



Board Agenda Item #	Agenda #II C
Date:	July 13, 2017
To:	Magnolia Board of Directors
From:	Caprice Young, Ed.D., CEO & Superintendent
Staff Lead:	Jason Hernandez, MSA 8 Principal
RE:	CSUDH Student Teaching MOU and Agreement

Proposed Board Recommendation

I move that the board accept and sign the Memorandum of Understanding and Student Teaching Agreement for 2017-2019 from California State University Dominguez Hills to provide a student teaching experience through practice teaching at Magnolia Science Academy Bell (8).

Background

The Single and Multiple Subject Credential Program at CSUDH is in need of placement for their students-teachers. MSA Bell (8) is able to offer the placement necessary with credentialed teachers on staff as required per the program.

Budget Implications

There are no budget implications; however, our teachers may be compensated for their mentoring time by CSUDH.

How Does This Action Relate/Affect/Benefit All MSAs?

The partnership with CSUDH is the benefit for MPS. A positive experience will lead to future placement of student-teachers. This experience will allow the school to advertise it's academic program to potential new teachers, including hard to find subject such as math, science, and SPED.

Name of Staff Originator:

Jason Hernandez, Principal at MSA Bell

Exhibits (attachments):

2017-19 Contract

Memorandum of Understanding



**Multiple and Single Subject and Education Specialist Intern Credential Programs
Participating District Intern Agreement**

This agreement ("Agreement") is between the Trustees of the California State University on behalf of **California State University, Dominguez Hills ("University")**

and Magnolia Science Academy Bell ("School District").

In consideration of the mutual promises set forth below, the University and School District ("parties") agree as follows:

- 1. Purpose:** The California Commission on Teacher Credentialing's *Standards of Quality and Effectiveness for Multiple, Single, and Education Specialist Credentials* stipulated conditions under which teacher credentialing institutions must abide to be accredited for recommending candidates for California teaching credentials. (See CTC Coded Correspondence #1404 for recent changes to supervision and support requirements for interns: <http://www.ctc.ca.gov/notices/coded/2014/1404.pdf>.)

This agreement outlines relevant common standards, program standards, and preconditions, which must be met for intern program approval. It also contains quality-related criteria for University (CSU Dominguez Hills) candidates.

University Internship Programs are designed to be partnerships between institutions of higher education and public school districts to meet the growing need for qualified teachers. Both the districts and the institution must certify that interns do not displace certificated employees in participating districts.

It is further agreed that an intern's salary will not be reduced to pay for supervision. University stipulates that interns' services meet the instructional needs for the Multiple Subject, Single Subject, and Education Specialist teachers (including Bilingual Authorization) in the participating School District.

- 2. University's Responsibilities:**

Provide supervision, administration, and implementation of all components of the program including filing for intern credentials with the California Commission on Teacher Credentialing (CCTC).

Provide a Preservice Preparation Program that meets current CCTC Standards for English Learner Preservice Preparation.

Provide support training and orientation to University Supervisors.

Choose and assign University Supervisors based on the following qualifications:

- Current knowledge in the content area in which they supervise.
- Understanding of the context of public schooling.
- Ability to model best professional practices in teaching and learning, scholarship and service.
- Knowledge about diverse abilities, as well as cultural, linguistic, ethnic, and gender diversity.
- In-depth understanding of the academic standards, frameworks, and accountability systems that drive the public school curriculum.

Ensure that University Supervisors will observe and evaluate interns at least three times during a semester, for two semesters, and allocate time with each intern after each visit to discuss the observation. The California Teacher Performance Expectations form the basis for these discussions and evaluations.

Direct University Supervisors to meet and consult with employer-provided on-site support providers as needed. Collect employer-provided support documentation.

Provide program advisement.

3. School District's Responsibilities:

Assign a support provider to each intern, preferably on-site, and at the intern's grade level and in the intern's subject area. Provide orientations and training for on-site support providers.

Clearly define and facilitate the implementation of the terms of employment of the support provider, including compensation and evaluation of the support provider. Ensure that employers are responsible for providing adequate supervision for the hired intern. University and the School District together must provide a total of 189 hours annually of support for the intern (45 hours of which will be dedicated to ELL support). School-site based support will include content-specific coaching, and co-planning to address included special needs students and English Learners.

Ensure that at least one of the employer-provided mentor(s) meet the following minimum qualifications:

- Valid corresponding Clear or Life Credential.
- Three years of successful teaching experience.
- EL Authorization (if responsible for providing specified EL support).

Employer will identify an individual who is immediately available to assist the intern with planning lessons that are appropriately designed and differentiated for English language learners, for assessing language needs and progress, and to support language accessible instruction, through in-classroom modeling and coaching as needed. (This may be the primary support provider, providing he/she has an EL authorization.)

