



Board Agenda Item #	Agenda #II M
Date:	December 8, 2016
To:	Magnolia Board of Directors
From:	Caprice Young, Ed.D., CEO & Superintendent
Staff Lead:	Kelly Hourigan, Chief Operations Officer
RE:	MSA-Santa Clara storage disposal and fees

Proposed Board Recommendation

I move that the board approve the home office to dispose of the MSA-Santa Clara old furniture and miscellaneous supplies that were placed in storage and cover the cost associated with the disposal.

Background

In August 2015, MSA-Santa Clara acquired storage units to store old, unused furniture and supplies from their prior school location. Home office team members went to the storage and saved the furniture and supplies that were in good condition. The remaining items were offered to non-profits and other schools but none of the items were of interest due to their condition. We would like to pay for fees related to disposal and removal of the items from storage so we will not continue to pay fees for the storage facility. A member from the home office will be present during the disposal to assure inventory is taken for our records.

Budget Implications

Not to exceed \$13,000.00

Name of Staff Originator:

Kelly Hourigan, Chief Operations Officer

Attachments

None