



Magnolia Public Schools

Regular Board Meeting

Date and Time

Thursday November 9, 2023 at 7:40 PM PST

Location

Home Office: 250 E. 1st Street, Suite 1500, Los Angeles, CA 90012

Access to the Board Meeting

Teleconferencing locations are provided at each Magnolia Science Academy school site. Any interested parties or community members from remote locations may attend the meeting at any Magnolia Science Academy school, or the addresses where Board Members are joining from. Dialing information for this meeting is included below:

By dialing into; 1.669.444.9171

Meeting ID: 978 5606 4990 - **Passcode:** 021250

Zoom: <https://zoom.us/j/97856064990?pwd=MHhBZCtGT0xEMIZpNEZQZVJ3RDBPZz09>

- 13770 Southwest Fwy., Sugar Land, TX 77478 (Drury Inn & Suites Houston Sugar Land) - Mr. Mekan Muhammedov

Accessibility

In compliance with the Americans with Disabilities Act (ADA) and upon request, Magnolia Public Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Members of the public who need special accommodations or translation are strongly encouraged to contact Magnolia Public Schools at least 24 hours in advance of the Board meeting so assistance can be assured. Please contact Jennifer Lara at 213-628-3634 or email jlara@magnoliapublicschools.org with such requests.

Any public records relating to an agenda item for an open session which are distributed to all, or a majority of all, of the Board Members shall be available for public inspection.

Public Comment Procedures

Magnolia Public Schools greatly values public comment during Board meetings. For members of the public who would like to speak, please fill out the Public Speaker Form which can be accessed at magnoliapublicschools.org, there will also be speaker cards to be filled out prior to the beginning of the meeting. By law, the Board is only allowed to discuss or take action on items listed on the agenda. The Board may, at its discretion, refer a matter to MPS staff or add the issue to a future board meeting date for discussion. Public speakers are limited to three (3) minutes and speakers with interpreters up to six (6) minutes.

Please note that the agenda presenting times for when that item will be discussed, or taken action on, is subject to change on the day of the Board meeting to accommodate public speaker times indicated above.

For any questions regarding this meeting please email board@magnoliapublicschools.org or call (213) 628-3634 ext. 21101.

Board Members:

- Mr. Mekan Muhammedov, Chair
- Ms. Sandra Covarrubias, Vice-Chair
- Dr. Umit Yapanel
- Dr. Salih Dikbas
- Ms. Diane Gonzalez
- Mrs. Esra Eldem Tunc

Student Board Member:

- Melissa De La Rosa Aparicio

CEO & Superintendent:

- Mr. Alfredo Rubalcava

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:40 PM
Opening Items			

	Purpose	Presenter	Time
A. Call the Meeting to Order			1 m
B. Pledge of Allegiance			1 m
C. Record Attendance and Guests			1 m
D. Approval of Agenda	Vote		1 m
E. Public Comments			5 m
F. Announcements			10 m
Board and CEO & Superintendent			
G. Approval of Minutes from MPS Regular Board Meeting - October 12, 2023	Approve Minutes		1 m
II. Student Board Member			8:00 PM
A. Updates on Goals for 2023 Year	Discuss	Melissa De La Rosa Aparicio & Jason Hernandez	10 m
III. Information/Discussion Items			8:10 PM
A. Review & Discussion of the 2022-23 CEO Metrics & MPS Strategic Plan	Discuss	Alfredo Rubalcava	60 m
IV. Action Items			9:10 PM
A. Approval of MSA-San Diego Administration Plan for 2023-2025	Vote	Gokhan Serce	10 m
B. Approval of the Submission of a Countywide Benefit Charter Petition to the Orange County Board of Education	Vote	Brenda Olivares	15 m
V. Closed Session			9:35 PM
A. Public Announcement of Closed Session	FYI		1 m
B. Conference with Legal Counsel — Existing Litigation § 54956.9 - One Case			30 m

	Purpose	Presenter	Time
C. Report Out of Closed Session	FYI		1 m
VI. Closing Items			10:07 PM
A. Adjourn Meeting			1 m

Coversheet

Approval of Minutes from MPS Regular Board Meeting - October 12, 2023

Section: I. Opening Items
Item: G. Approval of Minutes from MPS Regular Board Meeting - October 12, 2023
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Regular Board Meeting on October 12, 2023

APPROVED



Magnolia Public Schools

Minutes

Regular Board Meeting

Date and Time

Thursday October 12, 2023 at 7:30 PM

Location

Home Office: 250 E. 1st Street, Suite 1500, Los Angeles, CA 90012

Board Members:

Mr. Mekan Muhammedov, Chair
Ms. Sandra Covarrubias, Vice-Chair
Dr. Umit Yapanel
Dr. Salih Dikbas
Ms. Diane Gonzalez
Mrs. Esra Eldem Tunc

Student Board Member:

Melissa De La Rosa Aparicio

CEO & Superintendent:

Mr. Alfredo Rubalcava

Directors Present

E. Eldem Tunc (remote), M. Muhammedov, S. Covarrubias, S. Dikbas (remote), U. Yapanel

Directors Absent

D. Gonzalez

Guests Present

J. Lara

I. Opening Items

A. Call the Meeting to Order

M. Muhammedov called a meeting of the board of directors of Magnolia Public Schools to order on Thursday Oct 12, 2023 at 7:49 PM.

B. Pledge of Allegiance

Board, staff and guests conducted the pledge of allegiance.

C. Record Attendance and Guests

Refer to attendance information recorded above.

Verbal announcement was made of the teleconferencing location E. Eldem-Tunc, Board Member, was taking the meeting which was in 1407 W Glenoaks Blvd., Glendale CA 91201. Announcement was made that the Student Board Member would be absent from this meeting.

D. Approval of Agenda

U. Yapanel made a motion to approve the amended agenda with the removal of Action Item IV C.

S. Covarrubias seconded the motion.

P. Ontiveros, General Counsel & Director of Facilities, reported that staff would still be conducting its due diligence on the matter and would return this item to the Board for approval at a later Board Meeting.

The board **VOTED** to approve the motion.

Roll Call

U. Yapanel	Aye
M. Muhammedov	Aye
S. Covarrubias	Aye
S. Dikbas	Aye
D. Gonzalez	Absent
E. Eldem Tunc	Aye

E. Public Comments

No public comments were made at this time.

F. Announcements

A. Rubalcava, CEO & Superintendent, reported that the Student Board Member absence was due to an academic related field trip. He also announced the departure of Mr. Daniel Sheehan from the Board of Directors and thanked him for his service during his time on the Board and that he will remain in communications for any future partnership. He also announced that M. Muhammedov, Board Chair, was invited by the San Diego Unified Charter School Division to attend a Charter School Board Member panel. He would be attending on October 18th to represent Magnolia Public Schools and share promising practices with others. It was also announced that more time was needed for the MSA-5 capital project. An ask was made to the Board to reserve time for a Special Board Meeting on November 2nd. The Board Secretary would follow-up for details if the meeting will happen. He also announced that on November 9th, the Academic Committee will receive high level academic related information. Lastly, he congratulated MSA-San Diego for being a recipient of the Facilities Planning Grant which they were awarded \$50,000.

G. Approval of Minutes from MPS Regular Board Meeting - September 14, 2023

S. Covarrubias made a motion to approve the minutes from Regular Board Meeting on 09-14-23.

U. Yapanel seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Dikbas	Aye
U. Yapanel	Aye
M. Muhammedov	Aye
S. Covarrubias	Aye
D. Gonzalez	Absent
E. Eldem Tunc	Aye

II. Consent Items

A. Approval of Updated MPS Health & Safety Policy

U. Yapanel made a motion to approve the updated MPS Health & Safety Policy.

S. Covarrubias seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

U. Yapanel	Aye
E. Eldem Tunc	Aye
S. Dikbas	Aye
M. Muhammedov	Aye
S. Covarrubias	Aye
D. Gonzalez	Absent

B. Approval of 2023-24 Compliance Monitoring and Certification of Board Compliance Review for MSA-Santa Ana

U. Yapanel made a motion to approve the 2023-24 Compliance Monitoring and Certification of Board Compliance Review for MSA-Santa Ana.

S. Dikbas seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

E. Eldem Tunc	Aye
M. Muhammedov	Aye
U. Yapanel	Aye
S. Covarrubias	Aye
D. Gonzalez	Absent
S. Dikbas	Aye

C. Approval of 2023-24 Compliance Monitoring and Certification of Board Compliance Review for MSA-4, 6, 7, and Bell

U. Yapanel made a motion to approve the 2023-24 Compliance Monitoring and Certification of Board Compliance Review for MSA-4, 6, 7, and Bell.

M. Muhammedov seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Covarrubias	Aye
U. Yapanel	Aye
S. Dikbas	Aye
M. Muhammedov	Aye
E. Eldem Tunc	Aye
D. Gonzalez	Absent

III. Information/Discussion Items

A. Enrollment Update

B. Lopez, Chief External Officer, provided updates regarding census day enrollment numbers. She reported that this years census day numbers had increased from the previous school year. Enrollment numbers were broken down by school site and she went over their current enrollment and their projected enrollment. She also reported on the fiscal impacts of each school site which was in collaboration with the Finance Department lead by S. Budhraj, Chief Financial Officer. She also reported that the Accountability Department tracks specific information to help understand any increase or decrease of enrollment such as, parents looking for specific academic programs for their children, leaving the state, after school programs, and others. Board Members questions were addressed by staff.

IV. Action Items

A. Approval of MSA-3 Administration Plan for 2023-2025

Z. Ocel, Principal at MSA-3, presented the administrative plan to convert the Dean of Academics position to Assistant Principal position. He reported that due to the fiscal stabilization plan, MSA-3 did not fill that position and continued with two (2) Dean of Academics and one (1) Dean of Students. He reported the challenges the school was facing such as academics, ADA and Prop 39 and reported that the Assistant Principal would assist in these demanding tasks as well as coach new teachers to improve staff retention. He reported that the SBAC data had informed them that structural improvements were needed at their school site. A. Rubalcava, CEO & Superintendent, also reported that this was presented to the Leadership team, and was decided that the ask is in the best interest of the school as it goes up for renewal in 2024. Board Members questions were addressed.

S. Covarrubias made a motion to approve the revised MSA-3 Administration Structure and Organizational Chart for 2023-2025.

U. Yapanel seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

E. Eldem Tunc	Aye
U. Yapanel	Aye
D. Gonzalez	Absent
S. Covarrubias	Aye
M. Muhammedov	Aye
S. Dikbas	Aye

B. Approval of Request For Proposal for MSA-Santa Ana ASES Grant After-School Program Subcontract Administration

E. Acar, Chief Academic Officer, reported that this proposal came as a response to MSA-Santa Ana's need for a better after school program to better support the students. His Department supports the Expanded Learning Opportunities Program (ELOP). A. Milteer, ELOP Coordinator, proposed the recommendation of Think Together as the vendor to run MSA-Santa Ana ASES program. He went over the challenges faced at MSA-Santa Ana such as staffing shortage which has made it difficult for the school to continue running the program. He reported that the school has a waitlist of students for the program so the goal would be to increase capacity in the number of students served and the overall quality of the program to support the educational needs of the students. He went over the RFP processes and selection. Board Members questions were addressed by staff.

U. Yapanel made a motion to approve Think Together as the vendor to run MSA-Santa Ana's After School Education and Safety (ASES) Program for the 2023-24 school year.

M. Muhammedov seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Dikbas	Aye
S. Covarrubias	Aye
M. Muhammedov	Aye

Roll Call

E. Eldem Tunc Aye
D. Gonzalez Absent
U. Yapanel Aye

C. Approval of Construction Manager for MSA-5 CSFP Project at 7111 Winnetka Ave

Removed during the approval of agenda.

D. Approval of Written Determinations and Findings for MSA-5 CSFP Project at 7111 Winnetka Ave

Presented at the Audit & Facilities Committee held on October 12th. The Committee approved for their recommendation to the full Board. M. Muhammedov, Board Chair, reported on the Committee's discussion. P. Ontiveros, General Counsel & Director of Facilities, added that tests were conducted to meet state requirements, and all demonstrate evidence that the site is appropriate for a school. Board Members questions were addressed.

M. Muhammedov made a motion to approve the resolutions attached as Exhibit A for purposes of securing funding of an advanced preliminary apportionment for site acquisition funds for the campus project at 7111 Winnetka Ave (the "Property") for Magnolia Science Academy-5 ("MSA5").

U. Yapanel seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Muhammedov Aye
E. Eldem Tunc Aye
D. Gonzalez Absent
S. Dikbas Aye
S. Covarrubias Aye
U. Yapanel Aye

E. Approval of General Contractor for MSA-1 Tenant Improvement Project at 18242 Sherman Way (fka JAM Building)

This item was presented at the Audit & Facilities Committee held on October 12th. The Committee approved for their recommendation to the full Board. M. Muhammedov, Board Chair, reported on the Committee's discussion and recommendation. He reported that he was part of some of the interview's conducted for the general contractor and added there was extensive questioning and thanked the staff for this thorough selection process. The project is expected to finish by May 2024 given that demolition is finished by November 1st. Currently on track to finish the demolition on time. P. Ontiveros, General Counsel & Director of Facilities, went over the RFP process and the Selection Committee that was formed. S. Budhraj, Chief Financial Officer, went over the funding for this project. He reported that they ran an analysis based on the adopted budget factoring in the 2022-23 unaudited actuals and taking a look at preliminary projections. P. Ontiveros introduced C.

Beal, Vice President & Senior Project Manager at EPI Construction. EPI Construction has worked with Charter Schools in the past.

M. Muhammedov made a motion to approve the selection of EPI Construction Inc. (“EPI”) as the general contractor for MSA-1’s tenant improvement project at 18242 Sherman Way (the “Project”) for a total fee of \$1,839,853.56, inclusive of the approximately 4% contractor’s contingency (\$67,486.60) and a 4% general contractor fee (\$67,486.60) and further approve that MPS Staff be authorized to negotiate and sign a professional services contract for said services in such form as MPS Staff may deem appropriate and in the best interests of MPS.

U. Yapanel seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Covarrubias	Abstain
E. Eldem Tunc	Aye
U. Yapanel	Aye
D. Gonzalez	Absent
M. Muhammedov	Aye
S. Dikbas	Aye

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:51 PM.

