



Board Agenda Item#	II B: Consent Item
Date:	January 20, 2022
To:	Magnolia Public Schools - Board of Directors
From:	Alfredo Rubalcava, CEO & Superintendent
Staff Lead:	Alfredo Rubalcava, CEO & Steve Budhreja, CFO
RE:	Revision of 2021-22 Certification of Signatures Form

### Proposed Board Motion

I move that the board approve the revised 2021-22 Certification of Signatures Form for Charter School Funds Distribution Authorization. Signatures will be effective January 21, 2022 through June 30, 2022. Signatories will include the CEO & Superintendent, Chief Financial Officer, Chief Operations Officer and MPS Board Members.

### Background

On June 24, 2021, the Board of Directors approved the 2021-22 Certification of Signatures Form which became effective on July 1, 2021. After that time, Serdar Orazov, the former Chief Financial Officer, stepped down from his position and Harun Ciftci transitioned to become the Interim Chief Financial Officer. A revised Certification of Signatures form was approved by the Board on September 9, 2021 which became effective September 10, 2021.

This new revision to the Certification of Signatures Form will include Steve Budhreja as the Chief Financial Officer of MPS and once approved, it will become effective January 21, 2022 to June 30, 2022.

In accordance with Education Codes 35143, 42632, and 42633, the Certification of Signatures form is required to formalize the personnel authorized to sign orders for salary or commercial payments, notices of employment, and contracts.

### Budget Implications

There are no budget implications.

### Exhibits (attachments):

- Certifications of Signatures Form
- Resolution

**CERTIFICATION OF SIGNATURES**

As clerk/secretary to the governing board of the above named school district, I certify that the signatures shown below in Column 1 are the verified signatures of the members of the governing board. I certify that the signatures shown in Column 2 are the verified signatures of the person or persons authorized to sign notices of employment, contracts and orders drawn on the funds of the school district. These certifications are made in accordance with the provisions of Education Code Sections:

**K-12 Districts:** 35143, 42632, and 42633

**Community College Districts:** 72000, 85232, and 85233

If persons authorized to sign orders as shown in Column 2 unable to do so, the law requires the signatures of the majority of the governing board.

These approved signatures are valid for the period of: January 21, 2022 to June 30, 2022 In accordance with governing board approval dated January 20, 2022

Signature \_\_\_\_\_ *Jennifer Lara*  
Clerk (Secretary) of the Board

**NOTE:** Please TYPE name under signature.

**Column 1**

Signatures of Members of the Governing Board

SIGNATURE
TYPED NAME Ms. Sandra Covarrubias
President of the Board of Trustees/Education
SIGNATURE
TYPED NAME Jennifer Lara
Clerk/Secretary of the Board of Trustees/Education
SIGNATURE
TYPED NAME Dr. Umit Yapanel
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME Dr. Salih Dikbas
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME Ms. Diane Gonzalez
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME Mr. Mekan Muhammedov
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Member of the Board of Trustees/Education

**Column 2**

Signatures of Personnel and/or Members of Governing Board authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, and Contracts:

SIGNATURE
TYPED NAME Alfredo Rubalcava
TITLE CEO & Superintendent
SIGNATURE
TYPED NAME Steve Budhreja
TITLE Chief Financial Officer
SIGNATURE
TYPED NAME Suat Acar
TITLE Chief Operations Officer
SIGNATURE
TYPED NAME
TITLE
SIGNATURE
TYPED NAME
TITLE
SIGNATURE
TYPED NAME
TITLE
SIGNATURE
TYPED NAME
TITLE

Number of Signatures required:

ORDERS FOR SALARY PAYMENTS	ORDERS FOR COMMERCIAL PAYMENTS
NOTICES OF EMPLOYMENT	CONTRACTS



**CERTIFICATION OF SIGNATURES RESOLUTION**

Date: January 20, 2021

Ares Ayson  
Interim Assistant Director  
Accounting and Financial Services  
Division of School Financial Services  
Los Angeles County Office of Education (LACOE)

Per LACOE Bulletin #5284, attached is the revised Certification of Signatures Resolution. Effective date of January 21, 2022 and expiring on June 30, 2022 which was approved during our organizational meeting on January 20, 2022.

If you have any questions, please contact, Jennifer Lara, MPS Executive Assistant/Board Secretary at 213.628.3634 Ext.100 and [jlara@magnoliapublicschools.org](mailto:jlara@magnoliapublicschools.org)

Sincerely,

A handwritten signature in cursive script that reads "Jennifer Lara".

Magnolia Public Schools  
Executive Assistant & MPS Board Secretary

Attachment No. 2

Info. Bul. No. 5284

SFS-A19-2020-2021