Facilitate intern attendance and participation in the prescribed course of study at University.

Provide opportunities for interns to attend and participate in district-sponsored workshops, staff development, new-teacher orientations, and grade level or department meetings related to curriculum, planning, instruction, and/or assessment.

Allocate sufficient resources for support of the intern, including the identification of protected time for the support provider to work with the intern within the school day, including clearly defined expectations for type and frequency of support.

Agree to allow the university supervisor to visit the intern in his/her classroom during the university's academic semesters.

Appoint a district level contact person to serve as a liaison to the Co-Chairs of the University (CSU Dominguez Hills) Division of Teacher Education for the purpose of coordinating and evaluating the program.

The district designee will assist the University Co-Chairs in obtaining a letter of support from the certificated employees' bargaining unit.

Provide access to district resources at a level comparable to other district teachers to allow the intern to perform successfully in his or her position.

Agree to place interns in teaching positions for which they are qualified, and to give them the full range of responsibilities of full-time teachers.

Verify each intern's readiness for advancement to intern teaching responsibilities.

Appoint representatives to the University (CSU Dominguez Hills) Multiple and Single Subject and Education Specialist Intern Advisory Board, for on-going development and evaluation of the program.

The principal of the School District will serve as the district's evaluator of the intern, complete required documentation in a timely manner, and meet with the university supervisor as needed to monitor and assess the intern's progress. The principal and the University supervisor will review the documentation to determine candidate competence and jointly recommend/not recommend the intern for a teaching credential. If there is a lack of consensus between the supervisor and the principal, the documentation will be reviewed by the Co-Chairs of the Teacher Education Division and a District Level Administrator, at which time a decision will be made.

4. General Provisions

- A. This Agreement will become effective as of the date last written below and continue for a period of 1 years from 4/15/17 to 3/31/18 unless terminated by either party after giving the other party 30 days written notice of the intent to terminate. If the School District terminates this Agreement, it will permit any student working at the School District at the time of termination to complete his/her work. At the termination date the agreement can be renewed once it has been reviewed, updated as applicable and executed by the appropriate parties.
- B. The School District and the University agree to indemnify, defend and hold

harmless each other from any and all liability for any personal injury, damages, wrongful death or other losses and costs, including but not limited to reasonable attorney fees and defense costs, arising out of the negligence or willful misconduct of their respective officers, employees, agents or volunteers in the performance of this Agreement. This paragraph will survive expiration or termination of this Agreement.

- C. Each party agrees to maintain general liability coverage of at least \$1,000,000 per occurrence, \$2,000,000 aggregate and to provide evidence of coverage upon request. Insurance must be placed with insurers with a current A.M. Best rating of at least A: VII.
- D. The University either shall provide or shall ensure that each student secures and maintains professional liability coverage throughout the term of such student's participation in the program at District in an amount of not less than One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) annual aggregate.
- E. The School District and the University will meet upon request or as necessary to resolve any potential conflicts and to facilitate a mutually beneficial experience for all involved.
- F. The School District may dismiss a student if the student violates its standards, mission or goals. The School District will document its rationale for terminating a student and provide the University with a copy of the rationale upon request.
- G. Students participating in a learning activity at the School District are not officers, employees, agents or volunteers of the University or the School District.
- H. Nothing contained in this Agreement confers on either party the right to use the other party's name without prior written permission, or constitutes an endorsement of any commercial product or service by the University.
- I. This Agreement may not be altered unless both parties agree in writing. The parties agree to follow all applicable federal, state and local laws and regulations, including but not limited to laws prohibiting discrimination and harassment.
- J. Any notices required by this Agreement will be deemed to have been duly given if communicated to the following individuals:

UNIVERSITY:

Name: Garth Kwiecien, Acting Director
Procurement, Contracts, Logistical & Support Services
1000 E. Victoria Street
Carson, CA 90747

Tel. Number: 310-243-3799

SCHOOL DISTRICT:

Name: Jason Hernandez
Title: Principal
Address: 6411 Orchard Ave.,
Bell, CA 90201

Tel. Number: 323-826-3925
Email Address: jhernandez@magnoliapublicschools.org

IN WITNESS WHEREOF, this Agreement has been executed by the parties as of the date last written below.

**CALIFORNIA STATE UNIVERSITY,
DOMINGUEZ HILLS**

Signature: _____

Name: Deandrea Nelson

Title: Co-Chair, Division of Teacher Education

Date: _____

Signature: _____

Name: John Davis

Title: Dean, College of Education

Date: _____

Signature: _____

Designee
Procurement, Contracts, Logistical
and Support Services

Date: _____

SI: 1

SCHOOL DISTRICT:

Magnolia Science Academy Bell

Signature: _____

Name: Jason Hernandez

Title: Principal

Date: April 22, 2017