Respectfully Submitted,
M. Muhammedov

Coversheet

Review & Discussion of the 2022-23 CEO Metrics & MPS Strategic Plan

Section: III. Information/Discussion Items
Item: A. Review & Discussion of the 2022-23 CEO Metrics & MPS Strategic Plan
Purpose: Discuss
Submitted by:
Related Material:
III_A_2022-23 Strategic Plan Updates.pdf
Home_Office_MPS_Strategic_Planning_2022-23 (March 2023 Presentation).pdf



2022-23 STRATEGIC PLAN UPDATES

*Home Office
2022-2023*

ACADEMIC DEPARTMENT

Presented by Erdinc Acar, Chief Academic Officer



Erdinc Acar
Chief Academic
Officer



Andross Milteer
Expanded Learning
Opportunities Program
(ELOP) Coordinator



Dr. Artis Callaham
Director of Special
Education &
Support Services



Jenny Obuchi
Program Manager



Jason Hernandez
Director of Student
Services



Krystal Zavala
Special Programs
Coordinator



Katie Mann
Director of EL &
ELA Programs



Traci Lewin
Director of Math
Programs



Fatima Ganda
College and Career
Readiness Program
Coordinator



Varol Gurler
Expanded Learning
Opportunities
Program (ELOP)
Manager

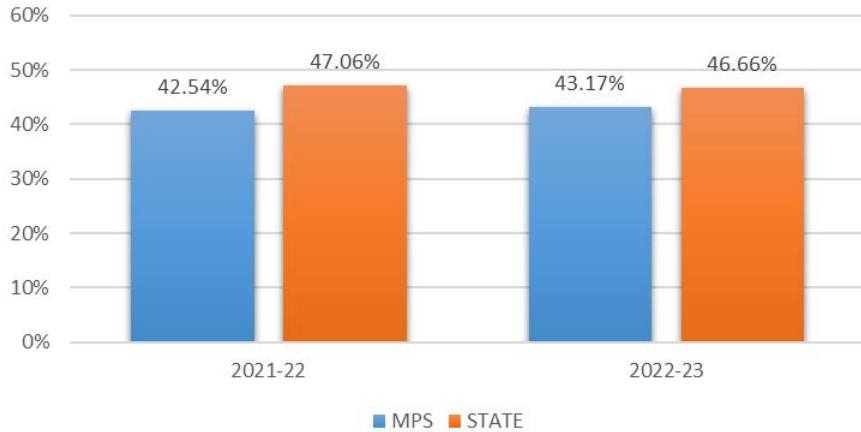
2023 STRATEGIC PLAN UPDATE

Academic Dept.

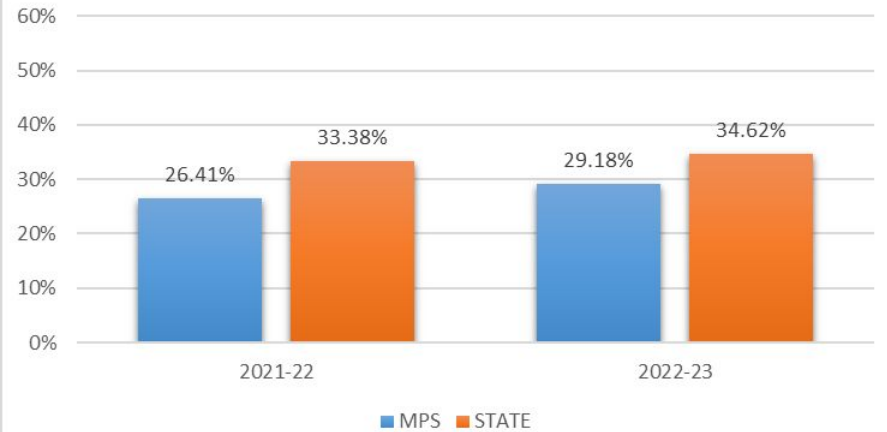
CDE DataQuest

Link: <https://www.cde.ca.gov/ds/ad/dataquest.asp>

SBAC Proficiency Rates - ELA



SBAC Proficiency Rates - MATH



Metric: SBAC proficiency rates in ELA and Math

ELA:

Actual: **2021-22: 42.54%** **2022-23: 43.17%**

Desired Outcome: **2024-25: 50.00%**

Improvement 0.63%

Math:

Actual: **2021-22: 26.41%** **2022-23: 29.18%**

Desired Outcome: **2024-25: 35.00%**

Improvement 2.77%

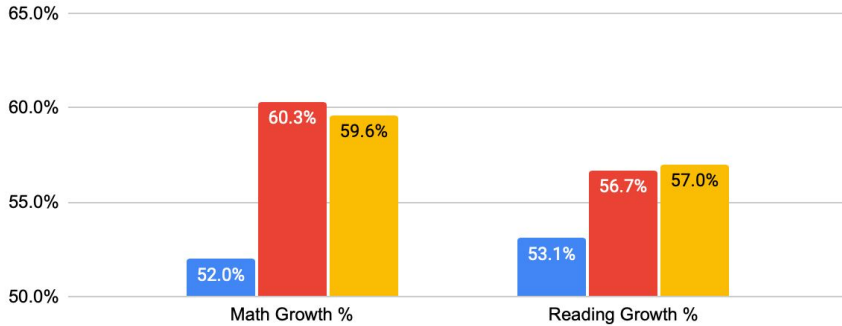
2023 STRATEGIC PLAN UPDATE

Academic Dept.

NWEA MAP GROWTH

Math and Reading Growth %

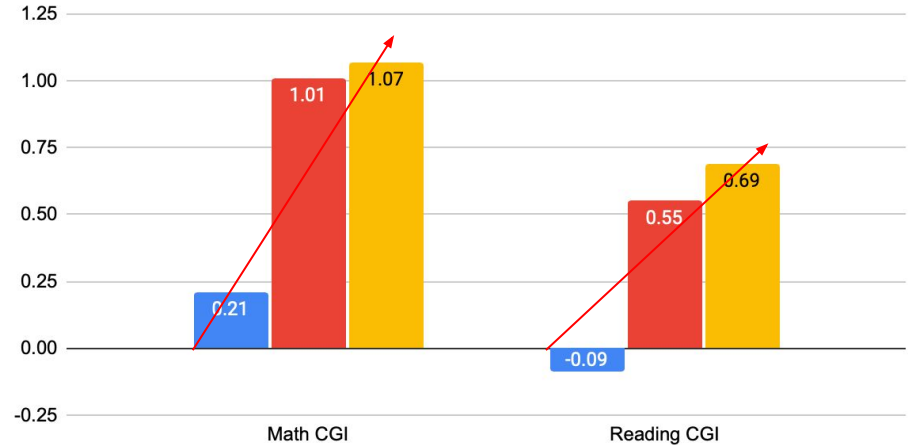
2020-2021 2021-2022 2022-2023



Target is 50%

Math and Reading Conditional Growth Index

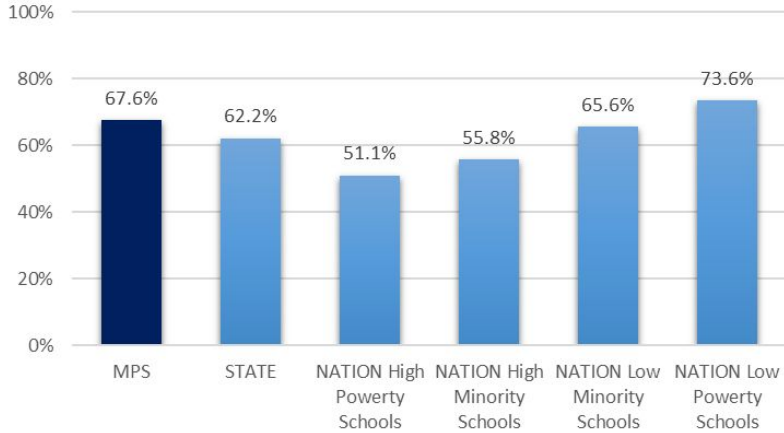
2020-2021 2021-2022 2022-2023



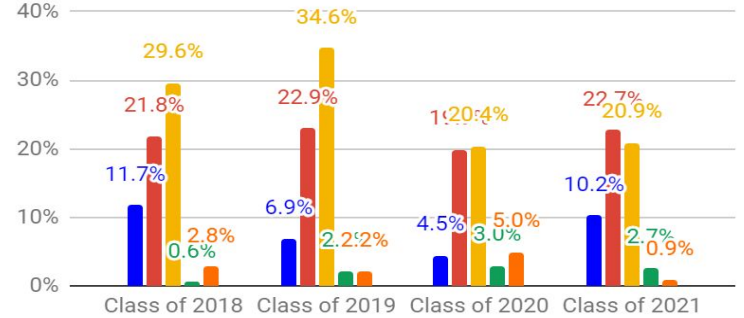
2023 STRATEGIC PLAN UPDATE

Academic Dept.

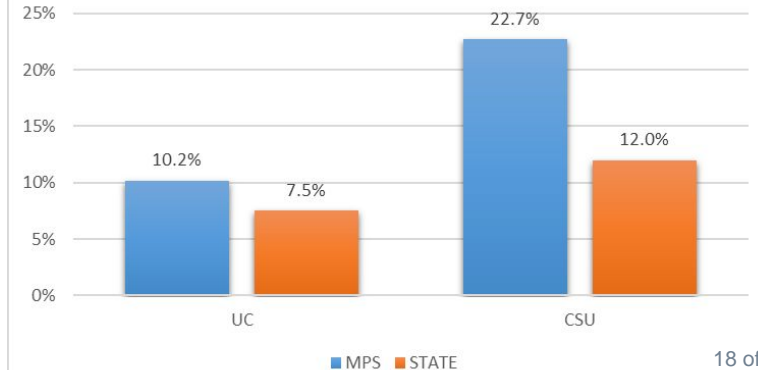
Class of 2021 College-Going Rates



MPS College-Going Rates (UC, CSU, Community College, In-State Private, Out-of-State)



Class of 2021 College-Going Rates (UC and CSU)



Metric: College-Going Rate

All:

Actual: Class of 2020: 63.9%

Class of 2021: 67.6%

Desired: Class of 2025: 70.0%

Improvement 3.7%

UC & CSU:

Actual: Class of 2020: 24.4%

Class of 2021: 32.9%

Desired: Class of 2025: 35.0%

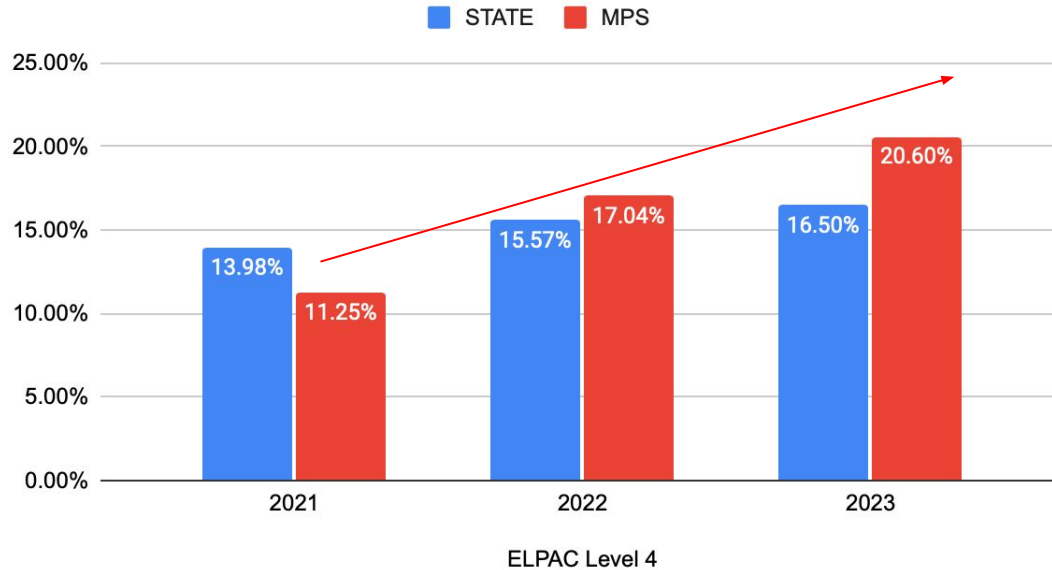
Improvement 8.5%

2023 STRATEGIC PLAN UPDATE

Academic Dept.

English Learner Performance

STATE and MPS

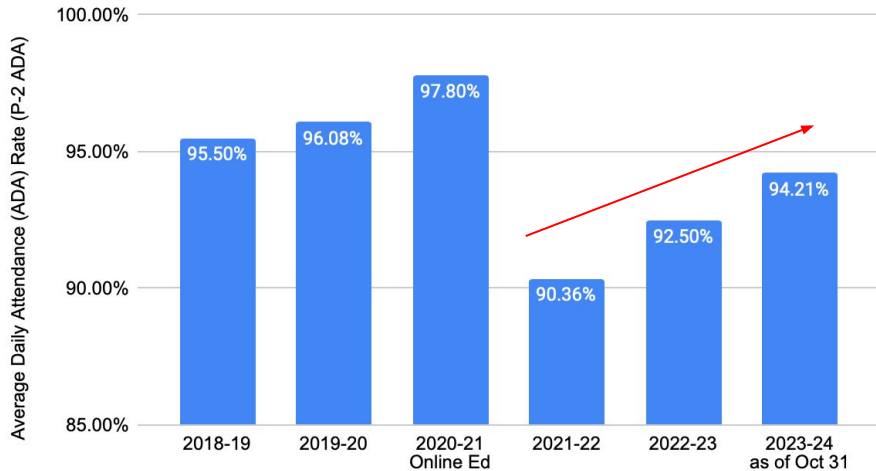


2023 STRATEGIC PLAN UPDATE

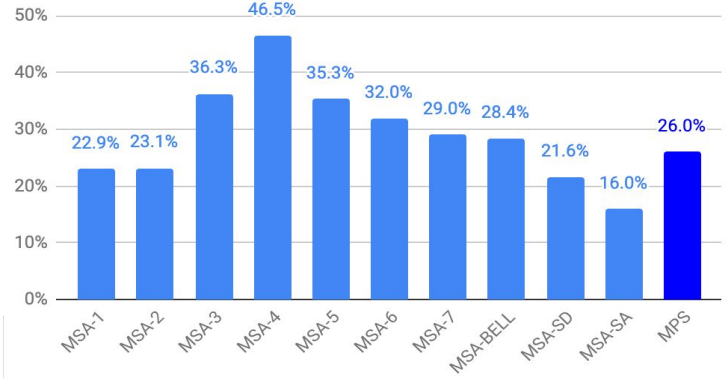
Academic Dept.

ADA and Chronic Absenteeism

Average Daily Attendance (ADA) Rate (P-2 ADA)



2022-23 Chronic Absenteeism Rate (K-12)



	2018-19	2019-20	2020-21	2021-22	2022-23
MPS	9.5%	N/A	6.4%	30.0%	26.0%
LACOE	13.8%	N/A	13.3%	31.2%	26.8%
LAUSD	18.4%	N/A	15.6%	36.9%	30.8%
SAUSD	7.8%	N/A	8.9%	31.5%	22.6%
SDUSD	12.4%	N/A	14.3%	32.7%	25.8%
STATE	12.1%	N/A	14.3%	26.8%	24.9%

Reflections

- **English Language Arts Highlights:** Overall, MPS' ELA scores improved by 0.63 percentage points from 2022 to 2023. We are now even closer to the pre-pandemic levels. Each MPS school exceeded its authorizing body's ELA performance. MSA-SD exceeded the state average in ELA. The highest improvement was 6.94 percentage points, achieved by MSA-4. Serving Central and West LA, MSA-6 had the highest jump, with an increase of 8.45 percentage points. Serving Orange County, MSA-SA improved by 7.02 points in ELA and 6.10 points in Math. When analyzing the data of approximately 73 schools in and around the OC, MSA-SA is among the top ten. We are also ranked in the top 3 out of more than 30 elementary schools. Schools that significantly improved their ELA scores include MSA-2, MSA-4, MSA-6, and MSA-SA. MSA-6 achieved a proficiency rate of 60.21, surpassing LAUSD, LACOE, and state averages.
- **Math Highlights:** Overall, MPS' Math scores improved by 2.77 points from 2022 to 2023. We are now closer to the pre-pandemic levels. MSA-SD exceeded the state, county, and state average in Math scores. Schools that significantly improved their math scores include MSA-2, MSA-5, MSA-SD, and MSA-SA. Six schools improved their math scores from 2022 to 2023. MSA-6 achieved a proficiency rate of 35.87, surpassing LAUSD, LACOE, and state averages. MSA-SA achieved a proficiency rate of 34.77, surpassing the SAUSD average.

