



Board Agenda Item #	III B Action Item
Date:	April 23, 2020
To:	Magnolia Board of Directors
From:	Alfredo Rubalcava, CEO & Superintendent
Staff Lead:	Nanie Montijo, Chief Financial Officer
RE:	Back Office Service Provider Contract

Proposed Board Recommendation

I move that the board authorize Alfredo Rubalcava, CEO and Superintendent of Magnolia Public Schools (MPS) to sign a contract agreement with Delta Managed Solutions (DMS) for MPS back office service provider.

Background

Our current back office service contract with DMS ends June 30, 2020.

On January 22, 2020, MPS posted a Request for Proposals (RFP) seeking firms to provide a bid for cost and scope of services as back office service provider.

A committee (composed of the CEO, CFO, Senior Financial Analyst, Principal and board member), was formed to interview and assist in the selection process. The selection and evaluation of each proposal was based on the following criteria:

1. Cost
2. Financial System Software
3. Staff Training
4. Ability to Self-Serve
5. Check and Balance
6. Audit Compliance

Two (2) firms submitted their proposals:

Criteria:		CSMC	DMS
Annual Cost:			
	Year 1	\$ 600,000	\$139 per ADA Proj. Enrollment: 4,061 Proj. ADA @ 96% : 3,898 Est. Cost : \$541,822
	Year 2	\$ 600,000	
	Year 3	\$ 600,000	
Financial Software			
	General Ledger	Charter Vision	Escape
	Procurement	n/a	Escape

While DMS and CSMC are similar with pricing, the biggest advantage with DMS is that the financial software/system Escape is industry leading. It is a web enabled financial system that fully integrates budgeting, procurement, accounting and SACS reporting. As part of CSMC's proposal, they were open to utilizing the financial system Escape.

Budget Implications:

Annual cost will be included in the 2020-2021 Budgets to be presented to Board in June 2020.

Name of Staff Originator:

Nanie Montijo, Chief Financial Officer