



Magnolia Public Schools

Regular Board Meeting

Date and Time

Thursday March 10, 2022 at 7:00 PM PST

Location

<https://zoom.us/j/97856064990?pwd=MHhBZCtGT0xEMIZpNEZQZVJ3RDBPZz09>

Meeting ID: 978 5606 4990 **Passcode:** 021250

One tap mobile: +16699009128,,97856064990# US (San Jose)

All members of the public can participate by calling in using the numbers provided above.

In compliance with the Americans with Disabilities Act (ADA) and upon request, Magnolia Public Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Members of the public who need special accommodations or translation are strongly encouraged to contact Magnolia Public Schools at least 24 hours in advance of the Board meeting so assistance can be assured.

Any public records relating to an agenda item for an open session which are distributed to all, or a majority of all, of the Board Members shall be available for public inspection. Magnolia Public Schools values public comment during Board meetings. Pursuant to AB 361 members of the public may address the Board during the Public Comment period on the day of the board meeting without the need to complete a public speaker form. We limit individual speakers to three (3) minutes and speakers with interpreters to six (6) minutes. For any questions regarding this meeting email board@magnoliapublicschools.org or call 213-628-3634 Ext. 100.

Board Members:

Ms. Sandra Covarrubias, Chair

Dr. Umit Yapanel, Vice-Chair

Dr. Salih Dikbas

Ms. Diane Gonzalez

Mr. Mekan Muhammedov

CEO & Superintendent:

Mr. Alfredo Rubalcava

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
Opening Items			
A. Call the Meeting to Order			1 m
B. Record Attendance and Guests			1 m
C. Approval of Agenda	Vote		1 m
D. Public Comments			5 m
E. Announcements from CEO & Superintendent and Board Members			5 m
II. Public Hearing			7:13 PM
A. Public Hearing for A-G Completion Improvement Grant Plans for MSA-1, 2, 3, 4, 5, and Santa Ana	Discuss	E.Acar	15 m
III. Information/Discussion Items			7:28 PM
A. Glows, Grows and Priorities Presentations	Discuss		90 m
<ul style="list-style-type: none"> • Magnolia Science Academy- 4 • Magnolia Science Academy- 6 • Magnolia Science Academy- 7 • Magnolia Science Academy- Bell 			
IV. Action Items			8:58 PM
A. Approval of Second Interim Reports for the 2021-22 Fiscal Year	Vote	S.Budhraj	10 m
B. Approval of COVID-19 Discretionary Bonus for MPS Employees	Vote	D.Hajmeirza	10 m
C. Approval of Updated MPS Health and Safety Policy and Injury and Illness Prevention Program ("IIPP") COVID-19 Addendum	Vote	D.Hajmeirza	5 m
D. Approval of Purchase and Installation of a Sound System and LED Video Wall Display for MSA-Santa Ana	Vote	Audit/Facilities Committee	5 m
E. Approval of Purchase and Installation of Three Shade Structures for MSA-Santa Ana	Vote	Audit/Facilities Committee	5 m
F. Approval to Exercise Option to Extend Due Diligence Contingency Period for Purchase of 7111 Winnetka Avenue	Vote	Audit/Facilities Committee	10 m
G. Approval of Findings to Conduct Virtual Meetings Pursuant to AB 361/Government Code Section 54953	Vote	A.Rubalcava	5 m
V. Closing Items			9:48 PM
A. Adjourn Meeting	Vote		1 m

Coversheet

Announcements from CEO & Superintendent and Board Members

Section: I. Opening Items
Item: E. Announcements from CEO & Superintendent and Board Members
Purpose:
Submitted by:
Related Material: CEO Announcements (March 10).pdf



CEO Announcements

March 10, 2022

What is going on in Magnolia?

MSA-1 SRLA Run!



MSA-2 Alumni Lunch!



MSA-3 Run!



What is going on in Magnolia?

MSA-8 Read Across America & GLAM!



"You are never too old, too wacky, too wild to pick up a book and read to a child." -Dr. Seuss

MAGNOLIA SCIENCE ACADEMY 8 BELL

GLAM

Girls Leadership & Mentoring Workshop

For Girls ages 10-18

- Motivational Speakers
- Refreshments
- Gift Bags
- Free Event

8th Annual

9:00 am -11:30 am (Registration opens at 8:30)
6411 Orchard Ave, Bell, CA 90201
Rsvp by Monday April 4th through QR Code

MSA-7 Read Across America!



MSA-5 Career Fair 2022!

This event is the perfect opportunity to learn about a wide array of careers and ask questions of successful professionals in each career presented.

MARCH 7-11TH | 2022

MSA-8 LOS LOBOS

CAREER FAIR 2022

MIKE VOLANTE, REAL ESTATE AGENT AT PINNACLE ESTATE WEDNESDAY AT 10PM
ALFREDO BUBALCANKA, CEO AT MAGNOLIA PUBLIC SCHOOLS THURSDAY AT 10PM
YAMEN KAMIL, DOCTOR AT OREGON CHINA MEDICAL CENTER WEDNESDAY AT 12:30PM
ARMAD NASHBY, DIGITAL ADVERTISING PROFESSIONAL AT WARNER MEDIA THURSDAY AT 10PM
NANCY KNOWLES, PROGRAM MANAGER AT UNITED NATIONS FRIDAY AT 10PM

Mike Volante, Real Estate Agent at Pinnacle Estate Properties in San Francisco, Valley

HE WAS BORN AND RAISED IN RESEDA, CA, ATTENDED ST. CATHERINE'S OF SEBEN, AND GRADUATED FROM RESEDA HIGH SCHOOL. IN 1981, HE BECAME LICENSED IN REAL ESTATE AND BEGAN TO SERVE THE COMMUNITY AS AN AGENT. HE HAS BEEN THE NUMBER 1 AGENT OF CHOICE IN RESEDA WITH MORE THAN 100 HOMES SOLD. THERE HAS BEEN A HAND IN THE START OF THE RESEDA VOUTH CENTER FOR WHICH HE DONATED HIS BLOOD MONEY. AFTER SHORT YEARS TO FOLLOW, HE HAS PRESENTED THE AWARD FOR CITIZEN OF THE YEAR AND SHORTLY THEREAFTER, RESEDA BUSINESS MAN OF THE YEAR.

Alfredo Bubalckanka, CEO at Magnolia Public Schools

WHEN HE STARTED OUT AS ONE OF THE FOUNDRING TEACHERS OF MAGNOLIA PUBLIC SCHOOLS IN 1982, HE WAS ONE OF THE FEW TEACHERS OF SOMETHING TRULY SPECIAL. BACK IN THE DAY, JOE FERGUSON, AFT AND HIS WIFE WERE DELEGATED TO CHOOSE TEACHERS AND STAFF WERE DELEGATED TO CHOOSE FOCUS ON INCLUDING STUDENTS TECHNOLOGY BY INNOVATION. IN CONNECTION, IT WAS A NOVEL ORGANIZATION AND COMPLETED TWO PUBLIC SCHOOLS HAS GRADUATED HUNDREDS OF STUDENT HOW IN THE COURSE OF HIS WORK. BUBALCANKA HAS PERSISTED AS A PIONEER IN MAGNOLIA PUBLIC SCHOOLS AS A PIONEER IN MAGNOLIA PUBLIC SCHOOLS FREEDOM AGREEMENT.

Yamen Kamil, Doctor at Cedars-Sinai Medical Center

DR. YAMEN KAMIL RECEIVED HER MEDICAL DEGREE FROM THE UNIVERSITY OF TEXAS SCHOOL OF MEDICINE. SHE COMPLETED HER INTERNAL MEDICINE RESIDENCY AT UCLA. QURE VIEW AND IS BOARD CERTIFIED BY THE AMERICAN BOARD OF INTERNAL MEDICINE. SHE HAS ALSO VOLUNTEERED HER MEDICAL EXPERTISE DOMESTICALLY AND INTERNATIONALLY, INCLUDING VOLUNTEERING WITH CARE INTERNATIONAL IN AFGHANISTAN, THE AMERICAN CANCER SOCIETY, AND HOPKIN FOR HUMANITY.

Armad Nashby, Digital Advertising Professional at Warner Media

ARMAD NASHBY GRADUATED WITH A DOUBLE MAJOR IN ECONOMICS AND POLITICAL SCIENCE FROM RUTGERS UNIVERSITY. SERVING HIS UNDERGRADUATE YEARS, HE INTERMED AS AN AD OPERATIONS ASSOCIATE AT NBC UNIVERSAL AND POST GRADUATION BEGAN WORKING FOR EVERYDAY HEALTH IN MANHATTAN'S SONO DISTRICT. HE MOVED TO KILMARA, GEORGIA IN 2016, WHERE HE WORKED AS A PROGRAM MANAGER FOR THE WEATHER CHANNEL AND THEN BEGAN WORK FOR WARNER MEDIA, BEST KNOWN FOR THEIR DIGITAL AND TELEVISION PROPERTIES SUCH AS CNN, CARTOON NETWORK, ADULT SWIM, TNT, HBO MAX, AND WARNER BROTHERS. HE CURRENTLY SPECIALIZES WARNER MEDIA'S BUSINESS STRATEGIC OBJECTIVES AND ASSISTS WITH THE CREATION, PLACEMENT, AND IMPLEMENTATION OF ONLINE DIGITAL CREATIVES AND ASSETS.

Nancy Knowles, Deputy Head at the United Nations (UN Women)

NANCY KNOWLES HAS WORKED FOR THE PAST ELEVEN YEARS AT UN WOMEN, MOST RECENTLY AS THE DEPUTY HEAD OF THE GENERATION EQUALITY FORUM SECRETARIAT. PRIOR TO THIS SHE HAS WITH THE FUND FOR GENDER EQUALITY, WHERE SHE HELD VARIOUS POSITIONS INCLUDING BEING THE FUND MANAGER. NANCY HAS ALSO WORKED IN THE CIVIL SOCIETY SECTOR INCLUDING MADRE, A WOMEN'S RIGHTS ORGANIZATION BASED IN NEW YORK AS A DEVELOPMENT COORDINATOR AND IN PALISTINE WITH THE CIVIL SOCIETY INSTITUTE AS PROJECT MANAGER FOR ITS ECONOMIC GOVERNANCE AND RULE OF LAW PROJECTS. NANCY'S MAIN AREAS OF EXPERTISE INCLUDE WOMEN'S RIGHTS, SUPPORT TO CIVIL SOCIETY, GRANTMAKING, RESULTS-BASED PROJECT MANAGEMENT, PROJECT SPONSORING, SOCIAL INNOVATION, RESOURCE MOBILIZATION AND TEAM MANAGEMENT.

Coversheet

Public Hearing for A-G Completion Improvement Grant Plans for MSA-1, 2, 3, 4, 5, and Santa Ana

Section: II. Public Hearing
Item: A. Public Hearing for A-G Completion Improvement Grant
Plans for MSA-1, 2, 3, 4, 5, and Santa Ana
Purpose: Discuss
Submitted by:
Related Material:
Magnolia Public Schools A-G Completion Improvement Grant Public Hearing.pdf



Board Agenda Item #	II A: Public Hearing
Date:	March 10, 2022
To:	Magnolia Public Schools - Board of Directors
From:	Alfredo Rubalcava, CEO & Superintendent
Staff Lead:	Erdinc Acar, Chief Academic Officer William Gray, College and Career Readiness and TOSA Coordinator
RE:	Magnolia Public Schools A-G Completion Improvement Grant Public Hearing

Proposed Board Recommendation

N/A - This is an informational Item

Background

The A–G Completion Improvement Grant Program is hereby established by Assembly Bill 130, Article 9 added by Stats 2021, Ch.44, Sec. 24, for the purpose of providing additional supports to Local Educational Agencies (LEA) to help increase the number of California high school pupils, particularly unduplicated pupils, who graduate from high school with A–G eligibility i.e. successfully completing A-G course requirements with a “C” or better.

A–G Success Grant: Allocates one hundred million dollars (\$100,000,000), as defined in EC sections 41590. In an equal amount for every unduplicated pupil enrolled in grades 9 to 12, inclusive, as reported in the CALPADS for the 2020–21 fiscal year Fall 1 Submission to each LEA that is identified by the department pursuant to subdivision (h) have an overall A–G completion rate of 67 percent or higher.

The A–G Completion Improvement Grant Program requires LEAs report to the State Superintendent of Public Instruction (SSPI) on or before December 31, 2023, on how they are measuring the impact of the funds received under this section on their A–G completion rate, as identified within their plan, and the outcomes based on those measurements. In addition, the grant recipient shall report to the SSPI on or before August 31, 2026, on final outcomes that measure the impact of the funds received under this section on their A–G completion rate.

Attachment

Slide deck for Magnolia Public Schools A-G Completion Improvement Grant Public Hearing

Magnolia Public Schools

A-G Completion Improvement Grant

Public Hearing
MSA-1, 2, 3, 4, 5 and SA
March 10, 2022

A–G Completion Improvement Grant Program

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Grant Amounts

Local Educational Agency	2020-21 UPC Grades 9-12	Received Concentration Grant Funding as of 2020-21 P-2 (Y/N)	2020-21 A-G Completion Rate	A-G Access Grant \$283.06 Per Grades 9-12 UPC	A-G Success Grant \$714.12 Per Grades 9-12 UPC	Amount for the A-G Learning Loss Mitigation Grant \$106.12 Per Grades 9-12 UPC Res. Code 7413	A-G Completion Grant Total Revised Allocation
Magnolia Science Academy	290	Y	87.50%	\$0	\$207,094	\$75,000	\$282,094
Magnolia Science Academy 2	151	Y	92.30%	\$0	\$107,832	\$75,000	\$182,832
Magnolia Science Academy 3	162	Y	93.20%	\$0	\$115,687	\$75,000	\$190,687
Magnolia Science Academy 4	88	Y	100.00%	\$0	\$75,000	\$75,000	\$150,000
Magnolia Science Academy 5	118	Y	100.00%	\$0	\$84,266	\$75,000	\$159,266
Magnolia Science Academy Santa Ana	123	Y	86.40%	\$0	\$87,836	\$75,000	\$162,836
	932			\$0	\$677,715	\$450,000	\$1,127,715

Timeline

- Dec-Feb, 2022 - Planning
- March 10, 2022 - Public Hearing
- March 24, 2022 - Approval of Plans
- December 31, 2023 - Report on measurement of impact by SSPI
- August 31, 2026 - Report on final outcomes

MPS A-G Completion Rates- UC/CSU Requirements

Classes of 2018-2021

				UC/CSU A-G completion rates			
	Class of 2021 Cohort Students	Class of 2021 Cohort Graduation Rate		Class of 2018	Class of 2019	Class of 2020	Class of 2021
MSA-1	74	97.30%		85.00%	94.20%	84.60%	87.50%
MSA-2	42	92.90%		97.00%	89.20%	92.10%	92.30%
MSA-3	46	95.70%		81.00%	87.00%	96.20%	93.20%
MSA-4	23	100.00%		100.00%	87.20%	100.00%	100.00%
MSA-5	23	100.00%		N/A	N/A	N/A	100.00%
MSA-SA	23	95.70%		91.70%	87.90%	100.00%	86.40%
MPS	231	96.50%		88.80%	89.70%	92.40%	91.90%
MPS SED	211	96.20%		84.20%	85.60%	90.05%	88.63%
LAUSD	43,262	83.50%		65.60%	63.70%	55.80%	65.20%
LACOE	116,311	82.40%		56.20%	56.60%	53.60%	58.70%
SAUSD	3,620	88.40%		47.00%	48.10%	47.50%	44.10%

Grant Purpose and Site Development of Plans

The grant's purpose is to provide additional supports to help increase the number of high school students who graduate college and career ready by successfully completing A-G course requirements with a "C" or better and be eligible to enroll in postsecondary institutions.

As seen on the previous slide, our overall A-G eligibility rate is quite high, so we will focus our expenditures on student groups and areas that have created 'pockets' of ineligibility among our students.

Questions for site reflection:

- After doing a deep dive into your A-G data, are there groups that are not eligible at a higher rate than others?
Ex: SWD, EL, Foster Youth, by gender, etc.
- Are there 'gate keeping courses' where students need extra support?
Ex: 9th grade math and English courses
- Are there practices at your site that allow students to progress through your program without being A-G eligible?
Ex: not every student has a 4-year plan

Possible Activities and Focus Areas

- Professional Development for teachers, administrators, and counselors to improve A-G completion rate, including Advanced Placement (AP) specific training for teachers
- Comprehensive advising plans and other student supports, such as tutoring, 4-year plans, and college counseling services
- Expanding access to A-G coursework
 - Course development and review
 - Increasing co-taught classes to support success of all students including English learners and students with disabilities
- Student test fees, including AP test fees, for unduplicated pupils
- Expansion of partnerships with postsecondary institutions
- Increased credit recovery opportunities

Possible Data To Monitor Success of Plan

- Number of students meeting A-G requirements upon graduation, overall and by student group
- Number of current students on track to meet A-G requirements, overall and by student group
- Percentage of students enrolled in A-G courses, overall and by student group
- Percent of grades in A-G courses that are a C- or better, overall and by student group

Coversheet

Glows, Grows and Priorities Presentations

Section:	III. Information/Discussion Items
Item:	A. Glows, Grows and Priorities Presentations
Purpose:	Discuss
Submitted by:	
Related Material:	MSA-4 GGP.pdf MSA-6 GGP.pdf MSA-7 GGP.pdf MSA 8 GGP.pdf



Glows, Grows, and Priorities

2021-2022

Magnolia Science Academy-4

OUR MISSION

Magnolia Public Schools provides a safe and nurturing community using a whole-child approach to provide a high-quality, college preparatory STEAM educational experience in an environment that cultivates respect for self and others.

OUR VISION

Graduates of Magnolia Public Schools commit to building a more peaceful and inclusive global society by transforming traditional ideas with creative thinking, effective communication, and the rigor of science.



2021-2022 GOALS

1 BASIC SERVICES FOR A HIGH-QUALITY LEARNING ENVIRONMENT

All students and staff will have access to a safe, secure, healthy, and high-quality learning and working environment. Students will receive high-quality services that are fundamental to academic success, including full-credentialed teachers, standards-aligned and high-quality instructional materials, and appropriately maintained school facilities.

- Teacher assignments and credentials
- Instructional materials and technology
- Clean and safe facilities that support learning
- Healthy and nutritious meals
- Well-orchestrated Home Office support services

2 EXCELLENCE

All students will have equitable access to a high-quality core curricular and instructional program and make academic progress on the California Content Standards. Students will pursue academic excellence and be college and career-ready.

- Broad course of study and standards-based curriculum
- Professional development for high-quality instruction
- MTSS - Academic, enrichment, intervention, and student support
- Designated and integrated ELD programs
- Support for students with disabilities

3 INNOVATION

All students will have access to a well-rounded education that supports their readiness for college and the global world. Each student will become an independent, innovative scholar by practicing creativity in learning and using technology in transformative ways, and demonstrate high-quality learning outcomes.

- College/Career readiness programs and activities
- STEAM and GATE programs
- Digital literacy and citizenship programs
- Physical education, activity, and fitness
- Additional programs and activities that support well-rounded education

4 CONNECTION

All students, families, staff, and other stakeholders will have access to meaningful engagement opportunities that help cultivate leadership advocacy, and collaboration in a safe and nurturing environment. Stakeholders will feel a sense of community and connectedness.

- Seeking family input for decision making
- Building partnerships with families for student outcomes
- MTSS - PBIS and SEL support
- Annual stakeholder surveys
- Community outreach and partnerships





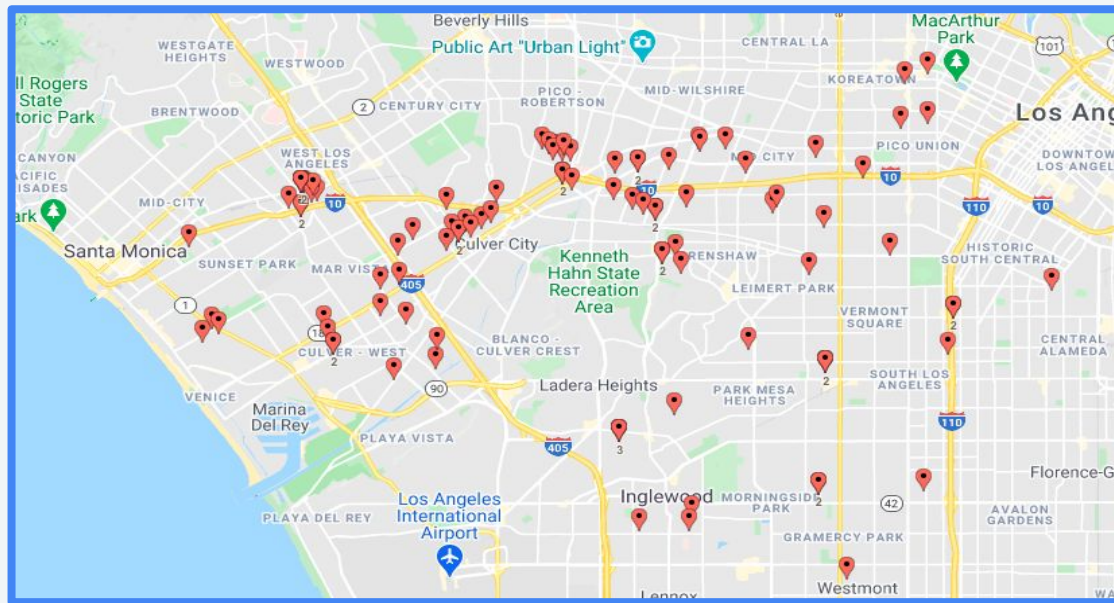
GLOWS



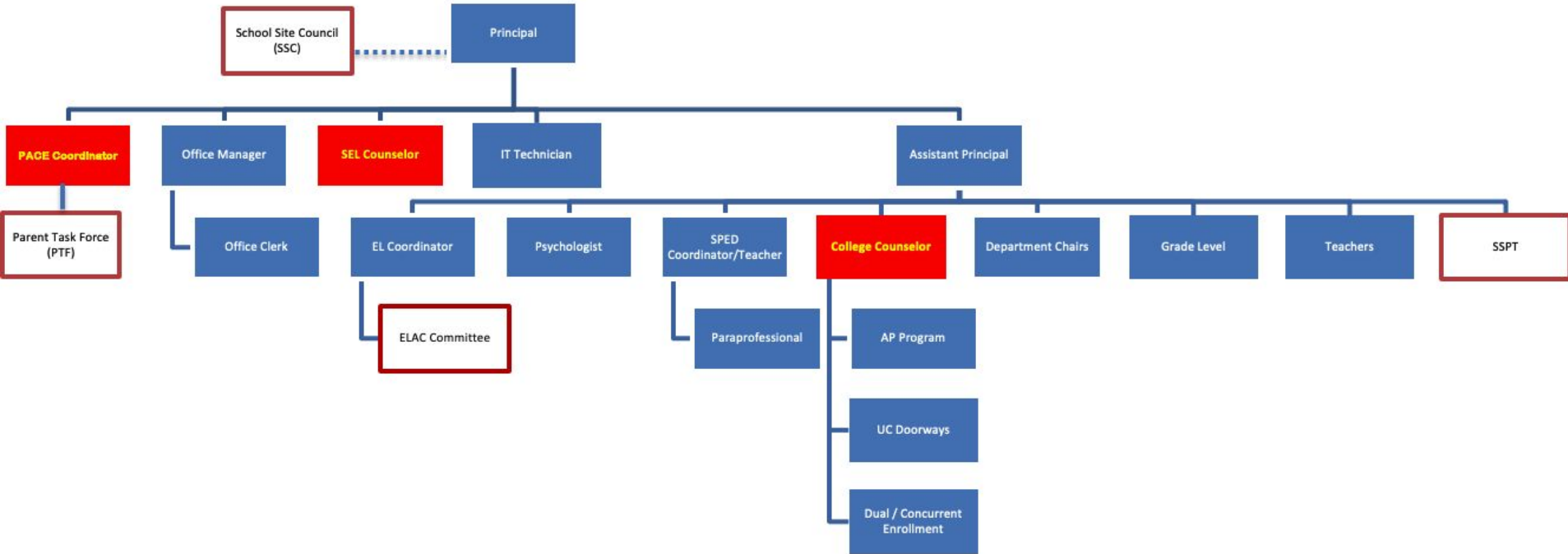
Demographics

109 Students; 96 Families
Average Class Size: 21.8
Staff: 18
EL: 16.5%
SPED: 33%
Dually-identified: 11%
Free and Reduced: 83.4%

85% Hispanic / Latino
2% White
12% African American
1% Asian



“MSA-4 Organizational Chart”



COLLEGE READINESS (Grow)



100 %

Class of 2022 UC/CSU
Requirement Completion
Rate

57.7%

Class of 2022
College Prepared Rate

100% (21/21)

Class of 2022
4-Years College
Acceptance Rate

\$677,678

Class of 2022
Estimated Financial Aid

100%

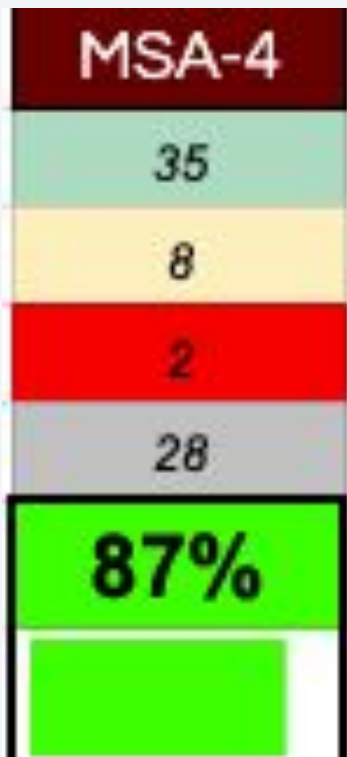
Class of 2022 Earning a
High School Diploma

Powered by BoardOnTrack

18%

AP Passing Rate

LCAP GOALS PROGRESS



Goal 1: **BASIC SERVICES FOR A HIGH-QUALITY LEARNING ENVIRONMENT:** All students and staff will have access to a safe, secure, healthy, and high-quality learning and working environment. Students will receive basic services that are fundamental to academic success, including fully credentialed teachers, standards-aligned instructional materials, and appropriately maintained school facilities.

Goal 2: **EXCELLENCE:** All students will have equitable access to a high-quality core curricular and instructional program and make academic progress on the California Content Standards. Students will pursue academic excellence and be college/career ready.

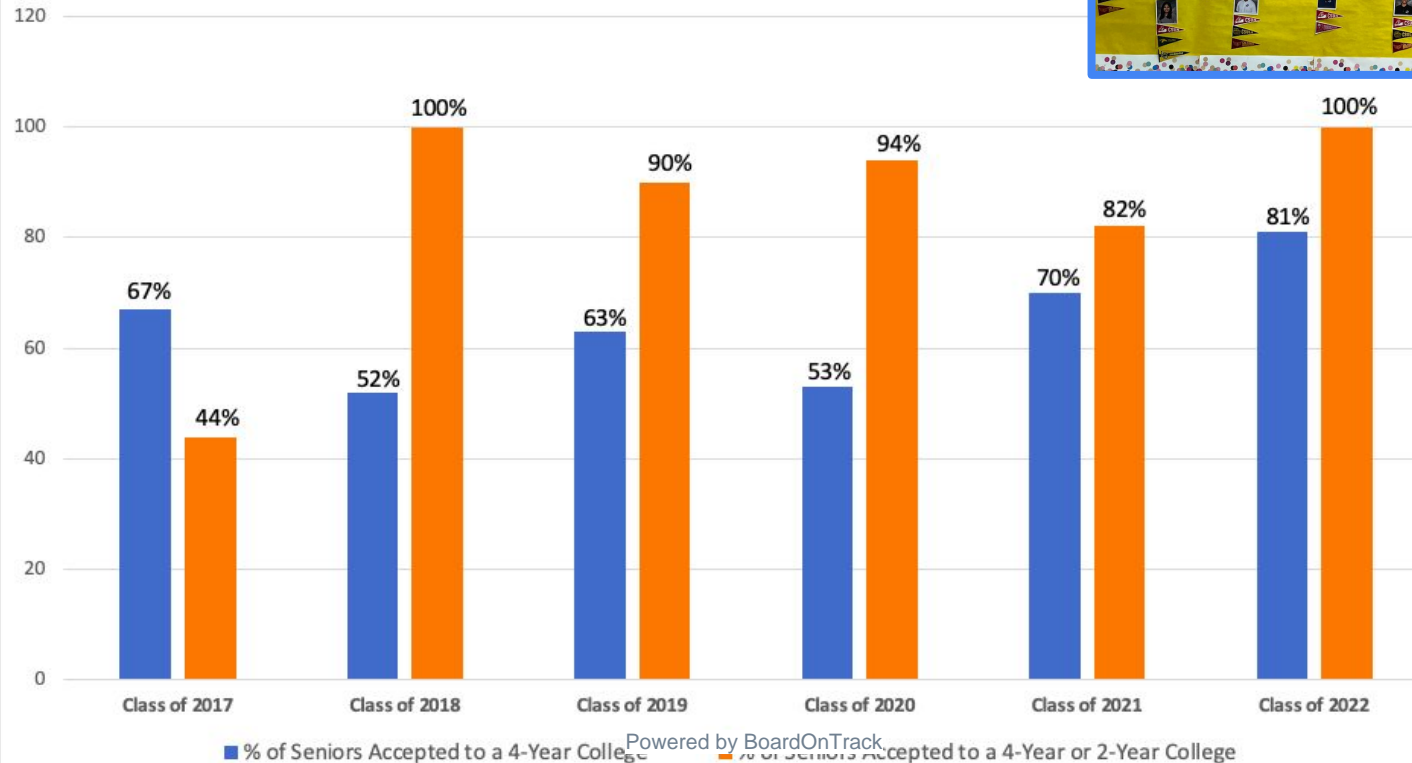
Goal 3: **INNOVATION:** All students will have access to a well-rounded education that supports their readiness for college and the global world. Each student will become an independent, innovative scholar by practicing creativity in learning and using technology in transformative ways.

Goal 4: **CONNECTION:** All students, families, staff, and other stakeholders will have access to meaningful engagement opportunities that help cultivate leadership, advocacy, and collaboration in a safe and nurturing environment. Stakeholders will feel a sense of community and connectedness.

COLLEGE READINESS



MSA-4 COLLEGE ACCEPTANCE DATA



COLLEGE READINESS

Some Colleges EAGLES Got Accepted by so far

- Cal State University Dominguez Hills: 15 students got accepted
- Cal State University Los Angeles: 10 students got accepted
- Cal State University Channel Islands: 7 students got accepted
- Cal State University Northridge: 9 students got accepted
- Cal State University Long Beach: 2 students got accepted
- Cal State University Fullerton: 2 student got accepted
- Cal State University Chico: 2 students got accepted
- San Francisco State University: 1 student got accepted
- Cal State University Bakersfield: 1 student got accepted
- Cal State University Fresno: 1 student got accepted
- Sacramento State University: 1 student got accepted
- Cal Poly Pomona: 4 students got accepted
- Mount St. Mary's University: 1 student got accepted
- Whittier College: 1 student got accepted



Ruby, one of our seniors who got interviewed by Stanford University

UCs and Other Private Colleges will Notify Students Mid-March-April

COLLEGE READINESS

- **College Counseling**
- **4-Year Plan Meetings**
- **College Trips**
- **College Representative Visits**
- **Dual Enrollment**
- **College and Career Days**
- **Mentorship**
- **Alumni Panel**
- **Parent College (6 meetings)**
- **College Application Workshops**
- **Financial Aid Workshops**



COLLEGE READINESS

Dual Enrollment Program

MSA-4 students enrolls in lower division courses and earn college credits through community colleges. **Fifty-six** percent of the Eagles enrolled in at least one college course during the Fall 2021 semester. **Fifteen** percent of the students passed the college course.

Partnership

- Los Angeles Valley College
- Santa Monica College
- Los Angeles Mission College
- West Los Angeles College

Course Offerings

- COUNSELING 004
- DRAWING I
- CINEMA 107
- SOC 001
- COMM 101
- COMPUTER SCIENCE



COLLEGE READINESS

Dual Enrollment Program IGETC PATHWAY

MSA-4 ninth grade students are following an IGETC General Education Plan through LA Valley College that will allow them to earn an AA degree by the time they graduate high school. Students will need a total of 37 IGETC GE units.

Year 1: Cinema 107: Understanding Motion Pictures, Soc 001: Intro. to Sociology, Comm 101: Public Speaking, BRDCSTG 026: Tv-Film Aesthetics

Year 2: AFRO AM 02: The African American in Contemporary Urban Society, POLI SCI 001: The Government of the United States, ENG 101: College Reading & Composition I, ASTRON 001: Elementary Astronomy, ASTRON 005: Fundamentals of Astron. Lab.

Year 3: English 102: College Reading & Comp. II, Chicano 008: The Mexican-American in the History of the U.S. II, ECON 001: Principles of Economics I

Year 4: ANTHRO 101: Human Biological Evolution, STAT 101: Statistics for the Social Sciences

Academics Curriculum

ENGLISH: English I – IV, AP English Language, Creative Writing.

MATHEMATICS: Math I – IV, AP Statistics.

SOCIAL SCIENCE: World History, U.S. History,
Government, Economics, AP World History.

SCIENCE: Chemistry, Environmental Science.

WORLD LANGUAGE: Spanish I - II, AP Spanish Language,

VISUAL & PERFORMING ARTS: Music Appreciation,

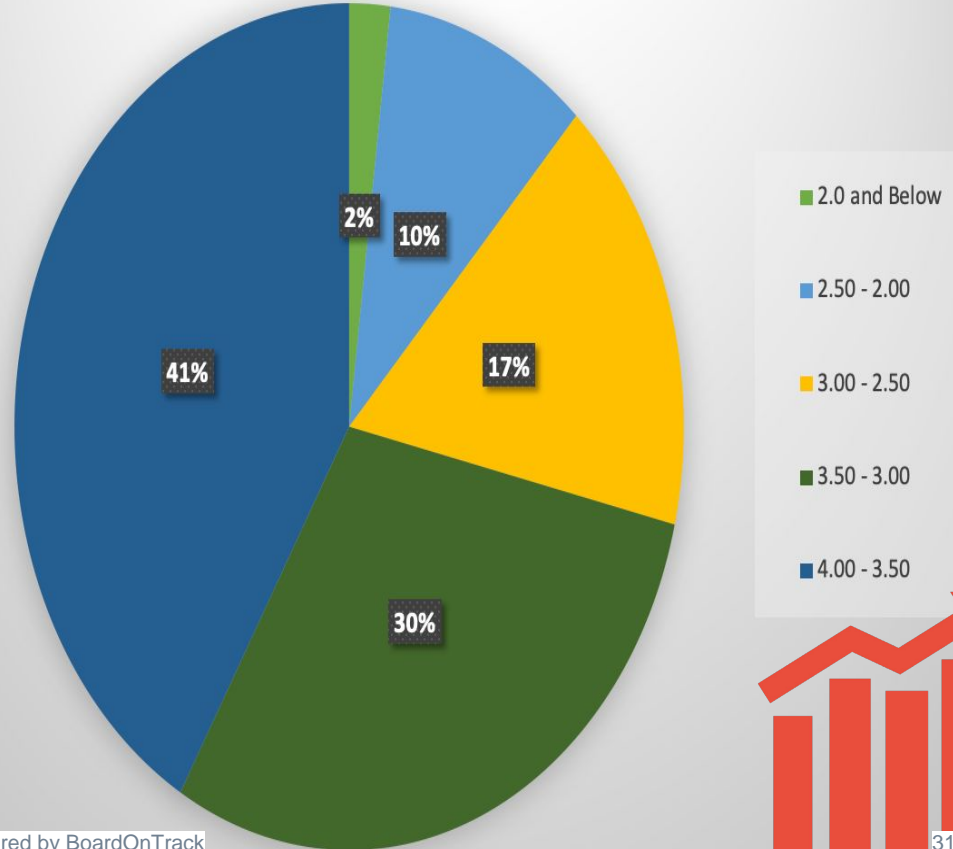
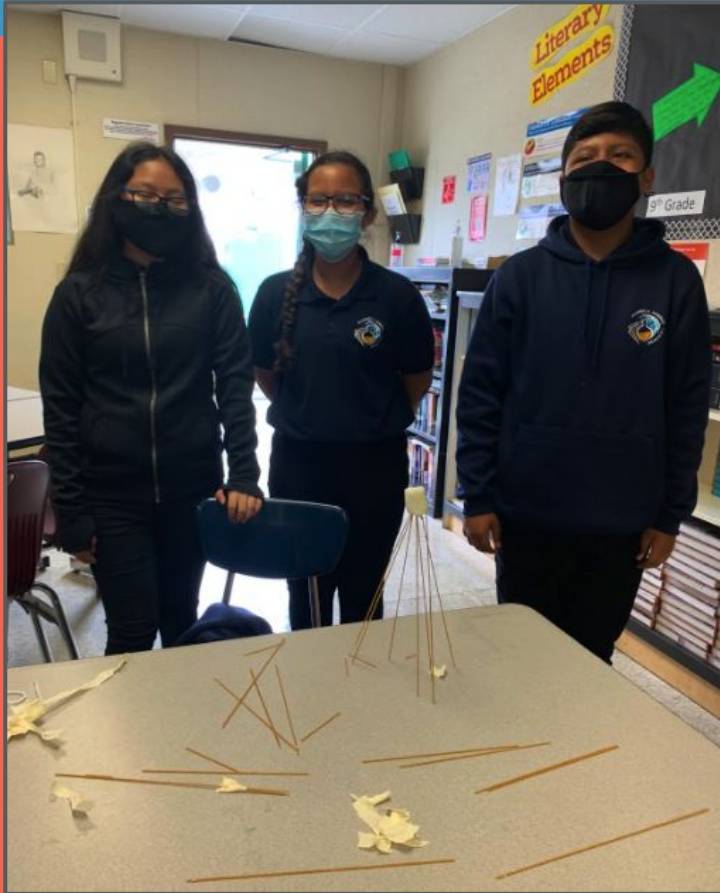
Drawing I, Cinema (Dual Enrollment Program)

OTHER COURSES: Physical Education I-II, Weight Training, Computer Technology.

Online Courses* (Independent Study Students)



Academics-Cumulative GPA Distribution



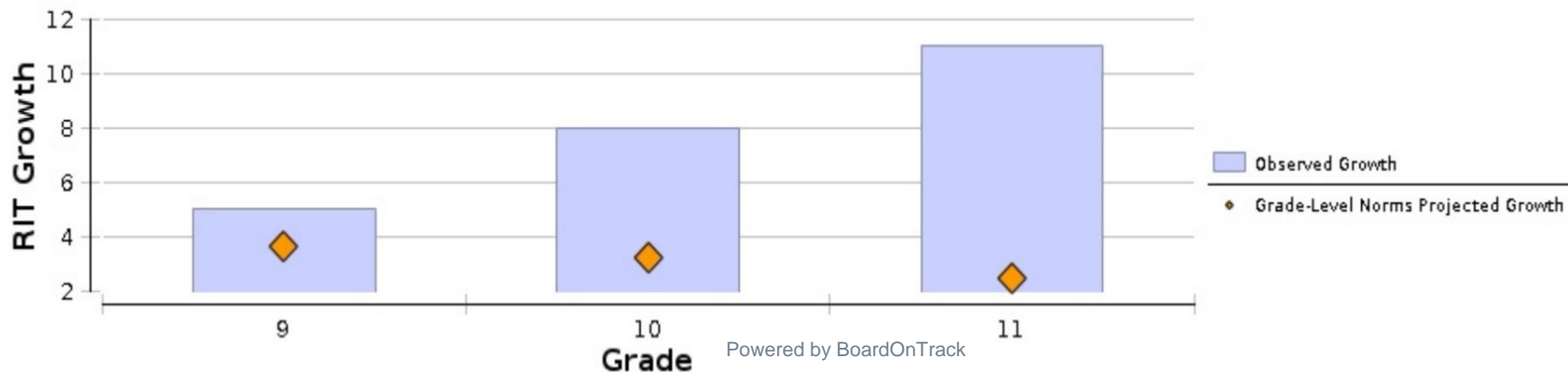
Academics-MAP Student Growth Summary (Math)

Magnolia Science Academy 4

Math: Math K-12

Grade (Spring 2021)	Total Number of Growth Events‡	Comparison Periods						Growth Evaluated Against								
		Fall 2020			Spring 2021			Growth		Grade-Level Norms			Student Norms			
		Mean RIT Score	Standard Deviation	Achievement Percentile	Mean RIT Score	Standard Deviation	Achievement Percentile	Observed Growth	Observed Growth SE	Projected School Growth	School Conditional Growth Index	School Conditional Growth Percentile	Number of Students With Growth Projections	Number of Students Who Met Their Growth Projection	Percentage of Students Who Met Growth Projection	Student Median Conditional Growth Percentile
9	19	214.3	19.3	11	219.1	20.8	14	5	2.1	3.6	0.62	73	19	12	63	55
10	25	218.9	20.0	16	227.2	18.2	31	8	2.6	3.2	2.50	99	25	18	72	68
11	24	219.6	14.0	12	231.0	14.5	38	11	1.7	2.5	4.44	99	24	20	83	80

Math: Math K-12



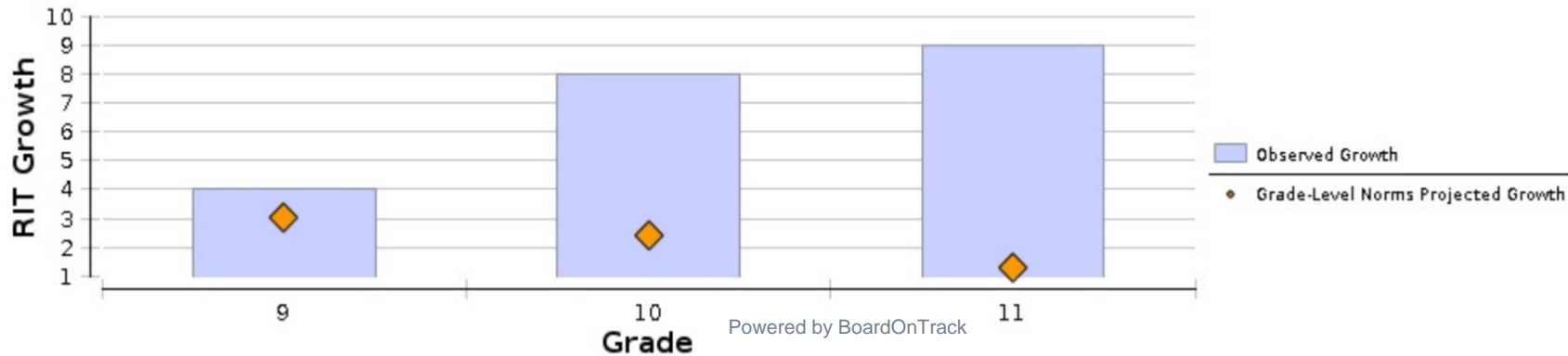
Academics-MAP Student Growth Summary (ELA)

Magnolia Science Academy 4

Language Arts:
Reading

Grade (Spring 2021)	Total Number of Growth Events	Comparison Periods						Growth Evaluated Against								
		Fall 2020			Spring 2021			Growth		Grade-Level Norms			Student Norms			
		Mean RIT Score	Standard Deviation	Achievement Percentile	Mean RIT Score	Standard Deviation	Achievement Percentile	Observed Growth	Observed Growth SE	Projected School Growth	School Conditional Growth Index	School Conditional Growth Percentile	Number of Students With Growth Projections	Number of Students Who Met Their Growth Projection	Percentage of Students Who Met Growth Projection	Student Median Conditional Growth Percentile
9	20	208.2	15.8	13	212.1	17.8	16	4	3.3	3.0	0.44	67	20	12	60	60
10	24	212.2	15.5	14	220.3	12.5	35	8	2.5	2.4	3.45	99	24	18	75	73
11	26	217.0	14.1	21	225.7	12.0	55	9	1.8	1.3	3.38	99	26	22	85	84

Language Arts: Reading



Academics - SBAC 2020-21

G11 Grade 11 ELA Summative

Overall Claim

Average Scale Score
for 26 results

2549 ± 24 ⓘ

46%

Student Score Distribution

Exceeded Standard

15%

Met Standard

31%

Nearly Met Standard

23%

Did Not Meet Standard

31%

G11 Grade 11 Math Summative

Overall Claim

Average Scale Score
for 26 results

2513 ± 20 ⓘ

12%

Student Score Distribution

Exceeded Standard

4%

Met Standard

8%

Nearly Met Standard

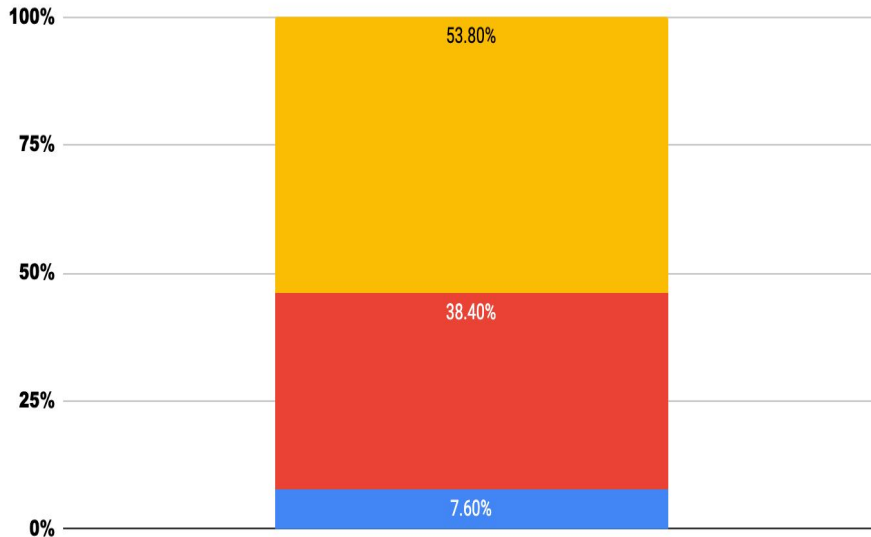
23%

Did Not Meet Standard

65%

Student EL Acquisition Results (2021)

Student English Language Acquisition Results



Student English Language Acquisition Results

- ELs Who Progressed at Least One ELPI Level
- ELs Who Maintained ELPI Levels 1, 2L, 2H, 3L, 3H
- ELs Who Decreased at Least One ELPI level

English Learner Progress
53.8% making progress towards English language proficiency

Number of EL Students: 13

Performance Level

Medium

Student IXL PROGRESS & GROWTH

SCHOOL ACHIEVEMENT



[School achievement summary >](#)

THIS YEAR, WE'VE ANSWERED

3 4 5 7 5

QUESTIONS!



Aim for 15,000 questions each month!

MARCH

SKILL PROGRESS SUMMARY




TIME SPENT



Academics-MyON Lexile Growth

Summary

Select a Visualization: Summary 

5.5

AVG Lexiles Taken
(per Student)

844L

AVG Starting Lexile Score in
Period
(per Student)

824L

AVG First Lexile Score in Period
(per Student)

961L

AVG Ending Lexile Score in
Period
(per Student)

+144.8L

AVG Lexile Growth
(per Student)

Table 1. Text Complexity Grade Bands and Associated Lexile Ranges	Text	K-1	N/A*	Lexile Ranges Aligned to College and Career Readiness Expectations
	Complexity	2-3	420L-820L	
	Grade Bands	4-5	740L-1010L	
		6-8	925L-1185L	
		9-10	1110L-1335L	
	11-CCR**	1185L-1385L		

* Not Available at this time.

** CCR = College and Career Ready

Academics-MyON Reading Challenge

February MyON Reading Challenge:

Love & Black History Month

Edition



The Challenge:

- Read 5 Romance or Black History theme books from the February MyON Reading Challenge Project selections (you need to read the *entire* book for it to count)
- After you complete a book complete the February MyON Reading Challenge Log Sheet
- When you complete the log with 5 books give it to Ms. Hoffman for a prize and to get a FREE DRESS DAY in March!



March MyON Madness Reading Competition



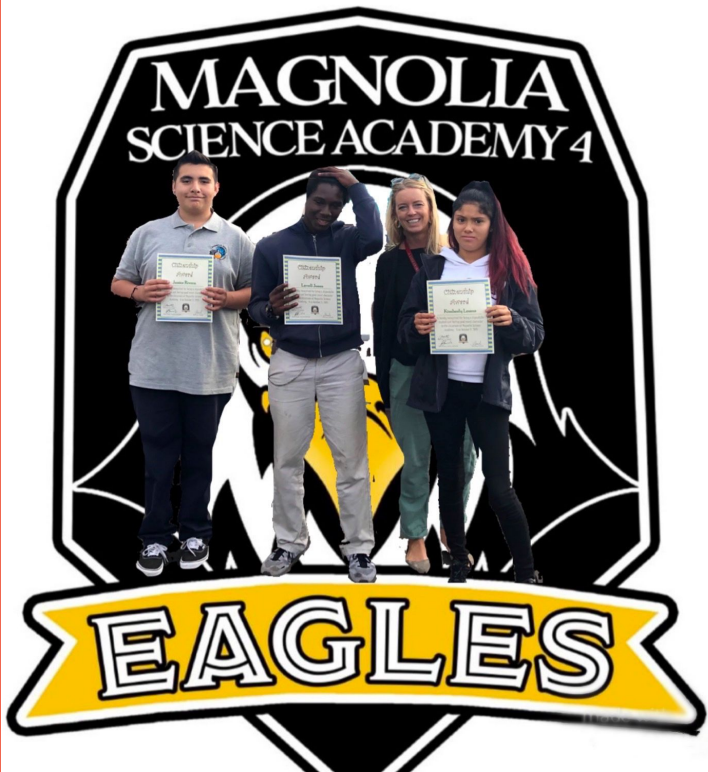
Weekly Brackets! Weekly Prizes!

Pizza Party for the Advisory that Wins the Most Weeks!

Week 1	Week 2
<p>Week 1 (3/1 - 3/6) Prize = Free Dress on 3/11</p> <p>9 A</p> <p>9 B</p> <p>10th</p> <p>11th</p> <p>12th</p>	<p>Week 2 (3/7 - 3/13) Prize = 2 Free Digital Notebooks in History or Free Play Day in PE on 3/18</p> <p>9 A</p> <p>9 B</p> <p>10th</p> <p>11th</p> <p>12th</p>
Week 3	Week 4
<p>Week 3 (3/14 - 3/20) Prize = 5+ Points on a Math Quiz!</p> <p>9 A</p> <p>9 B</p> <p>10th</p> <p>11th</p> <p>12th</p>	<p>Week 4 (3/21 - 3/27) Prize = Free Assignment Pass in Science!</p> <p>9 A</p> <p>9 B</p> <p>10th</p> <p>11th</p> <p>12th</p>
Week 5	
<p>Week 5 (3/28-3/31) Prize = 5+ Points on an English Quiz!</p> <p>9 A</p> <p>9 B</p> <p>10th</p> <p>11th</p> <p>12th</p>	

March MyON Madness Pizza Party Winners:

Academics



Ongoing Academic Support

- **Summer School**
- **Small Group Instruction**
- **Study Hour**
- **After School Tutoring**
- **Saturday School**
- **Student Support and Progress Team**
- **Individualized Intervention Plans**
- **Think Together After school Academic Support**
- **Data Meetings**
- **Integrated English Learner Program**
- **ELD Class**

SEL Counseling Data



Total Current Students: 17

Total Students/semester: 25

Topics:

- Social Anxiety
- Depressive Symptoms
- Anger Management
- Adjustment Difficulties

Successes:

- Building Connections
- Safe Space
- Self-Advocacy
- Community Integration (9th grade)
- Collaboration (school events)

- Assemblies (phone use/addiction, controlling emotions, etc.)
- Advisory/Study Hour Small Groups
- Check-ins with grade levels
- Weekly Themes

PBIS (Positive Behavior Intervention & Support):

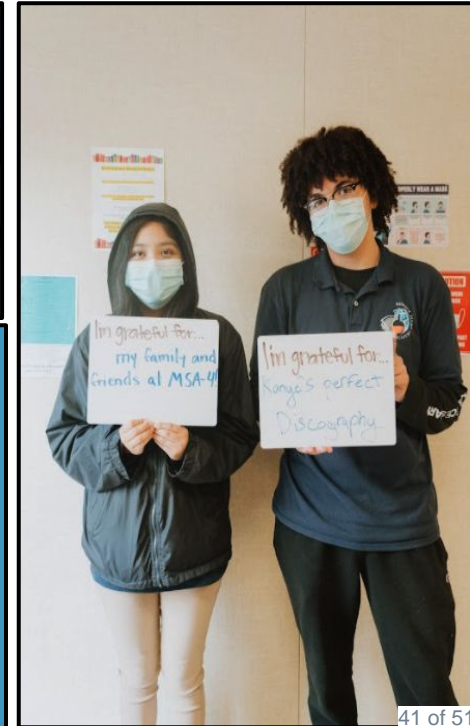
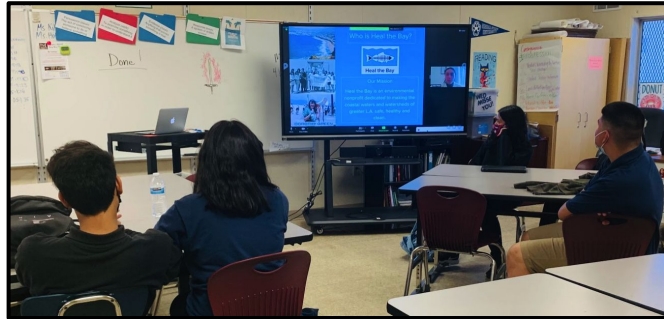
- Respect Week
- The Great Kindness challenge
- Assemblies



Extracurricular Activities

In addition to rigorous academics, Magnolia Science Academy-4 sponsors a broad program of extracurricular activities, including:

- SLAM Music Program (UCLA)
- Fall Festival
- Door Decoration Contest
- Campus Beautification Day
- Haunted House
- Movie Nights
- Food Drive
- Cloth Drive
- PBIS Assemblies
- E-sports
- Basketball
- Soccer
- Leadership Club
- Eagles United For Change
- Eagle Gazette
- Think Together After School Program



Parent Involvement

4 Parent Task Force

4 School Site Council

2 ELAC

**Parent-teacher
Conferences**

**Over 200 parent square
messages**



ParentSquare

College Nights

Orientation

Back To School Night

22 Home Visits

**6 Parent College
Meetings**

**20 Intervention Meetings
(Attendance, Academic)**





GROWS

GROWS

- Percentage of students with a grade of “C” or better- Baseline: 82% ; **Goal 90%**
- State Test Passing Rate:
 - CAASPP-Math assessments- Baseline: 12% ; **Goal: 20%**
 - CAASPP-ELA assessments- Baseline: 46% ; **Goal: 50%**
- AP Passing Rate-Baseline: 18% ; **Goal: 30%**
- English Learner Reclassification Rate- Baseline: 15% ; **Goal: 20%**
- Student Suspension Rate- Baseline: 2.3% ; **Goal: 0%**
- Chronic Absenteeism Rate- Baseline: **Goal: Below 10%**
- Average Daily Attendance-Baseline: 87.1% **Goal: 90%**
- Dual Enrollment Passing Rate- Baseline: 15% **Goal: 70%**
- Increase the Enrollment- **Goal: 40 students**
- Continue to support students in the dual enrollment program to make sure they successfully pass the courses.
- Increase parent engagement during college nights and FAFSA workshops.
- Increase the number of students taking a dual enrollment course.
- STEAM Education



PRIORITIES

PRIORITIES

- **Academic Proficiency in All Subjects**
- **Graduation Rate**
- **College Readiness**
- **College Going Rate**
- **Parent Involvement**
- **Dual Enrollment**
- **CIF Sports**
- **Social Emotional Learning**
- **Character Education**
- **STEAM Education**
- **Enrollment**



Grows, Glows, and Priorities

2021-2022

Magnolia Science Academy 6



Mr. James Choe
Principal



Mr. Jacob Theis
Dean of
Students



Ms. Maria Huevo
Office Manager



“HIGHLIGHTS”

- Successful site relocation to Pio Pico Middle School
 - Retained half of our returning students and offered bus transportation from old site to new.
 - Developed positive working relationship with leadership staff at Pio Pico and have had a smooth partnership thus far.
 - Hotspots, chromebooks, and textbooks were distributed before school began, during our move.
 - Developed a bell schedule that has the least amount of time conflicts with the site school.

History and Culture Building at Magnolia Science Academy 6!



Starting with an unforgettable, but successful, moving experience!





“HIGHLIGHTS”

➤ Magnolia Programs at work!

- Approximately 20 students attend Saturday School program weekly zoom/in person.
- Made over 20 home visits which is over 25% of our population!
- MyOn, IXL Math and ELA, and District programs are all being implemented in our classes.
- MAP Testing being administered at the beginning and at the end of the school year!
- Parent College continues: We have had two sessions with 10 families attending.
- Educational Partner meetings: Parent Task Force, SSC, Coffee with the principal, and ELAC meetings are done on a regular basis to keep all partners updated/informed.