Reflections

- **ELPAC Highlights:** MPS improved the performance of its English Learners, achieving level 4 (Well Developed) by 3.56 points in ELPAC (The English Language Proficiency Assessments for California) assessments. Eight MPS schools (MSA-1, MSA-2, MSA-3, MSA-4, MSA-5, MSA-6, MSA-SA, and MSA-SD) exceeded their authorizing body's percentage of students earning a Level 4. MPS has improved Overall ELPAC Performance (score level 4) in each of the past 3 years, and we are now above pre-pandemic (2019) levels. MSA-5 has the highest percentage of students achieving a score of 4 (LA Schools) at 28.75%, exceeding LAUSD by 12.48%. MSA-SD has the highest percentage of students achieving a score of 4 (SD Schools) at 34.62%, exceeding SDUSD by 19.84%. MSA-SA has the highest percentage of students achieving a score of 4 (OC Schools) at 23.13%, exceeding SAUSD by 8.36%.
- **Science Assessment (CAST) Highlights:** Overall, MPS' Science scores improved by 2.17 points from 2022 to 2023. Schools that significantly improved their science scores include MSA-2, MSA-6, MSA-7, and MSA-SA. MSA-SD exceeded the state average and is one of the top-performing middle schools in SD with 52.51% proficiency.

ACCOUNTABILITY DEPARTMENT

Presented by David Yilmaz, Chief Accountability Officer



David Yilmaz
Chief Accountability Officer



Dr. Omar F. Polat
Director of State & Federal
Programs



Ishmail Ozkay
Director of Data Systems &
Analytics



Lydiatt Woods
Director of School
Office Data &
Accountability



Jennifer Hook
Accountability Operations
Manager

2023 STRATEGIC PLAN UPDATE

Accountability Dept.

SCHOOL NAME	FALL 2022	SPRING 2023	FALL 2023	SPRING 2024	FALL 2024	SPRING 2025
MSA-1	1	1	2	2	3	3 Mid-Cycle
MSA-2	1	1	2	2	3	3 Mid-Cycle
MSA-3	1	1	2	2	3	3 Mid-Cycle
MSA-4	4	4 Mid-Cycle	5	5	6	6 Self-Study
MSA-5	4	4 Self-Study	1	1	2	2
MSA-6	7	7 Self-Study	1	1	2	2
MSA-7	7	7 Self-Study	1	1	2	2
MSA-BELL	7	7 Self-Study	1	1	2	2
MSA-SAN DIEGO	4	4	5	5	6	6 Self-Study
MSA-SANTA ANA	5	5	6	6 Self-Study	1	1

CEO metric: All MPS sites will maintain their WASC accreditation.

2022-23:

Self-study: MSA-5, 6, 7, Bell
Mid-cycle: MSA-4

(All schools had successful visits.)

2023-24:

Self-study: MSA-Santa Ana
(Will be from Jan 29-31, 2024.)

2024-25:

Self-study: MSA-4, San Diego
Mid-cycle: MSA-1, 2, 3

2023 STRATEGIC PLAN UPDATE

Accountability Dept.

	TOTAL # of times served on a WASC VC to another school	# of admin	Ave # of visits per admin
MSA-1	2	6	0.3
MSA-2	3	3	1.0
MSA-3	5	4	1.3
MSA-4	2	2	1.0
MSA-5	1	3	0.3
MSA-6	3	2	1.5
MSA-7	3	3	1.0
MSA-BELL	4	4	1.0
MSA-SD	5	3	1.7
MSA-SA	5	5	1.0
MPS	33	35	0.94
22 out of 35, i.e., 63% of MPS school admin have served on a WASC VC at least once.			

Metrics:

- Percentage of administrators who have served on a WASC Visiting Committee (VC) at least once in their careers
- Average # of visits per admin in their careers

Actual:

2022-23: $20/38 = 53\%$ of admin, $36/38 = 0.95$ visit per admin

2023-24: $22/35 = 63\%$ of admin, $33/35 = 0.94$ visit per admin

(2023-24: 1 principal, 1 AP, and 2 teachers have made a visit this year.)

Desired Outcomes:

2023-24: $21/38 = 55\%$ of admin, $38/38 = 1.00$ visit per admin

2024-25: $22/38 = 58\%$ of admin, $40/38 = 1.05$ visit per admin

2025-26: $23/38 = 61\%$ of admin, $42/38 = 1.11$ visit per admin

Reflection

- **Support for Academics:** We work closely with the academic and student-services leads to ensure proper identification and services for students (ELs, students with disabilities, homeless, graduation, etc.) We have also developed many visual tools in Infinite Campus/Tableau to better support academics and student services (student academic achievement data, enrollment/attendance data, after school data, home visit data, etc.)
- **Support for Outreach & Communications:** Supported the enrollment game plan with enrollment trackers, training for enrollment staff, etc., to ensure pending enrollments turn into active enrollments.
- **Support for Operations / Facilities:** Helped complete the Prop-39 submission. We reviewed E-CAR reports, ensured schools have the required documentation, and helped collect the data required for the projected ADA.

Reflection

- **Support for Academics & Finance:** Through the strategic allocation of one-time funds such as ESSER, Educator Effectiveness Block Grant, A-G Completion Improvement Grant, etc., we orchestrated a seamless collaboration, ensuring efficient and responsible utilization of resources and timely reporting.
- **Support for HR:** Supported HR with the CalSAAS teacher credentialing monitoring via master course schedules and course codes to ensure appropriate course assignments.
- **Other Support for MPS:** Supported school leaders and staff with all sorts of training during weekly and monthly meetings, office hours, and Monday breakout rooms (NWEA MAP CGI, CAASPP data, CALPADS, software, etc.)

FINANCE DEPARTMENT

Presented by Dr. Steve Budhreja, Chief Finance Officer



Dr. Steve Budhreja
Chief Finance Officer



Cafer Turan
Senior Controller



Harun Ciftci
Senior Financial Analyst



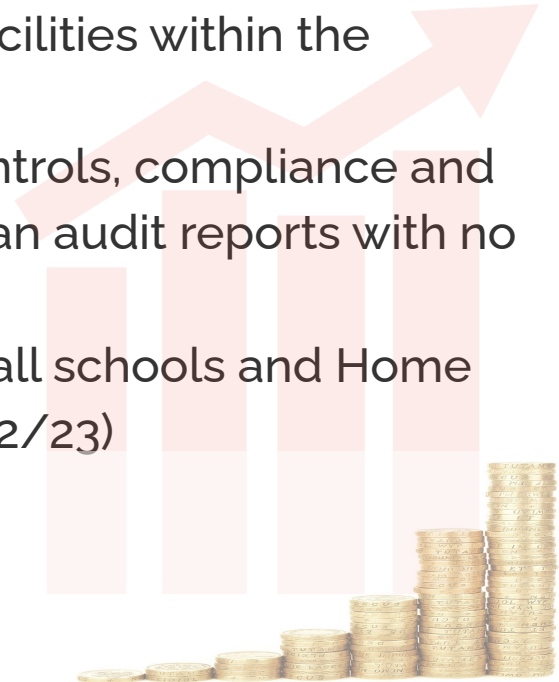
Lesia Nwankwo
Accounts Payable &
Vendor Relations
Manager



Brock Atar
Payroll Manager &
Financial Analyst

Reflection

- The Finance Department successfully directed all Federal & State funding in order to enhance teacher compensation, provide resources to the classroom and improve facilities within the operational budget
- We led initiatives to strengthen internal controls, compliance and maintain fiscal responsibility leading to clean audit reports with no material discrepancies or findings
- Maintained overall positive net income for all schools and Home Office at the end of the year - (FY 21/22 & 22/23)



Reflection

- The Finance Department continues to identify funding opportunities including tax credits, grants, and other sources of funding ways in order to support MPS staff and students
- Successfully work with facilities team, outside parties and governing board to enhance facilities for MPS Schools through SB 740, Prop 1D and other initiatives
- Building organizational capacity among site and department staff to ensure fiscal protocols are adhered and fiscal solvency remains a top priority MPS-wide

LEGAL & FACILITIES DEPARTMENT

Presented by Patrick Ontiveros, General Counsel & Director of Facilities



Patrick Ontiveros
General Counsel &
Director of Facilities



Mustafa Sahin
Facilities Project Manager

Reflection

MSA-5

- Completion of MSA-5 DSA project by August 2024 was ambitious and ultimately cost prohibitive. Staff moved forward with a design in order to meet that goal.
- Staff has pivoted to consider different delivery options to bring project within budget.

MSA-7

- The landlord's change of management has made it difficult if not impossible to expand on the site.
- Staff has 4 years to seek out a new site.

MSA-2

- CUP is in process and targeting a Fall 2026 occupancy. Evaluating cost effective delivery methods.

General

- Have created a successful relationship with CLI Capital, a short term lender
- Need to continue to build relationships with other lenders in the charter school space
- Collaborate with C-Team to seek out philanthropic sources of funding
- Work with general contractors and developers (i.e., Pacific Charter School Development) to validate projects

OUTREACH & COMMUNICATIONS DEPARTMENT

Presented by Dr. Brenda D. Lopez, Chief External Officer



Dr. Brenda D. Lopez
Chief External Officer



Thalia Velazquez
Director of Creative Branding &
Communications



Bryant Olandes
Director of Advancement



Maite Montalvo
Director of Community Schools &
Partner Engagement

Family and Community Engagement

Taco Bell
Interviews with
MSA SA High
School students



Round Table Talk with LAist and
MSA Bell Families

MSA SA 5th Grade Student
Government President
with former Santa Ana
Mayor Vicente Sarmiento



Community Resource Fair at MSA Bell

Reflection

- Systems work and we must continue to invest in them with the voices of educational partners at the center
- The growth of our team will continue to support the critical areas to focus on for sustainability such as the strategic development plan with a Philanthropic focus
- Innovative thought processes shared by school leaders continue to help pivot and provide coaching to correct opportunities
- Families are at the heart of the work and we must continue to invest and grow the capacity of our school leaders and school staff to reinforce the “why”
- Achieved over 18 positive media placements amongst various news outlets— Univision, NBC4, Telemundo—during the 2023-24 school year, in contrast to an average total of 6 placements in the 2022-23 and 2021-22 school years
- Successfully hosted our first Magnolia Gala celebrating 20 Years of Belonging with over 230 educational partners in attendance who contributed to raising funds towards our Magnolia College & Career Ready Scholarship, which will benefit students who are applying to college.
- Involved Principals in the communication process beforehand to ensure that the messages were accurately conveyed, addressing any potential misunderstandings or concerns before reaching the entire staff. This collaboration facilitated a sense of ownership among the Principals. In addition, we have now included the Magnolia Engagement Team (Parent and Community Engagement Coordinators and Community School Coordinators) in the communication notices so they are aware of the messages that will be going out via ParentSquare.

OPERATIONS DEPARTMENT

Presented by Suat Acar, Chief Operations Officer



Suat Acar
Chief Operations Officer



Derya Hajmeirza
Director of Human
Resources



Murat Akbas
Assistant Director of
Human Resources



Barbara Torres
Talent Acquisitions
Manager



Rasul Monoshev
IT Director

Reflection

RETENTION REPORT

Teachers

	TEACHER RETENTION PERCENTAGE		
	2022 CENSUS DAY	2023 CENSUS DAY	DIFFERENCE
MSA-1	70.27%	73.68%	3.41%
MSA-2	81.82%	78.26%	-3.56%
MSA-3	68.18%	73.91%	5.73%
MSA-4	90.00%	33.33%	-56.67%
MSA-5	75.00%	60.00%	-15.00%
MSA-6	83.33%	75.00%	-8.33%
MSA-7	81.25%	88.24%	6.99%
MSA-8 (Bell)	66.67%	54.17%	-12.50%
MSA-San Diego	68.42%	75.00%	6.58%
MSA-Santa Ana	86.11%	75.00%	-11.11%
OVERALL	75.96%	70.89%	-5.07%

All Staff

	ALL STAFF RETENTION PERCENTAGE		
	2022 CENSUS DAY	2023 CENSUS DAY	DIFFERENCE
MERF	96.43%	96.55%	0.12%
MSA-1	76.19%	79.73%	3.54%
MSA-2	82.93%	83.33%	0.41%
MSA-3	80.00%	79.55%	-0.45%
MSA-4	93.75%	64.71%	-29.04%
MSA-5	84.00%	66.67%	-17.33%
MSA-6	90.91%	84.62%	-6.29%
MSA-7	78.13%	83.33%	5.21%
MSA-8 (Bell)	76.60%	60.00%	-16.60%
MSA-San Diego	69.70%	76.67%	6.97%
MSA-Santa Ana	69.35%	76.19%	6.84%
OVERALL	78.89%	77.19%	-1.71%

Reflection

VACANCIES REPORT

Comparison Vacancies Table (22/23 - 23/24)

23-24 VACANCY REPORT ON 8.15.23		
LOCATION	22-23 VACANCY	23-24 TOTAL
001 - MSA-1	6	11
002 - MSA-2	2	7
003 - MSA-3	4	5
004 - MSA-4	1	7
005 - MSA-5	2	7
006 - MSA-6	0	1
007 - MSA-7	0	1
008 - MSA-8	2	11
009 - MSA-SA	3	7
010 - MSA-SD	1	6
HOME OFFICE	0	6
Grand Total	21	69

Current Vacancies (11/07/23)

LOCATION	VACANCY		Total
	CERTIFICATED	CLASSIFIED	
MSA 1	2	4	6
MSA 2	5	0	5
MSA 3	2	0	2
MSA 4	0	1	1
MSA 5	0	2	2
MSA 6	FULLY STAFFED		
MSA 7	1	1	2
MSA 8	1	2	3
MSA SA	FULLY STAFFED		
MSA SD	1	1	2

Reflection

22-23 CALSAAS REPORT AND COMPARISON

SCHOOLS	2019-2020		2020-2021		2021-2022		2022-2023	
	EXCEPTIONS	MISASSIGNMENTS / CORRECTED MA	EXCEPTIONS	MISASSIGNMENTS / CORRECTED MA	EXCEPTIONS	MISASSIGNMENTS / CORRECTED MA	EXCEPTIONS (NOT DETERMINED)	MISASSIGNMENTS CORRECTED
MSA-1	8	2	8	3	<u>33</u>	1 + 2	1	0
MSA-2	15	1	4		<u>3</u>		4	0
MSA-3	28	4	18	1	<u>30</u>		8	0
MSA-4	7		2		0		2	0
MSA-5	15		17		<u>5</u>	1	3	0
MSA-6	16		7	6	<u>8</u>		7	0
MSA-7			2		0		0	0
MSA-8	16		8		1	1	7	0
MSA-SA	2		2		<u>16</u>		10	1
MSA-SD	7		8		<u>4</u>	0 + 2	2	0
TOTAL	114	7	76	10	100	3 + 4	44	1

Reflection

- The HR department successfully distributed all 2023-24 employment agreements to staff.
- The HR department presented the HR Administrative Manual to the school principals during the summer in-service training. Next phase is collect feedback to make necessary change to manual.
- The HR Team will create a learning community to norm on policies/practices to ensure that all efforts are being implemented with fidelity across all school.
- All employees successfully completed mandatory trainings.
- Vacancy numbers fluctuate throughout the year, positions are added, eliminated, shared, etc. as needed to support the demands of the school.
- The HR Department is analyzing historical staff data, school site data, principal, C-Team, CEO and Board Member feedback to help create the new vision of the HR Department moving forward.

