



Board Agenda Item #	III A- Consent Item
Date:	February 13, 2020
To:	Magnolia Board of Directors - Academic Committee
From:	Alfredo Rubalcava, CEO & Superintendent
Staff Lead:	David Yilmaz, Chief Accountability Officer
RE:	Approval of 2020-21 School Calendars for all MPS

Proposed Board Recommendation

I move that the board approval the 2020-21 School Calendars for all MPS.

Background

*Instructional Minute Compliance*

Per the California Education Code, Charter schools have to offer at least 175 instructional days annually and also meet the required annual instructional minutes, which are 64,000 minutes for grades 9-12, 54,000 minutes for grades 4-8, 50,400 minutes for grades 1-3, and 36,000 minutes for kindergarten. MPS has always been in compliance with the required instructional days and minutes and our instructional minutes have always been well above the state-required minimums, especially in grades K-8. The following table shows the instructional minutes for our schools in 2019-20.

School	# of instructional minutes offered annually	Minimum # of minutes required per Ed Code	# of minutes above the requirement
MSA-1	65,004	64,800	204
MSA-2	64,812	64,800	12
MSA-3	65,184	64,800	384
MSA-4	65,375	64,800	575
MSA-5	65,211	64,800	411
MSA-6	60,724	54,000	6,724
MSA-7	57,040	54,000	3,040
MSA-Bell	62,325	54,000	8,325
MSA-San Diego	60,710	54,000	6,710
MSA-Santa Ana	65,212	64,800	412

### *180 vs. 181 school days*

At MPS instructional minutes on a typical regular day ranges from 320 minutes per day in elementary to 393 minutes per day in high school. One concern may be that some of our high schools may fall under the required minutes if there is an emergency school closure. In such cases we file “Request for Allowance of Attendance Because of Emergency Conditions” with the CDE. However, we still believe it would be in the best interest of the schools to have additional instructional minutes in consideration of such emergency days. Therefore, Magnolia Home Office recommends schools to have 181 school days in consideration of such emergency days.

Per the Home Office recommendation MPS schools have historically offered 181 school days and two teacher symposium days during the year. On the other hand, LAUSD typically offers 180 school days and three unassigned days during the year. This pattern allows MPS schools in Los Angeles to start and end on the same dates with LAUSD, making it more convenient for our families and mitigating the risk of reduced ADA. However, this pattern will be broken in the 2020-21 school year because LAUSD will offer only two unassigned days during the year. This would make MPS calendar one day off, i.e., close one day later than LAUSD if we were to continue with 181 school days. For this reason, MPS-Los Angeles school leadership teams have asked the Home Office to consider 180 school days instead of 181. The Home Office approves this plan with the condition that schools must fit required annual minutes within 180 school days which may require adjustments to schools’ bell schedules, i.e., have longer days. School leadership teams will work on their internal calendar (number of regular, shortened, minimum days), bell schedules, and annual instructional minute calculations in February. After calculating their instructional minutes if a school needs to offer the 181<sup>st</sup> day, i.e., June 11, 2021 for Los Angeles schools and June 4, 2021 for MSA-Santa Ana, the Home Office will inform the Board with this change at the next soonest meeting.

### *2020-21 School Calendars*

Attached and below is the proposed 2020-21 academic calendar for MPS. We developed the calendars in collaboration with the school leadership teams who have sought feedback from their stakeholders (staff and parents). LAUSD, SDUSD, and SAUSD calendars have been carefully considered while finalizing our calendars.

2020-21 MPS ACADEMIC CALENDAR				Holidays & Breaks
	MSA-1 thru 8	MSA-Santa Ana	MSA-San Diego	Important Dates
Independence Day	7/3	7/3	7/3	
<b>First Day of Instruction</b>	8/18	8/10	8/31	
Labor Day	9/7	9/7	9/7	
<b>Staff P.D. Day (Pupil Free Day)</b>	10/16	10/16	10/16	
Veterans Day	11/11	11/11	11/11	
Thanksgiving Break	11/23-11/27	11/23-11/27	11/23-11/27	
<b>Last Day of First Semester</b>	12/18	12/18	1/22	
Winter Break	12/21-1/8	12/21-1/8	12/21-1/4	
<b>First Day of Second Semester</b>	1/11	1/11	1/25	
M. L. King Day	1/18	1/18	1/18	
Presidents' Day	2/15	2/12-2/15	2/12-2/15	
<b>Staff P.D. Day (Pupil Free Day)</b>	3/5	3/5	3/5	
Cesar Chavez Day	3/26	3/26	-	
Spring Break	3/29-4/2	4/5-4/9	3/29-4/2	
Memorial Day	5/31	5/31	5/28, 5/31	
<b>Last Day of Instruction</b>	6/10	6/3	6/18	
<b># of Instructional Days:</b>	180	180	180	