ELA MAP Data

ELA

Growth Data From the 2020 Fall to 2021 Spring MAP test

	Fall 2020 Mean RIT	Spring 2021 Mean RIT	School Conditional Growth Index	Percent of students who met growth Projection
6th	206.4	211.3	-0.3	63
7th	209	216.6	1.83	64
8th	210.7	216.6	0.93	59

map Student Growth Summary Report
GROWTH

Aggregate by School

Term: Spring 2020-2021
District: Magnolia Public Schools

Norms Reference Data: 2020 Norms.
Growth Comparison Period: Fall 2020 - Spring 2021
Weeks of Instruction: Start - 4 (Fall 2020)
End - 32 (Spring 2021)

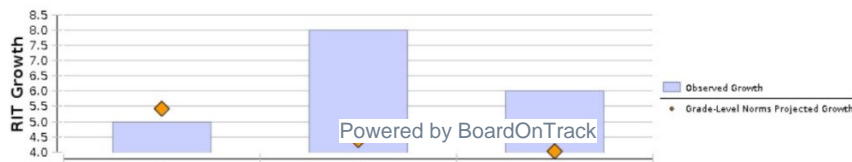
Grouping: None
Small Group Display: No

Magnolia Science Academy 6

Language Arts:
Reading

Grade (Spring 2021)	Total Number of Growth Events	Comparison Periods						Growth		Growth Evaluated Against						
		Fall 2020			Spring 2021			Observed Growth	Projected School Growth SE	School Growth Index	School Conditional Growth Percentile	Number of Students With Growth Projections	Number of Students Who Met Their Growth Projection	Percentage of Students Who Met Growth Projection	Student Median Conditional Growth Percentile	
6	46	206.4	10.9	30	211.3	11.7	28	5	1.3	5.4	-0.30	38	46	29	63	60
7	42	209.0	15.9	24	216.6	16.2	40	8	1.9	4.4	1.83	97	42	27	64	55
8	58	210.7	14.4	18	216.6	16.5	26	6	1.5	4.0	0.93	82	58	34	59	57

Language Arts: Reading





Math MAP Data

Math				
Growth Data From the 2020 Fall to 2021 Spring MAP test				
	Fall 2020 Mean RIT	Spring 2021 Mean RIT	School Conditional Growth Index	Percent of students who met growth Projection
6th	207.2	215.6	0.32	43
7th	212.2	223.5	2.5	64
8th	212.8	222.9	2.03	70

map Student Growth Summary Report
GROWTH

Aggregate by School

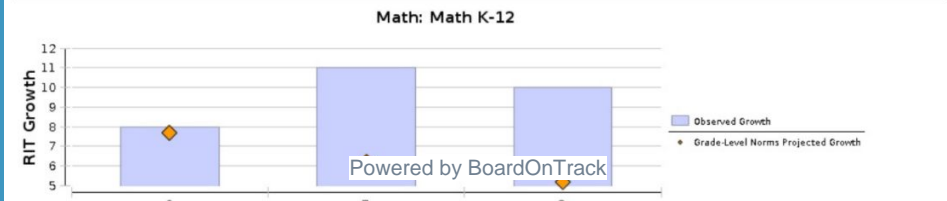
Term: Spring 2020-2021
District: Magnolia Public Schools

Norms Reference Data: 2020 Norms
Growth Comparison Period: Fall 2020 - Spring 2021
Weeks of Instruction: Start - 4 (Fall 2020)
End - 32 (Spring 2021)

Grouping: None
Small Group Display: No

Magnolia Science Academy 6
Math: Math K-12

Grade (Spring 2021)	Total Number of Growth Events	Comparison Periods						Growth		Growth Evaluated Against						
		Fall 2020			Spring 2021			Projected School Growth	Observed Growth SE	Grade-Level Norms			Student Norms			
Mean RIT Score	Standard Deviation	Achievement Percentile	Mean RIT Score	Standard Deviation	Achievement Percentile	Observed Growth	School Conditional Growth Index			Number of Students With Growth Projections	Number of Students Who Met Their Growth Projection	Percentage of Students Who Met Growth Projection	Student Median Conditional Growth Percentile			
6	46	207.2	11.4	17	215.6	14.9	20	8	1.6	7.7	0.32	62	46	20	43	38
7	42	212.2	14.8	18	223.5	19.7	36	11	2.1	6.2	2.50	99	42	27	64	74
8	57	212.8	17.9	11	222.9	19.8	23	10	1.2	5.2	2.03	98	57	40	70	75





THIS YEAR, WE'VE ANSWERED

1 0 3 , 7 9 9

QUESTIONS!

FEBRUARY

Goal achieved—way to go!

21,224

SKILL PROGRESS SUMMARY

1,326

SKILLS MASTERED

1,857

SKILLS PROFICIENT

3,664

SKILLS PRACTICED

TIME SPENT

881 hr

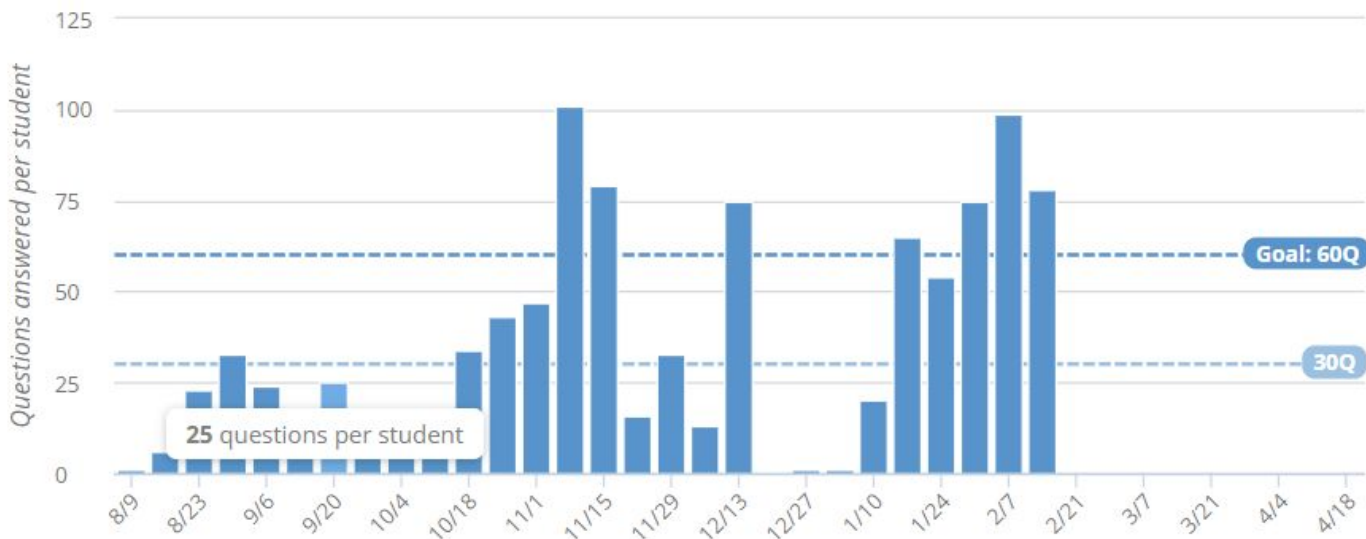
THIS YEAR

SCHOOL

HOME



THE IXL EFFECT



Schools across the United States are experiencing the IXL Effect, and you can, too. Research shows that answering at least 30 questions per week has a measurable impact on student outcomes.

Already meeting that goal? Aiming for 60 or 130 questions per week has been shown to have an even bigger impact on student success.

[Learn more](#) about the IXL Effect.

Your 4-week average: **73 questions**

IXL's recommended goal: **30** [See strategies](#)

MYON



RENAISSANCE myON Library News My School Building Admin Magnolia Science Academy 6

Users Rosters/Groups Projects Reports Account

Reports > Lexiles

Run Report

Scope: Students in Building

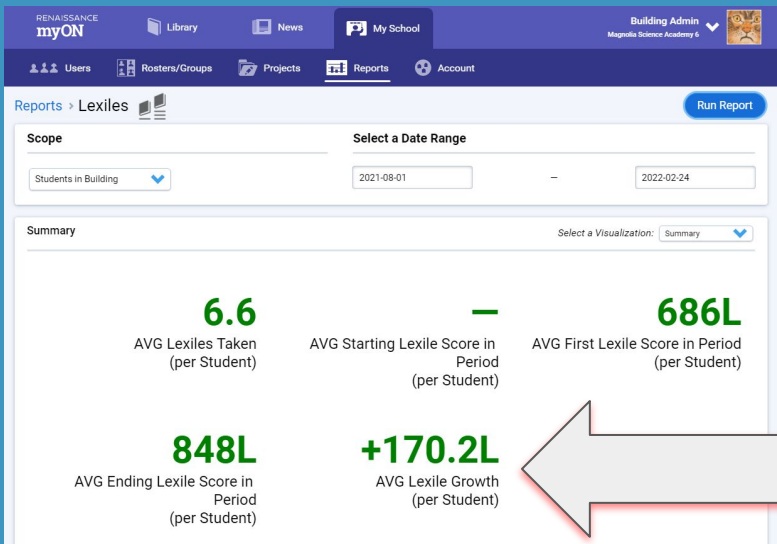
Select a Date Range: 2021-08-01 - 2022-02-24

Summary Select a Visualization: Summary

6.6 AVG Lexiles Taken (per Student)	— AVG Starting Lexile Score in Period (per Student)	686L AVG First Lexile Score in Period (per Student)
848L AVG Ending Lexile Score in Period (per Student)	+170.2L AVG Lexile Growth (per Student)	

Powered by BoardOnTrack

MYON



“Your students have averaged +148 (now +170) points of Lexile growth, which is amazing -- an average middle school student is expected to make between 30-40 points of growth per year.” - EL Coach

“HIGHLIGHTS”

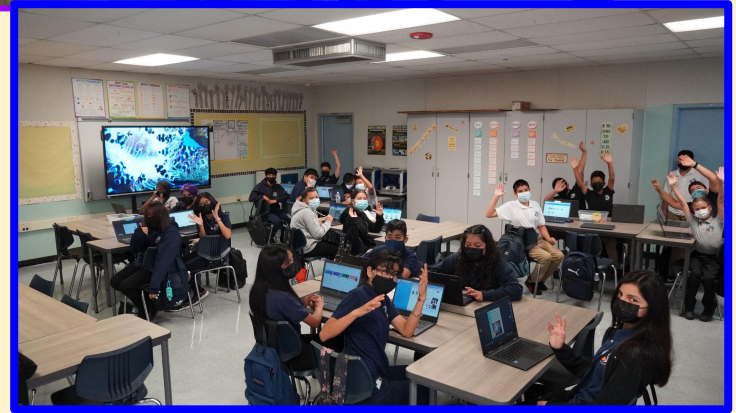
➤ Other highlights!

- Pre-enrollment is at an all time high for this time of the year.
- Investing/building our internal teachers for specific coordinating positions: ELD, Testing, Literacy, and After School Coordinator.
- Secured 2 partnerships in the new community (The Book Foundation and Baby to Baby)
- No major discipline issues.
- Successful development and distribution of “The Voice of MSA 6” Newsletter. [PLEASE CLICK HERE!](#)
- Culture Building in Progress
 - PBIS Raffles and PBIS days, Field Days, Hispanic Heritage Day, Pep rally (Student gov’t elections), Fall festival, Red Ribbon Week, Spirit Week, winter award ceremony/activities

Culture Building at Magnolia Science Academy 6!



Our first days of school...



...went pretty smoothly!





Culture Building at Magnolia Science Academy 6!

A visit from our very own Board Member - Dr. Yapanel!



Thank you for the Starbucks cups!

Above: Words of encouragement from Dr. Yapanel.



Culture Building at Magnolia Science Academy 6!

Assemblies quickly became a staple event every 6 weeks.



Winner winner! A Platas wins airpods.



More winners! Free Dress, LAFC Soccer tickets, Disney Merchandise, Amazon Gift Cards, and more.



Culture Building at Magnolia Science Academy 6!

Student Body Council gets elected!



2021 SBC Presidente - Mr. S Aguirre!





Culture Building at Magnolia Science Academy 6!

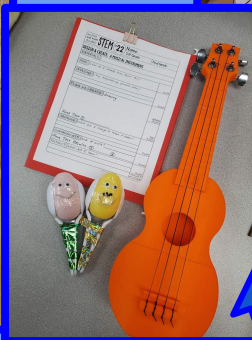
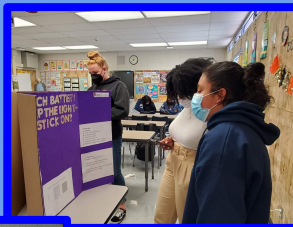
Breast Cancer Awareness





Culture Building at Magnolia Science Academy 6!

Science Fair 2021



Custom 3D Printed MSA 6 Ukulele!

Culture Building at Magnolia Science Academy 6!



Fall Festivities



The Brawny Man

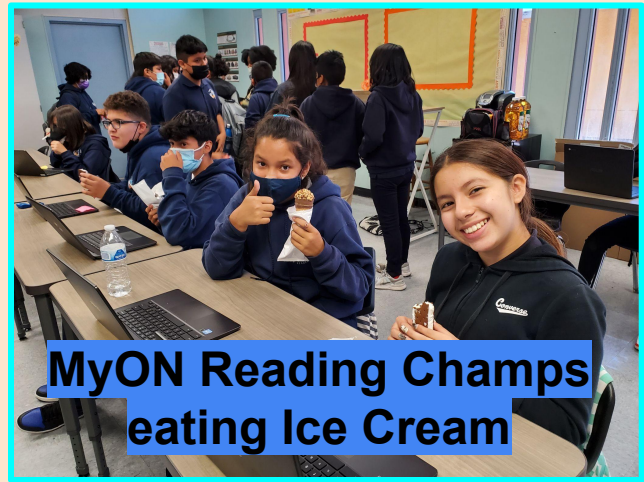




Red Ribbon Day



Getting Picked at the Fall Festival



MyON Reading Champs eating Ice Cream



Hispanic Heritage Festival



GROWS



- Meeting needs of students who have learning disabilities and EL's
- Student engagement and test literacy
- Supporting teachers and staff through outside PD's
- Continued support for higher level Math and Science
- Having a robust set of SEL and Life Skills classes/lessons.
- We need to insure or have protection and inventory for the chromebooks
- In-person counseling services
- Continuing support of chronic absenteeism and tardiness



Our top 3 Priorities

Insert  text here



- Hitting our enrollment target for next year.
- Finding a permanent location for our school site.
- Teacher retention and staffing for Math and Science

Image Subtitle



Thank you











ELA MAP Data

ELA

Growth Data From the 2020 Fall to 2021 Spring MAP test

		Fall 2020 Mean RIT	Spring 2021 Mean RIT	School Conditional Growth	Percent of students who met growth Projection
ELL	6th	*	*	*	*
	7th	*	*	*	*
	8th	196.1	201.2	0.18	50

Growth Data From the 2020 Fall to 2021 Spring MAP test

		Fall 2020 Mean RIT	Spring 2021 Mean RIT	School Conditional Growth	Percent of students who met growth Projection
FRL	6th	206.1	211.7	0.1	66
	7th	210.3	217.4	1.58	66
	8th	209.4	216.2	1.35	64

ELA

Growth Data From the 2020 Fall to 2021 Spring MAP test

		Fall 2020 Mean RIT	Spring 2021 Mean RIT	School Conditional Growth	Percent of students who met growth Projection
SWD	6th	*	*	*	*
	7th	*	*	*	*
	8th	200.2	204.3	-0.22	36

Math MAP Data



Growth Data From the 2020 Fall to 2021 Spring MAP test

		Fall 2020 Mean RIT	Spring 2021 Mean RIT	School Conditional Growth	Percent of students who met growth Projection
ELL	6th	199.2	211	2.07	50
	7th	*	*	*	*
	8th	199.2	208.5	1.79	69

Growth Data From the 2020 Fall to 2021 Spring MAP test

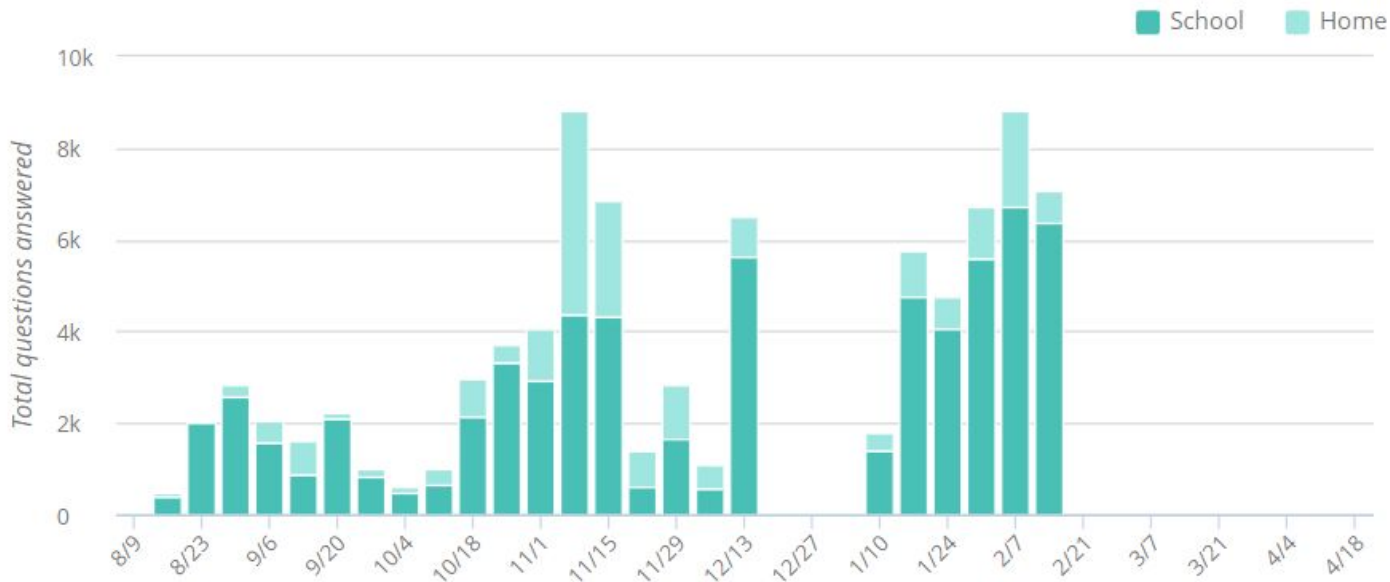
		Fall 2020 Mean RIT	Spring 2021 Mean RIT	School Conditional Growth	Percent of students who met growth Projection
FRL	6th	207.1	214.6	-0.09	43
	7th	212.9	223.5	2.14	4363
	8th	211	221.3	2.13	70

Growth Data From the 2020 Fall to 2021 Spring MAP test

		Fall 2020 Mean RIT	Spring 2021 Mean RIT	School Conditional Growth	Percent of students who met growth Projection
DWD	6th	*	*	*	*
	7th	*	Powered by BoardOnTrack	*	* 75 of 519
	8th	221.2	225.2	2.12	41



EXTEND STUDENT LEARNING



Your 4-week average: **18% home**



IXL's recommended goal: **10%** [See strategies](#) ✓

IXL is built for anywhere, anytime learning. We recommend using IXL from both school and home to ensure your students get the most out of their IXL experience.

Collectively this school year, your students have extended their learning time by answering over 21,000 questions from home.

MYON



RENAISSANCE myON Library News My School Building Admin Magnolia Science Academy 6

Users Rosters/Groups Projects Reports Account

Reports > Core Report

Run Report

Scope

All Grades

Select a Date Range

2021-08-01

2022-02-24

Summary

Select a Visualization: Summary

3

Number of Grades

5.13k

Books

117k

Pages

90.9k

Minutes Read

24%

Days With Reading

1.31k

AVG Pages per Week
(per Grade)

1.02k

AVG Minutes per Week
(per Grade)

841L

AVG Lexile



Culture Building at Magnolia Science Academy 6!

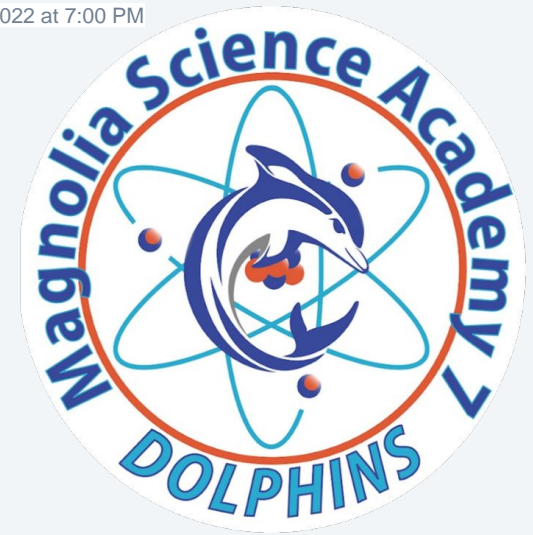
MSA 4 sending seniors over to our school to speak to our 8th graders about high school!





Thank you





GLOWS, GROWS, & PRIORITIES

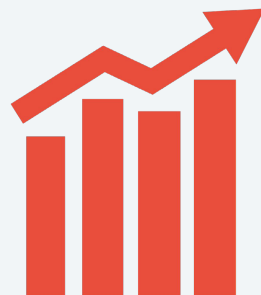
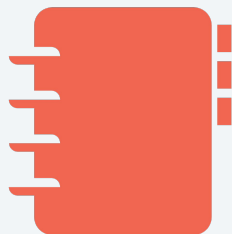
2021-2022

MSA-7 Demographics: 2021-2022

MSA-7, currently serves 274 students. Enrollment this year has dropped from 280 to 274 since the beginning of the year as a result of families moving out of state.

The school has a current student population of:

- 52% male
- 48% female
- 11% Students with Disabilities
- 32% English Language Learners
- 4% GATE identified
- 77% Free/Reduced Lunch



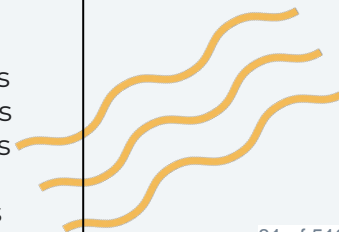
Powered by BoardOnTrack

Ethnic makeup of:

- 64% Hispanic
- 14% White
- 8% African American
- 3% Asian
- 8% Filipino
- 0% American Indian and Pacific Islander
- 3% other

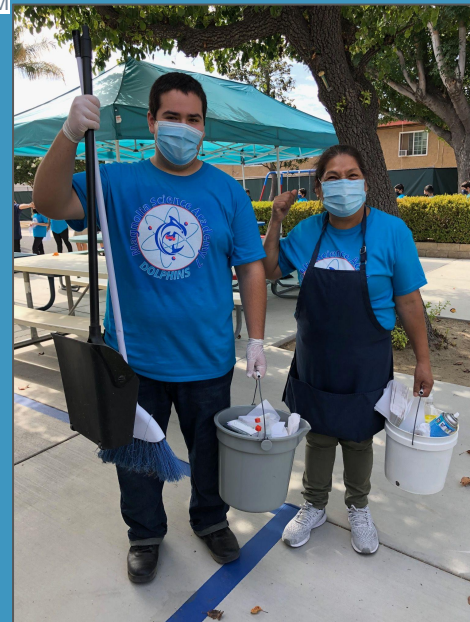
Historical Enrollment Data:

- 2021-2022: 280 students
- 2020-2021: 294 students
- 2019-2020: 292 students
- 2018-2019: 291 students
- 2017-2018: 292 students
- 2016-2017: 301 students

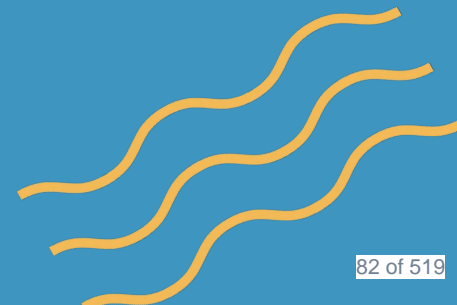


HIGHLIGHTS

Bringing Our Students Back to Learn In Person!

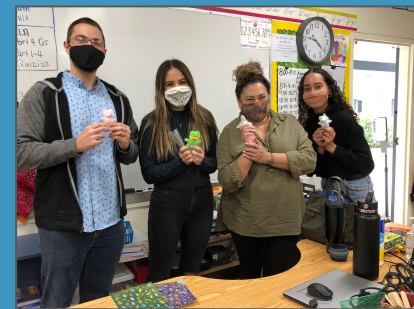
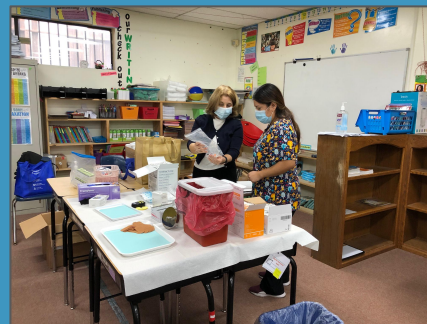


Powered by BoardOnTrack





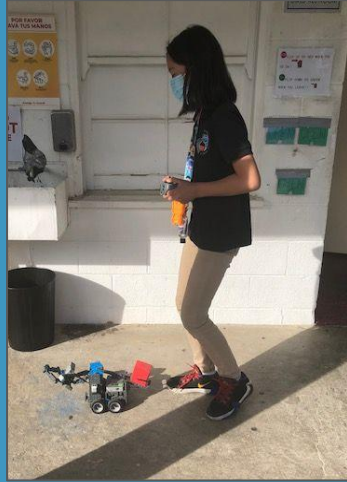
Working Together With the Community!



- Community Resource Fair
- Partnership with Council Member Lee's Office
- Food Drive to support local non-profit, M.E.N.D
- Vaccine Clinics
- Partnership with CSUN & Mitchell Family Couns

HIGHLIGHTS

STEAM After School Program



Powered by BoardOnTrack



- Engineering Club
- Choir Club
- Robotics Club
- Computer Coding Club
- Math Olympiads Club
- STEAM Challenge Club
- Recorder
- Painting Club

GLOWS



- **Students are genuinely happy** and excited to be back in person!
- Hired additional staff to provide academic & SEL **support for all students** - *FT RSP Teacher, FT psychologist, additional teacher aides, Independent Study Teacher, PACE Coordinator, IT Manager*
- Increased **PBIS, SEL & Mental Health supports** for students - *Mitchell Family Clinic counselors, Chicago School SEL Music Program, full-time school psychologist*
- New & Strengthened **Community Partnerships** - *WITI (Women in Technology), Chicago School of Psychology, Sigma Gamma Rho Sorority/CSUN, Councilmember Lee's Office*
- Comprehensive and **rigorous Independent Study Program**
- Students have answered 234,298 questions and spent **1,100 hours** on our new IXL program!
- More parent and community programs thanks to the addition of our full time **PACE Coordinator position**
- Creation of a student-driven **GATE Program** focused on the human impact on the environment
- 2:1 ratio of **chromebook devices** for students

DATA GLOWS

MAP Math data shows a growth in CGI from -4.72 (F20-F21) to -1.24 (F21-W22)

Students with Disabilities (SWD) population showed growth from 38.7% (F20-F21) to 47% (F21-W22) of the students meeting or exceeding their growth target on the MAP Math test

Percentage of all students meeting or exceeding their growth target on the MAP Math increased from 24.8% (F20-F21) to 38% (F21-W22)

English Language Learners (ELL) population showed growth of 34% (F20-F21) to 44% (F21-W22) of the students meeting or exceeding their growth target on the MAP Math test

Hispanic population showed growth from 17% (F20-F21) to 39% (F21-W22) of the students meeting or exceeding their growth target on the MAP Math test

GROWS

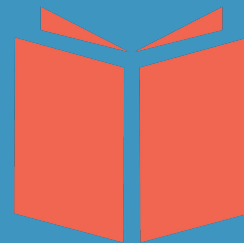
- Low proficiency levels for **ELL students**
- School-wide proficiency levels on **MAP ELA assessments are low**
- Students presenting **behavioral challenges** as they returned to an in-person learning
- Addressing student needs to **acquire foundational reading, writing, and math skills**
- **Insufficient data** from the previous two years makes it difficult to get an accurate assessment of student performance and abilities in order to differentiate instruction
- **Staffing shortages** due to higher than normal rates of staff turnover and staff absences
- Higher than normal **chronic absenteeism rates** in response to student health and COVID-19 quarantine protocols
 - ❖ Approximately 21% as of 2/16/22
- Lower than normal **ADA rates** due to high number of absences in response to student health and COVID-19 quarantine protocols
 - ❖ 93% (8/11/21-3/1/22)



DATA GROWS



MAP English Language Arts data shows a decline in CGI from -1.19 (F20-F21) to -2.84 (F21-W22)



Percentage of students meeting or exceeding their growth target on the MAP ELA test declined from 45.6% (F20-F21) to 35% (F21-W22)

Hispanic population showed a decline from 45.8% (F20-F21) to 38% (F21-W21) of students meeting or exceeding their growth target on the MAP ELA assessment



PRIORITIES



- **Students Achievement:** Addressing academic needs of students in relation to learning loss as a result of remote learning through differentiated instruction
- **Instruction:** Return to implementation of our Guided Math Program and ELA/ELD Block Schedule
- **Student Support:** Continue to focus on SEL and mental health supports for students and staff as we transition out of the pandemic
- **Enrollment:** this year's enrollment is lower than usual; we are working hard to focus on 2022-23 enrollment efforts to ensure higher numbers
- **Staffing:** shortages & changes in personnel has been a constant challenge this year. Our priority is to finish filling the remaining open positions
- **Facilities:** need more space for all the student support staff and programs we now have (i.e. Intervention, counseling, SEL groups, ELD & SPED, etc.)

College & Career Week



International Day



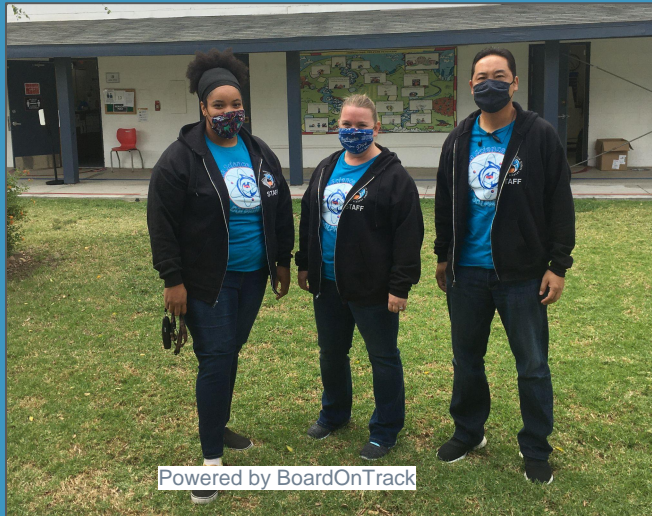
100th Day of School



Fall Festival

Spelling Bee







GLOWS, GROWS, & PRIORITIES

2021-2022



2021-22 HIGHLIGHT

- **Learning Acceleration:**
 - Advisory, Student Directed Learning (SDL), After School Interventions, Saturday4Success and more!
- **After School Program:**
 - Academic Pentathlon, Science Olympiad, Math Counts, sports, and so much more!
- **Independent Studies** (Virtual Learning):
- **Re-Engagement:**
 - Parents, students and staff!

GLOWS



- Increasing student activities and leadership opportunities for students(Student Ambassadors)
 - Reading to Nueva Vista (Read Across America)
- Ongoing teacher observations and feedback (100%)
- Targeted Interventions
- Celebrating Academics
 - Stellar Awards (Straight As)
- Saturday4Success
- IXL Weekly Data
- MyON Data
- Advisory Reading Implementation
- Focus on the whole child
 - MTSS Coordinator
 - School Psychologist and School Social Worker
 - Weekly “Social Talk Club” Intervention
- School Culture!



“You are never too old, too wacky, too wild to pick up a book and read to a child.” -Dr. Seuss

PIC•COLLAGE



6 likes

nueva_eagles A special shoutout to our very own librarian, Ms. Campos for bringing our student guest readers from Magnolia Science Academy. We love our former Eagles. 🦅

4 hours ago

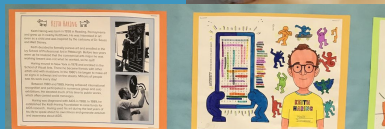
2021-22 HIGHLIGHT

Time	Activity
7:45-7:55	Check in & AM Snack
8:00- 10:00	Academic time(Work Completion)
10:00-11:00	SEL Component
11:00-11:15	Lunch(Domino's Pizza) & Pick t

Learn How to Crochet Club with Ms. Salvatore & Ms. Hennessi



MAGNOLIA SCIENCE ACADEMY 8 BEL



Monthly Drills-Safety 1st!



Ms Alvarez's Art Class



2021-22 School Year ASES After School Clubs

Academic Pentathlon Team

Animation Academy

Among Us Location -Online Club

Astronomy Club

Bead Making Club

Beyond the Board Games & Puzzles Club

Boys' Basketball

Culture Appreciation Club

Dance Club

Disney Movie Club

D.I.Y Club

3D Printing Club

Esports Club

Gardening Club

Girls' Basketball

Girls build LA Club

Harry Potter Club

Learn How to Crochet

MathCounts Team

Money Math Club

Music of Movies Club

Sewing Club

School Dance Team

SRLA Team

Soccer Academy

Sports Club

Students Ambassadors Club

Talk Social Club

Tutoring

Volleyball Club

We fix stuff Club

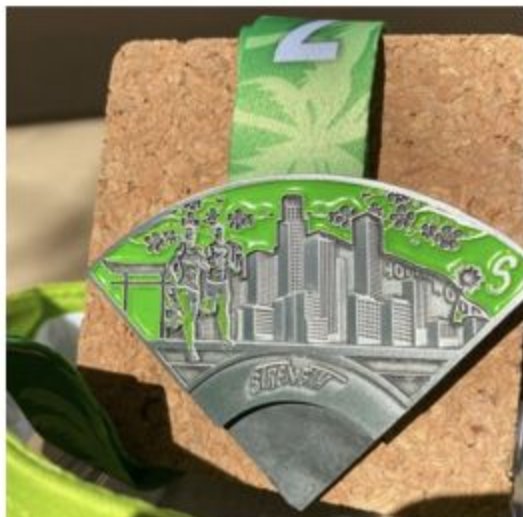
YOGA Club

Zumba Club





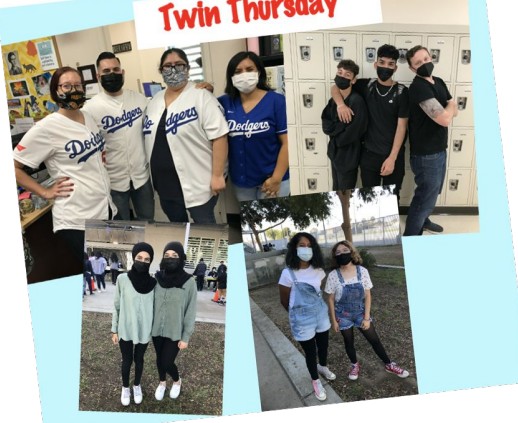
Students Running for LA



Marathon March 20th!!!



School Spirit Week



Twin Thursday



Disney Tuesday



Color War Wednesday



College Friday



FUNKY SOCKS MONDAY





GLAM

8th Annual

Girls Leadership & Mentoring Workshop

For Girls ages 10-18

 Motivational Speakers  Refreshments  Gift Bags  Free Event

Saturday April 23, 2022

9:00 am -11:30 am (Registration opens at 8:30)

6411 Orchard Ave, Bell, CA 90201

RSVP by Monday April 4th through QR Code:



GROWS

- Attendance Rate
- Enrollment Numbers
- Closing achievement gap (SBAC/MAP Data)
- Successful implementation of MTSS
- Teacher/Staff Retention
- More STEAM Electives and Programs
- Parent Outreach: Increased Parent Engagement
- Independent Studies Program (Virtual Learning)
- Supporting students' SEL needs
- Continue to take care of each other!



Priorities



- Closing the achievement gap
 - Reading at grade level
 - Algebra 1 Ready by 8th Grade
- Enrollment Targets
 - 400-420 students 2022-23
- Increase involvement in community
- School Culture!

Another PAWSome day at MSA Bell



Thank you
Gracias
Shukran (شكرا)



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Coversheet

Approval of Second Interim Reports for the 2021-22 Fiscal Year

Section: IV. Action Items
Item: A. Approval of Second Interim Reports for the 2021-22 Fiscal Year
Purpose: Vote
Submitted by:
Related Material: Second Interim Reports for the 2021-22 fiscal year.pdf



Board Agenda Item #	IV A: Action Item
Date:	March 10, 2022
To:	Magnolia Board of Directors
From:	Alfredo Rubalcava, CEO & Superintendent
Staff Lead:	Steve Budhraj Ed.D., Chief Financial Officer
RE:	Approval of Second Interim Reports for the 2021-22 fiscal year

Proposed Board Recommendation

I motion for the Board to approve the 2021-22 Second Interim Budget Reports as the most recent revised budget for the 2021-22 fiscal year for all MSA schools.

Background

Local Education Agencies (LEA) are required to file two interim reports during the fiscal year as an update on the financial condition of the LEA under Education Code (EC) Sections 35035(g), 42130 and 42131. The Second Interim Report represents actuals data from July 1, through January 31, for the 2021-22 fiscal year.

Budget Implications

Budget adjustments and revisions are reflected in the attached schedule comparing the 2021-22 First Interim Report vs the 2021-22 Second Interim Report to include the following revisions and assumptions:

- Enrollment is based on 21-22 projected P-2 student counts
- Changes in revenues and expenditures have been adjusted accordingly

Exhibits (Attachments):

2021-22 Board Approved First Interim Report vs updated 2021-22 Second Interim Report.

Magnolia Public Schools

2021-22

Second Interim Report

March 10, 2022



2021-22 Second Interim

March 2022 Board Meeting



Budget Planning Assumptions

	<u>2021-22</u>	<u>2022-23</u>
DOF Planning COLA	5.07%	5.33%
Lottery Revenue (Unrestricted)	\$163/ADA	\$163/ADA
Lottery Revenue (Restricted)	\$65/ADA	\$65/ADA
Additional Compensation		
Full Time	\$4,500 (One-time)	TBD
Part Time	\$2,500 (One-time)	TBD
STRS Employer Contribution Rate	16.92%	19.10%
PERS Employer Contribution Rate	22.91%	26.10%
Reserve Requirement	ADA Range	
The greater of 5% or \$71,000	0 to 300	
The greater of 4% or \$71,000	301 to 1,000	
3%	1,001 to 30,000	
2%	30,001 to 400,000	
1%	400,000 and higher	

2021-22 Second Interim Budget: Executive Summary

- This Budget is based on the latest available information regarding state funding, deferrals, approved one-time state and federal stimulus, and all other considerations. Included are both AB86 Grants as well as CARES Act funding. We will receive 50% of AB86 in the current fiscal year as well as a partial amount of ESSER II and ESSER III.
- Based on the latest budget changes, including adjustments to expenditures reflecting additional costs for distance learning and other changes since the original budget was approved, here are the budget results:
 - **Average Daily Attendance of 3,392 which is an overall drop of 84 ADA from our FIB projections**
 - **Revenues of \$65.16 million, up \$2.14m from FIB projections**
 - **Expenditures of \$64.35 million, up \$4.13m from the FIB projections**
 - **Net operating surplus of \$.81m, down \$2.00m from FIB projections**
- MPS overall cash position is very solid with a projected low point of \$31.77 million at the start of July of 2022, this represents 180 days of cash on hand.

2021-22 Second Interim Budget: Executive Summary Table

MSA Consolidated	Board Approved FIB Budget	Actuals July-January	2021-22 Second Interim Budget	Change From Prior Year	Primary Reasons For Variance (see budget detail for all changes)
Projected Average Daily Attendance	3,475		3,392	(84)	See by-site detail
SUMMARY					
Revenues					
LCFF Entitlement	41,177,532	22,496,489	40,444,958	(732,574)	Based on Governor's January Projections - Decrease in ADA Includes estimated ESSER II & III funding AB86 Grant Funding
Federal Revenues	7,667,277	3,346,142	8,995,671	1,328,394	
Other State Revenues	8,374,949	5,412,569	9,017,628	642,679	
Other Local Revenues	5,804,239	3,308,115	6,702,812	898,573	
Total Revenues	63,023,996	34,563,316	65,161,068	2,137,072	
Expenditures					
Salaries & Benefits	38,473,023	19,069,629	40,316,814	1,843,791	Increase in compensation and stipends
Books and Supplies	2,521,190	1,507,379	2,515,965	(5,226)	Increase in services due to prior year learning loss
Services and Operating E	17,357,816	10,333,812	19,390,893	2,033,078	
Depreciation & Cap Outla	1,305,887	806,460	1,547,466	241,579	
Other Outflows	561,517	320,757	576,517	15,000	
Total Expenditures	60,219,433	32,038,038	64,347,655	4,128,223	
Net Revenues	2,804,564	2,525,278	813,413	(1,991,151)	
Audited Beginning Balance (July 1)	41,845,702		41,845,702		
Net Revenues	2,804,564		813,413		
Ending Balance (June 30)	44,650,266		42,659,115		
Components of Fund Balance					
Available For Econ. Uncertainties	35,974,798	59.7% of Exp.	32,442,936	50.4% of Exp.	
Restricted Fund Balances	946,443	1.6% of Exp.	724,509	1.1% of Exp.	
Net Fixed Assets	7,729,025	12.8% of Exp.	9,491,670	14.8% of Exp.	
Ending Fund Balance	44,650,266	74.1% of Exp.	42,659,115	66.3% of Exp.	

2021-22 Second Interim Budget: Budget By Site

2021-22 SIB - BY SITE

	MSA-1	MSA-2	MSA-3	MSA-4	MSA-5	MSA-6	MSA-7	MSA-8	MSA-SA	MSA-SD	MERF	TOTAL
Enrollment	737	501	399	109	239	85	274	385	503	416		3,648
Attendance	676.25	466.21	357.61	95.07	222.94	79.21	259.90	356.15	483.38	394.84		3,391.56
Revenue												
LCFF Entitlement	8,599,155	5,684,946	4,303,451	1,315,607	2,933,691	937,700	3,040,952	4,064,916	5,997,245	3,567,294	-	40,444,958
Federal Revenue	1,006,839	677,041	1,290,046	669,775	521,352	711,145	679,799	1,283,828	1,712,396	443,450	-	8,995,671
Other State Revenues	2,315,762	875,230	995,600	217,671	686,171	218,247	886,715	925,410	1,166,125	730,697	-	9,017,628
Other Local Revenues	302,859	139,767	151,289	34,046	80,745	11,151	48,397	149,295	58,804	93,822	5,632,637	6,702,812
Total Revenue	12,224,616	7,376,984	6,740,386	2,237,100	4,221,959	1,878,243	4,655,864	6,423,448	8,934,570	4,835,263	5,632,637	65,161,068
Expenses												
Certificated Salaries	3,961,063	2,631,393	2,569,289	1,124,782	1,621,166	721,226	1,563,595	2,369,963	3,403,252	1,844,000	-	21,809,727
Classified Salaries	904,091	703,414	679,991	146,096	307,261	181,993	605,427	715,258	825,856	420,720	3,597,640	9,087,748
Benefits	1,332,654	985,952	1,082,372	406,337	563,349	280,445	618,998	931,009	1,394,311	735,988	1,087,924	9,419,339
Books and Supplies	498,062	337,098	263,013	71,763	153,402	59,961	118,090	336,159	401,149	145,467	131,800	2,515,965
Services and Operations	4,230,960	2,194,901	2,283,456	514,344	1,112,598	697,516	1,570,448	1,770,746	1,960,999	1,735,447	1,319,479	19,390,893
Depreciation / Cap Outlay	191,381	121,166	66,858	31,023	56,886	34,126	62,324	142,101	784,951	55,790	859	1,547,466
Other Outflows	15,000	-	-	-	-	-	-	-	558,517	3,000	-	576,517
Total Expenses	11,133,212	6,973,924	6,944,980	2,294,345	3,814,661	1,975,268	4,538,882	6,265,237	9,329,035	4,940,411	6,137,702	64,347,655
Net Revenue	1,091,404	403,060	(204,594)	(57,246)	407,298	(97,025)	116,982	158,211	(394,466)	(105,148)	(505,065)	813,413
Fund Balance												
Beginning Balance	8,002,068	3,041,572	2,178,326	1,221,948	3,033,303	2,410,544	2,499,146	6,112,819	9,109,585	1,219,782	3,016,610	41,845,702
Net Revenue	1,091,404	403,060	(204,594)	(57,246)	407,298	(97,025)	116,982	158,211	(394,466)	(105,148)	(505,065)	813,413
Projected Ending Balance	9,093,473	3,444,632	1,973,732	1,164,702	3,440,602	2,313,519	2,616,128	6,271,030	8,715,119	1,114,634	2,511,544	42,659,115
Ending Bal. as % of Exp.:	81.7%	49.4%	28.4%	50.8%	90.2%	117.1%	57.6%	100.1%	93.4%	22.6%	40.9%	66.3%

2021-22 Second Interim Budget: Enrollment and ADA Assumptions

(NEW) 2021-22 SIB - Enrollment and ADA Assumptions											
MERF	MSA-1	MSA-2	MSA-3	MSA-4	MSA-5	MSA-6	MSA-7	MSA-8	MSA-SA	MSA-SD	TOTAL
Demographic Information											
CALPADS Enroll	737	501	399	109	239	85	274	385	503	416	3,648
# LCFF Unduplicated	631	406	328	94	228	79	227	345	434	167	2,939
LCFF Unduplicated Pupil %	85.62%	81.04%	82.21%	86.24%	95.40%	92.94%	82.85%	89.61%	86.28%	40.14%	80.56%
ADA (P-2 Projected)											
TK-3	-	-	-	-	-	-	171.94	-	122.42	-	294.36
4-6	105.52	79.39	55.68	-	27.13	16.34	87.96	89.24	105.82	127.00	694.08
7-8	221.03	188.05	94.42	-	89.39	62.87	-	266.91	98.18	267.84	1,288.69
9-12	349.70	198.77	207.51	95.07	106.42	-	-	-	156.96	-	1,114.43
Total ADA	676.25	466.21	357.61	95.07	222.94	79.21	259.90	356.15	483.38	394.84	3,391.56





QUESTIONS & COMMENTS



Magnolia Public Schools

2021-22

Second Interim Report

March 10, 2022



2021-22 Second Interim

March 2022 Board Meeting



Budget Planning Assumptions

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Federal Revenue	1,006,839	677,041	1,290,046	669,775	521,352	711,145	679,799	1,283,828	1,712,396	443,450	-	8,995,671
Other State Revenues	2,315,762	875,230	995,600	217,671	686,171	218,247	886,715	925,410	1,166,125	730,697	-	9,017,628
Other Local Revenues	302,859	139,767	151,289	34,046	80,745	11,151	48,397	149,295	58,804	93,822	5,632,637	6,702,812
Total Revenue	12,224,616	7,376,984	6,740,386	2,237,100	4,221,959	1,878,243	4,655,864	6,423,448	8,934,570	4,835,263	5,632,637	65,161,068
Expenses												
Certificated Salaries	3,961,063	2,631,393	2,569,289	1,124,782	1,621,166	721,226	1,563,595	2,369,963	3,403,252	1,844,000	-	21,809,727
Classified Salaries	904,091	703,414	679,991	146,096	307,261	181,993	605,427	715,258	825,856	420,720	3,597,640	9,087,748
Benefits	1,332,654	985,952	1,082,372	406,337	563,349	280,445	618,998	931,009	1,394,311	735,988	1,087,924	9,419,339
Books and Supplies	498,062	337,098	263,013	71,763	153,402	59,961	118,090	336,159	401,149	145,467	131,800	2,515,965
Services and Operations	4,230,960	2,194,901	2,283,456	514,344	1,112,598	697,516	1,570,448	1,770,746	1,960,999	1,735,447	1,319,479	19,390,893
Depreciation / Cap Outlay	191,381	121,166	66,858	31,023	56,886	34,126	62,324	142,101	784,951	55,790	859	1,547,466
Other Outflows	15,000	-	-	-	-	-	-	-	558,517	3,000	-	576,517
Total Expenses	11,133,212	6,973,924	6,944,980	2,294,345	3,814,661	1,975,268	4,538,882	6,265,237	9,329,035	4,940,411	6,137,702	64,347,655
Net Revenue	1,091,404	403,060	(204,594)	(57,246)	407,298	(97,025)	116,982	158,211	(394,466)	(105,148)	(505,065)	813,413
Fund Balance												
Beginning Balance	8,002,068	3,041,572	2,178,326	1,221,948	3,033,303	2,410,544	2,499,146	6,112,819	9,109,585	1,219,782	3,016,610	41,845,702
Net Revenue	1,091,404	403,060	(204,594)	(57,246)	407,298	(97,025)	116,982	158,211	(394,466)	(105,148)	(505,065)	813,413
Projected Ending Balance	9,093,473	3,444,632	1,973,732	1,164,702	3,440,602	2,313,519	2,616,128	6,271,030	8,715,119	1,114,634	2,511,544	42,659,115
Ending Bal. as % of Exp.:	81.7%	49.4%	28.4%	50.8%	90.2%	117.1%	57.6%	100.1%	93.4%	22.6%	40.9%	66.3%

2021-22 Second Interim Budget: Enrollment and ADA Assumptions

(NEW) 2021-22 SIB - Enrollment and ADA Assumptions											
MERF	MSA-1	MSA-2	MSA-3	MSA-4	MSA-5	MSA-6	MSA-7	MSA-8	MSA-SA	MSA-SD	TOTAL
Demographic Information											
CALPADS Enroll	737	501	399	109	239	85	274	385	503	416	3,648
# LCFF Unduplicated	631	406	328	94	228	79	227	345	434	167	2,939
LCFF Unduplicated Pupil %	85.62%	81.04%	82.21%	86.24%	95.40%	92.94%	82.85%	89.61%	86.28%	40.14%	80.56%
ADA (P-2 Projected)											
TK-3	-	-	-	-	-	-	171.94	-	122.42	-	294.36
4-6	105.52	79.39	55.68	-	27.13	16.34	87.96	89.24	105.82	127.00	694.08
7-8	221.03	188.05	94.42	-	89.39	62.87	-	266.91	98.18	267.84	1,288.69
9-12	349.70	198.77	207.51	95.07	106.42	-	-	-	156.96	-	1,114.43
Total ADA	676.25	466.21	357.61	95.07	222.94	79.21	259.90	356.15	483.38	394.84	3,391.56



Magnolia Public Schools
2017 Bonds - MSA-1 Covenant Calculation
2021-22 Second Interim Budget

I 1002

2017 Bond Covenants

Debt Service Coverage (Individual By School)

	MSA-1	MSA-SA	MSA-SD	COLLECTIVELY
Net Income	87,616	593,513	101,696	782,825
Add Back: Depreciation	111,638	390,567	28,034	530,239
Add Back: Base Rent	776,331	311,610	423,907	1,511,848
Add Back: 50% of CMO Fee	308,024	226,910	52,293	587,226
"Net Income Available For Debt Service"	1,283,608	1,522,599	605,931	3,412,138
Debt Service / Base Rent	776,331	311,610	423,907	1,511,848

Debt Service Coverage	1.65	4.89	1.43	2.26
Limit	1.10	1.10	1.10	1.10
Compliance	Yes	Yes	Yes	Yes

Days Cash on Hand (Test is All 3 combined - showing individual as additional data)

	MSA-1	MSA-SA	MSA-SD	COLLECTIVELY
Total Expenses	5,674,885	4,579,112	2,448,611	12,702,608
Deduct: Depreciation	(111,638)	(390,567)	(28,034)	(530,239)
"Operating Expenses"	5,563,247	\$4,188,545	2,420,577	12,172,369
Expense/Day	26,492	19,945	11,527	33,348.96
Cash & Cash Equivalents 1/31/22	\$4,861,928	\$2,278,288	\$1,662,470	8,802,687
Repair & Replacement Fund	75,254	-	283,270	358,524
Cash on Hand (incl R&R Fund)	4,937,182	2,278,288	1,945,740	9,161,210

Days Cash on Hand	186	114	169	275
Minimum				45
Compliance	Yes	Yes	Yes	Yes

Purpose: To ensure that the charter is in compliance with the debt covenants.

Procedure: The auditor obtained the covenant calculation from MPS and footed for accuracy.
Tied to the Balance sheet and income statement

Conclusion: Based on the procedure performed the auditor determined that the charter is in compliance with the debt covenant.

