

TABLE OF CONTENTS
JUNE 30, 2016

| | |
|--|----|
| <i>INDEPENDENT AUDITOR'S REPORT</i> | 1 |
| <i>FINANCIAL STATEMENTS</i> | |
| Statement of Financial Position | 3 |
| Statement of Activities and Changes in Net Assets | 4 |
| Statement of Cash Flows | 5 |
| Notes to Financial Statements | 6 |
| <i>SUPPLEMENTARY INFORMATION</i> | |
| Local Education Agency Organization Structure | 20 |
| Schedule of Average Daily Attendance | 21 |
| Schedule of Instructional Time | 22 |
| Reconciliation of Annual Financial Report With Audited Financial Statements | 23 |
| Note to Supplementary Information | 24 |
| <i>INDEPENDENT AUDITOR'S REPORTS</i> | |
| Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With <i>Government</i> <i>Auditing Standards</i> | 26 |
| Report on State Compliance | 28 |
| <i>SCHEDULE OF FINDINGS AND QUESTIONED COSTS</i> | |
| Summary of Auditor's Results | 32 |
| Financial Statement Findings | 33 |
| State Awards Findings and Questioned Costs | 34 |
| Summary Schedule of Prior Audit Findings | 35 |
| Management Letter | 36 |

INDEPENDENT AUDITOR'S REPORT

Governing Board of Directors
Magnolia Science Academy
(A California Nonprofit Public Benefit Corporation)
Reseda, California

Report on the Financial Statements

We have audited the accompanying financial statements of Magnolia Science Academy (MSA) (A California Nonprofit Public Benefit Corporation), which are comprised of the statement of financial position as of June 30, 2016, and the related statements of activities and changes in net assets, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *2015-2016 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, issued by the California Education Audit Appeals Panel as regulations. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Charter School's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Charter School's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of MSA, as of June 30, 2016, and the respective changes in financial position and cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

The prior year comparative information has been derived from MSA's financial statement report dated December 15, 2015, which expressed an unmodified opinion. In our opinion, the comparative information presented herein as of and for the year ended June 30, 2015, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the MSA's basic financial statements. The accompanying supplementary information as listed on the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The accompanying supplementary information as referenced in the previous paragraph is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated _____, 2016, on our consideration of the MSA's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering MSA's internal control over financial reporting and compliance.

Rancho Cucamonga, California
_____, 2016

STATEMENT OF FINANCIAL POSITION
(With comparative financial information at June 30, 2015)

JUNE 30, 2016

| | <u>2016</u> | <u>2015</u> |
|--|---------------------|---------------------|
| ASSETS | | |
| Current Assets: | | |
| Cash and cash equivalents | \$ 1,403,525 | \$ 1,737,714 |
| Accounts receivable | 853,258 | 440,019 |
| Intra-company receivable | 332,908 | - |
| Prepaid expenses and other current assets | 14,351 | - |
| Total Current Assets | <u>2,604,042</u> | <u>2,177,733</u> |
| Non-Current Assets: | | |
| Security deposits | 39,035 | 39,035 |
| Fixed assets | 4,458,685 | 658,685 |
| Less: accumulated depreciation | 745,865 | 583,322 |
| Total Non-Current Assets | <u>3,751,855</u> | <u>114,398</u> |
| Total Assets | <u>\$ 6,355,897</u> | <u>\$ 2,292,131</u> |
| LIABILITIES | | |
| Current Liabilities: | | |
| Accounts payable and accruals | \$ 208,364 | \$ 64,913 |
| Intra-company payable | 187,120 | - |
| Total Current Liabilities | <u>395,484</u> | <u>64,913</u> |
| Long-Term Obligation | | |
| Non-current portion of long-term obligations | <u>2,800,000</u> | <u>-</u> |
| Total Liabilities | <u>3,195,484</u> | <u>64,913</u> |
| NET ASSETS | | |
| Unrestricted | <u>3,160,413</u> | <u>2,227,218</u> |
| Total Liabilities and Net Assets | <u>\$ 6,355,897</u> | <u>\$ 2,292,131</u> |

The accompanying notes are an integral part of these financial statements.

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS
(With comparative financial information at June 30, 2015)

FOR THE YEAR ENDED JUNE 30, 2016

| | <u>2016</u> | <u>2015</u> |
|---|---------------------|---------------------|
| CHANGES IN UNRESTRICTED NET ASSETS | | |
| Unrestricted revenues: | | |
| State apportionments | \$ 4,902,054 | \$ 4,108,987 |
| Federal revenue | 673,666 | 600,269 |
| Other State revenue | 1,778,747 | 749,565 |
| Local revenue | <u>137,854</u> | <u>71,342</u> |
| Total Revenues | <u>7,492,321</u> | <u>5,530,163</u> |
| EXPENSES | | |
| Program services: | | |
| Salaries and benefits | 3,359,332 | 2,756,741 |
| Student services | 243,193 | 368,240 |
| Materials and supplies | 171,245 | 190,130 |
| Student nutrition | 270,203 | 264,309 |
| Other expenses | <u>133,304</u> | <u>29,459</u> |
| Subtotal | <u>4,177,277</u> | <u>3,608,879</u> |
| Management and general: | | |
| Depreciation | 162,543 | 5,820 |
| Management fee | 915,722 | 1,013,451 |
| Occupancy | 620,993 | 676,885 |
| Operating expenses | 556,505 | 221,826 |
| Interest | <u>126,086</u> | <u>-</u> |
| Subtotal | <u>2,381,849</u> | <u>1,917,982</u> |
| Total Expenses | <u>6,559,126</u> | <u>5,526,861</u> |
| CHANGE IN UNRESTRICTED NET ASSETS | <u>933,195</u> | <u>3,302</u> |
| NET ASSETS, BEGINNING OF YEAR | <u>2,227,218</u> | <u>2,223,916</u> |
| NET ASSETS, END OF YEAR | <u>\$ 3,160,413</u> | <u>\$ 2,227,218</u> |

The accompanying notes are an integral part of these financial statements.