*MSA-1 thru 8*

MSA-1 thru 8 will follow the LAUSD calendar very closely in terms of start and end dates and holidays and breaks, with the exception of our two traditional MPS-wide staff development days, one in the fall (October 16) and one in the spring (March 5). Different from MPS, LAUSD calendar has two unassigned days (September 4-Admission Day and September 28). The following table compares our school breaks and no-student days with those of the district.

	<u>LAUSD</u>	<u>MSA-1 thru 8</u>
First Day of Instruction	8/18	The same as LAUSD
Winter Break	3 weeks (12/21-1/8)	The same as LAUSD
Spring Break	1 week (3/29-4/2)	The same as LAUSD
Last Day of Instruction	6/10	The same as LAUSD
Other:	No-student days on 9/4, 9/28	No-student days (PD days for staff) on 10/16, 3/5
# of Instructional Days	180	180

*MSA-Santa Ana*

After careful consideration and feedback from their stakeholders, MSA-Santa Ana has chosen to follow a very similar school calendar as SAUSD does. The differences from the SAUSD and MPS-Los Angeles calendars were discussed with the school administration and they believe that the differences will not impact student attendance considering the grade span of the school is K-12 and that the school will communicate any differences closely with the parents. MSA-Santa Ana administration has also stated that having a 2-week winter break like SAUSD would negatively impact their ADA so they would rather continue to have a 3-week winter break as they have been doing for the last few years. The school start date will be the same as SAUSD, different from MPS-Los Angeles, but the rest of the calendar will be similar to the MPS-Los Angeles calendar except for the spring break. MSA-Santa Ana school leadership team believes that this proposed calendar will be in the best interest of their community. The following table compares MSA-Santa Ana school breaks and no-student days with those of the SAUSD.

	<u>SAUSD</u>	<u>MSA-Santa Ana</u>
First Day of Instruction	8/10	The same as SAUSD
Winter Break	2 weeks (12/21-1/1)	3 weeks (12/21-1/8)
Spring Break	1 week (4/5-4/9)	The same as SAUSD
Last Day of Instruction	5/26	6/3
Other:	No-student days on 10/5, 11/6, 11/20, 12/18, 2/19	No-student days (PD days for staff) on 10/16, 3/5
# of Instructional Days	180	180

*MSA-San Diego*

After stakeholder feedback, MSA-San Diego school leadership team has decided to follow the SDUSD calendar very closely except for two MPS symposium days and the last day of school. The school wanted to be in sync with the SDUSD for winter and spring breaks. The following table compares MSA-San Diego school breaks and no-student days with those of the SDUSD.

	<u>SDUSD</u>	<u>MSA-San Diego</u>
First Day of Instruction	8/31	The same as SDUSD
Winter Break	2 weeks (12/21-1/1)	2 weeks plus one day (12/21-1/4)
Spring Break	1 week (3/29-4/2)	The same as SDUSD
Last Day of Instruction	6/15	6/18
Other:	No-student day on 5/28	No-student days: PD days for staff on 10/16, 3/5 and no-student day on 5/28
# of Instructional Days	180	180

### *Next Steps*

After board approval of the school calendar, the schools will finalize other important dates on their school calendar (orientation, back to school night, parent conferences, lottery, etc.) MPS Home Office has created a calendar for all such important dates and some of those dates will be flexible, to be decided by the sites, while other important dates will be set MPS-wide. For example; summer PD, progress report dates and MAP test dates will be MPS-wide; back to school night and lottery dates will be site-specific within the windows determined by the Home Office.

School sites will also finalize their bell-schedules for 2020-21 and complete the “2020-21 Instructional Minutes Calculation” form to ensure they are compliant with the annual instructional minute requirements. The forms will be signed by the school leadership and submitted to the Chief Accountability Officer in February for compliance and audit purposes and to prepare well in advance for the 2020-21 school year. If the school leadership needs to make any changes to the school’s schedule after their submission of the instructional minute calculation form, the approval process will be repeated.

