



Board Agenda Item #	Agenda # II A
Date:	9/22/16
To:	Magnolia Board of Directors
From:	Caprice Young, Ed.D., CEO & Superintendent
Staff Lead:	Oswaldo Diaz, Chief Financial Officer
RE:	ASES Grant Application for MSA-2,4, 6, and Santa Ana

Proposed Board Recommendation

I move that the Board of Directors authorize the CFO or a designee to submit the application to apply for the After School Education and Safety (ASES) grant program for Magnolia Science Academy 2, 4, 6 and Santa Ana.

Background

This additional funding will allow Magnolia Science Academy 2, 4, 6 and Santa Ana to improve assistance to students and broaden the base of support for education in a safe, constructive environment through a high-quality after school program that will operate every school day between 3:00 pm to 6:00 pm

The ASES program provides an opportunity to merge school reform strategies with community resources. The goal is to support local efforts to improve assistance to students and broaden the base of support for education in a safe, constructive environment. It is the intent of ASES program legislation to encourage schools and school districts to provide safe and educationally enriching alternatives for children and youth during non-school hours. The program creates incentives for establishing locally driven before and after school education and enrichment programs.

The ASES program involves collaboration among parents, youth, representatives from schools and governmental agencies, such as local law enforcement and local parks and recreation departments, and individuals from community-based organizations and the private sector. Programs are created through partnerships between schools and local community resources to provide literacy, academic enrichment, and safe, constructive alternatives for students in grades K-9.

Attachments

Board Resolution

Sample ASES Application



**MAGNOLIA EDUCATIONAL &
RESEARCH FOUNDATION BOARD
RESOLUTION No: 20160922-1**

WHEREAS, the Board of Directors of Magnolia Public Schools (MPS) has discussed the need for California After School Education and Safety (ASES) grant application for MSA-2, MSA-4, MSA-6, and MSA- Santa Ana

NOW, THEREFORE, BE IT RESOLVED that, the Board of Directors authorize the submission of the (ASES) grant application for MSA-2,MSA-4, MSA-6,MSA-Santa Ana and that the MPS CEO and school principals are authorized to take all steps necessary for submission and then to seek approval.

PASSED AND ADOPTED by the Board of Directors at a meeting held on September 22, 2016, by the following vote:

AYES: NOES: ABSENT: ABSTAIN:

Dr. Umit Yapanel, Secretary
MPS Board of Directors

Date

**After School Education and Safety Program
Universal Grant Application**

Signature and Approvals

PART A – SCHOOL PRINCIPAL APPROVAL

The principal of each school to be served by the program must approve this application (*EC* Section 8482.3 [f][2]) and commits to supporting the program (*EC* Section 8483.3 [c][6]). As a partner in the application, the principal agrees to share responsibility for the planning and quality of the program (*EC* Section 8482.3 [f][3]) and to operate a program on their site (*EC* Section 8482.3 [f][1]) or at a site not located on the school campus that meets *EC* requirements (*EC* Section 8486).

CDS Code	School Name	Name of Principal	Signature of Principal
19647330117622	Magnolia Science Academy 4	Lisa Ross, Principal	

PART B – SCHOOL DISTRICT APPROVAL

The local education agency (LEA) superintendent or charter school governing board must approve this application (*EC* Section 8482.3 [f][2]). As a partner in the application, the superintendent or governing board agrees to share responsibility for the planning and quality of the program (*EC* Section 8482.3 [f][3]) and to operate a program on their site(s) (*EC* Section 8482.3 [f][1]) or at a site(s) not located on the school campus that meets *EC* requirements (*EC* Section 8486). **NOTE:** Independent charter schools applying for this grant funding are not required to obtain the superintendent's signature for approval.

CDS Code	School District Name	Name of Superintendent	Signature of Superintendent
1964733	Los Angeles Unified	Michelle King, Superintendent of Schools	

PART C – CERTIFICATION OF DESIGNATION OF APPLICANT AGENCY

Each application must designate an applicant agency as the fiscal agent of the grant. The applicant agency must be a LEA or public agency. A "public agency" means a county board of supervisors or, if the city is incorporated, a city council (*EC* Section 8482.3 [f][4]). The applicant agency agrees to clearly demonstrate fiscal accountability and to follow all programmatic, fiscal reporting, accountability, and auditing standards, as well as all legal and legislative requirements of state and federal funding (*EC* Section 8482.3 [f][5]) (*EC* Section 8483.3 [c][9]).