STATEMENT OF CASH FLOWS
(With comparative financial information at June 30, 2015)

FOR THE YEAR ENDED JUNE 30, 2016

| | 2016 | 2015 |
|---|--------------|--------------|
| CASH FLOWS FROM OPERATING ACTIVITIES | | |
| Change in unrestricted net assets | \$ 933,195 | \$ 3,302 |
| Adjustments to reconcile change in net assets to net cash used in operating activities: | | |
| Depreciation expense | 162,543 | 5,820 |
| Changes in operating assets and liabilities: | | |
| Increase in assets | | |
| Accounts receivable | (413,239) | 583,204 |
| Intra-company receivable | (332,908) | - |
| Prepaid expenses and other current assets | (14,351) | - |
| (Decrease) in liabilities | | |
| Accounts payable and accruals | 143,451 | (232,740) |
| Intra-company payable | 187,120 | - |
| Net Cash Provided by Operating Activities | 665,811 | 359,586 |
| CASH FLOWS FROM INVESTING ACTIVITIES | | |
| Capital expenditures | (3,800,000) | (21,298) |
| CASH FLOWS FROM FINANCING ACTIVITIES | | |
| Loan Proceeds | 2,800,000 | - |
| NET INCREASE (DECREASE) IN CASH | (334,189) | 338,288 |
| CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR | 1,737,714 | 1,399,426 |
| CASH AND CASH EQUIVALENTS, END OF YEAR | \$ 1,403,525 | \$ 1,737,714 |
| Supplemental cash flow disclosure: | | |
| Cash paid during the period for interest | \$ 126,086 | \$ - |

The accompanying notes are an integral part of these financial statements.

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

NOTE 1 - ORGANIZATION AND MISSION

Magnolia Science Academy

Charter school number authorized by the State: 0438

Magnolia Science Academy (Charter School) is a charter school located in Reseda, California that provides sixth through twelfth grade education to approximately 525 students. The Charter School was created under the approval of the Los Angeles Unified School District and the California State Board of Education, and receives public per-pupil funding to help support their operation. Los Angeles Unified School District renewed the charter agreement in 2012 for a period of five years ending in 2017. The Charter School is economically dependent on Federal and State funding.

Magnolia Educational and Research Foundation

The Charter School is an integral part of Magnolia Educational and Research Foundation (Foundation), which also serves as the Charter School's Charter School Management Organization (CMO) that manages the Charter School's nonacademic operation such as financial, general administration, and human resource management. The Charter School's financial statements are included in the consolidated financial statements of Magnolia Educational and Research Foundation.

Administrative support provided to the individual schools and accounted for separately within the financial statements. School support uses a tier expense allocation structure based on student enrollment to calculate expenses to be charged out on each charter school.

MPM Sherman Way, LLC

The Foundation has the following consolidated affiliates (where the Foundation is the sole member) that were formed to provide assistance with funding capital improvement on behalf of the Foundation's activities. MPM Sherman Way LLC, a California limited liability company.

Other Related Entities

Joint Powers Agency and Risk Management Pools - The Charter School is associated with the California Charter Schools Joint Powers Authority (CCS-JPA) *dba* CharterSAFE. CharterSAFE does not meet the criteria for inclusion as a component unit of the Charter School. Additional information is presented in Note 14 to the financial statements.

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The significant policies followed by the Charter School are described below to enhance the financial statements.

Financial Statement Presentation

The Charter School is required to report information about its financial position and activities in three classes of net assets: unrestricted, temporarily restricted, and permanently restricted net assets. The Charter School had no temporarily or permanently restricted net assets, as of June 30, 2016 and 2015, respectively. In addition, the Charter School is required to present a Statement of Cash Flows.

Accounting Method - Basis of Accounting

The financial statements were prepared on the accrual basis in accordance with the AICPA's Audit and Accounting Guide, Not-for-Profit Organizations accounting principles generally accepted in the United States of America as applicable to not-for-profit organizations. Basis of accounting refers to when revenues and expenses are recognized in the accounts and reported on the financial statements. Basis of accounting relates to the timing of measurement made, regardless of the measurement focus applied. The Charter School uses the accrual basis of accounting. Revenues are recognized when they are earned and expenses are recognized in the accounting period in which the liability is incurred.

Revenue Recognition

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted depending upon the existence and/or nature of any donor restrictions.

All donor-restricted contributions are recorded as increases in temporarily or permanently restricted net assets depending on the nature of the restriction. When a restriction expires, either by the passage of time or the purpose is satisfied, the temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Activities as "net assets released from restrictions." During 2015-2016, the Charter School did not receive any donor-restricted contributions.