### Budget Implications

N/A

### How Does This Action Relate/Affect/Benefit All MSAs?

This action allows MPS to share 2020-21 school calendar with our stakeholders, meet annual instructional minute requirements, and plan for the next school year as early as possible.

### Name of Staff Originator:

David Yilmaz, Chief Accountability Officer

### Exhibits (Attachments):

- 2020-21 MPS Academic Calendar
- 2020-21 MPS Other Important Dates
- 2020-21 LAUSD Calendar
- 2020-21 SAUSD Calendar
- 2020-21 SDUSD Calendar

2020-21 MPS ACADEMIC CALENDAR				
				Holidays & Breaks
	<u>MSA-1 thru 8</u>	<u>MSA-Santa Ana</u>	<u>MSA-San Diego</u>	<u>Important Dates</u>
Independence Day	7/3	7/3	7/3	
<b>First Day of Instruction</b>	8/18	8/10	8/31	
Labor Day	9/7	9/7	9/7	
<b>Staff P.D. Day (Pupil Free Day)</b>	10/16	10/16	10/16	
Veterans Day	11/11	11/11	11/11	
Thanksgiving Break	11/23-11/27	11/23-11/27	11/23-11/27	
<b>Last Day of First Semester</b>	12/18	12/18	1/22	
Winter Break	12/21-1/8	12/21-1/8	12/21-1/4	
<b>First Day of Second Semester</b>	1/11	1/11	1/25	
M. L. King Day	1/18	1/18	1/18	
Presidents' Day	2/15	2/12-2/15	2/12-2/15	
<b>Staff P.D. Day (Pupil Free Day)</b>	3/5	3/5	3/5	
Cesar Chavez Day	3/26	3/26	-	
Spring Break	3/29-4/2	4/5-4/9	3/29-4/2	
Memorial Day	5/31	5/31	5/28, 5/31	
<b>Last Day of Instruction</b>	6/10	6/3	6/18	
<b># of Instructional Days:</b>	180	180	180	

<b>OTHER IMPORTANT DATES</b>		
	<i>Green: Dates set by MPS</i>	
	<i>Orange: Flexible dates set by the school within or close to the recommended window</i>	
MPS Admin Training	Monday	8/3
MPS Teacher Training	Wednesday	8/5
School-level Teacher In-Service	The week after MPS-wide PD	8/10-8/14
Student/Parent Orientation	Before school starts	8/14
MAP Test - Fall	3rd week of 1st semester	8/31-9/4
Back to School Night	4th week of 1st semester	9/10
Progress Report 1	By the end of 6th week of 1st semester	9/25
<b>Staff P.D. Day (Min. Day)</b>	On Progress Report Day	9/25
Parent Conferences 1	2 weeks after Progress Report	10/5-10/9
Progress Report 2	By the end of 12th week of 1st semester	11/6
<b>Staff P.D. Day (Min. Day)</b>	On Progress Report Day	11/6
First Semester Finals	Last week of 1st semester	12/14-12/18
Open Application End Date	First Friday of school in January	1/15
Enrollment Lottery Date	3 weeks after open application end date	2/5
Progress Report 3	By the end of 7th week of 2nd semester	2/26
<b>Staff P.D. Day (Min. Day)</b>	On Progress Report Day	2/26
Parent Conferences 2	2 weeks after Progress Report	3/8-3/12
<b>Staff P.D. Day (Min. Day)</b>	1 day before Cesar Chavez Day	3/25
Progress Report 4	By the end of 15th week of 2nd semester	4/23
<b>Staff P.D. Day (Min. Day)</b>	On Progress Report Day	4/23
MAP Test - Spring	3 weeks before the finals	5/17-5/21

<b>Second Semester Finals</b>	Last week of 2nd semester	6/7-6/11
<b>Staff Wrap-up Day(s)</b>	Last week of 2nd semester	6/7-6/11
<b>MAP Test - Winter (OPTIONAL)</b>	Before the finals	12/7-12/11