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)											Year To Date			Annual Budget		
CONSOLIDATED	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget			
	Projected Average Daily Attendance:											3,475	3,392	(84)		
SUMMARY																
Revenue																
LCFF Entitlement	847,906	2,471,250	2,637,783	4,356,053	3,220,604	3,937,412	5,025,481	22,496,489	10,110,982	12,385,508	41,177,532	40,444,958	(732,574)			
Federal Revenue	37,041	806,294	706,624	418,107	91,610	160,894	1,125,572	3,346,142	1,025,991	2,320,150	7,667,277	8,995,671	1,328,394			
Other State Revenues	139,862	183,998	1,677,416	173,181	907,445	1,077,947	1,252,722	5,412,569	2,496,746	2,915,824	8,374,949	9,017,628	642,679			
Other Local Revenues	26,055	6,832	6,579	51,086	866,893	627,288	1,723,382	3,308,115	1,704,778	1,603,338	5,804,239	6,702,812	898,573			
Total Revenue	1,050,863	3,468,375	5,028,402	4,998,426	5,086,551	5,803,541	9,127,157	34,563,316	15,338,497	19,224,819	63,023,996	65,161,068	2,137,072			
Expenditures																
Certificated Salaries	552,529	1,050,599	1,618,911	1,655,202	1,685,047	1,656,102	1,654,055	9,872,446	5,263,647	4,608,799	20,458,522	21,809,727	1,351,205			
Classified Salaries	234,361	483,437	741,577	718,269	727,532	738,479	694,962	4,338,617	2,019,499	2,319,117	8,747,779	9,087,748	339,969			
Benefits	275,367	617,753	813,865	513,723	1,022,937	783,821	831,101	4,858,567	2,061,174	2,797,393	9,266,722	9,419,339	152,617			
Books and Supplies	226,737	164,372	189,450	297,695	208,574	331,972	86,293	1,507,379	805,109	702,271	2,521,190	2,515,965	(5,226)			
Services and Operating Exp.	805,147	643,205	1,300,774	886,127	2,226,614	1,751,166	2,720,779	10,333,812	4,309,087	6,024,725	17,357,816	19,390,893	2,033,078			
Depreciation & Cap Outlay	36,505	36,505	308,520	36,898	35,362	316,628	36,042	806,460	515,821	290,639	1,305,887	1,547,466	241,579			
Other Outflows	33,167	33,167	111,204	43,720	33,167	33,167	33,167	320,757	195,172	125,585	561,517	576,517	15,000			
Total Expenditures	2,163,812	3,029,038	5,084,300	4,151,635	5,939,233	5,611,335	6,056,400	32,038,038	15,169,510	16,868,528	60,219,433	64,347,655	4,128,223			
Net Revenues								2,525,278	168,987	2,356,291	2,804,564	813,413	(1,991,151)			
Fund Balance																
Beginning Balance (Audited)												41,845,702				
Net Revenues												813,413				
Ending Fund Balance												42,659,115				
Components of Fund Bal.																
Available For Econ. Uncert.												32,442,936				
Restricted Balances (Est.)												724,509				
Net Fixed Assets												9,491,670				
Ending Fund Balance												42,659,115				



2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)											Year To Date			Annual Budget		
CONSOLIDATED	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget			
	REVENUE DETAIL	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Actual YTD	Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. First Interim		
	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals									
LCFF Entitlement																
8011 State Aid	349,871	1,285,701	1,565,598	2,314,262	2,314,262	2,314,262	2,314,262	12,458,218	5,888,209	6,570,009	23,821,204	23,552,835	(268,369)			
8012 EPA Entitlement	-	-	47,386	1,804,875	-	47,385	1,804,877	3,704,523	1,674,126	2,030,397	6,913,791	6,696,505	(217,286)			
8019 Prior Year Adjustments	(4,033)	3,723	-	-	-	-	-	(310)	(257)	(52)	-	-	-			
8096 InLieuPropTaxes	502,068	1,181,826	1,024,799	236,916	906,342	1,575,765	906,342	6,334,058	2,548,905	3,785,153	10,442,537	10,195,618	(246,919)			
SUBTOTAL - LCFF Entitlement	847,906	2,471,250	2,637,783	4,356,053	3,220,604	3,937,412	5,025,481	22,496,489	10,110,982	12,385,508	41,177,532	40,444,958	(732,574)			
Federal Revenue																
8181 SpEd - Revenue	16,208	32,182	21,611	-	21,611	43,221	21,611	156,444	142,758	13,686	433,565	528,114	94,549			
8220 SchLunchFederal	-	-	-	-	-	-	-	-	-	-	-	-	-			
8290 All Other Federal Revenue	20,833	774,113	685,013	418,107	69,999	117,673	1,103,961	3,189,698	883,233	2,306,465	7,233,712	8,467,557	1,233,845			
8295 Prior Year Adjustments (Fed Rev)	-	0	-	-	-	-	-	0	0	-	-	-	-			
SUBTOTAL - Federal Revenue	37,041	806,294	706,624	418,107	91,610	160,894	1,125,572	3,346,142	1,025,991	2,320,150	7,667,277	8,995,671	1,328,394			
Other State Revenue																
8311 SpEd Revenue	139,862	183,457	228,878	173,181	252,206	313,760	234,367	1,525,711	724,932	800,778	2,167,825	2,537,264	369,438			
8520 SchoolNutrState	-	896	-	-	-	-	-	896	896	-	-	-	-			
8550 MandCstReimburs	-	-	-	-	-	97,116	-	97,116	-	97,116	200,172	92,504	(107,669)			
8560 StateLotteryRev	-	-	-	-	-	38,906	241,927	280,833	-	280,833	740,280	708,917	(31,363)			
8590 AllOthStateRev	-	-	1,448,538	-	655,239	628,164	759,857	3,491,798	1,771,273	1,720,525	5,266,671	5,678,944	412,273			
8595 Prior Year Adjustments (Other St)	-	(355)	-	-	-	-	16,571	16,215	(355)	16,571	-	-	-			
SUBTOTAL - Other State Revenue	139,862	183,998	1,677,416	173,181	907,445	1,077,947	1,252,722	5,412,569	2,496,746	2,915,824	8,374,949	9,017,628	642,679			
Local Revenue																
8600 Other Local Rev	1,500	643	-	-	-	-	-	2,143	216,841	(214,697)	191,895	858,789	666,894			
8660 Interest	855	276	542	11,976	301	320	1,021	15,290	550	14,740	-	3,500	3,500			
8698 OthRev-Suspense	-	-	-	-	-	-	-	-	-	-	-	-	-			
8701 CMO Fee - MSA-1	-	-	-	-	-	-	616,048	616,048	264,020	352,027	1,056,082	1,056,082	-			
8702 CMO Fee - MSA-2	-	-	-	-	-	312,913	234,685	547,598	234,685	312,913	938,739	938,739	-			
8703 CMO Fee - MSA-3	-	-	-	-	254,242	-	190,681	444,923	190,681	254,242	762,726	762,726	-			
8704 CMO Fee - MSA-4	-	-	-	-	12,549	-	9,412	21,961	9,412	12,549	37,648	37,648	-			
8705 CMO Fee - MSA-5	-	-	-	-	144,792	-	108,594	253,385	108,594	144,792	434,375	434,375	-			
8706 CMO Fee - MSA-6	-	-	-	-	-	-	21,961	21,961	9,412	12,549	37,648	37,648	-			
8707 CMO Fee - MSA-7	-	-	-	-	117,342	-	88,007	205,349	88,007	117,342	352,027	352,027	-			
8708 CMO Fee - MSA-8	-	-	-	-	-	254,242	190,681	444,923	190,681	254,242	762,726	762,726	-			
8709 CMO Fee - MSA-SA	-	-	-	-	259,325	-	194,494	453,819	194,494	259,325	777,976	777,976	-			
8712 CMO Fee - MSA-SD	-	-	-	-	59,763	-	44,823	104,586	44,823	59,763	-	179,290	179,290			
8690 Prior Year Adj (Local1)	-	-	-	-	-	-	-	-	-	-	-	-	-			
8695 Prior Year Adj (Local2)	-	-	-	-	-	-	-	-	-	-	-	-	-			
8699 Other Revenue	21,825	(2,064)	865	9,962	351	470	5,192	36,600	99,446	(62,846)	294,400	338,696	44,296			

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
CONSOLIDATED														
8999	Misc Revenue (Suspense)	509	-	-	4,804	12,287	36,950	11,747	66,298	259	66,038	-	2,000	2,000
	SUBTOTAL - Local Revenue	24,689	604	1,407	26,741	860,953	604,895	1,717,346	3,236,635	1,653,654	1,582,981	5,646,242	6,544,222	897,980

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)												Year To Date			Annual Budget									
CONSOLIDATED												Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
Fundraising & Grants																								
8802	Donations - Private	1,366	5,629	1,000	19,000	686	-	500	28,180	9,169	19,011	11,750	11,750	-										
8803	Fundraising	-	600	4,172	5,344	5,255	22,393	5,536	43,301	41,954	1,346	146,247	146,840	593										
SUBTOTAL - Fundraising & Gr		1,366	6,229	5,172	24,344	5,940	22,393	6,036	71,481	51,124	20,357	157,997	158,590	593										
TOTAL REVENUE												1,050,863	3,468,375	5,028,402	4,998,426	5,086,551	5,803,541	9,127,157	34,563,316	15,338,497	19,224,819	63,023,996	65,161,068	2,137,072
EXPENSES																								
Certificated Salaries																								
1100	TeacherSalaries	291,793	639,745	1,296,192	1,325,098	1,356,618	1,326,982	1,323,848	7,560,276	4,102,646	3,457,631	15,457,070	15,203,923	(253,147)										
1200	Cert Aid	7,494	39,222	47,146	46,416	43,010	46,966	50,219	280,473	176,213	104,260	1,254,277	1,180,444	(73,833)										
1900	Cert Other Salaries	-	-	-	-	-	-	-	-	239,749	(239,749)	-	1,673,000	1,673,000										
1300	Cert Adminis	253,242	371,632	275,574	283,689	285,419	282,153	279,988	2,031,697	745,039	1,286,658	3,747,175	3,752,360	5,185										
SUBTOTAL - Certificated Salaries		552,529	1,050,599	1,618,911	1,655,202	1,685,047	1,656,102	1,654,055	9,872,446	5,263,647	4,608,799	20,458,522	21,809,727	1,351,205										
Classified Salaries																								
2100	Instructional Aides	26,670	70,272	169,636	159,041	158,962	162,484	127,418	874,483	455,249	419,234	2,361,743	2,048,623	(313,120)										
2200	Classified Support	50,130	110,969	143,888	146,172	150,879	151,471	128,328	881,837	378,701	503,137	1,314,601	1,704,152	389,552										
2300	Classified Admin	-	-	-	-	-	-	-	-	-	-	-	-	-										
2400	Clerical & Tech	154,492	298,705	423,451	408,917	413,594	420,678	436,458	2,556,295	1,156,549	1,399,746	5,071,435	5,204,472	133,038										
2900	OtherClassStaff	3,069	3,491	4,601	4,140	4,097	3,846	2,758	26,001	29,000	(2,999)	0	130,500	130,500										
SUBTOTAL - Classified Salaries		234,361	483,437	741,577	718,269	727,532	738,479	694,962	4,338,617	2,019,499	2,319,117	8,747,779	9,087,748	339,969										
Employee Benefits																								
3101	STRS-Certified	91,042	171,170	267,629	272,467	201,829	271,791	269,290	1,545,218	651,297	893,920	3,348,474	2,930,838	(417,636)										
3102	STRS-Classified	5,421	11,949	31,347	29,448	25,589	30,025	31,184	164,962	141,876	23,086	313,382	638,444	325,062										
3201	PERS-Cert	787	5,621	8,590	8,371	10,754	10,383	10,465	54,972	123,405	(68,434)	279,246	555,325	276,079										
3202	PERS-Classified	27,391	65,598	92,444	89,714	88,197	90,433	55,248	509,025	80,371	428,654	592,207	361,668	(230,539)										
3301	OASDI/Med-Cert	8,357	17,073	25,690	26,162	27,202	26,746	26,852	158,084	97,264	60,820	444,006	437,689	(6,317)										
3302	OASDI/Med-Class	15,920	32,383	44,486	43,861	43,353	44,374	41,670	266,047	63,646	202,401	266,748	286,408	19,661										
3401	HlthWelfareCert	29,157	292,346	298,863	841	577,589	276,227	318,813	1,793,837	602,360	1,191,476	2,851,749	2,710,622	(141,127)										
3402	HlthWelfareCert	-	-	-	-	-	-	3,786	3,786	223,646	(219,859)	782,216	1,006,405	224,189										
3501	UI-Certificated	2,858	809	884	9,322	14,885	-	32,110	60,868	9,021	51,847	40,192	40,593	401										
3502	UI-Classified	-	-	200	226	246	515	8,333	9,520	2,284	7,236	10,700	10,278	(422)										
3601	WorkersCmp-Cert	91,100	15,161	42,093	26,565	26,565	26,565	26,565	254,614	49,808	204,806	216,000	224,136	8,136										
3602	WorkersCmp-Class	-	-	-	-	-	-	-	-	-	-	48,000	144,056	96,056										
3701	Other Retirement-Cert	-	-	-	-	-	-	-	-	-	-	-	-	-										
3901	OthBenes-Cert	540	-	7	5	-	-	12	564	-	564	-	-	-										
3902	OthBenes-Class	2,795	5,642	6,319	6,742	6,728	6,761	6,772	41,759	16,195	25,564	73,803	72,878	(925)										
3990	PY Bene Adj	-	-	(4,689)	-	0	-	-	(4,689)	-	(4,689)	-	-	-										
SUBTOTAL - Employee Benefits		275,367	617,753	813,865	513,723	1,022,937	783,821	831,101	4,858,567	2,061,174	2,797,393	9,266,722	9,419,339	152,617										

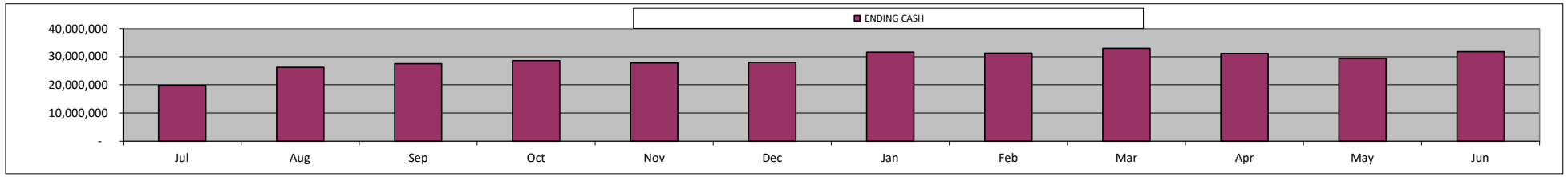
2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)												Year To Date			Annual Budget		
CONSOLIDATED	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget				
Books & Supplies																	
4100 Text&CoreCurric	-	775	26,013	176,350	32,710	-	-	235,848	113,823	122,024	385,098	355,698	(29,400)				
4200 BooksOthRefMats	-	146	-	-	-	-	-	146	4,480	(4,334)	35,000	14,000	(21,000)				
4300 Materials and Supplies											-	-	-				
4310 Ins Mats & Sups	793	8,295	7,476	21,994	9,199	5,421	4,679	57,856	50,324	7,532	198,330	157,262	(41,068)				
4315 OthrSupplies	-	199	-	3,588	2,441	1,695	1,362	9,285	9,760	(475)	33,500	30,500	(3,000)				
4320 Office Supplies	917	16,368	11,219	19,764	8,596	4,995	5,762	67,620	46,944	20,676	146,200	146,700	500				
4325 ProfDevMat&Sups	-	-	-	-	-	-	-	-	-	-	-	-	-				
4326 Arts&MusicSupps	12,679	755	680	2,548	877	1,571	737	19,846	20,256	(410)	43,000	63,300	20,300				
4335 PE Supplies	-	-	3,803	12,293	6,897	5,759	7,532	36,284	22,880	13,404	62,008	71,500	9,492				
4340 Educat Software	182,173	89,993	8,221	27,438	103,497	6,250	91,334	508,906	165,615	343,290	508,384	517,548	9,164				
4345 NonInstStdntSup	1,319	26,423	16,221	11,629	18,168	5,850	102,756	182,366	93,647	88,720	193,646	292,646	99,000				
4346 TeacherSupplies	-	866	4,859	3,010	540	892	952	11,121	9,760	1,361	35,000	30,500	(4,500)				
4350 Cust. Supplies	-	3,705	7,901	14,897	4,603	10,578	2,287	43,972	37,760	6,212	117,500	118,000	500				
4351 Yearbook	-	-	-	-	-	-	-	-	320	(320)	1,200	1,000	(200)				
4390 Uniforms	-	-	41,287	14,581	-	31,354	-	87,222	32,557	54,664	98,760	101,742	2,983				
4400 NonCapEquip-Gen	4,150	184	2,614	5,756	-	(250)	4,919	17,374	31,965	(14,591)	52,891	99,891	47,000				
4410 ClssrmFrmEqp<5k	-	-	1,972	-	-	-	-	1,972	2,560	(588)	8,000	8,000	-				
4430 OfficeFurnEqp<5k	-	320	2,289	482	1,417	-	734	5,241	5,600	(359)	17,000	17,500	500				
4440 Computers <\$5k	-	5,066	9,955	7,178	2,154	(750)	4,619	28,222	15,680	12,542	21,500	49,000	27,500				
4460 Fixed Asset Susp (Facility)	-	-	25,200	-	-	-	34,500	59,700	3,200	56,500	90,000	10,000	(80,000)				
4461 Fixed Asset Susp (Imp)	-	-	-	-	-	-	-	-	-	-	-	-	-				
4464 Equipment (Pre-Cap)	-	-	0	(11,350)	11,054	0	99	2,088	65,595	(63,508)	271,481	204,985	(66,496)				
4710 Food	-	-	2,577	-	-	3,099	129	5,805	45,120	(39,315)	141,000	141,000	-				
4720 Food:Other Food	13,402	4,289	8,168	5,136	4,387	4,501	4,570	44,454	26,640	17,814	59,750	83,250	23,500				
4990 Prior Year Adj (Mat'ls)	-	-	-	-	-	-	-	-	-	-	-	-	-				
4999 Misc Expenditure (Suspense)	11,304	6,988	8,993	(17,598)	2,036	251,007	(180,675)	82,053	622	81,432	1,943	1,943	-				
SUBTOTAL - Books and Suppl	226,737	164,372	189,450	297,695	208,574	331,972	86,293	1,507,379	805,109	702,271	2,521,190	2,515,965	(5,226)				

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
CONSOLIDATED														
Services & Other Operating Expenses														
5101	CMO Fees	-	-	-	-	848,014	567,155	1,699,386	3,114,555	1,186,497	1,928,058	5,339,237	5,339,237	-
5200	Travel & Conference	-	-	1,226	-	-	-	-	1,226	444	782	-	2,000	2,000
5205	Conference Fees	700	-	-	500	-	-	-	1,200	8,611	(7,411)	44,250	38,750	(5,500)
5210	MilesParkTolls	-	176	1,015	-	1,287	-	76	2,554	6,889	(4,334)	56,500	31,000	(25,500)
5215	TravConferences	-	-	-	-	-	-	-	-	-	-	-	-	-
5220	TraLodging	-	-	-	-	-	-	-	-	4,333	(4,333)	26,000	19,500	(6,500)
5300	DuesMemberships	39,263	12,603	2,848	6,019	69,789	91,392	(79,109)	142,805	35,278	107,527	122,250	158,750	36,500
5450	Other Insurance	176,249	14,993	49,062	47,949	47,393	47,949	47,950	431,545	139,472	292,073	510,500	627,626	117,126
5500	OpsHousekeeping	8,318	20,320	21,847	28,564	152,964	54,578	24,764	311,355	133,411	177,944	237,850	600,350	362,500
5510	Gas & Electric	10,578	7,617	20,176	34,660	19,930	21,781	16,750	131,492	59,000	72,492	290,500	265,500	(25,000)
5610	Rent & Leases	314,973	270,125	303,145	283,502	384,525	374,915	383,385	2,314,570	976,832	1,337,738	3,869,847	4,395,744	525,897
5620	EquipmentLeases	14,352	12,238	9,631	16,192	15,558	43,447	32,205	143,623	52,089	91,534	212,400	234,400	22,000
5630	Reps&MaintBldg	32,344	12,111	27,047	50,933	18,186	9,913	19,124	169,657	56,222	113,435	217,000	253,000	36,000
5800	ProfessServices	117,058	41,491	564,242	92,176	185,413	63,742	149,097	1,213,220	468,951	744,269	1,419,279	2,110,279	691,000
5810	Legal	(182)	270	5,148	4,283	42,315	-	20,253	72,087	66,000	6,087	337,000	297,000	(40,000)
5813	SchPrgAftSchool	17,449	1,534	8,855	269	431	32,301	651	61,490	97,993	(36,503)	641,827	440,967	(200,860)
5814	SchPrgAcadComps	-	-	-	2,578	2,468	4,264	1,310	10,620	4,889	5,731	19,500	22,000	2,500
5819	SchLPrags-Other	2,175	38,873	32,993	34,824	28,991	39,317	29,858	207,031	79,580	127,451	127,000	358,110	231,110
5820	Audit & CPA	-	8,000	1,709	43,200	1,008	19,100	-	73,017	21,911	51,106	98,500	98,600	100
5825	DMSBusiness Svcs	-	-	-	-	-	-	-	-	-	-	550,000	-	(550,000)
5835	Field Trips	-	675	8,731	1,900	15,005	14,515	459	41,285	41,111	174	189,000	185,000	(4,000)
5836	FieldTrip Trans	-	16,365	-	16,366	8,183	8,183	8,183	57,279	20,000	37,279	90,000	90,000	-
5840	MarkngStdtRecrt	905	5,161	4,390	5,552	8,006	36,429	13,583	74,027	39,556	34,471	147,000	178,000	31,000
5850	Oversight Fees	6,489	13,611	8,652	-	8,652	21,119	12,465	70,988	89,878	(18,890)	412,484	404,450	(8,034)
5857	Payroll Fees	22,490	11,667	15,540	15,924	17,782	15,938	20,460	119,802	44,000	75,802	198,000	198,000	-
5860	Service Fees	6,917	1,141	8,487	207	2,106	334	364	19,556	10,333	9,223	45,500	46,500	1,000
5861	Prior Year Services	-	-	-	-	-	-	-	-	-	-	-	-	-
5863	Prof Developmnt	120	34,873	12,085	3,343	5,807	9,825	7,990	74,043	31,933	42,109	159,036	143,700	(15,336)
5864	Prof Dev-Other	-	2,178	500	8,392	2,000	4,240	15,072	32,382	47,988	(15,606)	234,633	215,945	(18,688)
5865	Professional Development LLM	-	-	-	-	-	-	-	-	-	-	-	-	-
5869	SpEd Ctrct Inst	-	260	3,126	8,191	77,467	31,921	149,694	270,659	157,562	113,096	571,416	709,030	137,614
5870	Livescan	-	416	527	667	664	-	271	2,545	1,244	1,301	5,600	5,600	-
5872	SPED Fees (incl Encroachment)	11,596	23,194	15,462	-	20,124	59,493	(9,813)	120,056	26,767	93,289	120,802	120,450	(352)
5875	Staff Recruiting	-	-	-	343	49	-	2,738	3,130	1,000	2,130	3,000	4,500	1,500
5884	Substitutes	-	18,168	71,190	89,232	116,038	126,941	79,969	501,538	228,889	272,649	490,000	1,030,000	540,000
5890	Oth SvcsNon-Inst	-	-	-	-	-	470	470	940	111	829	-	500	500
5900	Communications	80	80	332	137	107	97	77	913	5,389	(4,476)	122,250	24,250	(98,000)
5910	Communications 2	-	-	-	-	-	-	-	-	-	-	-	-	-
5920	TelecomInternet	3,478	36,790	34,258	61,233	36,673	29,855	56,047	258,335	95,778	162,557	146,500	431,000	284,500
5930	PostageDelivery	6,467	1,439	4,678	2,475	3,931	5,529	873	25,392	11,556	13,837	47,000	52,000	5,000
5940	Technology	12,637	36,836	63,871	26,517	20,566	16,424	6,562	183,411	57,590	125,821	256,155	259,155	3,000
5990	Prior Year Adj (Services)	690	-	-	-	65,182	-	9,614	75,486	-	75,486	-	-	-
SUBTOTAL - Services & Other		805,147	643,205	1,300,774	886,127	2,226,614	1,751,166	2,720,779	10,333,812	4,309,087	6,024,725	17,357,816	19,390,893	2,033,078

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date										Annual Budget		
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
CONSOLIDATED														
Capital Outlay & Depreciation														
6400	EquipFixed	-	-	-	-	-	-	-	-	-	-	-	-	-
6900	Depreciation	36,505	36,505	308,520	36,898	35,362	316,628	36,042	806,460	515,821	290,639	1,305,887	1,547,466	241,579
SUBTOTAL - Capital Outlay & Depreciation		36,505	36,505	308,520	36,898	35,362	316,628	36,042	806,460	515,821	290,639	1,305,887	1,547,466	241,579
Other Outflows														
7299	Other Outgo (not incl. SPED Enc	-	-	-	-	-	-	-	-	-	-	-	-	-
7310	Indirect Costs	-	-	-	-	-	-	-	-	-	-	-	-	-
7438	InterestExpense	33,167	33,167	111,204	43,720	33,167	33,167	33,167	320,757	195,172	125,585	561,517	576,517	15,000
SUBTOTAL - Other Outflows		33,167	33,167	111,204	43,720	33,167	33,167	33,167	320,757	195,172	125,585	561,517	576,517	15,000
TOTAL EXPENSES		2,163,812	3,029,038	5,084,300	4,151,635	5,939,233	5,611,335	6,056,400	32,038,038	15,169,510	16,868,528	60,219,433	64,347,655	4,128,223

Monthly Update - Monthly Cash Flow (Projections) 2021-22

All MPS	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Accruals	TOTAL
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	
BEGINNING CASH	20,366,304	19,802,476	26,239,899	27,484,495	28,588,773	27,735,045	27,937,370	31,597,816	31,259,048	32,951,163	31,149,071	29,291,286		
Revenue														
LCFF: State Aid	-	1,285,701	1,565,598	2,314,262	2,272,760	2,356,618	2,356,618	1,471,714	2,356,202	2,356,202	2,356,202	2,356,202	504,755	23,552,835
LCFF: EPA	-	-	47,386	1,804,875	-	47,385	1,804,877	-	1,419,054	-	-	1,464,060	108,867	6,696,505
LCFF: ILPT	502,068	1,181,826	1,024,799	236,916	871,009	1,561,632	899,275	737,598	737,598	737,598	737,598	711,323	256,380	10,195,618
Federal Revenue	37,041	806,294	706,624	418,107	91,610	160,894	1,125,572	35,689	2,173,078	35,689	35,689	508,408	2,860,975	8,995,671
Other State Revenues	139,862	183,998	1,677,416	173,181	907,445	1,077,947	1,252,722	1,468,833	387,829	387,829	387,829	387,829	584,908	9,017,628
Other Local Revenues	5,847	1,369	5,172	27,844	1,410,083	17,531	5,001	1,417,385	9,226	9,226	9,226	2,262,281	1,522,618	6,702,812
Total Revenue	684,818	3,459,189	5,026,996	4,975,185	5,552,906	5,222,007	7,444,065	5,131,220	7,082,987	3,526,545	3,526,545	7,690,103	5,838,504	65,161,068
Expenses														
Certificated Salaries	552,529	1,050,599	1,618,911	1,655,202	1,685,047	1,656,102	1,654,055	1,844,416	1,844,416	1,844,416	1,844,416	1,844,416	2,715,200	21,809,727
Classified Salaries	234,361	483,437	741,577	718,269	727,532	738,479	694,962	804,272	801,599	786,485	786,485	772,707	797,583	9,087,748
Benefits	275,367	617,753	813,865	513,723	1,022,937	783,821	831,101	826,458	826,458	806,548	806,548	806,548	488,213	9,419,339
Books and Supplies	226,737	164,372	189,450	297,695	208,574	303,958	79,264	176,675	170,181	169,105	166,868	151,179	211,905	2,515,965
Services and Operations	805,147	643,205	1,300,774	886,127	2,226,614	1,751,166	2,708,339	1,714,761	1,700,391	1,674,254	1,676,608	1,589,608	713,900	19,390,893
Depreciation / Cap Outlay	36,505	36,505	308,520	36,898	35,362	316,628	36,042	128,018	128,018	128,018	128,018	128,018	100,919	1,547,466
Other Outflows	33,167	33,167	111,204	43,720	250	250	250	250	250	250	250	250	346,522	569,779
Total Expenses	2,163,812	3,029,038	5,084,300	4,151,635	5,906,316	5,550,404	6,004,014	5,494,850	5,471,312	5,409,076	5,409,193	5,292,725	5,374,242	64,340,917
Other Transactions Affecting Cash														
Revenues - Prior Year Accruals	3,914,438	6,524,063	1,957,219	652,406	397,849	556,989	1,442,625	-	-	-	-	-	-	15,445,590
Accounts Receivable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Assets/Accrual Adj	732,419	-	-	-	-	-	-	-	-	-	-	-	-	732,419
Fixed Assets - Depreciation Addback	36,505	36,505	308,520	36,898	35,362	316,628	36,042	128,018	128,018	128,018	128,018	128,018	128,018	1,446,547
Fixed Assets - Acquisitions	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Due To (From)	-	715,962	-	-	-	-	801,827	-	-	-	-	-	-	1,517,789
Expenses - Prior Year Accruals	(3,665,041)	(1,221,680)	(916,260)	(305,420)	(885,952)	(295,317)	(12,522)	-	-	-	-	-	-	(7,302,194)
Accounts Payable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Summerholdback for Teachers	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Current)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Long Term)	(103,155)	(47,578)	(47,578)	(103,155)	(47,578)	(47,578)	(47,578)	(103,155)	(47,578)	(47,578)	(103,155)	(47,578)	-	(793,241)
Total Other Transactions	915,166	6,007,272	1,301,900	280,729	(500,318)	530,722	2,220,395	24,863	80,440	80,440	24,863	80,440		11,046,910
Total Change in Cash	(563,829)	6,437,423	1,244,596	1,104,279	(853,728)	202,325	3,660,446	(338,767)	1,692,114	(1,802,092)	(1,857,785)	2,477,818		11,867,061
ENDING CASH	19,802,476	26,239,899	27,484,495	28,588,773	27,735,045	27,937,370	31,597,816	31,259,048	32,951,163	31,149,071	29,291,286	31,769,103	<<< = 180 days cash	



2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date										Annual Budget					
MSA 1		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget			
Projected Average Daily Attendance:												701	676	(25)			
SUMMARY																	
Revenue																	
LCFF Entitlement		119,652	474,460	394,848	877,469	583,097	742,634	1,037,007	4,229,167	2,149,633	2,079,534	8,886,698	8,599,155	(287,543)			
Federal Revenue		-	143,042	88,809	80,105	28,495	4,810	192,566	537,826	174,125	363,701	996,338	1,006,839	10,501			
Other State Revenues		23,443	24,339	312,644	42,197	132,188	176,964	258,319	970,094	302,392	667,702	2,204,600	2,315,762	111,162			
Other Local Revenues		9,440	(2,190)	-	550	7,485	8,952	1,178	25,414	84,361	(58,947)	215,601	302,859	87,258			
Total Revenue		152,535	639,651	796,301	1,000,321	751,264	933,359	1,489,069	5,762,501	2,710,511	3,051,990	12,303,238	12,224,616	(78,622)			
Expenditures																	
Certificated Salaries		83,353	165,717	277,710	289,297	290,947	283,588	286,210	1,676,822	966,278	710,544	3,794,054	3,961,063	167,009			
Classified Salaries		27,108	53,991	72,450	82,578	85,934	84,254	90,428	496,744	200,909	295,835	934,630	904,091	(30,539)			
Benefits		53,044	75,843	94,157	78,117	150,091	114,181	116,774	682,207	296,145	386,061	1,433,693	1,332,654	(101,038)			
Books and Supplies		24,235	29,955	36,869	36,343	40,970	33,452	69,340	271,164	159,380	111,784	581,062	498,062	(83,000)			
Services and Operating Exp.		204,707	140,878	370,292	242,341	354,966	272,562	842,811	2,428,556	940,213	1,488,343	3,938,702	4,230,960	292,258			
Depreciation & Cap Outlay		15,948	15,948	15,948	15,948	15,948	15,948	15,948	111,638	63,793	47,845	164,646	191,381	26,735			
Other Outflows		-	-	-	7,755	-	-	-	7,755	7,500	255	-	15,000	15,000			
Total Expenditures		408,395	482,331	867,425	752,379	938,857	803,985	1,421,513	5,674,885	2,634,218	3,040,667	10,846,787	11,133,212	286,424			
Net Revenues												87,616	76,293	11,323	1,456,451	1,091,404	(365,046)
Fund Balance																	
Beginning Balance (Budgeted)															8,002,068		
Net Revenues															1,091,404		
Ending Fund Balance															9,093,473		
Components of Fund Bal.																	
Available For Econ. Uncert.															5,678,574		
Restricted Balances (Est.)															139,969		
Net Fixed Assets															3,274,930		
Ending Fund Balance															9,093,473		



2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date										Annual Budget		
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget

MSA 1

REVENUE DETAIL

		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Actual YTD	Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. First Interim
		Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals						
LCFF Entitlement														
8011	State Aid	-	235,311	235,311	423,560	423,560	423,560	423,560	2,164,862	1,182,203	982,659	4,873,319	4,728,812	(144,507)
8012	EPA Entitlement	-	-	-	453,909	-	-	453,910	907,819	471,712	436,107	1,956,579	1,886,847	(69,732)
8019	Prior Year Adjustments	-	(156)	-	-	-	-	-	(156)	(156)	-	-	-	-
8096	InLieuPropTaxes	119,652	239,305	159,537	-	159,537	319,074	159,537	1,156,642	495,874	660,768	2,056,800	1,983,496	(73,304)
SUBTOTAL - LCFF Entitlement		119,652	474,460	394,848	877,469	583,097	742,634	1,037,007	4,229,167	2,149,633	2,079,534	8,886,698	8,599,155	(287,543)
Federal Revenue														
8181	SpEd - Revenue	-	-	-	-	-	-	-	-	-	-	87,385	81,995	(5,390)
8220	SchLunchFederal	-	-	-	-	-	-	-	-	-	-	-	-	-
8290	All Other Federal Revenue	-	143,042	88,809	80,105	28,495	4,810	192,566	537,826	174,125	363,701	908,953	924,844	15,891
8295	Prior Year Adjustments (Fed Rev)	-	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Federal Revenue		-	143,042	88,809	80,105	28,495	4,810	192,566	537,826	174,125	363,701	996,338	1,006,839	10,501
Other State Revenue														
8311	SpEd Revenue	23,443	23,443	42,197	42,197	42,197	42,197	42,197	257,871	134,727	123,144	436,923	471,545	34,621
8520	SchoolNtrState	-	896	-	-	-	-	-	896	896	-	-	-	-
8550	MandCstReimburs	-	-	-	-	-	21,000	-	21,000	-	21,000	46,570	22,350	(24,221)
8560	StateLotteryRev	-	-	-	-	-	-	50,225	50,225	-	50,225	148,852	154,185	5,333
8590	AllOthStateRev	-	-	270,447	-	89,991	113,767	154,711	628,916	166,768	462,147	1,572,255	1,667,684	95,429
8595	Prior Year Adjustments (Other St)	-	-	-	-	-	-	11,186	11,186	-	11,186	-	-	-
SUBTOTAL - Other State Revenue		23,443	24,339	312,644	42,197	132,188	176,964	258,319	970,094	302,392	667,702	2,204,600	2,315,762	111,162
Local Revenue														
8600	Other Local Rev	-	-	-	-	-	-	-	-	69,788	(69,788)	191,895	279,153	87,258
8660	Interest	-	-	-	550	-	-	-	550	550	-	-	-	-
8698	OthRev-Suspense	-	-	-	-	-	-	-	-	-	-	-	-	-
8690	Prior Year Adj (Local1)	-	-	-	-	-	-	-	-	-	-	-	-	-
8695	Prior Year Adj (Local2)	-	-	-	-	-	-	-	-	-	-	-	-	-
8699	Other Revenue	9,181	(2,190)	-	-	-	-	-	6,990	6,990	-	-	-	-
8999	Misc Revenue (Suspense)	259	-	-	-	7,485	8,952	1,178	17,874	259	17,614	-	-	-
SUBTOTAL - Local Revenue		9,440	(2,190)	-	550	7,485	8,952	1,178	25,414	77,588	(52,174)	191,895	279,153	87,258

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date										Annual Budget		
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA 1														
Fundraising & Grants														
8802	Donations - Private	-	-	-	-	-	-	-	-	-	-	-	-	-
8803	Fundraising	-	-	-	-	-	-	-	6,773	(6,773)	23,706	23,706	-	-
SUBTOTAL - Fundraising & Gr		-	-	-	-	-	-	-	6,773	(6,773)	23,706	23,706	-	-
TOTAL REVENUE		152,535	639,651	796,301	1,000,321	751,264	933,359	1,489,069	5,762,501	2,710,511	3,051,990	12,303,238	12,224,616	(78,622)
EXPENSES														
Certificated Salaries														
1100	TeacherSalaries	45,450	103,783	227,174	237,761	240,967	232,052	228,323	1,315,510	769,817	545,693	2,960,227	2,852,850	(107,377)
1200	Cert Aid	-	8,389	-	-	(3,556)	-	7,051	11,884	23,311	(11,427)	194,317	163,177	(31,140)
1900	Cert Other Salaries	-	-	-	-	-	-	-	-	42,978	(42,978)	-	300,000	300,000
1300	Cert Adminis	37,903	53,546	50,536	51,536	53,536	51,536	50,836	349,429	130,172	219,257	639,510	645,036	5,526
SUBTOTAL - Certificated Salar		83,353	165,717	277,710	289,297	290,947	283,588	286,210	1,676,822	966,278	710,544	3,794,054	3,961,063	167,009
Classified Salaries														
2100	Instructional Aides	-	7,918	20,955	23,715	27,732	28,196	24,372	132,888	65,231	67,657	343,198	293,540	(49,658)
2200	Classified Support	16,301	28,657	32,585	34,144	32,996	32,478	29,531	206,692	83,241	123,452	395,293	374,582	(20,710)
2300	Classified Admin	-	-	-	-	-	-	-	-	-	-	-	-	-
2400	Clerical & Tech	10,808	17,415	18,909	24,719	25,206	23,581	36,525	157,164	52,438	104,726	196,140	235,969	39,829
2900	OtherClassStaff	-	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Classified Salarie		27,108	53,991	72,450	82,578	85,934	84,254	90,428	496,744	200,909	295,835	934,630	904,091	(30,539)
Employee Benefits														
3101	STRS-Certified	14,091	27,480	47,260	47,987	32,659	47,086	46,365	262,928	114,522	148,406	611,107	515,349	(95,758)
3102	STRS-Classified	-	619	1,237	1,558	1,253	1,253	5,098	11,017	9,504	1,513	-	42,767	42,767
3201	PERS-Cert	-	-	-	-	1,112	1,112	1,152	3,376	18,280	(14,905)	-	82,262	82,262
3202	PERS-Classified	5,231	11,410	14,469	16,182	15,933	16,377	12,731	92,333	18,579	73,754	156,796	83,604	(73,192)
3301	OASDI/Med-Cert	1,215	2,404	3,993	4,161	4,469	4,359	4,357	24,957	16,828	8,129	81,415	75,728	(5,687)
3302	OASDI/Med-Class	2,067	3,904	5,069	5,720	6,088	5,960	4,868	33,675	7,220	26,455	25,412	32,491	7,079
3401	HlthWelfareCert	6,813	37,156	17,522	(1,841)	83,288	34,062	32,531	209,530	90,959	118,572	449,581	409,313	(40,267)
3402	HlthWelfareCert	-	-	-	-	-	-	-	-	7,396	(7,396)	62,789	33,280	(29,509)
3501	UI-Certificated	280	474	604	342	223	-	4,528	6,451	1,602	4,849	6,946	7,210	265
3502	UI-Classified	-	-	200	207	246	172	1,343	2,169	275	1,894	1,647	1,235	(411)
3601	WorkersCmp-Cert	22,808	(7,603)	3,801	3,801	3,801	3,801	3,801	34,210	4,234	29,976	38,000	19,054	(18,946)
3602	WorkersCmp-Class	-	-	-	-	-	-	-	-	6,747	(6,747)	-	30,360	30,360
3701	Other Retirement-Cert	-	-	-	-	-	-	-	-	-	-	-	-	-
3901	OthBenes-Cert	540	-	-	-	-	-	-	540	-	540	-	-	-
3902	OthBenes-Class	-	-	-	-	-	-	-	-	-	-	-	-	-
3990	PY Bene Adj	-	-	-	-	1,020	-	-	1,020	-	1,020	-	-	-
SUBTOTAL - Employee Benefit		53,044	75,843	94,157	78,117	150,091	114,181	116,774	682,207	296,145	386,061	1,433,693	1,332,654	(101,038)

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA 1														
Books & Supplies														
4100	Text&CoreCurric	-	-	-	9,009	1,430	(104)	-	10,335	25,600	(15,265)	80,000	80,000	-
4200	BooksOthRefMats	-	-	-	-	-	-	-	-	960	(960)	20,000	3,000	(17,000)
4300	Materials and Supplies											-	-	-
4310	Ins Mats & Sups	-	-	661	9,581	2,661	1,045	175	14,123	12,406	1,717	38,770	38,770	-
4315	OthrSupplies	-	199	-	3,588	2,040	1,033	1,362	8,222	8,000	222	25,000	25,000	-
4320	Office Supplies	-	2,700	389	3,841	2,253	737	548	10,467	8,000	2,467	20,000	25,000	5,000
4325	ProfDevMat&Sups	-	-	-	-	-	-	-	-	-	-	-	-	-
4326	Arts&MusicSupps	-	-	-	-	-	-	-	-	640	(640)	10,000	2,000	(8,000)
4335	PE Supplies	-	-	-	7,302	6,521	4,432	3,565	21,820	9,600	12,220	30,000	30,000	-
4340	Educat Software	20,911	14,752	-	3,375	18,056	5,250	15,673	78,017	27,602	50,415	86,255	86,255	-
4345	NonInstStdntSup	-	3,357	859	1,499	3,694	528	10,532	20,469	15,087	5,383	24,146	47,146	23,000
4346	TeacherSupplies	-	-	523	197	146	-	175	1,041	1,600	(559)	10,000	5,000	(5,000)
4350	Cust. Supplies	-	954	2,061	16	231	2,618	689	6,569	7,680	(1,111)	30,000	24,000	(6,000)
4351	Yearbook	-	-	-	-	-	-	-	-	-	-	-	-	-
4390	Uniforms	-	-	-	4,746	-	12,255	-	17,001	7,040	9,961	22,000	22,000	-
4400	NonCapEquip-Gen	-	-	-	-	-	-	-	-	3,165	(3,165)	9,891	9,891	-
4410	ClssrmFrnEqp<5k	-	-	-	-	-	-	-	-	-	-	-	-	-
4430	OfficeFurnEqp<5k	-	-	-	-	-	-	-	-	-	-	-	-	-
4440	Computers <\$5k	-	2,633	-	-	-	-	1,040	3,673	3,200	473	10,000	10,000	-
4460	Fixed Asset Susp (Facility)	-	-	25,200	-	-	-	34,500	59,700	3,200	56,500	90,000	10,000	(80,000)
4461	Fixed Asset Susp (Imp)	-	-	-	-	-	-	-	-	-	-	-	-	-
4464	Equipment (Pre-Cap)	-	-	-	-	-	-	-	-	20,800	(20,800)	65,000	65,000	-
4710	Food	-	-	-	-	-	-	-	-	1,600	(1,600)	5,000	5,000	-
4720	Food:Other Food	185	876	1,872	499	1,256	707	1,081	6,476	3,200	3,276	5,000	10,000	5,000
4990	Prior Year Adj (Mat'ls)	-	-	-	-	-	-	-	-	-	-	-	-	-
4999	Misc Expenditure (Suspense)	3,138	4,483	5,304	(7,309)	2,683	4,950	-	13,249	-	13,249	-	-	-
SUBTOTAL - Books and Suppl		24,235	29,955	36,869	36,343	40,970	33,452	69,340	271,164	159,380	111,784	581,062	498,062	(83,000)

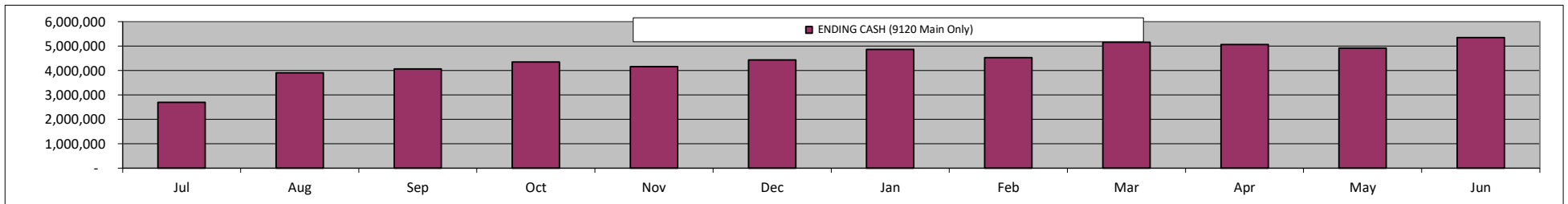
2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date										Annual Budget		
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA 1														
Services & Other Operating Expenses														
5101	CMO Fees	-	-	-	-	-	-	616,048	616,048	234,685	381,363	1,056,082	1,056,082	-
5200	Travel & Conference	-	-	-	-	-	-	-	-	-	-	-	-	-
5205	Conference Fees	-	-	-	500	-	-	-	500	1,111	(611)	10,000	5,000	(5,000)
5210	MilesParkTolls	-	-	-	-	-	-	-	-	667	(667)	5,000	3,000	(2,000)
5215	TravConferences	-	-	-	-	-	-	-	-	-	-	-	-	-
5220	TraLodging	-	-	-	-	-	-	-	-	-	-	-	-	-
5300	DuesMemberships	360	5,354	14	14	8,318	15,687	(14,809)	14,939	7,778	7,161	15,000	35,000	20,000
5450	Other Insurance	64,802	(21,601)	10,800	10,800	10,800	10,800	10,800	97,201	31,200	66,001	110,000	140,401	30,401
5500	OpsHousekeeping	2,892	3,681	9,331	13,362	133,769	23,803	11,895	198,734	57,778	140,956	100,000	260,000	160,000
5510	Gas & Electric	7,168	(1,383)	8,273	9,533	7,268	7,836	5,706	44,401	22,222	22,179	100,000	100,000	-
5610	Rent & Leases	107,956	110,148	109,148	115,076	109,277	109,148	115,576	776,331	286,000	490,331	1,287,000	1,287,000	-
5620	EquipmentLeases	5,594	3,686	4,461	7,442	4,495	33,963	25,295	84,938	23,111	61,826	79,000	104,000	25,000
5630	Reps&MaintBldng	4,150	9,636	22,164	40,943	7,171	3,953	18,261	106,278	22,222	84,056	100,000	100,000	-
5800	ProfessServices	3,420	3,941	178,506	12,990	30,915	652	29,304	259,728	91,922	167,806	391,579	413,648	22,068
5810	Legal	-	990	3,442	546	1,950	-	-	6,928	7,778	(850)	35,000	35,000	-
5813	SchPrgAftSchool	-	-	-	-	-	-	-	-	30,232	(30,232)	136,045	136,045	-
5814	SchPrgAcadComps	-	-	-	103	-	3,900	-	4,003	1,667	2,336	7,500	7,500	-
5819	SchlProgs-Other	-	1,175	1,691	2,179	4,243	4,893	-	14,181	7,778	6,403	70,000	35,000	(35,000)
5820	Audit & CPA	-	1,727	-	3,927	-	1,736	-	7,391	2,000	5,391	9,000	9,000	-
5825	DMSBusinessSvcs	-	-	-	-	-	-	-	-	-	-	-	-	-
5835	Field Trips	-	525	-	-	2,180	8,295	-	11,000	4,444	6,555	30,000	20,000	(10,000)
5836	FieldTrip Trans	-	-	-	-	-	-	-	-	-	-	-	-	-
5840	MarkngStdtRecrt	-	-	-	-	-	3,864	-	3,864	5,556	(1,692)	25,000	25,000	-
5850	Oversight Fees	-	-	-	-	-	-	-	-	19,109	(19,109)	88,867	85,992	(2,875)
5857	Payroll Fees	5,357	(1,022)	2,070	2,134	2,340	2,205	2,947	16,029	6,667	9,363	30,000	30,000	-
5860	Service Fees	24	307	1,945	165	-	-	-	2,441	3,556	(1,114)	16,000	16,000	-
5861	Prior Year Services	-	-	-	-	-	-	-	-	-	-	-	-	-
5863	Prof Developmnt	-	9,740	-	-	-	-	-	9,740	5,556	4,184	20,336	25,000	4,664
5864	Prof Dev-Other	-	-	-	2,658	-	-	-	2,658	2,222	435	25,000	10,000	(15,000)
5865	Professional Development LLM	-	-	-	-	-	-	-	-	-	-	-	-	-
5869	SpEd Ctrct Inst	-	-	-	5,762	3,885	-	35,828	45,476	20,430	25,046	91,935	91,935	-
5870	Livescan	-	-	-	182	-	-	118	300	111	189	500	500	-
5872	SPED Fees (incl Encroachment)	-	-	-	-	-	26,373	(26,373)	-	-	-	-	-	-
5875	Staff Recruiting	-	-	-	-	-	-	-	-	-	-	-	-	-
5884	Substitutes	-	3,470	13,638	550	23,296	12,650	9,121	62,725	26,667	36,059	40,000	120,000	80,000
5890	OthSvcsNon-Inst	-	-	-	-	-	-	-	-	-	-	-	-	-
5900	Communications	20	20	40	30	20	20	20	170	1,111	(941)	5,000	5,000	-
5910	Communications 2	-	-	-	-	-	-	-	-	-	-	-	-	-
5920	TelecomInternet	-	4,892	2,600	11,745	3,045	2,245	2,595	27,122	11,111	16,011	30,000	50,000	20,000
5930	PostageDelivery	2,006	(1,003)	997	-	1,514	60	-	3,573	1,111	2,462	5,000	5,000	-
5940	Technology	958	6,594	1,172	1,699	479	479	479	11,860	4,413	7,447	19,858	19,858	-

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date										Annual Budget		
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA 1														
5990	Prior Year Adj (Services)	-	-	-	-	-	-	-	-	-	-	-	-	-
	SUBTOTAL - Services & Other	204,707	140,878	370,292	242,341	354,966	272,562	842,811	2,428,556	940,213	1,488,343	3,938,702	4,230,960	292,258

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date										Annual Budget		
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA 1														
Capital Outlay & Depreciation														
6400	EquipFixed	-	-	-	-	-	-	-	-	-	-	-	-	-
6900	Depreciation	15,948	15,948	15,948	15,948	15,948	15,948	15,948	111,638	63,793	47,845	164,646	191,381	26,735
SUBTOTAL - Capital Outlay & I		15,948	15,948	15,948	15,948	15,948	15,948	15,948	111,638	63,793	47,845	164,646	191,381	26,735
Other Outflows														
7299	Other Outgo (not incl. SPED Enc	-	-	-	-	-	-	-	-	-	-	-	-	-
7310	Indirect Costs	-	-	-	-	-	-	-	-	-	-	-	-	-
7438	InterestExpense	-	-	-	7,755	-	-	-	7,755	7,500	255	-	15,000	15,000
SUBTOTAL - Other Outflows		-	-	-	7,755	-	-	-	7,755	7,500	255	-	15,000	15,000
TOTAL EXPENSES		408,395	482,331	867,425	752,379	938,857	803,985	1,421,513	5,674,885	2,634,218	3,040,667	10,846,787	11,133,212	286,424

Monthly Update Monthly Cash Flow (Projections) 202122

MSA1	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Accruals	TOTAL
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	
BEGINNING CASH	2,700,229	2,697,018	3,898,125	4,060,656	4,340,988	4,157,893	4,432,377	4,861,928	4,520,189	5,152,512	5,061,413	4,914,738	5,345,351	
Revenue														
LCFF: State Aid	-	235,311	235,311	423,560	465,916	465,916	465,916	325,106	520,169	520,169	520,169	520,169	31,099	4,728,812
LCFF: EPA	-	-	-	453,909	-	-	453,910	-	471,712	-	-	471,712	35,604	1,886,847
LCFF: ILPT	119,652	239,305	159,537	-	159,537	319,074	159,537	165,291	165,291	165,291	165,291	165,291	398	1,983,496
Federal Revenue	-	143,042	88,809	80,105	28,495	4,810	192,566	-	251,710	-	-	-	217,303	1,006,839
Other State Revenues	23,443	24,339	312,644	42,197	132,188	176,964	258,319	184,228	184,228	184,228	184,228	184,228	424,528	2,315,762
Other Local Revenues	-	-	-	-	-	-	-	1,693	1,693	1,693	1,693	1,693	294,393	302,859
Total Revenue	143,095	641,997	796,301	999,771	786,135	966,764	1,530,247	676,319	1,594,804	871,382	871,382	1,343,094	1,003,325	12,224,616
Expenses														
Certificated Salaries	83,353	165,717	277,710	289,297	290,947	283,588	286,210	352,328	352,328	352,328	352,328	352,328	522,603	3,961,063
Classified Salaries	27,108	53,991	72,450	82,578	85,934	84,254	90,428	82,727	82,727	82,727	82,727	72,727	3,711	904,091
Benefits	53,044	75,843	94,157	78,117	150,091	114,181	116,774	121,942	121,942	121,942	121,942	121,942	40,736	1,332,654
Books and Supplies	24,235	29,955	36,869	36,343	40,970	33,452	69,340	39,845	39,845	39,845	39,845	39,845	27,674	498,062
Services and Operations	204,707	140,878	370,292	242,341	354,966	272,562	842,811	365,639	365,639	365,639	365,639	325,639	14,211	4,230,960
Depreciation / Cap Outlay	15,948	15,948	15,948	15,948	15,948	15,948	15,948	15,010	15,010	15,010	15,010	15,010	4,691	191,381
Other Outflows	-	-	-	7,755	-	-	-	-	-	-	-	-	-	7,755
Total Expenses	408,395	482,331	867,425	752,379	938,857	803,985	1,421,513	977,491	977,491	977,491	977,491	927,491	613,626	11,125,966
Other Transactions Affecting Cash														
Revenues - Prior Year Accruals	735,217	1,225,362	367,609	122,536	104,248	145,947	304,868	-	-	-	-	-	-	3,005,787
Accounts Receivable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Assets/Accrual Adj	166,109	-	-	-	-	-	-	-	-	-	-	-	-	166,109
Fixed Assets - Depreciation Addback	15,948	15,948	15,948	15,948	15,948	15,948	15,948	15,010	15,010	15,010	15,010	15,010	-	186,690
Fixed Assets - Acquisitions	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Due To (From)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenses - Prior Year Accruals	(599,608)	(199,869)	(149,902)	(49,967)	(150,569)	(50,190)	-	-	-	-	-	-	-	(1,200,107)
Accounts Payable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Summer Holdback for Teachers	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Current)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Long Term)	(55,577)	-	-	(55,577)	-	-	-	(55,577)	-	-	(55,577)	-	-	(222,308)
Total Other Transactions	262,089	1,041,441	233,655	32,940	(30,373)	111,705	320,816	(40,567)	15,010	15,010	(40,567)	15,010		1,936,171
Total Change in Cash	(3,211)	1,201,107	162,531	280,332	(183,095)	274,484	429,551	(341,739)	632,323	(91,099)	(146,676)	430,613		3,034,821
ENDING CASH (9120 Main Only)	2,697,018	3,898,125	4,060,656	4,340,988	4,157,893	4,432,377	4,861,928	4,520,189	5,152,512	5,061,413	4,914,738	5,345,351	<<< = 175 days cash	



2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
MSA 2		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
Projected Average Daily Attendance:												470	466	(4)
SUMMARY														
Revenue														
LCFF Entitlement		73,801	290,945	241,766	531,807	356,458	454,859	630,210	2,579,846	1,421,215	1,158,631	5,811,313	5,684,946	(126,367)
Federal Revenue		-	99,718	56,477	49,478	6,780	8,624	169,980	391,057	137,574	253,484	458,609	677,041	218,432
Other State Revenues		14,455	14,455	193,927	26,020	77,283	97,347	156,791	580,278	268,690	311,588	814,133	875,230	61,097
Other Local Revenues		1,084	-	-	-	-	6,001	-	7,085	36,555	(29,470)	14,825	139,767	124,942
Total Revenue		89,340	405,118	492,170	607,305	440,521	566,831	956,981	3,558,266	1,864,033	1,694,233	7,098,881	7,376,984	278,103
Expenditures														
Certificated Salaries		62,079	107,523	175,491	183,478	195,809	193,180	200,464	1,118,025	635,495	482,530	2,410,508	2,631,393	220,885
Classified Salaries		25,556	51,145	72,746	73,222	68,580	68,180	41,118	400,547	156,314	244,233	605,853	703,414	97,561
Benefits		28,687	67,960	88,316	61,314	109,976	57,608	111,404	525,267	219,100	306,167	920,820	985,952	65,131
Books and Supplies		36,007	27,799	23,262	66,341	17,944	17,708	35,148	224,209	107,871	116,337	343,456	337,098	(6,358)
Services and Operating Exp.		47,517	38,301	125,790	46,856	69,310	506,735	221,045	1,055,554	487,756	567,798	1,887,459	2,194,901	307,443
Depreciation & Cap Outlay		10,111	10,111	10,097	10,637	10,637	10,097	10,097	71,788	40,389	31,400	114,318	121,166	6,848
Other Outflows		-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures		209,957	302,839	495,702	441,849	472,257	853,508	619,277	3,395,389	1,646,925	1,748,464	6,282,415	6,973,924	691,509
Net Revenues									162,877	217,108	(54,231)	816,466	403,060	(413,406)
Fund Balance														
Beginning Balance (Budgeted)													3,041,572	
Net Revenues													403,060	
Ending Fund Balance													3,444,632	
Components of Fund Bal.														
Available For Econ. Uncert.													3,402,164	
Restricted Balances (Est.)													23,651	
Net Fixed Assets													18,817	
Ending Fund Balance													3,444,632	



2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)											Year To Date			Annual Budget		
MSA 2	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget			

REVENUE DETAIL													
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Actual YTD	Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. First Interim
	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals						
LCFF Entitlement													
8011 State Aid	-	143,364	143,364	258,056	258,056	258,056	258,056	1,318,952	768,997	549,955	3,181,127	3,075,989	(105,138)
8012 EPA Entitlement	-	-	-	273,751	-	-	273,752	547,503	310,383	237,120	1,251,633	1,241,531	(10,102)
8019 Prior Year Adjustments	-	(22)	-	-	-	-	-	(22)	(22)	-	-	-	-
8096 InLieuPropTaxes	73,801	147,603	98,402	-	98,402	196,803	98,402	713,413	341,857	371,556	1,378,553	1,367,426	(11,127)
SUBTOTAL - LCFF Entitlement	73,801	290,945	241,766	531,807	356,458	454,859	630,210	2,579,846	1,421,215	1,158,631	5,811,313	5,684,946	(126,367)
Federal Revenue													
8181 SpEd - Revenue	-	-	-	-	-	-	-	-	18,089	(18,089)	58,914	56,528	(2,386)
8220 SchLunchFederal	-	-	-	-	-	-	-	-	-	-	-	-	-
8290 All Other Federal Revenue	-	99,718	56,477	49,478	6,780	8,624	169,980	391,057	119,485	271,572	399,696	620,514	220,818
8295 Prior Year Adjustments (Fed Rev	-	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Federal Revenue	-	99,718	56,477	49,478	6,780	8,624	169,980	391,057	137,574	253,484	458,609	677,041	218,432
Other State Revenue													
8311 SpEd Revenue	14,455	14,455	26,020	26,020	26,020	26,020	26,020	159,010	83,099	75,911	294,568	290,847	(3,721)
8520 SchoolNtrState	-	-	-	-	-	-	-	-	-	-	-	-	-
8550 MandCstReimburs	-	-	-	-	-	12,276	-	12,276	-	12,276	28,552	14,112	(14,440)
8560 StateLotteryRev	-	-	-	-	-	-	30,984	30,984	-	30,984	99,898	106,295	6,397
8590 AllOthStateRev	-	-	167,907	-	51,263	59,051	99,787	378,008	185,590	192,418	391,115	463,976	72,861
8595 Prior Year Adjustments (Other St	-	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Other State Revenue	14,455	14,455	193,927	26,020	77,283	97,347	156,791	580,278	268,690	311,588	814,133	875,230	61,097
Local Revenue													
8600 Other Local Rev	-	-	-	-	-	-	-	-	31,235	(31,235)	-	124,942	124,942
8660 Interest	-	-	-	-	-	-	-	-	-	-	-	-	-
8698 OthRev-Suspense	-	-	-	-	-	-	-	-	-	-	-	-	-
8690 Prior Year Adj (Local1)	-	-	-	-	-	-	-	-	-	-	-	-	-
8695 Prior Year Adj (Local2)	-	-	-	-	-	-	-	-	-	-	-	-	-
8699 Other Revenue	1,084	-	-	-	-	1,000	-	2,084	1,084	1,000	-	-	-
8999 Misc Revenue (Suspense)	-	-	-	-	-	5,001	(5,001)	-	-	-	-	-	-
SUBTOTAL - Local Revenue	1,084	-	-	-	-	6,001	(5,001)	2,084	32,319	(30,235)	-	124,942	124,942

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)												Year To Date			Annual Budget										
MSA 2												Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget	
												Fundraising & Grants													
8802 Donations - Private												-	-	-	-	-	-	-	-	-	-	-	-	-	-
8803 Fundraising												-	-	-	-	-	-	5,001	5,001	4,236	765	14,825	14,825	-	
SUBTOTAL - Fundraising & Grants												-	-	-	-	-	-	5,001	5,001	4,236	765	14,825	14,825	-	
TOTAL REVENUE												89,340	405,118	492,170	607,305	440,521	566,831	956,981	3,558,266	1,864,033	1,694,233	7,098,881	7,376,984	278,103	
EXPENSES																									
Certificated Salaries																									
1100 TeacherSalaries												38,167	77,741	142,151	148,338	162,469	159,840	160,816	889,522	500,476	389,046	1,811,546	1,854,705	43,159	
1200 Cert Aid												-	3,558	7,116	7,116	7,116	7,116	10,424	42,446	23,238	19,208	169,466	162,668	(6,798)	
1900 Cert Other Salaries												-	-	-	-	-	-	-	-	26,433	(26,433)	-	184,500	184,500	
1300 Cert Adminis												23,912	26,224	26,224	28,024	26,224	26,224	29,224	186,056	85,348	100,708	429,496	429,520	24	
SUBTOTAL - Certificated Salaries												62,079	107,523	175,491	183,478	195,809	193,180	200,464	1,118,025	635,495	482,530	2,410,508	2,631,393	220,885	
Classified Salaries																									
2100 Instructional Aides												2,100	8,714	21,233	22,500	18,019	19,060	19,458	111,085	40,408	70,677	173,059	181,834	8,775	
2200 Classified Support												9,243	20,345	28,227	27,904	26,725	26,718	23,717	162,879	64,614	98,266	72,446	290,761	218,315	
2300 Classified Admin												-	-	-	-	-	-	-	-	-	-	-	-	-	
2400 Clerical & Tech												14,213	22,087	23,285	22,818	23,835	22,402	(2,057)	126,583	51,293	75,290	360,348	230,819	(129,529)	
2900 OtherClassStaff												-	-	-	-	-	-	-	-	-	-	-	-	-	
SUBTOTAL - Classified Salaries												25,556	51,145	72,746	73,222	68,580	68,180	41,118	400,547	156,314	244,233	605,853	703,414	97,561	
Employee Benefits																									
3101 STRS-Certified												10,123	16,479	27,653	28,719	15,055	30,332	31,362	159,723	70,474	89,249	383,407	317,131	(66,276)	
3102 STRS-Classified												-	50	1,897	1,298	1,512	1,298	1,298	7,354	12,637	(5,284)	-	56,868	56,868	
3201 PERS-Cert												-	1,536	3,113	3,073	3,073	3,073	3,073	16,940	16,376	564	-	73,690	73,690	
3202 PERS-Classified												4,687	10,807	12,743	12,755	11,579	11,299	4,972	68,841	8,082	60,759	79,845	36,367	(43,478)	
3301 OASDI/Med-Cert												900	1,977	3,381	3,488	3,671	3,618	3,772	20,808	11,507	9,300	46,239	51,783	5,545	
3302 OASDI/Med-Class												1,955	3,676	5,087	5,124	4,657	4,738	3,126	28,363	3,782	24,581	13,280	17,017	3,737	
3401 HlthWelfareCert												2,882	30,855	31,862	1,095	60,922	672	57,319	185,608	65,772	119,836	289,249	295,976	6,727	
3402 HlthWelfareCert												-	-	-	-	-	-	-	-	21,825	(21,825)	77,572	98,211	20,639	
3501 UI-Certificated												404	-	-	3,184	-	-	3,897	7,485	976	6,509	4,322	4,392	70	
3502 UI-Classified												-	-	-	-	-	-	-	-	220	(220)	907	990	82	
3601 WorkersCmp-Cert												7,736	2,579	2,579	2,579	2,579	2,579	2,579	23,210	4,321	18,889	26,000	19,445	(6,555)	
3602 WorkersCmp-Class												-	-	-	-	-	-	-	-	3,129	(3,129)	-	14,081	14,081	
3701 Other Retirement-Cert												-	-	-	-	-	-	-	-	-	-	-	-	-	
3901 OthBenes-Cert												-	-	-	-	-	-	-	-	-	-	-	-	-	
3902 OthBenes-Class												-	-	-	-	-	-	7	7	-	7	-	-	-	
3990 PY Bene Adj												-	-	-	-	6,929	-	-	6,929	-	6,929	-	-	-	
SUBTOTAL - Employee Benefits												28,687	67,960	88,316	61,314	109,976	57,608	111,404	525,267	219,100	306,167	920,820	985,952	65,131	

