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Agenda Item:	II B: Consent Item
Date:	June 7, 2024
To:	Magnolia Educational & Research Foundation dba Magnolia Public Schools (“MPS”) Board of Directors (the “Board”)
From:	Alfredo Rubalcava, CEO & Superintendent
Staff Lead(s):	Steve Budhreja Ed.D, Chief Financial Officer
RE:	Approval of 2024-25 Certification of Signatures Form and Resolution

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**Action Proposed:**

I move that the Board approve the 2024-25 Certification of Signatures Form for Charter School Funds Distribution Authorization. Signatures will be effective July 1, 2024 through June 30, 2025. Signatories will include the CEO & Superintendent, Chief Financial Officer, Chief Operations Officer and MPS Board Members.

**Background:**

In accordance with Education Codes 35143, 42632, and 42633, the Certification of Signatures form is required to formalize the personnel authorized to sign orders for salary or commercial payments, notices of employment, and contracts. The current form expires June 30, 2024, the new form will be in place July 1, 2024 to June 30, 2025.

**Budget Implications:**

There are no budget implications.

**Exhibits (Attachments):**

1. Certifications of Signatures Form
2. Resolution

# Magnolia Public Schools

DISTRICT

## CERTIFICATION OF SIGNATURES

As clerk/secretary to the governing board of the above named district, I certify that the signatures shown below in Column 1 are the verified signatures of the members of the governing board. I certify that the signatures shown in Column 2 are the verified signatures of the person or persons authorized to sign notices of employment, contracts and orders drawn on the funds of the district. These certifications are made in accordance with the provisions of Education Code Sections:

**K-12 Districts:** 35143, 42632, and 42633

**Community College Districts:** 72000, 85232, and 85233

If persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.

These approved signatures are valid for the period of: July 1, 2024 to June 30, 2025

In accordance with governing board approval dated June 7, 2024.

Signature \_\_\_\_\_  
Clerk (Secretary) of the Board

Typed Name \_\_\_\_\_  
Clerk (Secretary) of the Board

**NOTE:** Please TYPE name under signature.

**Column 1**

Signatures of Members of the Governing Board

SIGNATURE	INITIALS
TYPED NAME	
President of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Clerk/Secretary of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	

If the Board has given special instructions for signing warrants or orders, please attach a copy of the resolution to this form.

**Column 2**

Signatures of Personnel and/or Members of Governing Board authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, and Contracts:

SIGNATURE	INITIALS
TYPED NAME	
Alfredo Rubalcava	
TITLE	
SIGNATURE	INITIALS
TYPED NAME	
Steve Budhreja	
TITLE	
SIGNATURE	INITIALS
TYPED NAME	
Suat Acar	
TITLE	
SIGNATURE	INITIALS
TYPED NAME	
TITLE	
SIGNATURE	INITIALS
TYPED NAME	
TITLE	
SIGNATURE	INITIALS
TYPED NAME	
TITLE	

Number of Signatures required:

ORDERS FOR SALARY PAYMENTS	ORDERS FOR COMMERCIAL PAYMENTS
NOTICES OF EMPLOYMENT	CONTRACTS



## CERTIFICATION OF SIGNATURES RESOLUTION

June 7, 2024

Gabriel Leung  
Assistant Director  
Accounting and Financial Services  
Division of School Financial Services Los Angeles County Office of Education

Per LACOE Bulletin #6768, attached is the Certification of Signatures Resolution expiring on June 30, 2024, which was approved during our organizational meeting on June 7, 2024

If you have any questions, please contact, (name and title of district representative at (213-628-3634)).

Sincerely,

*Steve Budhrajya Ed.D.*

Dr. Steve Budhrajya  
Chief Financial Officer  
June 7, 2024