CEO & SUPERINTENDENT'S OFFICE

Presented by Alfredo Rubalcava, Chief Executive Officer & Superintendent



Alfredo Rubalcava
CEO & Superintendent



Jennifer Lara
Executive Assistant & Board
Secretary

Reflection

- Referring to the 2022-23 Board approved calendars:
 - 100% of all Regular Board Meetings were held
 - 100% of all off-cycle Board Meetings were held (3 total)
 - 67% of all Committee Meetings were held
- Out of the 35 total meetings on the calendar, there was only 8 meetings that were cancelled or postponed.
- First full year of in-person meetings since the Pandemic - quorum for all meetings were met and followed the provisions under the Brown Act & SB 126.
- Authorizer & Oversight
 - 5 years strong in receiving a 4 on LAUSD Governance section

Reflection

- Continued Board communication in all areas such as Board Meeting updates/events/school highlights & accomplishments.
 - Active Board Participation!
 - Board & Committee Meetings
 - WASC visits
 - Leadership in Service
 - Fall Symposium
 - School Site Visits
 - Board representation in authorizer events (San Diego County Office of Education)
 - 20th Year Anniversary





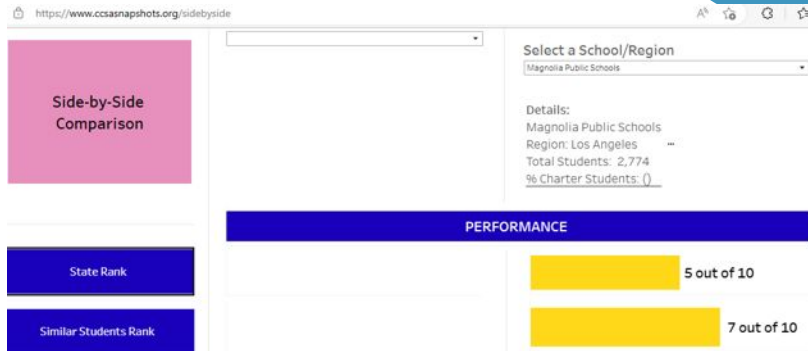
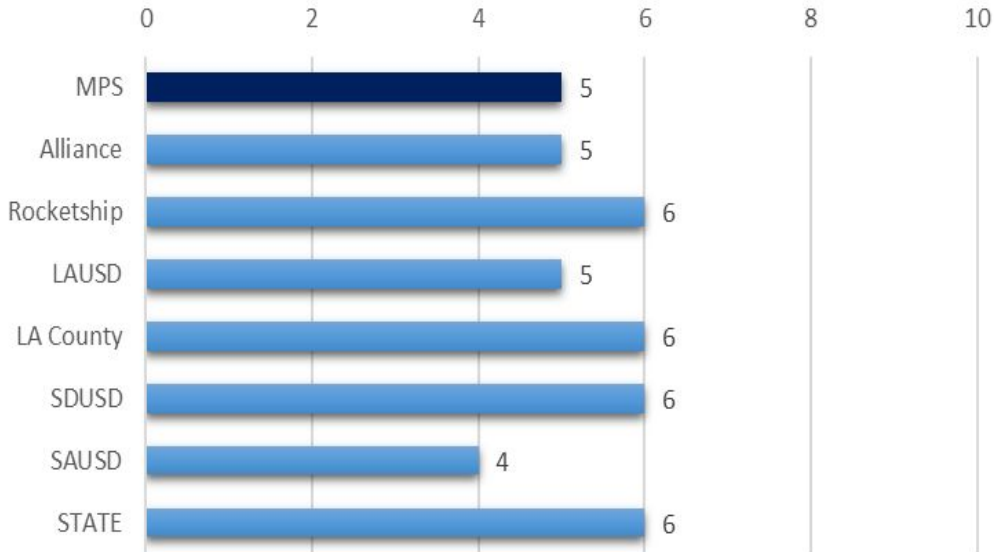
STRATEGIC PLAN

Home Office
2022-2023

2023 STRATEGIC PLAN

Academic Dept.

State Rank



CCSA Snapshots Side-by-Side Comparison Tool

Link: <https://www.ccsasnapshots.org/sidebyside>

Metric: State Rank on the CCSA Snapshots report based on the averaging of ELA *DFS and Math DFS on the CA School Dashboard

Actual: **2021-22: 5**

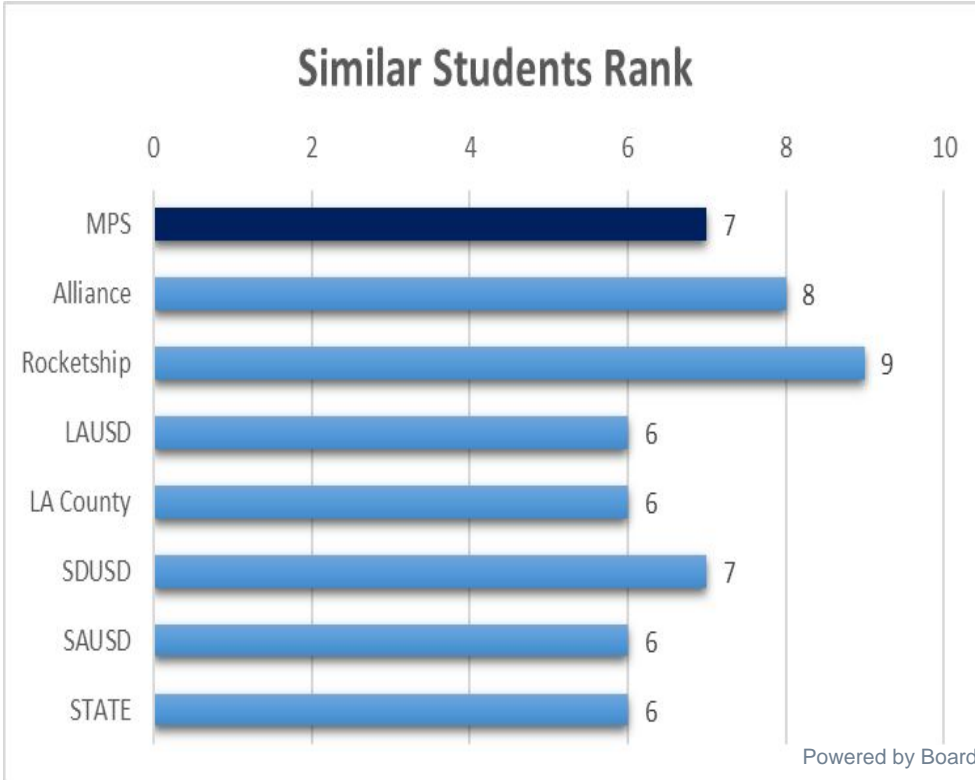
Desired Outcome: **2024-25: 6**

2023 STRATEGIC PLAN

Academic Dept.

CCSA Snapshots Side-by-Side Comparison Tool

Link: <https://www.ccsasnapshots.org/sidebyside>



https://www.ccsasnapshots.org/sidebyside

Select a School/Region
Magnolia Public Schools

Details:
Magnolia Public Schools
Region: Los Angeles
Total Students: 2,774
% Charter Students: ()

Side-by-Side Comparison

PERFORMANCE

State Rank: 5 out of 10

Similar Students Rank: 7 out of 10

Metric: Similar Students Rank on the CCSA Snapshots report based on the averaging of ELA DFS and Math DFS on the CA School Dashboard in comparison to similar schools

Actual: **2021-22: 7**

Desired Outcome: **2024-25: 8**

*DFS: Difference From Standards on SBAC assessments. How far the average student is from meeting the grade-level standard.

2023 STRATEGIC PLAN

Academic Dept.

Indicator	Magnolia Public Schools		State		Status Comparison to State Average
	Performance Level	Status	Performance Level	Status	
ELA 2018	Orange	-16.5	Orange	-6.0	Lower
ELA 2019	Orange	-13.6	Green	-2.5	Lower
ELA 2022	Low	-18.2	Low	-12.2	Lower
Math 2018	Orange	-52.6	Orange	-36.4	Lower
Math 2019	Yellow	-47.2	Orange	-33.5	Lower
Math 2022	Low	-64.4	Low	-51.7	Lower
EL Progress 2018	N/A	N/A	N/A	N/A	--
EL Progress 2019	Medium	49.5%	Medium	48.3%	Higher
EL Progress 2022	Medium	54.9%	Medium	50.3%	Higher
College/Career 2018	Yellow	55.1%	Yellow	42.2%	Higher
College/Career 2019	Green	61.4%	Yellow	44.1%	Higher
College/Career 2022	N/A	N/A	N/A	N/A	--

Metrics: Performance on the CA School Dashboard

ELA:

Actual: **2021-22: -18.2 Low**

Desired: **2024-25: -9.0 Yellow**

Math:

Actual: **2021-22: -64.4 Low**

Desired: **2024-25: -55.0 Yellow**

ELPI:

Actual: **2021-22: 54.9% Medium**

Desired: **2024-25: 60.0% Green**

CCI:

Actual: **2021-22: N/A**

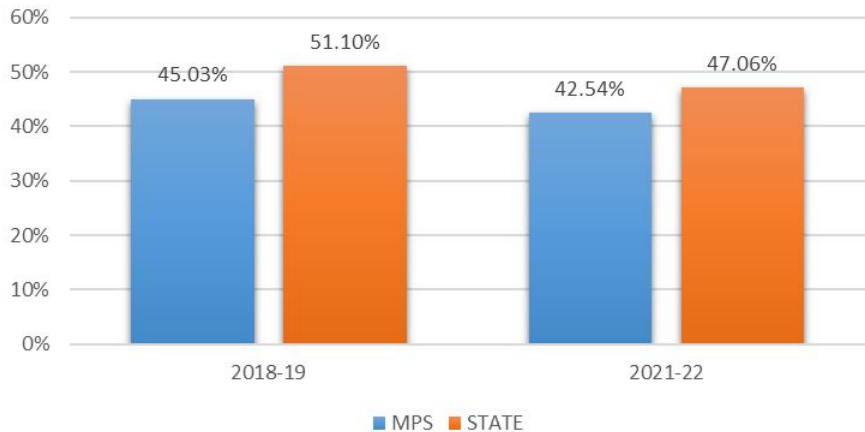
Desired: **2024-25: 65.0% Blue**

CA School Dashboard Link: <https://www.caschooldashboard.org/>

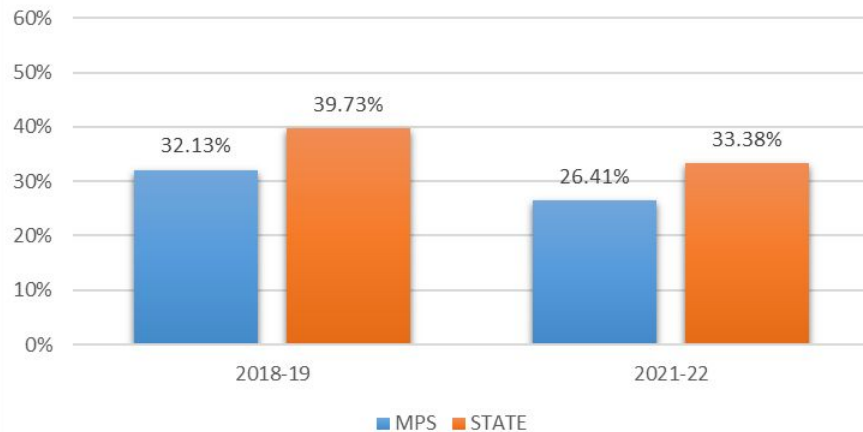
2023 STRATEGIC PLAN

Academic Dept.

SBAC Proficiency Rates - ELA



SBAC Proficiency Rates - MATH



Metric: SBAC proficiency rates in ELA and Math

ELA:

Actual: **2021-22: 42.54%**

Desired Outcome: **2024-25: 50.00%**

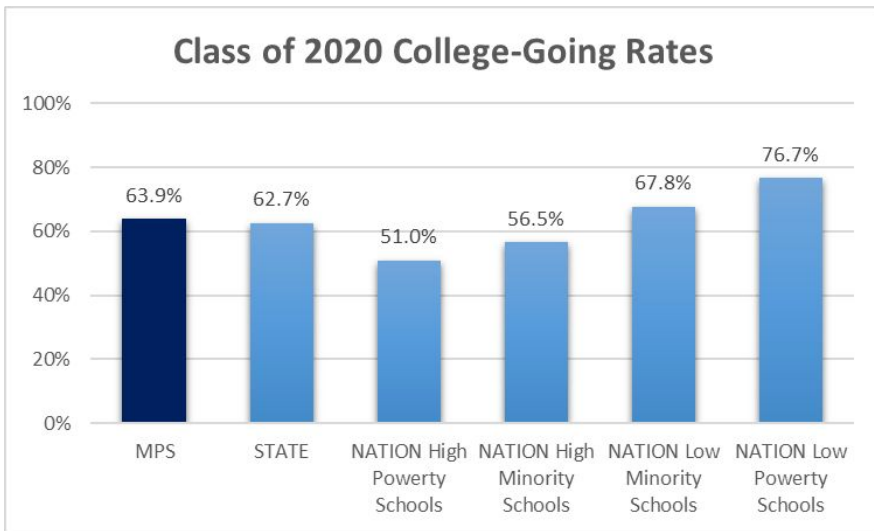
Math:

Actual: **2021-22: 26.41%**

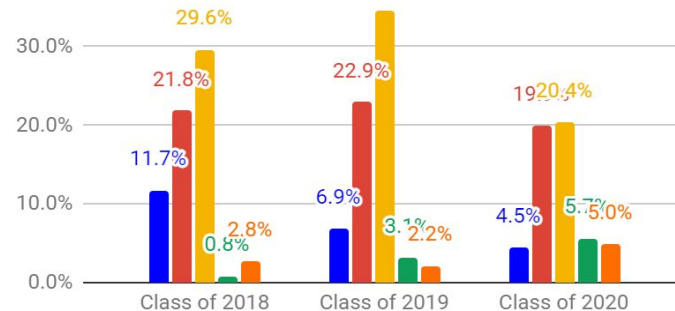
Desired Outcome: **2024-25: 35.00%**

2023 STRATEGIC PLAN

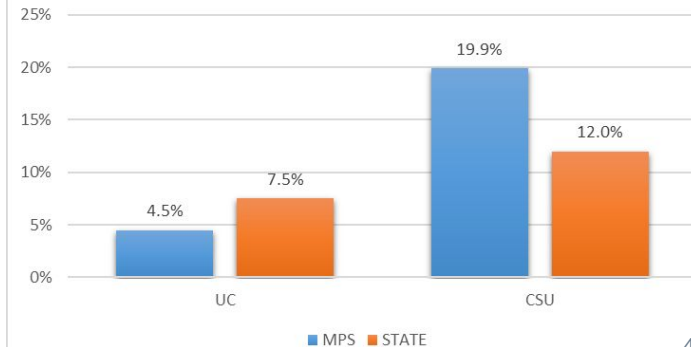
Academic Dept.