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA 2														
Books & Supplies														
4100	Text&CoreCurric	-	-	-	55,541	-	-	-	55,541	20,671	34,869	79,598	64,598	(15,000)
4200	BooksOthRefMats	-	-	-	-	-	-	-	-	320	(320)	1,000	1,000	-
4300	Materials and Supplies											-	-	-
4310	Ins Mats & Sups	-	2,792	6,381	4,798	869	292	-	15,131	11,436	3,695	35,738	35,738	-
4315	OthrSupplies	-	-	-	-	-	-	-	-	-	-	-	-	-
4320	Office Supplies	81	4,581	2,736	4,995	2,896	1,962	2,491	19,741	10,720	9,021	33,500	33,500	-
4325	ProfDevMat&Sups	-	-	-	-	-	-	-	-	-	-	-	-	-
4326	Arts&MusicSupps	12,045	755	680	-	666	-	-	14,145	4,800	9,345	15,000	15,000	-
4335	PE Supplies	-	-	-	-	-	-	1,979	1,979	960	1,019	-	3,000	3,000
4340	Educat Software	21,314	9,235	-	-	10,326	-	10,413	51,287	20,368	30,919	63,649	63,649	-
4345	NonInstStdntSup	1,319	9,662	3,717	1,431	1,049	-	8,858	26,036	17,920	8,116	43,000	56,000	13,000
4346	TeacherSupplies	-	-	-	-	-	-	-	-	-	-	-	-	-
4350	Cust. Supplies	-	270	1,721	188	1,426	3,503	959	8,068	4,480	3,588	8,500	14,000	5,500
4351	Yearbook	-	-	-	-	-	-	-	-	-	-	-	-	-
4390	Uniforms	-	-	2,167	-	-	11,397	-	13,563	4,480	9,083	11,858	14,000	2,142
4400	NonCapEquip-Gen	-	184	-	-	-	-	-	184	160	24	2,500	500	(2,000)
4410	ClssrmFrmEqp<5k	-	-	1,972	-	-	-	-	1,972	2,240	(268)	7,000	7,000	-
4430	OfficeFurnEqp<5k	-	320	2,206	-	-	-	734	3,260	1,600	1,660	5,000	5,000	-
4440	Computers <\$5k	-	-	-	-	-	-	2,758	2,758	-	2,758	-	-	-
4460	Fixed Asset Susp (Facility)	-	-	-	-	-	-	-	-	-	-	-	-	-
4461	Fixed Asset Susp (Imp)	-	-	-	-	-	-	-	-	-	-	-	-	-
4464	Equipment (Pre-Cap)	-	-	-	-	-	-	-	-	2,875	(2,875)	27,985	8,985	(19,000)
4710	Food	-	-	1,233	-	-	-	-	1,233	1,600	(367)	5,000	5,000	-
4720	Food:Other Food	120	-	449	517	714	554	-	2,354	2,880	(526)	3,000	9,000	6,000
4990	Prior Year Adj (Mat'ls)	-	-	-	-	-	-	-	-	-	-	-	-	-
4999	Misc Expenditure (Suspense)	1,128	-	-	(1,128)	-	-	6,956	6,956	361	6,595	1,128	1,128	-
SUBTOTAL - Books and Suppli		36,007	27,799	23,262	66,341	17,944	17,708	35,148	224,209	107,871	116,337	343,456	337,098	(6,358)

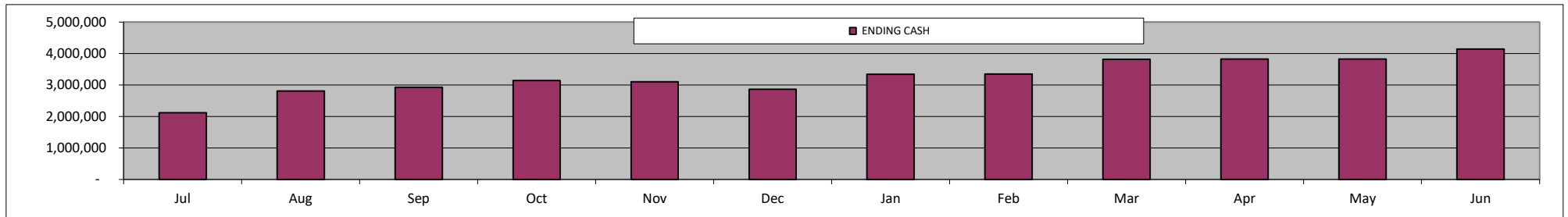
2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA 2														
Services & Other Operating Expenses														
5101	CMO Fees	-	-	-	-	-	312,913	234,685	547,598	208,609	338,989	938,739	938,739	-
5200	Travel & Conference	-	-	-	-	-	-	-	-	-	-	-	-	-
5205	Conference Fees	-	-	-	-	-	-	-	-	222	(222)	1,000	1,000	-
5210	MilesParkTolls	-	69	-	-	-	-	-	69	444	(376)	1,000	2,000	1,000
5215	TravConferences	-	-	-	-	-	-	-	-	-	-	-	-	-
5220	TraLodging	-	-	-	-	-	-	-	-	1,111	(1,111)	1,000	5,000	4,000
5300	DuesMemberships	1,521	-	1,100	-	4,660	10,835	(10,413)	7,703	3,111	4,592	9,000	14,000	5,000
5450	Other Insurance	13,944	4,648	4,648	4,648	4,648	4,648	4,648	41,832	12,863	28,969	50,000	57,884	7,884
5500	OpsHousekeeping	3,470	2,172	4,312	-	8,974	10,318	5,566	34,811	30,000	4,811	27,000	135,000	108,000
5510	Gas & Electric	-	-	-	-	-	-	-	-	-	-	-	-	-
5610	Rent & Leases	14,167	14,167	14,167	14,167	14,167	82,192	(53,858)	99,167	45,778	53,389	206,000	206,000	-
5620	EquipmentLeases	2,312	1,156	1,427	1,435	1,919	2,309	1,204	11,761	5,556	6,206	25,000	25,000	-
5630	Reps&MaintBldng	4,150	-	-	-	-	190	-	4,340	8,889	(4,548)	40,000	40,000	-
5800	ProfessServices	2,580	2,425	63,625	665	10,800	851	-	80,947	36,300	44,646	140,427	163,352	22,924
5810	Legal	-	693	-	-	2,823	-	10,833	14,349	10,000	4,349	45,000	45,000	-
5813	SchPrgAftSchool	-	-	-	-	-	-	-	-	-	-	-	-	-
5814	SchPrgAcadComps	-	-	-	1,086	2,468	266	-	3,820	889	2,931	-	4,000	4,000
5819	SchlProgs-Other	-	784	3,704	3,497	1,795	7,031	1,548	18,358	8,889	9,469	28,000	40,000	12,000
5820	Audit & CPA	-	1,727	1,709	3,927	-	1,736	-	9,100	2,022	7,078	9,000	9,100	100
5825	DMSBusinessSvcs	-	-	-	-	-	-	-	-	-	-	-	-	-
5835	Field Trips	-	-	2,486	-	7,530	3,370	-	13,386	5,556	7,830	25,000	25,000	-
5836	FieldTrip Trans	-	-	-	-	-	-	-	-	-	-	-	-	-
5840	MarkngStdtRecrt	-	-	(1,380)	-	-	-	-	(1,380)	4,444	(5,824)	15,000	20,000	5,000
5850	Oversight Fees	-	-	-	-	-	-	-	-	12,633	(12,633)	58,113	56,849	(1,264)
5857	Payroll Fees	1,921	1,271	1,442	1,455	1,543	1,530	1,915	11,077	4,444	6,633	20,000	20,000	-
5860	Service Fees	-	126	1,238	29	-	-	-	1,393	889	504	4,000	4,000	-
5861	Prior Year Services	-	-	-	-	-	-	-	-	-	-	-	-	-
5863	Prof Developmnt	-	30	4,500	-	3,349	-	-	7,879	5,556	2,324	25,000	25,000	-
5864	Prof Dev-Other	-	645	-	-	-	-	5,990	6,635	6,556	80	29,702	29,500	(202)
5865	Professional Development LLM	-	-	-	-	-	-	-	-	-	-	-	-	-
5869	SpEd Ctrct Inst	-	-	-	-	-	-	9,507	9,507	13,092	(3,585)	58,914	58,914	-
5870	Livescan	-	-	140	-	-	-	-	140	167	(27)	750	750	-
5872	SPED Fees (incl Encroachment)	-	-	-	-	-	-	-	-	-	-	-	-	-
5875	Staff Recruiting	-	-	-	-	-	-	-	-	-	-	-	-	-
5884	Substitutes	-	-	17,458	8,020	-	64,948	-	90,426	42,222	48,204	90,000	190,000	100,000
5890	OthSvcsNon-Inst	-	-	-	-	-	-	-	-	-	-	-	-	-
5900	Communications	10	10	10	10	10	10	-	60	-	60	-	-	-
5910	Communications 2	-	-	-	-	-	-	-	-	-	-	-	-	-
5920	TelecomInternet	-	3,822	4,033	5,614	3,540	3,109	8,941	29,058	12,222	16,836	16,000	55,000	39,000
5930	PostageDelivery	666	-	-	605	605	-	-	1,875	1,111	764	5,000	5,000	-
5940	Technology	2,777	4,558	1,172	1,699	479	479	479	11,643	4,181	7,462	18,813	18,813	-

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA 2														
5990	Prior Year Adj (Services)	-	-	-	-	-	-	-	-	-	-	-	-	-
	SUBTOTAL - Services & Other	47,517	38,301	125,790	46,856	69,310	506,735	221,045	1,055,554	487,756	567,798	1,887,459	2,194,901	307,443

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA 2														
Capital Outlay & Depreciation														
6400	EquipFixed	-	-	-	-	-	-	-	-	-	-	-	-	
6900	Depreciation	10,111	10,111	10,097	10,637	10,637	10,097	10,097	71,788	40,389	31,400	114,318	121,166	6,848
SUBTOTAL - Capital Outlay & I		10,111	10,111	10,097	10,637	10,637	10,097	10,097	71,788	40,389	31,400	114,318	121,166	6,848
Other Outflows														
7299	Other Outgo (not incl. SPED Enc	-	-	-	-	-	-	-	-	-	-	-	-	-
7310	Indirect Costs	-	-	-	-	-	-	-	-	-	-	-	-	-
7438	InterestExpense	-	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Other Outflows		-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES		209,957	302,839	495,702	441,849	472,257	853,508	619,277	3,395,389	1,646,925	1,748,464	6,282,415	6,973,924	691,509

Monthly Update - Monthly Cash Flow (Projections) 2021-22

MSA-2	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Accruals	TOTAL
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	
BEGINNING CASH	2,270,880	2,122,372	2,813,028	2,930,067	3,142,985	3,105,928	2,863,766	3,342,556	3,347,133	3,820,857	3,823,901	3,828,238	4,144,249	
Revenue														
LCFF: State Aid	-	143,364	143,364	258,056	258,056	258,056	258,056	192,249	307,599	307,599	307,599	307,599	334,392	3,075,989
LCFF: EPA	-	-	-	273,751	-	-	273,752	-	310,383	-	-	310,383	73,262	1,241,531
LCFF: ILPT	73,801	147,603	98,402	-	98,402	196,803	98,402	113,952	113,952	113,952	113,952	113,952	84,252	1,367,426
Federal Revenue	-	99,718	56,477	49,478	6,780	8,624	169,980	4,522	159,651	4,522	4,522	4,522	108,244	677,041
Other State Revenues	14,455	14,455	193,927	26,020	77,283	97,347	156,791	148,176	32,585	32,585	32,585	32,585	16,435	875,230
Other Local Revenues	-	-	-	-	-	-	5,001	1,059	1,059	1,059	1,059	1,059	129,471	139,767
Total Revenue	88,256	405,140	492,170	607,305	440,521	560,830	961,981	459,958	925,229	459,718	459,718	770,100	746,057	7,376,984
Expenses														
Certificated Salaries	62,079	107,523	175,491	183,478	195,809	193,180	200,464	132,630	132,630	132,630	132,630	132,630	850,217	2,631,393
Classified Salaries	25,556	51,145	72,746	73,222	68,580	68,180	41,118	39,079	39,079	39,079	39,079	39,079	107,474	703,414
Benefits	28,687	67,960	88,316	61,314	109,976	57,608	111,404	54,775	54,775	54,775	54,775	54,775	186,809	985,952
Books and Supplies	36,007	27,799	23,262	66,341	17,944	17,708	28,118	21,971	18,093	23,263	21,971	20,678	13,943	337,098
Services and Operations	47,517	38,301	125,790	46,856	69,310	506,735	221,045	206,927	206,927	206,927	206,927	206,927	104,714	2,194,901
Depreciation / Cap Outlay	10,111	10,111	10,097	10,637	10,637	10,097	10,097	10,097	10,097	10,097	10,097	10,097	(1,108)	121,166
Other Outflows	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses	209,957	302,839	495,702	441,849	472,257	853,508	612,247	465,478	461,601	466,771	465,478	464,186	1,262,050	6,973,924
Other Transactions Affecting Cash														
Revenues - Prior Year Accruals	430,946	718,243	215,473	71,824	42,879	60,030	118,959							1,658,354
Accounts Receivable - Current Year														-
Other Assets/Accrual Adj	(47,866)													(47,866)
Fixed Assets - Depreciation Addback	10,111	10,111	10,097	10,637	10,637	10,097	10,097	10,097	10,097	10,097	10,097	10,097		122,274
Fixed Assets - Acquisitions														-
Due To (From)														-
Expenses - Prior Year Accruals	(419,997)	(139,999)	(104,999)	(35,000)	(58,837)	(19,612)								(778,444)
Accounts Payable - Current Year														-
Summer Holdback for Teachers														-
Loans Payable (Current)			-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Long Term)			-	-	-	-	-	-	-	-	-	-	-	-
Total Other Transactions	(26,806)	588,355	120,571	47,462	(5,321)	50,515	129,056	10,097	10,097	10,097	10,097	10,097		954,318
Total Change in Cash	(148,507)	690,656	117,039	212,918	(37,057)	(242,162)	478,790	4,577	473,725	3,044	4,336	316,011		1,357,377
ENDING CASH	2,122,372	2,813,028	2,930,067	3,142,985	3,105,928	2,863,766	3,342,556	3,347,133	3,820,857	3,823,901	3,828,238	4,144,249	<<< = 217 days cash	



2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget					
MSA 3		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget		
Projected Average Daily Attendance:												385	358	(28)		
SUMMARY																
Revenue																
LCFF Entitlement	82,386	306,065	251,166	557,872	364,221	474,068	667,721	2,703,499	1,075,838	1,627,661	4,504,782	4,303,451	(201,331)			
Federal Revenue	-	83,476	50,315	38,136	6,997	7,720	142,531	329,176	114,962	214,214	1,234,124	1,290,046	55,922			
Other State Revenues	16,156	16,156	202,322	29,080	56,580	104,570	171,024	595,888	323,515	272,373	893,064	995,600	102,536			
Other Local Revenues	1,003	-	-	-	-	2,609	2,553	6,164	39,323	(33,159)	13,952	151,289	137,337			
Total Revenue	99,545	405,697	503,803	625,088	427,798	588,967	983,829	3,634,727	1,553,638	2,081,089	6,645,923	6,740,386	94,463			
Expenditures																
Certificated Salaries	73,415	118,928	201,172	197,083	202,162	200,715	192,980	1,186,454	622,420	564,034	2,386,754	2,569,289	182,535			
Classified Salaries	17,995	40,553	54,486	48,763	48,515	51,509	46,325	308,145	151,109	157,036	750,509	679,991	(70,518)			
Benefits	29,426	70,663	90,068	57,466	113,977	90,179	90,800	542,579	240,527	302,052	1,084,411	1,082,372	(2,038)			
Books and Supplies	14,770	11,713	20,301	44,654	35,300	14,415	26,738	167,890	84,164	83,726	254,396	263,013	8,617			
Services and Operating Exp.	51,689	62,149	262,412	56,864	341,184	61,302	418,262	1,253,863	507,435	746,428	2,002,291	2,283,456	281,165			
Depreciation & Cap Outlay	5,706	5,706	5,572	5,572	4,036	5,264	5,264	37,119	22,286	14,833	53,976	66,858	12,882			
Other Outflows	-	-	-	-	-	-	-	-	-	-	-	-	-			
Total Expenditures	193,000	309,711	634,010	410,401	745,174	423,384	780,370	3,496,050	1,627,941	1,868,108	6,532,337	6,944,980	412,643			
Net Revenues											138,677	(74,304)	212,981	113,586	(204,594)	(318,179)
Fund Balance																
Beginning Balance (Budgeted)													2,178,326			
Net Revenues													(204,594)			
Ending Fund Balance													1,973,732			
Components of Fund Bal.																
Available For Econ. Uncert.													1,936,591			
Restricted Balances (Est.)													16,881			
Net Fixed Assets													20,259			
Ending Fund Balance													1,973,732			



2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)											Year To Date			Annual Budget		
MSA 3	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget			

REVENUE DETAIL													
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Actual YTD	Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. First Interim
	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals						
LCFF Entitlement													
8011 State Aid	-	141,318	141,318	254,373	254,373	254,373	254,373	1,300,128	578,978	721,150	2,362,814	2,315,913	(46,901)
8012 EPA Entitlement	-	-	-	303,499	-	-	303,500	606,999	234,656	372,343	1,011,555	938,625	(72,930)
8019 Prior Year Adjustments	-	(25)	-	-	-	-	-	(25)	(25)	-	-	-	-
8096 InLieuPropTaxes	82,386	164,772	109,848	-	109,848	219,695	109,848	796,397	262,228	534,169	1,130,413	1,048,913	(81,500)
SUBTOTAL - LCFF Entitlement	82,386	306,065	251,166	557,872	364,221	474,068	667,721	2,703,499	1,075,838	1,627,661	4,504,782	4,303,451	(201,331)
Federal Revenue													
8181 SpEd - Revenue	-	-	-	-	-	-	-	-	13,875	(13,875)	47,957	43,361	(4,596)
8220 SchLunchFederal	-	-	-	-	-	-	-	-	-	-	-	-	-
8290 All Other Federal Revenue	-	83,476	50,315	38,136	6,997	7,720	142,531	329,176	101,086	228,089	1,186,168	1,246,686	60,518
8295 Prior Year Adjustments (Fed Rev)	-	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Federal Revenue	-	83,476	50,315	38,136	6,997	7,720	142,531	329,176	114,962	214,214	1,234,124	1,290,046	55,922
Other State Revenue													
8311 SpEd Revenue	16,156	16,156	29,080	29,080	29,080	29,080	29,080	177,712	92,765	84,947	239,784	324,679	84,895
8520 SchoolNutrState	-	-	-	-	-	-	-	-	-	-	-	-	-
8550 MandCstReimburs	-	-	-	-	-	14,861	-	14,861	-	14,861	28,782	12,511	(16,272)
8560 StateLotteryRev	-	-	-	-	-	-	34,591	34,591	-	34,591	81,988	81,536	(452)
8590 AllOthStateRev	-	-	173,242	-	27,500	60,629	107,353	368,724	230,750	137,974	542,509	576,874	34,365
8595 Prior Year Adjustments (Other St)	-	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Other State Revenue	16,156	16,156	202,322	29,080	56,580	104,570	171,024	595,888	323,515	272,373	893,064	995,600	102,536
Local Revenue													
8600 Other Local Rev	-	-	-	-	-	-	-	-	34,334	(34,334)	-	137,337	137,337
8660 Interest	-	-	-	-	-	-	-	-	-	-	-	-	-
8698 OthRev-Suspense	-	-	-	-	-	-	-	-	-	-	-	-	-
8690 Prior Year Adj (Local1)	-	-	-	-	-	-	-	-	-	-	-	-	-
8695 Prior Year Adj (Local2)	-	-	-	-	-	-	-	-	-	-	-	-	-
8699 Other Revenue	1,003	-	-	-	-	1,000	2,553	4,555	1,003	3,553	-	-	-
8999 Misc Revenue (Suspense)	-	-	-	-	-	1,609	-	1,609	-	1,609	-	-	-
SUBTOTAL - Local Revenue	1,003	-	-	-	-	2,609	2,553	6,164	35,337	(29,173)	-	137,337	137,337

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA 3														
Fundraising & Grants														
8802	Donations - Private	-	-	-	-	-	-	-	-	-	-	-	-	-
8803	Fundraising	-	-	-	-	-	-	-	3,986	(3,986)	13,952	13,952	-	-
SUBTOTAL - Fundraising & Grants		-	-	-	-	-	-	-	3,986	(3,986)	13,952	13,952	-	-
TOTAL REVENUE		99,545	405,697	503,803	625,088	427,798	588,967	983,829	3,634,727	1,553,638	2,081,089	6,645,923	6,740,386	94,463
EXPENSES														
Certificated Salaries														
1100	TeacherSalaries	37,500	73,431	154,340	150,731	154,960	153,413	146,628	871,002	466,058	404,944	1,733,494	1,727,157	(6,337)
1200	Cert Aid	3,894	6,055	7,390	6,910	6,910	6,910	6,910	44,979	26,384	18,595	157,432	157,432	-
1900	Cert Other Salaries	-	-	-	-	-	-	-	-	25,785	(25,785)	-	180,000	180,000
1300	Cert Adminis	32,021	39,442	39,442	39,442	40,292	40,392	39,442	270,473	104,192	166,281	495,828	504,700	8,872
SUBTOTAL - Certificated Salaries		73,415	118,928	201,172	197,083	202,162	200,715	192,980	1,186,454	622,420	564,034	2,386,754	2,569,289	182,535
Classified Salaries														
2100	Instructional Aides	7,307	19,344	27,787	21,561	21,713	22,237	17,934	137,884	74,700	63,184	370,921	336,150	(34,771)
2200	Classified Support	4,664	9,161	9,931	9,954	9,484	12,119	11,143	66,456	29,016	37,441	171,317	130,570	(40,747)
2300	Classified Admin	-	-	-	-	-	-	-	-	-	-	-	-	-
2400	Clerical & Tech	6,024	12,048	16,768	17,248	17,318	17,153	17,248	103,804	47,394	56,411	208,271	213,271	5,000
2900	OtherClassStaff	-	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Classified Salaries		17,995	40,553	54,486	48,763	48,515	51,509	46,325	308,145	151,109	157,036	750,509	679,991	(70,518)
Employee Benefits														
3101	STRS-Certified	11,485	18,476	32,813	32,158	23,667	32,773	31,438	182,809	79,525	103,285	384,395	357,860	(26,535)
3102	STRS-Classified	-	-	-	-	-	-	-	-	5,995	(5,995)	-	26,978	26,978
3201	PERS-Cert	787	2,171	1,685	1,575	1,575	1,575	1,575	10,942	22,388	(11,446)	-	100,748	100,748
3202	PERS-Classified	3,092	8,073	12,582	10,749	10,351	10,953	10,310	66,110	8,842	57,268	152,258	39,789	(112,469)
3301	OASDI/Med-Cert	1,408	2,318	3,342	3,255	3,332	3,308	3,196	20,158	14,291	5,868	55,651	64,309	8,658
3302	OASDI/Med-Class	1,371	3,100	4,139	3,701	3,682	3,911	3,514	23,417	3,466	19,951	28,132	15,598	(12,534)
3401	HlthWelfareCert	3,363	34,024	34,986	210	68,869	35,159	34,523	211,134	83,378	127,756	325,165	375,201	50,036
3402	HlthWelfareCert	-	-	-	-	-	-	-	-	10,394	(10,394)	106,936	46,774	(60,161)
3501	UI-Certificated	414	-	-	3,317	-	-	3,725	7,455	1,135	6,320	4,425	5,110	684
3502	UI-Classified	-	-	-	-	-	-	-	-	148	(148)	1,448	666	(781)
3601	WorkersCmp-Cert	7,506	2,502	2,502	2,502	2,502	2,502	2,502	22,518	8,044	14,474	26,000	36,197	10,197
3602	WorkersCmp-Class	-	-	-	-	-	-	-	-	2,920	(2,920)	-	13,141	13,141
3701	Other Retirement-Cert	-	-	-	-	-	-	-	-	-	-	-	-	-
3901	OthBenes-Cert	-	-	-	-	-	-	12	12	-	12	-	-	-
3902	OthBenes-Class	-	-	-	-	-	-	5	5	-	5	-	-	-
3990	PY Bene Adj	-	-	(1,982)	-	-	-	-	(1,982)	-	(1,982)	-	-	-
SUBTOTAL - Employee Benefits		29,426	70,663	90,068	57,466	113,977	90,179	90,800	542,579	240,527	302,052	1,084,411	1,082,372	(2,038)

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA 3														
Books & Supplies														
4100	Text&CoreCurric	-	-	17,891	52,633	9,491	-	-	80,015	27,200	52,815	85,000	85,000	-
4200	BooksOthRefMats	-	146	-	-	-	-	-	146	320	(174)	5,000	1,000	(4,000)
4300	Materials and Supplies											-	-	-
4310	Ins Mats & Sups	-	-	-	1,652	547	1,589	1,643	5,430	4,127	1,304	19,896	12,896	(7,000)
4315	OthrSupplies	-	-	-	-	401	662	-	1,063	1,280	(217)	7,000	4,000	(3,000)
4320	Office Supplies	9	9	9	39	997	244	156	1,462	2,240	(778)	12,000	7,000	(5,000)
4325	ProfDevMat&Sups	-	-	-	-	-	-	-	-	-	-	-	-	-
4326	Arts&MusicSupps	-	-	-	-	-	1,086	-	1,086	800	286	-	2,500	2,500
4335	PE Supplies	-	-	-	-	-	556	-	556	640	(84)	2,000	2,000	-
4340	Educat Software	13,060	9,255	131	-	11,547	-	16,331	50,324	15,663	34,661	35,329	48,946	13,617
4345	NonInstStdntSup	-	255	785	329	1,263	-	9,089	11,721	8,000	3,721	15,000	25,000	10,000
4346	TeacherSupplies	-	598	148	205	-	-	-	952	1,600	(649)	5,000	5,000	-
4350	Cust. Supplies	-	-	-	-	-	-	-	-	320	(320)	1,000	1,000	-
4351	Yearbook	-	-	-	-	-	-	-	-	-	-	-	-	-
4390	Uniforms	-	-	-	-	-	7,702	-	7,702	3,255	4,447	10,171	10,171	-
4400	NonCapEquip-Gen	-	-	-	1,499	-	-	-	1,499	640	859	2,000	2,000	-
4410	ClssrmFrmEqp<5k	-	-	-	-	-	-	-	-	-	-	-	-	-
4430	OfficeFurnEqp<5k	-	-	-	-	-	-	-	-	160	(160)	500	500	-
4440	Computers <\$5k	-	-	-	-	-	(750)	-	(750)	160	(910)	500	500	-
4460	Fixed Asset Susp (Facility)	-	-	-	-	-	-	-	-	-	-	-	-	-
4461	Fixed Asset Susp (Imp)	-	-	-	-	-	-	-	-	-	-	-	-	-
4464	Equipment (Pre-Cap)	-	-	-	(11,054)	11,054	-	-	-	16,640	(16,640)	52,000	52,000	-
4710	Food	-	-	-	-	-	-	-	-	-	-	-	-	-
4720	Food:Other Food	155	323	429	477	-	688	321	2,392	1,120	1,272	2,000	3,500	1,500
4990	Prior Year Adj (Mat'ls)	-	-	-	-	-	-	-	-	-	-	-	-	-
4999	Misc Expenditure (Suspense)	1,546	1,128	909	(1,128)	-	2,639	(802)	4,292	-	4,292	-	-	-
SUBTOTAL - Books and Suppli		14,770	11,713	20,301	44,654	35,300	14,415	26,738	167,890	84,164	83,726	254,396	263,013	8,617

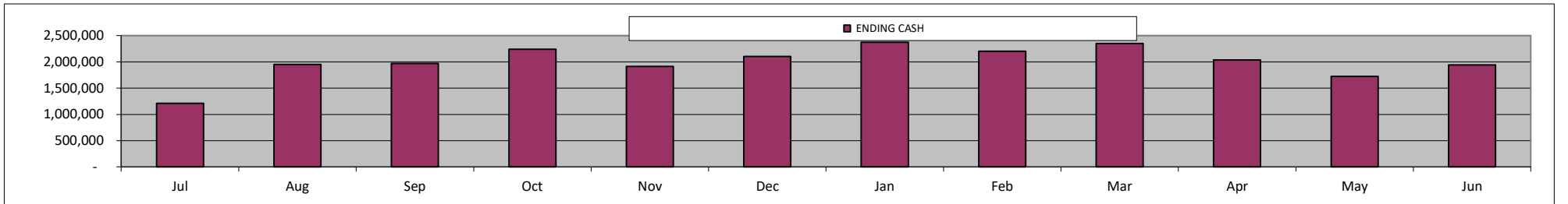
2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget				
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget	
MSA 3															
Services & Other Operating Expenses															
5101	CMO Fees	-	-	-	-	254,242	-	190,681	444,923	169,495	275,429	762,726	762,726	-	
5200	Travel & Conference	-	-	-	-	-	-	-	-	-	-	-	-	-	
5205	Conference Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	
5210	MilesParkTolls	-	-	15	-	-	-	53	68	111	(44)	500	500	-	
5215	TravConferences	-	-	-	-	-	-	-	-	-	-	-	-	-	
5220	TraLodging	-	-	-	-	-	-	-	-	-	-	-	-	-	
5300	DuesMemberships	360	1,189	200	1,005	4,094	9,445	(7,912)	8,382	2,444	5,937	6,000	11,000	5,000	
5450	Other Insurance	12,548	4,183	4,183	4,183	4,183	4,183	4,183	37,646	11,994	25,652	42,000	53,973	11,973	
5500	OpsHousekeeping	-	2,130	-	-	-	-	238	2,368	889	1,480	4,000	4,000	-	
5510	Gas & Electric	-	-	-	-	-	-	-	-	-	-	-	-	-	
5610	Rent & Leases	27,187	23,250	23,254	23,251	23,251	23,251	164,437	307,883	105,597	202,286	279,000	475,185	196,185	
5620	EquipmentLeases	658	348	433	335	822	822	574	3,991	4,444	(453)	20,000	20,000	-	
5630	Reps&MaintBldng	4,150	-	-	-	-	-	-	4,150	1,111	3,039	500	5,000	4,500	
5800	ProfessServices	2,460	2,080	197,367	11,415	23,549	1,306	26,164	264,341	60,141	204,201	255,545	270,634	15,088	
5810	Legal	-	593	1,508	234	-	-	770	3,104	11,111	(8,007)	90,000	50,000	(40,000)	
5813	SchPrgAftSchool	-	-	-	-	-	-	-	-	-	31,259	(31,259)	140,667	140,667	-
5814	SchPrgAcadComps	-	-	-	150	-	-	-	150	-	150	-	-	-	
5819	SchlProgs-Other	-	-	898	1,075	2,166	-	4,860	8,999	5,556	3,444	15,000	25,000	10,000	
5820	Audit & CPA	-	1,727	-	3,927	-	1,736	-	7,391	1,889	5,502	8,500	8,500	-	
5825	DMSBusinessSvcs	-	-	-	-	-	-	-	-	-	-	-	-	-	
5835	Field Trips	-	-	-	610	735	1,050	-	2,395	4,444	(2,049)	20,000	20,000	-	
5836	FieldTrip Trans	-	-	-	-	-	-	-	-	-	-	-	-	-	
5840	MarkngStdtRecrt	-	4,750	-	-	-	4,339	400	9,489	4,444	5,044	20,000	20,000	-	
5850	Oversight Fees	-	-	-	-	-	-	-	-	9,563	(9,563)	45,756	43,035	(2,722)	
5857	Payroll Fees	2,217	1,348	1,615	1,562	1,612	1,561	1,955	11,869	4,444	7,424	20,000	20,000	-	
5860	Service Fees	-	116	1,129	38	-	-	-	1,283	889	394	7,000	4,000	(3,000)	
5861	Prior Year Services	-	-	-	-	-	-	-	-	-	-	-	-	-	
5863	Prof Developmnt	-	4,795	7,000	450	-	(210)	-	12,035	3,444	8,591	35,500	15,500	(20,000)	
5864	Prof Dev-Other	-	650	500	500	500	3,240	-	5,390	5,000	390	21,862	22,502	640	
5865	Professional Development LLM	-	-	-	-	-	-	-	-	-	-	-	-	-	
5869	SpEd Ctrct Inst	-	-	-	-	-	-	-	-	8,760	(8,760)	49,422	39,422	(10,000)	
5870	Livescan	-	71	-	42	-	-	-	113	111	2	500	500	-	
5872	SPED Fees (incl Encroachment)	-	-	-	-	-	-	-	-	-	-	-	-	-	
5875	Staff Recruiting	-	-	-	-	-	-	-	-	-	-	-	-	-	
5884	Substitutes	-	6,250	16,294	1,075	19,048	-	25,148	67,815	42,222	25,592	100,000	190,000	90,000	
5890	OthSvcsNon-Inst	-	-	-	-	-	-	-	-	-	-	-	-	-	
5900	Communications	23	23	23	23	23	23	23	164	111	53	10,000	500	(9,500)	
5910	Communications 2	-	-	-	-	-	-	-	-	-	-	-	-	-	
5920	TelecomInternet	1,128	4,581	6,822	4,327	6,479	4,828	6,309	34,473	12,222	22,251	25,000	55,000	30,000	
5930	PostageDelivery	-	-	-	-	-	5,248	(100)	5,148	1,556	3,592	4,000	7,000	3,000	
5940	Technology	958	4,065	1,172	2,660	479	479	479	10,292	4,181	6,111	18,813	18,813	-	

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA 3														
5990	Prior Year Adj (Services)	-	-	-	-	-	-	-	-	-	-	-	-	
	SUBTOTAL - Services & Other	51,689	62,149	262,412	56,864	341,184	61,302	418,262	1,253,863	507,435	746,428	2,002,291	2,283,456	281,165

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA 3														
Capital Outlay & Depreciation														
6400	EquipFixed	-	-	-	-	-	-	-	-	-	-	-	-	
6900	Depreciation	5,706	5,706	5,572	5,572	4,036	5,264	5,264	37,119	22,286	14,833	53,976	66,858	12,882
SUBTOTAL - Capital Outlay & Depreciation		5,706	5,706	5,572	5,572	4,036	5,264	5,264	37,119	22,286	14,833	53,976	66,858	12,882
Other Outflows														
7299	Other Outgo (not incl. SPED Enc	-	-	-	-	-	-	-	-	-	-	-	-	-
7310	Indirect Costs	-	-	-	-	-	-	-	-	-	-	-	-	-
7438	InterestExpense	-	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Other Outflows		-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES		193,000	309,711	634,010	410,401	745,174	423,384	780,370	3,496,050	1,627,941	1,868,108	6,532,337	6,944,980	412,643

Monthly Update - Monthly Cash Flow (Projections) 2021-22

MSA-3	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Accruals	TOTAL
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	
BEGINNING CASH	1,191,007	1,210,203	1,951,608	1,971,842	2,240,391	1,913,115	2,105,599	2,373,621	2,204,980	2,350,454	2,037,910	1,725,366	1,943,272	
Revenue														
LCFF: State Aid	-	141,318	141,318	254,373	254,373	254,373	254,373	133,680	220,526	220,526	220,526	220,526	(0)	2,315,913
LCFF: EPA	-	-	-	303,499	-	-	303,500	-	146,346	-	-	185,279	0	938,625
LCFF: ILPT	82,386	164,772	109,848	-	109,848	219,695	109,848	50,503	50,503	50,503	50,503	50,503	(1)	1,048,913
Federal Revenue	-	83,476	50,315	38,136	6,997	7,720	142,531	3,469	315,140	3,469	3,469	315,140	320,184	1,290,046
Other State Revenues	16,156	16,156	202,322	29,080	56,580	104,570	171,024	263,001	32,251	32,251	32,251	32,251	7,707	995,600
Other Local Revenues	-	-	-	-	-	-	-	997	997	997	997	997	146,306	151,289
Total Revenue	98,542	405,722	503,803	625,088	427,798	586,358	981,276	451,649	765,764	307,746	307,746	804,697	474,196	6,740,386
Expenses														
Certificated Salaries	73,415	118,928	201,172	197,083	202,162	200,715	192,980	229,043	229,043	229,043	229,043	229,043	237,618	2,569,289
Classified Salaries	17,995	40,553	54,486	48,763	48,515	51,509	46,325	62,221	62,221	62,221	62,221	62,221	60,739	679,991
Benefits	29,426	70,663	90,068	57,466	113,977	90,179	90,800	99,041	99,041	99,041	99,041	99,041	44,590	1,082,372
Books and Supplies	14,770	11,713	20,301	44,654	35,300	14,415	26,738	21,041	21,041	21,041	21,041	9,541	1,418	263,013
Services and Operations	51,689	62,149	262,412	56,864	341,184	61,302	418,262	208,944	208,944	208,944	208,944	186,944	6,875	2,283,456
Depreciation / Cap Outlay	5,706	5,706	5,572	5,572	4,036	5,264	5,264	5,572	5,572	5,572	5,572	5,572	1,881	66,858
Other Outflows	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses	193,000	309,711	634,010	410,401	745,174	423,384	780,370	625,862	625,862	625,862	625,862	592,362	353,121	6,944,980
Other Transactions Affecting Cash														
Revenues - Prior Year Accruals	446,529	744,214	223,264	74,421	27,085	37,918	61,851							1,615,283
Accounts Receivable - Current Year														-
Other Assets/Accrual Adj	(25,002)													(25,002)
Fixed Assets - Depreciation Addback	5,706	5,706	5,572	5,572	4,036	5,264	5,264	5,572	5,572	5,572	5,572	5,572		64,977
Fixed Assets - Acquisitions														-
Due To (From)														-
Expenses - Prior Year Accruals	(313,577)	(104,526)	(78,394)	(26,131)	(41,021)	(13,674)								(577,323)
Accounts Payable - Current Year														-
Summer Holdback for Teachers														-
Loans Payable (Current)														-
Loans Payable (Long Term)														-
Total Other Transactions	113,655	645,394	150,442	53,862	(9,900)	29,509	67,116	5,572	5,572	5,572	5,572	5,572		1,077,934
Total Change in Cash	19,197	741,405	20,234	268,548	(327,276)	192,484	268,022	(168,641)	145,474	(312,544)	(312,544)	217,907		873,340
ENDING CASH	1,210,203	1,951,608	1,971,842	2,240,391	1,913,115	2,105,599	2,373,621	2,204,980	2,350,454	2,037,910	1,725,366	1,943,272	<<< = 102 days cash	



2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)									Year To Date			Annual Budget			
MSA 4	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget		
	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals								
Projected Average Daily Attendance:											101	95	(6)		
SUMMARY															
Revenue															
LCFF Entitlement	21,419	86,024	71,751	159,909	106,304	134,863	188,467	768,737	328,896	439,841	1,379,969	1,315,607	(64,362)		
Federal Revenue	1,952	32,014	54,312	24,205	6,382	6,496	37,238	162,600	54,423	108,176	513,753	669,775	156,023		
Other State Revenues	5,031	10,027	55,724	-	37,017	40,078	55,242	203,118	68,264	134,854	208,085	217,671	9,586		
Other Local Revenues	333	-	-	-	-	762	-	1,095	1,190	(95)	5,006	34,046	29,040		
Total Revenue	28,735	128,065	181,787	184,114	149,703	182,199	280,947	1,135,550	452,773	682,777	2,106,813	2,237,100	130,287		
Expenditures															
Certificated Salaries	25,362	53,073	93,384	93,587	95,565	87,823	42,449	491,243	257,165	234,079	1,069,455	1,124,782	55,327		
Classified Salaries	3,427	10,519	15,008	15,350	17,404	18,471	19,542	99,721	32,466	67,255	133,026	146,096	13,070		
Benefits	10,727	24,104	35,774	24,780	41,209	37,619	29,710	203,923	90,297	113,626	398,555	406,337	7,781		
Books and Supplies	4,809	4,619	5,329	5,328	3,169	10,571	21,756	55,582	22,964	32,618	74,475	71,763	(2,712)		
Services and Operating Exp.	18,808	14,824	44,636	20,765	42,307	33,573	110,007	284,921	114,299	170,622	332,551	514,344	181,793		
Depreciation & Cap Outlay	-	-	7,428	-	-	7,980	-	15,408	10,341	5,067	13,833	31,023	17,190		
Other Outflows	-	-	-	-	-	-	-	-	-	-	-	-	-		
Total Expenditures	63,133	107,140	201,560	159,810	199,654	196,036	223,465	1,150,798	527,531	623,267	2,021,896	2,294,345	272,450		
Net Revenues								(15,248)	(74,758)	59,510			84,917	(57,246)	(142,163)
Fund Balance															
Beginning Balance (Budgeted)												1,221,948			
Net Revenues												(57,246)			
Ending Fund Balance												1,164,702			
Components of Fund Bal.															
Available For Econ. Uncert.												1,151,508			
Restricted Balances (Est.)												19,536			
Net Fixed Assets												(6,342)			
Ending Fund Balance												1,164,702			



2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date								Annual Budget			
MSA 4	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals						

REVENUE DETAIL		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Actual YTD	Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. First Interim
		Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals						
LCFF Entitlement														
8011	State Aid	-	43,192	43,192	77,745	77,745	77,745	77,745	397,364	191,354	206,010	797,888	765,415	(32,473)
8012	EPA Entitlement	-	-	-	82,164	-	-	82,163	164,327	67,836	96,491	287,071	271,344	(15,727)
8019	Prior Year Adjustments	-	(6)	-	-	-	-	-	(6)	(6)	-	-	-	-
8096	InLieuPropTaxes	21,419	42,838	28,559	-	28,559	57,118	28,559	207,052	69,712	137,340	295,010	278,848	(16,162)
SUBTOTAL - LCFF Entitlement		21,419	86,024	71,751	159,909	106,304	134,863	188,467	768,737	328,896	439,841	1,379,969	1,315,607	(64,362)
Federal Revenue														
8181	SpEd - Revenue	1,952	3,877	2,603	-	2,603	5,205	2,603	18,843	8,188	10,655	12,688	25,588	12,900
8220	SchLunchFederal	-	-	-	-	-	-	-	-	-	-	-	-	-
8290	All Other Federal Revenue	-	28,137	51,709	24,205	3,779	1,291	34,635	143,756	46,235	97,521	501,065	644,188	143,123
8295	Prior Year Adjustments (Fed Rev)	-	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Federal Revenue		1,952	32,014	54,312	24,205	6,382	6,496	37,238	162,600	54,423	108,176	513,753	669,775	156,023
Other State Revenue														
8311	SpEd Revenue	5,031	10,062	6,708	-	9,517	21,038	7,369	59,725	20,699	39,026	63,438	72,445	9,007
8520	SchoolNutrState	-	-	-	-	-	-	-	-	-	-	-	-	-
8550	MandCstReimburs	-	-	-	-	-	4,850	-	4,850	-	4,850	10,257	4,548	(5,709)
8560	StateLotteryRev	-	-	-	-	-	-	8,984	8,984	-	8,984	21,691	21,676	(15)
8590	AllOthStateRev	-	-	49,016	-	27,500	14,190	38,889	129,595	47,601	81,994	112,699	119,002	6,303
8595	Prior Year Adjustments (Other St)	-	(35)	-	-	-	-	-	(35)	(35)	-	-	-	-
SUBTOTAL - Other State Revenue		5,031	10,027	55,724	-	37,017	40,078	55,242	203,118	68,264	134,854	208,085	217,671	9,586
Local Revenue														
8600	Other Local Rev	-	-	-	-	-	-	-	-	-	-	-	-	-
8660	Interest	-	-	-	-	-	-	-	-	-	-	-	-	-
8698	OthRev-Suspense	-	-	-	-	-	-	-	-	-	-	-	-	-
8690	Prior Year Adj (Local1)	-	-	-	-	-	-	-	-	-	-	-	-	-
8695	Prior Year Adj (Local2)	-	-	-	-	-	-	-	-	-	-	-	-	-
8699	Other Revenue	333	-	-	-	-	-	-	333	333	-	-	30,046	30,046
8999	Misc Revenue (Suspense)	-	-	-	-	-	762	-	762	-	762	-	1,000	1,000
SUBTOTAL - Local Revenue		333	-	-	-	-	762	-	1,095	333	762	-	31,046	31,046

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)										Year To Date			Annual Budget		
MSA 4	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget		
	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals								
Fundraising & Grants															
8802	Donations - Private	-	-	-	-	-	-	-	-	-	-	-	-		
8803	Fundraising	-	-	-	-	-	-	-	857	(857)	5,006	3,000	(2,006)		
SUBTOTAL - Fundraising & Grants		-	-	-	-	-	-	-	857	(857)	5,006	3,000	(2,006)		
TOTAL REVENUE		28,735	128,065	181,787	184,114	149,703	182,199	280,947	1,135,550	452,773	682,777	2,106,813	2,237,100	130,287	
EXPENSES															
Certificated Salaries															
1100	TeacherSalaries	12,600	28,696	61,404	61,532	62,935	55,793	36,059	319,019	177,839	141,181	682,386	659,050	(23,336)	
1200	Cert Aid	-	7,253	14,856	14,606	14,506	14,506	(10,834)	54,893	24,363	30,529	170,544	170,544	-	
1900	Cert Other Salaries	-	-	-	-	-	-	-	-	11,587	(11,587)	-	81,000	81,000	
1300	Cert Adminis	12,762	17,124	17,124	17,449	18,124	17,524	17,224	117,331	43,376	73,955	216,525	214,188	(2,337)	
SUBTOTAL - Certificated Salaries		25,362	53,073	93,384	93,587	95,565	87,823	42,449	491,243	257,165	234,079	1,069,455	1,124,782	55,327	
Classified Salaries															
2100	Instructional Aides	-	-	-	-	1,846	3,511	3,129	8,486	1,111	7,375	5,500	5,000	(500)	
2200	Classified Support	805	1,943	3,100	3,042	2,849	2,977	3,945	18,662	17,148	1,513	63,098	77,168	14,070	
2300	Classified Admin	-	-	-	-	-	-	-	-	-	-	-	-	-	
2400	Clerical & Tech	2,622	8,576	11,908	12,308	12,708	11,983	12,468	72,573	14,206	58,367	64,428	63,928	(500)	
2900	OtherClassStaff	-	-	-	-	-	-	-	-	-	-	-	-	-	
SUBTOTAL - Classified Salaries		3,427	10,519	15,008	15,350	17,404	18,471	19,542	99,721	32,466	67,255	133,026	146,096	13,070	
Employee Benefits															
3101	STRS-Certified	4,291	8,491	14,638	14,828	11,694	13,857	6,226	74,024	30,462	43,562	156,300	137,081	(19,219)	
3102	STRS-Classified	-	-	-	-	-	-	-	-	3,420	(3,420)	-	15,390	15,390	
3201	PERS-Cert	-	662	1,392	1,324	1,324	1,233	1,324	7,259	9,464	(2,205)	-	42,587	42,587	
3202	PERS-Classified	785	2,410	3,437	3,413	3,804	4,011	3,828	21,689	1,930	19,758	51,274	8,687	(42,587)	
3301	OASDI/Med-Cert	367	951	1,722	1,712	1,735	1,622	1,677	9,785	5,771	4,015	28,562	25,968	(2,594)	
3302	OASDI/Med-Class	262	805	1,148	1,174	1,331	1,411	1,491	7,623	938	6,686	1,953	4,219	2,266	
3401	HlthWelfareCert	1,237	9,573	12,225	(118)	23,818	14,272	11,377	72,383	30,522	41,861	123,353	137,351	13,998	
3402	HlthWelfareCert	-	-	-	-	-	-	-	-	3,706	(3,706)	21,819	16,675	(5,143)	
3501	UI-Certificated	150	-	-	1,235	-	-	2,576	3,960	443	3,518	2,295	1,992	(303)	
3502	UI-Classified	-	-	-	-	-	-	-	-	57	(57)	-	258	258	
3601	WorkersCmp-Cert	3,635	1,212	1,212	1,212	1,212	1,212	1,212	10,907	2,796	8,111	13,000	12,581	(419)	
3602	WorkersCmp-Class	-	-	-	-	-	-	-	-	789	(789)	-	3,548	3,548	
3701	Other Retirement-Cert	-	-	-	-	-	-	-	-	-	-	-	-	-	
3901	OthBenes-Cert	-	-	-	-	-	-	-	-	-	-	-	-	-	
3902	OthBenes-Class	-	-	-	-	-	-	-	-	-	-	-	-	-	

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date										Annual Budget		
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board- Approved FIB Budget	Proposed 2021- 22 Second Interim Budget	Current Budget vs. FIB Budget
MSA 4														
3990	PY Bene Adj	-	-	-	-	(3,708)	-	-	(3,708)	-	(3,708)	-	-	-
	SUBTOTAL - Employee Benefit	10,727	24,104	35,774	24,780	41,209	37,619	29,710	203,923	90,297	113,626	398,555	406,337	7,781

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)										Year To Date		Annual Budget		
MSA 4	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget	
	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals							
Books & Supplies														
4100	Text&CoreCurric	-	-	-	-	798	-	798	640	158	10,000	2,000	(8,000)	
4200	BooksOthRefMats	-	-	-	-	-	-	-	-	-	-	-	-	
4300	Materials and Supplies	-	-	-	-	-	-	-	-	-	-	-	-	
4310	Ins Mats & Sups	-	-	-	855	-	347	1,202	1,600	(398)	5,000	5,000	-	
4315	OthrSupplies	-	-	-	-	-	-	-	320	(320)	1,000	1,000	-	
4320	Office Supplies	41	1,400	849	1,139	165	797	4,436	2,560	1,876	6,000	8,000	2,000	
4325	ProfDevMat&Sups	-	-	-	-	-	-	-	-	-	-	-	-	
4326	Arts&MusicSupps	-	-	-	644	-	383	1,028	1,120	(92)	2,000	3,500	1,500	
4335	PE Supplies	-	-	-	-	-	-	-	960	(960)	3,000	3,000	-	
4340	Educat Software	4,768	2,439	-	-	2,207	-	2,469	11,883	5,652	6,230	23,663	17,663	(6,000)
4345	NonInstStdntSup	-	384	2,235	-	-	-	9,116	11,735	2,880	8,855	2,000	9,000	7,000
4346	TeacherSupplies	-	-	852	-	-	-	852	480	372	1,000	1,500	500	
4350	Cust. Supplies	-	-	-	-	-	-	-	-	-	-	-	-	
4351	Yearbook	-	-	-	-	-	-	-	320	(320)	-	1,000	1,000	
4390	Uniforms	-	-	-	3,087	-	-	3,087	992	2,095	2,812	3,100	288	
4400	NonCapEquip-Gen	-	-	141	-	-	-	1,627	1,280	489	5,000	4,000	(1,000)	
4410	ClssrmFrnEqp<5k	-	-	-	-	-	-	-	-	-	-	-	-	
4430	OfficeFurnEqp<5k	-	-	-	-	-	-	-	-	-	-	-	-	
4440	Computers <\$5k	-	-	-	-	-	-	-	-	-	-	-	-	
4460	Fixed Asset Susp (Facility)	-	-	-	-	-	-	-	-	-	-	-	-	
4461	Fixed Asset Susp (Imp)	-	-	-	-	-	-	-	-	-	-	-	-	
4464	Equipment (Pre-Cap)	-	-	-	-	-	0	0	3,200	(3,200)	10,000	10,000	-	
4710	Food	-	-	-	-	-	-	-	320	(320)	1,000	1,000	-	
4720	Food:Other Food	-	-	-	557	557	288	83	1,486	640	846	2,000	2,000	-
4990	Prior Year Adj (Mat'ls)	-	-	-	-	-	-	-	-	-	-	-	-	
4999	Misc Expenditure (Suspense)	-	397	1,252	(954)	(557)	8,756	8,415	-	17,310	-	-	-	
SUBTOTAL - Books and Suppli		4,809	4,619	5,329	5,328	3,169	10,571	21,756	55,582	22,964	32,618	74,475	71,763	(2,712)

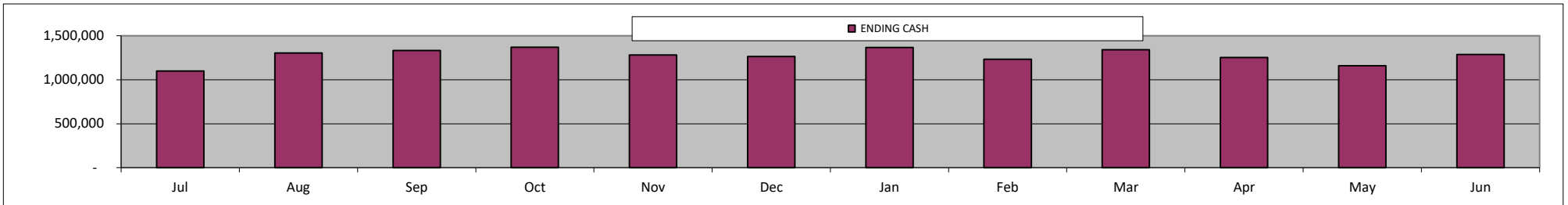
2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)											Year To Date			Annual Budget		
MSA 4	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget			
	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals									
Services & Other Operating Expenses																
5101	CMO Fees	-	-	-	-	12,549	-	9,412	21,961	8,366	13,595	37,648	37,648	-		
5200	Travel & Conference	-	-	-	-	-	-	-	-	-	-	-	-	-		
5205	Conference Fees	-	-	-	-	-	-	-	-	-	-	-	-	-		
5210	MilesParkTolls	-	-	-	-	-	-	-	111	(111)	500	500	500	-		
5215	TravConferences	-	-	-	-	-	-	-	-	-	-	-	-	-		
5220	TraLodging	-	-	-	-	-	-	-	111	(111)	500	500	500	-		
5300	DuesMemberships	346	1,500	-	-	1,150	2,557	(2,469)	3,084	1,222	1,861	5,500	5,500	-		
5450	Other Insurance	3,020	1,007	1,007	1,007	1,007	1,007	1,007	9,062	3,501	5,561	10,500	15,755	5,255		
5500	OpsHousekeeping	-	-	-	-	1,002	-	-	1,002	333	669	-	1,500	1,500		
5510	Gas & Electric	-	-	-	-	-	-	-	-	-	-	-	-	-		
5610	Rent & Leases	3,282	980	24,246	8,082	9,364	9,696	88,427	144,077	52,821	91,255	96,984	237,696	140,712		
5620	EquipmentLeases	958	581	377	377	1,622	377	377	4,670	1,378	3,292	6,200	6,200	-		
5630	Reps&MaintBldng	3,283	-	-	-	-	-	-	3,283	778	2,505	-	3,500	3,500		
5800	ProfessServices	885	575	10,000	-	5,366	918	-	17,744	8,933	8,811	35,104	40,197	5,092		
5810	Legal	-	-	-	208	182	-	-	390	2,222	(1,832)	10,000	10,000	-		
5813	SchPrgAftSchool	-	-	-	-	-	-	-	-	-	-	-	-	-		
5814	SchPrgAcadComps	-	-	-	-	-	-	-	-	-	-	3,000	-	(3,000)		
5819	SchlProgs-Other	2,175	-	-	-	-	-	-	2,175	778	1,397	-	3,500	3,500		
5820	Audit & CPA	-	1,727	-	3,927	-	1,736	-	7,391	2,000	5,391	9,000	9,000	-		
5825	DMSBusinessSvcs	-	-	-	-	-	-	-	-	-	-	-	-	-		
5835	Field Trips	-	-	-	605	525	-	-	1,130	667	463	3,000	3,000	-		
5836	FieldTrip Trans	-	-	-	-	-	-	-	-	-	-	-	-	-		
5840	MarkngStdtrRecrt	-	-	-	-	-	3,940	-	3,940	2,222	1,718	10,000	10,000	-		
5850	Oversight Fees	860	2,045	1,146	-	1,146	2,293	1,146	8,636	2,924	5,712	13,800	13,156	(644)		
5857	Payroll Fees	967	688	856	842	883	842	1,138	6,217	2,000	4,217	9,000	9,000	-		
5860	Service Fees	-	-	43	15	-	-	-	58	222	(165)	1,000	1,000	-		
5861	Prior Year Services	-	-	-	-	-	-	-	-	-	-	-	-	-		
5863	Prof Developmnt	-	995	-	-	-	-	-	995	1,111	(116)	5,000	5,000	-		
5864	Prof Dev-Other	-	-	-	735	-	-	3,832	4,567	4,444	123	20,000	20,000	-		
5865	Professional Development LLM	-	-	-	-	-	-	-	-	-	-	-	-	-		
5869	SpEd Ctrct Inst	-	4	693	-	462	462	-	1,621	4,444	(2,823)	13,386	20,000	6,614		
5870	Livescan	-	-	-	-	140	-	-	140	67	73	300	300	-		
5872	SPED Fees (incl Encroachment)	1,396	2,794	1,862	-	2,424	3,988	1,994	14,458	3,220	11,238	15,225	14,489	(736)		
5875	Staff Recruiting	-	-	-	-	-	-	-	-	-	-	-	-	-		
5884	Substitutes	-	-	275	550	1,100	3,915	1,820	7,660	2,667	4,993	12,000	12,000	-		
5890	OthSvcsNon-Inst	-	-	-	-	-	-	-	-	-	-	-	-	-		
5900	Communications	-	-	-	-	-	-	-	-	-	-	-	-	-		
5910	Communications 2	-	-	-	-	-	-	-	-	-	-	-	-	-		
5920	TelecomInternet	400	681	964	2,923	3,111	1,567	2,939	12,584	4,444	8,140	-	20,000	20,000		

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date								Annual Budget				
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board- Approved FIB Budget	Proposed 2021- 22 Second Interim Budget	Current Budget vs. FIB Budget
MSA 4														
5930	PostageDelivery	-	-	2,201	-	-	-	109	2,310	889	1,421	4,000	4,000	-
5940	Technology	548	1,247	967	1,494	274	274	274	5,076	2,423	2,653	10,904	10,904	-
5990	Prior Year Adj (Services)	690	-	-	-	-	-	-	690	-	690	-	-	-
SUBTOTAL - Services & Other		18,808	14,824	44,636	20,765	42,307	33,573	110,007	284,921	114,299	170,622	332,551	514,344	181,793

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board- Approved FIB Budget	Proposed 2021- 22 Second Interim Budget	Current Budget vs. FIB Budget
MSA 4														
Capital Outlay & Depreciation														
6400	EquipFixed	-	-	-	-	-	-	-	-	-	-	-	-	
6900	Depreciation	-	-	7,428	-	-	7,980	-	15,408	10,341	5,067	13,833	31,023	17,190
SUBTOTAL - Capital Outlay & Depreciation		-	-	7,428	-	-	7,980	-	15,408	10,341	5,067	13,833	31,023	17,190
Other Outflows														
7299	Other Outgo (not incl. SPED Enc	-	-	-	-	-	-	-	-	-	-	-	-	-
7310	Indirect Costs	-	-	-	-	-	-	-	-	-	-	-	-	-
7438	InterestExpense	-	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Other Outflows		-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES		63,133	107,140	201,560	159,810	199,654	196,036	223,465	1,150,798	527,531	623,267	2,021,896	2,294,345	272,450