Agency Name	Magnolia Science Academy 4
Name of Authorized Agent	Dr. Caprice Young
Signature of Authorized Agent	

**After School Education and Safety Program
Universal Grant Application**

California Education Code Certified Assurances

The California Education Code Certified Assurances listed below are required to be signed by the Authorized Signature or Designee and submitted as part of the application package.

Note: All grantees are required to retain on file a copy of the General Assurances for their records and for audit purposes. Please download the General Assurances on the California Department of Education (CDE) Funding Forms Web page at <http://www.cde.ca.gov/fg/fo/fm/ff.asp>. Grantees should not submit General Assurances to the CDE.

Note: If applying as a Co-applicant, you must provide a signed copy for each Co-applicant.

CERTIFIED ASSURANCES	
On behalf of the applicant agency, the Authorized Executive is to sign at the bottom of each page acknowledging understanding of and agreement with each Certified Assurance.	
1	The program will include an educational and literacy element in which tutoring or homework assistance is provided in one or more of the following areas: language arts, mathematics, history and social science, computer training, or science (<i>EC</i> section 8482.3[c][1][A], 8482.3[f][6], and 8483.3[c][1]).
2	The program will have an educational enrichment element that may include, but need not be limited to, fine arts, career technical education, recreation, physical fitness, and prevention activities (<i>EC</i> section 2 8482.3[c][1][B], 8482.3[f][6], and 8483.3[c][2]). Such activities might involve Science, Technology, Engineering, and Mathematics, The arts, music, physical activity, health promotion, general recreation, technology, career awareness, and activities to support positive youth development.
3	The program will agree that snacks made available through a program shall conform to the nutrition standards in Article 2.5 (commencing with Section 49430) of Chapter 9 of Part 27 of Division 4 of Title 2. The program will agree that meals made available through a program shall conform to the nutrition standards of the United States Department of Agriculture's at-risk afterschool meal component of the Child and Adult Care Food Program (<i>EC</i> sections 8482.3[d][1], 8482.3[d][2], and 8483.3[c][8]).
4	Each partner in the application agrees to share responsibility for the quality of the program (<i>EC</i> Section 8482.3[f][3]).
5	The program agrees to follow all fiscal reporting and auditing standards required by the CDE (<i>EC</i> Section 8482.3[f][5]).
6	Program agrees to provide information to the department for the purpose of program evaluation and will certify that program evaluations will be based upon any requirements recommended by the Advisory Committee on Before and After School Programs and adopted by the state board, including the annual outcome-based data for evaluation (<i>EC</i> sections 8482.3[f][7], 8482.3[f][8], 8483.3[c][11], and 8484[a]).
7	The program will provide schoolday attendance rates on participating pupils to the CDE on an annual basis (<i>EC</i> sections 8482.3[f][10][A] and 8484[a][1][A]).
8	As required by the CDE, programs will submit program attendance on a semiannual basis (<i>EC</i> sections 8482.3[f][10][B] and 8484[a][1][B]).

I acknowledge understanding of and agreement with Certified Assurances 1–8

Signature of Authorized Agent

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9	The program will review their after school program plans every three years. The review is to include, but not limited to program goals (a program may specify any new program goals that will apply to the following three years during the grant renewal process), program content, outcome measures that the program will use for the next three years, and any other information requested by the CDE. If the program goals or outcome measures change as a result of this review, the program shall notify the CDE. The grantee shall maintain documentation of the after school program plan for a minimum of five years (<i>EC</i> sections 8482.3[g][1][A]–8482.3[g][1][F]).
10	The program acknowledges that the CDE shall monitor this review as part of its onsite monitoring process (<i>EC</i> Section 8482.3[g][2]).
11	Every program established pursuant to this article shall be planned through a collaborative process that includes parents, youth, and representatives of participating public schools, governmental agencies, such as city and county parks and recreation departments, local law enforcement, community organizations, and the private sector (<i>EC</i> Section 8482.5[b]).
12	Every pupil attending a school operating a program is eligible to participate in the program, subject to program capacity (<i>EC</i> Section 8482.6).
13	A program is not required to charge family fees or conduct individual eligibility determination based on need or income (<i>EC</i> Section 8482.6).
14	Offsite programs shall align the educational and literacy component of the program with participating pupils' regular school programs (<i>EC</i> sections 8482.8[a] and 8484.6[a]).
15	Offsite programs will ensure communication among teachers in the regular school program, after school staff and parents of students. Offsite programs will ensure communication among teachers in the regular school program, staff in the before school and after school components of the program, and parents of pupils (<i>EC</i> Section 8482.8[a]).
16	An program that requests approval shall describe the manner in which the applicant intends to provide safe, supervised transportation between schoolsites; ensure communication among teachers in the regular school program, staff in the before school and after school components of the program, and parents of pupils; and coordinate the educational and literacy component of the before and after school components of the program with the regular school programs of participating pupils. (<i>EC</i> Section 8482.8[a]). No program located off school grounds shall be approved unless safe transportation is provided to the pupils enrolled in the program (<i>EC</i> Section 8484.6[a]).
17	The program will commence immediately upon the conclusion of the regular schoolday. (Note: A regular school day is any day that students attend and instruction takes place.) (<i>EC</i> Section 8483[a][1]).
18	The program will operate for a minimum of 15 hours per week (<i>EC</i> Section 8483[a][1]).
19	The program will operate until at least 6:00 p.m., on every regular school day (<i>EC</i> Section 8483[a][1]).
20	The program will establish a policy regarding reasonable early daily release of pupils from the program (<i>EC</i> Section 8483[a][1]).

