

# MAGNOLIA PUBLIC SCHOOLS

13950 Milton Ave. 200B Westminster, CA 92683

P: (714) 892-5066 F: (714) 362-9588

## Magnolia Public Schools Regular Board Meeting

### Minutes Magnolia Science Academy-6

13950 Milton Ave. Ste 200, Conference Room  
Westminster, CA 92683

Thursday, June 11, 2015 at 6:00 p.m.

#### **Magnolia Public Schools Board members:**

Dr. Umit Yapanel, President  
Mr. Saken Sherkhanov, Secretary- joined at 6:32 p.m.  
Ms. Noel Russell-Unterburger, Treasurer- joined at 6:42  
Dr. Mustafa Kaynak  
Dr. Remzi Oten  
Mr. Nguyen Huynh

#### **Magnolia Public Schools Board Members Absent:**

Mrs. Diane Gonzalez

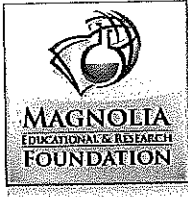
#### **CEO and Superintendent:**

Dr. Caprice Young

#### **MEETING AGENDA**

##### *Open Session*

1. **Call to Order:** Dr. Yapanel called the meeting to order at 6:11 p.m.
2. **Roll Call :** Dr. Yapanel called roll, Ms. Gonzalez, Ms. Unterburger and Mr. Sherkhanov were not present in the beginning of the meeting. All other Board members were present at the beginning of the meeting.
3. **Flag Salute:** The flag salute was led by Ms. Crumpton.
4. **Approval of the Agenda:** Dr. Yapanel moved to remove the following items 14, 15, 18, 19 and approve the rest of the agenda as presented. The agenda was approved unanimously.
5. **Oral Communications:** Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.
6. **Public Comment:** There were no public comments.



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7. **Consent Agenda:** All matters listed under the consent agenda are considered by the Board to be routine and will be approved, enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.
- Approval of the minutes of the Regular Board Meeting held on May 17, 2015
  - Approval of El Dorado County Charter SELPA Local Plan Revision
  - Approval of NWEA Multi-year payments for MAP Testing Renewal
  - Approval of SDUSD Preliminary Services Agreement with MSA-San Diego

All matters under consent agenda were approved unanimously.

8. **Discussion/Action Item: Approval of Board On Track Membership**

Dr. Yapanel explained to the Board that this membership would help the Board be more effective with documentations and preparation. Board On Track is a website that will help the board keep track of board minutes, agendas and all supplemental documents for all board meetings and committee meetings in one central location. Dr. Yapanel informed the Board that the cost of the first year membership was going to be \$3,000.00 paid by MERF. Dr. Yapanel moved to approve the Board On Track Membership. Ms. Unterburger seconded. The motion was passed unanimously.

9. **Action Item: Approval of Salary Scale for CMO Staff and Principals**

Mr. Diaz explained the salary scale to Board members. He explained that if approved this salary scale would have a base of \$85,000 for principals. Mr. Diaz addressed all Board members' questions. Dr. Yapanel moved to approve the increase in Principal base salaries to \$85,000 the points scale will remain the same. The CEO was directed to return during the August Board meeting in closed session with recommendations in regards to the central staff salaries. Dr. Kaynak seconded. The motion was passed unanimously.

10. **Action Item: Approval of McGraw Hill Contract for Curriculum Material**

Ms. Crumpton explained what McGraw Hill would do and provide for Magnolia schools. She explained why the Curriculum Committee chose this company and the budget implications that it would have on Magnolia schools. Principals gave their feedback of the material being approved. Ms. Crumpton addressed all Board members' questions. Dr. Yapanel moved to approve the McGraw Hill Contract for Curriculum Material. Ms. Unterburger seconded. The motion was passed unanimously.

11. **Information/Discussion Item: 2015-16 Board Calendar, Including Committees, Retreats and Training**



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Dr. Yapanel moved to approve the 2015-16 Board Calendar, Including Committees, Retreats and training. Mr. Sherkanov seconded. The 2015-16 Board Calendar was approved unanimously.

