

Agenda Item:	IV B: Action Item
Date:	January 18, 2024
To:	Magnolia Educational & Research Foundation dba Magnolia Public Schools (“MPS”) Board of Directors (the “Board”)
From:	Alfredo Rubalcava, CEO & Superintendent
Staff Lead(s):	Fiorella Del Carpio, Chief People Officer
RE:	Approval of Revised Teacher Assignment Option: Ed Code 44258.3 Procedure and Process

1. **Action Proposed:**

I move that the Board approve the revised teacher assignment option: Ed Code 44258.3 procedure and process that will provide a greater flexibility in local teacher assignments in grades K-12.

2. **Background:**

On August 10, 2021, the MPS Board of Directors had approved the teacher on assignment Ed Code 44258.3 procedure and process. Per the approved Ed Code procedure, every submitted petition was required the MPS Board of Directors approval. However, based on the recent further guidance received by one of the authorizing agency, the petition with Ed Code 44258.3 is no longer requires board approval. After the academic panel approves the petition, the educator becomes eligible to teach that specific subject.

3. **Budget Implications:** There no budget implications.

4. **Exhibits:**

- Appendix 1: Revised MPS Teacher Assignment Option: Ed Code 44258.3 Procedure and Process



Magnolia Public Schools (“MPS”) Procedure and Process for EC 44258.3 Board Approved Assignments

Purpose: It is the intent of MPS to facilitate the assignment of teachers in accordance with Education Code (“Ed Code” or “EC”) §44258.3 when they consent to such assignments and when it has been verified that they are qualified for the requested assignment(s).

The following procedures are intended to provide for the implementation of EC §44258.3.

1. School Principal identifies a vacancy in a specific subject-matter assignment.
2. School Principal verifies there is no available teacher on staff with the appropriate credential authorization and that EC §44258.3 should be used to address the need.
3. Current site teachers who meet Commission on Teacher Credentialing (“CTC”) credential requirements will be notified of available openings via email by the Site Principal.
4. Teachers interested in the assignment will petition via email or letter to be considered for the assignment.
5. Teachers will submit the documents which may denote their qualifications for the assignment utilizing the criteria identified in EC 44258.3 and outlined in the selection criteria.
6. The School Principal forwards petition documents to the review panel for determination of the teachers’ subject matter knowledge.
7. Upon review of all available information, the panel approves or disapproves the petition(s) and notifies the site principal of their decision.
8. The School Principal may choose the teacher for the assignment from the panel’s approved petition(s).
9. ~~The chosen teacher(s) for the assignment will be approved by the MPS Board of Directors prior to the beginning of the assignment.~~ Upon panel’s approval, the teacher is eligible to teach the subject mentioned in the petition.

Selection Criteria: One or more of the following criteria may be used by the review panel to help choose the appropriate teacher for the assignment.

1. Successful prior teaching experience of the subject
2. Successful completion of intensive professional development in the subject to be taught
3. Review of portfolio containing evidence of demonstrated knowledge
4. Results of oral interviews
5. Practical experience
6. Passage of an examination that is valid for the subject and grade level
7. Observation over time of the teacher in the subject in the grade level currently being taught
8. Observation of demonstration lesson in the subject and at the grade level to be taught

9. Professional Growth Plan- The petitioning teacher and administrator have come to mutual agreement that a professional growth plan is necessary for the teacher to serve in the position.
10. Successful completion of college or university course work in the subject to be taught
11. Successful prior work experience in the content area