Income Taxes

The Charter School are a non-profit public benefit corporation that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and classified by the Internal Revenue Service as other than a private foundation and qualifies for deductible contributions as provided in Section 170(b) (1) (A) (vi). It is also exempt from State franchise and income taxes under Section 23701(d) of the California Revenue and Taxation Code. Accordingly, no provision for income taxes has been reflected in these financial statements. Income tax returns for 2012 and forward may be audited by regulatory agencies; however, the Charter School is not aware of any such actions at this time.

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

The Charter School have adopted Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) Topic 740 that clarifies the accounting for uncertainty in tax positions taken or expected to be taken on a tax return and provides that the tax effects from an uncertain tax position can be recognized in the financial statements only if, based on its merits, the position is more likely than not to be sustained on audit by the taxing authorities. Management believes that all tax positions taken to date are highly certain, and, accordingly, no accounting adjustment has been made to the financial statements.

Cash

For purposes of the Statement of Cash Flows, the Charter School considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

Accounts Receivable

Accounts receivable are stated at the amount management expects to collect from the outstanding balance. Management provides an analysis of the probable collection of the accounts through a provision for bad debt expense and an adjustment to a valuation allowance. At June 30, 2016 and 2015, management had determined that all accounts receivable are fully collectible, and no allowance for bad debts has been established.

Prepaid Expenses

Prepaid expenses represent amounts paid in advance of receiving goods or services. The Charter School has reported prepaid items either when purchased or during the benefiting period.

Fixed Assets

All assets with a useful life of greater than one year and costing more than \$5,000 will be capitalized and (except for land) will be recorded in the depreciation records. Property and equipment is capitalized at cost or fair market value on the date of receipt in the case of donated property. Depreciation is provided on the straight-line method over the estimated useful lives of the assets ranging from 3 to 10 years. Bulk computer, software, and other technology purchases with an aggregate value of \$25,000 or more are captured as fixed assets regardless of individual price of item. In addition, remodeling modifications and replacement costs of integral structural components are only capitalized when such costs incurred exceed \$50,000. Leasehold improvements are depreciated over the lease term (including options) or the useful life. Major additions are capitalized, and repairs and maintenance that do not improve or extend the life of the assets are expensed. When assets are sold or retired, their cost and the related accumulated depreciation are removed from the accounts with the resulting gain or loss reflected in the Statement of Activities. Depreciation expense for the year ended June 30, 2016 and 2015, was \$162,543 and \$5,820, respectively.

Deferred Revenue

Deferred revenue arises when resources are received by the Charter School prior to the incurrence of qualifying expenditures. In subsequent periods, when the obligation in which the resources were received are met, or when the Charter School have a legal claim to the resources, the liability for deferred revenue is removed from the Statement of Net Assets and revenue is recognized.

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

Donated Services, Goods, and Facilities

A substantial number of volunteers have donated their time and experience to the Charter School' program services and fundraising campaigns during the year. However, these donated services are not reflected in the financial statements since there is no readily determined method of valuing the services.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities, at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates. Significant estimates include the value of the beneficial interest in a charitable remainder trust.

Net Asset Classes

Magnolia Science Academy is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted, temporarily restricted and permanently restricted.

Net assets of the Magnolia Science Academy consist of the following:

Unrestricted - All resources over which the governing board has discretionary control to use in carrying on the general operations of the Charter School.

Temporarily restricted - These net assets are restricted by donors to be used for specific purposes. The Charter School does not have temporarily restricted net assets.

Permanently restricted - These net assets are permanently restricted by donors and cannot be used by the school. The Charter School does not have permanently restricted net assets.

Unrestricted/Designated Net Assets

Designations of the ending net assets indicate tentative plans for financial resource utilization in a future period. As of June 30, 2016, the Charter School has \$120,912 designated balance for California Clean Energy Jobs Act and Educator Effectiveness.

Intra-company Receivable/Payable

Intra-company receivable/payable results from a net cumulative difference between resources provided by the Foundation to the Charter School and reimbursement for those resources.

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

Prior Year Comparative Financial Information

The financial statements include certain prior year comparative information in total, but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with MSA's financial statements for the year ended June 30, 2015, from which the comparative information was derived.

NOTE 3 - CASH

Cash at June 30, 2016 and 2015, consisted of the following:

| | <u>June 30, 2016</u> | | <u>June 30, 2015</u> | |
|---------------------------|----------------------------|-------------------------|----------------------------|-------------------------|
| | <u>Reported Amount</u> | <u>Bank Balance</u> | <u>Reported Amount</u> | <u>Bank Balance</u> |
| Deposits | | | | |
| Cash on hand and in banks | <u>\$ 1,403,525</u> | <u>\$ 1,405,726</u> | <u>\$ 1,737,714</u> | <u>\$ 1,924,499</u> |

Cash balances held in banks are insured up to \$250,000 by the Federal Depository Insurance Corporation (FDIC). The Charter School maintains its cash in bank deposit accounts that at times may exceed federally insured limits. The Charter School has not experienced any losses in such accounts. At June 30, 2016 and 2015, the Charter School had a balance of \$1,381,366 and \$1,875,004, respectively, in excess of FDIC insured limits. Management believes the Charter School is not exposed to any significant risk related to cash.