## **12. Written Report Information Item: Academic Update**

This was a written academic report provided to the Board. There was no further discussion.

## **13. Action Item: Review and Approval of Cost Allocation Tables**

This item was discussed and approved along with item 16, Approval of **2016-17** MPS Budget.

## **14. Action Item: Approval of Resolution for Material Revision to the Charter of MSA- Santa Clara**

This item was removed from the agenda.

## **15. Action Item: Approval of Ratification of 2014-15 contracts over \$3,000**

This item was removed from the agenda.

*The meeting went into temporary recess and reconvened on Friday June 19, 2015 at 6:00 p.m.*

## **16. Action Item: Approval of **2016-17** MPS Budget**

Mr. Diaz explained to the Board that he conducted a meeting with all school principals in which they went over the CMO fee calculations and schools budgets. He also explained that he received approvals from all principals approving their school's budget. Mr. Diaz explained the reasoning of the CMO fees and how amounts had been calculated for each school. He also went into detail with revenue numbers, net income, and the cost allocation table. Mr. Diaz addressed all Board members' question. Ms. Unterburger moved that the Board adopt the proposed 2015-16 Operating Budget totaling \$38.9 million in expenses and \$40.8 million in revenues, including maintenance of five percent reserve for all schools and the home office accounts. The board hereby delegates authority to the CEO to take the actions necessary to implement this annual plan including the hiring of personnel and contractors and the executions of contracts and vendor purchase orders according to our adopted policies. Ms. Unterburger also moved to not withstand the MPS normal policies and procedures, contracts and leases anticipated in this plan that exceed \$25,000 but are deemed urgent by the CEO in order to ensure the timely, effective and safe start if the school year may be executed with the approvals of either the board president or the board treasurer in writing until the end of August 2015. An



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information report detailing the content and amounts of these start-of-school contracts must be presented to the board at the September meeting. Dr. Yapanel seconded. The motion was passed unanimously.

## **17. Information Item: End of Year Principal Presentations**

All principals present during the meeting gave the Board a presentation about their individual schools. Presentations included schools success stories and improvements amongst other information. Principals addressed all Board members' questions.

## **18. Discussion Item: Report on Self Audit on HR and Immigration Files**

This item was removed from the agenda.

## **19. Information Item: Report on FCMAT's Scope of Work**

This item was removed from the agenda.

## **20. Public Announcement of Reasons for Closed Session**

Dr. Yapanel informed the public that the Board would go into Closed Session to discuss items regarding Magnolia Science Academy-1.

### *Closed Session*

## **21. Facilities Items**

### Magnolia Science Academy Santa Clara

Property: 1161 N Fair Oaks Ave., Sunnyvale, CA 94089

Agency negotiator: Frank Gonzalez

Negotiating parties: Anthony Varni, Varni LLC

Under negotiation: Price and terms of payment

### Magnolia Science Academy 1

Property: 18220 Sherman Way, Reseda, CA 91335

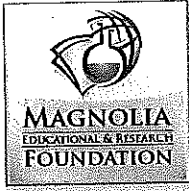
Agency negotiator: Frank Gonzalez, Chief Growth Officer

Negotiating parties: Hank Dayani, Luxor Properties

Under negotiation: Price and terms of payment

### *Open Session*

## **22. Announcement of Action (s) Taken in Closed Session and the Vote of Every Member in Closed Session**



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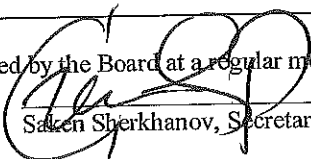
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Items in closed session were informational and no actions were taken. The Board Authorized the CEO to enter lease agreement for the acquisitions of the building adjacent to MSA-1. The motion was passed unanimously.

- 23. Adjournment of Meeting:** The agenda was recessed temporarily and reconvened on Friday at 6:00 pm. The meeting was adjourned on Friday, June 19 at 8:00 p.m.

These minutes have been adopted by the Board at a regular meeting of the Facility Board Committee held on July 9, 2015.

  
Saken Sherkhanov, Secretary

Date: 9/10/15