MPS College-Going Rates (UC, CSU, Community College, In-State Private, Out-of-State)



Class of 2020 College-Going Rates (UC and CSU)



Metric: College-Going Rate

All:

Actual: **Class of 2020: 63.9%**
 Desired: **Class of 2025: 70.0%**

UC & CSU:

Actual: **Class of 2020: 24.4%**
 Desired: **Class of 2025: 35.0%**

CDE DataQuest & National Student Clearinghouse
 Link: <https://www.cde.ca.gov/ds/ad/dataquest.asp>
 Link: <https://nscresearchcenter.org/>

ACADEMIC DEPARTMENT

Presented by Erdinc Acar, Chief Academic Officer



Erdinc Acar
Chief Academic
Officer



Andross Milteer
Expanded Learning
Opportunities Program
(ELOP) Coordinator



Dr. Artis Callaham
Director of Special
Education &
Support Services



Jenny Obuchi
Program Manager



Jason Hernandez
Director of Student
Services



Krystal Zavala
Special Programs
Coordinator



Katie Mann
Director of EL &
ELA Programs



Traci Lewin
Director of Math
Programs



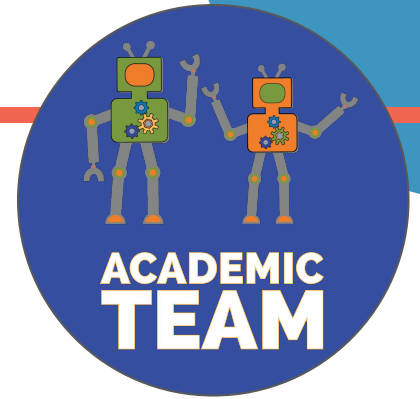
William Gray
Director of
Educational
Services

GLOWS

- Instructional Rounds - over 450 classrooms visited
- New Teacher Trainings - 3 rounds of trainings
- Monthly OrgWide Teacher Collaboration Meetings continue with positive feedback
- 99% increase in Dual Enrollment since last year
- New Math curriculum adoption process
- All schools met/exceeded the State's English Learner Performance Indicator performance level
- California PBIS Recognition for all MPS Schools (Bronze & Silver)
- Increase in Expanded Learning (Before/After School) funds and programs
- Participation and progress in the MTSS Pathway Certifications. 310 Active learners that has dedicated a total of 6,361 hours
- 30% Increase in Gifted and Talented Student Numbers to 7% overall
- All MPS schools implement our SPED/Gen Ed Reintegration Policy celebrating full re-integration into general education all triennial meetings
- SMAA participation 22-23 Q2- 97%, 22-23 Q3 96% to date
- 2 schools CIF members (MSA2 and MSASA)
- 40 staff members received Nonviolent Crisis Intervention Training for 2022-23



GROWS



- Looking to increase UC & CSU admission rates
- Exploring Early College model for high schools
- STEAM and Pathway Programs
- Development of Gifted and Talented Programs
- Support for New and Developing Teachers
- Refinement of PBIS foundational practices, especially when teacher turnover rate is high
- Reduce chronic absenteeism
- Increase Before/After-School Programs Enrollment and ADA
- Refine Instructional Rounds process
- In-Housed Speech and Language Pathologist Program

PRIORITIES

1

Teacher and
Administrator
Development
and Support

2

Implementation of
new math
instructional
materials

3

Enrich MPS-wide
Expanded
Learning, Gifted
and STEAM
Programs

4

Increase and
refine in-housed
student support
services

2023 STRATEGIC PLAN

Accountability Dept.

SCHOOL NAME	FALL 2021	SPRING 2022	FALL 2022	SPRING 2023	FALL 2023	SPRING 2024	FALL 2024	SPRING 2025
MSA-1	4	4 Self-Study	1	1	2	2	3	3 Mid-Cycle
MSA-2	4	4 Self-Study	1	1	2	2	3	3 Mid-Cycle
MSA-3	4	4 Self-Study	1	1	2	2	3	3 Mid-Cycle
MSA-4	3	3 Mid-Cycle	4	4 Mid-Cycle	5	5	6	6 Self-Study
MSA-5	3	3	4	4 Self-Study	1	1	2	2
MSA-6	6	6*	7	7 Self-Study	1	1	2	2
MSA-7	6	6*	7	7 Self-Study	1	1	2	2
MSA-BELL	6	6	7	7 Self-Study	1	1	2	2
MSA-SAN DIEGO	3	3 Mid-Cycle	4	4	5	5	6	6 Self-Study
MSA-SANTA ANA	4	4	5	5	6	6 Self-Study	1	1

CEO metric: All MPS sites will maintain their WASC accreditation.

2022-23:

Self-study: MSA-5, 6, 7, Bell
Mid-cycle: MSA-4

2023-24:

Self-study: MSA-Santa Ana

2024-25:

Self-study: MSA-4, San Diego
Mid-cycle: MSA-1, 2, 3

2023 STRATEGIC PLAN

Accountability Dept.

	TOTAL # of times served on a WASC VC to another school	# of admin	Ave # of visits per admin	
MSA-1	2	6	0.3	
MSA-2	3	4	0.8	
MSA-3	2	5	0.4	
MSA-4	1	2	0.5	
MSA-5	11	3	3.7	
MSA-6	2	2	1.0	
MSA-7	3	2	1.5	
MSA-BELL	5	5	1.0	
MSA-SD	5	4	1.3	
MSA-SA	2	5	0.4	
MPS	36	38	0.95	
	20	out of	38	, i.e., 53%
of MPS school admin have served on a WASC VC at least once.				

Metrics:

1. Percentage of administrators who have served on a WASC Visiting Committee (VC) at least once in their careers
2. Average # of visits per admin in their careers

Actual:

2022-23: $20/38 = 53\%$ of admin, $36/38 = 0.95$ visit per admin

Desired Outcomes:

2023-24: $21/38 = 55\%$ of admin, $38/38 = 1.00$ visit per admin

2024-25: $22/38 = 58\%$ of admin, $40/38 = 1.05$ visit per admin

2025-26: $23/38 = 61\%$ of admin, $42/38 = 1.11$ visit per admin

ACCOUNTABILITY DEPARTMENT

Presented by David Yilmaz, Chief Accountability Officer



David Yilmaz
Chief Accountability Officer



Dr. Omar F. Polat
Director of State & Federal
Programs



Ishmail Ozkay
Director of Data Systems &
Analytics



Lydiett Woods
Director of School
Office Data &
Accountability



Jennifer Hook
Accountability Operations
Manager

GLOWS



- Supported schools with the development of required plans (ESSER, Educator Effectiveness, LCAP, etc.)
- Trained and supported schools in developing their Parent Advisory Committees (PAC). (PAC bylaws / recommended monthly PAC activities)
- Successful 2nd year implementation of Infinite Campus SIS with the addition of the Tableau visual analytics platform
- Maintained a Data Portal and provided ongoing data to schools and departments (LCAP metrics, enrollment, ADA, MAP CGI, etc.)
- Supported HR with the CalSAAS credentialing process.
- Supported operations with meal program management, RFP and audit preparations.
- Provided continuous support and trainings to schools via weekly office hours and various meetings.
- Successfully managed state and CALPADS report submissions with the support of office managers from MSA 1-2-7 during our Accountability Operations Manager's leave.
- **CEO metric:** All MPS sites will maintain their WASC accreditation. 2022-23 Self-study: MSA-5, 6, 7, Bell Mid-cycle: MSA-4

GROWS



- Improve monitoring the use of restricted federal funds (Title funds, etc.) through regular updates to schools
- Better support schools with their LCAP data progress and goal analysis, including targeted support for recommended PAC activities
- Continue to design visual tools in Infinite Campus/Tableau to better support academics (4-year plans, PBIS tools, Dashboards, etc.)
- Improve school teams' understanding and monitoring of CALPADS reports (special ed, course submissions, etc.) to ensure 100% data accuracy.
- In collaboration with the operations department and our SFA, complete a meal vendor RFP for the 2023-24 school year for MSA-Santa Ana.

PRIORITIES



1



Implementation of the LCAP timeline throughout the year

Continuous data updates

Monitoring of funds and expenses

Measuring effectiveness of actions

Collaborative reflections

2



MSA-1, 2, and 3 charter renewal

AB 1505 criteria analysis

Data provision (Dashboard, verified data, etc.)

Reporting structure for future renewals

3



Infinite Campus / Tableau

Developing visual reports

Fulfilling the wish list from schools

Job aids and hands-on training

4



Continuous support & training

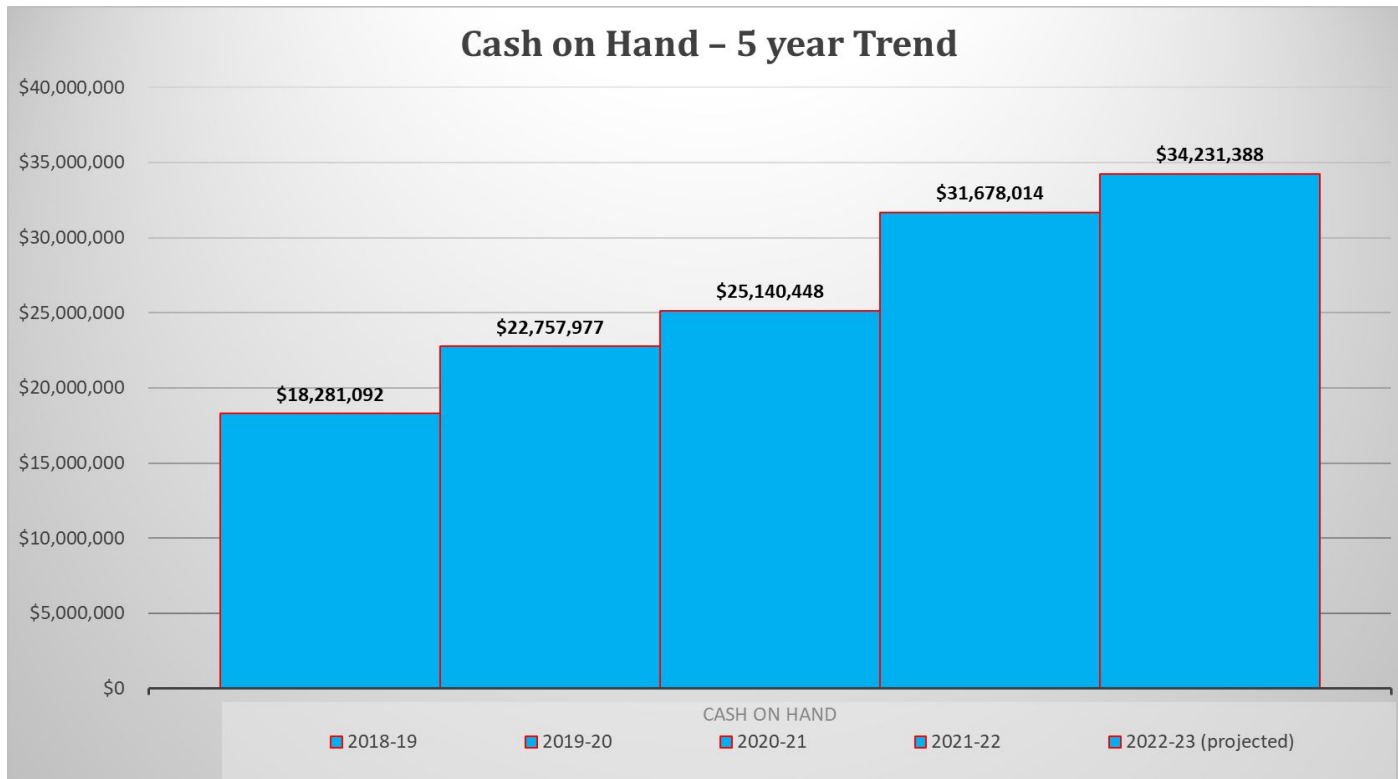
Weekly office hours

Weekly office staff trainings

Training during monthly principal, dean, and PACE meetings

2023 STRATEGIC PLAN

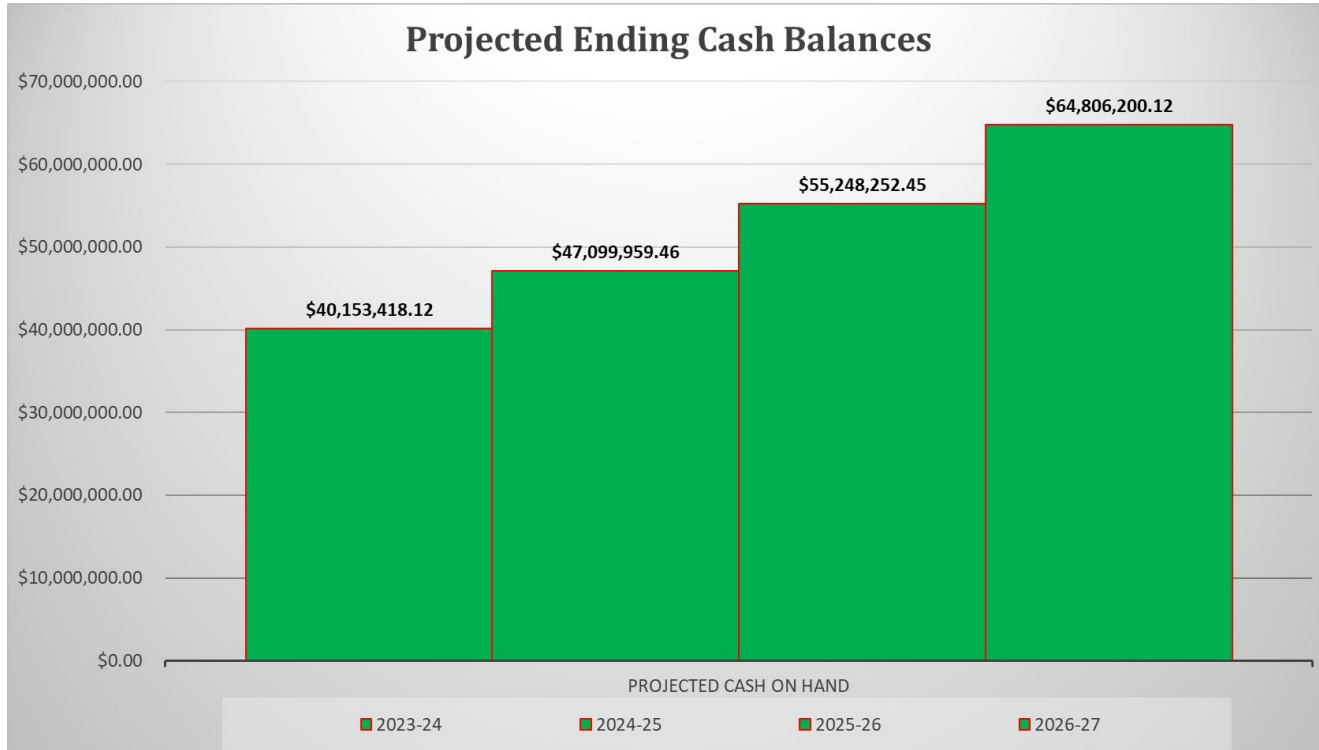
Finance Dept.