NOTE 4 - ACCOUNTS RECEIVABLE

Accounts receivable at June 30, 2016 and 2015, consisted of the following:

| | <u>2016</u> | <u>2015</u> |
|-------------------------------|-------------------|-------------------|
| State principal apportionment | \$ 447,806 | \$ 356,958 |
| Due from other agencies | 9,520 | - |
| Federal receivable | 204,868 | 54,892 |
| State receivable | 135,242 | - |
| Lottery | 55,822 | - |
| Local receivable | - | 28,169 |
| Total Accounts Receivable | <u>\$ 853,258</u> | <u>\$ 440,019</u> |

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

NOTE 5 - INTRA-COMPANY RECEIVABLE

The June 30, 2016, intra-company receivable results from a net cumulative difference between resources provided by Magnolia Educational and Research Foundation (Foundation) to the Charter School and reimbursement for those resources from the Charter School to the Foundation, and cash transfers for cash flow purposes. The Charter School and the Foundation are related because they are the same legal entity; share the same tax identification number, governed by the same board of directors and share key management personnel. At June 30, 2016, the Charter School had an intra-company receivable balance of \$332,908 from the Foundation.

NOTE 6 - PREPAID EXPENSES

Prepaid expenses at June 30, 2016 and 2015, consisted of the following:

| | <u>2016</u> | <u>2015</u> |
|---|------------------|------------------|
| Prepaid rent, security deposits, insurance, and miscellaneous vendors | <u>\$ 53,386</u> | <u>\$ 39,035</u> |

NOTE 7 - FIXED ASSETS

Fixed assets at June 30, 2016 and 2015, consisted of the following:

| | <u>2016</u> | <u>2015</u> |
|--------------------------------|---------------------|------------------|
| Building | \$ 2,800,000 | \$ - |
| Software and equipment | 283,867 | 283,867 |
| Land | 1,000,000 | - |
| Building improvements | <u>374,818</u> | <u>374,818</u> |
| Subtotal | 4,458,685 | 658,685 |
| Less: accumulated depreciation | <u>(745,865)</u> | <u>(583,322)</u> |
| Total Fixed Assets | <u>\$ 3,712,820</u> | <u>\$ 75,363</u> |

During the year ended June 30, 2016 and 2015, \$162,543 and \$5,820, respectively, was charged to depreciation expense.

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

NOTE 8 - ACCOUNTS PAYABLE

Accounts payable at June 30, 2016 and 2015, consisted of the following:

| | 2016 | 2015 |
|------------------------|-------------------|------------------|
| Salaries and benefits | \$ 26,793 | \$ 22,515 |
| Compensated absences | 26,405 | - |
| Vendor payables | <u>155,166</u> | <u>42,398</u> |
| Total Accounts Payable | <u>\$ 208,364</u> | <u>\$ 64,913</u> |

NOTE 9 - INTRA-COMPANY PAYABLE

The June 30, 2016, intra-company payable results from a net cumulative difference between resources provided by Magnolia Educational and Research Foundation (Foundation) to the Charter School and reimbursement for those resources from the Charter School to the Foundation, and cash transfers for cash flow purposes. The Charter School and the Foundation are related because they are the same legal entity; share the same tax identification number, governed by the same board of directors and share key management personnel. At June 30, 2016, the Charter School had an intra-company payable balance of \$187,120 from the Foundation.

NOTE 10 - NOTES PAYABLE

The Charter School entered into a promissory note agreement with Luxor Properties, Inc. and Michael William Spivak, to purchase the property located at 18220-18228 Sherman Way, Los Angeles, California. The Charter School received a loan in the amount of \$2,800,000. The loan bears an interest rate of 6.50 percent. The terms of the loan require monthly interest payments of \$15,667 for a 23-month period and the remaining principal balance on the final payment. The maturity date is November 1, 2017.

Future payments are as follows:

| Fiscal Year Ending June 30, | Payments |
|------------------------------------|---------------------|
| 2017 | \$ 182,000 |
| 2018 | <u>2,875,833</u> |
| Total Payments | 3,057,833 |
| Less: Amount Representing Interest | <u>(257,833)</u> |
| Total | <u>\$ 2,800,000</u> |

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

NOTE 11 - OPERATING LEASES

Magnolia Science Academy entered into a lease agreement with MPM Sherman Way, LLC on June 1, 2014, for the property located at 18238 Sherman Way, Reseda, California. Monthly payments in the amount of \$37,293 shall be made beginning in fiscal year 2014-2015. The term of the lease expires on July 1, 2034. The Charter School also leases its gymnasium under an operating lease until November 30, 2016, with monthly payment of \$12,126. Lease payments during 2015-2016 were \$488,509.

The future minimum lease commitments are as follows:

| <u>Fiscal Year</u> | <u>Facility Lease Payment</u> |
|--------------------|---------------------------------------|
| 2017 | \$ 447,516 |
| 2018 | 447,516 |
| 2019 | 447,516 |
| 2020 | 447,516 |
| 2021 | 447,516 |
| Thereafter | <u>5,855,001</u> |
| Total | <u>\$ 8,092,581</u> |

NOTE 12 - RELATED PARTY TRANSACTIONS

The Charter School is part of the Foundation. The Charter School pays the Foundation management fees for services received. The amount is calculated based on management assessment. Management fees paid to the Foundation for fiscal year ended June 30, 2016 and 2015, were \$915,722 and \$1,013,451, respectively.

