be posted to <http://magnoliapublicschools.org>. It is the sole responsibility of the proposer to monitor the URL for posting of such information.



RFP EVALUATION

All qualified, responsive proposals will be evaluated using the following factors and weights.

Factor	Weight
Cost of products and services (required, highest weight)	40%
Functionality/completeness/specifications of proposed solution	30%
Vendor: qualifications, credentials, certifications, experience, references	20%
Contract terms and conditions	10%
Total	100.00%

RFP Evaluation Committee

The RFP Evaluation committee members are as follows:

1. Rasul Monoshev, IT Director
2. Jason Hernandez, MSA-8 Bell Principal
3. Albert Nguyen, MSA-8 Bell IT Manager

EQUIPMENT & SERVICES SPECIFICATIONS

- **Item 1:**
Quantity: 1
Description:
 - ✓ Fiber internet service at 1G speed

- **Item 2 :**
Quantity: 1
Description:
 - 10 phone lines

- **or**

- Voip Phones (20 each)



- Voip Voice Services (7 Power Bundles/13 Connect Bundles)
- Switch/Managed Router(SD-WAN)/4G LTE Failover

Delivery/Shipping

NOTE: No dock at this location.

Ship to Address:

Magnolia Science Academy-8 Bell

6411 Orchard Ave Bell, CA 90201