Monthly Update - Monthly Cash Flow (Projections) 2021-22

MSA-4	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Accruals	TOTAL
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	
BEGINNING CASH	1,137,867	1,100,534	1,305,068	1,332,746	1,370,390	1,282,027	1,265,617	1,367,548	1,232,764	1,341,879	1,252,137	1,160,042	1,286,433	
Revenue														
LCFF: State Aid	-	43,192	43,192	77,745	77,745	77,745	77,745	47,838	76,542	76,542	76,542	76,542	14,047	765,415
LCFF: EPA	-	-	-	82,164	-	-	82,163	-	49,577	-	-	57,440	(0)	271,344
LCFF: ILPT	21,419	42,838	28,559	-	28,559	57,118	28,559	14,359	14,359	14,359	14,359	14,359	(1)	278,848
Federal Revenue	1,952	32,014	54,312	24,205	6,382	6,496	37,238	2,047	163,094	2,047	2,047	163,094	174,847	669,775
Other State Revenues	5,031	10,027	55,724	-	37,017	40,078	55,242	1,184	3,083	3,083	3,083	3,083	1,037	217,671
Other Local Revenues	-	-	-	-	-	-	-	214	214	214	214	214	32,975	34,046
Total Revenue	28,402	128,071	181,787	184,114	149,703	181,437	280,947	65,643	306,869	96,245	96,245	314,732	222,904	2,237,100
Expenses														
Certificated Salaries	25,362	53,073	93,384	93,587	95,565	87,823	42,449	102,073	102,073	102,073	102,073	102,073	123,175	1,124,782
Classified Salaries	3,427	10,519	15,008	15,350	17,404	18,471	19,542	11,368	8,695	8,695	8,695	8,695	228	146,096
Benefits	10,727	24,104	35,774	24,780	41,209	37,619	29,710	37,181	37,181	37,181	37,181	37,181	16,508	406,337
Books and Supplies	4,809	4,619	5,329	5,328	3,169	10,571	21,756	2,741	2,741	2,741	2,741	2,741	2,476	71,763
Services and Operations	18,808	14,824	44,636	20,765	42,307	33,573	110,007	47,064	47,064	35,298	37,651	37,651	24,694	514,344
Depreciation / Cap Outlay	-	-	7,428	-	-	7,980	-	2,585	2,585	2,585	2,585	2,585	2,689	31,023
Other Outflows	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses	63,133	107,140	201,560	159,810	199,654	196,036	223,465	203,013	200,339	188,573	190,926	190,926	169,771	2,294,345
Other Transactions Affecting Cash														
Revenues - Prior Year Accruals	130,240	217,066	65,120	21,707	2,825	3,955	44,449	-	-	-	-	-	-	485,362
Accounts Receivable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Assets/Accrual Adj	(32,454)	-	-	-	-	-	-	-	-	-	-	-	-	(32,454)
Fixed Assets - Depreciation Addback	-	-	7,428	-	-	7,980	-	2,585	2,585	2,585	2,585	2,585	-	28,334
Fixed Assets - Acquisitions	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Due To (From)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenses - Prior Year Accruals	(100,388)	(33,463)	(25,097)	(8,366)	(41,238)	(13,746)	-	-	-	-	-	-	-	(222,297)
Accounts Payable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Summer Holdback for Teachers	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Current)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Long Term)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Transactions	(2,602)	183,604	47,451	13,341	(38,413)	(1,811)	44,449	2,585	2,585	2,585	2,585	2,585	2,585	258,946
Total Change in Cash	(37,333)	204,534	27,678	37,645	(88,364)	(16,410)	101,931	(134,784)	109,116	(89,742)	(92,096)	126,391		201,700
ENDING CASH	1,100,534	1,305,068	1,332,746	1,370,390	1,282,027	1,265,617	1,367,548	1,232,764	1,341,879	1,252,137	1,160,042	1,286,433	<<< = 205 days cash	



2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)											Year To Date			Annual Budget		
MSA 5	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget			
	Projected Average Daily Attendance:											228	223	(5)		
SUMMARY																
Revenue																
LCFF Entitlement	48,378	193,988	161,746	352,874	239,540	304,045	417,378	1,717,949	733,412	984,537	2,895,831	2,933,691	37,860			
Federal Revenue	-	54,108	32,614	32,344	6,202	7,576	84,172	217,016	74,173	142,843	537,378	521,352	(16,026)			
Other State Revenues	9,479	9,479	128,358	17,061	44,561	62,368	99,214	370,520	229,508	141,012	612,542	686,171	73,628			
Other Local Revenues	1,046	-	-	7,755	1,528	1,809	-	12,138	21,503	(9,366)	7,597	80,745	73,148			
Total Revenue	58,903	257,575	322,718	410,033	291,831	375,798	600,764	2,317,623	1,058,596	1,259,026	4,053,349	4,221,959	168,610			
Expenditures																
Certificated Salaries	29,492	73,274	119,162	132,682	129,376	123,097	124,625	731,707	390,057	341,650	1,541,791	1,621,166	79,375			
Classified Salaries	8,735	16,883	22,307	22,989	22,293	21,369	30,459	145,035	68,280	76,755	306,489	307,261	772			
Benefits	22,622	45,564	39,392	35,264	64,328	51,065	38,482	296,717	125,189	171,529	600,503	563,349	(37,154)			
Books and Supplies	15,488	9,830	11,707	6,352	7,817	203,210	(181,412)	72,991	49,088	23,902	154,090	153,402	(688)			
Services and Operating Exp.	35,748	34,932	39,621	47,675	190,462	58,223	141,601	548,262	247,244	301,018	1,016,312	1,112,598	96,286			
Depreciation & Cap Outlay	4,740	4,740	4,740	4,740	4,740	4,740	4,740	33,183	18,962	14,221	48,945	56,886	7,941			
Other Outflows	-	-	-	-	-	-	-	-	-	-	-	-	-			
Total Expenditures	116,825	185,223	236,928	249,703	419,016	461,705	158,494	1,827,895	898,820	929,075	3,668,129	3,814,661	146,532			
Net Revenues								489,727	159,776	329,952	385,220	407,298	22,078			
Fund Balance																
Beginning Balance (Budgeted)												3,033,303				
Net Revenues												407,298				
Ending Fund Balance												3,440,602				
Components of Fund Bal.																
Available For Econ. Uncert.												3,375,766				
Restricted Balances (Est.)												54,186				
Net Fixed Assets												10,650				
Ending Fund Balance												3,440,602				



2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget		
MSA 5	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget

REVENUE DETAIL		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Actual YTD	Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. First Interim
		Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals						
LCFF Entitlement														
8011	State Aid	-	97,242	97,242	175,036	175,036	175,036	175,036	894,628	424,327	470,301	1,629,046	1,697,308	68,262
8012	EPA Entitlement	-	-	-	177,838	-	-	177,838	355,676	145,622	210,054	596,809	582,486	(14,323)
8019	Prior Year Adjustments	-	(11)	-	-	-	-	-	(11)	(11)	-	-	-	-
8096	InLieuPropTaxes	48,378	96,757	64,504	-	64,504	129,009	64,504	467,656	163,474	304,182	669,976	653,897	(16,079)
SUBTOTAL - LCFF Entitlement		48,378	193,988	161,746	352,874	239,540	304,045	417,378	1,717,949	733,412	984,537	2,895,831	2,933,691	37,860
Federal Revenue														
8181	SpEd - Revenue	-	-	-	-	-	-	-	-	8,650	(8,650)	28,759	27,031	(1,728)
8220	SchLunchFederal	-	-	-	-	-	-	-	-	-	-	-	-	-
8290	All Other Federal Revenue	-	54,108	32,614	32,344	6,202	7,576	84,172	217,016	65,523	151,493	508,619	494,321	(14,299)
8295	Prior Year Adjustments (Fed Rev)	-	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Federal Revenue		-	54,108	32,614	32,344	6,202	7,576	84,172	217,016	74,173	142,843	537,378	521,352	(16,026)
Other State Revenue														
8311	SpEd Revenue	9,479	9,479	17,061	17,061	17,061	17,061	17,061	104,263	54,473	49,790	143,795	190,657	46,862
8520	SchoolNtrState	-	-	-	-	-	-	-	-	-	-	-	-	-
8550	MandCstReimburs	-	-	-	-	-	8,560	-	8,560	-	8,560	16,845	7,096	(9,749)
8560	StateLotteryRev	-	-	-	-	-	-	20,302	20,302	-	20,302	49,352	50,830	1,478
8590	AllOthStateRev	-	-	111,297	-	27,500	36,747	61,090	236,634	175,035	61,599	402,550	437,587	35,037
8595	Prior Year Adjustments (Other St)	-	-	-	-	-	-	761	761	-	761	-	-	-
SUBTOTAL - Other State Revenue		9,479	9,479	128,358	17,061	44,561	62,368	99,214	370,520	229,508	141,012	612,542	686,171	73,628
Local Revenue														
8600	Other Local Rev	-	-	-	-	-	-	-	-	18,287	(18,287)	-	73,148	73,148
8660	Interest	-	-	-	7,755	-	-	-	7,755	-	7,755	-	-	-
8698	OthRev-Suspense	-	-	-	-	-	-	-	-	-	-	-	-	-
8690	Prior Year Adj (Local1)	-	-	-	-	-	-	-	-	-	-	-	-	-
8695	Prior Year Adj (Local2)	-	-	-	-	-	-	-	-	-	-	-	-	-
8699	Other Revenue	1,046	-	-	-	-	-	-	1,046	1,046	-	-	-	-
8999	Misc Revenue (Suspense)	-	-	-	-	120	1,809	-	1,929	-	1,929	-	-	-
SUBTOTAL - Local Revenue		1,046	-	-	7,755	120	1,809	-	10,729	19,333	(8,603)	-	73,148	73,148

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA 5														
Fundraising & Grants														
8802	Donations - Private	-	-	-	-	-	-	-	-	-	-	-	-	
8803	Fundraising	-	-	-	-	1,408	-	-	1,408	2,171	(762)	7,597	7,597	-
SUBTOTAL - Fundraising & Grants		-	-	-	-	1,408	-	-	1,408	2,171	(762)	7,597	7,597	-
TOTAL REVENUE		58,903	257,575	322,718	410,033	291,831	375,798	600,764	2,317,623	1,058,596	1,259,026	4,053,349	4,221,959	168,610
EXPENSES														
Certificated Salaries														
1100	TeacherSalaries	16,800	51,215	102,163	115,292	112,186	106,107	104,576	608,339	309,596	298,742	1,153,209	1,147,328	(5,881)
1200	Cert Aid	-	5,075	-	-	-	-	3,058	8,133	20,276	(12,143)	168,678	141,934	(26,745)
1900	Cert Other Salaries	-	-	-	-	-	-	-	-	16,467	(16,467)	-	115,000	115,000
1300	Cert Adminis	12,692	16,984	16,999	17,390	17,190	16,990	16,990	115,235	43,717	71,518	219,904	216,904	(3,000)
SUBTOTAL - Certificated Salaries		29,492	73,274	119,162	132,682	129,376	123,097	124,625	731,707	390,057	341,650	1,541,791	1,621,166	79,375
Classified Salaries														
2100	Instructional Aides	1,722	4,989	9,548	9,663	9,429	8,897	7,219	51,466	38,805	12,662	173,850	174,622	772
2200	Classified Support	2,782	5,982	3,733	4,090	3,800	3,836	3,350	27,573	8,946	18,627	-	40,258	40,258
2300	Classified Admin	-	-	-	-	-	-	-	-	-	-	-	-	-
2400	Clerical & Tech	3,911	5,912	9,027	9,236	9,064	8,636	19,890	65,676	20,529	45,146	132,639	92,381	(40,258)
2900	OtherClassStaff	320	-	-	-	-	-	-	320	-	320	-	-	-
SUBTOTAL - Classified Salaries		8,735	16,883	22,307	22,989	22,293	21,369	30,459	145,035	68,280	76,755	306,489	307,261	772
Employee Benefits														
3101	STRS-Certified	4,990	11,539	20,162	22,450	15,717	20,862	21,036	116,756	50,808	65,948	255,433	228,636	(26,797)
3102	STRS-Classified	-	-	-	-	-	-	123	123	4,601	(4,478)	-	20,703	20,703
3201	PERS-Cert	-	52	-	-	-	-	-	52	6,158	(6,105)	37,684	27,709	(9,975)
3202	PERS-Classified	2,001	3,751	5,044	4,913	4,704	4,662	6,676	31,752	2,799	28,952	-	12,597	12,597
3301	OASDI/Med-Cert	428	1,378	1,713	1,909	1,861	1,770	1,748	10,807	6,350	4,457	32,308	28,574	(3,734)
3302	OASDI/Med-Class	668	1,292	1,696	1,748	1,695	1,624	2,137	10,860	1,329	9,531	2,166	5,980	3,815
3401	HlthWelfareCert	1,985	23,451	6,676	144	40,343	18,047	421	91,068	32,504	58,564	231,098	146,267	(84,830)
3402	HlthWelfareCert	-	-	-	-	-	-	-	-	8,002	(8,002)	13,467	36,009	22,542
3501	UI-Certificated	250	-	-	-	2,189	-	2,242	4,680	715	3,965	3,160	3,220	59
3502	UI-Classified	-	-	-	-	-	-	-	-	79	(79)	188	355	167
3601	WorkersCmp-Cert	12,300	4,100	4,100	4,100	4,100	4,100	4,100	36,900	10,213	26,687	25,000	45,960	20,960
3602	WorkersCmp-Class	-	-	-	-	-	-	-	-	1,631	(1,631)	-	7,340	7,340
3701	Other Retirement-Cert	-	-	-	-	-	-	-	-	-	-	-	-	-
3901	OthBenes-Cert	-	-	-	-	-	-	-	-	-	-	-	-	-
3902	OthBenes-Class	-	-	-	-	-	-	-	-	-	-	-	-	-
3990	PY Bene Adj	-	-	-	-	(6,281)	-	-	(6,281)	-	(6,281)	-	-	-
SUBTOTAL - Employee Benefits		22,622	45,564	39,392	35,264	64,328	51,065	38,482	296,717	125,189	171,529	600,503	563,349	(37,154)

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA 5														
Books & Supplies														
4100	Text&CoreCurric	-	-	-	3,887	-	(894)	-	2,993	7,360	(4,367)	30,000	23,000	(7,000)
4200	BooksOthRefMats	-	-	-	-	-	-	-	-	640	(640)	2,000	2,000	-
4300	Materials and Supplies											-	-	-
4310	Ins Mats & Sups	-	1,667	-	-	-	-	-	1,667	3,303	(1,636)	13,323	10,323	(3,000)
4315	OthrSupplies	-	-	-	-	-	-	-	-	160	(160)	500	500	-
4320	Office Supplies	-	2,904	600	1,957	592	131	638	6,821	4,800	2,021	15,000	15,000	-
4325	ProfDevMat&Sups	-	-	-	-	-	-	-	-	-	-	-	-	-
4326	Arts&MusicSupps	-	-	-	-	-	-	737	737	800	(63)	2,500	2,500	-
4335	PE Supplies	-	-	-	175	-	-	-	175	480	(305)	3,500	1,500	(2,000)
4340	Educat Software	15,488	5,259	-	-	6,150	-	5,797	32,693	14,265	18,428	40,767	44,579	3,812
4345	NonInstStdntSup	-	-	-	-	407	844	9,869	11,120	5,120	6,000	14,500	16,000	1,500
4346	TeacherSupplies	-	-	1,599	10	141	-	619	2,368	1,920	448	6,000	6,000	-
4350	Cust. Supplies	-	-	-	-	-	-	-	-	320	(320)	1,000	1,000	-
4351	Yearbook	-	-	-	-	-	-	-	-	-	-	-	-	-
4390	Uniforms	-	-	7,660	-	-	-	-	7,660	2,560	5,100	8,000	8,000	-
4400	NonCapEquip-Gen	-	-	-	-	-	-	-	-	640	(640)	2,000	2,000	-
4410	ClssrmFrnEqp<5k	-	-	-	-	-	-	-	-	320	(320)	1,000	1,000	-
4430	OfficeFurnEqp<5k	-	-	-	-	-	-	-	-	1,280	(1,280)	4,000	4,000	-
4440	Computers <\$5k	-	-	-	-	-	-	-	-	-	-	-	-	-
4460	Fixed Asset Susp (Facility)	-	-	-	-	-	-	-	-	-	-	-	-	-
4461	Fixed Asset Susp (Imp)	-	-	-	-	-	-	-	-	-	-	-	-	-
4464	Equipment (Pre-Cap)	-	-	-	-	-	-	-	-	2,240	(2,240)	5,000	7,000	2,000
4710	Food	-	-	-	-	-	-	129	129	-	129	-	-	-
4720	Food:Other Food	-	-	1,450	430	316	486	799	3,482	2,880	602	5,000	9,000	4,000
4990	Prior Year Adj (Mat'ls)	-	-	-	-	-	-	-	-	-	-	-	-	-
4999	Misc Expenditure (Suspense)	-	-	397	(106)	211	202,643	(200,000)	3,146	-	3,146	-	-	-
SUBTOTAL - Books and Suppli		15,488	9,830	11,707	6,352	7,817	203,210	(181,412)	72,991	49,088	23,902	154,090	153,402	(688)

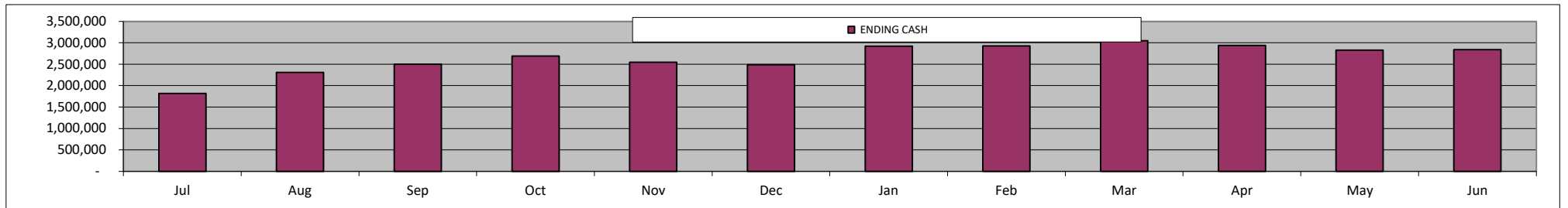
2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date										Annual Budget		
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA 5														
Services & Other Operating Expenses														
5101	CMO Fees	-	-	-	-	144,792	-	108,594	253,385	96,528	156,857	434,375	434,375	-
5200	Travel & Conference	-	-	-	-	-	-	-	-	-	-	-	-	-
5205	Conference Fees	-	-	-	-	-	-	-	-	333	(333)	1,500	1,500	-
5210	MilesParkTolls	-	-	-	-	-	-	-	-	222	(222)	1,000	1,000	-
5215	TravConferences	-	-	-	-	-	-	-	-	-	-	-	-	-
5220	TraLodging	-	-	-	-	-	-	-	-	333	(333)	1,500	1,500	-
5300	DuesMemberships	1,521	-	1,199	203	2,550	5,797	(5,797)	5,473	1,556	3,917	6,000	7,000	1,000
5450	Other Insurance	8,612	2,871	2,871	2,871	2,871	2,871	2,871	25,838	9,113	16,725	30,000	41,010	11,010
5500	OpsHousekeeping	-	-	-	-	-	-	-	-	222	(222)	1,000	1,000	-
5510	Gas & Electric	-	-	-	-	-	-	-	-	-	-	-	-	-
5610	Rent & Leases	18,405	18,405	18,405	18,405	18,405	18,405	18,405	128,837	49,081	79,756	220,863	220,863	-
5620	EquipmentLeases	112	143	168	15	493	569	211	1,711	1,111	600	5,000	5,000	-
5630	Reps&MaintBldng	208	-	-	397	-	-	-	606	222	383	500	1,000	500
5800	ProfessServices	1,380	1,591	5,000	-	3,342	1,306	-	12,618	15,403	(2,785)	59,666	69,314	9,648
5810	Legal	-	-	-	754	-	-	572	1,326	4,444	(3,118)	20,000	20,000	-
5813	SchPrgAftSchool	2,664	-	-	-	-	-	-	2,664	1,167	1,497	36,627	5,250	(31,377)
5814	SchPrgAcadComps	-	-	-	-	-	-	-	-	-	-	5,000	-	(5,000)
5819	SchIProgs-Other	-	2,664	2,664	7,269	3,052	9,928	3,052	28,630	9,250	19,380	1,000	41,627	40,627
5820	Audit & CPA	-	1,727	-	3,927	-	1,736	-	7,391	2,000	5,391	9,000	9,000	-
5825	DMSBusinessSvcs	-	-	-	-	-	-	-	-	-	-	-	-	-
5835	Field Trips	-	-	-	-	4,035	1,800	459	6,294	4,222	2,072	13,000	19,000	6,000
5836	FieldTrip Trans	-	-	-	-	-	-	-	-	-	-	-	-	-
5840	MarkngStdtRecrt	-	-	-	-	2,214	3,864	2,954	9,032	3,333	5,699	15,000	15,000	-
5850	Oversight Fees	-	-	-	-	-	-	-	-	6,519	(6,519)	28,958	29,337	379
5857	Payroll Fees	1,403	950	1,082	1,083	1,069	1,055	1,401	8,043	3,333	4,710	15,000	15,000	-
5860	Service Fees	-	54	728	15	-	-	-	796	222	574	1,000	1,000	-
5861	Prior Year Services	-	-	-	-	-	-	-	-	-	-	-	-	-
5863	Prof Developmnt	-	700	-	175	(175)	2,625	-	3,325	1,111	2,214	5,000	5,000	-
5864	Prof Dev-Other	-	-	-	-	-	-	-	-	3,333	(3,333)	15,000	15,000	-
5865	Professional Development LLM	-	-	-	-	-	-	-	-	-	-	-	-	-
5869	SpEd Ctrct Inst	-	-	874	1,226	-	-	-	2,100	9,280	(7,180)	27,759	41,759	14,000
5870	Livescan	-	72	-	-	-	-	-	72	167	(95)	750	750	-
5872	SPED Fees (incl Encroachment)	-	-	-	-	-	-	-	-	-	-	-	-	-
5875	Staff Recruiting	-	-	-	-	-	-	-	-	-	-	-	-	-
5884	Substitutes	-	828	3,218	8,583	5,160	6,081	5,565	29,434	15,556	13,878	25,000	70,000	45,000
5890	OthSvcsNon-Inst	-	-	-	-	-	-	-	-	-	-	-	-	-
5900	Communications	17	17	17	17	17	17	17	119	222	(104)	-	1,000	1,000
5910	Communications 2	-	-	-	-	-	-	-	-	-	-	-	-	-
5920	TelecomInternet	540	2,041	2,128	268	1,873	1,894	3,022	11,765	4,444	7,320	15,000	20,000	5,000
5930	PostageDelivery	339	-	302	-	-	-	-	641	556	85	4,000	2,500	(1,500)
5940	Technology	548	2,869	967	2,468	766	274	274	8,165	3,958	4,207	17,813	17,813	-

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date										Annual Budget		
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA 5														
5990	Prior Year Adj (Services)	-	-	-	-	-	-	-	-	-	-	-	-	-
	SUBTOTAL - Services & Other	35,748	34,932	39,621	47,675	190,462	58,223	141,601	548,262	247,244	301,018	1,016,312	1,112,598	96,286

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget		
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget
MSA 5													
Capital Outlay & Depreciation													
6400	EquipFixed	-	-	-	-	-	-	-	-	-	-	-	-
6900	Depreciation	4,740	4,740	4,740	4,740	4,740	4,740	33,183	18,962	14,221	48,945	56,886	7,941
SUBTOTAL - Capital Outlay & I		4,740	4,740	4,740	4,740	4,740	4,740	33,183	18,962	14,221	48,945	56,886	7,941
Other Outflows													
7299	Other Outgo (not incl. SPED Enc	-	-	-	-	-	-	-	-	-	-	-	-
7310	Indirect Costs	-	-	-	-	-	-	-	-	-	-	-	-
7438	InterestExpense	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Other Outflows		-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES		116,825	185,223	236,928	249,703	419,016	461,705	1,827,895	898,820	929,075	3,668,129	3,814,661	146,532

Monthly Update - Monthly Cash Flow (Projections) 2021-22

MSA-5	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Accruals	TOTAL
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	
BEGINNING CASH	1,648,188	1,817,705	2,307,894	2,497,684	2,688,087	2,544,387	2,486,914	2,921,403	2,924,048	3,048,712	2,939,971	2,831,230	2,839,475	
Revenue														
LCFF: State Aid	-	97,242	97,242	175,036	175,036	175,036	175,036	106,082	169,731	169,731	169,731	169,731	17,675	1,697,308
LCFF: EPA	-	-	-	177,838	-	-	177,838	-	109,825	-	-	116,986	0	582,486
LCFF: ILPT	48,378	96,757	64,504	-	64,504	129,009	64,504	37,248	37,248	37,248	37,248	37,248	(1)	653,897
Federal Revenue	-	54,108	32,614	32,344	6,202	7,576	84,172	2,162	125,743	2,162	2,162	2,162	169,943	521,352
Other State Revenues	9,479	9,479	128,358	17,061	44,561	62,368	99,214	195,188	20,153	20,153	20,153	20,153	39,850	686,171
Other Local Revenues	-	-	-	-	1,408	-	-	543	543	543	543	543	76,624	80,745
Total Revenue	57,857	257,586	322,718	402,279	291,711	373,989	600,764	341,223	463,242	229,838	229,838	346,823	304,091	4,221,959
Expenses														
Certificated Salaries	29,492	73,274	119,162	132,682	129,376	123,097	124,625	144,836	144,836	144,836	144,836	144,836	165,277	1,621,166
Classified Salaries	8,735	16,883	22,307	22,989	22,293	21,369	30,459	28,115	28,115	28,115	28,115	28,115	21,649	307,261
Benefits	22,622	45,564	39,392	35,264	64,328	51,065	38,482	51,548	51,548	51,548	51,548	51,548	8,890	563,349
Books and Supplies	15,488	9,830	11,707	6,352	7,817	203,210	(181,412)	12,272	12,272	12,272	12,272	12,272	19,050	153,402
Services and Operations	35,748	34,932	39,621	47,675	190,462	58,223	141,601	101,806	101,806	101,806	101,806	101,806	55,304	1,112,598
Depreciation / Cap Outlay	4,740	4,740	4,740	4,740	4,740	4,740	4,740	4,740	4,740	4,740	4,740	4,740	(0)	56,886
Other Outflows	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses	116,825	185,223	236,928	249,703	419,016	461,705	158,494	343,319	343,319	343,319	343,319	343,319	270,171	3,814,661
Other Transactions Affecting Cash														
Revenues - Prior Year Accruals	280,739	467,898	140,369	46,790	30,514	42,719	-	-	-	-	-	-	-	1,009,029
Accounts Receivable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Assets/Accrual Adj	107,444	-	-	-	-	-	-	-	-	-	-	-	-	107,444
Fixed Assets - Depreciation Addback	4,740	4,740	4,740	4,740	4,740	4,740	4,740	4,740	4,740	4,740	4,740	4,740	-	56,886
Fixed Assets - Acquisitions	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Due To (From)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenses - Prior Year Accruals	(164,438)	(54,813)	(41,110)	(13,703)	(51,649)	(17,216)	(12,522)	-	-	-	-	-	-	(355,451)
Accounts Payable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Summer Holdback for Teachers	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Current)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Long Term)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Transactions	228,485	417,826	104,000	37,827	(16,395)	30,243	(7,782)	4,740	4,740	4,740	4,740	4,740	4,740	817,908
Total Change in Cash	169,517	490,189	189,790	190,403	(143,700)	(57,473)	434,488	2,645	124,664	(108,741)	(108,741)	8,245		1,225,206
ENDING CASH	1,817,705	2,307,894	2,497,684	2,688,087	2,544,387	2,486,914	2,921,403	2,924,048	3,048,712	2,939,971	2,831,230	2,839,475	<<< = 272 days cash	



2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)										Year To Date			Annual Budget		
MSA 6	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget		
	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals								
Projected Average Daily Attendance:											78	79	1		
SUMMARY															
Revenue															
LCFF Entitlement	26,500	99,583	81,921	172,525	119,191	154,524	207,858	862,102	234,420	627,682	902,847	937,700	34,853		
Federal Revenue	2,415	35,256	34,458	19,887	7,667	7,647	51,727	159,058	48,212	110,847	700,339	711,145	10,806		
Other State Revenues	8,101	12,405	64,232	-	40,220	49,085	58,713	232,756	72,588	160,169	206,394	218,247	11,853		
Other Local Revenues	448	-	865	3,308	-	-	-	4,621	2,829	1,793	2,401	11,151	8,750		
Total Revenue	37,464	147,244	181,476	195,720	167,078	211,257	318,299	1,258,538	358,048	900,490	1,811,981	1,878,243	66,262		
Expenditures															
Certificated Salaries	21,386	33,441	51,353	53,082	53,369	52,582	82,973	348,185	169,698	178,488	766,736	721,226	(45,510)		
Classified Salaries	5,759	10,781	13,314	13,167	13,102	12,391	9,785	78,299	40,443	37,856	164,379	181,993	17,614		
Benefits	8,410	19,592	26,724	15,743	28,637	22,242	27,720	149,069	62,321	86,747	279,624	280,445	822		
Books and Supplies	12,547	5,322	4,340	9,899	2,296	1,926	10,968	47,298	19,188	28,110	72,169	59,961	(12,208)		
Services and Operating Exp.	15,556	28,738	27,845	46,937	21,219	100,681	50,836	291,812	155,004	136,808	471,768	697,516	225,749		
Depreciation & Cap Outlay	-	-	8,532	-	-	8,532	-	17,063	11,375	5,688	30,737	34,126	3,389		
Other Outflows	-	-	-	-	-	-	-	-	-	-	-	-	-		
Total Expenditures	63,658	97,873	132,107	138,828	118,623	198,353	182,282	931,725	458,028	473,697	1,785,412	1,975,268	189,856		
Net Revenues								326,813	(99,981)	426,793	26,569	(97,025)	(123,594)		
Fund Balance															
Beginning Balance (Budgeted)												2,410,544			
Net Revenues												(97,025)			
Ending Fund Balance												2,313,519			
Components of Fund Bal.															
Available For Econ. Uncert.												2,235,775			
Restricted Balances (Est.)												48,595			
Net Fixed Assets												29,149			
Ending Fund Balance												2,313,519			



2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)												Year To Date			Annual Budget																			
MSA 6												Approved Budget YTD		Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget																		
												Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. First Interim										
REVENUE DETAIL												Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. First Interim										
												Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals																
LCFF Entitlement																																		
8011	State Aid											-	46,588	46,588	83,858	83,858	83,858	83,858	428,608	129,696	298,912	490,244	518,786	28,542										
8012	EPA Entitlement											-	-	-	88,667	-	-	88,667	177,334	46,644	130,690	183,763	186,574	2,811										
8019	Prior Year Adjustments											-	(5)	-	-	-	-	-	(5)	(5)	-	-	-	-	-									
8096	InLieuPropTaxes											26,500	53,000	35,333	-	35,333	70,666	35,333	256,165	58,085	198,080	228,840	232,340	3,500										
SUBTOTAL - LCFF Entitlement												26,500	99,583	81,921	172,525	119,191	154,524	207,858	862,102	234,420	627,682	902,847	937,700	34,853										
Federal Revenue																																		
8181	SpEd - Revenue											2,415	4,800	3,220	-	3,220	6,440	3,220	23,315	6,822	16,493	9,870	21,320	11,450										
8220	SchLunchFederal											-	-	-	-	-	-	-	-	-	-	-	-	-	-									
8290	All Other Federal Revenue											-	30,456	31,238	19,887	4,447	1,207	48,507	135,743	41,389	94,354	690,469	689,825	(644)										
8295	Prior Year Adjustments (Fed Rev)											-	-	-	-	-	-	-	-	-	-	-	-	-	-									
SUBTOTAL - Federal Revenue												2,415	35,256	34,458	19,887	7,667	7,647	51,727	159,058	48,212	110,847	700,339	711,145	10,806										
Other State Revenue																																		
8311	SpEd Revenue											8,101	12,448	8,299	-	11,775	20,511	9,117	70,251	17,246	53,005	49,351	60,362	11,011										
8520	SchoolNutrState											-	-	-	-	-	-	-	-	-	-	-	-	-	-									
8550	MandCstReimburs											-	-	-	-	-	2,591	-	2,591	-	2,591	3,946	1,363	(2,583)										
8560	StateLotteryRev											-	-	-	-	-	-	11,177	11,177	-	11,177	16,915	18,061	1,146										
8590	AllOthStateRev											-	-	55,933	-	28,445	25,983	33,796	144,157	55,384	88,773	136,181	138,461	2,279										
8595	Prior Year Adjustments (Other St											-	(43)	-	-	-	-	4,624	4,581	(43)	4,624	-	-	-	-									
SUBTOTAL - Other State Revenue												8,101	12,405	64,232	-	40,220	49,085	58,713	232,756	72,588	160,169	206,394	218,247	11,853										
Local Revenue																																		
8600	Other Local Rev											-	-	-	-	-	-	-	-	1,288	(1,288)	-	5,151	5,151										
8660	Interest											-	-	-	-	-	-	-	-	-	-	-	-	-	-									
8698	OthRev-Suspense											-	-	-	-	-	-	-	-	-	-	-	-	-	-									
8690	Prior Year Adj (Local1)											-	-	-	-	-	-	-	-	-	-	-	-	-	-									
8695	Prior Year Adj (Local2)											-	-	-	-	-	-	-	-	-	-	-	-	-	-									
8699	Other Revenue											398	-	865	-	-	-	-	1,263	398	865	1,000	2,000	1,000										
8999	Misc Revenue (Suspense)											50	-	-	-	-	-	-	50	-	50	-	-	-	-									
SUBTOTAL - Local Revenue												448	-	865	-	-	-	-	1,313	1,686	(373)	1,000	7,151	6,151										

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)										Year To Date			Annual Budget		
MSA 6	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget		
	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals								
Fundraising & Grants															
8802	Donations - Private	-	-	-	-	-	-	-	-	-	-	-	-		
8803	Fundraising	-	-	-	3,308	-	-	3,308	1,143	2,165	1,401	4,000	2,599		
SUBTOTAL - Fundraising & Grants		-	-	-	3,308	-	-	3,308	1,143	2,165	1,401	4,000	2,599		
TOTAL REVENUE		37,464	147,244	181,476	195,720	167,078	211,257	318,299	1,258,538	358,048	900,490	1,811,981	1,878,243	66,262	
EXPENSES															
Certificated Salaries															
1100	TeacherSalaries	14,211	24,691	42,603	44,132	43,994	43,532	69,417	282,580	126,331	156,249	562,676	468,166	(94,510)	
1200	Cert Aid	-	-	-	-	-	-	4,806	4,806	962	3,844	6,732	6,732	-	
1900	Cert Other Salaries	-	-	-	-	-	-	-	-	7,092	(7,092)	-	49,500	49,500	
1300	Cert Adminis	7,175	8,750	8,750	8,950	9,375	9,050	8,750	60,800	35,314	25,486	197,328	196,828	(500)	
SUBTOTAL - Certificated Salaries		21,386	33,441	51,353	53,082	53,369	52,582	82,973	348,185	169,698	178,488	766,736	721,226	(45,510)	
Classified Salaries															
2100	Instructional Aides	1,280	4,703	7,236	6,940	6,850	6,314	3,708	37,031	13,306	23,724	60,831	59,878	(953)	
2200	Classified Support	-	-	-	-	-	-	-	-	10,597	(10,597)	29,120	47,686	18,566	
2300	Classified Admin	-	-	-	-	-	-	-	-	-	-	-	-	-	
2400	Clerical & Tech	3,039	6,077	6,077	6,227	6,252	6,077	6,077	39,828	16,540	23,288	74,428	74,428	-	
2900	OtherClassStaff	1,440	-	-	-	-	-	-	1,440	-	1,440	-	-	-	
SUBTOTAL - Classified Salaries		5,759	10,781	13,314	13,167	13,102	12,391	9,785	78,299	40,443	37,856	164,379	181,993	17,614	
Employee Benefits															
3101	STRS-Certified	3,231	5,658	8,689	8,981	6,576	8,897	13,818	55,851	21,290	34,561	126,650	95,804	(30,846)	
3102	STRS-Classified	-	-	-	-	(115)	-	-	(115)	3,238	(3,353)	-	14,573	14,573	
3201	PERS-Cert	-	-	-	-	-	-	-	-	2,951	(2,951)	-	13,281	13,281	
3202	PERS-Classified	1,063	2,470	3,050	2,961	2,802	2,748	2,209	17,303	1,863	15,440	21,666	8,385	(13,281)	
3301	OASDI/Med-Cert	310	487	738	763	768	756	781	4,604	2,429	2,174	17,904	10,931	(6,973)	
3302	OASDI/Med-Class	441	825	1,018	1,007	1,002	948	749	5,990	1,281	4,709	184	5,762	5,578	
3401	HlthWelfareCert	677	9,109	11,905	85	16,561	7,850	8,138	54,325	16,696	37,629	91,378	75,132	(16,246)	
3402	HlthWelfareCert	-	-	-	-	-	-	-	-	7,965	(7,965)	8,156	35,844	27,688	
3501	UI-Certificated	(441)	-	280	902	-	-	982	1,723	225	1,498	1,570	1,012	(558)	
3502	UI-Classified	-	-	-	-	-	-	-	-	107	(107)	116	482	366	
3601	WorkersCmp-Cert	3,130	1,043	1,043	1,043	1,043	1,043	1,043	9,388	-	9,388	12,000	-	(12,000)	
3602	WorkersCmp-Class	-	-	-	-	-	-	-	-	4,276	(4,276)	-	19,240	19,240	
3701	Other Retirement-Cert	-	-	-	-	-	-	-	-	-	-	-	-	-	
3901	OthBenes-Cert	-	-	-	-	-	-	-	-	-	-	-	-	-	
3902	OthBenes-Class	-	-	-	-	-	-	-	-	-	-	-	-	-	

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date										Annual Budget		
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board- Approved FIB Budget	Proposed 2021- 22 Second Interim Budget	Current Budget vs. FIB Budget
MSA 6														
3990	PY Bene Adj	-	-	-	-	-	-	-	-	-	-	-	-	-
	SUBTOTAL - Employee Benefit	8,410	19,592	26,724	15,743	28,637	22,242	27,720	149,069	62,321	86,747	279,624	280,445	822

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date										Annual Budget		
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board- Approved FIB Budget	Proposed 2021- 22 Second Interim Budget	Current Budget vs. FIB Budget
MSA 6														
Books & Supplies														
4100	Text&CoreCurric	-	-	-	4,244	-	-	-	4,244	1,600	2,644	5,000	5,000	-
4200	BooksOthRefMats	-	-	-	-	-	-	-	-	-	-	-	-	-
4300	Materials and Supplies													
4310	Ins Mats & Sups	-	-	-	378	-	32	-	410	863	(452)	6,196	2,696	(3,500)
4315	OthrSupplies	-	-	-	-	-	-	-	-	-	-	-	-	-
4320	Office Supplies	55	806	1,473	2,599	-	250	17	5,201	2,560	2,641	11,000	8,000	(3,000)
4325	ProfDevMat&Sups	-	-	-	-	-	-	-	-	-	-	-	-	-
4326	Arts&MusicSupps	-	-	-	-	-	102	-	102	416	(314)	2,000	1,300	(700)
4335	PE Supplies	-	-	-	-	-	-	-	-	320	(320)	2,508	1,000	(1,508)
4340	Educat Software	12,492	4,201	-	2,079	2,296	-	1,718	22,785	8,149	14,637	25,465	25,465	-
4345	NonInstStdntSup	-	-	80	-	-	1,302	9,233	10,614	800	9,814	500	2,500	2,000
4346	TeacherSupplies	-	150	270	433	-	-	-	853	1,600	(747)	5,000	5,000	-
4350	Cust. Supplies	-	-	-	-	-	-	-	-	320	(320)	5,000	1,000	(4,000)
4351	Yearbook	-	-	-	-	-	-	-	-	-	-	-	-	-
4390	Uniforms	-	-	2,254	-	-	-	-	2,254	800	1,454	2,500	2,500	-
4400	NonCapEquip-Gen	-	-	-	-	-	-	-	-	640	(640)	2,000	2,000	-
4410	ClssrmFrnEqp<5k	-	-	-	-	-	-	-	-	-	-	-	-	-
4430	OfficeFurnEqp<5k	-	-	-	-	-	-	-	-	160	(160)	2,000	500	(1,500)
4440	Computers <\$5k	-	-	-	-	-	-	-	-	-	-	-	-	-
4460	Fixed Asset Susp (Facility)	-	-	-	-	-	-	-	-	-	-	-	-	-
4461	Fixed Asset Susp (Imp)	-	-	-	-	-	-	-	-	-	-	-	-	-
4464	Equipment (Pre-Cap)	-	-	-	-	-	-	-	-	-	-	-	-	-
4710	Food	-	-	-	-	-	-	-	-	320	(320)	1,000	1,000	-
4720	Food:Other Food	-	-	262	331	-	-	-	594	640	(46)	2,000	2,000	-
4990	Prior Year Adj (Mat'ls)	-	-	-	-	-	-	-	-	-	-	-	-	-
4999	Misc Expenditure (Suspense)	-	165	-	(165)	-	240	-	240	-	240	-	-	-
SUBTOTAL - Books and Suppli		12,547	5,322	4,340	9,899	2,296	1,926	10,968	47,298	19,188	28,110	72,169	59,961	(12,208)

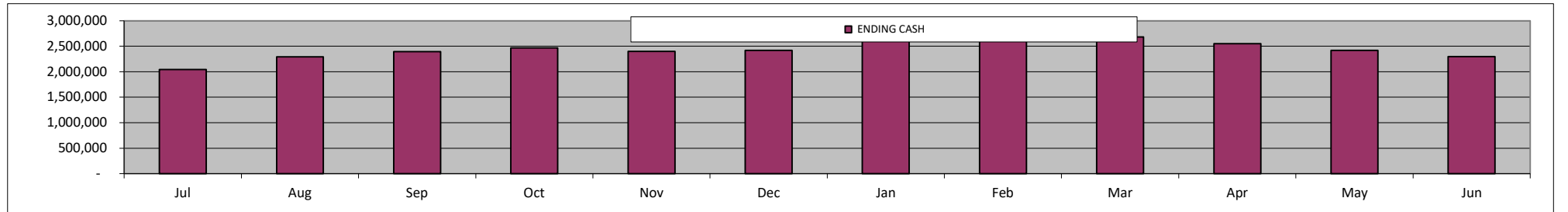
2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board- Approved FIB Budget	Proposed 2021- 22 Second Interim Budget	Current Budget vs. FIB Budget
MSA 6														
Services & Other Operating Expenses														
5101	CMO Fees	-	-	-	-	-	-	21,961	21,961	8,366	13,595	37,648	37,648	-
5200	Travel & Conference	-	-	-	-	-	-	-	-	-	-	-	-	-
5205	Conference Fees	-	-	-	-	-	-	-	111	(111)	1,000	500	(500)	
5210	MilesParkTolls	-	-	-	-	-	-	-	111	(111)	1,000	500	(500)	
5215	TravConferences	-	-	-	-	-	-	-	-	-	-	-	-	
5220	TraLodging	-	-	-	-	-	-	-	111	(111)	3,000	500	(2,500)	
5300	DuesMemberships	346	-	-	312	1,162	2,030	(1,406)	2,444	556	1,888	2,500	2,500	-
5450	Other Insurance	4,832	1,611	1,611	1,611	1,611	1,611	1,611	14,498	4,619	9,879	17,000	20,785	3,785
5500	OpsHousekeeping	-	7,862	5,020	(1)	1,002	-	519	14,402	4,444	9,957	20,000	20,000	-
5510	Gas & Electric	281	-	-	-	-	-	-	281	111	170	500	500	-
5610	Rent & Leases	-	-	10,750	-	-	66,784	11,131	88,665	76,889	11,776	160,000	346,000	186,000
5620	EquipmentLeases	495	247	247	270	849	785	247	3,141	1,600	1,541	7,200	7,200	-
5630	Reps&MaintBldng	3,283	-	-	-	-	-	-	3,283	1,000	2,283	2,000	4,500	2,500
5800	ProfessServices	720	501	411	17,392	2,283	6,486	780	28,573	9,849	18,724	27,808	44,320	16,512
5810	Legal	-	-	198	-	-	-	1,040	1,238	1,111	126	5,000	5,000	-
5813	SchPrgAftSchool	-	-	-	-	-	-	-	-	-	-	-	-	-
5814	SchPrgAcadComps	-	-	-	-	-	-	-	-	-	-	-	-	-
5819	SchlProgs-Other	-	-	-	-	-	-	1,297	1,297	444	853	1,000	2,000	1,000
5820	Audit & CPA	-	1,727	-	3,927	-	1,736	-	7,391	2,000	5,391	9,000	9,000	-
5825	DMSBusinessSvcs	-	-	-	-	-	-	-	-	-	-	-	-	-
5835	Field Trips	-	-	-	-	-	-	-	-	-	-	-	-	-
5836	FieldTrip Trans	-	8,182	-	16,366	8,183	8,183	8,183	49,096	20,000	29,096	90,000	90,000	-
5840	MarkngStdtrRecrt	405	411	312	-	-	3,864	-	4,992	1,778	3,215	5,000	8,000	3,000
5850	Oversight Fees	954	1,958	1,272	-	1,272	2,545	1,272	9,273	2,084	7,189	9,028	9,377	349
5857	Payroll Fees	946	610	725	725	753	726	955	5,439	2,000	3,439	9,000	9,000	-
5860	Service Fees	751	39	33	14	-	-	-	836	333	503	1,000	1,500	500
5861	Prior Year Services	-	-	-	-	-	-	-	-	-	-	-	-	-
5863	Prof Developmnt	51	60	-	-	-	360	-	471	222	249	1,000	1,000	-
5864	Prof Dev-Other	-	-	-	4,499	-	-	-	4,499	2,222	2,277	14,126	10,000	(4,126)
5865	Professional Development LLM	-	-	-	-	-	-	-	-	-	-	-	-	-
5869	SpEd Ctrct Inst	-	5	1,559	-	-	-	-	1,564	6,000	(4,436)	5,000	27,000	22,000
5870	Livescan	-	-	-	147	-	-	-	147	67	80	300	300	-
5872	SPED Fees (incl Encroachment)	1,728	3,456	2,304	-	2,998	4,936	2,468	17,890	2,683	15,207	11,844	12,072	228
5875	Staff Recruiting	-	-	-	-	-	-	-	-	-	-	-	-	-
5884	Substitutes	-	-	1,865	-	184	-	-	2,049	1,111	938	5,000	5,000	-
5890	OthSvcsNon-Inst	-	-	-	-	-	-	-	-	-	-	-	-	-
5900	Communications	-	-	27	17	17	17	17	95	111	(16)	4,000	500	(3,500)
5910	Communications 2	-	-	-	-	-	-	-	-	-	-	-	-	-
5920	TelecomInternet	216	401	544	165	632	345	487	2,791	1,333	1,458	5,000	6,000	1,000

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board- Approved FIB Budget	Proposed 2021- 22 Second Interim Budget	Current Budget vs. FIB Budget
MSA 6														
5930	PostageDelivery	-	-	-	-	-	-	-	-	667	(667)	3,000	3,000	-
5940	Technology	548	1,667	967	1,494	274	274	274	5,497	3,070	2,427	13,813	13,813	-
5990	Prior Year Adj (Services)	-	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Services & Other		15,556	28,738	27,845	46,937	21,219	100,681	50,836	291,812	155,004	136,808	471,768	697,516	225,749

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)										Year To Date		Annual Budget		
MSA 6	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget	
	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals							
Capital Outlay & Depreciation														
6400	EquipFixed	-	-	-	-	-	-	-	-	-	-	-	-	
6900	Depreciation	-	-	8,532	-	-	8,532	17,063	11,375	5,688	30,737	34,126	3,389	
SUBTOTAL - Capital Outlay & Depreciation		-	-	8,532	-	-	8,532	17,063	11,375	5,688	30,737	34,126	3,389	
Other Outflows														
7299	Other Outgo (not incl. SPED Enc	-	-	-	-	-	-	-	-	-	-	-	-	
7310	Indirect Costs	-	-	-	-	-	-	-	-	-	-	-	-	
7438	InterestExpense	-	-	-	-	-	-	-	-	-	-	-	-	
SUBTOTAL - Other Outflows		-	-	-	-	-	-	-	-	-	-	-	-	
TOTAL EXPENSES		63,658	97,873	132,107	138,828	118,623	198,353	182,282	931,725	458,028	473,697	1,785,412	1,975,268	189,856

Monthly Update - Monthly Cash Flow (Projections) 2021-22

MSA-6	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Accruals	TOTAL
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	
BEGINNING CASH	2,037,758	2,043,115	2,294,103	2,395,646	2,467,374	2,399,010	2,421,568	2,767,955	2,634,829	2,682,276	2,551,945	2,421,613	2,296,178	
Revenue														
LCFF: State Aid	-	46,588	46,588	83,858	-	83,858	83,858	32,424	35,403	35,403	35,403	35,403	0	518,786
LCFF: EPA	-	-	-	88,667	-	-	88,667	-	5,323	-	-	3,918	0	186,574
LCFF: ILPT	26,500	53,000	35,333	-	-	56,533	28,266	5,489	5,489	5,489	5,489	5,489	5,261	232,340
Federal Revenue	2,415	35,256	34,458	19,887	7,667	7,647	51,727	1,706	174,162	1,706	1,706	1,706	371,102	711,145
Other State Revenues	8,101	12,405	64,232	-	40,220	49,085	58,713	1,878	494	494	494	494	(18,364)	218,247
Other Local Revenues	-	-	-	3,308	-	-	-	-	-	-	-	-	7,843	11,151
Total Revenue	37,016	147,249	180,611	195,720	47,887	197,124	311,232	41,497	220,871	43,092	43,092	47,010	365,842	1,878,243
Expenses														
Certificated Salaries	21,386	33,441	51,353	53,082	53,369	52,582	82,973	64,886	64,886	64,886	64,886	64,886	48,612	721,226
Classified Salaries	5,759	10,781	13,314	13,167	13,102	12,391	9,785	16,653	16,653	16,653	16,653	16,653	20,430	181,993
Benefits	8,410	19,592	26,724	15,743	28,637	22,242	27,720	25,662	25,662	25,662	25,662	25,662	3,069	280,445
Books and Supplies	12,547	5,322	4,340	9,899	2,296	1,926	10,968	3,598	2,398	2,398	2,398	1,419	452	59,961
Services and Operations	15,556	28,738	27,845	46,937	21,219	100,681	50,836	63,825	63,825	63,825	63,825	63,825	86,579	697,516
Depreciation / Cap Outlay	-	-	8,532	-	-	8,532	-	2,844	2,844	2,844	2,844	2,844	2,844	34,126
Other Outflows	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses	63,658	97,873	132,107	138,828	118,623	198,353	182,282	177,467	176,268	176,268	176,268	175,288	161,985	1,975,268
Other Transactions Affecting Cash														
Revenues - Prior Year Accruals	142,269	237,115	71,135	23,712	13,561	18,986	217,437	-	-	-	-	-	-	724,214
Accounts Receivable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Assets/Accrual Adj	(3,761)	-	-	-	-	-	-	-	-	-	-	-	-	(3,761)
Fixed Assets - Depreciation Addback	-	-	8,532	-	-	8,532	-	2,844	2,844	2,844	2,844	2,844	-	31,282
Fixed Assets - Acquisitions	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Due To (From)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenses - Prior Year Accruals	(106,510)	(35,503)	(26,627)	(8,876)	(11,188)	(3,729)	-	-	-	-	-	-	-	(192,434)
Accounts Payable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Summer Holdback for Teachers	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Current)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Long Term)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Transactions	31,999	201,612	53,039	14,836	2,373	23,788	217,437	2,844	2,844	2,844	2,844	2,844	2,844	559,302
Total Change in Cash	5,357	250,988	101,542	71,728	(68,364)	22,558	346,387	(133,126)	47,447	(130,332)	(130,332)	(125,435)		462,277
ENDING CASH	2,043,115	2,294,103	2,395,646	2,467,374	2,399,010	2,421,568	2,767,955	2,634,829	2,682,276	2,551,945	2,421,613	2,296,178	<<< = 424 days cash	



2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget				
MSA 7		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget	
Projected Average Daily Attendance:											260	260	(0)		
SUMMARY															
Revenue															
LCFF Entitlement	48,720	188,850	156,402	316,200	229,555	294,514	381,160	1,615,401	760,206	855,195	3,035,547	3,040,952	5,405		
Federal Revenue	4,440	61,539	34,206	26,342	11,362	16,591	66,567	221,046	85,010	136,036	401,825	679,799	277,974		
Other State Revenues	11,443	22,783	123,875	-	166,677	73,289	103,522	501,589	306,456	195,132	885,227	886,715	1,489		
Other Local Revenues	816	1,749	-	6,462	1,053	2,323	312	12,715	18,039	(5,324)	4,593	48,397	43,804		
Total Revenue	65,419	274,920	314,483	349,003	408,647	386,718	551,561	2,350,750	1,169,711	1,181,039	4,327,192	4,655,864	328,672		
Expenditures															
Certificated Salaries	30,255	62,497	107,002	110,867	114,687	115,291	119,830	660,429	378,756	281,672	1,403,511	1,563,595	160,084		
Classified Salaries	9,127	24,197	43,885	41,446	41,070	40,261	61,226	261,212	134,539	126,673	602,774	605,427	2,653		
Benefits	14,307	38,514	41,018	33,994	64,150	56,673	63,351	312,008	137,555	174,453	631,219	618,998	(12,221)		
Books and Supplies	10,373	12,762	6,782	22,670	12,492	945	20,479	86,502	37,789	48,714	116,790	118,090	1,300		
Services and Operating Exp.	95,400	105,563	75,839	114,527	319,959	127,699	171,214	1,010,201	348,988	661,212	1,424,095	1,570,448	146,352		
Depreciation & Cap Outlay	-	-	15,147	-	-	15,705	(8)	30,844	20,775	10,069	61,550	62,324	774		
Other Outflows	-	-	-	-	-	-	-	-	-	-	-	-	-		
Total Expenditures	159,463	243,533	289,671	323,505	552,358	356,574	436,091	2,361,196	1,058,403	1,302,793	4,239,940	4,538,882	298,942		
Net Revenues		(10,446)									111,308	(121,754)	87,252	116,982	29,730
Fund Balance															
Beginning Balance (Budgeted)													2,499,146		
Net Revenues													116,982		
Ending Fund Balance													2,616,128		
Components of Fund Bal.															
Available For Econ. Uncert.													2,174,888		
Restricted Balances (Est.)													54,300		
Net Fixed Assets													386,940		
Ending Fund Balance													2,616,128		



2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)											Year To Date			Annual Budget		
MSA 7	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget			

REVENUE DETAIL													
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Actual YTD	Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. First Interim
	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals						
LCFF Entitlement													
8011 State Aid	-	91,442	91,442	164,595	164,595	164,595	164,595	841,264	427,330	413,934	1,701,464	1,709,320	7,856
8012 EPA Entitlement	-	-	-	151,605	-	-	151,605	303,210	142,329	160,881	570,365	569,317	(1,048)
8019 Prior Year Adjustments	-	(32)	-	-	-	-	-	(32)	(32)	-	-	-	-
8096 InLieuPropTaxes	48,720	97,440	64,960	-	64,960	129,919	64,960	470,959	190,579	280,380	763,718	762,315	(1,403)
SUBTOTAL - LCFF Entitlement	48,720	188,850	156,402	316,200	229,555	294,514	381,160	1,615,401	760,206	855,195	3,035,547	3,040,952	5,405
Federal Revenue													
8181 SpEd - Revenue	4,440	8,813	5,920	-	5,920	11,840	5,920	42,853	22,384	20,469	32,358	69,951	37,594
8220 SchLunchFederal	-	-	-	-	-	-	-	-	-	-	-	-	-
8290 All Other Federal Revenue	-	52,725	28,286	26,342	5,442	4,751	60,647	178,193	62,625	115,568	369,468	609,848	240,380
8295 Prior Year Adjustments (Fed Rev)	-	0	-	-	-	-	-	0	0	-	-	-	-
SUBTOTAL - Federal Revenue	4,440	61,539	34,206	26,342	11,362	16,591	66,567	221,046	85,010	136,036	401,825	679,799	277,974
Other State Revenue													
8311 SpEd Revenue	11,443	22,886	15,257	-	21,648	37,200	16,761	125,195	56,586	68,609	161,789	198,051	36,262
8520 SchoolNutrState	-	-	-	-	-	-	-	-	-	-	-	-	-
8550 MandCstReimburs	-	-	-	-	-	4,764	-	4,764	-	4,764	9,389	4,473	(4,916)
8560 StateLotteryRev	-	-	-	-	-	-	20,444	20,444	-	20,444	55,720	59,258	3,538
8590 AllOthStateRev	-	-	108,618	-	145,029	31,325	66,317	351,289	249,974	101,315	658,329	624,934	(33,395)
8595 Prior Year Adjustments (Other St)	-	(103)	-	-	-	-	-	(103)	(103)	-	-	-	-
SUBTOTAL - Other State Revenue	11,443	22,783	123,875	-	166,677	73,289	103,522	501,589	306,456	195,132	885,227	886,715	1,489
Local Revenue													
8600 Other Local Rev	-	-	-	-	-	-	-	-	7,701	(7,701)	-	30,804	30,804
8634 StudentLunchFee	-	1,749	-	-	-	-	-	1,749	1,749	-	-	2,000	2,000
8650 Leases & Rentals	-	-	-	-	-	-	-	-	-	-	-	-	-
8660 Interest	-	-	-	-	-	-	-	-	-	-	-	-	-
8698 OthRev-Suspense	-	-	-	-	-	-	-	-	-	-	-	-	-
8690 Prior Year Adj (Local1)	-	-	-	-	-	-	-	-	-	-	-	-	-
8695 Prior Year Adj (Local2)	-	-	-	-	-	-	-	-	-	-	-	-	-
8699 Other Revenue	816	-	-	6,462	351	470	839	8,938	7,277	1,661	-	10,000	10,000
8999 Misc Revenue (Suspense)	-	-	-	-	672	-	(527)	145	-	145	-	1,000	1,000
SUBTOTAL - Local Revenue	816	1,749	-	6,462	1,023	470	312	10,831	16,727	(5,895)	-	43,804	43,804

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget		
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget
MSA 7													
Fundraising & Grants													
8802	Donations - Private	-	-	-	-	-	-	-	-	-	-	-	-
8803	Fundraising	-	-	-	-	30	1,853	-	1,883	1,312	571	4,593	4,593
SUBTOTAL - Fundraising & Grants		-	-	-	-	30	1,853	-	1,883	1,312	571	4,593	4,593
TOTAL REVENUE		65,419	274,920	314,483	349,003	408,647	386,718	551,561	2,350,750	1,169,711	1,181,039	4,327,192	4,655,864
EXPENSES													
Certificated Salaries													
1100	TeacherSalaries	24,515	54,017	98,522	102,387	106,207	106,746	108,291	600,685	317,897	282,788	1,176,733	1,178,089
1200	Cert Aid	-	-	-	-	-	-	3,058	3,058	4,180	(1,122)	9,534	29,262
1900	Cert Other Salaries	-	-	-	-	-	-	-	-	20,238	(20,238)	-	141,500
1300	Cert Adminis	5,740	8,480	8,480	8,480	8,480	8,545	8,480	56,685	36,441	20,244	217,244	214,744
SUBTOTAL - Certificated Salaries		30,255	62,497	107,002	110,867	114,687	115,291	119,830	660,429	378,756	281,672	1,403,511	1,563,595

