



Board Agenda Item #	Agenda #II E
Date:	January 19, 2016
To:	Magnolia Board of Directors
From:	Caprice Young, Ed.D., CEO & Superintendent
Staff Lead:	Kenya Jackson , Chief Academic Officer
RE:	KQ Management Agreement (Petitions Assistance)

Proposed Board Recommendation

I move that the board approve the agreement from KQ Management to assist with writing the renewal petitions for Magnolia Science Academy-4 and Magnolia Science Academy-5.

Background

MERF contracted with Tara Kelly, CEO/President of KQ Management, for petition support for the renewal petitions for MSA- 1, 2, 3. We will use Tara Kelly with drafting the renewal charter petitions for Magnolia Science Academy- 4 & 5. The combined total will exceed the CEO’s approval amount so the item is being brought before you.

KQ Management will assist MERF in drafting the renewal charter petitions for submission to the Los Angeles Unified School District, along with any other tasks as may be assigned and mutually agreed upon (e.g., additional charter petitions, grant applications, business plans, LCAPs, strategic planning, etc.).

Budget Implications

KQ Management Consultant’s fee:
 Tara Kelly: \$225/ per hour
 Research/ Administrative Assistant: \$110/per hour
 Rush Fee: 50% of hourly fee (with prior email approval)

Total Cost for the 16-17 FY: \$26,666.67
 MSA-1, 2, 3: \$16,000
 MSA-4, 5: \$10,666.67 (Estimate based on cost above)

Name of Staff Originator:

Kenya Jackson, Chief Academic Officer

Attachments

None