



Magnolia Public Schools Board Recruitment Application

This “board recruitment application” is intended to identify individuals interested in serving on the board of Magnolia Public Schools. Appointments to the board are made by the Magnolia Public Schools - Nominating Committee.

1. Attach your Resume and Bio

2. Statement of Intent

Please describe the specific expertise and experience, as well as personal attributes, that you bring to the board, including service on any other governing boards.

Being a Carson resident for over twenty-five years and raising four children presented a challenge to seek out the best educational system befitting for the future of my children. At the time the best alternative to standard education was the public Magnet Schools. I was successful in enrolling the children in King/Drew Magnet High School of Medicine and Science. My involvement included transforming a defunct Parent Advisory Council (PAC) into an active participatory committee. I was president of PAC for over four years and successful in increasing parental involvement from 25 to 185 parents attending our monthly meetings. In the earlier years, I was active at Curtis Middle School organizing a Parent Committee to increase parents awareness of the importance of being active and a part of their academic journey. This included educating and encouraging parents to get involved. Collectively we were able to make recommendations on school policies and procedures and expand the parent/teacher/administration relationship. We worked earnestly on fund raising activities as well.

My experience in working on governing boards includes: (1) Appointed on the Carson Planning Commission for over seven years, (2) Appointed by former State Senator Isadore Hall III as a Veteran Commissioner.

How will you contribute to the board's ability to monitor the school's academic, operational, and fiscal policies and practices?

My contribution to the board's ability to monitor the school's academic, operational, and fiscal policies and practices is to begin with team work. I worked as a project manager/community organizer/compliance investigator for over 22-years for the Community Redevelopment Agency for the City of Los Angeles. I was responsible for over \$65m. I have the an analytical ability and a way to listen to absorb information to question pertinent issues that will allow us to progress to the desired conclusion. Experienced in fact-finding, and report

CELEBRATING 15 YEARS OF EXCELLENCE IN EDUCATION

writing. Sensitive to listening to divergent perspectives and concerns while ensuring that procedures and policy guidelines and communicated and enforced.

3. Attach two references with contact information

Reference 1

Name: Kadie Pandolfo-

Organization: Stub Hub Center in Carson

Position: General Manager

Phone: 310 617-1604

Relation: Business and Personal

Reference 2

Name: County Supervisor Janice Hahn

Organization: County Supervisor

Position: _____

Phone: _____

Relation: Political Associate and Mentor

CHARLOTTE BRIMMER

683 East Loyola Avenue, Carson, CA 90746

Home: 310 329-5527 | Cell: 310 425-5256

Ppls100@aol.com

PROFESSIONAL SUMMARY

Exceptional community leader who is talented at working with diverse groups of people on all governmental levels. Proven professional with 15+ years as a civic project manager, including budgeting, administering, and procuring. Extensive knowledge of local and regional community redevelopment issues and revitalization strategies. Effectively maintain relationships and communication with city officials, developers, community-based organizations and civic groups.

SKILLS

- Organized and goal-oriented, with strong focus on the constituents' needs and concerns.
- Analytical problem solver, able to anticipate issues and create new systems that streamline operations, resolve concerns and improve efficiency.
- Skilled in building excellent rapport with clients and team members to achieve on-time project completions.
- Computer skills include: MS Word, Excel, PowerPoint, and Internet research.

WORK HISTORY

Project Manager/Urban Planner

January 1998 to January 2012

The Community Redevelopment Agency of the City of Los Angeles, CA

Managed a budget of \$68 million for the West Valley Disaster Assistance Project Area and Watts/Watts Corridor Recovery Project Area. Promoted economic development by marketing the City's Business Incentives Programs, facilitated the expansion and retention of quality jobs and created new businesses. Coordinated the involvement of the Los Angeles Mayor's Office and Los Angeles City Council District Offices.

Conducted outreach to residents and community groups in preparation and implementation of Work Programs. Represented the CRL/LA and interfaced with other City Departments, e.g. Bureau of Engineering, Planning, LADOT, and Parks and Recreation. Supervised, directed and evaluated the work of staff members. Worked directly with technical departments and professional consultants to achieve project completion.

Oversaw a team of architects, contractors, developers, property owners, and tenants on various projects. Participated in the development of CRA/LA policies and plans, as well as Los Angeles City policies and programs.

Developed housing strategies in designated project areas, including first-time home ownership programs and affordable housing programs. Created Commercial Façade Programs, Public Improvement Programs and Streetscape Projects in blighted areas.

Monitored pre-construction by coordinating technical staff preparation of the RFP/RFQ, and providing advertising for contractor selections.

Developed and implemented community outreach by disseminating information to various community businesses, property owners, and residents regarding CRA/LA activities throughout the assigned project areas.

Labor Compliance Investigator

May 1990 to May 1998

The Community Redevelopment Agency of the City of Los Angeles – Los Angeles, CA

Conducted onsite inspections and interviews of contractors and workers to determine compliance of the California Labor Code Prevailing Wages Laws and the Davis-Bacon Act.

Prepared, scheduled, and conducted pre-construction conferences and training with contractors and developers regarding Labor Compliance Requirements.

Audited Certified Payroll reports of general contractors and subcontractors to ensure payment of the Prevailing Wage. Researched and interpreted Federal guidelines and regulations. Organized and compiled documents to verify data collected from the file. Maintained a working relationship with all relevant building trades/local unions.

ACCOMPLISHMENTS

- 2009-2015 Appointed to the Carson City Council Planning Commission. I was instrumental in reviewing numerous projects and applications, including the Oil and Gas Ordinance Update, the Porsche Project, the Master Plan for Main Street, and Land Remediation of Boulevards of South Bay/Stadium.
- 2016 Appointed by Assemblyman Mike Gipson of the 64th Assembly District as a Business Commissioner.
- 2016 Appointed Event Coordinator by the General Manager of the Stub-Hub Center and worked closely with the United States Marine Corps to host a Veterans Job and Resource Fair. More than 600 job seekers attended of which more than 50 were interviewed and hired on the spot. In addition, four non-profit organizations were involved: CAS American Veterans Foundation, Resource Educators (free professional attire), and No Kid Left Uncut (more than 50 haircuts provided at no cost), and the California Friends of the African-American Caucus. Patrick Henning, Director of the EDD, was the Special Guest in Attendance.
- 2015 Appointed by State Senator Isadore Hall III as a Veterans Delegate and served as a committee member on the USS Iowa Veterans Job Fair.
- 2015 Assisted the General Manager of the Stub-Hub Center to organize and coordinate a weekly complimentary concert for the community and local residents. The concerts attracted more than 4,000 attendees from April through August 2015.
- 2014 Served as the Chairperson for the City of Carson 4th Annual Veterans Job Fair in which I worked in collaboration with the Carson Veterans Commission Board and with city staff. I was pivotal in negotiating with the General Manager of the Stub-Hub Center to procure the StubHub venue. More than 50 employers attended, as well as 500 job seekers, of which 40 were interviewed and hired on the spot.
- 2014 Nominated and awarded State of California Woman of the Year 2014 for the 64th Assembly District by Assemblyman Isadore Hall III. The award was presented in Sacramento, California.

EDUCATION

California State University, Dominguez Hills, Carson California. Bachelor of Arts: Sociology/Behavioral Science.