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA 7														
Classified Salaries														
2100	Instructional Aides	2,737	7,189	25,311	23,493	22,216	21,621	12,103	114,670	71,490	43,179	345,969	321,707	(24,262)
2200	Classified Support	3,768	11,764	13,329	12,710	13,610	13,396	12,279	80,857	27,475	53,382	97,189	123,636	26,447
2300	Classified Admin	-	-	-	-	-	-	-	-	-	-	-	-	-
2400	Clerical & Tech	2,622	5,244	5,244	5,244	5,244	5,244	36,844	65,686	35,574	30,112	159,617	160,084	467
2900	OtherClassStaff	-	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Classified Salarie		9,127	24,197	43,885	41,446	41,070	40,261	61,226	261,212	134,539	126,673	602,774	605,427	2,653
Employee Benefits														
3101	STRS-Certified	5,106	10,541	18,079	18,733	14,963	19,482	20,224	107,130	43,350	63,780	230,945	195,075	(35,870)
3102	STRS-Classified	-	-	-	-	-	-	-	-	8,119	(8,119)	-	36,536	36,536
3201	PERS-Cert	-	-	-	-	-	-	-	-	9,033	(9,033)	-	40,648	40,648
3202	PERS-Classified	1,354	5,075	9,245	8,772	9,054	8,795	12,477	54,773	13,926	40,847	99,989	62,667	(37,321)
3301	OASDI/Med-Cert	439	907	1,549	1,605	1,660	1,669	1,690	9,519	6,833	2,685	26,615	30,750	4,135
3302	OASDI/Med-Class	698	1,849	3,357	3,171	3,142	3,080	4,225	19,523	5,527	13,995	27,841	24,874	(2,967)
3401	HlthWelfareCert	1,606	18,522	7,160	93	31,610	22,027	17,012	98,031	39,424	58,607	147,968	177,408	29,440
3402	HlthWelfareCert	-	-	-	-	-	-	3,786	3,786	5,853	(2,067)	76,259	26,339	(49,920)
3501	UI-Certificated	243	-	-	-	2,101	-	2,315	4,659	591	4,068	2,727	2,661	(66)
3502	UI-Classified	-	-	-	-	-	-	-	-	218	(218)	876	979	103
3601	WorkersCmp-Cert	4,861	1,620	1,620	1,620	1,620	1,620	1,620	14,581	1,685	12,896	-	7,582	7,582
3602	WorkersCmp-Class	-	-	-	-	-	-	-	-	2,995	(2,995)	18,000	13,479	(4,521)
3701	Other Retirement-Cert	-	-	-	-	-	-	-	-	-	-	-	-	-
3901	OthBenes-Cert	-	-	7	-	-	-	-	7	-	7	-	-	-
3902	OthBenes-Class	-	-	-	-	-	-	-	-	-	-	-	-	-
3990	PY Bene Adj	-	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Employee Benefit		14,307	38,514	41,018	33,994	64,150	56,673	63,351	312,008	137,555	174,453	631,219	618,998	(12,221)

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA 7														
Books & Supplies														
4100	Text&CoreCurric	-	775	-	10,756	3,164	-	-	14,695	5,440	9,255	13,000	17,000	4,000
4200	BooksOthRefMats	-	-	-	-	-	-	-	-	-	-	-	-	-
4300	Materials and Supplies													
4310	Ins Mats & Sups	793	(88)	214	152	32	562	25	1,690	2,945	(1,256)	14,204	9,204	(5,000)
4315	OthrSupplies	-	-	-	-	-	-	-	-	-	-	-	-	-
4320	Office Supplies	221	1,633	909	2,082	617	(2,395)	250	3,316	2,560	756	14,000	8,000	(6,000)
4325	ProfDevMat&Sups	-	-	-	-	-	-	-	-	-	-	-	-	-
4326	Arts&MusicSupps	-	-	-	-	-	-	-	-	320	(320)	1,000	1,000	-
4335	PE Supplies	-	-	70	720	-	-	-	790	640	150	2,000	2,000	-
4340	Educat Software	9,360	8,828	571	-	6,237	-	6,909	31,905	9,738	22,166	30,432	30,432	-
4345	NonInstStdntSup	-	171	788	114	478	18	9,136	10,705	3,200	7,505	10,000	10,000	-
4346	TeacherSupplies	-	-	-	-	-	-	-	-	-	-	-	-	-
4350	Cust. Supplies	-	628	2,732	853	1,138	2,620	250	8,221	4,800	3,421	10,000	15,000	5,000
4351	Yearbook	-	-	-	-	-	-	-	-	-	-	1,200	-	(1,200)
4390	Uniforms	-	-	-	6,583	-	-	-	6,583	2,285	4,298	7,139	7,139	-
4400	NonCapEquip-Gen	-	-	-	1,323	-	-	-	1,323	640	683	2,000	2,000	-
4410	ClssrmFrmEqp<5k	-	-	-	-	-	-	-	-	-	-	-	-	-
4430	OfficeFurnEqp<5k	-	-	82	482	533	-	-	1,097	960	137	1,000	3,000	2,000
4440	Computers <\$5k	-	-	-	-	595	-	394	989	800	189	-	2,500	2,500
4460	Fixed Asset Susp (Facility)	-	-	-	-	-	-	-	-	-	-	-	-	-
4461	Fixed Asset Susp (Imp)	-	-	-	-	-	-	-	-	-	-	-	-	-
4464	Equipment (Pre-Cap)	-	-	-	(99)	-	-	99	-	1,600	(1,600)	5,000	5,000	-
4710	Food	-	-	1,344	-	-	-	-	1,344	1,600	(256)	5,000	5,000	-
4720	Food:Other Food	-	-	-	-	-	-	-	-	-	-	-	-	-
4990	Prior Year Adj (Mat'ls)	-	-	-	-	-	-	-	-	-	-	-	-	-
4999	Misc Expenditure (Suspense)	-	815	73	(297)	(301)	140	3,417	3,847	261	3,586	815	815	-
SUBTOTAL - Books and Suppli		10,373	12,762	6,782	22,670	12,492	945	20,479	86,502	37,789	48,714	116,790	118,090	1,300

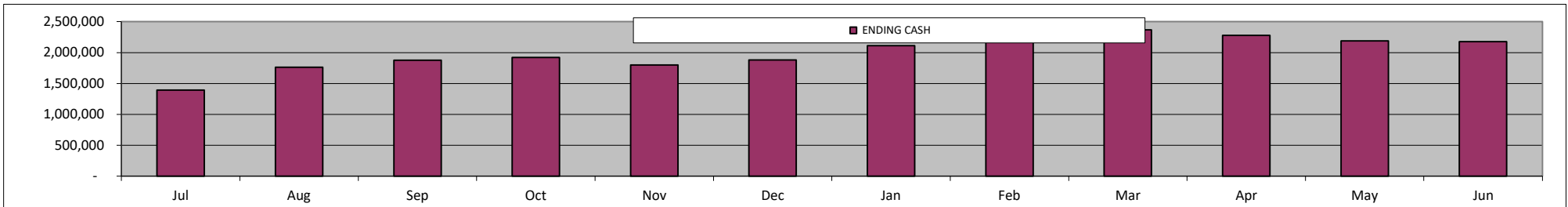
2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA 7														
Services & Other Operating Expenses														
5101	CMO Fees	-	-	-	-	117,342	-	88,007	205,349	78,228	127,121	352,027	352,027	-
5200	Travel & Conference	-	-	-	-	-	-	-	-	-	-	-	-	-
5205	Conference Fees	-	-	-	-	-	-	-	-	222	(222)	1,000	1,000	-
5210	MilesParkTolls	-	-	-	-	28	-	24	51	222	(171)	1,000	1,000	-
5215	TravConferences	-	-	-	-	-	-	-	-	-	-	-	-	-
5220	TraLodging	-	-	-	-	-	-	-	-	-	-	-	-	-
5300	DuesMemberships	346	810	-	-	32,506	14,846	(6,269)	42,238	1,222	41,016	5,500	5,500	-
5450	Other Insurance	11,451	3,817	3,817	3,817	3,817	3,817	3,817	34,353	11,027	23,326	39,000	49,621	10,621
5500	OpsHousekeeping	284	2,531	109	1,409	1,611	152	650	6,746	2,667	4,079	12,000	12,000	-
5510	Gas & Electric	3,116	3,340	4,576	8,357	1,919	4,982	4,687	30,977	8,889	22,088	40,000	40,000	-
5610	Rent & Leases	50,004	25,344	25,344	25,344	25,344	25,344	25,481	202,206	65,778	136,428	296,000	296,000	-
5620	EquipmentLeases	708	354	354	847	354	847	402	3,865	2,000	1,865	12,000	9,000	(3,000)
5630	Reps&MaintBldng	4,884	-	733	6,520	1,341	750	733	14,961	6,667	8,294	15,000	30,000	15,000
5800	ProfessServices	1,937	4,810	698	10,514	19,255	5,518	14,989	57,722	27,338	30,383	114,627	123,023	8,396
5810	Legal	-	-	-	-	572	-	-	572	2,222	(1,650)	10,000	10,000	-
5813	SchPrgAftSchool	14,785	-	-	-	-	-	-	14,785	4,444	10,341	215,483	20,000	(195,483)
5814	SchPrgAcadComps	-	-	-	-	-	-	-	-	-	-	-	-	-
5819	SchIProgs-Other	-	33,616	24,035	20,803	17,415	17,240	18,980	132,091	45,218	86,872	5,000	203,483	198,483
5820	Audit & CPA	-	1,727	-	3,927	-	1,736	-	7,391	2,000	5,391	9,000	9,000	-
5825	DMSBusinessSvcs	-	-	-	-	-	-	-	-	-	-	-	-	-
5835	Field Trips	-	-	-	-	-	-	-	-	667	(667)	3,000	3,000	-
5836	FieldTrip Trans	-	-	-	-	-	-	-	-	-	-	-	-	-
5840	MarkngStdtRecrt	-	-	-	-	370	4,968	-	5,338	2,000	3,338	9,000	9,000	-
5850	Oversight Fees	1,799	3,968	2,399	-	2,399	4,798	2,399	17,762	6,758	11,004	30,355	30,410	54
5857	Payroll Fees	1,588	1,059	1,256	1,295	1,282	1,295	1,678	9,454	3,333	6,121	15,000	15,000	-
5860	Service Fees	-	72	718	15	-	-	-	805	889	(84)	4,000	4,000	-
5861	Prior Year Services	-	-	-	-	-	-	-	-	-	-	-	-	-
5863	Prof Developmnt	-	9,345	-	279	379	-	360	10,363	2,778	7,585	12,500	12,500	-
5864	Prof Dev-Other	-	-	-	-	1,500	-	-	1,500	2,769	(1,269)	12,461	12,461	-
5865	Professional Development LLM	-	-	-	-	-	-	-	-	-	-	-	-	-
5869	SpEd Ctrct Inst	-	10	-	-	63,611	22,107	5,646	91,373	26,667	64,706	90,000	120,000	30,000
5870	Livescan	-	74	-	-	89	-	153	316	111	205	500	500	-
5872	SPED Fees (incl Encroachment)	3,176	6,354	4,236	-	5,512	9,072	4,536	32,886	8,802	24,084	38,829	39,610	781
5875	Staff Recruiting	-	-	-	-	-	-	-	-	-	-	-	-	-
5884	Substitutes	-	3,025	4,156	28,315	14,416	7,663	2,382	59,957	26,667	33,290	50,000	120,000	70,000
5890	OthSvcsNon-Inst	-	-	-	-	-	-	-	-	-	-	-	-	-
5900	Communications	-	-	40	30	10	-	-	80	222	(142)	4,000	1,000	(3,000)
5910	Communications 2	-	-	-	-	-	-	-	-	-	-	-	-	-
5920	TelecomInternet	217	2,620	2,400	433	2,072	2,290	2,285	12,317	4,889	7,428	10,500	22,000	11,500
5930	PostageDelivery	558	-	-	504	-	-	-	1,062	556	506	2,500	2,500	-
5940	Technology	548	2,688	967	2,119	6,815	274	274	13,683	3,736	9,947	13,813	16,813	3,000

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA 7														
5990	Prior Year Adj (Services)	-	-	-	-	-	-	-	-	-	-	-	-	-
	SUBTOTAL - Services & Other	95,400	105,563	75,839	114,527	319,959	127,699	171,214	1,010,201	348,988	661,212	1,424,095	1,570,448	146,352

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA 7														
Capital Outlay & Depreciation														
6400	EquipFixed	-	-	-	-	-	-	-	-	-	-	-	-	
6900	Depreciation	-	-	15,147	-	-	15,705	(8)	30,844	20,775	10,069	61,550	62,324	774
SUBTOTAL - Capital Outlay & Depreciation		-	-	15,147	-	-	15,705	(8)	30,844	20,775	10,069	61,550	62,324	774
Other Outflows														
7299	Other Outgo (not incl. SPED Enc	-	-	-	-	-	-	-	-	-	-	-	-	-
7310	Indirect Costs	-	-	-	-	-	-	-	-	-	-	-	-	-
7438	InterestExpense	-	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Other Outflows		-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES		159,463	243,533	289,671	323,505	552,358	356,574	436,091	2,361,196	1,058,403	1,302,793	4,239,940	4,538,882	298,942

Monthly Update - Monthly Cash Flow (Projections) 2021-22

MSA-7	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Accruals	TOTAL
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	
BEGINNING CASH	1,413,935	1,392,326	1,765,137	1,877,926	1,921,240	1,798,020	1,882,847	2,113,729	2,179,070	2,369,116	2,278,740	2,189,309	2,178,797	
Revenue														
LCFF: State Aid	-	91,442	91,442	164,595	164,595	164,595	164,595	106,833	170,932	170,932	170,932	170,932	77,496	1,709,320
LCFF: EPA	-	-	-	151,605	-	-	151,605	-	142,329	-	-	123,777	0	569,317
LCFF: ILPT	48,720	97,440	64,960	-	64,960	129,919	64,960	63,526	63,526	63,526	63,526	37,251	(0)	762,315
Federal Revenue	4,440	61,539	34,206	26,342	11,362	16,591	66,567	5,596	158,058	5,596	5,596	5,596	278,311	679,799
Other State Revenues	11,443	22,783	123,875	-	166,677	73,289	103,522	271,276	21,303	21,303	21,303	21,303	28,640	886,715
Other Local Revenues	-	-	-	-	30	1,853	-	328	328	328	328	328	44,873	48,397
Total Revenue	64,603	273,203	314,483	342,542	407,624	386,248	551,249	447,559	556,476	261,685	261,685	359,187	429,320	4,655,864
Expenses														
Certificated Salaries	30,255	62,497	107,002	110,867	114,687	115,291	119,830	139,393	139,393	139,393	139,393	139,393	206,202	1,563,595
Classified Salaries	9,127	24,197	43,885	41,446	41,070	40,261	61,226	55,399	55,399	55,399	55,399	55,399	67,222	605,427
Benefits	14,307	38,514	41,018	33,994	64,150	56,673	63,351	56,640	56,640	56,640	56,640	56,640	23,788	618,998
Books and Supplies	10,373	12,762	6,782	22,670	12,492	945	20,479	7,085	5,668	5,668	4,724	3,307	5,136	118,090
Services and Operations	95,400	105,563	75,839	114,527	319,959	127,699	171,214	123,701	109,331	94,961	94,961	114,961	22,332	1,570,448
Depreciation / Cap Outlay	-	-	15,147	-	-	15,705	(8)	5,194	5,194	5,194	5,194	5,194	5,512	62,324
Other Outflows	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses	159,463	243,533	289,671	323,505	552,358	356,574	436,091	387,412	371,625	357,255	356,310	374,893	330,192	4,538,882
Other Transactions Affecting Cash														
Revenues - Prior Year Accruals	246,034	410,057	123,017	41,006	30,260	42,364	115,733							1,008,471
Accounts Receivable - Current Year														-
Other Assets/Accrual Adj	27,963													27,963
Fixed Assets - Depreciation Addback	-	-	15,147	-	-	15,705	(8)	5,194	5,194	5,194	5,194	5,194		56,812
Fixed Assets - Acquisitions														-
Due To (From)														-
Expenses - Prior Year Accruals	(200,747)	(66,916)	(50,187)	(16,729)	(8,745)	(2,915)								(346,239)
Accounts Payable - Current Year														-
Summer Holdback for Teachers														-
Loans Payable (Current)														-
Loans Payable (Long Term)														-
Total Other Transactions	73,250	343,141	87,977	24,277	21,515	55,154	115,725	5,194	5,194	5,194	5,194	5,194		747,007
Total Change in Cash	(21,610)	372,812	112,789	43,314	(123,220)	84,827	230,882	65,341	190,045	(90,376)	(89,431)	(10,512)		863,989
ENDING CASH	1,392,326	1,765,137	1,877,926	1,921,240	1,798,020	1,882,847	2,113,729	2,179,070	2,369,116	2,278,740	2,189,309	2,178,797	<<< = 175 days cash	



2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget					
MSA 8		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget		
Projected Average Daily Attendance:												371	356	(15)		
SUMMARY																
Revenue																
LCFF Entitlement	81,212	299,745	245,656	520,713	355,554	463,836	628,996	2,595,712	1,016,229	1,579,483	4,207,621	4,064,916	(142,705)			
Federal Revenue	7,401	117,938	93,051	43,058	17,584	21,051	137,296	437,380	163,035	274,344	937,976	1,283,828	345,851			
Other State Revenues	19,074	41,674	193,916	-	101,173	126,309	158,634	640,781	304,041	336,740	891,337	925,410	34,073			
Other Local Revenues	1,007	-	-	2,249	-	1,000	-	4,255	36,875	(32,620)	6,494	149,295	142,801			
Total Revenue	108,694	459,357	532,623	566,019	474,311	612,196	924,926	3,678,128	1,520,181	2,157,947	6,043,428	6,423,448	380,020			
Expenditures																
Certificated Salaries	54,805	103,954	177,677	182,458	179,436	176,439	173,604	1,048,372	570,443	477,929	2,195,565	2,369,963	174,398			
Classified Salaries	16,942	45,769	61,768	54,385	60,295	63,603	49,685	352,447	158,946	193,500	706,698	715,258	8,560			
Benefits	24,438	63,962	75,690	51,407	106,383	88,604	76,267	486,751	206,891	279,860	843,681	931,009	87,329			
Books and Supplies	18,682	19,615	9,044	34,028	24,308	12,015	27,394	145,085	107,571	37,515	329,805	336,159	6,354			
Services and Operating Exp.	31,409	45,774	23,949	19,674	153,286	326,727	125,682	726,501	393,499	333,002	1,712,011	1,770,746	58,736			
Depreciation & Cap Outlay	-	-	35,110	-	-	35,705	-	70,814	47,367	23,447	117,038	142,101	25,063			
Other Outflows	-	-	-	-	-	-	-	-	-	-	-	-	-			
Total Expenditures	146,275	279,074	383,237	341,953	523,708	703,092	452,631	2,829,970	1,484,717	1,345,253	5,904,797	6,265,237	360,439			
Net Revenues											848,158	35,463	812,695	138,631	158,211	19,580
Fund Balance																
Beginning Balance (Budgeted)													6,112,819			
Net Revenues													158,211			
Ending Fund Balance													6,271,030			
Components of Fund Bal.																
Available For Econ. Uncert.													6,082,829			
Restricted Balances (Est.)													121,936			
Net Fixed Assets													66,265			
Ending Fund Balance													6,271,030			



2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)										Year To Date			Annual Budget		
MSA 8	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget		

REVENUE DETAIL											Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. First Interim
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Actual YTD	Budget YTD	Variance			
	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals						
LCFF Entitlement													
8011	State Aid	-	137,373	137,373	247,271	247,271	247,271	1,263,830	544,040	719,790	2,238,517	2,176,160	(62,357)
8012	EPA Entitlement	-	-	-	273,442	-	-	546,884	211,034	335,850	880,048	844,138	(35,910)
8019	Prior Year Adjustments	-	(52)	-	-	-	-	(52)	-	(52)	-	-	-
8096	InLieuPropTaxes	81,212	162,424	108,283	-	108,283	216,565	785,050	261,154	523,896	1,089,056	1,044,618	(44,438)
SUBTOTAL - LCFF Entitlement		81,212	299,745	245,656	520,713	355,554	463,836	2,595,712	1,016,229	1,579,483	4,207,621	4,064,916	(142,705)
Federal Revenue													
8181	SpEd - Revenue	7,401	14,691	9,868	-	9,868	19,736	71,432	30,674	40,758	45,749	95,856	50,107
8220	SchLunchFederal	-	-	-	-	-	-	-	-	-	-	-	-
8290	All Other Federal Revenue	-	103,247	83,183	43,058	7,716	1,315	365,948	132,361	233,586	892,227	1,187,971	295,744
8295	Prior Year Adjustments (Fed Rev)	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Federal Revenue		7,401	117,938	93,051	43,058	17,584	21,051	437,380	163,035	274,344	937,976	1,283,828	345,851
Other State Revenue													
8311	SpEd Revenue	19,074	41,848	25,433	-	36,085	61,829	212,208	77,541	134,667	228,747	271,394	42,646
8520	SchoolNutrState	-	-	-	-	-	-	-	-	-	-	-	-
8550	MandCstReimburs	-	-	-	-	-	7,942	7,942	-	7,942	14,049	6,129	(7,919)
8560	StateLotteryRev	-	-	-	-	-	34,096	34,096	-	34,096	77,809	81,202	3,393
8590	AllOthStateRev	-	-	168,483	-	65,088	56,538	386,708	226,674	160,034	570,732	566,685	(4,048)
8595	Prior Year Adjustments (Other St)	-	(174)	-	-	-	-	(174)	(174)	-	-	-	-
SUBTOTAL - Other State Revenue		19,074	41,674	193,916	-	101,173	126,309	640,781	304,041	336,740	891,337	925,410	34,073
Local Revenue													
8600	Other Local Rev	-	-	-	-	-	-	-	34,013	(34,013)	-	136,051	136,051
8660	Interest	-	-	-	2,249	-	-	2,249	-	2,249	-	3,500	3,500
8698	OthRev-Suspense	-	-	-	-	-	-	-	-	-	-	-	-
8690	Prior Year Adj (Local1)	-	-	-	-	-	-	-	-	-	-	-	-
8695	Prior Year Adj (Local2)	-	-	-	-	-	-	-	-	-	-	-	-
8699	Other Revenue	1,007	-	-	-	-	1,000	2,007	1,007	1,000	-	3,250	3,250
8999	Misc Revenue (Suspense)	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Local Revenue		1,007	-	-	2,249	-	1,000	4,255	35,020	(30,764)	-	142,801	142,801

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)												Year To Date			Annual Budget										
MSA 8												Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget	
Fundraising & Grants																									
8802	Donations - Private											-	-	-	-	-	-	-	-	-	-	-	-	-	
8803	Fundraising											-	-	-	-	-	-	-	-	1,855	(1,855)	6,494	6,494	-	
SUBTOTAL - Fundraising & Grants												-	-	-	-	-	-	-	-	1,855	(1,855)	6,494	6,494	-	
TOTAL REVENUE												108,694	459,357	532,623	566,019	474,311	612,196	924,926	3,678,128	1,520,181	2,157,947	6,043,428	6,423,448	380,020	
EXPENSES																									
Certificated Salaries																									
1100	TeacherSalaries											33,150	69,327	140,547	145,270	141,548	138,201	144,975	813,017	446,581	366,436	1,679,139	1,654,976	(24,162)	
1200	Cert Aid											-	2,503	5,006	5,006	5,006	5,006	(4,354)	18,173	16,741	1,432	116,230	117,190	960	
1900	Cert Other Salaries											-	-	-	-	-	-	-	-	28,390	(28,390)	-	198,500	198,500	-
1300	Cert Adminis											21,655	32,124	32,124	32,182	32,882	33,232	32,982	217,181	78,730	138,451	400,196	399,296	(900)	
SUBTOTAL - Certificated Salaries												54,805	103,954	177,677	182,458	179,436	176,439	173,604	1,048,372	570,443	477,929	2,195,565	2,369,963	174,398	
Classified Salaries																									
2100	Instructional Aides											2,640	9,859	21,876	18,604	19,483	21,375	14,126	107,963	47,015	60,948	211,539	211,567	28	
2200	Classified Support											5,369	16,743	20,208	15,904	20,764	22,236	16,466	117,690	58,617	59,073	251,246	263,778	12,532	
2300	Classified Admin											-	-	-	-	-	-	-	-	-	-	-	-	-	-
2400	Clerical & Tech											8,933	19,168	19,683	19,878	20,048	19,993	19,093	126,794	53,314	73,480	243,913	239,913	(4,000)	
2900	OtherClassStaff											-	-	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Classified Salaries												16,942	45,769	61,768	54,385	60,295	63,603	49,685	352,447	158,946	193,500	706,698	715,258	8,560	
Employee Benefits																									
3101	STRS-Certified											9,260	17,140	29,076	29,862	23,650	28,765	30,177	167,931	82,876	85,055	374,471	372,944	(1,527)	
3102	STRS-Classified											635	1,345	1,345	1,345	1,279	1,345	1,345	8,640	-	8,640	-	-	-	
3201	PERS-Cert											-	573	1,147	1,147	1,147	1,147	(1,753)	3,408	5,977	(2,569)	78,660	26,896	(51,764)	
3202	PERS-Classified											2,765	8,426	11,039	9,913	11,003	11,527	9,019	63,691	12,960	50,731	-	58,319	58,319	
3301	OASDI/Med-Cert											795	1,666	2,879	2,948	2,905	2,866	2,193	16,251	12,363	3,888	46,766	55,633	8,867	
3302	OASDI/Med-Class											1,059	3,005	4,222	3,661	4,113	4,369	3,305	23,734	1,063	22,671	11,591	4,782	(6,809)	
3401	HlthWelfareCert											2,588	29,485	23,660	185	55,435	36,259	26,081	173,693	78,142	95,551	304,770	351,638	46,868	
3402	HlthWelfareCert											-	-	-	-	-	-	-	-	5,657	(5,657)	(2,690)	25,459	28,148	
3501	UI-Certificated											369	-	-	-	3,508	-	3,576	7,453	1,145	6,308	3,515	5,152	1,637	
3502	UI-Classified											-	-	-	19	-	-	-	19	0	19	1,598	0	(1,598)	
3601	WorkersCmp-Cert											6,967	2,322	2,322	2,322	2,322	2,322	2,322	20,899	6,708	14,191	25,000	30,187	5,187	
3602	WorkersCmp-Class											-	-	-	-	-	-	-	-	-	-	-	-	-	
3701	Other Retirement-Cert											-	-	-	-	-	-	-	-	-	-	-	-	-	
3901	OthBenes-Cert											-	-	-	5	-	-	-	5	-	5	-	-	-	
3902	OthBenes-Class											-	-	-	-	2	3	3	8	-	8	-	-	-	
3990	PY Bene Adj											-	-	-	-	1,020	-	-	1,020	-	1,020	-	-	-	
SUBTOTAL - Employee Benefits												24,438	63,962	75,690	51,407	106,383	88,604	76,267	486,751	206,891	279,860	843,681	931,009	87,329	

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA 8														
Books & Supplies														
4100	Text&CoreCurric	-	-	-	2,338	-	-	-	2,338	1,600	738	15,000	5,000	(10,000)
4200	BooksOthRefMats	-	-	-	-	-	-	-	-	1,600	(1,600)	5,000	5,000	-
4300	Materials and Supplies											-	-	-
4310	Ins Mats & Sups	-	2,457	-	771	2,601	1,132	1,261	8,223	6,448	1,775	24,150	20,150	(4,000)
4315	OthrSupplies	-	-	-	-	-	-	-	-	-	-	-	-	-
4320	Office Supplies	102	374	1,179	1,185	166	1,017	(65)	3,956	2,400	1,556	-	7,500	7,500
4325	ProfDevMat&Sups	-	-	-	-	-	-	-	-	-	-	-	-	-
4326	Arts&MusicSupps	634	-	-	-	-	-	-	634	1,600	(966)	5,000	5,000	-
4335	PE Supplies	-	-	-	-	-	-	-	-	480	(480)	1,500	1,500	-
4340	Educat Software	17,946	16,038	-	20,228	17,095	1,000	11,157	83,464	33,439	50,025	107,141	104,495	(2,646)
4345	NonInstStdntSup	-	746	584	3,986	3,809	-	9,800	18,924	4,800	14,124	7,500	15,000	7,500
4346	TeacherSupplies	-	-	-	-	-	-	-	-	-	-	-	-	-
4350	Cust. Supplies	-	-	-	-	-	556	-	556	3,200	(2,644)	10,000	10,000	-
4351	Yearbook	-	-	-	-	-	-	-	-	-	-	-	-	-
4390	Uniforms	-	-	6,632	-	-	-	-	6,632	3,364	3,268	10,514	10,514	-
4400	NonCapEquip-Gen	-	-	-	-	-	-	3,291	3,291	2,400	891	7,500	7,500	-
4410	ClssrmFrmEqp<5k	-	-	-	-	-	-	-	-	-	-	-	-	-
4430	OfficeFurnEqp<5k	-	-	-	-	281	-	-	281	800	(519)	2,500	2,500	-
4440	Computers <\$5k	-	-	590	5,522	-	-	-	6,112	2,560	3,552	-	8,000	8,000
4460	Fixed Asset Susp (Facility)	-	-	-	-	-	-	-	-	-	-	-	-	-
4461	Fixed Asset Susp (Imp)	-	-	-	-	-	-	-	-	-	-	-	-	-
4464	Equipment (Pre-Cap)	-	-	-	0	-	-	0	0	3,200	(3,200)	10,000	10,000	-
4710	Food	-	-	-	-	-	3,099	-	3,099	39,680	(36,581)	124,000	124,000	-
4720	Food:Other Food	-	-	58	-	356	891	1,950	3,254	-	3,254	-	-	-
4990	Prior Year Adj (Mat'ls)	-	-	-	-	-	-	-	-	-	-	-	-	-
4999	Misc Expenditure (Suspense)	-	-	-	-	-	4,320	-	4,320	-	4,320	-	-	-
SUBTOTAL - Books and Suppli		18,682	19,615	9,044	34,028	24,308	12,015	27,394	145,085	107,571	37,515	329,805	336,159	6,354

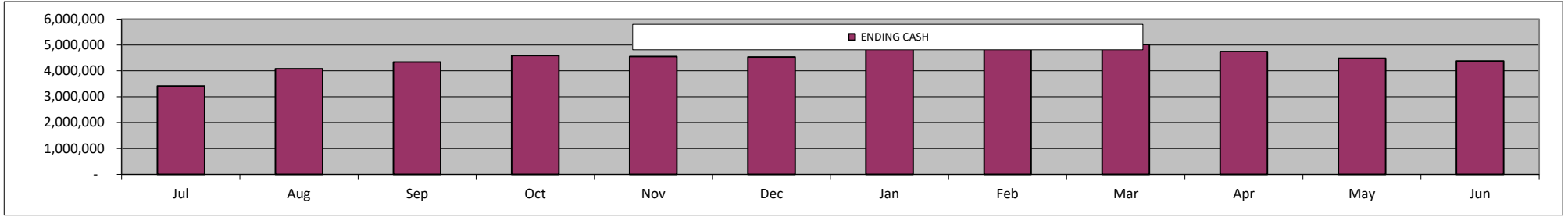
2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA 8														
Services & Other Operating Expenses														
5101	CMO Fees	-	-	-	-	-	254,242	190,681	444,923	169,495	275,429	762,726	762,726	-
5200	Travel & Conference	-	-	-	-	-	-	-	-	-	-	-	-	-
5205	Conference Fees	-	-	-	-	-	-	-	556	(556)	2,500	2,500	-	
5210	MilesParkTolls	-	-	-	-	-	-	-	556	(556)	2,500	2,500	-	
5215	TravConferences	-	-	-	-	-	-	-	-	-	-	-	-	
5220	TraLodging	-	-	-	-	-	-	-	1,111	(1,111)	5,000	5,000	-	
5300	DuesMemberships	346	1,100	-	150	3,910	9,232	(9,232)	5,506	2,444	3,061	11,000	11,000	-
5450	Other Insurance	13,172	4,391	4,391	4,391	4,391	4,391	4,391	39,518	12,685	26,833	44,000	57,082	13,082
5500	OpsHousekeeping	-	-	66	-	65	65	-	196	1,111	(915)	5,000	5,000	-
5510	Gas & Electric	-	-	-	-	-	-	-	-	-	-	-	-	-
5610	Rent & Leases	-	-	-	-	106,885	-	(106,885)	-	85,556	(85,556)	385,000	385,000	-
5620	EquipmentLeases	548	1,109	274	585	1,588	951	429	5,483	2,667	2,817	12,000	12,000	-
5630	Reps&MaintBldng	4,150	-	-	-	-	-	-	4,150	1,778	2,373	8,000	8,000	-
5800	ProfessServices	2,460	5,358	-	(31,620)	3,624	428	-	(19,750)	18,540	(38,290)	65,723	83,429	17,706
5810	Legal	-	-	-	-	-	-	-	4,444	(4,444)	20,000	20,000	-	
5813	SchPrgAftSchool	-	-	-	-	-	-	-	-	-	-	-	-	-
5814	SchPrgAcadComps	-	-	-	1,064	-	-	515	1,579	1,111	468	-	5,000	5,000
5819	SchlProgs-Other	-	-	-	-	-	-	-	-	-	-	5,000	-	(5,000)
5820	Audit & CPA	-	1,727	-	3,927	-	1,736	-	7,391	2,000	5,391	9,000	9,000	-
5825	DMSBusinessSvcs	-	-	-	-	-	-	-	-	-	-	-	-	-
5835	Field Trips	-	-	-	-	-	-	-	3,333	(3,333)	15,000	15,000	-	
5836	FieldTrip Trans	-	-	-	-	-	-	-	-	-	-	-	-	-
5840	MarkngStdtRecrt	-	-	-	-	-	3,864	-	3,864	2,222	1,641	10,000	10,000	-
5850	Oversight Fees	2,876	5,641	3,835	-	3,835	7,670	3,835	27,692	9,033	18,659	42,076	40,649	(1,427)
5857	Payroll Fees	2,040	1,309	1,601	1,588	1,746	1,615	2,106	12,005	4,444	7,560	20,000	20,000	-
5860	Service Fees	-	128	1,050	34	-	-	-	1,212	-	1,212	-	-	-
5861	Prior Year Services	-	-	-	-	-	-	-	-	-	-	-	-	-
5863	Prof Developmnt	-	4,560	30	-	-	3,699	4,985	13,274	3,222	10,052	14,500	14,500	-
5864	Prof Dev-Other	-	-	-	-	-	-	-	7,060	(7,060)	31,768	31,768	-	
5865	Professional Development LLM	-	-	-	-	-	-	-	-	-	-	-	-	-
5869	SpEd Ctrct Inst	-	16	-	1,035	-	7,565	12,408	21,024	10,000	11,024	45,000	45,000	-
5870	Livescan	-	110	74	-	-	-	-	184	111	73	500	500	-
5872	SPED Fees (incl Encroachment)	5,296	10,590	7,060	-	9,190	15,124	7,562	54,822	12,062	42,760	54,904	54,279	(625)
5875	Staff Recruiting	-	-	-	-	-	-	-	-	-	-	-	-	-
5884	Substitutes	-	734	1,436	4,929	12,301	13,173	7,597	40,171	13,333	26,837	60,000	60,000	-
5890	OthSvcsNon-Inst	-	-	-	-	-	-	-	-	-	-	-	-	-
5900	Communications	-	-	-	-	-	-	-	1,111	(1,111)	55,000	5,000	(50,000)	
5910	Communications 2	-	-	-	-	-	-	-	-	-	-	-	-	-
5920	TelecomInternet	-	3,445	3,440	32,370	5,751	2,970	7,290	55,267	17,778	37,489	-	80,000	80,000
5930	PostageDelivery	521	1,816	-	-	-	-	-	2,337	1,556	781	7,000	7,000	-
5940	Technology	-	3,740	693	1,220	-	-	-	5,653	4,181	1,472	18,813	18,813	-

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date										Annual Budget		
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA 8														
5990	Prior Year Adj (Services)	-	-	-	-	-	-	-	-	-	-	-	-	-
	SUBTOTAL - Services & Other	31,409	45,774	23,949	19,674	153,286	326,727	125,682	726,501	393,499	333,002	1,712,011	1,770,746	58,736

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA 8														
Capital Outlay & Depreciation														
6400	EquipFixed	-	-	-	-	-	-	-	-	-	-	-	-	
6900	Depreciation	-	-	35,110	-	-	35,705	-	70,814	47,367	23,447	117,038	142,101	25,063
SUBTOTAL - Capital Outlay & Depreciation		-	-	35,110	-	-	35,705	-	70,814	47,367	23,447	117,038	142,101	25,063
Other Outflows														
7299	Other Outgo (not incl. SPED Enc	-	-	-	-	-	-	-	-	-	-	-	-	-
7310	Indirect Costs	-	-	-	-	-	-	-	-	-	-	-	-	-
7438	InterestExpense	-	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Other Outflows		-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES		146,275	279,074	383,237	341,953	523,708	703,092	452,631	2,829,970	1,484,717	1,345,253	5,904,797	6,265,237	360,439

Monthly Update - Monthly Cash Flow (Projections) 2021-22

MSA-8	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Accruals	TOTAL
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	
BEGINNING CASH	3,386,788	3,417,456	4,074,800	4,344,209	4,594,331	4,555,482	4,534,026	5,076,615	4,838,443	5,011,845	4,748,605	4,485,365	4,379,729	
Revenue														
LCFF: State Aid	-	137,373	137,373	247,271	247,271	247,271	247,271	117,181	198,787	198,787	198,787	198,787	0	2,176,160
LCFF: EPA	-	-	-	273,442	-	-	273,442	-	139,649	-	-	157,604	(0)	844,138
LCFF: ILPT	81,212	162,424	108,283	-	108,283	216,565	108,283	51,914	51,914	51,914	51,914	51,914	(0)	1,044,618
Federal Revenue	7,401	117,938	93,051	43,058	17,584	21,051	137,296	7,668	304,661	7,668	7,668	7,668	511,113	1,283,828
Other State Revenues	19,074	41,674	193,916	-	101,173	126,309	158,634	135,869	29,196	29,196	29,196	29,196	31,977	925,410
Other Local Revenues	-	-	-	-	-	-	-	464	464	464	464	464	146,976	149,295
Total Revenue	107,687	459,410	532,623	563,771	474,311	611,196	924,926	313,097	724,671	288,029	288,029	445,633	690,065	6,423,448
Expenses														
Certificated Salaries	54,805	103,954	177,677	182,458	179,436	176,439	173,604	211,708	211,708	211,708	211,708	211,708	263,050	2,369,963
Classified Salaries	16,942	45,769	61,768	54,385	60,295	63,603	49,685	65,448	65,448	65,448	65,448	65,448	35,569	715,258
Benefits	24,438	63,962	75,690	51,407	106,383	88,604	76,267	85,190	85,190	85,190	85,190	85,190	18,306	931,009
Books and Supplies	18,682	19,615	9,044	34,028	24,308	12,015	27,394	26,893	26,893	26,893	26,893	26,893	56,610	336,159
Services and Operations	31,409	45,774	23,949	19,674	153,286	326,727	125,682	162,029	162,029	162,029	162,029	162,029	234,100	1,770,746
Depreciation / Cap Outlay	-	-	35,110	-	-	35,705	-	11,842	11,842	11,842	11,842	11,842	12,078	142,101
Other Outflows	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses	146,275	279,074	383,237	341,953	523,708	703,092	452,631	563,111	563,111	563,111	563,111	563,111	619,714	6,265,237
Other Transactions Affecting Cash														
Revenues - Prior Year Accruals	363,790	606,317	181,895	60,632	29,268	40,975	70,295	-	-	-	-	-	-	1,353,171
Accounts Receivable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Assets/Accrual Adj	93,392	-	-	-	-	-	-	-	-	-	-	-	-	93,392
Fixed Assets - Depreciation Addback	-	-	35,110	-	-	35,705	-	11,842	11,842	11,842	11,842	11,842	-	130,023
Fixed Assets - Acquisitions	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Due To (From)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenses - Prior Year Accruals	(387,926)	(129,309)	(96,982)	(32,327)	(18,721)	(6,240)	-	-	-	-	-	-	-	(671,505)
Accounts Payable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Summer Holdback for Teachers	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Current)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Long Term)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Transactions	69,256	477,008	120,023	28,305	10,547	70,439	70,295	11,842	11,842	11,842	11,842	11,842		905,082
Total Change in Cash	30,668	657,343	269,409	250,122	(38,849)	(21,456)	542,589	(238,172)	173,402	(263,240)	(263,240)	(105,636)		1,063,293
ENDING CASH	3,417,456	4,074,800	4,344,209	4,594,331	4,555,482	4,534,026	5,076,615	4,838,443	5,011,845	4,748,605	4,485,365	4,379,729	<<< = 255 days cash	



2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget		
MSA SA	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
Projected Average Daily Attendance:											484	483	(1)
SUMMARY													
Revenue													
LCFF Entitlement	313,012	313,012	589,748	563,422	563,422	589,747	563,422	3,495,785	1,499,311	1,996,474	5,989,704	5,997,245	7,541
Federal Revenue	20,833	151,467	260,578	85,074	-	80,377	205,282	803,611	130,790	672,820	1,443,032	1,712,396	269,364
Other State Revenues	18,156	18,156	246,190	32,681	198,104	256,279	60,615	830,181	375,383	454,798	1,006,418	1,166,125	159,707
Other Local Revenues	1,769	812	5,714	21,670	4,788	5,182	3,114	43,048	16,144	26,904	25,423	58,804	33,381
Total Revenue	353,770	483,447	1,102,230	702,847	766,314	931,585	832,433	5,172,625	2,021,628	3,150,997	8,464,577	8,934,570	469,993
Expenditures													
Certificated Salaries	78,798	155,990	274,209	267,212	274,231	273,861	282,841	1,607,142	834,179	772,963	3,142,715	3,403,252	260,537
Classified Salaries	19,132	35,919	61,654	63,909	71,973	68,462	56,257	377,307	183,524	193,783	645,870	825,856	179,986
Benefits	31,506	83,243	119,261	71,257	172,822	122,932	116,726	717,747	309,847	407,900	1,356,996	1,394,311	37,315
Books and Supplies	19,085	28,595	29,917	54,985	35,206	3,971	30,539	204,584	128,368	76,216	341,780	401,149	59,370
Services and Operating Exp.	36,992	46,364	74,639	82,805	326,784	86,626	315,945	970,155	435,777	534,378	1,678,119	1,960,999	282,880
Depreciation & Cap Outlay	-	-	191,625	-	-	198,942	-	390,567	261,650	128,917	647,277	784,951	137,674
Other Outflows	33,167	33,167	111,204	34,572	33,167	33,167	33,167	311,610	186,172	125,437	558,517	558,517	-
Total Expenditures	218,680	383,277	862,509	574,741	914,183	787,961	835,475	4,579,112	2,339,517	2,239,595	8,371,274	9,329,035	957,761
Net Revenues								593,513	(317,889)	911,402	93,302	(394,466)	(487,768)
Fund Balance													
Beginning Balance (Budgeted)												9,109,585	
Net Revenues												(394,466)	
Ending Fund Balance												8,715,119	
Components of Fund Bal.													
Available For Econ. Uncert.												2,994,975	
Restricted Balances (Est.)												215,370	
Net Fixed Assets												5,504,774	
Ending Fund Balance												8,715,119	



2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)										Year To Date			Annual Budget		
MSA SA										Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget			

REVENUE DETAIL													
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Actual YTD	Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. First Interim
	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals						
LCFF Entitlement													
8011 State Aid	313,012	313,012	563,422	563,422	563,422	563,422	563,422	3,443,134	1,463,226	1,979,908	5,845,149	5,852,905	7,756
8012 EPA Entitlement	-	-	26,326	-	-	26,325	-	52,651	24,169	28,482	96,820	96,676	(144)
8019 Prior Year Adjustments	-	-	-	-	-	-	-	-	-	-	-	-	-
8096 InLieuPropTaxes	-	-	-	-	-	-	-	-	11,916	(11,916)	47,735	47,664	(71)
SUBTOTAL - LCFF Entitlement	313,012	313,012	589,748	563,422	563,422	589,747	563,422	3,495,785	1,499,311	1,996,474	5,989,704	5,997,245	7,541
Federal Revenue													
8181 SpEd - Revenue	-	-	-	-	-	-	-	-	18,755	(18,755)	61,110	58,610	(2,500)
8220 SchLunchFederal	-	-	-	-	-	-	-	-	-	-	-	-	-
8290 All Other Federal Revenue	20,833	151,467	260,578	85,074	-	80,377	205,282	803,611	112,035	691,575	1,381,922	1,653,786	271,864
8295 Prior Year Adjustments (Fed Rev)	-	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Federal Revenue	20,833	151,467	260,578	85,074	-	80,377	205,282	803,611	130,790	672,820	1,443,032	1,712,396	269,364
Other State Revenue													
8311 SpEd Revenue	18,156	18,156	32,681	32,681	32,681	32,681	32,681	199,717	104,332	95,385	305,550	365,161	59,611
8520 SchoolNtrState	-	-	-	-	-	-	-	-	-	-	-	-	-
8550 MandCstReimburs	-	-	-	-	-	13,023	-	13,023	-	13,023	27,928	13,127	(14,801)
8560 StateLotteryRev	-	-	-	-	-	38,906	-	38,906	-	38,906	104,475	110,211	5,736
8590 AllOthStateRev	-	-	213,509	-	165,423	171,668	27,934	578,534	271,051	307,484	568,465	677,627	109,162
8595 Prior Year Adjustments (Other St)	-	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Other State Revenue	18,156	18,156	246,190	32,681	198,104	256,279	60,615	830,181	375,383	454,798	1,006,418	1,166,125	159,707
Local Revenue													
8600 Other Local Rev	-	-	-	-	-	-	-	-	8,345	(8,345)	-	33,381	33,381
8660 Interest	51	212	542	634	301	320	279	2,338	-	2,338	-	-	-
8698 OthRev-Suspense	-	-	-	-	-	-	-	-	-	-	-	-	-
8690 Prior Year Adj (Local1)	-	-	-	-	-	-	-	-	-	-	-	-	-
8695 Prior Year Adj (Local2)	-	-	-	-	-	-	-	-	-	-	-	-	-
8699 Other Revenue	1,717	-	-	-	-	-	1,800	3,517	1,717	1,800	-	-	-
8999 Misc Revenue (Suspense)	-	-	-	-	10	-	-	10	-	10	-	-	-
SUBTOTAL - Local Revenue	1,769	212	542	634	311	320	2,079	5,866	10,063	(4,197)	-	33,381	33,381

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA SA														
Fundraising & Grants														
8802	Donations - Private	-	-	1,000	19,000	1,147	-	500	21,647	2,175	19,472	11,750	11,750	-
8803	Fundraising	-	600	4,172	2,036	3,331	4,862	535	15,536	3,906	11,630	13,673	13,673	-
SUBTOTAL - Fundraising & Gr		-	600	5,172	21,036	4,477	4,862	1,035	37,183	6,081	31,101	25,423	25,423	-
TOTAL REVENUE		353,770	483,447	1,102,230	702,847	766,314	931,585	832,433	5,172,625	2,021,628	3,150,997	8,464,577	8,934,570	469,993
EXPENSES														
Certificated Salaries														
1100	TeacherSalaries	41,500	108,471	225,055	218,058	224,327	221,507	216,367	1,255,284	659,767	595,518	2,425,642	2,445,018	19,375
1200	Cert Aid	3,600	3,285	6,570	6,570	6,820	7,220	23,891	57,956	27,373	30,583	195,664	165,826	(29,838)
1900	Cert Other Salaries	-	-	-	-	-	-	-	-	38,784	(38,784)	-	271,000	271,000
1300	Cert Adminis	33,698	44,234	42,584	42,584	43,084	45,134	42,584	293,902	108,255	185,647	521,408	521,408	-
SUBTOTAL - Certificated Salar		78,798	155,990	274,209	267,212	274,231	273,861	282,841	1,607,142	834,179	772,963	3,142,715	3,403,252	260,537
Classified Salaries														
2100	Instructional Aides	2,284	4,041	18,355	16,540	22,564	21,795	16,525	102,104	51,924	50,180	193,461	233,659	40,198
2200	Classified Support	5,868	13,399	23,409	28,216	30,280	27,660	18,711	147,544	79,047	68,496	234,892	355,712	120,821
2300	Classified Admin	-	-	-	-	-	-	-	-	-	-	-	-	-
2400	Clerical & Tech	9,671	14,988	15,289	15,013	15,033	15,160	18,264	103,418	52,552	50,865	217,518	236,485	18,967
2900	OtherClassStaff	1,309	3,491	4,601	4,140	4,097	3,846	2,758	24,241	-	-	-	-	-
SUBTOTAL - Classified Salarie		19,132	35,919	61,654	63,909	71,973	68,462	56,257	377,307	183,524	193,783	645,870	825,856	179,986
Employee Benefits														
3101	STRS-Certified	12,642	25,604	45,299	44,163	38,877	45,260	44,414	256,257	105,645	150,613	517,682	475,402	(42,280)
3102	STRS-Classified	-	76	632	765	1,927	1,304	2,032	6,736	10,118	(3,381)	-	45,529	45,529
3201	PERS-Cert	-	627	1,253	1,253	1,253	1,253	4,120	9,759	26,407	(16,647)	111,042	118,830	7,788
3202	PERS-Classified	3,414	7,781	11,962	11,724	12,111	10,617	8,627	66,236	790	65,446	5,631	3,555	(2,076)
3301	OASDI/Med-Cert	1,141	2,432	4,322	4,215	4,317	4,312	5,004	25,743	14,278	11,465	72,330	64,251	(8,079)
3302	OASDI/Med-Class	1,461	2,722	4,473	4,666	4,873	4,627	3,546	26,367	5,983	20,385	14,270	26,922	12,652
3401	HlthWelfareCert	4,012	41,219	48,537	1,687	101,081	52,776	40,639	289,951	114,138	175,812	598,903	513,623	(85,281)
3402	HlthWelfareCert	-	-	-	-	-	-	-	-	22,844	(22,844)	-	102,796	102,796
3501	UI-Certificated	490	-	-	-	4,578	-	5,560	10,628	1,513	9,115	7,138	6,810	(328)
3502	UI-Classified	-	-	-	-	-	-	-	-	92	(92)	-	416	416
3601	WorkersCmp-Cert	8,347	2,783	2,783	2,784	2,784	2,784	2,784	25,049	7,169	17,880	30,000	32,260	2,260
3602	WorkersCmp-Class	-	-	-	-	-	-	-	-	870	(870)	-	3,917	3,917
3701	Other Retirement-Cert	-	-	-	-	-	-	-	-	-	-	-	-	-
3901	OthBenes-Cert	-	-	-	-	-	-	-	-	-	-	-	-	-
3902	OthBenes-Class	-	-	-	-	-	-	-	-	-	-	-	-	-
3990	PY Bene Adj	-	-	-	-	1,020	-	-	1,020	-	1,020	-	-	-
SUBTOTAL - Employee Benefit		31,506	83,243	119,261	71,257	172,822	122,932	116,726	717,747	309,847	407,900	1,356,996	1,394,311	37,315

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date										Annual Budget		
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA SA														
Books & Supplies														
4100	Text&CoreCurric	-	-	-	27,649	17,827	(1,853)	-	43,623	16,000	27,623	50,000	50,000	-
4200	BooksOthRefMats	-	-	-	-	-	-	-	-	320	(320)	1,000	1,000	-
4300	Materials and Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-
4310	Ins Mats & Sups	-	-	-	2,820	1,706	404	-	4,929	2,560	2,369	27,068	8,000	(19,068)
4315	OthrSupplies	-	-	-	-	-	-	-	-	-	-	-	-	-
4320	Office Supplies	-	1,424	298	461	140	121	157	2,601	2,080	521	6,500	6,500	-
4325	ProfDevMat&Sups	-	-	-	-	-	-	-	-	-	-	-	-	-
4326	Arts&MusicSupps	-	-	-	1,904	211	-	-	2,115	8,960	(6,845)	3,000	28,000	25,000
4335	PE Supplies	-	-	3,733	4,096	376	772	1,987	10,964	8,000	2,964	15,000	25,000	10,000
4340	Educat Software	14,935	13,470	2,651	1,756	11,904	-	11,808	56,524	20,368	36,157	63,268	63,649	381
4345	NonInstStdntSup	-	9,298	3,780	2,375	286	397	9,407	25,543	17,600	7,943	20,000	55,000	35,000
4346	TeacherSupplies	-	118	4	1,674	253	892	159	3,100	1,280	1,820	4,000	4,000	-
4350	Cust. Supplies	-	1,852	596	10,835	1,808	556	389	16,036	12,800	3,236	40,000	40,000	-
4351	Yearbook	-	-	-	-	-	-	-	-	-	-	-	-	-
4390	Uniforms	-	-	13,756	166	-	-	-	13,922	4,480	9,442	13,448	14,000	553
4400	NonCapEquip-Gen	4,150	-	2,473	1,000	-	(250)	-	7,374	19,200	(11,826)	10,000	60,000	50,000
4410	ClssrmFrnEqp<5k	-	-	-	-	-	-	-	-	-	-	-	-	-
4430	OfficeFurnEqp<5k	-	-	-	-	604	-	-	604	320	284	1,000	1,000	-
4440	Computers <\$5k	-	2,433	244	-	-	-	427	3,104	1,280	1,824	4,000	4,000	-
4460	Fixed Asset Susp (Facility)	-	-	-	-	-	-	-	-	-	-	-	-	-
4461	Fixed Asset Susp (Imp)	-	-	-	-	-	-	-	-	-	-	-	-	-
4464	Equipment (Pre-Cap)	-	-	0	(197)	-	-	-	2,088	10,240	(8,153)	81,496	32,000	(49,496)
4710	Food	-	-	-	-	-	-	-	-	-	-	-	-	-
4720	Food:Other Food	-	-	2,381	449	90	439	-	3,359	2,880	479	2,000	9,000	7,000
4990	Prior Year Adj (Mat'ls)	-	-	-	-	-	-	-	-	-	-	-	-	-
4999	Misc Expenditure (Suspense)	-	-	-	-	-	2,493	6,205	8,698	-	8,698	-	-	-
SUBTOTAL - Books and Suppl		19,085	28,595	29,917	54,985	35,206	3,971	30,539	204,584	128,368	76,216	341,780	401,149	59,370

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date										Annual Budget		
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA SA														
Services & Other Operating Expenses														
5101	CMO Fees	-	-	-	-	259,325	-	194,494	453,819	172,884	280,936	777,976	777,976	-
5200	Travel & Conference	-	-	-	-	-	-	-	-	-	-	-	-	-
5205	Conference Fees	-	-	-	-	-	-	-	-	444	(444)	2,000	2,000	-
5210	MilesParkTolls	-	-	-	-	-	-	-	-	222	(222)	1,000	1,000	-
5215	TravConferences	-	-	-	-	-	-	-	-	-	-	-	-	-
5220	TraLodging	-	-	-	-	-	-	-	-	222	(222)	1,000	1,000	-
5300	DuesMemberships	346	1,120	-	3,877	5,420	11,808	(11,808)	10,763	2,889	7,874	7,500	13,000	5,500
5450	Other Insurance	26,001	8,667	8,667	8,666	8,666	8,666	8,666	77,999	25,036	52,963	87,000	112,661	25,661
5500	OpsHousekeeping	1,552	1,265	1,314	13,390	2,497	21,319	1,265	42,604	28,356	14,248	37,600	127,600	90,000
5510	Gas & Electric	12	1,852	12	2,000	2,977	2,049	12	8,915	10,000	(1,085)	90,000	45,000	(45,000)
5610	Rent & Leases	-	-	-	-	-	-	1,498	1,498	667	832	-	3,000	3,000
5620	EquipmentLeases	1,072	3,398	719	4,001	1,552	719	2,183	13,645	5,111	8,534	23,000	23,000	-
5630	Reps&MaintBldng	-	1,920	1,845	2,419	7,824	4,169	129	18,306	10,000	8,306	45,000	45,000	-
5800	ProfessServices	1,920	2,945	34,955	1,995	303	7,839	8,984	58,941	33,661	25,279	127,833	151,476	23,643
5810	Legal	-	-	-	2,541	104	(1,029)	3,451	5,067	4,444	623	20,000	20,000	-
5813	SchPrgAftSchool	-	1,534	118	269	431	684	651	3,687	5,778	(2,091)	-	26,000	26,000
5814	SchPrgAcadComps	-	-	-	-	-	-	795	795	667	128	3,000	3,000	-
5819	SchlProgs-Other	-	634	-	-	320	225	120	1,300	1,444	(145)	1,000	6,500	5,500
5820	Audit & CPA	-	1,727	-	3,927	-	1,736	-	7,391	2,000	5,391	9,000	9,000	-
5825	DMSBusinessSvcs	-	-	-	-	-	-	-	-	-	-	-	-	-
5835	Field Trips	-	-	-	685	-	-	-	685	8,889	(8,204)	40,000	40,000	-
5836	FieldTrip Trans	-	-	-	-	-	-	-	-	-	-	-	-	-
5840	MarkngStdtRecrt	500	-	-	-	-	3,864	-	4,364	2,222	2,141	10,000	10,000	-
5850	Oversight Fees	-	-	-	-	-	-	-	-	13,327	(13,327)	59,897	59,972	75
5857	Payroll Fees	2,762	3,205	2,326	2,327	3,868	2,412	3,043	19,942	6,667	13,275	30,000	30,000	-
5860	Service Fees	1	252	408	71	1,990	226	251	3,199	1,000	2,199	3,000	4,500	1,500
5861	Prior Year Services	-	-	-	-	-	-	-	-	-	-	-	-	-
5863	Prof Developmnt	-	-	-	-	-	-	-	-	889	(889)	4,000	4,000	-
5864	Prof Dev-Other	-	-	-	-	-	1,000	5,250	6,250	9,056	(2,806)	40,750	40,750	-
5865	Professional Development LLM	-	-	-	-	-	-	-	-	-	-	-	-	-
5869	SpEd Ctrct Inst	-	-	-	-	-	287	62,400	62,687	28,889	33,798	130,000	130,000	-
5870	Livescan	-	-	170	296	247	-	-	713	167	546	750	750	-
5872	SPED Fees (incl Encroachment)	-	-	-	-	-	-	-	-	-	-	-	-	-
5875	Staff Recruiting	-	-	-	-	-	-	-	-	-	-	-	-	-
5884	Substitutes	-	3,861	12,851	32,292	15,843	11,646	23,181	99,674	38,444	61,230	73,000	173,000	100,000
5890	OthSvcsNon-Inst	-	-	-	-	-	-	-	-	-	-	-	-	-
5900	Communications	10	10	20	10	10	10	-	70	-	70	13,000	-	(13,000)
5910	Communications 2	-	-	-	-	-	-	-	-	-	-	-	-	-
5920	TelecomInternet	-	9,575	9,561	1,940	8,521	8,517	10,900	49,014	16,667	32,347	15,000	75,000	60,000
5930	PostageDelivery	1,858	-	500	-	1,000	-	-	3,358	1,778	1,580	8,000	8,000	-
5940	Technology	958	4,397	1,172	2,098	5,887	479	479	15,470	3,958	11,511	17,813	17,813	-

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA SA														
5990	Prior Year Adj (Services)	-	-	-	-	-	-	-	-	-	-	-	-	-
	SUBTOTAL - Services & Other	36,992	46,364	74,639	82,805	326,784	86,626	315,945	970,155	435,777	534,378	1,678,119	1,960,999	282,880