I acknowledge understanding of and agreement with Certified Assurances 9–20

Signature of Authorized Agent

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21	Elementary school pupils should participate in the full day of the program every day during which pupils participate (<i>EC Section 8483[a][2]</i>).
22	Pupils in middle school or junior high school should attend a minimum of nine hours a week and three days a week to accomplish program goals. (Note: The program must operate all regular school days) (<i>EC Section 8483[a][2]</i>).
23	For middle school or junior high school, programs may implement a flexible attendance schedule for those pupils. Priority for enrollment of pupils in middle school or junior high school shall be given to pupils who attend daily (<i>EC Section 8483[a][3]</i>).
24	The program will provide a safe physical and emotional environment, opportunities for relationship building, and promote active pupil engagement (<i>EC Section 8483.3[c][3]</i>).
25	The program will provide staff training and development (<i>EC Section 8483.3[c][4]</i>).
26	The program will integrate with the regular schoolday and other expanded learning opportunities (<i>EC Section 8483.3[c][5]</i>).
27	The program will engage in community collaboration, including, but not limited to, demonstrated support of the schoolsite principal and staff (<i>EC Section 8483.3[c][6]</i>).
28	The program will provide opportunities for physical activity (<i>EC Section 8483.3[c][7]</i>).
29	The program will assume fiscal accountability (<i>EC Section 8483.3[c][9]</i>).
30	The program will meet all of the evaluation requirements (<i>EC Section 8483.3[c][11]</i>) and any such data required by the CDE.
31	The program will engage in the collection and use of pupil social, behavioral, or skill development data collection to support quality program improvement processes (<i>EC Section 8483.3[c][12]</i>).
32	The program will ensure that the program maintains a pupil-to-staff member ratio of no more than 20 to 1 (<i>EC Section 8483.4</i>).
33	The will establish minimum qualifications for each staff position that, at a minimum, ensure that all staff members who directly supervise pupils meet the minimum qualifications for an instructional aide, pursuant to the policies of the school district (<i>EC Section 8483.4</i>).
34	Selection of the program site supervisors shall be subject to the approval of the schoolsite principal (<i>EC Section 8483.4</i>).
35	All program staff and volunteers will be subject to the health screening and fingerprint clearance requirements in current law and district policy for school personnel and volunteers in the school district (<i>EC Section 8483.4</i>).
36	The program will provide staff training and development (<i>EC Section 8483.4</i>).
37	All funds expended will supplement, but not supplant, existing funding for after school programs. State categorical funds for remedial education activities shall not be used to make the required contribution of local funds for those after school programs (<i>EC sections 8483.5[e]</i> and <i>8483.7[b]</i>).