Magnolia Public Schools has increased its cash on hand by 87% over a 5-year period.

2023 STRATEGIC PLAN

Finance Dept.



Magnolia Public Schools projected ending cash balances are expected to increase by 17% per year into 2026-27.
Powered by BoardOnTrack

FINANCE DEPARTMENT

Presented by Dr. Steve Budhreja, Chief Finance Officer



Dr. Steve Budhreja
Chief Finance Officer



Cafer Turan
Senior Controller



Harun Ciftci
Senior Financial Analyst

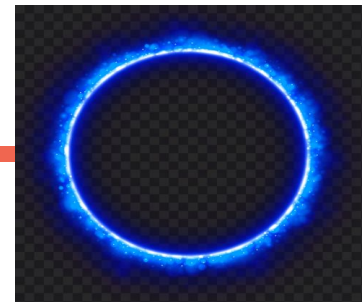


Lesia Nwankwo
Accounts Payable &
Vendor Relations
Manager



Brock Atar
Payroll Manager &
Financial Analyst

GLOWS



- Budgeting Process
- Goals: Carefully manage all State, Local and Federal Funds in compliance with MPS Board Policies and Regulation
- Communicate and Collaborate effectively with all Departments, School Sites and Educational Partners
- Provide leadership and guidance throughout the organization
- Opportunities: Identify ways to maximize MPS resources within budgetary framework while maintaining accurate financial records at all times.
- Improve Processes
- Clean Audit Reports - Past two years
- Cost savings - Continue to evaluate costs and identify savings in order to bring additional dollars to the classroom
- Staff Compensation - Ongoing evaluation of personnel costs to ensure that MPS employees are fairly compensated based on market trends
- Building Organizational Capacity - Improving processes and efficiencies in order to assist team members within the organization



GROWS

- Continue to strengthen internal controls MPS-wide
- Improve policies and procedures to effectively manage precious resources
- Identify efficiencies in our Finance Department related to technology and communications
- Continue to support school sites with budgetary planning, best practices for procurement and audit guidance
- Encourage teamwork and collaboration throughout MPS
- Use data and key performance indicators to support our schools



PRIORITIES

1

Systems and Software

Maintain a focus on updated information for data-driven decision making; continue to adapt to new regulatory requirements

2

Audit and Compliance

Emphasize adherence to MPS Board Policies and Audit guidelines with a focus on unmodified audit reports

3

Improve Budget Capacity

Identify ways to utilize economies of scale for procurement MPS-wides with an emphasis on providing resources for MPS schools

4

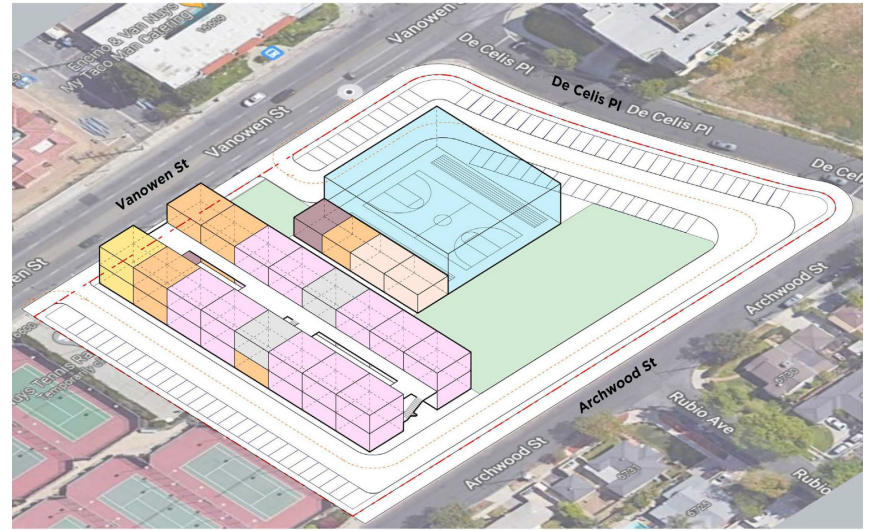
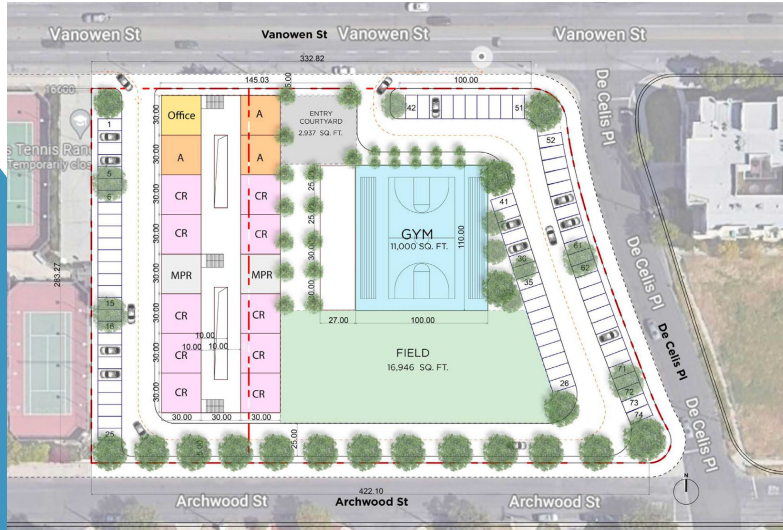
Support MPS Staff, Students and Stakeholders

Always keep a student-centered approach to daily activities within our Finance Department

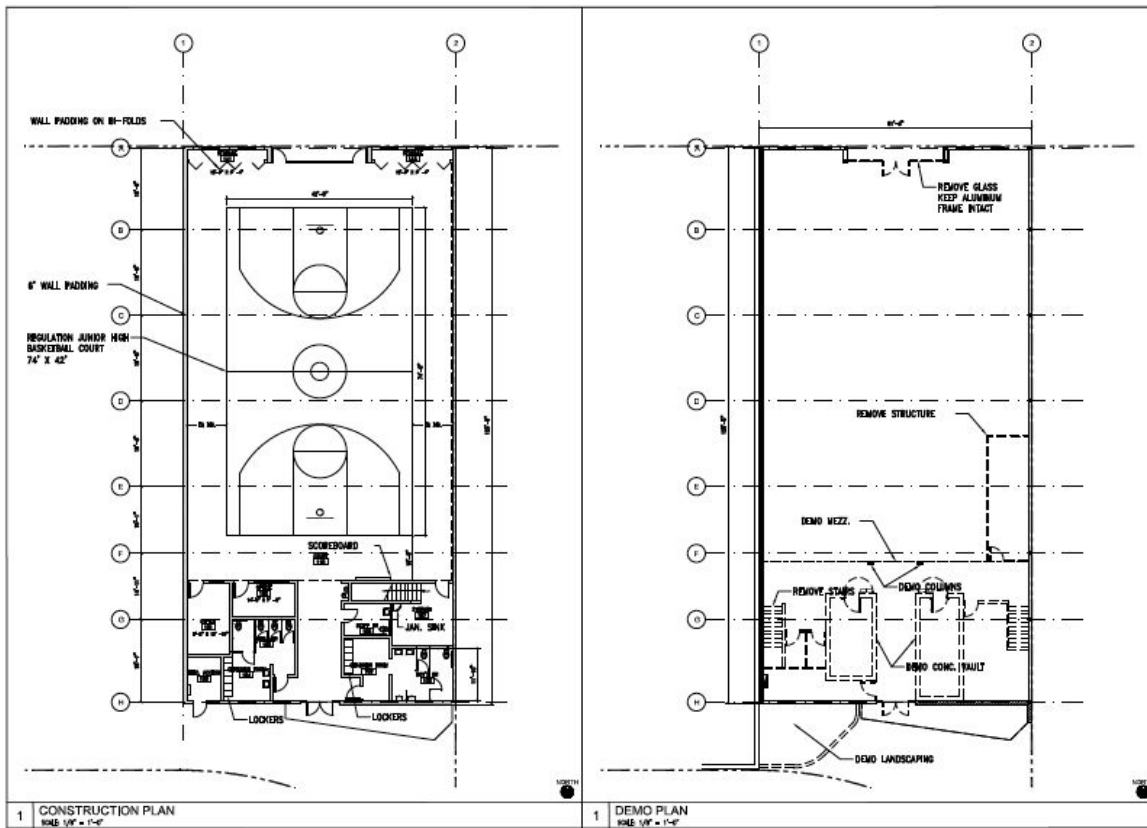
7111 Winnetka Ave - MSA-5



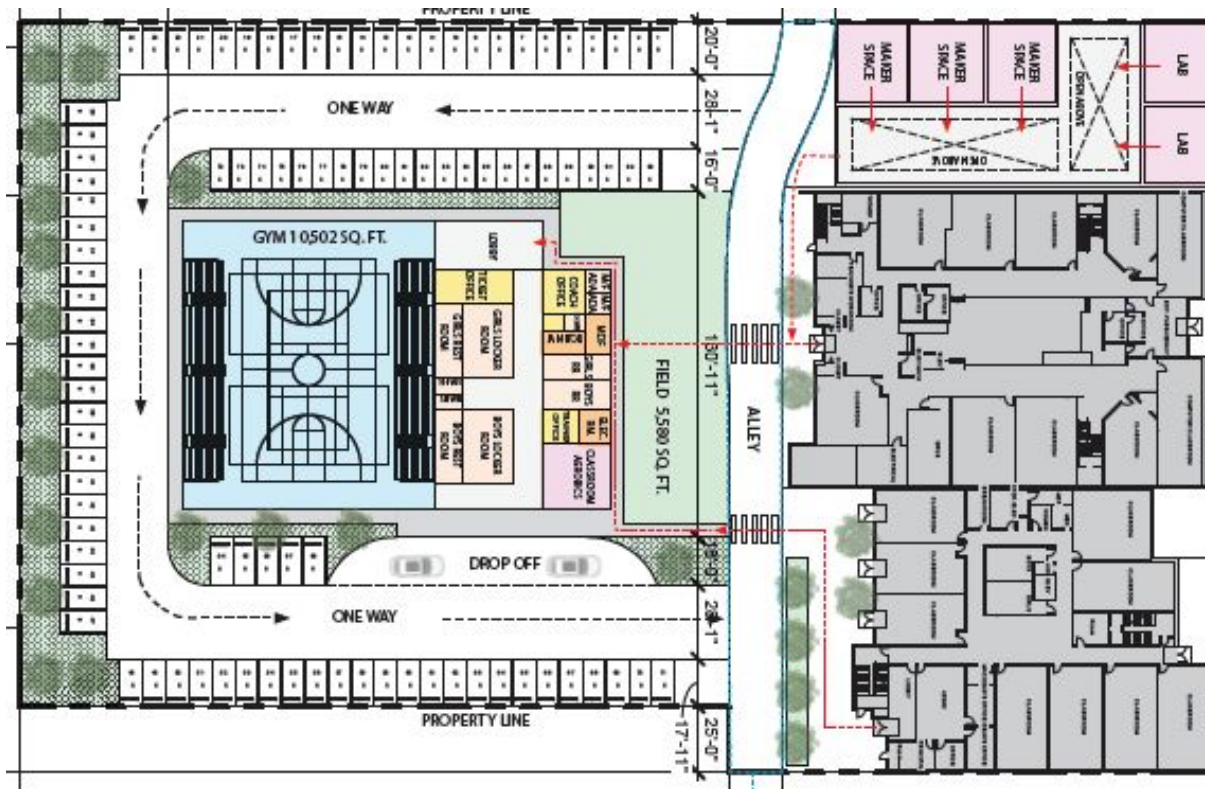
16600 Vanowen Street - MSA2



18242 Sherman Way - MSA1



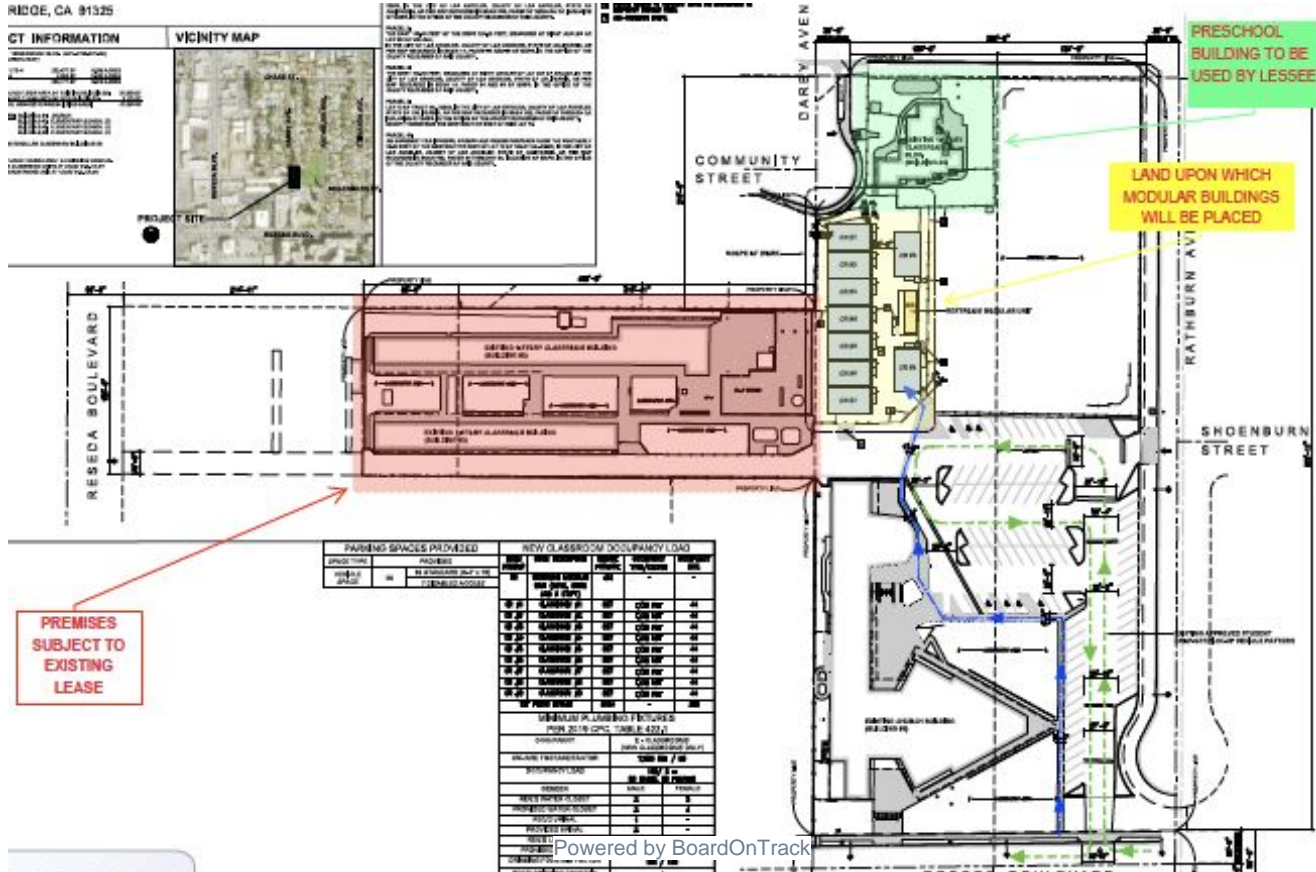
18220-18242 Sherman Way - MSA1



Gymnasium New Construction Project

Powered by BoardOnTrack

18355 Roscoe Blvd - MSA-7



LEGAL & FACILITIES DEPARTMENT

Presented by Patrick Ontiveros, General Counsel & Director of Facilities



Patrick Ontiveros
General Counsel &
Director of Facilities



Mustafa Sahin
Facilities Project Manager

GLOWS

MSA-2

- Closed escrow on the property at 16600 Vanowen for MSA2
- Started the Conditional Use Permit process for 16600 Vanowen