NOTE 13 - EMPLOYEE RETIREMENT SYSTEMS

Qualified employees are covered under multiple-employer defined benefit pension plans maintained by agencies of the State of California. Academic employees are members of the California State Teachers' Retirement System (CalSTRS) and classified employees are members of the California Public Employees' Retirement System (CalPERS).

The risks of participating in these multi-employer defined benefit pension plans are different from single-employer plans because: (a) assets contributed to the multi-employer plan by one employer may be used to provide benefits to employees of other participating employers, (b) the required member, employer, and State contribution rates are set by the California Legislature, and (c) if the Charter School chooses to stop participating in the multi-employer plan, it may be required to pay a withdrawal liability to the plan. The Charter School has no plans to withdraw from this multi-employer plan.

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

The details of each plan are as follows:

California State Teachers' Retirement System (CalSTRS)

Plan Description

The Charter School contributes to the State Teachers Retirement Plan (STRP) administered by the California State Teachers' Retirement System (CalSTRS). STRP is a cost-sharing multiple-employer public employee retirement system defined benefit pension plan. Benefit provisions are established by State statutes, as legislatively amended, within the State Teachers' Retirement Law. According to the most recently available Comprehensive Annual Financial Report and Actuarial Valuation Report for the year ended June 30, 2015, total actuarial value of assets are \$177 billion, the actuarial obligation is \$242 billion, contributions from all employers totaled \$2.6 billion, and the plan is 68.5 percent funded. The Charter School did not contribute more than five percent of the total contributions to the plan.

A full description of the pension plan regarding benefit provisions, assumptions (for funding, but not accounting purposes), and membership information is listed in the June 30, 2015, annual actuarial valuation report, Defined Benefit Program Actuarial Valuation. This report and CalSTRS audited financial information are publically available reports that can be found on the CalSTRS website under Publications at: <http://www.calstrs.com/member-publications>.

Benefits Provided

The STRP provides retirement, disability and survivor benefits to beneficiaries. Benefits are based on members' final compensation, age and years of service credit. Members hired on or before December 31, 2012, with five years of credited service are eligible for the normal retirement benefit at age 60. Members hired on or after January 1, 2013, with five years of credited service are eligible for the normal retirement benefit at age 62. The normal retirement benefit is equal to 2.0 percent of final compensation for each year of credited service.

The STRP is comprised of four programs: Defined Benefit Program, Defined Benefit Supplement Program, Cash Balance Benefit Program and Replacement Benefits Program. The STRP holds assets for the exclusive purpose of providing benefits to members and beneficiaries of these programs. CalSTRS also uses plan assets to defray reasonable expenses of administering the STRP. Although CalSTRS is the administrator of the STRP, the State is the sponsor of the STRP and obligor of the trust. In addition, the State is both an employer and nonemployer contributing entity to the STRP.

The Charter School contributes exclusively to the STRP Defined Benefit Program, thus disclosures are not included for the other plans.

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

The STRP provisions and benefits in effect at June 30, 2016, are summarized as follows:

| | <u>STRP Defined Benefit Program</u> | |
|---|-------------------------------------|--------------------------------|
| | On or before December 31, 2012 | On or after January 1, 2013 |
| Hire date | December 31, 2012 | January 1, 2013 |
| Benefit formula | 2% at 60 | 2% at 62 |
| Benefit vesting schedule | 5 years of service | 5 years of service |
| Benefit payments | Monthly for life | Monthly for life |
| Retirement age | 60 | 62 |
| Monthly benefits as a percentage of eligible compensation | 2.0% - 2.4% | 2.0% - 2.4% |
| Required employee contribution rate | 9.20% | 8.56% |
| Required employer contribution rate | 10.73% | 10.73% |
| Required state contribution rate | 7.12589% | 7.12589% |

Contributions

Required member, Charter School and State of California contributions rates are set by the California Legislature and Governor and detailed in Teachers' Retirement Law. The contributions rates are expressed as a level percentage of payroll using the entry age normal actuarial method. In accordance with AB 1469, employer contributions into the CalSTRS will be increasing to a total of 19.1 percent of applicable member earnings phased over a seven-year period. The contribution rates for each plan for the year ended June 30, 2016 and 2015, are presented above and the Charter School's total contributions were \$219,771 and \$151,396, respectively.

California Public Employees Retirement System (CalPERS)

Plan Description

Qualified employees are eligible to participate in the School Employer Pool (SEP) under the California Public Employees' Retirement System (CalPERS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalPERS. Benefit provisions are established by State statutes, as legislatively amended, within the Public Employees' Retirement Law. According to the most recently available Actuarial Valuation Report for the year ended June 30, 2015, the Schools Pool total plan assets are \$57 billion, the total accrued liability is \$72 billion, contributions from all employers totaled \$1.3 billion, and the plan is 79.2 percent funded. The Charter School did not contribute more than five percent of the total contributions to the plan.

A full description of the pension plan regarding benefit provisions, assumptions (for funding, but not accounting purposes), and membership information is listed in the June 30, 2015, annual actuarial valuation report, Schools Pool Actuarial Valuation, 2015. This report and CalPERS audited financial information are publically available reports that can be found on the CalPERS website under Forms and Publications at: <https://www.calpers.ca.gov/page/forms-publications>.