## LOS ANGELES UNIFIED SCHOOL DISTRICT SINGLE-TRACK INSTRUCTIONAL SCHOOL CALENDAR 2020-2021

**JULY**

MO	TU	WE	TH	FR
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

**AUGUST**

MO	TU	WE	TH	FR
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

**SEPTEMBER**

MO	TU	WE	TH	FR
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

**OCTOBER**

MO	TU	WE	TH	FR
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

**NOVEMBER**

MO	TU	WE	TH	FR
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

**DECEMBER**

MO	TU	WE	TH	FR
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

**JANUARY**

MO	TU	WE	TH	FR
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

**FEBRUARY**

MO	TU	WE	TH	FR
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

**MARCH**

MO	TU	WE	TH	FR
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

**APRIL**

MO	TU	WE	TH	FR
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

**MAY**

MO	TU	WE	TH	FR
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

**JUNE**

MO	TU	WE	TH	FR
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

07/03/20 . . . . . Independence Day Observed	01/11/21 . . . . . Second Semester Begins
08/18/20 . . . . . First Day of Instruction	01/18/21 . . . . . Dr. Martin L. King Birthday
09/04/20 . . . . . Admission Day	02/15/21 . . . . . Presidents' Day
09/07/20 . . . . . Labor Day	03/26/21 . . . . . Cesar E. Chavez Birthday Observed
11/11/20 . . . . . Veterans Day	03/29 - 04/02/21 . . . . Spring Recess
11/26 - 11/27/20 . . . . Thanksgiving Holiday	05/31/21 . . . . . Memorial Day
12/21/20 - 01/08/21 . . Winter Recess	06/10/21 . . . . . Last Day of Instruction

**LEGEND:**

- First Day/Last Day of Instruction
- Legal/Local Holidays
- School Recess
- Unassigned Day (schools not in session)
- Pupil Free Days \*
- Second Semester Begins

<u>Instructional Days</u>	
Fall Semester. . . . .	80
Spring Semester. . . . .	<u>100</u>
Total. . . . .	180

\* Scheduled pupil free days are Monday, August 17, 2020 and Friday, June 11, 2021.  
If a school selects Monday, January 11, 2021 as a pupil free day, then Friday, June 11, 2021 becomes an instructional day.

# Santa Ana Unified School District **2020-2021** Academic School Calendar

JULY 2020					AUGUST 2020					SEPTEMBER 2020					OCTOBER 2020				
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
		1	2	3	3	4	5	6	7		1	2	3	4				1	2
6	7	8	9	10	10	11	12	13	14	7	8	9	10	11	5	6	7	8	9
13	14	15	16	17	17	18	19	20	21	14	15	16	17	18	12	13	14	15	16
20	21	22	23	24	24	25	26	27	28	21	22	23	24	25	19	20	21	22	23
27	28	29	30	31	31					28	29	30			26	27	28	29	30
<b>3</b> Holiday - Independence Day  Instructional Days: 0					<b>5</b> Duty Day - Professional Development Days <b>7</b> Duty Day - Student Free Day <b>10</b> First Day of Fall Instruction Back to School Night: HS: 8/20, & ES: 8/27 Modified Day: HS: 8/21, & ES: 8/28  Instructional Days: 16					<b>3</b> Back to School Night (IS) <b>4</b> Modified Day (IS) <b>7</b> Holiday - Labor Day <b>18</b> Progress Reports: 6 Week (K-12)  Instructional Days: 21					<b>5</b> Duty Day - Student Free Day: (IS) Parent Conferences <b>30</b> End of Trimester: (ES-59 Days)/ Progress Reports: 12 Week (IS/HS)  Instructional Days: IS: 21, ES/HS: 22				
NOVEMBER 2020					DECEMBER 2020					JANUARY 2021					FEBRUARY 2021				
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
2	3	4	5	6		1	2	3	4					1	1	2	3	4	5
9	10	11	12	13	7	8	9	10	11	4	5	6	7	8	8	9	10	11	12
16	17	18	19	20	14	15	16	17	18	11	12	13	14	15	15	16	17	18	19
23	24	25	26	27	21	22	23	24	25	18	19	20	21	22	22	23	24	25	26
30					28	29	30	31		25	26	27	28	29					
<b>6</b> Duty Day - Student Free Day (K-12) <b>20</b> Duty Day - Student Free Day: (ES) Parent Conferences Holiday Modified Day/Parent Conferences: ES: 11/16-11/19 Non-Instruction - Thanksgiving Recess  Instructional Days: ES: 13, IS/HS: 14					<b>17</b> End of Semester(HS 86 Days)/Modified Day(IS/HS) Progress Reports: 6 Week (ES) <b>18</b> Duty Day - Student Free Day (HS)/End of Semester/Modified Day (IS) 86 Days/Student Day (ES) Modified Day: HS: 12/15, K-12: 12/16; & IS: 12/17 Holiday Non-Instruction - Winter Recess  Instructional Days: HS: 13, ES/IS: 14					<b>1</b> Holiday <b>4</b> First Day of Spring Instruction (IS/HS) <b>18</b> Holiday - Martin Luther King, Jr. Day Non-Instruction - Winter Recess  Instructional Days: 19					<b>12</b> Holiday - Lincoln Day <b>15</b> Holiday - Washington Day <b>18</b> End of Trimester: (ES-60 Days) Duty Day - Student Free Day (K-12) <b>19</b> Progress Reports: 6 Week (IS/HS)  Instructional Days: 17				
MARCH 2021					APRIL 2021					MAY 2021					JUNE 2021				
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
1	2	3	4	5				1	2	3	4	5	6	7		1	2	3	4
8	9	10	11	12	5	6	7	8	9	10	11	12	13	14	7	8	9	10	11
15	16	17	18	19	12	13	14	15	16	17	18	19	20	21	14	15	16	17	18
22	23	24	25	26	19	20	21	22	23	24	25	26	27	28	21	22	23	24	25
29	30	31			26	27	28	29	30	31					28	29	30		
Modified Day/Parent Conferences: ES: 3/1 - 3/5  Instructional Days: 23					<b>16</b> Progress Reports: K-12 Open House: HS: 4/1 ES: 4/22, IS: 4/29 Non-Instruction - Spring Recess Modified Day: HS: 4/2, ES: 4/23, IS: 4/30  Instructional Days: 17					<b>26</b> Last Day of Instruction-End of Semester (IS/HS-94 Days)/ End of Trimester (ES-63 Days) Modified Day (K-12) <b>27</b> Duty Day - Student Free Day Modified Day: 5/24-5/25 (IS/HS) Holiday - Memorial Day  Instructional Days: 18					Instructional Days: 0				

