



Magnolia Public Schools Board Recruitment Application

This “board recruitment application” is intended to identify individuals interested in serving on the board of Magnolia Public Schools. Appointments to the board are made by the Magnolia Public Schools - Nominating Committee.

1. Attach your Resume and Bio

2. Statement of Intent

Please describe the specific expertise and experience, as well as personal attributes, that you bring to the board, including service on any other governing boards.

I was a pediatric sub acute nurse for a couple of years when I became ill and had to quit working. That’s when I made the right choice started volunteering at my son’s elementary school – Magnolia Science Academy 7 and have been doing it ever since. At MSA 7 I was not a leader of the PTF team, but I was very involved. My son started with them as soon as their doors open in about 2010, so I use to help in different areas of the school because they were short of staff, I use to volunteer in the office, cafeteria, and playground supervising with other staff members. I also led a lot of the fundraising such as coming up with ideas, organizing them, and delegating work to the other parents. When my son graduated elementary school, he started junior high with Magnolia Science Academy 2. When we moved to MSA 2 I joined the PTF the second academic year, as a leader. Unfortunately, parent involvement was very low and I assisted admin with outreach. I spearheaded fundraisers, PTF meetings with the help of Mr. Compagno, the Dean of Culture. As a PTF leader, I helped the staff with anything they needed. Because of my commitment I was able to know a lot of the students and all the staff members on a personal level. Last year I introduced the Uniform Exchange Program, which the school started using this year. The concept of the program is for returning students. When the students outgrow their uniforms they exchange them for a bigger size as long as they are in good condition. The program helps the students financially and helps the school to keep the dress code enforced. I was also involved improving our fieldtrips safety, by bringing my expertise of the nursing field and my relationship with all the students to learn different behaviors to keep them safe but have fun and enjoy their group and trip. Lastly, I was deeply involved in the Charter Renewal Process this year and spoke in front of the LAUSD Board which denied us and The Board of the LA County Office of Education that approved us.

I am also currently working with the principle on keeping our students in school when feeling ill, by providing “home remedies” for common illness, such as tummy aches, nausea, headaches, etc., by providing the student safe and natural

CELEBRATING 15 YEARS OF EXCELLENCE IN EDUCATION

alternatives, such as ginger ale for an upset stomach, a chamomile tea for a bloated tummy, a seven blossoms tea before a test for a nervous student, or a drink with caffeine for a migraine and so on. We are also considering providing hands on CPR classes for the teachers and staff members. As the PTF president I have made it a task to get to know the students, teachers, staff, and our parents to better serve them and work as a team or more like a family, to prove the education the kids need and deserve for a better tomorrow.

How will you contribute to the board's ability to monitor the school's academic, operational, and fiscal policies and practices?

Due to my expertise and experience as a parent of a Magnolia student for 7 years, being the PTF president, and the relationship with our parents, students, and admin. I have learn and keep learning what our school needs by hands on and a strong relationship with admin. and our families. As a board member I will keep all the Magnolia schools needs in mind and with the help of our other board members I will contribute in helping to improve our schools for our current students and future students.

3. Attach two references with contact information

Reference 1

Name: Joseph Compagno
Organization: Magnolia Public Schools
Position: Dean of Culture
Phone: (818) 483-3940
Relation: Friend

Reference 2

Name: Gokhan Serce
Organization: Magnolia Public Schools
Position: Principal of MSA San Diego
Phone: (818) 961-5127
Relation: Friend

Sandra A. Covarrubias
7401 Madora Ave.
Winnetka CA 91306
(818) 447-7393

OBJECTIVE To obtain a Board Member position at the highly regarded Magnolia Science Academy Board

PROFESSIONAL LICENSED VOCATIONAL NURSING

EXPERIENCE All Saints HealthCare April 2004- April 2007
North Hollywood, CA

- * Provided quality of nursing care to pediatric patients.
- * Aided in the Patient's daily activities of living.
- * Administrated medication by all routes.
- * Monitored ventilators: T-Bird, LP10, HT50, and Bear.
- * Obtained assessments of the patients for any changes.
- * Provided wound care
- * Provided respiratory care; gave respiratory medication, suctioned, and checked respiratory statues.
- * Worked with GT, JT, JGT, and NGT; gave the feedings to the patients, replacement of the tubes, and worked with the feeding pumps.
- * Worked with traches; trach care, and trach tube changes; worked with Bivona and Shiley traches.
- * Monitored IV sites for any infection or any other changes.
- * Monitored all the alarms of the patient; pulse ox, apnea monitor, and ventilator Alarms.
- * Comforted the patient and family with a long term ventilator dependence, and deteriorating diseases.
- * Responsible for all the documentation of the patient; nurses notes, weekly summaries, incident reports, and care plans.
- * Recorded all medications and ordered new medications.
- * Transported patients to school and provided any school needs.

LICENSED VOCATIONAL NURSING

Majesty Hospice January 2005- September 2007
Los Angeles, CA

LICENSED VOCATIONAL NURSING

Amity Home Health October 2007- June 2010
Granada Hills, CA

- * Obtained head-to-toe assessment and any changes.
- * Provided quality of nursing care to adult patients.
- * Assisted in the patient's daily activities of living.
- * Administrated medications by all routes.
- * Reordered medications and supply.
- * Patient and family teaching following the care plan.
- * Responsible for all the documentation of the patient; nurse notes and care plans.

- * Provided wound care
- * Provided patient care following plan of care
- * Comforted the patient and family during terminal illness.

EDUCATION

2004 and 2006 All Saints HealthCare – PALS
2003 American Heart Association – Certified Nursing Assistant
2001 Heartfare – Intravenous Therapy
2001 and 2000 Casa Loma College – Licensed Vocational Nursing

CERTIFICATIONS

BLS – American Heart Association
PALS – American Heart Association
Institutional Fire and Life Safety – Los Angeles City Fire Department
Intravenous Therapy Certificate – American Heart Association

MULTI – LANGUAGE SKILLS

Able to speak and write fluently in Spanish

REFERENCES

Available on Request