I acknowledge understanding of and agreement with Certified Assurances 21–37

Signature of Authorized Agent

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38	The program may provide three days of staff development during regular program hours using funds from the total grant award (<i>EC</i> Section 8483.7[a][1][C]).
39	The program will provide an amount of cash or in-kind local funds equal to not less than one-third of the total grant from the school district, governmental agencies, community organizations, or the private sector. Facilities or space usage may fulfill not more than 25 percent of the required local contribution (<i>EC</i> Section 8483.7[a][7]).
40	The program acknowledges that State categorical funds for remedial education activities shall not be used to make the required contribution of local funds for those after school programs (<i>EC</i> Section 8483.7[b]).
41	A program may expend on indirect costs no more than the lesser the school district's indirect cost rate, as approved by the CDE for the appropriate fiscal year or five percent of the state program funding received (<i>EC</i> Section 8483.9[a]).
42	The program will not expend no more than 15 percent of that funding on administrative costs, which include indirect costs (<i>EC</i> Section 8483.9[b]).
43	A program will ensure that no less than 85 percent of that funding is allocated to schoolsites for direct services to pupils. The cost of a program site supervisor may be included as direct services, provided that at least 85 percent of the site supervisor's time is spent at the program site (<i>EC</i> Section 8483.9[c]).
44	The program shall submit evidence of a data-driven program quality improvement process that is based on CDE's guidance on program quality standards (<i>EC</i> Section 8484[a][2]).
45	The program will used standardized procedures and tools to collect the indicators in paragraphs. Locally developed tools or protocols will not be accepted (<i>EC</i> Section 8484[c]).
46	Programs may be conducted upon the grounds of a community park, recreational facility, or other site as approved by the State Department of Education in the grant application process (<i>EC</i> Section 8484.6[a]).
47	An offsite program shall comply with all statutory and regulatory requirements that are applicable to similar programs conducted on the schoolsite (<i>EC</i> Section 8484.6[b]).
48	If 15 percent or more of the pupils enrolled in a public school that provides instruction in kindergarten or any of grades 1 to 12, inclusive, speak a single primary language other than English, as determined from the census data submitted to the CDE in the preceding year, all notices, reports, statements, or records sent to the parent or guardian of any such pupil by the school or school district shall, in addition to being written in English, be written in the primary language, and may be responded to either in English or the primary language (<i>EC</i> Section 48985[a]).

I acknowledge understanding of and agreement with Certified Assurances 38–48

Signature of Authorized Agent

**After School Education and Safety Program
Universal Grant Application**

Outcome Measures Based upon Individual Program Focus

After School Education and Safety (ASES) programs are required to select one or more outcome measures to demonstrate program effectiveness based upon program focus. Data for chosen measures must be submitted annually as required by *EC* Section 8484.

Please check one or more of the evaluation measures of program effectiveness that will be submitted annually to the CDE:

- Any assessment or reporting requirement established by the CDE after the cessation of STAR testing.
- Skill development as reported by school day teachers or after school staff.
- Positive behavioral changes as reported by school day teachers or after school staff.
- University of California at Irvine Online Toolbox program outcome(s).
- California Healthy Kids Survey

**After School Education and Safety Program
Universal Grant Application**

Disqualification Form

The following conditions must be met for an application to be considered for ASES funding. If an applicant does not comply with these items, the application will be disqualified. The Authorized Agent must sign below.

- An individual school without a valid or pending CDS code or charter school number will be disqualified.
- An individual school without valid FRPM data will be disqualified. If an applicant submits valid FRPM data using the Estimated FRPM Worksheet without also submitting documentation of advanced approval of use of the Worksheet from the EXLD, the school will be disqualified.
- An application without an original Authorized Signature on the Cover Page will be disqualified. Signatures submitted after the application deadline will not be accepted. If an application is submitted by more than one Applicant, all Co-applicants must sign the application. If a Co-applicant fails to sign the form, the Co-applicant will be dropped from the application. However, at least one LEA must always have signed the Cover Page of the application.
- An application without a Program Narrative will be disqualified. The Applicant must submit, as an attachment, a Program Narrative that describes the two ASES program elements.
- Applicants not in good standing by December 16, 2016, will be disqualified.
- Applications submitted after the application due date will be disqualified. Applications may be mailed or hand-delivered and must be received by 5:00 p.m. on October 12, 2016. Postmarks will not be accepted.

Agency Name	Magnolia Science Academy 4
Name of Authorized Agent	Dr. Caprice Young
Signature of Authorized Agent	

**After School Education and Safety Program
Universal Grant Application**

Offsite Program Information

Only applicants proposing to operate an after school program at a site other than that of the regular school day activity must complete this form. Please identify each off-campus program site below and indicate from which schools the pupils will be drawn.

The program site is the physical location where the after school program activities and services will be provided. One program site may serve students from more than one school. The program site must be a safe and easily accessible facility.

Offsite Program Name:		
Offsite Program Site Address:		
City:	CA	Zip:
Phone:		
Program Site Contact Person:		
CDS Code	School Name	Number of pupils attending this offsite program

Offsite Program Name:		
Offsite Program Site Address:		
City:	CA	Zip:
Phone:		
Program Site Contact Person:		
CDS Code	School Name	Number of pupils attending this offsite program

Attach additional sheets as necessary.