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

Benefits Provided

CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of service credit, a benefit factor and the member's final compensation. Members hired on or before December 31, 2012, with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. Members hired on or after January 1, 2013, with five years of total service are eligible to retire at age 52 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after five years of service. The Basic Death Benefit is paid to any member's beneficiary if the member dies while actively employed. An employee's eligible survivor may receive the 1957 Survivor Benefit if the member dies while actively employed, is at least age 50 (or 52 for members hired on or after January 1, 2013), and has at least five years of credited service. The cost of living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

The CalPERS provisions and benefits in effect at June 30, 2016, are summarized as follows:

| | <u>School Employer Pool (CalPERS)</u> | |
|---|---------------------------------------|--------------------|
| | On or before | On or after |
| | December 31, 2012 | January 1, 2013 |
| Hire date | | |
| Benefit formula | 2% at 55 | 2% at 62 |
| Benefit vesting schedule | 5 years of service | 5 years of service |
| Benefit payments | Monthly for life | Monthly for life |
| Retirement age | 55 | 62 |
| Monthly benefits as a percentage of eligible compensation | 1.1% - 2.5% | 1.0% - 2.5% |
| Required employee contribution rate | 7.000% | 6.000% |
| Required employer contribution rate | 11.847% | 11.847% |

Contributions

Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Total plan contributions are calculated through the CalPERS annual actuarial valuation process. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The Charter School is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. The contributions rates are expressed as percentage of annual payroll. The contribution rates for each plan for the year ended June 30, 2016 and 2015, are presented above and the total Charter School contributions were \$19,742 and \$26,917, respectively.

On Behalf Payments

The State of California makes contributions to CalSTRS on behalf of the Academies. These payments consist of State General Fund contributions to CalSTRS in the amount of \$114,408 (7.12589 percent of the Charter School's salaries subject to CalSTRS). Under accounting principles generally accepted in the United States of America, these amounts are to be reported as revenues and expenditures. Accordingly, these amounts have been recorded in these financial statements.

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

NOTE 14 - PARTICIPATION IN JOINT POWERS AUTHORITY

The Charter School are a participant in the California Charter Schools Joint Powers Authority (CCS-JPA) *dba* CharterSAFE for risk management services for workers' compensation and charter school liability insurance. The relationship between The Charter School and CharterSAFE is such that CharterSAFE is not considered a component unit of the Charter School for financial reporting purposes.

CharterSAFE has budgeting and financial reporting requirements independent of member units and CharterSAFE's financial statements are not presented in these financial statements; however, transactions between CharterSAFE and the Charter School are included in these statements. Audited financial statements for CharterSAFE were not available for fiscal year 2015-2016 at the time this report was issued. However, financial statements should be available from the respective agency.

During the year ended June 30, 2016 and 2015, the Charter School made payments of \$53,087 and \$49,680, respectively, to CharterSAFE for services received. At June 30, 2016 and 2015, the Charter School had no recorded accounts receivable or accounts payable to CharterSAFE.

NOTE 15 - CONTINGENCIES

The Charter School has received State and Federal funds for specific purposes that are subject to review and audit by the grantor agencies. The LAUSD Office of Inspector General has been in the process of reviewing prior year's activity. No results or conclusions have been provided at the date of this audit report. Although such audits could generate disallowances under terms of the grants, it is believed that any reimbursement, if required, would not be material.

Litigation

Magnolia Science Academy has no outstanding claims or litigation.

NOTE 16 - SUBSEQUENT EVENTS

The Charter School's management has evaluated events or transactions that may occur for potential recognition or disclosure in the financial statements from the balance sheet date through _____, 2016, which is the date the financial statements were available to be issued. Management has determined that there were no subsequent events or transactions, other than those noted below, that would have a material impact on the current year financial statements.

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

On October 18, 2016, Los Angeles Unified School District took action not to extend a five-year renewal for the MSA as of June 30, 2017. In accordance with charter law, Magnolia Educational Research Foundation, working with the MSA, has applied for an appeal and is scheduled for a hearing with Los Angeles County Office of Education on December 6, 2016. Depending on the outcome, alternative appeals are available with the California Department of Education to be concluded by May 2017. Management is 100 percent confident that the continuance of MSA will be ongoing and adhere to all Federal guidelines and State charter laws.

SUPPLEMENTARY INFORMATION

LOCAL EDUCATION AGENCY ORGANIZATION STRUCTURE
JUNE 30, 2016

ORGANIZATION

Magnolia Science Academy (Charter Number 0438) was granted on July 1, 2002, by the Los Angeles Unified School District. The Charter School operates one school, grades four through twelve.

BOARD OF DIRECTORS

| <u>MEMBER</u> | <u>OFFICE</u> | <u>TERM EXPIRES</u> |
|------------------------------|---------------|---------------------|
| Dr. Umit Yapanel, Ph.D. | President | October 10, 2017 |
| Ms. Noel Russell-Unterburger | Treasurer | October 10, 2017 |
| Mr. Saken Sherkhanov | Secretary | December 11, 2018 |
| Mrs. Diane Gonzalez | Director | December 2019 |
| Mr. Nguyen Huynh | Director | October 10, 2017 |
| Mr. Ali Korkmaz | Director | September 9, 2020 |
| Dr. Mustafa Kaynak, Ph.D. | Director | December 10, 2019 |
| Mr. Serdar Orazov | Director | September 9, 2020 |
| Dr. Remzi Oten, Ph.D. | Director | March 11, 2020 |

ADMINISTRATION

| | |
|----------------------|---|
| Caprice Young, Ed.D. | Chief Executive Officer, Superintendent |
| Oswaldo Diaz | Chief Financial Officer |

See accompanying note to supplementary information.