IMPORTANT INFORMATION	DAYS OF INSTRUCTION	DUTY DAYS
<b>1. First Day of Service:</b> August 5, 2020 <b>2. First Day of Instruction:</b> August 10, 2020 <b>3. Last Day of Service:</b> May 27, 2021 Modified Wednesday ES/IS      Modified Day (see legend)	1. Students attend school <b>180</b> days 2. Parent Conferences: <b>Elementary School (ES):</b> November 16-19, 2020 <b>Elementary School (ES):</b> March 1-5, 2021 <b>Intermediate School (IS):</b> October 5, 2020	Teacher Duty Days: <b>187 (5 Student Free Duty Days/2 Prof. Dev. Days)</b> <b>K-12:</b> November 6, 2020 & February 19, 2021 <b>Elementary:</b> November 20, 2020 <b>Intermediate:</b> October 5, 2020 <b>High School:</b> December 18, 2020

**SAN DIEGO UNIFIED SCHOOL DISTRICT  
PRE-LABOR DAY TRADITIONAL 2020-21 INSTRUCTIONAL CALENDAR**

*(ADOPTED BY THE BOARD OF EDUCATION 6-25-19)*

	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F		TOTALS
JULY			1	2	3 H	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31	Jul	0
AUGUST	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31 F					Aug	1
SEPTEMBER		1	2	3	4	7 H	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30			Sep	21
OCTOBER				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	Oct	22
NOVEMBER	2	3	4	5	6	9	10	11 H	12	13	16	17	18	19	20	23	24	25	26 H	27 H	30					Nov	15
DECEMBER		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24 H	25 H	28	29	30	31 H		Dec	14
JANUARY					1 H	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	Jan	19
FEBRUARY	1	2	3	4	5	8	9	10	11	12 H	15 H	16	17	18	19	22	23	24	25	26						Feb	18
MARCH	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31			Mar	20
APRIL				1 NI	2 NI	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	Apr	20
MAY	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28 NI	31 H					May	19
JUNE		1	2	3	4	7	8	9	10	11	14	15 L	16	17	18	21	22	23	24	25	28	29	30			Jun	11
<b>Total</b>																										<b>Total</b>	<b>180</b>

**H** Holiday  
**F/L** First/Last Day of School  
**NI** Non-Instructional Day (No School)  
**I** Instruction Day

**Blue**  
**Orange**  
**Green**  
**Yellow**

**2020 - 2021**  
**Summer School - 6/21/21 - 7/30/21**  
**ESY - 7/26/21 - 8/20/21**