MSA-1

- Closed escrow on the property at 18242 Sherman Way for MSA1
- Started the tenant improvement process for 18242 Sherman Way to make it a gym
- Master Planned Site to plan for a future full scale gymnasium

MSA-5

- Closed escrow at 7111 Winnetka for MSA5
- Applied for and received \$50,8M award for MSA5's facility at 7111 Winnetka Ave from the Office of Public School Construction
- Started the design process for MSA 5 with DLR

MSA-7

- MSA7 CUP application approved for up to 500 students, including installation of modular classrooms

Other

- Facility One implementation
- Weekly standing meetings with the private sites to address facility issues
- CalSHAPE Plumbing grant MSA1, MSA7 and MSA SA- Almost done
- CalSHAPE Ventilation grant MSA SA \$90K

GROWS

- Continue to seek affordable funding for major capital improvement projects.
- Finding private facilities for MPS schools that are still co-located on District sites MSA-3, MSA-4, MSA-6.
- Develop multi-year facility plan – expansion, replication.
- Continue to evaluate the quality of services of third party vendors providing asset maintenance.



PRIORITIES

1

Complete
MSA5's
campus by
August 2024

2

Obtain
occupancy for
MSA1's
additional
bungalows

3

Secure
Conditional
Use Permit for
MSA2 to
operate at
16600
Vanowen

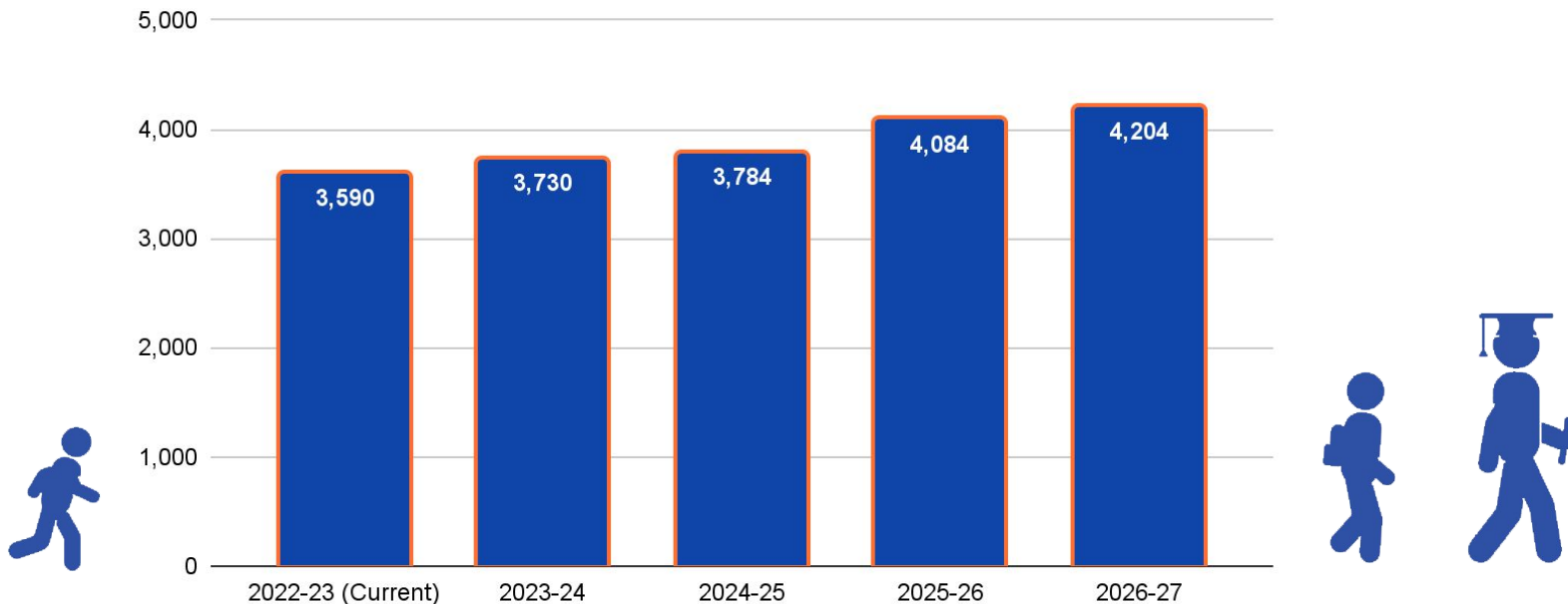
4

Get occupancy
for 18242
Sherman Way
JAM building

2023 STRATEGIC PLAN

Outreach & Communications Dept.

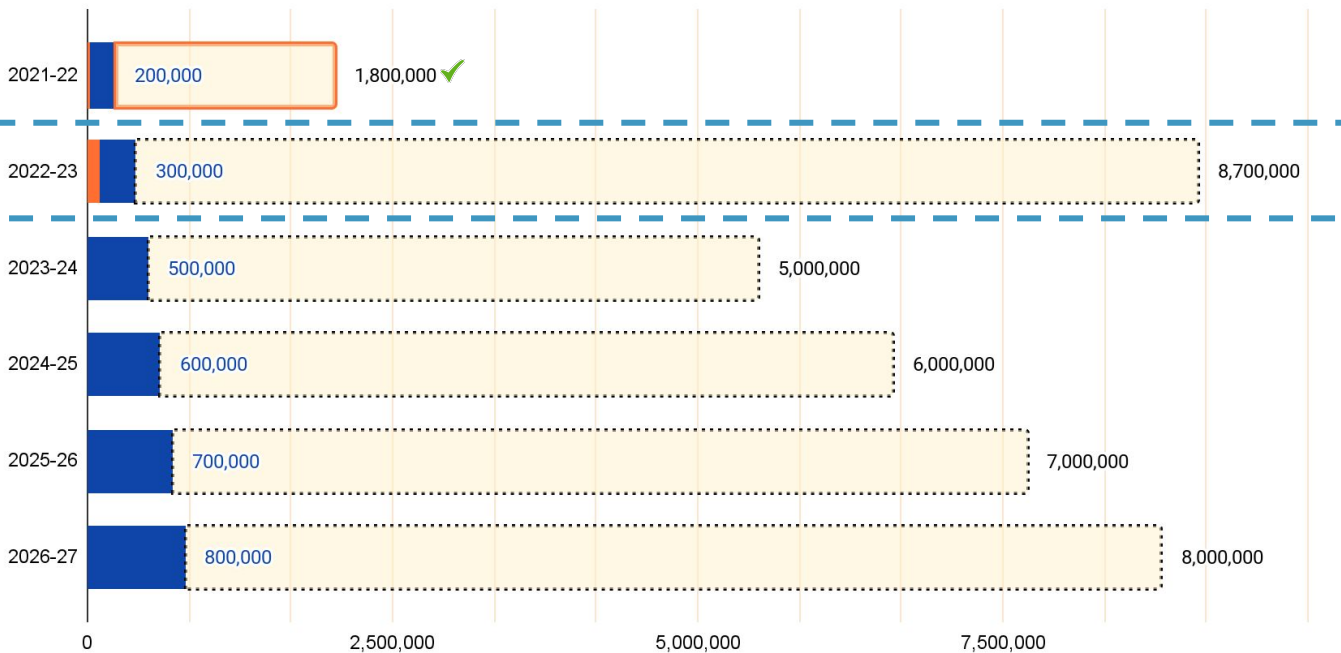
Expected Enrollment



2023 STRATEGIC PLAN

Outreach & Communications Dept.

Philanthropic & Grant Funding Goals



■ Current Awards ■ Philanthropic Goal ■ State/Federal Grants

Powered by BoardOnTrack

2023 STRATEGIC PLAN

Outreach & Communications Dept.



Map Artwork Credit: Orange County, CA

OUTREACH & COMMUNICATIONS DEPARTMENT

Presented by Dr. Brenda D. Lopez, Chief External Officer



Dr. Brenda D. Lopez
Chief External Officer



Thalia Velazquez
Director of Creative Branding &
Communications



Bryant Olandes
Director of Advancement

GLOWS

Communications

- Created Charter 101 presentations to inform our families and staff about renewals
- Supported on-site with media stories and events (orientation, community resource fairs, etc.)
- Streamlined org-wide communications with Principals by sharing messages prior to sending to all staff



Community Engagement and Increased Enrollment

- Increased applications in the 2023 year from 2022
- Strengthened MPS parent programs across all schools through the CCSPP Planning Grant
- Increased Ed Partner Participation Rate:
 - 73.7% - 417/566; 94.7% - 71/75; 99% - 693/700



Development

- CCSPP Sustainable Funding, MSA SD new Planning Grant Recipient
- Joseph Drown Foundation Award Recipient, March 2023
- Punctual submission of deliverable for current grants in the pipeline
- Codified revision

GROWS

Family & Community Engagement

- Community Engagement Initiative Problem of Practice ongoing work
- Align communication across organization related to family touch points
- Data tracking related to family engagement

Enrollment

- Strengthen systems and structures related to enrollment protocol
- Sustainability planning for enrollment
- Retention data

Development

- Increase Funding Sources
- Philanthropic partnerships
- Newsletter to authorizers related to school highlights and donor stewardship



PRIORITIES

1

Renewals

Successfully submit MSA-1, 2, and 3's renewal petitions to LACOE.

2

Communications

Increase media stories that highlight school achievements.

Successfully plan and execute Magnolia's first Gala.

3

Community Engagement and Outreach

Increase reach and impact across all school sites.

Strategic planning for sustained partnerships.

4

Development

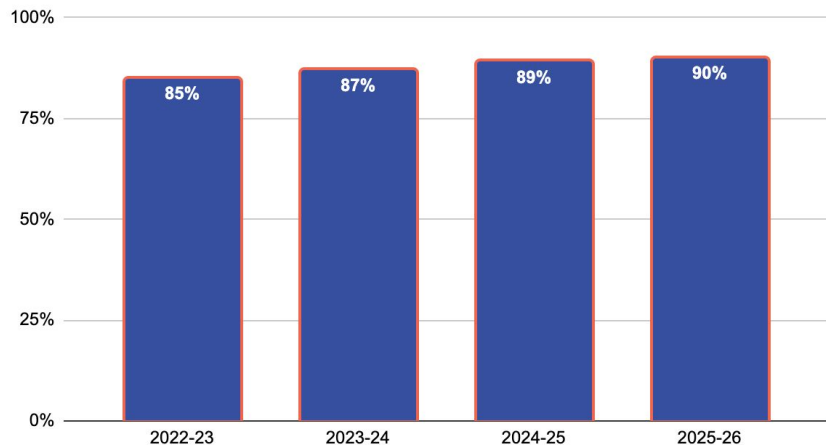
Increase fundraising efforts and philanthropic partnerships.

Continue developing MPS Strategic Plan.

2023 STRATEGIC PLAN

Operations Dept.

Teacher Retention



MPS will have a teacher retention rate of 85% or more, with the ultimate goal of 100%.

Vacancies



Vacant positions for all MPS will be fewer than 10.

OPERATIONS DEPARTMENT

Presented by Suat Acar, Chief Operations Officer



Suat Acar
Chief Operations Officer



Derya Hajmeirza
Director of Human
Resources



Murat Akbas
Assistant Director of
Human Resources



Barbara Torres
Talent Acquisitions
Manager



Rasul Monoshev
IT Director

GLOWS HR



HR Compliance:

- **Mandatory Training Compliance:** All mandatory training completed by all employees on time.
- **HR Required Documentation:** HR received all required documents, such as credentials, Form I-9, TB, DOJ, etc., before the first day of employment.
- **Credential Monitoring and Support:** HR monitors, supports, and submits applications for employee credentials throughout the year.
- **CalSAAS Review and Reporting:** HR reviewed and reported CalSAAS exceptions for the 2021-22 school year. Only three misassignments were found in MPS.
- **Course Assignment and Training:** School administrators receive course assignments/credentials trainings, and professional development throughout the year.
- **Authorizer Oversight Personnel Sheet:** All authorizer oversight personnel sheets were 100% compliant in alignment with ESSA grids.
- **Health and Safety Policies:** HR ensured that all health and safety policies are up-to-date and followed.
- **COVID-19 Track System and Support:** HR provides a track system and support for COVID-19 related issues.
- **Employee Handbook:** HR has updated the MPS employee handbook to align with all required labor codes.
- With the addition of Talent Acquisition Manager, the Assistant HR Director was able to focus on the compliance requirements.

HR Retention:

- **Pay Raise Task Force Meetings:** HR facilitated pay raise scale task force meetings.
- **Pay Raise Scale Revision:** HR revised the pay raise scale, including updating annual/one-time assignments.
- **New Hire 30 Day Survey:** HR conducts a 30-day survey with all new hires.

HR Recruitment/Onboarding:

- **Recruitment Platform Visibility:** HR increases visibility on different recruitment platforms such as Indeed, Edjoin, Handshake, LACOE website, etc.
- **Virtual/In-Person Recruitment Fairs:** HR hosts and attends virtual/in-person recruitment fairs to attract candidates.
- **New Hire Source Tracking:** HR tracks new hire sources, like referrals, platforms, and fairs.
- **Onboarding Orientation Video:** HR provides a pre-recorded onboarding orientation video for new hires.
- **Alumni Tracker:** HR tracks new hires who are alumni.
- **Salary Range Inclusion:** HR includes salary ranges on all job postings as required.
- **Interview Question Creation:** HR created interview questions for all positions.
- **Job Description Update:** HR updated all MPS job descriptions.
- **Job Requisition Review and Revision:** HR reviewed and revised all job requisitions in the HRIS system.