**SCHEDULE OF AVERAGE DAILY ATTENDANCE
FOR THE YEAR ENDED JUNE 30, 2016**

| | Final Report | |
|---------------------------|-------------------------|------------------|
| | Second Period Report | Annual Report |
| Regular ADA | | |
| Sixth | 82.24 | 82.06 |
| Seventh and eighth | 175.16 | 174.41 |
| Ninth through twelfth | 261.36 | 260.27 |
| Total Regular ADA | <u>518.76</u> | <u>516.74</u> |
| Classroom based ADA | | |
| Sixth | 82.24 | 82.06 |
| Seventh and eighth | 175.16 | 174.41 |
| Ninth through twelfth | 261.36 | 260.27 |
| Total Classroom based ADA | <u>518.76</u> | <u>516.74</u> |

The Charter School did not operate a non-classroom based instruction program.

See accompanying note to supplementary information.

SCHEDULE OF INSTRUCTIONAL TIME
FOR THE YEAR ENDED JUNE 30, 2016

| Grade Level | 1986-87 | 2015-16 | Number of Days | | Status |
|---------------|---------------------|----------------|----------------------|---------------------|----------|
| | Minutes Requirement | Actual Minutes | Traditional Calendar | Multitrack Calendar | |
| Grades 6 - 8 | 54,000 | | | | |
| Grade 6 | | 66,512 | 180 | N/A | Complied |
| Grade 7 | | 66,512 | 180 | N/A | Complied |
| Grade 8 | | 66,512 | 180 | N/A | Complied |
| Grades 9 - 12 | 64,800 | | | | |
| Grade 9 | | 66,512 | 180 | N/A | Complied |
| Grade 10 | | 66,512 | 180 | N/A | Complied |
| Grade 11 | | 66,512 | 180 | N/A | Complied |
| Grade 12 | | 66,512 | 180 | N/A | Complied |

See accompanying note to supplementary information.

**RECONCILIATION OF ANNUAL FINANCIAL REPORT WITH AUDITED
FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2016**

Summarized below are the fund balance reconciliations between the Unaudited Actual Financial Report and the audited financial statements.

FUND BALANCE

| | |
|--|---------------------|
| Balance, June 30, 2016, Unaudited Actuals | \$ 3,197,834 |
| Increase (Decrease) in: | |
| Intra-company receivable | 332,908 |
| Prepaid expenses and other current assets | (300,200) |
| Security deposits | 39,035 |
| (Increase) Decrease in: | |
| Accounts payable and accruals | 77,956 |
| Intra-company payable | <u>(187,120)</u> |
| Balance, June 30, 2016, Audited Financial Statement | <u>\$ 3,160,413</u> |

See accompanying note to supplementary information.

NOTE TO SUPPLEMENTARY INFORMATION
JUNE 30, 2016

NOTE 1 - PURPOSE OF SUPPLEMENTARY SCHEDULES

Local Education Agency Organization Structure

This schedule provides information about the schools operated, members of the governing board, and members of the administration.

Schedule of Average Daily Attendance

Average daily attendance (ADA) is a measurement of the number of pupils attending classes of the Charter School. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of State funds are made to local education agencies. This schedule provides information regarding the attendance of students.

Schedule of Instructional Time

This schedule presents information on the amount of instructional time offered by the Charter School and whether the Charter School complied with the provisions of *Education Code* Sections 46200 through 46206, if applicable.

The Charter School must maintain their instructional minutes at the 1986-87 requirements, as required by *Education Code* Section 46201.

Reconciliation of Annual Financial Report With Audited Financial Statements

This schedule provides the information necessary to reconcile the fund balance of all funds reported on the Unaudited Actual Financial Report to the audited financial statements.

INDEPENDENT AUDITOR'S REPORTS

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Governing Board
Magnolia Science Academy
(A California Nonprofit Public Benefit Corporation)
Reseda, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of MSA (the Charter School) as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise MSA's basic financial statements, and have issued our report thereon dated _____, 2016.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered MSA's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of MSA's internal control. Accordingly, we do not express an opinion on the effectiveness of MSA's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Charter School's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether MSA's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of MSA in a separate letter dated _____, 2016.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Charter School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Charter School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Rancho Cucamonga, California
_____, 2016

INDEPENDENT AUDITOR'S REPORT ON STATE COMPLIANCE

Governing Board
Magnolia Science Academy
(A California Nonprofit Public Benefit Corporation)
Reseda, California

Report on State Compliance

We have audited Magnolia Science Academy's (the Charter School) (A California Nonprofit Public Benefit Corporation) compliance with the types of compliance requirements as identified in the *2015-2016 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, that could have a direct and material effect on each of the Magnolia Science Academy's State government programs as noted below for the year ended June 30, 2016.

