



Agenda Item:	V I: Action Item
Date:	October 10, 2024
To:	Magnolia Educational & Research Foundation dba Magnolia Public Schools (“MPS”) Board of Directors (the “Board”)
From:	Alfredo Rubalcava, CEO & Superintendent
Staff Lead(s):	Patrick Ontiveros, General Counsel & Director of Facilities Mustafa Sahin, Project Manager Katrina Jimenez, Assistant Project Manager
RE:	Approval of Resolution to Rename the “Ad Hoc Committee” to “Facilities Planning and Oversight Committee”

1. **Action Proposed:**

MPS Staff recommends that the Board approve Resolution #20241010-04, attached as Exhibit A, to rename the MPS Ad Hoc Committee, originally established for the MSA-5 7111 Winnetka Project during the May 9, 2024 Board Meeting, to the MPS Facilities Planning and Oversight Committee and to provide it with the additional powers to fulfill the duties and responsibilities set forth in said resolutions .

2. **Purpose:**

The purpose of this resolution is for the committee name to be clarified and renamed to correspond appropriately with its duties responsibilities.

This action's purpose is to clarify the function of the committee in order to reflect the committee's role, powers and responsibilities, including with respect to the MSA-5 project at 7111 Winnetka Ave and other time sensitive capital projects that would otherwise require the full MPS Board’s approval.

3. **Background:**

The MPS Ad Hoc Facilities Committee was originally formed to address facility-related concerns on an as-needed basis back in May 9, 2024.

Original Establishment of the Ad Hoc Committee

At the May 9, 2024 Board meeting, MPS staff recommended forming the Ad Hoc Committee to expedite decision-making for the MSA-5 project. The Ad Hoc Committee was granted the authority to approve project-related decisions that needed to be made between Board meetings to make sure that the MSA-5 7111 Winnetka Project stays on schedule for completion.

The Board appointed three members to be part of the committee: Mekan Muhammedov, Sandra Covarrubias, and Diane Gonzalez. No changes have been made to the composition of the committee since its formation.



4. **Analysis:**

Legal guidance suggests this renaming will align the committee's responsibilities with the formal structure and legal requirements of the organization. This transition also eliminates any confusion regarding the committee's authority to approve projects, a role that was granted by the Board in May 2024.

5. **Impact:**

The renaming will allow the committee to operate with clarity and alignment in its responsibilities across all MPS facilities projects, ensuring streamlined decision-making processes for the ongoing and future needs of MPS campuses.

6. **Budget Implications:**

There are no budget implications associated with this resolution or the renaming of the committee.

7. **Exhibits:**

Exhibit A. Resolution #20241010-04



Exhibit A

Resolution No. 20241010-04

Rename the MPS Ad Hoc Facilities
Committee to the MPS Facilities Planning
and Oversight Committee

MAGNOLIA PUBLIC SCHOOLS

BOARD OF DIRECTORS RESOLUTION

Resolution No. 20241010-04

A Resolution to Rename the Magnolia Educational & Research Foundation dba Magnolia Public Schools (“MPS”) “Ad Hoc Committee” to the MPS Facilities Planning and Oversight Committee

WHEREAS, Section 16 of Article VII of the MPS Amended and Restated Bylaws allows for the creation of one or more committees by resolution, consisting of two or more directors, to serve at the pleasure of the Board;

WHEREAS, the MPS Board of Directors at its May 9, 2024 meeting created the Ad Hoc Committee to address facility-related matters including to make decisions on time critical matters, including to approve, expenditures related thereto on an as-needed basis;

WHEREAS, by law ad hoc committees are not typically eligible to make decisions and or to provide approval on behalf of the Board;

WHEREAS, for the avoidance of doubt, the Board desires to clarify the function of the previously approved ad hoc committee by renaming it to align with its function and powers;

WHEREAS, it is in the best interest of MPS to rename the Ad Hoc Committee into a permanent body that will oversee ongoing planning, capital improvement projects, and long-term strategic facilities needs to ensure the continued success and growth of MPS;

WHEREAS, Section 17 of Article VII of the MPS Amended and Restated Bylaws governs the meetings and actions of Board committees, requiring them to follow the provisions concerning meetings and actions under the Brown Act, including the keeping and filing of minutes for each meeting;

NOW, THEREFORE, BE IT RESOLVED, that the MPS Board of Directors hereby renames the MPS Ad Hoc Committee as the **“MPS Facilities Planning and Oversight Committee”** effective immediately;

BE IT FURTHER RESOLVED, that the MPS Facilities Planning and Oversight Committee shall have the powers previously granted to the Ad Hoc Committee, namely, to make decisions about and approve time sensitive matters that could impact the timely delivery of the MSA-5 – 7111 Winnetka Construction Project that would otherwise require the approval of the MPS Board of Directors and said committee shall continue to be operational from its appointment through the

earlier of the Board's resolution to terminate the Ad Hoc Committee or the end of the 2024-25 MPS fiscal year.

BE IT FURTHER RESOLVED, that the MPS Facilities Planning and Oversight Committee shall have the authority and power to make decisions about and approve time sensitive matters, including the expenditure of money, that could impact the timely delivery of other MPS capital projects that would otherwise require the approval of the MPS Board of Directors.

BE IT FURTHER RESOLVED, that the MPS Facilities Planning and Oversight Committee shall assume the following responsibilities:

1. Develop and recommend long-term facilities planning strategies aligned with MPS growth and educational goals.
2. Monitor and provide oversight for capital improvement projects, maintenance, and facility acquisitions.
3. Ensure the safety, compliance, and proper maintenance of learning environments across all MPS campuses.
4. Collaborate with the MPS Home Office and school leadership to prioritize resource allocation for facility needs.
5. Report regularly to the MPS Board of Directors on the status and progress of facilities projects.

PASSED AND ADOPTED by the Magnolia Educational & Research Foundation dba Magnolia Public Schools Board of Directors on this 10th day of October, 2024, by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

CERTIFICATION

I, Jennifer Lara, Secretary of the Magnolia Public Schools Board of Directors, do hereby certify that the foregoing is a true and correct copy of a resolution passed and adopted by the Board of Directors of Magnolia Public Schools at a regular meeting thereof held on October 10, 2024.

Jennifer Lara, Secretary
Magnolia Public Schools Board of Directors