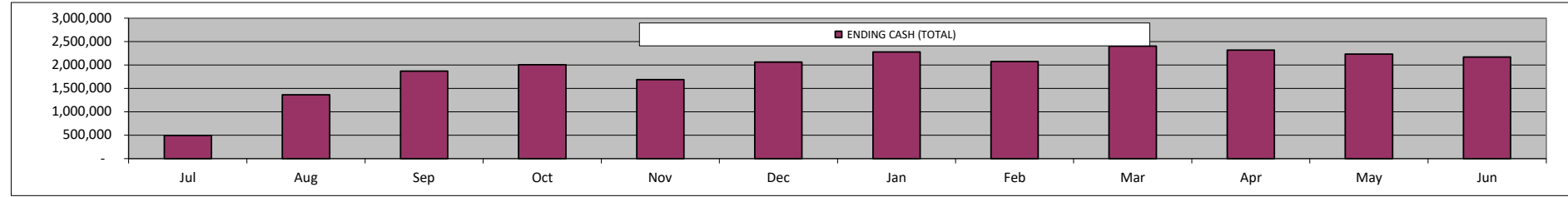
2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date										Annual Budget		
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA SA														
Capital Outlay & Depreciation														
6400	EquipFixed	-	-	-	-	-	-	-	-	-	-	-	-	-
6900	Depreciation	-	-	191,625	-	-	198,942	-	390,567	261,650	128,917	647,277	784,951	137,674
SUBTOTAL - Capital Outlay & Depreciation		-	-	191,625	-	-	198,942	-	390,567	261,650	128,917	647,277	784,951	137,674
Other Outflows														
7299	Other Outgo (not incl. SPED Enc	-	-	-	-	-	-	-	-	-	-	-	-	-
7310	Indirect Costs	-	-	-	-	-	-	-	-	-	-	-	-	-
7438	InterestExpense	33,167	33,167	111,204	34,572	33,167	33,167	33,167	311,610	186,172	125,437	558,517	558,517	-
SUBTOTAL - Other Outflows		33,167	33,167	111,204	34,572	33,167	33,167	33,167	311,610	186,172	125,437	558,517	558,517	-
TOTAL EXPENSES		218,680	383,277	862,509	574,741	914,183	787,961	835,475	4,579,112	2,339,517	2,239,595	8,371,274	9,329,035	957,761

Monthly Update - Monthly Cash Flow (Projections) 2021-22

MSA-SA	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Accruals	TOTAL
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	
BEGINNING CASH	614,894	456,064	1,362,283	1,867,389	2,003,696	1,687,532	2,060,472	2,278,288	2,072,951	2,403,662	2,318,290	2,232,918	2,171,180	
Revenue														
LCFF: State Aid	-	313,012	563,422	563,422	563,422	563,422	563,422	365,807	585,291	585,291	585,291	585,291	15,814	5,852,905
LCFF: EPA	-	-	26,326	-	-	26,325	-	-	24,169	-	-	19,856	(0)	96,676
LCFF: ILPT	-	-	-	-	-	-	-	3,972	3,972	3,972	3,972	3,972	27,804	47,664
Federal Revenue	20,833	151,467	260,578	85,074	-	80,377	205,282	4,689	418,135	4,689	4,689	4,689	471,895	1,712,396
Other State Revenues	18,156	18,156	246,190	32,681	198,104	256,279	60,615	161,020	39,969	39,969	39,969	39,969	15,047	1,166,125
Other Local Revenues	-	600	5,172	21,036	-	-	-	-	-	-	-	-	31,995	58,804
Total Revenue	38,989	483,235	1,101,688	702,213	761,526	926,403	829,319	535,488	1,071,536	633,921	633,921	653,777	562,555	8,934,570
Expenses														
Certificated Salaries	78,798	155,990	274,209	267,212	274,231	273,861	282,841	302,244	302,244	302,244	302,244	302,244	284,890	3,403,252
Classified Salaries	19,132	35,919	61,654	63,909	71,973	68,462	56,257	75,569	75,569	60,455	60,455	56,676	119,826	825,856
Benefits	31,506	83,243	119,261	71,257	172,822	122,932	116,726	127,584	127,584	127,584	127,584	127,584	38,644	1,394,311
Books and Supplies	19,085	28,595	29,917	54,985	35,206	3,971	30,539	32,092	32,092	25,674	25,674	25,674	57,646	401,149
Services and Operations	36,992	46,364	74,639	82,805	326,784	86,626	315,945	179,438	179,438	179,438	179,438	179,438	93,655	1,960,999
Depreciation / Cap Outlay	-	-	191,625	-	-	198,942	-	65,413	65,413	65,413	65,413	65,413	67,321	784,951
Other Outflows	33,167	33,167	111,204	34,572	-	-	-	-	-	-	-	-	346,408	558,517
Total Expenses	218,680	383,277	862,509	574,741	881,017	754,795	802,308	782,339	782,339	760,807	760,807	757,028	1,008,389	9,329,035
Other Transactions Affecting Cash														
Revenues - Prior Year Accruals	699,225	1,165,375	349,613	116,538	78,637	110,092	214,704	-	-	-	-	-	-	2,734,184
Accounts Receivable - Bond Project	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Assets/Accrual Adj	351,181	-	-	-	-	-	-	-	-	-	-	-	-	351,181
Fixed Assets - Depreciation Addback	-	-	191,625	-	-	198,942	-	65,413	65,413	65,413	65,413	65,413	65,413	717,630
Fixed Assets - Acquisitions	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Due To (From)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenses - Prior Year Accruals	(1,005,646)	(335,215)	(251,412)	(83,804)	(251,412)	(83,804)	-	-	-	-	-	-	-	(2,011,292)
Accounts Payable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Summer Holdback for Teachers	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Current)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Long Term)	(23,899)	(23,899)	(23,899)	(23,899)	(23,899)	(23,899)	(23,899)	(23,899)	(23,899)	(23,899)	(23,899)	(23,899)	(23,899)	(286,785)
Total Other Transactions	20,862	806,261	265,927	8,835	(196,673)	201,332	190,805	41,514	41,514	41,514	41,514	41,514	41,514	1,504,918
Total Change in Cash	(158,830)	906,219	505,106	136,307	(316,164)	372,940	217,816	(205,337)	330,711	(85,372)	(85,372)	(61,738)		1,110,452

ENDING CASH (Local Bank 9120)	456,064	1,362,283	1,867,389	2,003,696	1,687,532	2,060,472	2,278,288	2,072,951	2,403,662	2,318,290	2,232,918	2,171,180
ENDING CASH (County Treas. & Other)	39,122	-	-	-	-	-	-	-	-	-	-	-
ENDING CASH (TOTAL)	495,186	1,362,283	1,867,389	2,003,696	1,687,532	2,060,472	2,278,288	2,072,951	2,403,662	2,318,290	2,232,918	2,171,180

<<< = 85 days cash



2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget					
MSA SD		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget		
Projected Average Daily Attendance:												396	395	(1)		
SUMMARY																
Revenue																
LCFF Entitlement		32,826	218,579	442,779	303,262	303,262	324,322	303,262	1,928,292	891,824	1,036,468	3,563,220	3,567,294	4,074		
Federal Revenue		-	27,736	1,805	19,478	141	-	38,212	87,372	43,687	43,685	443,901	443,450	(452)		
Other State Revenues		14,524	14,524	156,228	26,142	53,642	91,657	130,648	487,365	245,910	241,456	653,148	730,697	77,549		
Other Local Revenues		1,897	64	-	5,592	486	38,496	742	47,278	26,514	20,764	55,000	93,822	38,822		
Total Revenue		49,247	260,903	600,812	354,474	357,531	454,475	472,865	2,550,307	1,207,934	1,342,373	4,715,270	4,835,263	119,993		
Expenditures																
Certificated Salaries		48,580	83,837	140,802	140,665	149,466	149,526	148,079	860,956	439,157	421,799	1,747,434	1,844,000	96,566		
Classified Salaries		13,782	18,775	38,841	39,024	32,272	32,004	30,372	205,071	93,493	111,577	460,153	420,720	(39,434)		
Benefits		19,317	46,244	60,373	39,004	83,831	65,381	65,431	379,581	163,553	216,028	719,042	735,988	16,946		
Books and Supplies		5,500	11,931	26,276	9,947	16,215	5,746	23,889	99,504	46,549	52,955	145,467	145,467	-		
Services and Operating Exp.		93,380	87,365	100,342	95,552	197,348	101,612	198,978	874,579	385,655	488,924	1,547,920	1,735,447	187,527		
Depreciation & Cap Outlay		-	-	14,321	-	-	13,713	-	28,034	18,597	9,438	52,708	55,790	3,082		
Other Outflows		-	-	-	886	-	-	-	886	1,500	(614)	3,000	3,000	-		
Total Expenditures		180,559	248,152	380,955	325,078	479,133	367,984	466,750	2,448,611	1,148,504	1,300,108	4,675,724	4,940,411	264,686		
Net Revenues											101,696	59,431	42,266	39,545	(105,148)	(144,693)
Fund Balance																
Beginning Balance (Budgeted)													1,219,782			
Net Revenues													(105,148)			
Ending Fund Balance													1,114,634			
Components of Fund Bal.																
Available For Econ. Uncert.													942,928			
Restricted Balances (Est.)													594			
Net Fixed Assets													171,112			
Ending Fund Balance													1,114,634			



2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA SD														
REVENUE DETAIL		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Actual YTD	Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. First Interim
LCFF Entitlement		Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals						
8011	State Aid	36,859	36,859	66,346	66,346	66,346	66,346	66,346	405,448	178,056	227,392	701,636	712,225	10,589
8012	EPA Entitlement	-	-	21,060	-	-	21,060	-	42,120	19,742	22,378	79,148	78,968	(180)
8019	Prior Year Adjustments	(4,033)	4,033	-	-	-	-	-	-	-	-	-	-	-
8096	InLieuPropTaxes	-	177,687	355,373	236,916	236,916	236,916	236,916	1,480,724	694,025	786,699	2,782,436	2,776,101	(6,335)
SUBTOTAL - LCFF Entitlement		32,826	218,579	442,779	303,262	303,262	324,322	303,262	1,928,292	891,824	1,036,468	3,563,220	3,567,294	4,074
Federal Revenue														
8181	SpEd - Revenue	-	-	-	-	-	-	-	-	15,320	(15,320)	48,776	47,874	(902)
8220	SchLunchFederal	-	-	-	-	-	-	-	-	-	-	-	-	-
8290	All Other Federal Revenue	-	27,736	1,805	19,478	141	-	38,212	87,372	28,368	59,005	395,125	395,575	450
8295	Prior Year Adjustments (Fed Rev	-	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Federal Revenue		-	27,736	1,805	19,478	141	-	38,212	87,372	43,687	43,685	443,901	443,450	(452)
Other State Revenue														
8311	SpEd Revenue	14,524	14,524	26,142	26,142	26,142	26,142	26,142	159,758	83,464	76,294	243,880	292,123	48,243
8520	SchoolNutrState	-	-	-	-	-	-	-	-	-	-	-	-	-
8550	MandCstReimburs	-	-	-	-	-	7,249	-	7,249	-	7,249	13,854	6,795	(7,059)
8560	StateLotteryRev	-	-	-	-	-	-	31,125	31,125	-	31,125	83,580	25,665	(57,915)
8590	AllOthStateRev	-	-	130,086	-	27,500	58,266	73,381	289,233	162,446	126,787	311,834	406,114	94,280
8595	Prior Year Adjustments (Other St	-	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Other State Revenue		14,524	14,524	156,228	26,142	53,642	91,657	130,648	487,365	245,910	241,456	653,148	730,697	77,549
Local Revenue														
8600	Other Local Rev	-	-	-	-	-	-	-	-	9,705	(9,705)	-	38,822	38,822
8660	Interest	804	64	-	788	-	-	742	2,399	-	2,399	-	-	-
8698	OthRev-Suspense	-	-	-	-	-	-	-	-	-	-	-	-	-
8690	Prior Year Adj (Local1)	-	-	-	-	-	-	-	-	-	-	-	-	-
8695	Prior Year Adj (Local2)	-	-	-	-	-	-	-	-	-	-	-	-	-
8699	Other Revenue	1,094	-	-	-	-	-	-	1,094	1,094	-	-	-	-
8999	Misc Revenue (Suspense)	-	-	-	4,804	-	22,818	-	27,622	-	27,622	-	-	-
SUBTOTAL - Local Revenue		1,897	64	-	5,592	-	22,818	742	31,114	10,799	20,315	-	38,822	38,822

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA SD														
Fundraising & Grants														
8802	Donations - Private	-	-	-	-	-	-	-	-	-	-	-	-	
8803	Fundraising	-	-	-	-	486	15,678	-	16,164	15,714	449	55,000	55,000	-
SUBTOTAL - Fundraising & Grants		-	-	-	-	486	15,678	-	16,164	15,714	449	55,000	55,000	-
TOTAL REVENUE		49,247	260,903	600,812	354,474	357,531	454,475	472,865	2,550,307	1,207,934	1,342,373	4,715,270	4,835,263	119,993
EXPENSES														
Certificated Salaries														
1100	TeacherSalaries	27,900	48,373	102,234	101,597	107,026	109,792	108,395	605,318	328,284	277,034	1,272,018	1,216,584	(55,434)
1200	Cert Aid	-	3,104	6,208	6,208	6,208	6,208	6,208	34,144	9,383	24,761	65,680	65,680	-
1900	Cert Other Salaries	-	-	-	-	-	-	-	-	21,995	(21,995)	152,000	152,000	152,000
1300	Cert Adminis	20,680	32,360	32,360	32,860	36,232	33,526	33,476	221,494	79,494	142,000	409,736	409,736	-
SUBTOTAL - Certificated Salaries		48,580	83,837	140,802	140,665	149,466	149,526	148,079	860,956	439,157	421,799	1,747,434	1,844,000	96,566
Classified Salaries														
2100	Instructional Aides	6,600	3,514	17,334	16,025	9,111	9,478	8,844	70,907	51,259	19,648	270,099	230,665	(39,434)
2200	Classified Support	1,330	2,975	9,366	10,208	10,369	10,050	9,186	53,485	-	53,485	-	-	-
2300	Classified Admin	-	-	-	-	-	-	-	-	-	-	-	-	-
2400	Clerical & Tech	5,852	12,285	12,142	12,792	12,792	12,476	12,342	80,679	42,234	38,445	190,054	190,054	-
2900	OtherClassStaff	-	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Classified Salaries		13,782	18,775	38,841	39,024	32,272	32,004	30,372	205,071	93,493	111,577	460,153	420,720	(39,434)
Employee Benefits														
3101	STRS-Certified	8,220	14,160	23,798	23,775	18,972	24,479	24,229	137,632	52,346	85,286	308,085	235,557	(72,528)
3102	STRS-Classified	597	1,191	1,726	1,807	1,659	1,659	1,615	10,254	14,984	(4,730)	-	67,430	67,430
3201	PERS-Cert	-	-	-	-	1,270	990	975	3,235	6,372	(3,137)	51,861	28,674	(23,186)
3202	PERS-Classified	905	2,317	6,875	6,269	4,794	4,790	4,457	30,407	4,235	26,172	-	19,057	19,057
3301	OASDI/Med-Cert	704	1,216	2,037	2,035	2,486	2,467	2,436	13,381	6,614	6,767	36,217	29,761	(6,455)
3302	OASDI/Med-Class	835	1,002	2,331	2,320	1,812	1,840	1,732	11,871	2,698	9,173	7,503	12,142	4,639
3401	HlthWelfareCert	1,946	24,417	24,372	858	48,611	27,215	25,337	152,757	50,825	101,932	290,283	228,712	(61,571)
3402	HlthWelfareCert	-	-	-	-	-	-	-	-	18,983	(18,983)	-	85,422	85,422
3501	UI-Certificated	285	-	-	-	2,286	-	2,710	5,281	674	4,607	4,094	3,035	(1,060)
3502	UI-Classified	-	-	-	-	-	-	-	-	214	(214)	-	963	963
3601	WorkersCmp-Cert	5,824	1,941	1,941	1,941	1,941	1,941	1,941	17,470	4,638	12,832	21,000	20,870	(130)
3602	WorkersCmp-Class	-	-	-	-	-	-	-	-	970	(970)	-	4,364	4,364
3701	Other Retirement-Cert	-	-	-	-	-	-	-	-	-	-	-	-	-
3901	OthBenes-Cert	-	-	-	-	-	-	-	-	-	-	-	-	-
3902	OthBenes-Class	-	-	-	-	-	-	-	-	-	-	-	-	-
3990	PY Bene Adj	-	-	(2,707)	-	-	-	-	(2,707)	-	(2,707)	-	-	-
SUBTOTAL - Employee Benefits		19,317	46,244	60,373	39,004	83,831	65,381	65,431	379,581	163,553	216,028	719,042	735,988	16,946

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA SD														
Books & Supplies														
4100	Text&CoreCurric	-	-	-	9,492	-	-	-	9,492	4,800	4,692	15,000	15,000	-
4200	BooksOthRefMats	-	-	-	-	-	-	-	-	320	(320)	1,000	1,000	-
4300	Materials and Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-
4310	Ins Mats & Sups	-	1,467	-	988	783	19	1,575	4,831	4,475	356	13,985	13,985	-
4315	OthrSupplies	-	-	-	-	-	-	-	-	-	-	-	-	-
4320	Office Supplies	9	202	1,739	743	616	1,794	377	5,479	5,600	(121)	17,500	17,500	-
4325	ProfDevMat&Sups	-	-	-	-	-	-	-	-	-	-	-	-	-
4326	Arts&MusicSupps	-	-	-	-	-	-	-	-	800	(800)	2,500	2,500	-
4335	PE Supplies	-	-	-	-	-	-	-	-	800	(800)	2,500	2,500	-
4340	Educat Software	-	6,517	4,390	-	13,527	-	9,060	33,494	9,492	24,002	29,664	29,664	-
4345	NonInstStdntSup	-	2,551	3,392	907	744	2,761	8,858	19,214	3,840	15,374	12,000	12,000	-
4346	TeacherSupplies	-	-	1,464	492	-	-	-	1,956	1,280	676	4,000	4,000	-
4350	Cust. Supplies	-	-	791	3,006	-	724	-	4,521	3,840	681	12,000	12,000	-
4351	Yearbook	-	-	-	-	-	-	-	-	-	-	-	-	-
4390	Uniforms	-	-	8,818	-	-	-	-	8,818	3,302	5,516	10,318	10,318	-
4400	NonCapEquip-Gen	-	-	-	-	-	-	-	-	-	-	-	-	-
4410	ClssrmFrmEqp<5k	-	-	-	-	-	-	-	-	-	-	-	-	-
4430	OfficeFurnEqp<5k	-	-	-	-	-	-	-	-	320	(320)	1,000	1,000	-
4440	Computers <\$5k	-	-	3,881	-	-	-	-	3,881	1,280	2,601	4,000	4,000	-
4460	Fixed Asset Susp (Facility)	-	-	-	-	-	-	-	-	-	-	-	-	-
4461	Fixed Asset Susp (Imp)	-	-	-	-	-	-	-	-	-	-	-	-	-
4464	Equipment (Pre-Cap)	-	-	-	-	-	-	-	-	4,800	(4,800)	15,000	15,000	-
4710	Food	-	-	-	-	-	-	-	-	-	-	-	-	-
4720	Food:Other Food	-	1,193	780	832	546	448	-	3,798	1,600	2,198	5,000	5,000	-
4990	Prior Year Adj (Mat'ls)	-	-	-	-	-	-	-	-	-	-	-	-	-
4999	Misc Expenditure (Suspense)	5,492	-	1,021	(6,513)	-	-	4,019	4,019	-	4,019	-	-	-
SUBTOTAL - Books and Suppli		5,500	11,931	26,276	9,947	16,215	5,746	23,889	99,504	46,549	52,955	145,467	145,467	-

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA SD														
Services & Other Operating Expenses														
5101	CMO Fees	-	-	-	-	59,763	-	44,823	104,586	39,842	64,744	179,290	179,290	-
5200	Travel & Conference	-	-	1,226	-	-	-	-	1,226	444	782	-	2,000	2,000
5205	Conference Fees	-	-	-	-	-	-	-	-	1,333	(1,333)	6,000	6,000	-
5210	MilesParkTolls	-	-	-	-	-	-	-	-	333	(333)	1,500	1,500	-
5215	TravConferences	-	-	-	-	-	-	-	-	-	-	-	-	-
5220	TraLodging	-	-	-	-	-	-	-	-	333	(333)	1,500	1,500	-
5300	DuesMemberships	346	1,409	10	10	4,220	9,080	(9,070)	6,005	1,667	4,338	7,500	7,500	-
5450	Other Insurance	16,054	5,351	5,351	5,351	5,351	5,351	5,351	48,160	15,459	32,701	54,000	69,564	15,564
5500	OpsHousekeeping	120	678	645	404	4,044	(1,080)	975	5,786	4,000	1,786	15,000	18,000	3,000
5510	Gas & Electric	-	3,808	7,315	14,770	7,765	6,914	6,345	46,918	17,778	29,141	60,000	80,000	20,000
5610	Rent & Leases	60,344	60,344	60,344	60,344	60,344	20,500	101,686	423,907	164,444	259,463	740,000	740,000	-
5620	EquipmentLeases	1,325	930	885	885	1,373	1,373	918	7,687	3,333	4,354	15,000	15,000	-
5630	Reps&MaintBldng	4,084	555	2,305	654	1,850	851	-	10,299	3,333	6,966	5,000	15,000	10,000
5800	ProfessServices	1,920	4,810	2,150	-	14,688	4,503	1,960	30,030	10,197	19,833	40,965	45,887	4,922
5810	Legal	(182)	(2,006)	-	-	-	1,029	-	(1,159)	2,222	(3,381)	10,000	10,000	-
5813	SchPrgAftSchool	-	-	8,737	-	-	31,616	-	40,353	25,112	15,241	113,006	113,006	-
5814	SchPrgAcadComps	-	-	-	175	-	98	-	273	556	(283)	1,000	2,500	1,500
5819	SchlProgs-Other	-	-	-	-	-	-	-	-	222	(222)	1,000	1,000	-
5820	Audit & CPA	-	1,727	-	3,927	-	1,736	-	7,391	2,000	5,391	9,000	9,000	-
5825	DMSBusinessSvcs	-	-	-	-	-	-	-	-	-	-	-	-	-
5835	Field Trips	-	150	6,245	-	-	-	-	6,395	8,889	(2,493)	40,000	40,000	-
5836	FieldTrip Trans	-	-	-	-	-	-	-	-	-	-	-	-	-
5840	MarkngStdtRecrt	-	-	-	-	-	3,864	-	3,864	4,444	(581)	20,000	20,000	-
5850	Oversight Fees	-	-	-	-	-	3,813	3,813	7,625	7,927	(302)	35,632	35,673	41
5857	Payroll Fees	1,702	948	1,257	1,283	1,401	1,372	1,705	9,668	3,333	6,335	15,000	15,000	-
5860	Service Fees	6,141	48	1,195	34	116	108	113	7,756	1,889	5,867	6,500	8,500	2,000
5861	Prior Year Services	-	-	-	-	-	-	-	-	-	-	-	-	-
5863	Prof Developmnt	-	30	-	50	300	-	-	380	889	(509)	4,000	4,000	-
5864	Prof Dev-Other	-	-	-	-	-	-	-	-	2,548	(2,548)	11,464	11,464	-
5865	Professional Development LLM	-	-	-	-	-	-	-	-	-	-	-	-	-
5869	SpEd Ctrct Inst	-	226	-	168	9,509	1,500	23,904	35,307	30,000	5,307	60,000	135,000	75,000
5870	Livescan	-	89	143	-	188	-	-	420	167	254	750	750	-
5872	SPED Fees (incl Encroachment)	-	-	-	-	-	-	-	-	-	-	-	-	-
5875	Staff Recruiting	-	-	-	-	-	-	-	-	-	-	-	-	-
5884	Substitutes	-	-	-	4,918	24,689	6,865	5,156	41,628	20,000	21,628	35,000	90,000	55,000
5890	OthSvcsNon-Inst	-	-	-	-	-	470	470	940	111	829	-	500	500
5900	Communications	-	-	-	-	-	-	-	-	667	(667)	23,000	3,000	(20,000)
5910	Communications 2	-	-	-	-	-	-	-	-	-	-	-	-	-
5920	TelecomInternet	978	1,983	1,567	66	1,474	1,154	10,334	17,555	7,333	10,222	15,000	33,000	18,000
5930	PostageDelivery	-	626	-	1,021	-	222	222	2,090	889	1,201	4,000	4,000	-
5940	Technology	548	5,657	967	1,494	274	274	274	9,486	3,958	5,528	17,813	17,813	-

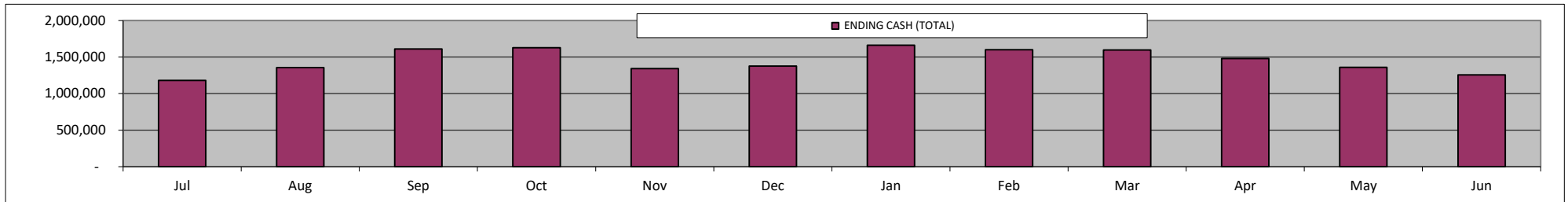
2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA SD														
5990	Prior Year Adj (Services)	-	-	-	-	-	-	-	-	-	-	-	-	-
	SUBTOTAL - Services & Other	93,380	87,365	100,342	95,552	197,348	101,612	198,978	874,579	385,655	488,924	1,547,920	1,735,447	187,527

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
MSA SD														
Capital Outlay & Depreciation														
6400	EquipFixed	-	-	-	-	-	-	-	-	-	-	-	-	
6900	Depreciation	-	-	14,321	-	-	13,713	-	28,034	18,597	9,438	52,708	55,790	3,082
SUBTOTAL - Capital Outlay & Depreciation		-	-	14,321	-	-	13,713	-	28,034	18,597	9,438	52,708	55,790	3,082
Other Outflows														
7299	Other Outgo (not incl. SPED Enc	-	-	-	-	-	-	-	-	-	-	-	-	-
7310	Indirect Costs	-	-	-	-	-	-	-	-	-	-	-	-	-
7438	InterestExpense	-	-	-	886	-	-	-	886	1,500	(614)	3,000	3,000	-
SUBTOTAL - Other Outflows		-	-	-	886	-	-	-	886	1,500	(614)	3,000	3,000	-
TOTAL EXPENSES		180,559	248,152	380,955	325,078	479,133	367,984	466,750	2,448,611	1,148,504	1,300,108	4,675,724	4,940,411	264,686

Monthly Update - Monthly Cash Flow (Projections) 2021-22

MSA-SD	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Accruals	TOTAL
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	
BEGINNING CASH	1,266,799	1,140,603	1,356,170	1,609,311	1,629,396	1,341,161	1,378,078	1,662,470	1,598,733	1,597,894	1,478,246	1,358,599	1,256,557	
Revenue														
LCFF: State Aid	-	36,859	66,346	66,346	66,346	66,346	66,346	44,514	71,223	71,223	71,223	71,223	14,232	712,225
LCFF: EPA	-	-	21,060	-	-	21,060	-	-	19,742	-	-	17,106	(0)	78,968
LCFF: ILPT	-	177,687	355,373	236,916	236,916	236,916	236,916	231,342	231,342	231,342	231,342	231,342	138,668	2,776,101
Federal Revenue	-	27,736	1,805	19,478	141	-	38,212	3,830	102,724	3,830	3,830	3,830	238,034	443,450
Other State Revenues	14,524	14,524	156,228	26,142	53,642	91,657	130,648	107,013	24,567	24,567	24,567	24,567	38,052	730,697
Other Local Revenues	-	-	-	-	486	15,678	-	3,929	3,929	3,929	3,929	3,929	58,015	93,822
Total Revenue	14,524	256,806	600,812	348,882	357,531	431,657	472,122	390,627	453,526	334,890	334,890	351,996	487,001	4,835,263
Expenses														
Certificated Salaries	48,580	83,837	140,802	140,665	149,466	149,526	148,079	165,276	165,276	165,276	165,276	165,276	156,665	1,844,000
Classified Salaries	13,782	18,775	38,841	39,024	32,272	32,004	30,372	38,497	38,497	38,497	38,497	38,497	23,163	420,720
Benefits	19,317	46,244	60,373	39,004	83,831	65,381	65,431	67,345	67,345	67,345	67,345	67,345	19,680	735,988
Books and Supplies	5,500	11,931	26,276	9,947	16,215	5,746	23,889	9,137	9,137	9,310	9,310	8,810	258	145,467
Services and Operations	93,380	87,365	100,342	95,552	197,348	101,612	198,978	158,799	158,799	158,799	158,799	158,799	66,873	1,735,447
Depreciation / Cap Outlay	-	-	14,321	-	-	13,713	-	4,649	4,649	4,649	4,649	4,649	4,510	55,790
Other Outflows	-	-	-	886	250	250	250	250	250	250	250	250	114	3,000
Total Expenses	180,559	248,152	380,955	325,078	479,383	368,234	467,000	443,954	443,954	444,126	444,126	443,626	271,263	4,940,411
Other Transactions Affecting Cash														
Revenues - Prior Year Accruals	176,608	294,347	88,304	29,435	23,701	33,181	294,330							939,905
Accounts Receivable - Current Year														-
Other Assets/Accrual Adj	95,412													95,412
Fixed Assets - Depreciation Addback	-	-	14,321	-	-	13,713	-	4,649	4,649	4,649	4,649	4,649		51,280
Fixed Assets - Acquisitions														-
Due To (From)														-
Expenses - Prior Year Accruals	(217,121)	(72,374)	(54,280)	(18,093)	(175,024)	(58,341)								(595,234)
Accounts Payable - Current Year														-
Loans Payable (Current)														-
Loans Payable (Long Term)	(15,060)	(15,060)	(15,060)	(15,060)	(15,060)	(15,060)	(15,060)	(15,060)	(15,060)	(15,060)	(15,060)	(15,060)		(180,720)
Total Other Transactions	39,839	206,913	33,285	(3,719)	(166,383)	(26,507)	279,270	(10,411)	(10,411)	(10,411)	(10,411)	(10,411)		310,644
Total Change in Cash	(126,196)	215,567	253,141	20,085	(288,235)	36,917	284,393	(63,738)	(839)	(119,647)	(119,647)	(102,041)		205,497
ENDING CASH (Local Bank 9120)	1,140,603	1,356,170	1,609,311	1,629,396	1,341,161	1,378,078	1,662,470	1,598,733	1,597,894	1,478,246	1,358,599	1,256,557		
ENDING CASH (County Treas. & Other)	40,220													
ENDING CASH (TOTAL)	1,180,823	1,356,170	1,609,311	1,629,396	1,341,161	1,378,078	1,662,470	1,598,733	1,597,894	1,478,246	1,358,599	1,256,557		

<<< = 93 days cash



2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)											Year To Date			Annual Budget		
MERF	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget			
Projected Average Daily Attendance:													-			
SUMMARY																
Revenue																
LCFF Entitlement	-	-	-	-	-	-	-	-	-	-	-	-	-			
Federal Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-			
Other State Revenues	-	-	-	-	-	-	-	-	-	-	-	-	-			
Other Local Revenues	7,213	6,398	-	3,500	851,553	560,155	1,715,483	3,144,302	1,421,444	1,722,858	5,453,347	5,632,637	179,290			
Total Revenue	7,213	6,398	-	3,500	851,553	560,155	1,715,483	3,144,302	1,421,444	1,722,858	5,453,347	5,632,637	179,290			
Expenditures																
Certificated Salaries	45,004	92,364	951	4,792	-	-	-	143,111	-	143,111	-	-	-			
Classified Salaries	86,798	174,905	285,120	263,435	266,094	277,974	259,765	1,614,090	799,476	814,615	3,437,395	3,597,640	160,245			
Benefits	32,882	82,063	143,091	45,376	87,534	77,337	94,434	562,717	241,761	320,957	998,179	1,087,924	89,745			
Books and Supplies	65,242	2,233	15,623	7,148	12,856	28,014	1,455	132,571	42,176	90,395	107,700	131,800	24,100			
Services and Operating Exp.	173,941	38,317	155,409	112,129	209,787	75,428	124,398	889,409	293,218	596,192	1,346,589	1,319,479	(27,110)			
Depreciation & Cap Outlay	-	-	-	-	-	-	-	-	286	(286)	859	859	-			
Other Outflows	-	-	-	507	-	-	-	507	-	507	-	-	-			
Total Expenditures	403,867	389,883	600,194	433,387	576,271	458,752	480,052	3,342,406	1,376,916	1,965,490	5,890,722	6,137,702	246,980			
Net Revenues																
								(198,104)	44,528	(242,631)	(437,375)	(505,065)	(67,690)			
Fund Balance																
Beginning Balance (Budgeted)												3,016,610				
Net Revenues												(505,065)				
Ending Fund Balance												2,511,544				
Components of Fund Bal.																
Available For Econ. Uncert.												2,466,938				
Restricted Balances (Est.)												29,491				
Net Fixed Assets												15,115				
Ending Fund Balance												2,511,544				



2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)										Year To Date			Annual Budget		
MERF	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget		

REVENUE DETAIL													
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Actual YTD	Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. First Interim
	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals						
LCFF Entitlement													
8011	State Aid	-	-	-	-	-	-	-	-	-	-	-	-
8012	EPA Entitlement	-	-	-	-	-	-	-	-	-	-	-	-
8019	Prior Year Adjustments	-	-	-	-	-	-	-	-	-	-	-	-
8096	InLieuPropTaxes	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - LCFF Entitlement													
Federal Revenue													
8181	SpEd - Revenue	-	-	-	-	-	-	-	-	-	-	-	-
8220	SchLunchFederal	-	-	-	-	-	-	-	-	-	-	-	-
8290	All Other Federal Revenue	-	-	-	-	-	-	-	-	-	-	-	-
8295	Prior Year Adjustments (Fed Rev	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Federal Revenue													
Other State Revenue													
8311	SpEd Revenue	-	-	-	-	-	-	-	-	-	-	-	-
8520	SchoolNtrState	-	-	-	-	-	-	-	-	-	-	-	-
8550	MandCstReimburs	-	-	-	-	-	-	-	-	-	-	-	-
8560	StateLotteryRev	-	-	-	-	-	-	-	-	-	-	-	-
8590	AllOthStateRev	-	-	-	-	-	-	-	-	-	-	-	-
8595	Prior Year Adjustments (Other St	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Other State Revenue													
Local Revenue													
8600	Other Local Rev	1,500	643	-	-	-	-	2,143	2,143	-	-	-	-
8660	Interest	-	-	-	-	-	-	-	-	-	-	-	-
8698	OthRev-Suspense	-	-	-	-	-	-	-	-	-	-	-	-
8701	CMO Fee - MSA-1	-	-	-	-	-	616,048	616,048	264,020	352,027	1,056,082	1,056,082	-
8702	CMO Fee - MSA-2	-	-	-	-	312,913	234,685	547,598	234,685	312,913	938,739	938,739	-
8703	CMO Fee - MSA-3	-	-	-	254,242	-	190,681	444,923	190,681	254,242	762,726	762,726	-
8704	CMO Fee - MSA-4	-	-	-	12,549	-	9,412	21,961	9,412	12,549	37,648	37,648	-
8705	CMO Fee - MSA-5	-	-	-	144,792	-	108,594	253,385	108,594	144,792	434,375	434,375	-
8706	CMO Fee - MSA-6	-	-	-	-	-	21,961	21,961	9,412	12,549	37,648	37,648	-
8707	CMO Fee - MSA-7	-	-	-	117,342	-	88,007	205,349	88,007	117,342	352,027	352,027	-
8708	CMO Fee - MSA-8	-	-	-	-	254,242	190,681	444,923	190,681	254,242	762,726	762,726	-
8709	CMO Fee - MSA-SA	-	-	-	259,325	-	194,494	453,819	194,494	259,325	777,976	777,976	-

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date										Annual Budget		
		MERF	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget
8712	CMO Fee - MSA-SD	-	-	-	-	59,763	-	44,823	104,586	44,823	59,763	-	179,290	179,290
8690	Prior Year Adj (Local1)	-	-	-	-	-	-	-	-	-	-	-	-	-
8695	Prior Year Adj (Local2)	-	-	-	-	-	-	-	-	-	-	-	-	-
8699	Other Revenue	4,147	126	-	3,500	-	(3,000)	-	4,773	77,497	(72,724)	293,400	293,400	-
8999	Misc Revenue (Suspense)	200	-	-	-	4,000	(4,000)	16,097	16,297	-	16,297	-	-	-
SUBTOTAL - Local Revenue		5,847	769	-	3,500	852,014	560,155	1,715,483	3,137,769	1,414,450	1,723,319	5,453,347	5,632,637	179,290

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		MERF	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget
Fundraising & Grants														
8802	Donations - Private	1,366	5,629	-	-	(461)	-	-	6,533	6,994	(461)	-	-	-
8803	Fundraising	-	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Fundraising & Gr		1,366	5,629	-	-	(461)	-	-	6,533	6,994	(461)	-	-	-
TOTAL REVENUE		7,213	6,398	-	3,500	851,553	560,155	1,715,483	3,144,302	1,421,444	1,722,858	5,453,347	5,632,637	179,290
EXPENSES														
Certificated Salaries														
1100	TeacherSalaries	-	-	-	-	-	-	-	-	-	-	-	-	-
1200	Cert Aid	-	-	-	-	-	-	-	-	-	-	-	-	-
1900	Cert Other Salaries	-	-	-	-	-	-	-	-	-	-	-	-	-
1300	Cert Adminis	45,004	92,364	951	4,792	-	-	-	143,111	-	143,111	-	-	-
SUBTOTAL - Certificated Salar		45,004	92,364	951	4,792	-	-	-	143,111	-	143,111	-	-	-
Classified Salaries														
2100	Instructional Aides	-	-	-	-	-	-	-	-	-	-	213,317	-	(213,317)
2200	Classified Support	-	-	-	-	-	-	-	-	-	-	-	-	-
2300	Classified Admin	-	-	-	-	-	-	-	-	-	-	-	-	-
2400	Clerical & Tech	86,798	174,905	285,120	263,435	266,094	277,974	259,765	1,614,090	770,476	843,615	3,224,079	3,467,140	243,061
2900	OtherClassStaff	-	-	-	-	-	-	-	-	29,000	(29,000)	0	130,500	130,500
SUBTOTAL - Classified Salarie		86,798	174,905	285,120	263,435	266,094	277,974	259,765	1,614,090	799,476	814,615	3,437,395	3,597,640	160,245
Employee Benefits														
3101	STRS-Certified	7,602	15,603	161	811	-	-	-	24,176	-	24,176	-	-	-
3102	STRS-Classified	4,189	8,667	24,509	22,675	18,075	23,165	19,673	120,953	69,260	51,694	313,382	311,669	(1,713)
3201	PERS-Cert	-	-	-	-	-	-	-	-	-	-	-	-	-
3202	PERS-Classified	2,095	3,078	1,997	2,062	2,062	4,655	(20,058)	(4,110)	6,365	(10,475)	24,748	28,641	3,893
3301	OASDI/Med-Cert	650	1,337	14	69	-	-	-	2,071	-	2,071	-	-	-
3302	OASDI/Med-Class	5,103	10,204	11,945	11,571	10,958	11,867	12,977	74,625	30,360	44,265	134,416	136,620	2,203
3401	HlthWelfareCert	2,048	34,535	79,957	(1,558)	47,052	27,888	65,435	255,356	-	255,356	-	-	-
3402	HlthWelfareCert	-	-	-	-	-	-	-	-	111,021	(111,021)	417,909	499,596	81,687
3501	UI-Certificated	414	335	-	343	-	-	-	1,092	-	1,092	-	-	-
3502	UI-Classified	-	-	-	-	-	343	6,990	7,333	874	6,458	3,920	3,934	14
3601	WorkersCmp-Cert	7,986	2,662	18,190	2,661	2,661	2,661	2,661	39,482	-	39,482	-	-	-
3602	WorkersCmp-Class	-	-	-	-	-	-	-	-	7,686	(7,686)	30,000	34,586	4,586
3701	Other Retirement-Cert	-	-	-	-	-	-	-	-	-	-	-	-	-
3901	OthBenes-Cert	-	-	-	-	-	-	-	-	-	-	-	-	-
3902	OthBenes-Class	2,795	5,642	6,319	6,742	6,727	6,757	6,757	41,740	16,195	25,544	73,803	72,878	(925)
3990	PY Bene Adj	-	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Employee Benefit		32,882	82,063	143,091	45,376	87,534	77,337	94,434	562,717	241,761	320,957	998,179	1,087,924	89,745

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		MERF	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget
Books & Supplies														
4100	Text&CoreCurric	-	-	8,122	801	-	2,851	-	11,774	2,912	8,862	2,500	9,100	6,600
4200	BooksOthRefMats	-	-	-	-	-	-	-	-	-	-	-	-	-
4300	Materials and Supplies													
4310	Ins Mats & Sups	-	-	220	-	-	-	-	220	160	60	-	500	500
4315	OthrSupplies	-	-	-	-	-	-	-	-	-	-	-	-	-
4320	Office Supplies	399	336	1,039	723	156	338	1,147	4,138	3,424	714	10,700	10,700	-
4325	ProfDevMat&Sups	-	-	-	-	-	-	-	-	-	-	-	-	-
4326	Arts&MusicSupps	-	-	-	-	-	-	-	-	-	-	-	-	-
4335	PE Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-
4340	Educat Software	51,900	-	479	-	4,151	-	-	56,530	880	55,650	2,750	2,750	-
4345	NonInstStdntSup	-	-	-	990	6,437	-	8,858	16,285	14,400	1,885	45,000	45,000	-
4346	TeacherSupplies	-	-	-	-	-	-	-	-	-	-	-	-	-
4350	Cust. Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-
4351	Yearbook	-	-	-	-	-	-	-	-	-	-	-	-	-
4390	Uniforms	-	-	-	-	-	-	-	-	-	-	-	-	-
4400	NonCapEquip-Gen	-	-	-	1,933	-	-	-	1,933	3,200	(1,267)	10,000	10,000	-
4410	ClssrmFrnEqp<5k	-	-	-	-	-	-	-	-	-	-	-	-	-
4430	OfficeFurnEqp<5k	-	-	-	-	-	-	-	-	-	-	-	-	-
4440	Computers <\$5k	-	-	5,239	1,656	1,559	-	-	8,454	6,400	2,054	3,000	20,000	17,000
4460	Fixed Asset Susp (Facility)	-	-	-	-	-	-	-	-	-	-	-	-	-
4461	Fixed Asset Susp (Imp)	-	-	-	-	-	-	-	-	-	-	-	-	-
4464	Equipment (Pre-Cap)	-	-	-	-	-	-	-	-	-	-	-	-	-
4710	Food	-	-	-	-	-	-	-	-	-	-	-	-	-
4720	Food:Other Food	12,943	1,897	487	1,044	553	-	335	17,259	10,800	6,459	33,750	33,750	-
4990	Prior Year Adj (Mat'ls)	-	-	-	-	-	-	-	-	-	-	-	-	-
4999	Misc Expenditure (Suspense)	-	-	37	-	-	24,826	(8,886)	15,977	-	15,977	-	-	-
SUBTOTAL - Books and Suppl		65,242	2,233	15,623	7,148	12,856	28,014	1,455	132,571	42,176	90,395	107,700	131,800	24,100

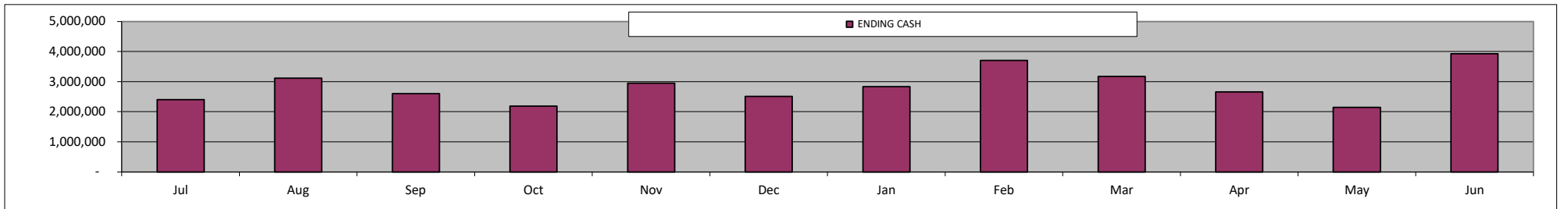
2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		MERF	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget
Services & Other Operating Expenses														
5101	CMO Fees	-	-	-	-	-	-	-	-	-	-	-	-	-
5200	Travel & Conference	-	-	-	-	-	-	-	-	-	-	-	-	-
5205	Conference Fees	700	-	-	-	-	-	-	700	4,278	(3,578)	19,250	19,250	-
5210	MilesParkTolls	-	107	1,000	-	1,260	-	-	2,367	3,889	(1,522)	41,500	17,500	(24,000)
5215	TravConferences	-	-	-	-	-	-	-	-	-	-	-	-	-
5220	TraLodging	-	-	-	-	-	-	-	-	1,000	(1,000)	12,500	4,500	(8,000)
5300	DuesMemberships	33,429	121	325	447	1,799	75	75	36,271	10,389	25,882	46,750	46,750	-
5450	Other Insurance	1,813	48	1,716	604	48	604	605	5,438	1,976	3,462	27,000	8,890	(18,110)
5500	OpsHousekeeping	-	-	1,050	-	-	-	3,655	4,705	3,611	1,094	16,250	16,250	-
5510	Gas & Electric	-	-	-	-	-	-	-	-	-	-	-	-	-
5610	Rent & Leases	33,628	17,487	17,487	18,832	17,487	19,594	17,487	142,000	44,222	97,778	199,000	199,000	-
5620	EquipmentLeases	571	286	286	-	491	731	366	2,730	1,778	952	8,000	8,000	-
5630	Reps&MaintBldng	-	-	-	-	-	-	-	-	222	(222)	1,000	1,000	-
5800	ProfessServices	97,376	12,456	71,531	68,825	71,289	33,935	66,915	422,327	156,667	265,660	160,000	705,000	545,000
5810	Legal	-	-	-	-	36,685	-	3,589	40,273	16,000	24,273	72,000	72,000	-
5813	SchPrgAftSchool	-	-	-	-	-	-	-	-	-	-	-	-	-
5814	SchPrgAcadComps	-	-	-	-	-	-	-	-	-	-	-	-	-
5819	SchlProgs-Other	-	-	-	-	-	-	-	-	-	-	-	-	-
5820	Audit & CPA	-	(9,273)	-	3,927	1,008	1,736	-	(2,601)	2,000	(4,601)	9,000	9,000	-
5825	DMSBusinessSvcs	-	-	-	-	-	-	-	-	-	-	550,000	-	(550,000)
5835	Field Trips	-	-	-	-	-	-	-	-	-	-	-	-	-
5836	FieldTrip Trans	-	8,183	-	-	-	-	-	8,183	-	8,183	-	-	-
5840	MarkngStdtRecrt	-	-	5,458	5,552	5,422	-	10,229	26,661	6,889	19,772	8,000	31,000	23,000
5850	Oversight Fees	-	-	-	-	-	-	-	-	-	-	-	-	-
5857	Payroll Fees	1,588	1,299	1,312	1,631	1,286	1,326	1,617	10,058	3,333	6,725	15,000	15,000	-
5860	Service Fees	-	-	-	(222)	-	-	-	(222)	444	(667)	2,000	2,000	-
5861	Prior Year Services	-	-	-	-	-	-	-	-	-	-	-	-	-
5863	Prof Developmnt	69	4,618	555	2,389	1,954	3,351	2,645	15,580	7,156	8,425	32,200	32,200	-
5864	Prof Dev-Other	-	883	-	-	-	-	-	883	2,778	(1,895)	12,500	12,500	-
5865	Professional Development LLM	-	-	-	-	-	-	-	-	-	-	-	-	-
5869	SpEd Ctrct Inst	-	-	-	-	-	-	-	-	-	-	-	-	-
5870	Livescan	-	-	-	-	-	-	-	-	-	-	-	-	-
5872	SPED Fees (incl Encroachment)	-	-	-	-	-	-	-	-	-	-	-	-	-
5875	Staff Recruiting	-	-	-	343	49	-	2,738	3,130	1,000	2,130	3,000	4,500	1,500
5884	Substitutes	-	-	-	-	-	-	-	-	-	-	-	-	-
5890	OthSvcsNon-Inst	-	-	-	-	-	-	-	-	-	-	-	-	-
5900	Communications	-	-	155	-	-	-	-	155	1,833	(1,679)	8,250	8,250	-
5910	Communications 2	-	-	-	-	-	-	-	-	-	-	-	-	-
5920	TelecomInternet	-	2,750	200	1,383	176	937	945	6,390	3,333	3,056	15,000	15,000	-
5930	PostageDelivery	519	-	679	346	813	-	642	2,999	889	2,110	500	4,000	3,500
5940	Technology	4,248	(647)	53,656	8,073	4,840	13,139	3,277	86,587	19,531	67,056	87,889	87,889	-

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget	Current Budget vs. FIB Budget
5990	Prior Year Adj (Services)	-	-	-	-	65,182	-	9,614	74,796	-	74,796	-	-	-
SUBTOTAL - Services & Other		173,941	38,317	155,409	112,129	209,787	75,428	124,398	889,409	293,218	596,192	1,346,589	1,319,479	(27,110)

2021-22 Second Interim Budget (BOARD FINAL 3-07-2022)		Year To Date									Annual Budget			
		MERF	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Actual YTD	Approved Budget YTD	Variance	Board-Approved FIB Budget	Proposed 2021-22 Second Interim Budget
Capital Outlay & Depreciation														
6400	EquipFixed	-	-	-	-	-	-	-	-	-	-	-	-	-
6900	Depreciation	-	-	-	-	-	-	-	-	286	(286)	859	859	-
SUBTOTAL - Capital Outlay & Depreciation		-	-	-	-	-	-	-	-	286	(286)	859	859	-
Other Outflows														
7299	Other Outgo (not incl. SPED Enc	-	-	-	-	-	-	-	-	-	-	-	-	-
7310	Indirect Costs	-	-	-	-	-	-	-	-	-	-	-	-	-
7438	InterestExpense	-	-	-	507	-	-	-	507	-	507	-	-	-
SUBTOTAL - Other Outflows		-	-	-	507	-	-	-	507	-	507	-	-	-
TOTAL EXPENSES		403,867	389,883	600,194	433,387	576,271	458,752	480,052	3,342,406	1,376,916	1,965,490	5,890,722	6,137,702	246,980

Monthly Update - Monthly Cash Flow (Projections) 2021-22

MERF	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Accruals	TOTAL
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	
BEGINNING CASH	2,697,961	2,405,080	3,111,683	2,597,019	2,189,896	2,950,491	2,506,106	2,831,702	3,705,909	3,171,956	2,657,913	2,143,870	3,927,882	
Revenue														
LCFF: State Aid	-	-	-	-	-	-	-	-	-	-	-	-	-	-
LCFF: EPA	-	-	-	-	-	-	-	-	-	-	-	-	-	-
LCFF: ILPT	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Federal Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other State Revenues	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Local Revenues	5,847	769	-	3,500	1,408,159	-	-	1,408,159	-	-	-	2,253,055	553,147	5,632,637
Total Revenue	5,847	769	-	3,500	1,408,159	-	-	1,408,159	-	-	-	2,253,055	553,147	5,632,637
Expenses														
Certificated Salaries	45,004	92,364	951	4,792	-	-	-	-	-	-	-	-	(143,111)	-
Classified Salaries	86,798	174,905	285,120	263,435	266,094	277,974	259,765	329,196	329,196	329,196	329,196	329,196	337,571	3,597,640
Benefits	32,882	82,063	143,091	45,376	87,534	77,337	94,434	99,549	99,549	79,639	79,639	79,639	87,193	1,087,924
Books and Supplies	65,242	2,233	15,623	7,148	12,856	-	1,455	-	-	-	-	-	27,243	131,800
Services and Operations	173,941	38,317	155,409	112,129	209,787	75,428	111,958	96,589	96,589	96,589	96,589	51,589	4,563	1,319,479
Depreciation / Cap Outlay	-	-	-	-	-	-	-	72	72	72	72	72	501	859
Other Outflows	-	-	-	507	-	-	-	-	-	-	-	-	-	507
Total Expenses	403,867	389,883	600,194	433,387	576,271	430,738	467,612	525,405	525,405	505,496	505,496	460,496	313,960	6,138,209
Other Transactions Affecting Cash														
Revenues - Prior Year Accruals	262,841	438,068	131,420	43,807	14,872	20,821	-	-	-	-	-	-	-	911,829
Accounts Receivable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Assets/Accrual Adj	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fixed Assets - Depreciation Addba	-	-	-	-	-	-	-	72	72	72	72	72	72	358
Fixed Assets - Acquisitions	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Due To (From)	-	715,962	-	-	-	-	801,827	-	-	-	-	-	-	1,517,789
Expenses - Prior Year Accruals	(149,083)	(49,694)	(37,271)	(12,424)	(77,547)	(25,849)	-	-	-	-	-	-	-	(351,869)
Accounts Payable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Summer Holdback for Teachers	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Current)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Long Term)	(8,619)	(8,619)	(8,619)	(8,619)	(8,619)	(8,619)	(8,619)	(8,619)	(8,619)	(8,619)	(8,619)	(8,619)	(8,619)	(103,428)
Total Other Transactions	105,138	1,095,716	85,531	22,764	(71,294)	(13,647)	793,208	(8,547)	(8,547)	(8,547)	(8,547)	(8,547)	(8,547)	1,974,680
Total Change in Cash	(292,881)	706,603	(514,664)	(407,123)	760,595	(444,385)	325,596	874,206	(533,953)	(514,043)	(514,043)	1,784,012		1,469,108
ENDING CASH	2,405,080	3,111,683	2,597,019	2,189,896	2,950,491	2,506,106	2,831,702	3,705,909	3,171,956	2,657,913	2,143,870	3,927,882	<<< = 234 days cash	





QUESTIONS & COMMENTS



Coversheet

Approval of COVID-19 Discretionary Bonus for MPS Employees

Section:	IV. Action Items
Item:	B. Approval of COVID-19 Discretionary Bonus for MPS Employees
Purpose:	Vote
Submitted by:	
Related Material:	COVID-19 discretionary bonus.pdf



Board Agenda Item #	IV B: Action Item
Date:	March 10, 2022
To:	Magnolia Public Schools - Board of Directors
From:	Alfredo Rubalcava, CEO & Superintendent
Staff Lead:	Derya Hajmeirza, Director of HR
RE:	COVID-19 Discretionary Bonus (“Discretionary Bonus”) For MPS Employees

Proposed Board Motion:

I move that the MPS Board approve the one-time COVID-19 Discretionary Bonus Resolution # 20220310-01 for all eligible MPS employees including administrative, classified, and certificated staff.

Introduction:

The following Board Resolution is intended to provide a bonus that will show appreciation to staff as well as encourage retention of staff after a difficult school year navigating the complexities of COVID-19. Employees at the school site and Home Office would be eligible to receive a lump sum payment of either \$4,500 or \$2,500 depending on their status as full or part-time employees.

The resolution of the Discretionary Bonus has been reviewed by the MPS’s legal counsel.

Analysis:

March and April are the time of year when employees in the education field are most mobile and likely to change employment, particularly in favor of shifts to other schools outside the MPS network. Likewise, it is also the point in time where staff have fulfilled many of the major duties of their job role and the quality and impact of their presence has become clear to administrators. Further, by this point in the school year, MPS is in a position to evaluate potential setbacks to hiring and retention for the following year as well as the overall morale and wellbeing of staff. With these factors in mind, MPS has determined that:

1. MPS students and staff have continued to respond admirably to the many protocols and practices related to COVID-19, including in carrying out the vaccination and testing

requirements imposed upon MPS and providing the safest environment that can be provided during the pandemic; and

2. MPS faces serious staffing concerns due to a shortage of new and continuing employees in the education field. It therefore must be competitive in retaining staff and creating a compensation model that will attract staff in the future.

Budget Implications:

The projected costs for additional salary and benefit increases will be paid for using a portion of Coronavirus Aid Relief, and Economic Security (CARES) Act for the Elementary and Secondary School Emergency Relief Fund (ESSER Fund). The total projected costs of approximately \$1.8 million have been incorporated into MPS' Second Interim Budget financial projections.

Exhibits (attachments):

COVID-19 Discretionary Bonuses Resolution.

Resolution #20220310-01
Magnolia Public Schools

RESOLUTION

COVID-19 DISCRETIONARY BONUS FOR EMPLOYEES

WHEREAS, Magnolia Public Schools (“MPS”) has determined that the COVID-19 pandemic and subsequent health orders, rules, and laws have made employment in the field of education more challenging and demanding than ever before; and

WHEREAS, MPS employees at the school sites and in the Home Office have worked under restricted COVID-19 conditions for the second consecutive calendar year, including by delivering instruction during uncertain and changing times and adhering to state and local vaccine and testing requirements; and

WHEREAS, MPS wishes to retain staff and attract staff in the future by offering competitive compensation, particularly at a time of year when employees in the education sector are considering changes in employment and changes in profession in light of the state-wide challenges mentioned above, and therefore may be considering whether to continue their employment with MPS.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of MPS (the “Board”) that:

1. Employees who meet the minimum qualifications shall be eligible for a one-time discretionary bonus as outlined in this Resolution. The minimum qualifications for eligibility are as follows:
 - a. Be an employee of MPS as of the date of payment of the bonus;
 - b. Be in active work status for 80% of the employee’s work year during the 2021-2022 school year. Employees who on leaves or are absent from work are not in “active work status” unless they are using California paid sick leave granted by the employer (as provided for in the Employee Handbook).
2. Eligible part-time employees shall receive a bonus of \$2,500. Eligible full-time employees shall receive a bonus of \$4,500.
3. The bonus shall be provided as a lump sum on June 20, 2022 payroll.
4. Contract workers, volunteers and vendors are not employees and are therefore ineligible for a bonus.
5. Bonuses are provided on a one-time (non-precedent setting) basis.

PASSED AND ADOPTED by the Board of MPS this 10th day of March, 2022, by the following vote:

AYES:

NOES:

Resolution #20220310-01

Discretionary Bonus for Employees Based on Satisfactory Performance

Page 2 of 2

RECUSE:

ABSENT:

The undersigned Board Chair of the Governing Board of Magnolia Public Schools, does hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at its meeting on the above date and by the vote above stated, which resolution is on file in the office of the said Board.