Management's Responsibility

Management is responsible for compliance with the requirements of State laws, regulations, and the terms and conditions of its State awards applicable to its State programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance of each of the Charter School's State programs based on our audit of the types of compliance requirements referred to above. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *2015-2016 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. These standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above that could have a material effect on the applicable government programs noted below. An audit includes examining, on a test basis, evidence about the Charter School's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinions. Our audit does not provide a legal determination of the Charter School's compliance with those requirements.

Unmodified Opinion

In our opinion, the Charter School complied, in all material respects, with the compliance requirements referred to above that are applicable to the government programs noted below that were audited for the year ended June 30, 2016.

In connection with the audit referred to above, we selected and tested transactions and records to determine the Charter School's compliance with the State laws and regulations applicable to the following items:

| | Procedures Performed |
|---|-------------------------|
| LOCAL EDUCATION AGENCIES OTHER THAN CHARTER SCHOOLS | |
| Attendance | No, see below |
| Teacher Certification and Misassignments | No, see below |
| Kindergarten Continuance | No, see below |
| Independent Study | No, see below |
| Continuation Education | No, see below |
| Instructional Time | No, see below |
| Instructional Materials | No, see below |
| Ratios of Administrative Employees to Teachers | No, see below |
| Classroom Teacher Salaries | No, see below |
| Early Retirement Incentive | No, see below |
| Gann Limit Calculation | No, see below |
| School Accountability Report Card | No, see below |
| Juvenile Court Schools | No, see below |
| Middle or Early College High Schools | No, see below |
| K-3 Grade Span Adjustment | No, see below |
| Transportation Maintenance of Effort | No, see below |
| SCHOOL DISTRICTS, COUNTY OFFICES OF EDUCATION, AND CHARTER SCHOOLS | |
| Educator Effectiveness | Yes |
| California Clean Energy Jobs Act | No, see below |
| After School Education and Safety Program: | |
| General Requirements | Yes |
| After School | Yes |
| Before School | No, see below |
| Proper Expenditure of Education Protection Account Funds | Yes |
| Unduplicated Local Control Funding Formula Pupil Counts | Yes |
| Local Control Accountability Plan | Yes |
| Independent Study - Course Based | No, see below |
| Immunizations | Yes, see below |
| CHARTER SCHOOLS | |
| Attendance | Yes |
| Mode of Instruction | Yes |
| Non Classroom-Based Instruction/Independent Study for Charter Schools | No, see below |
| Determination of Funding for Non Classroom-Based Instruction | No, see below |
| Annual Instruction Minutes Classroom-Based | Yes |
| Charter School Facility Grant Program | Yes |

Programs listed above for local education agencies are not applicable to charter schools; therefore, we did not perform any related procedures.

The Charter School did not receive funding related to the California Clean Energy Jobs Act; therefore, we did not perform any related procedures.

The Charter School does not operate a before school program within the After School Education and Safety Program; therefore, we did not perform any related procedures.

The Charter School does not operate Independent Study – Course Based instruction; therefore, we did not perform any related procedures.

The Charter School was not listed on the immunization assessment reports; therefore, we did not perform any related procedures.

The Charter School does not offer Non Classroom-Based Instruction; therefore, we did not perform any procedures related to Non Classroom-Based Instruction/Independent Study for Charter Schools or Determination of Funding for Non Classroom-Based Instruction.

Rancho Cucamonga, California
_____, 2016

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

SUMMARY OF AUDITOR'S RESULTS
FOR THE YEAR ENDED JUNE 30, 2016

FINANCIAL STATEMENTS

| | |
|---|----------------------|
| Type of auditor's report issued: | <u>Unmodified</u> |
| Internal control over financial reporting: | |
| Material weakness identified? | <u>No</u> |
| Significant deficiency identified? | <u>None reported</u> |
| Noncompliance material to financial statements noted? | <u>No</u> |

STATE AWARDS

| | |
|---|-------------------|
| Type of auditor's report issued on compliance for programs: | <u>Unmodified</u> |
|---|-------------------|

FINANCIAL STATEMENT FINDINGS
FOR THE YEAR ENDED JUNE 30, 2016

None reported.

STATE AWARDS FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2016

None reported.

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
FOR THE YEAR ENDED JUNE 30, 2016

There were no audit findings reported in the prior year's schedule of financial statement findings.

Governing Board
Magnolia Science Academy
(A California Nonprofit Public Benefit Corporation)
Reseda, California

In planning and performing our audit of the financial statements of Magnolia Science Academy, for the year ended June 30, 2016, we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control structure.

However, during our audit we noted matters that are opportunities for strengthening internal controls and operating efficiency. The following items represent conditions noted by our audit that we consider important enough to bring to your attention. This letter does not affect our report dated _____, 2016 on the financial statements of the Charter School.

Payroll

Observation

It was noted that an "employee" (Teacher) of the Charter School was paid outside of the payroll process as an "independent contractor" for a "home visit".

Recommendation

The Charter School should take the necessary steps to implement procedures to prevent this type of situation from occurring in the future. The determination of an "independent contractor" versus an "employee" should be reviewed with all staff involved in consultant contracts to ensure the staff is aware of the IRS regulations.

Corrective Action Plan

Accounting staff are aware that employees need to be paid through the payroll process and not through the disbursements process.

We will review the status of the current year comments during our next audit engagement.

Rancho Cucamonga, California
_____, 2016