Others:

- **Paperless Personnel Files:** HR achieved 100% paperless personnel files.
- **Internal Leave of Absence Tracking:** HR tracks internal leave of absence cases and stores relevant documents in the HRIS system.
- **Exit Interviews:** HR conducts exit interviews for all departing employees.
- **Employee Conflicts Resolution:** HR collaborates with the school site administrators to make sure all appropriate next steps are taken for a timely manner resolution.
- **Supervisor Trainings:** HR provides leadership training each semester on different HR related topics.
- **MPS Benefits:** HR posted one-page summary of MPS benefits and the teacher pay raise scale on the website.

GLOWS OPS-IT



School Site	Enrollments 11/3/22	Chromebooks
Magnolia Science Academy-1	696	1400
Magnolia Science Academy-2	506	1022
Magnolia Science Academy-3	375	551
Magnolia Science Academy-4	105	172
Magnolia Science Academy-5	238	782
Magnolia Science Academy-6	92	169
Magnolia Science Academy-7	262	377
Magnolia Science Academy-8	384	742
Magnolia Science Academy-Santa Ana	421	620
Magnolia Science Academy-San Diego	493	757
TOTALS	3,572	6592

- The ECF funding for Chromebooks and laptops are fully received, \$675,110.00 for Round 1 and \$21,820.00 for Round 2
- The ECF hotspots were followed up, and we got an online account to see all the hotspots in one place and manage them. ECF directly funds those to the vendor, which has end-of-this-fiscal-year coverage.
- MSA-1's last year bungalow project is implemented through E-Rate. We submitted for reimbursement with invoices (approximately \$30K).
- 100% of MPS students have access to technology resources: On the left is the table showing the ratio of Chromebook to students school by school.

GROWS HR

- **Analyzing/Utilizing Data:** HR will focus on analyzing the 30-day new hire and exit interview survey results and follow up with the school administrators on possible recommendations. Define goals pertaining to areas of improvement for staff retention.
- **HRIS Usage Improvement:** HR will implement the talent acquisition module in the HRIS system; interview process
- **Recruitment:** HR will enhance current job templates to attract candidates.
- **New Hire Check-Ins:** HR will conduct one-on-one new hire check-ins.
- **HR Administrative Manual:** HR will finalize the manual by the end of the 2022-23 school year.
- **Teaching Credential Support:** HR wants to support the existing staff on obtaining clear credential by creating an individual step by step credential plan for each teacher.

GROWS OPS-IT

- Currently working on applying for next year's E-Rate for MSA-1 jam building, MSA-Santa Ana, and MSA San Diego wireless and fiber infrastructure upgrades. (RFP for the needs is posted)
- Consolidating all California Teleconnect Fund (we get a 50% discount on our internet service through this state grant) accounts under one online profile.
- The bi-weekly IT meetings have been held since the beginning of the academic year. The site visits are done (for some schools multiple times) except for MSA-San Diego. The improvement can be done to make sure that all schools are visited at least once per semester.
- Data analysis on tickets and incidents and repeating IT issues.
- Providing cyber-security training to all Magnolia staff members on top of existing basic IT training

PRIORITIES-Ops Dept.

1

Operations - HR

- Generate and distribute 2023-24 employee agreements.
- Introduce the MPS HR admin manual and provide training.

2

Operations-HR

- Staff retention,
- Improving recruitment channels
- Zero misassignment
- Keep non-preliminary & non-clear credentialed teaching staff % <15%

3

Operations

- Prop 39 applications submission and year round follow up to be done successfully.
- Wasted meals <5%
- IIPP Implementation

4

IT Department

- MSA-1 Jam building for gym technology infrastructure
- MSA-1, San Diego and Santa Ana fiber upgrades
- Keep track of 1:1 Technology to student ratio
- Keeping IT asset up to date

CEO & SUPERINTENDENT'S OFFICE

Presented by Alfredo Rubalcava, Chief Executive Officer & Superintendent



Alfredo Rubalcava
CEO & Superintendent



Jennifer Lara
Executive Assistant & Board
Secretary

GLOWS

- Successful transition to starting in-person Board Meetings.
- Approval of MPS Board of Directors Handbook.
- Board Recruitment of two additional Board members.
- Conducted scheduled Board & Committee meetings set forth on the Board approved calendar.
 - 100% of all Board Meetings
 - 80% of all Committee Meetings
- Improvement in the time management of the board meetings.
- Active Board member participation in meetings and thoughtful feedback.
- Maintained active communication with the Board members.
- Maintained compliance procedures set forth by the Brown Act, SB 126, AB 361 (ended in February 2023).
- Revisited the MPS Bylaws, MPS Conflict of Interest Code & Procedures.
- Compliance in Board trainings; Brown Act, Conflict of Interest, Form 700, Student Discipline Procedures
- Positive path in process towards the election of the Student Board Member (AB 824).
- Maintained exemplary governance compliance on oversight reports received so far.



GROWS

- Continuing to have clear, transparent and timely communication between MPS Home Office and MPS Board with timely reporting of any critical development and communication with other local agencies to the board.
- Supporting new board members appointed in compliance with the terms of authorizer directions.
- Supporting new and current board members with additional training opportunities and resources.
- Supporting in the efforts of successful in-person Board & Committee meetings.
- Advancing Board Recruitment efforts to meet the needs of the organization.
- Improving internal controls such as BoardOnTrack utilization in the areas of:
 - CEO Evaluation
 - Board/Committee tasks and responsibilities
 - Officer roles and responsibilities
 - Trainings/resources/templates
- Continue culture building activities amongst educational partners.



PRIORITIES

1

Board & Authorizers

Successfully supporting school sites in oversight visits related to Governance items.

2

Board Growth

Filing in Board Member seats as prescribed in the MPS Bylaws, and to expand and diversify the Board.

Support new board members appointed due to vacancies and in compliance with the terms of authorizer directions.

3

Board Support

Build upon training opportunities for Board Members.

Engage Board Members at school wide events by creating MPS calendar of events.

4

Board Procedures

Committing to Board approved meeting calendars.

Successful implementation of in-person board meetings and processes.

Coversheet

Approval of MSA-San Diego Administration Plan for 2023-2025

Section: IV. Action Items
Item: A. Approval of MSA-San Diego Administration Plan for 2023-2025
Purpose: Vote
Submitted by:
Related Material: IV_A_MSA-SD Administration Plan for 2023-2024.pdf



Agenda Item:	IV A: Action Item
Date:	November 9, 2023
To:	Magnolia Educational & Research Foundation dba Magnolia Public Schools (“MPS”) Board of Directors (the “Board”)
From:	Alfredo Rubalcava, CEO & Superintendent
Staff Lead(s):	Gokhan Serce, Regional Director and Principal at MSA-San Diego
RE:	Approval of MSA-San Diego Administration Plan for 2023-2024

1. **Action Proposed:**

I move that the Board approve the revised MSA-San Diego Administration Structure and Organizational Chart for 2023-2025.

2. **Purpose:**

This change will enable MSA-San Diego’s Principal to delegate important tasks, ensuring better support for academics, accountability and community engagement, and other critical aspects.

3. **Background:**

Due to the decrease in one-time funds, MSA-San Diego cut three positions, Dean of Culture, School Counselor, and Instructional Aide for 2023-24 school year as part of the operational planning. Currently the admin and office staff structure include Regional Director & Principal, Dean of Academics, Dean of Students, Office Manager, and Office Clerk. With the budget cuts, MSA-San Diego administration team distributed the roles and responsibilities of closed positions to the existing team members. As a result of the changes in the administrative structure there are now even more responsibilities for the existing administrators and office manager in the areas of enrollment, parent engagement, community partnerships, marketing and attendance in required meetings at county level.

To address the increase in the responsibilities, MSA-San Diego would like to change one of the Dean titles to Assistant Principal to enable MSA-San Diego Principal to delegate important tasks, ensuring better support for academics, accountability and community engagement, and other critical aspects. There are three main areas, LCAP, WASC and Teacher Credentialing that Assistant Principal will support the Principal by taking the lead so that the Principal can continue to effectively support teachers, staff, students, and parents, attend community events, council meeting and local board meetings at the level that it has been in the past years.

Furthermore, MSA-San Diego would like to add a new Office Clerk position to help the Office manager with the clerical tasks in the areas of Enrollment, Student Records, Student Support in the office, Event coordination with current and prospective families.

Currently there are two office staff members at MSA-San Diego for 439 students. As of the census day of this school year the actual enrollment is 439 vs 430 budgeted enrollment. The increase in the enrollment will give us the cushion to make the proposed changes.



4. **Analysis:**

MSA-San Diego will not add a new administrator, only one of the current deans will be promoted to Assistant Principal position. MSA-San Diego will add a new office clerk who will support the school administrators and the office manager to provide a high-quality educational partner support in the San Diego community.

5. **Impact:**

The Assistant principal role change will ensure that we can adequately address all the crucial aspects of running a well- functioning school by keeping our presence in our community. The addition of the new office clerk will give us the opportunity to have a staff member who focuses on enrollment to ensure that we grow as projected in our petition.

6. **Budget Implications:**

There will be a \$5,000 per year budget impact for the Assistant Principal role assignment. There will be approximately \$65,000 per year additional expense to our school budget including the benefits. We will hire the new person by January of 2024, and as a result the budget impact will be approximately \$40,000.

Our projected vs actual enrollment is 430 vs 439. With the additional nine student enrollment we have, an additional funding of approximately \$121,500 will give us the cushion to cover the additional expenses. The fiscal impact of these changes will be incorporated into the 2023-24 First Interim report that will be presented to the Board in December, 2023.

7. **Exhibits:**

- MSA- San Diego Administration and Office Team Structure Plan Presentation



MSA-San Diego Administration and Office Structure 2023-24

Gokhan Serce, Regional Director & Principal

AGENDA

- Proposed revision of MSA San Diego's Organizational Chart
- Distribution of Responsibilities
- Purpose and Evidence of need for the changes
- Budget Impact



Proposed revision of MSA San Diego's Organizational Chart

Current Model

- ★ Regional Director and Principal
- ★ Dean of Academics
- ★ Dean of Students
- ★ Office manager
- ★ Office Clerk
- ★ Community Schools Coordinator

Proposed Model

- ★ Regional Director and Principal
- ★ **Assistant Principal**
- ★ **Dean of (Academic or Students based on interview results)**
- ★ Office manager
- ★ Office Clerk (Attendance/Front Desk)
- ★ **Office Clerk -New position**
- ★ Community Schools Coordinator



Distribution of Responsibilities (Core Tasks): Assistant Principal

Regional Director and Principal (Major Tasks)

- Authorizer relations/Site Visit preps
- Staff Development
- HR/Payroll/Purchase
- Enrollment/Marketing
- Data/Reports/Grants
- Renewal
- LCAP
- Buildings and grounds
- Special Education
- ASES
- Partnerships and Outreach

Assistant Principal (In addition to the current Role)

- School operations in absence of principal
- Credentialing and Calsaas
- LCAP
- WASC
- Board Meetings



Distribution of Responsibilities (Core Tasks): Office Clerk

Office Manager (Major Tasks)

- Manage office staff
- Enrollment
- State Reports
- Attendance
- Meal Programs
- Student Records
- Purchase orders
- PTF/PAC

Office Clerk (New Role)

- Student Records
- Enrollment Manager
- Student Support in the office
- Data Entry to the School systems
- Weekly Mail Pick Up from District Office
- Deposits
- ASES



Purpose and Evidence of need for the changes

- Due to the decrease in one-time funds, MSA-San Diego cut three positions, Dean of Culture, School Counselor, and Instructional Aide, for 2023-24 school year as part of the operational planning.
- With the budget cuts, MSA-San Diego admin team distributed the roles and responsibilities of closed positions to the existing team members.
- As a result of the changes in the administrative structure there are now even more responsibilities for the existing administrators and office manager in the areas of enrollment, parent engagement, community partnerships, marketing and attendance in required meetings at county level.
- Currently there are two office staff members at MSA-San Diego for 439 students. When one of the office staff is on PTO one of the admin team member covers the office.
- The Assistant principal role change will ensure that we can adequately address all the crucial aspects of running a well- functioning school by keeping our presence in our community.
- The addition of the new office clerk will give us the opportunity to have a staff member who focuses on enrollment to ensure that we grow as projected in our petition.



Budget Impact

- There will be a \$5000 per year budget impact for the Assistant Principal role assignment.
- There will be approximately \$65,000 per year additional expense to our school budget including the benefits. We will hire the new person by January of 2024 and as a result the budget impact will be approximately \$40,000
- Our projected vs actual enrollment is 430 vs 439. With the additional 9 student enrollment we have an additional funding of approximately \$121,500 which will give us the cushion to cover the additional expenses. These additional costs have been incorporated into the MSA San Diego 2023-24 First Interim Report.





THANK YOU

Coversheet

Approval of the Submission of a Countywide Benefit Charter Petition to the Orange County Board of Education

Section: IV. Action Items
Item: B. Approval of the Submission of a Countywide Benefit Charter Petition to the Orange County Board of Education
Purpose: Vote
Submitted by:
Related Material: IV_B_Submission of Countywide Charter Petition to the OCDE.pdf



Agenda Item:	IV B: Action Item
Date:	November 9, 2023
To:	Magnolia Educational & Research Foundation dba Magnolia Public Schools (“MPS”) Board of Directors (the “ Board ”)
From:	Alfredo Rubalcava, CEO & Superintendent
Staff Lead(s):	Dr. Brenda Olivares, Chief External Officer
RE:	Submission of Countywide Charter Petition to the Orange County Board of Education

1. Action Proposed:

I move that the Board authorize MPS’ Chief Executive Officer and Superintendent to finalize and submit a countywide benefit charter petition to the Orange County Board of Education for the establishment of Magnolia Science Academy Orange County, and to take all steps appropriate and necessary to obtain approval for the charter petition.

2. Purpose:

Consistent with Magnolia Public School’s (“MPS”) nonprofit charitable purpose to “provide community support in educational ... areas” and “managing, operating, guiding, directing, and promoting public charter schools,” its mission “to provide a safe and nurturing community using a whole-child approach to provide a high-quality, college preparatory STEAM educational experience in an environment that cultivates respect for self and others, and its vision, that “graduates of Magnolia Public Schools commit to building a more peaceful and inclusive global society by transforming traditional ideas with creative thinking, effective communication, and the rigor of science,” it is proposed that MPS further expand its educational offerings to more California children by establishing a countywide benefit charter school in Orange County, to be known as Magnolia Science Academy Orange County and to maintain multiple school sites in Orange County.

The Board of Directors of Magnolia Public Schools has APPROVED, PASSED AND ADOPTED the foregoing proposal on this 9th day of November, 2023.

AYES:
NOES:
ABSTAIN:
ABSENT:

Secretary
Magnolia Public Schools Board of Directors