Board Chair

Coversheet

Approval of Updated MPS Health and Safety Policy and Injury and Illness Prevention Program (“IIPP”) COVID-19 Addendum

Section: IV. Action Items
Item: C. Approval of Updated MPS Health and Safety Policy and
Injury and Illness Prevention Program (“IIPP”) COVID-19 Addendum
Purpose: Vote
Submitted by:
Related Material:
Updated MPS Health and Safety Policy and Injury and Illness Prevention Program
 (“IIPP”) COVID-19 Addendum.pdf



Board Agenda Item #	IV C: Action Item
Date:	March 10, 2022
To:	Magnolia Public Schools - Board of Directors
From:	Alfredo Rubalcava, CEO & Superintendent
Staff Lead:	Derya Hajmeirza, MPS HR Director
RE:	Updated MPS Health and Safety Policy and Injury and Illness Prevention Program (“IIPP”) COVID-19 Addendum

Proposed Board Motion

I move that the board approve the updated MPS Health & Safety Policy alongside the Injury and Illness Prevention Program (“IIPP”) COVID-19 addendum.

Introduction

- The policy has been updated based on the guidance provided by the Centers for Disease Control and Prevention (“CDC”), the California Department of Public Health (“CDPH”), and several county public health officials. The policy is intended for organization-wide implementation at each facility that will be operated by MPS.

Background

- The board had approved the IIPP COVID-19 addendum and the MPS health and safety policy during the August 2020, and September 2020, February, March, April, May, July, August, September, November, December 2021, January, and February 2022 board meetings. In accordance with the most updated health orders, the Home Office COVID-19 Response Team updated the policy.

Analysis (If applicable)

- This policy is provided and updated by Young, Minney & Corr, LLP and conform to the standards and practices in the latest guidance (i.e., CDPH and Cal-OSHA, local county, and authorizing agency).

MPS Health and Safety Policy for COVID-19 updates are as follows:

- Testing and reporting: All unvaccinated employees and students must undergo weekly testing at MSA-1,5,7, and Santa Ana.
- Extracurricular activities: any activity that requires participants to remove their face masks may only be done as a group if the activity is held outdoors. However, individuals may practice such activities alone indoors in a studio or practice room with the door closed.
- Masking:
 - Wearing a mask at the home office which is a not a school site—is optional for fully vaccinated employees based on the LACDPH’s health officer order.
 - Outdoor masking is optional at all school sites. Indoor masking is still required regardless of vaccination status.

Budget Implications: There are no budget implications.

Exhibits (attachments):

- Updated MPS Health and Safety Policy (with redline)
- Updated MPS Health and Safety Policy (without redline)
- Updated IIPP COVID-19 Addendum (with redline)
- Updated IIPP COVID-19 Addendum (without redline)



Updated on 02/01/2022

HEALTH AND SAFETY POLICY FOR COVID-19

It is the policy of Magnolia Public Schools (“Charter School”) to take all reasonable measures to prevent the spread of the novel coronavirus disease (“COVID-19”) among students and staff. In accordance with this policy, the Charter School is temporarily implementing health and safety measures to mitigate the spread of COVID-19 as the Charter School resumes in-person instruction. This policy recognizes that these measures are each designed to provide some protection against COVID-19. While there may be times when one measure may not be feasible, implementing alternative measures can provide additional layers of safety. This Policy includes both mandatory measures (using terms “shall” or “will”) as well as recommended measures intended to guide decisions in light of practical limitations.

This Policy is based on guidance provided by the Centers for Disease Control (“CDC”), the California Department of Education (“CDE”), the California Department of Public Health (“CDPH”), and relevant county public health officials. The Governor and each county public health official is vested with the authority to impose health and safety standards, which may vary by locality in response to different local conditions. The Charter School will, as necessary, consult with their county health officer, or designated staff, who are best positioned to monitor and provide advice on local conditions to individually determine whether more or less stringent measures are necessary to align with the applicable public health orders. The Charter School will fully cooperate with county public health officials regarding the screening, monitoring and documentation that will be required to permit careful scrutiny of health outcomes associated with the return to in-person instruction on Charter School campuses.

This Policy constitutes the COVID-19 Infection Control Plan for each Charter School worksite. Prior to resuming in-person instruction, the Home Office COVID-19 Response Team shall perform a comprehensive risk assessment of all work areas and work tasks in accordance with guidance from CDPH and this Policy. The following staff member(s) is (are) responsible for implementing this Policy at each campus:

250 E. 1st Street Suite 1500, Los Angeles, CA 90012 | www.magnoliapublicschools.org

School Name	Staff Members	Phone Number
Magnolia Science Academy-1	Home Office COVID-19 Response Team	213-628-3634
	MSA-1 Compliance Task Force Team	818-609-0507
Magnolia Science Academy-2	Home Office COVID-19 Response Team	213-628-3634
	MSA-2 Compliance Task Force Team	818-758-0300
Magnolia Science Academy-3	Home Office COVID-19 Response Team	213-628-3634
	MSA-3 Compliance Task Force Team	310-637-3806
Magnolia Science Academy-4	Home Office COVID-19 Response Team	213-628-3634
	MSA-4 Compliance Task Force Team	310-473-2464
Magnolia Science Academy-5	Home Office COVID-19 Response Team	213-628-3634
	MSA-5 Compliance Task Force Team	818-705-5676
Magnolia Science Academy-6	Home Office COVID-19 Response Team	213-628-3634
	MSA-6 Compliance Task Force Team	310-842-8555
Magnolia Science Academy-7	Home Office COVID-19 Response Team	213-628-3634
	MSA-7 Compliance Task Force Team	818-886-0585
Magnolia Science Academy-8	Home Office COVID-19 Response Team	213-628-3634
	MSA-8 Compliance Task Force Team	323-826-3925
Magnolia Science Academy-Santa Ana	Home Office COVID-19 Response Team	213-628-3634

	MSA-SA Compliance Task Force Team	714-479-0115
Magnolia Science Academy-San Diego	Home Office COVID-19 Response Team	213-628-3634
	MSA-SD Compliance Task Force Team	619-644-1300
MPS Home Office	Home Office COVID-19 Response Team	213-628-3634

In addition to in-person instruction, the Charter School will also offer optional independent study as an alternative to in-person instruction in the 2021-22 school year. Independent study will also be made available for students for whom in-person instruction poses a heightened risk of infection.

1. Limited Access to Campus. As school campuses open for fully in-person instruction in the 2021-22 school year, California public health authorities have relaxed restrictions on access to school campuses; however, the ongoing threat of COVID-19 and the public health orders in effect necessitate that the following precautions be maintained:

- The Charter School may limit nonessential visitors' access to the Charter School campus and may limit the number of students and staff with whom they come into contact, based on, among other factors, the current levels of community transmission, the vaccination status of any such visitor, and the relative importance of the visit's purpose.
- The Charter School will exclude from the campus any employee, student, parent, caregiver or visitor who refuses to take or does not pass a Wellness and Temperature Screening.
- All visitors to a Charter School Campus must wear a face mask while inside any Charter School building, vehicle, or other enclosed space. Visitors may wear a face shield with a drape along the bottom if they are unable to wear a mask due to a medical condition, mental health condition, or disability, or if they are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication.
- Any parent or guardian picking up a student who has been placed on isolation or quarantine must stay outside campus and the student will be brought to them for dismissal.
- Signage shall be posted at all public entrances to the Charter School warning visitors not to enter if they have COVID-19 symptoms.
- Students excluded from campus on the basis of an elevated temperature or other COVID-19 related symptoms may be provided with Independent Study opportunities to support their academic success to the greatest extent possible during exclusion.

- Students and employees who are well but who have a household member that has been diagnosed with COVID-19 are directed to notify the COVID-19 Compliance Officer, who will consult with other Charter School staff to determine whether the student or staff member can continue coming to school with a modified quarantine in light of current guidance and this Policy.
- Per Cal/OSHA requirements, the Charter School shall exclude staff members who have symptoms consistent with COVID-19 or who have had a close contact with a positive COVID-19 case and are not vaccinated.
- Health and safety standards and procedures shall be applied equally to all users of a public school campus that is subject to a co-location arrangement.
- Implement health screenings of students and staff upon arrival at school (see Section 2).
- To the extent that non-parent visitors are required to enter the Charter School Campus, the School will take the following precautions:
 - Non-parental visitors will be allowed on campus via appointment only.
 - Non-parental visitors must pre-register in a visitor's log, which includes the visitor's name, email address, and phone number.
 - Non-parental visitors will only be allowed to enter specific areas to conduct their business.
 - Visitors to MSA-2, 3, 4, 6, and 8 must complete daily screening questions using LAUSD's Daily Pass or at the entrance to the school.

2. Wellness Checks and Temperature Screenings:

- *COVID-19 Symptoms.* Currently, the CDC has identified the following as potential symptoms of COVID-19:
 - Fever or chills
 - Cough
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - New loss of taste or smell
 - Sore throat
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea

- In-person wellness checks administered under this Policy shall:
 - Confirm that the subject has not experienced COVID-19 symptoms in the prior 48 hours or potentially been exposed to COVID-19, by soliciting the following information:
 - Have you had any one or more of these symptoms today or within the past 48 hours? Are these symptoms new or not explained by another reason?
 - Fever or chills
 - Cough
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - New loss of taste or smell
 - Sore throat
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea
 - Do you live in the same household with, or have you had close contact with, someone who in the past 14 days has been in isolation for COVID-19 or had a test confirming they have the virus? Close contact means being within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to test specimen collection) until the time the person is isolated.
 - If the student, staff, parent, or visitor answers “no” to all questions, he or she may enter the school.
 - If the student, staff, parent, or visitor answers “yes” to any of the questions, he or she may not enter the school. Employees, parents, and visitors answering “yes” must leave immediately and will be instructed to self-isolate until further instructions are given by the COVID-19 Compliance Officer. Students answering “yes” will be isolated and must leave as soon as pickup can be arranged and then will be instructed likewise.
 - Students, staff, parents, or, visitors have had close contact with an individual who has tested positive shall return home to self-quarantine as per CDPH and local guidance.
 - However, the Charter School will not exclude such individuals with close contact exposure and not require them to return home or self-isolate if they are both asymptomatic and fully-vaccinated against COVID-19. Should an asymptomatic and fully-vaccinated individual be exposed to COVID-19,

the Charter School reserves the right to request proof of vaccination for COVID-19 before allowing the individual on campus.

- Students and staff are encouraged to screen themselves for symptoms at home before coming to campus.
- Students and staff of MSA-2, 3, 4, 6, and 8 may be subject to further health check procedures as required by LAUSD.
- A check in area should be established on campus for health screenings to be performed privately and with enough space to allow physical distancing.
- *Campus Screening Logistics:*
 - Each employee and visitor to the school site shall be screened for COVID-19 symptoms before entering the school site.
 - Temperature and wellness screenings will be performed by a trained school employee at all Charter School Campuses to the extent feasible.

3. COVID-19 Compliance Task Force and Compliance Officer. State and local health orders require that schools designate a task force and liaison to be responsible for receiving and sharing information on COVID-19 policies, positive cases, and exposures. The Charter School shall comply with these requirements by implementing the following measures:

- The Charter School will comply with and implement the “COVID-19 Exposure Management Plan Guidance in TK-12 Schools,” promulgated by the Los Angeles County Department of Public Health (“LAC DPH”). If the LAC DPH Exposure Management Plan is updated such that this Policy becomes materially inconsistent with it, the Charter School will follow the current Exposure Management Plan.
- The Charter School will establish a Compliance Task Force. The Compliance Task Force is responsible for establishing and enforcing all COVID-19 safety protocols, as well as ensuring all Charter School students and staff receive appropriate COVID-19 education. The names and contact information for all Compliance Task Force members are referenced above on pages one and two of this policy
- The Charter School will designate a “COVID-19 Compliance Officer,” to act as a liaison between the local county public health department and the Charter School, in the event of a COVID-19 cluster or outbreak at the Charter School. The name and contact information for the Charter School’s COVID-19 Compliance Officer is referenced above on pages one and two of this policy.
- The COVID-19 Compliance Officer shall monitor trends in absences and the prevalence of symptoms and illnesses among students and staff on campus to help isolate them promptly, as needed.

- The COVID-19 Compliance Officer shall be the point of contact responsible for sharing information on positive cases and exposures to relevant state and local health departments, as detailed in the Exposure Management Plan section of this Policy.
- The COVID-19 Compliance Officer shall conduct COVID-19 Task Force meetings no less than twice per month to identify areas for improving the enforcement and results of this Policy.

4. COVID-19 Testing and Reporting. Testing, in conjunction with vaccination, face masking, and other safety protocols, is a key factor in preventing COVID-19 infection. In keeping with the recommendations and requirements of state and local health departments, the Charter School shall implement the following testing and reporting procedures:

- When testing students or employees for COVID-19, the Charter School will use FDA-Authorized viral COVID-19 tests, including a Nucleic Acid Amplification Test (NAAT, such as a Polymerase Chain Reaction test or an Antigen test. An FDA-authorized over-the-counter test is acceptable for student screening so long as the results can be verified, but may not be used for the periodic testing of school employees required by the CDPH in lieu of vaccination.
- Testing will be applied on symptomatic¹, response², and asymptomatic³ bases.
- The Charter School's COVID-19 Compliance Officer must be made aware of all positive student and staff test results and shall report those results to local public health officials as required by law.
- Per Cal/OSHA Emergency Temporary Standards, the Charter School will provide testing at no cost to employees during paid time for:
 - Symptomatic unvaccinated employees, regardless of whether there is a known exposure,
 - Unvaccinated employees after an exposure,
 - Vaccinated employees after an exposure if they develop symptoms,

¹ Symptomatic testing "is used for individuals with symptoms of COVID-19, either at home or at school."

² Response testing "is used to identify positive individuals once a case has been identified in a given stable group. Response-based testing can be provided for symptomatic individuals or for asymptomatic individuals with known or suspected exposure to an individual infected with SARS-CoV-2."

³ Asymptomatic testing is "used for surveillance, usually at a cadence of every 2 weeks or less frequently, to understand whether schools have higher or lower rates of COVID19 rates than the community, to guide decisions about safety for schools and school administrators, and to inform LHDs about district level in-school rates. Asymptomatic testing can also be used for screening, usually at a higher cadence (weekly or twice weekly) than surveillance testing, to identify asymptomatic or pre-symptomatic cases, in order to exclude cases that might otherwise contribute to in-school transmission."

- o Unvaccinated employees in an outbreak (three or more employee cases), or
 - o All employees in a major outbreak (20 or more employee cases).
- Testing Required in San Diego County:
 - o No student testing will be required at MSA-SD at this time due to local transmission rates. However, the Charter School reserves the right to exclude MSA-SD students from campus who are either symptomatic for COVID-19 or who have been exposed to COVID-19, until all time and symptom criteria have been reached, consistent with public health guidance and as stated in this Policy. The Charter School will also continue to monitor local case rates to determine whether any further COVID-19 testing of students is necessary.
 - o Consistent with California’s “State Public Health Officer Order of August 11, 2021,” all MSA-SD employees, volunteers, contractors, vendors or any other adult supporting Charter School functions on campus must either provide the School with proof of COVID-19 vaccination or test for COVID-19 at least once per week, consistent with applicable law and the Charter School’s COVID-19 employee vaccination policy.
- Testing Required at Magnolia Science Academy MSA- 2, 3, 4, 6, and 8:
 - o Thereafter, all students and employees will undergo asymptomatic COVID-19 testing weekly, regardless of COVID-19 vaccination status.
 - o Individuals vaccinated as part of the vaccination program carried out by the Los Angeles Unified School District do not need to provide proof of vaccination to the District.
 - o All students and employees must undergo symptomatic and response testing for COVID-19, as needed
- Testing Required at MSA-1, 5, 7 and MSA-SA:
 - o All unvaccinated students must test for COVID-19 at least once per week. Proof of vaccination should be submitted to the Charter School’s office.
 - o Consistent with California’s “State Public Health Officer Order of August 11, 2021,” all MSA-1, 5, 7, and MSA-SA employees, volunteers, contractors, vendors or any other adult supporting Charter School functions on campus must either provide the School with proof of COVID-19 vaccination or test for COVID-19 at least once per week, consistent with applicable law and the Charter School’s COVID-19 employee vaccination policy.
- Additional levels of employee and student COVID-19 testing may be implemented in response to local disease trends, an outbreak, as determined by the Home Office COVID-19 Response Team, where required by Cal/OSHA regulations, or where otherwise required by law or public health guidance. The Charter School reserves the right to require employees undergo additional

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Consistent with California’s “State Public Health Officer Order of August 11, 2021,” all MSA-SA employees, volunteers, contractors, vendors or any other adult supporting Charter School functions on campus must either provide the School with proof of COVID-19 vaccination or test for COVID-19 at least once per week, consistent with applicable law and the Charter School’s COVID-19 employee vaccination policy.

frequencies of COVID-19 testing, consistent with applicable authority, and directives from public health authorities as well as the School's authorizer, regardless of an employee's COVID-19 vaccination status.

- Consistent with Cal/OSHA regulations and applicable law, the School must impose different health and safety requirements depending on an employee's COVID-19 vaccination status. Cal/OSHA defines an individual as fully vaccinated when "the employer has documented that the person received, at least 14 days prior, either the second dose in a two-dose COVID-19 vaccine series or a single-dose COVID-19 vaccine. Vaccines must be FDA approved; have an emergency use authorization from the FDA; or, for persons fully vaccinated outside the United States, be listed for emergency use by the World Health Organization (WHO)." As a result, to forego any potential COVID-19 health and safety restrictions, such as exclusion/quarantine periods, some COVID-19 testing and other directives, employees must provide the Charter School with proof of COVID-19 vaccination or complete a COVID-19 vaccination status attestation. Employees who are either unvaccinated or who decline to provide the Charter School with proof of COVID-19 vaccination or attest to their COVID-19 vaccination status will be considered unvaccinated, and must comply with all health and safety directives, as stated in this Policy.
- For staff and student-wide testing, all staff and students shall be tested, except any staff and students who have no contact with others and do not report to campus.
- The Charter School can cause tests to be provided at any one of its campuses, or have staff get tested at any local testing site or by their health insurance provider, which must cover the cost.
 - If county-provided testing is not available, then private labs and health insurance providers may be used, and the cost of testing must be covered by the health insurance provider under an emergency state regulation.
- The Charter School's liaison must be made aware of the student and staff test results and report those results to local public health officials.
- Student consent for testing:
 - For Charter School Students aged 12 and under, the Charter School will require parental consent for COVID-19 testing.
 - Pursuant to California Family Code Section §6926 and CDPH guidance, Charter School Students aged 13 to 17 may consent to COVID-19 testing on their own.
 - Charter School students aged 18 and older do not need parental consent for COVID-19 testing.
- Students who refuse to participate in the COVID-19 testing program or to report the test results to the Charter School, where such testing is required, will not be allowed to return to in-person

instruction or otherwise enter the Charter School Campus. Both the testing and the reporting are required under applicable public health guidance and legal authority.

- For staff who refuse to participate in the COVID-19 testing program or to report the test results to the Charter School, where such testing is required, the Charter School reserves the right to discipline an employee for such non-compliance, up to and including termination from at-will employment.
- Consistent with applicable law, the Charter School will consider accommodations from mandatory testing for medical reasons and any other lawfully recognized reason. Employees or students and/or parents/guardians who wish to request an accommodation for themselves or their child can contact the Charter School. The Charter School cannot guarantee the availability of particular accommodation and will process all requests for accommodation consistent with MPS policies and applicable law.
- The Charter School must maintain confidentiality of test results, other than reporting the results to local public health officials. All medical information about any employee must be stored separately from the employee's personnel file in order to limit access to this confidential information. The Charter School should have a separate confidential medical file for each employee where the Charter School can store all of that employee's medical information. Medical information includes COVID-19 test results, an employee's statement via any symptom screening that they have symptoms or COVID-19, medical certifications showing the employee needs time off due to COVID-19, etc. For students, the Charter School will take similar precautions to safeguard the students' privacy and confidentiality, consistent with FERPA and all relevant legal requirements.
- All volunteers, contractors, vendors and other adults supporting Charter School functions on any MPS campus must comply with applicable COVID-19 testing requirements, as stated in the COVID-19 Vaccination Policy.
- In the event of a positive test result of a student or family member:
 - The Charter School requires that parents/guardians notify school administration immediately if the student tested positive for COVID-19 or if one of their household members or non-household close contacts tested positive for COVID-19.
 - Upon receiving notification that staff or a student has tested positive for COVID-19 or been in close contact with a COVID-19 case, the Charter School will take actions as required in Section 5 below.

5. Exposure Management Policy. Preventing and minimizing the spread of COVID-19 within the Charter School Community requires a sound policy for managing exposure to infected individuals. The Charter School will follow the exposure management provisions of the "COVID-

19 Exposure Management Plan Guidance in TK-12 Schools,” promulgated by the LAC DPH as well as “COVID-19 Public Health Guidance for K-12 Schools in California, 2021-22 School Year” promulgated by the CDPH. In the event that this protocol is updated so that it materially conflicts with the measures laid out in this Policy, the Charter School will follow the updated protocol; otherwise, the following measures shall be followed:

- Per AB 86 and California Code Title 17, section 2500, schools are required to report COVID-19 cases to the local public health department. The COVID-19 Compliance Officer shall report every positive COVID-19 case to the appropriate county authority.
- All MSA campuses will maintain classroom seating charts to facilitate future identification of close contacts.
- Potential Exposure: In the event of notice of potential exposure,⁴ with regards to its employees, the Charter School will follow all steps set forth in its Injury and Illness Prevention Program COVID-19 Addendum.
- In the event of a suspected COVID-19 case:
 - The Charter School will identify an isolation room and quarantine room and/or outdoor areas to separate anyone who exhibits COVID-19 symptoms or who is determined to have come into close contact with a confirmed case. The isolation and quarantine rooms shall be separate rooms.
 - Isolation of students, employees, and visitors exhibiting symptoms of COVID-19 will occur without regard to vaccination and/or recent testing status.
 - Any students, staff, or visitors exhibiting symptoms should immediately be provided with and required to wear a surgical-grade or better face covering and should be directed to wait in the separate isolation area until they can be transported home or to a healthcare facility, as soon as practicable. For serious illness, call 9-1-1 without delay.
 - Students in the isolation and quarantine areas will be monitored by a staff member.
 - Parents/guardians will be required to pick up their students within one hour. Parents/guardians should take the student to get a COVID-19 test immediately and, if a student of MSA- 2, 3, 4, 6, or 8, should upload the test result to the LAUSD Daily Pass system or otherwise provide a copy to the school.
 - A log will be kept of all persons entering the isolation and quarantine areas.

⁴ Notice of potential exposure means any of the following: (a) notification from a public health official or licensed medical provider that an employee was exposed to a qualifying individual at the worksite; (b) notification from an employee, or their emergency contact, that the employee is a qualifying individual; (c) notification through the Charter School’s testing protocol that the employee is a qualifying individual; or (d) notification from a subcontracted employer that a qualifying individual was on the school site. (Labor Code § 6409.6, subd. (d)(3).)

- Students will be grouped by stable group or class when possible in the quarantine area.
- Physical distancing of six feet or greater will be maintained in the isolation and quarantine areas.
- Symptomatic individuals who test negative for COVID-19 can return 24 hours after resolution of fever (if any) and improvement in symptoms.
 - Documentation of a negative test result should be provided to school administrators.
 - In lieu of a negative test result, students and staff may return to work with a medical note by a physician that provides alternative explanation for symptoms and reason for not ordering COVID-19 testing.
 - Symptomatic individuals who neither test for COVID-19 nor consult with a medical professional must isolate at home until fever free for 24 hours, improved symptoms, and 10 days from symptom onset.
- In the event of one or more confirmed COVID-19 case(s) the Charter School will follow the CDPH and local public health guidance, including implementation of the following practices:
 - The Charter School will provide notifications to the local public health department of any known case of COVID-19 among any student, employee, or visitor or other school-associated person who was present on a Charter School campus within the 14 days preceding COVID-19 symptoms, or 10 days before a positive test result.
 - MSA Los Angeles COVID-19 Compliance Officers will notify the Los Angeles County Department of Public Health of any COVID-19 hospitalizations or deaths among students or staff by sending a notification to ACDC-Education@ph.lacounty.gov.
 - Notifications will be provided by the Home Office COVID-19 Response Team depending on the county where the school is located.
 - For Los Angeles campuses: The COVID-19 Compliance Officer will instruct the individual who tested positive to follow the LACDPH COVID-19 Home Isolation instructions and will inform the positive case that LACDPH will contact them directly to collect additional information and to issue a Health Officer Order to quarantine.
 - All students and staff of MSA- 2, 3, 4, 6, and 8 campuses will be contacted by the LAUSD Community Engagement team to be instructed on isolation and to provide further information.
 - Site administrators of MSA- 2, 3, 4, 6, and 8 will report to LAUSD using the Initial Exposure Management (IEM) Reporter App, as detailed in the latest LAUSD IOC guidance on exposure management reporting.
 - The notification to the local public health department must include:

- 1) The full name, address, telephone number, and date of birth of the individual who tested positive;
- 2) The date the individual tested positive, the school(s) at which the individual was present on-site within the 10 days preceding the positive test, and the date the individual was last on-site at any relevant school(s); and
- 3) The full name, address, and telephone number of the person making the report.
- For San Diego Charter School locations, the public health department should be notified either via phone at (888) 950-9905, or online at www.coronavirus-sd.com. The notification should list the following information: 1) The name of the person reporting, 2) the Charter School name and district, 3) the Charter School address, 4) your position at the Charter School. For the individual diagnosed with COVID-19, the notification should list the individual's: 1) Name, 2) date of birth, 3) contact information (phone number and email), 4) the individual's last date on the Charter School campus, and 5) any additionally relevant comments.
- For Los Angeles County Charter School locations: The Charter School will contact the LAC DPH as consistent with its "Protocol for COVID-19 Exposure Management Plan in K-12 Schools,"⁵ and either by:
 - 1) Using the LACDPH reporting portal, or:
 - <http://www.redcap.link/lacdph.educationsector.covidreport>
 - 2) Downloading and completing the COVID-19 Case and Contact Line List for the Education Sector and sending it to ACDC-Education@ph.lacounty.gov.
 - 3) Schools having difficulty reporting COVID-19 cases to LACDPH can call (833) 707-0319, Monday through Friday from 8 a.m. to 5 p.m.
- For Orange County Charter School locations: Contact the Orange County Public Health Department via phone at 714-834-8180, or via email at epi@ochca.com.
- Notify all staff and families in the school community of any positive COVID-19 case while maintaining confidentiality as required by state and federal laws.
- Close off areas used by any sick person and do not use before cleaning and disinfection.

⁵This document may be found at:

http://publichealth.lacounty.gov/media/Coronavirus/docs/protocols/ExposureManagementPlan_K12Schools.pdf

- Investigate the COVID-19 illness and exposures and determine if any work-related factors could have contributed to risk of infection.
- Update protocols as needed to prevent further cases in accordance with CDPH Guidelines (“Responding to COVID-19 in the Workplace”).
- Implement communication plans for exposure at school and potential school closures in the event of an outbreak or other necessary circumstances, to include outreach to students, parents, teachers, staff and the community.
- Include information for staff regarding labor laws, California Supplemental Paid Sick Leave, emergency paid sick leave and extended family and medical leave pursuant to the FFCRA, information regarding Disability Insurance, Paid Family Leave and Unemployment Insurance, as applicable to schools.
- Maintain regular communications with the local public health department.
- Recommend testing for all students, employees, and visitors in close contact with the confirmed COVID-19 case, consistent with recommendations from the CDPH and local public health departments.
- For all settings: Provide information regarding close contacts to the county public health department via secure fax or email.
- If the school site must be closed for in-person instruction, develop a contingency plan for continuity of education using independent study. Independent study shall include all of the following:
 - Confirmation or provision of access for all students to connectivity and devices adequate to participate in the educational program and complete assigned work;
 - Content aligned to grade level standards that is provided at a level of quality and intellectual challenge substantially equivalent to in-person instruction;
 - Academic and other supports designed to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with exceptional needs, students in foster care or experiencing homelessness, and students requiring mental health supports;
 - Special education, related services, and any other services required by a student’s individualized education program, with accommodations necessary to ensure that individualized education program can be executed in an independent study learning environment;
 - Designated and integrated instruction in English language development for English learners, including assessment of English language proficiency, support to access curriculum, the ability to reclassify as fully English proficient, and, as applicable, support for dual language learning;

- Providing synchronous instruction as required by law.
 - “Synchronous instruction” means classroom-style instruction or designated small group or one-on-one instruction delivered in person, or in the form of internet or telephonic communications, and involving live two-way communication between the teacher and pupil. Synchronous instruction shall be provided by the teacher of record for that pupil pursuant to Section 51747.5.
 - For TK/K-3 opportunities must occur daily.
 - For 4-8 opportunities must occur weekly along with daily live interaction.
 - For 9-12 opportunities must occur weekly.
 - Can be classroom style, designated small group, or one-on-one.
 - The “teacher of record for that pupil” pursuant to Section 51747.5 is the assigned supervising teacher who must be an employee. There is not more than one supervising teacher.
- Charter School will document each pupil’s participation in synchronous instruction.
- Continuing to provide school meals.
 - Provide guidance to parents, teachers and staff reminding them of the importance of community physical distancing measures while a school is closed, including discouraging students or staff from gathering elsewhere.
 - If the COVID-19 case was present on the Charter School campus, the individual must be excluded from campus for at least 5 days from COVID-19 symptom onset, or if asymptomatic, 5 days from the date the specimen was collected for the positive COVID-19 test, as detailed below.
- In the event of a cluster (three or more cases within 14 days), the Charter School will contact local county public health officials, as necessary, and work closely with such officials to determine whether the cluster is an outbreak, requiring outbreak response.⁶
- In the event of an outbreak or cluster at a Charter School:

⁶ In the event of a “cluster,” Los Angeles County Charter Schools must specifically report such information to the LAC DPH at LADPH at ACDC-Education@ph.lacounty.gov or by calling (888) 397-3993.

- The Charter School CTF and COVID-19 Compliance Officer will work closely with local county public health officials, timely provide all required information, and otherwise comply with all CDPH and local guidance regarding outbreaks.⁷
- The COVID-19 Compliance Officer for MSA Los Angeles campuses will immediately call the LACDPH at (833) 707-0319 or submit an online report at <http://www.redcap.link/lacdpheducationsector.covidreport>.
- The Charter School will notify students, families, employees, and stakeholders that the Charter School and local public health department are investigating a cluster and/or outbreak. The notice will encourage all stakeholders to follow public health recommendations.
- The Charter School will additionally notify all stakeholders if the school is to be closed for 14 days due to widespread and/or ongoing transmission of COVID-19 at the school or in the general community.
- The Charter School will identify absenteeism among those in affected classes and coordinate with the LHD to contact these absentees to screen for symptoms of COVID-19 if they were exposed to a case during the case's infectious period.
- Limit visitors to the affected Charter School campus, except for those that are essential to the Charter School's mission. Law Enforcement Personnel (Sheriff and Police), Fire, Medical, Emergency, or government employees who are responding to, working at, or inspecting the facility will be allowed to access the Charter School campus.
- Discontinue all non-essential in-person group activities at the Charter School Campus during the outbreak.
- Identify absenteeism among affected classes and contact those absentees to screen for COVID-19 symptoms.
- Close Contacts and Quarantine
 - A "Close Contact" is spending a total of fifteen minutes or more over a 24-hour period within 6 feet of an infected person or, in Los Angeles County, having had unprotected contact with the infected person's body fluids and/or secretions of a person with confirmed COVID-19 (e.g., being coughed or sneezed on, sharing utensils or saliva, or providing care without using appropriate protective equipment).

⁷ In the event of an outbreak, all Charter School locations will comply with guidance titled "Management of Outbreaks of COVID-19," issued by the LAC DPH. This protocol can be found at: http://publichealth.lacounty.gov/media/Coronavirus/docs/education/EMPSupplement_K12Schools.pdf. In the event that other state or local guidance provides more stringent outbreak protocol, the Charter School will comply with such protocol.

- An individual will only be considered a close contact if the Charter School is reasonably sure that they meet the above definition. Individuals will not be deemed a close contact solely because they were in the same classroom or school group as a confirmed COVID-19 case, regardless of actual proximity to the confirmed case.
- “Fully vaccinated” refers to those who have received either a single dose vaccine or the second dose of a two-dose vaccine over two weeks ago.
- For Los Angeles Campuses: when notifying any individual that they are a close contact of a positive case, the COVID-19 Compliance Officer will provide that individual with a copy of the LACDPH Public Health Emergency Quarantine Order. Notifications that an individual is a close contact will also contain all messages required to be included pursuant to the LACDPH K-12 Exposure Management Plan guidance.
- *Quarantine exemptions for all MSA campuses.*
 - *Employees who are both (1) Fully vaccinated and boosted if eligible, and, (2) those who have recovered from laboratory-confirmed COVID-19 within the last 90 days, may continue to attend school and do not need to quarantine at home following close contact with a positive case, so long as the employee self-monitors for symptoms and wears an upgraded surgical-grade mask when around others for 10 days from exposure, and does not display symptoms of COVID-19, tests negative on Day 5 from exposure.*
 - *MSA-2, 3, 4, 6, and 8 students and staff must test immediately and on Day 5 from exposure.*
 - *Asymptomatic staff close contacts who are fully vaccinated and booster-eligible but not boosted may remain at the worksite after close contact on the condition that they remain asymptomatic and meet testing and masking requirements for quarantine exemption.*
 - *Students who are fully vaccinated (regardless of booster status) and (2) those who recovered from laboratory-confirmed COVID-19 within the last 90 days, may continue to attend school and do not need to quarantine at home following close contact with a positive case, so long as the student self-monitors for symptoms and wears an upgraded surgical-style mask when around others for 10 days from exposure, does not display symptoms of COVID-19, and tests negative on Day 5 from exposure.*
 - *MSA-2, 3, 4, 6, and 8 students and staff must test immediately and on Day 5 from exposure.*
 - Quarantine-exempt individuals at MSA 2, 3, 4, 6, and 8 must also continue to test with the weekly mobile testing team.

- *Quarantine rules for individuals not exempt from quarantine at MSA- 1, 5, 7, and Santa Ana, and San Diego.*
 - Modified Quarantine. Close contacts of a positive case, while both parties were in a school setting supervised by staff and were correctly wearing masks for the entire exposure period, may continue to attend school during a modified quarantine, so long as they i) do not show symptoms of COVID-19, ii) continue to mask indoors and outdoors while at school, iii) undergo at least twice weekly testing during the quarantine, and iv) continue to quarantine from all extracurricular activities including sports and activities within the community setting. When not attending in-person instruction, students undergoing modified quarantine must otherwise remain at home for the duration of their quarantine. Modified quarantine is not available if the exposed student is part of a TK-12 outbreak. All exposed students must quarantine at home during an outbreak. Students undergoing modified quarantine must eat six feet from other students. Modified Quarantine may end after the Day 7 from exposure if the second test taken during quarantine is performed on or after Day 5 from exposure and is negative and the student remains asymptomatic.
 - Standard Quarantine. If an individual is not exempt from quarantine and either cannot or will not follow all of the requirements for modified quarantine, they must quarantine at home for 10 days following exposure, or for 5 days following exposure if a negative test is taken on Day 5 and the individual remains asymptomatic.
 - If any symptoms develop during the 10-day period after exposure under any type of quarantine, the exposed person must immediately isolate, get tested, and contact their healthcare provider with any questions regarding their care. Any individual who is under any type of quarantine should wear a well-fitting medical grade mask when around others for 10 days from their exposure to a positive case.
- *Modified Quarantine for individuals not exempt from quarantine at MSA 2, 3, 4, 6, and 8*
 - Individuals who are identified as close contacts may participate in modified quarantine, in which exposed students and employees continue to attend school in-person unless they develop symptoms or test positive.
 - Modified quarantine can only be considered if:

- The exposure occurred in a TK-12 setting. Students at Early Education Centers and Adult School programs are not eligible for modified quarantine and must quarantine at home if they are exposed to a positive case.
- The exposure occurred in a school setting where students were supervised by school staff (i.e. classroom, school grounds with school staff present, school bus, etc.). Close contacts with exposure to infection at home are not eligible for modified quarantine, unless they are exempt from quarantine based on vaccination status or recent recovery from infection.
- The school can verify that both the infected individual and the individual identified as a close contact were mask compliant during the entire period of exposure, including outdoor exposure (masks must have been completely covering the individuals' nose and mouth). Students with face mask accommodations are not allowed to participate in modified quarantine. School administrators will report on mask compliance for each close contact when submitting IEM Reports using the IEM Reporter App.
- The exposure occurred in a school that does not have a confirmed active outbreak, as determined by LACDPH. An outbreak is when significant transmission (confirmed epidemiologically-linked cases) has occurred at a school within a 14-day period. Schools with confirmed outbreaks may not implement modified quarantine.
- Students eligible to participate in modified quarantine will appear as "Allowed" in the Principal's Daily Pass Dashboard and will be allowed to generate a Daily Pass QR code. These students will also be identified in a "Watch" column in the Daily Pass Dashboard Cases tab, to indicate to Site Administrators they are under modified quarantine protocols.
- Individuals in modified quarantine must be asymptomatic. All students will be required to respond to the Daily Pass health screening questions. Symptoms must be monitored daily, and if symptoms develop, the student cannot continue to participate in modified quarantine. Symptomatic close contacts must isolate at home and get tested immediately, preferably at a LAUSD testing site.

- Students who are participating in modified quarantine should be given the opportunity to participate in the full instructional program during the school day, including recess and lunch time. However, the school must not allow students in modified quarantine to participate in extracurricular activities, including sports, clubs, Beyond the Bell, and other before and after school care or programming. The modified quarantine is meant to let students continue learning during the instructional day but does not cover other activities outside of the regular school curriculum. Students must leave campus after school and go directly home.
 - **Individuals** in modified quarantine must wear a surgical-style mask or higher PPE at all times on school grounds except when they are eating or drinking. The school site should make arrangements and ensure students in modified quarantine are distanced 6 feet during meal periods when masks are removed. School sites will provide upgraded masks to students in modified quarantine if needed.
 - **Individuals** in modified quarantine must **test on or around Day 5 and** twice per week for the duration of the quarantine period. Tests can be either a rapid antigen test or a PCR test. The first test should be conducted at initial exposure or as soon as possible after the exposure (Day 1); the second test **must** be on or after Day 5, so that the **individual** can be released from quarantine on Day 6 if they test negative.
 - If all of these criteria are not met, **modified quarantine is not available.**
- *Standard Quarantine for individuals at MSA 2, 3, 4, 6, and 8.*
- Individuals who **are not exempt from quarantine and do not qualify for modified quarantine** are subject to standard quarantine if they are a close contact of an individual who tests positive for COVID-19. These individuals must complete a ten-day quarantine and return on day eleven if they remain asymptomatic for the duration of quarantine unless the exposed individual ends quarantine sooner by receiving a negative result on a test taken on or after the fifth day from exposure.
 - Individuals undergoing quarantine who get tested for COVID-19 on or after the fifth day from exposure to the confirmed case may return to school on Day 6 once proof of a negative test is submitted through the Daily Pass system, but

must wear a surgical mask when around others and continue to self-monitor for symptoms through day 10 from exposure. Students will be cleared to return to school through the Daily Pass system.

- Individuals at MSA 2, 3, 4, 6, and 8 who complete their quarantine period will be cleared to return to school via the Daily Pass system.
- All asymptomatic close contacts that have quarantined due to potential exposure will be able to test at any COVID-19 test site or with a mobile testing team, so long as they remain asymptomatic.
- All staff and students of Los Angeles campuses who are close contacts of a positive case but remain on campus due to quarantine exemption or modified quarantine must be tested on Day 5 after the date of last exposure, regardless of vaccine or booster status.
- *MSA 2, 3, 4, 6, and 8 Quarantine Guidelines for Household Close Contacts*
 - Individuals with **continuous exposure to a sibling or household member who tests positive must remain at home for a minimum of 10 days following the date of the household member's positive test. These individuals are not eligible for modified quarantine, unless they are exempt from quarantine due to vaccination status or recent infection.**
 - Household close contacts must stay at home for the duration of the positive household member's isolation period. Close contacts then begin their official 10-day quarantine on the date that the positive individual's isolation ends (e.g. if the household positive's isolation period ends on Day 6 due to a negative test on Day 5, this would be the individual's Day 1).
 - Close contacts should test on or after Day 5 of their official quarantine period to return to school or work on Day 6.
 - Positive household members must consistently wear an upgraded, surgical-style mask at home for a full 10 days following the date of their positive test, even if they are allowed to return to school or work on Day 6. If this condition cannot be met, the household close contact must delay the start of their official quarantine until Day 11.
- Quarantine rules for all employees are stated in the COVID-19 Injury and Illness Prevention Program ("IIPP") addendum.
- For individuals who test positive for COVID-19:
 - Checking for false positives on Los Angeles Unified School District Sites only (MSA-2, 3, 4, 6 and 8):

- To reduce unnecessary anxiety and isolation/quarantine of students and staff, the Charter School shall re-test asymptomatic individuals who have tested positive for COVID-19 as required by the Los Angeles Unified School District.
 - If an individual (student or staff) receives a positive test result, the Los Angeles Unified School District Community Engagement Team will contact the individual to conduct an interview and confirm whether he or she has symptoms consistent with COVID-19.
 - *Symptomatic Positive Case.* If the individual is determined to be symptomatic, has a known exposure to a positive case, and/or is in a high prevalence setting (i.e., a campus with more than one active case), the Los Angeles Unified School District Community Engagement Team will direct the individual to isolate for at least 5 days per the latest CDPH isolation guidance and quarantine all close contacts per Los Angeles County Department of Public Health guidelines.
 - *Asymptomatic Positive Case.* If the individual is determined to be asymptomatic, has no known exposure, and is in a low prevalence setting (i.e., a campus with more than one active case), the individual will be asked to isolate, and all close contacts will be asked to quarantine. The individual will be directed to re-test within 48 hours of the positive sample collection.
 - If the confirmatory test returns a negative result, the Los Angeles County Department of Public Health will approve the false positive request and report it to the State of California. The individual is thereafter released from isolation and all close contacts are released from quarantine. The Los Angeles Unified School District Community Engagement Team will then deactivate the positive case and be permitted to access District sites again.
 - If the confirmatory test returns a positive result, the Los Angeles Unified School District Community Engagement Team will direct the individual to isolate for at least 5 days per the latest CDPH guidance and all close contacts will continue to quarantine per Los Angeles County Department of Public Health guidelines. The individual will not be permitted to access district owned sites in the meantime.
- Checking for false positives at all other MSA campuses:
 - If an individual (student or staff) receives a positive test result, the COVID-19 Home Office Response Team will contact the individual to conduct an interview and confirm whether he or she has symptoms consistent with COVID-19.

- All students and staff who test positive for COVID-19 and are determined to be asymptomatic will be strongly encouraged to re-test within 48 hours of the initial positive sample collection.
 - If the confirmatory test is negative the COVID-19 Home Office Response Team will alert the local public health department to the false positive and will release the individual from isolation and will alert all known close contacts that they may cease quarantining.
 - If the confirmatory test is positive, the individual shall continue to isolate and all close contacts shall continue to quarantine.
 - Persons with COVID-19 may discontinue [self-isolation](#) under the following conditions:
 - At least 5 days have passed since symptom onset or, if asymptomatic, since their positive test; AND
 - At least 24 hours have passed since resolution of fever without the use of fever-reducing medications; AND
 - Other symptoms have resolved or are improving; AND
 - An FDA authorized COVID-19 viral test (antigen preferred) test taken on or after Day 5 from symptom onset is negative.
 - NOTE: If fever reduction, improvement of other symptoms, or a negative test are not all achieved, isolation may not end until after Day 10 from symptom onset or, if asymptomatic, their positive test, so long as 24 hours have passed since resolution of fever and all other symptoms are not present or are improving.
 - Note: For staff, per CAL/OSHA COVID-19 Prevention ETS, testing that is required for employees must be provided by the employer free of charge and during work hours; these tests may not be self-administered or self-read unless they are observed by the employer or an authorized telehealth proctor.
 - No matter when isolation ends, all students and staff must wear a highly protective non-cloth mask when around others, indoors and outdoors, for a full 10 days from testing positive or onset of symptoms.
 - The School will comply with Cal/OSHA regulations regarding when employees may return to work after exposure, as detailed in the Charter School's IIPP addendum.
- Subsequent School Closure Criteria:
 - Charter School campuses that are open for in-person instruction may subsequently and temporarily close for in-person instruction based on the following criteria:
 - As determined by and in consultation with the local health department

- After closure, the Charter School may reopen after 14 days, cleaning, disinfection, conclusion of a public health investigation, and local health department consultation.
- **Temporary Exposure Management Protocols During the Omicron Surge at MSA 2, 3, 4, 6 and 8.** By order of LAUSD, the following temporary measures are in place until further notice and control over inconsistent generally-applicable elements of this policy.
 - **Temporary Suspension of Individual Contact Tracing at TK-12 Schools:** Site Administrators are not required to identify close contacts for positive cases at their sites and will instead adopt a “group tracing” approach. This suspension does not apply to Early Education students, including preschool, ETK, and PALS students.
 - Under “group tracing” Site Administrators are not responsible for identifying close contacts or submitting IEM Reports for positive case exposures that occur in a school setting. Instead, schools will adopt a “group tracing” approach after a positive case identified.
 - Under this approach, Site Administrators or designees must:
 - Identify groups (e.g., classrooms) who share the same indoor airspace at school for at least 15 consecutive minutes (within 24 hours) of the positive case, and
 - Notify the entire relevant group(s) of potential exposure to a positive case, and
 - Provide instructions on actions that should be taken. This notification can be done by email or other messages to the identified group.
 - Site Administrators or their designee must submit an IEM Report to create close contact cases for the following groups:
 - All Early Education students, including preschool, ETK, and PALS students – unless recently recovered from a positive COVID-19 result in the last 90 days
 - Students who are exposed at home to a positive household member and who are not fully vaccinated or recently recovered from a positive COVID-19 test result in the last 90 days.
 - **Temporary Suspension of Quarantine Protocols for Asymptomatic Individuals at TK-12 Schools:** Asymptomatic TK-12 students who are exposed to a positive case but remain asymptomatic will not need to be identified as Close Contacts if exposed to a positive case in a school setting and will not be subject to modified or at home quarantine protocols. These students will be allowed to remain in school. Quarantine at home applies only to non-TK-12 students, symptomatic close contacts, and those

with household exposure who are not fully vaccinated or recovered from COVID-19 in the past 90 days. This guidance from LACDPH does not apply to Early Education students, including preschool, ETK, and PALS students.

- o Shortened Isolation for Positive Individuals: Individuals who test positive may be released from isolation on Day 6, provided any symptoms are improving, are fever-free for the past 24 hours without fever-reducing medication, and have a negative (antigen) test result from a test taken on or after Day 5. This protocol also applies to Early Education students, including preschool, ETK, and PALS students.
- o Shortened Quarantine for Close Contacts: Individuals required to quarantine can be released early from quarantine on Day 6, provided they remain asymptomatic and have a negative test result taken on or after Day 5. This protocol also applies to Early Education students, including preschool, ETK, and PALS students.
- o Quarantine Guidance for Household Close Contacts: Students with a household member who tests positive must remain at home for a minimum of 10 days following the date of the household member’s positive test. Students are exempt from quarantine when they are fully vaccinated, or recovered from a confirmed positive COVID-19 test in the past 90 days. Students begin their official quarantine period (Day 1) on the date the positive household member is cleared to return to school or work. This protocol also applies to Early Education students, including preschool, ETK, and PALS students.
- o Surgical-Grade Mask Requirement for Employees and Students: All employees must wear surgical-type masks or higher-level PPE. Beginning the week of January 24th, and until further notice, students are required to wear well-fitting non-cloth masks of multiple layers with a nose wire. Masking is required for all individuals, regardless of vaccination status **when**, indoors. Unmasking is allowed only during eating and drinking, and should occur distanced from others. This protocol also applies to Early Education students, including preschool, ETK, and PALS students.
- o All TK-12 students must wear surgical style masks, test weekly, and monitor their symptoms until further notice.

- **Temporary Exposure Management Protocols During the Omicron Surge at MSA 1, 5, 7, SA, and SD.** Until further notice, and as recommended by the CDPH and the local health departments of Orange County and San Diego County, MSA 1, 5, 7, SA, and SD shall have the option to utilize the “group tracing” method of exposure management in place of individual contact tracing to track exposures during the Omicron variant surge, as follows:

Deleted: ;

Deleted: and outdoors

- Schools will notify students who spent more than a cumulative total of 15 minutes (within a 24-hour time period) in a shared indoor airspace (e.g., classroom) with someone with COVID-19 during their period of infectiousness.
 - Notification should occur to “groups” of exposed students (e.g., classmates, teammates, cohorts, etc.) rather than contact tracing to identify individual “close contacts” (e.g., those within 6 feet).
 - Notifications should be provided to all individuals considered exposed, including those who are vaccinated and/or recently infected.
- Exposed students, regardless of COVID-19 vaccination status or prior infection, should get tested for COVID-19 with at least one diagnostic test obtained within 3-5 days after last exposure. Any FDA-approved antigen diagnostic test, PCR diagnostic test, or pooled PCR test is acceptable for evaluation of an individual’s COVID-19 status. Individuals who have been recently infected should use antigen testing.
- Exposed Students who participate in testing may continue to take part in all aspects of K-12 schooling, including sports and extracurricular activities, unless they develop symptoms or test positive for COVID-19.
- All exposed students, regardless of vaccination status or previous infection, are required to remain fully masked indoors and outdoors, unless actively eating or drinking, when around other through day 10 from their last exposure date. Eating and drinking should occur distanced from others. Exposed students will also need to remain masked at all times during sports and extracurricular activities.

6. Sanitizing/hygiene materials and practices:

- The Charter School will develop plans and routines to ensure that students and staff wash or sanitize hands frequently, including upon arrival to campus, after using the restroom, after playing outside and returning to the classroom, before and after eating, and after coughing or sneezing.
- Staff will teach and reinforce proper handwashing technique, avoiding contact with one’s eyes, nose, and mouth, using a tissue to wipe the nose, and covering coughs and sneezes.
- The Charter School shall make soap, tissues, no-touch trashcans, face coverings, water and paper towels or dryers for hand washing available. Students and staff should wash their hands for 20 seconds with soap, rubbing thoroughly after application. Soap products marketed as “antimicrobial” are not necessary or recommended.
- Trash cans will be placed near restroom doors and students and staff will be instructed to use a paper towel to prevent touching the handle with their hands.

- A restroom will need to be dedicated for individuals in the isolation area. This restroom must be cleaned and sanitized before other occupants may use it.
- If handwashing stations near classrooms are not practicable, and to facilitate use by students and staff as needed, the Charter School shall make available fragrance-free alcohol-based hand sanitizer that is at least sixty percent (60%) ethyl alcohol. (Note: frequent handwashing is more effective than the use of hand sanitizers). This hand sanitizer will be made available to both students and staff at all strategic locations throughout the Charter School Campus.
- The Charter School will not use hand sanitizer with isopropyl alcohol as the main ingredient.
- Children under age 9 should only use hand sanitizer under adult supervision. Call Poison Control if consumed: 1-800-222-1222.
- Children under age 9 should only use hand sanitizer under adult supervision. Hand sanitizer will also not be left out in the open in classrooms for students under the age of 9.
- The Charter School shall place posters conspicuously that encourage hand hygiene to help stop the spread of COVID-19.
- Employees should visit the CDC's coughing and sneezing etiquette and clean hands webpage for more information.

7. Routine cleaning and disinfecting: The Charter School will maintain a high level of cleanliness throughout the year to help reduce the risk of exposure to and spread of COVID-19 at the school site. In general, cleaning once a day is usually enough to sufficiently remove potential virus that may be on surfaces. Disinfecting (using disinfectants on the [U.S. Environmental Protection Agency COVID-19](#) list) removes any remaining germs on surfaces, which further reduces any risk of spreading infection.

- Custodial staff will perform routine and thorough cleaning once per day, and when students are not present. When cleaning, the space will be aired out before children arrive.
- Routine cleaning practices include, but are not limited to:
 - Using everyday janitorial cleaning supplies and disinfectants for surfaces as floors, tables, desks, counters, sinks, toilets, and other hard-surfaced furniture and equipment;
 - Dusting hard surfaces;
 - Damp wiping of hard surfaces to ensure they are free of debris;
 - Wet mopping of floors;
 - Vacuuming carpets and mats.
- Health Office areas, including the general health office, isolation area, and quarantine area, may require more frequent cleaning and rapid response, as needed.
- Student restrooms will be serviced at least twice a day and will be fully cleaned and disinfected using electrostatic equipment by the night cleaning crew once per day.

- The Charter School will clean and disinfect areas commonly visited by staff no less than once per day during operating hours and implement a schedule for such cleaning and disinfecting. These areas include, but are not limited to: Break rooms, restrooms, lobbies, classrooms, laboratories, nurse's office, counseling and student support areas, staff offices, and cafeterias.
- The Charter School will clean high touch areas in staff breakrooms at least once per day.
- Cleaning and Disinfection after a Confirmed Case on Campus:
 - If an individual confirmed to have COVID-19 was on campus, the Charter School will complete enhanced cleaning and disinfection procedures in the spaces occupied by the confirmed COVID-19 case.
 - Employees completing this cleaning must wear a mask and gloves at all times and will refer to Material Safety Data Sheets or follow the instructions on the chemical labels.
 - When disinfecting, the Charter School will use an EPA-registered disinfectant that is approved for emerging pathogens.
 - Custodians will focus on immediate areas occupied by the confirmed COVID-19 case.
 - Custodians will clean and disinfect:
 - All non-porous surfaces in the ill occupant's space/office, as well as on shared equipment (like tablets, touch screens, keyboards, remote controls) in bathrooms and shared spaces used by the ill person. Cleaning and disinfection will also focus on high-touch surfaces (e.g. desk, table, hardbacked chair, doorknob, light switch, handle, computer, keyboard, mouse, telephones).
 - On porous surfaces (e.g., carpets, chairs) in the confirmed COVID-19 case's space or office, custodians will remove visible contamination, clean with appropriate cleaners, and disinfect with a liquid/spray indicated for use on the material.
 - The space(s) where the confirmed COVID-19 case was present may be reoccupied once these cleaning and disinfection procedures have been completed.
- The Charter School will ensure proper ventilation during all cleaning and disinfecting. Staff are encouraged to introduce fresh outdoor air as much as possible, by opening windows where practicable.
- The Charter School will comply with [CDPH Guidance on Ventilation of Indoor Environments and Ventilation and Filtration to Reduce Long-Range Airborne Transmission of COVID-19 and Other Respiratory Infections: Considerations for Reopened Schools](#) to the greatest extent practicable for each facility.
- All frequently touched surfaces in the workplace, such as chairs, desks, tables, keyboards, telephones, handrails, light switches, sink handles, restroom surfaces and door handles, will be routinely cleaned.

- Staff will be trained as appropriate in the chemical hazards, manufacturer’s directions, and Cal/OSHA requirements for safe and correct application of cleaning and disinfectant agents in accordance with the Healthy Schools Act guidance from the California Department of Pesticide Regulation and Cal/OSHA.
- When choosing disinfecting products, the Charter School will use those approved for use against COVID-19 on the Environmental Protection Agency (EPA)- approved list “N” and require staff to follow product instructions. MSA-2, 3, 4, 6, and 8 will use disinfectants from the LAUSD’s List of Approved Hand Sanitizers and Disinfectants.
 - To reduce the risk of asthma and other health effects related to disinfecting, the Charter School will select disinfectant products on list N with asthma-safer ingredients (hydrogen peroxide, citric acid or lactic acid) as recommended by the US EPA Design for Environment program.
 - The Charter School will avoid products that contain peroxyacetic (peracetic) acid, sodium hypochlorite (bleach) or quaternary ammonium compounds, which can cause asthma.
 - Staff shall follow label directions for appropriate dilution rates and contact times.
 - The Charter School will establish a cleaning and disinfecting schedule in order to avoid both under- and over-use of cleaning products.

Subject to available resources, disposable disinfecting wipes shall be made available so that employees can wipe down commonly used surfaces (e.g., doorknobs, keyboards, remote controls, desks, other work tools and equipment) before each use. Disinfectant wipes and sprays will be kept away from students.

8. Facility measures: The Charter School will incorporate CDE guidance measures for maintaining a healthy facility, to include some or all of the following:

- Maintenance staff will regularly inspect and test ventilation systems and fans to confirm they operate properly and will increase circulation of outdoor air as much as possible by opening windows and doors and other methods.
- Windows and doors should not be opened if doing so poses a safety or health risk by exacerbating seasonal allergies or asthma symptoms.
 - The Charter School will consider alternatives, such as increased central air filtration (targeted filter rating of at least MERV 13) if opening windows poses a safety or health risk to persons using the facility.
- HVAC systems will be set to maximize indoor/outdoor air exchanges unless outdoor conditions (recent fire, high outdoor temperature, humidity, and pollen levels) make this inappropriate.

- If an HVAC system becomes nonoperational, additional ventilation should be provided with the use of fans or relocating classes until repairs are completed.
- The COVID-19 isolation and quarantine areas should be outdoors when feasible to maximize ventilation and minimize exposures to COVID-19 infection. Under no circumstances should an isolation or quarantine area be in a room without a functioning HVAC system.
- Maintenance staff will ensure that all water systems and features (e.g., drinking fountains) are safe to use after a prolonged facility shutdown to minimize the risk of Legionnaires' disease and other diseases associated with water.
- Consider installing additional temporary handwashing stations at all school entrances and near classrooms to minimize movement and congregation in bathrooms.
- Consider installing privacy boards or clear screens to increase and enforce separation between staff and students.

9. Physical distancing: The Charter School will incorporate CDPH and CDE guidance with respect to physical distancing between students on campus as much as is feasible, including maximizing physical distance as much as possible while eating (especially indoors), using additional spaces outside of the cafeteria for mealtime seating such as classrooms or the gymnasium can help facilitate distancing, and arrange for eating outdoors as much as feasible.

- In areas where physical distancing is not feasible, clear plastic or solid surface barriers that can be cleaned often may be used.
- Employees will be encouraged to eat outdoors. They may also eat at their desk or cubicle if these areas are enclosed as a separate room, provide more distance, or include barriers.

10. Extracurricular Activities:

- All extracurricular activities operated by or supervised by school personnel or occurring on a school site, whether or not occurring during school hours, will be undertaken in compliance with this policy and all required public health measures applicable to K-12 schools. This applies to sports, band, chorus, clubs, and other similar activities and organizations. All MSA campuses will operate and supervise extracurricular activities in compliance with the latest California Department of Public Health K-12 guidance and any other relevant state or county guidance on sports and extracurricular activities.
- MSA Los Angeles sports programs will observe all required elements of the most updated version of the Los Angeles County Department of Public Health's "COVID-19 Exposure Management Plan Guidance, Youth Recreational Sports Programs" and the Los Angeles

County Department of Public Health’s “Protocol for Organized Youth Sports: Appendix S” in addition to any future binding guidance applicable to K-12 youth sports programs.

- Each Los Angeles campus’s COVID-19 Compliance Officer shall fulfill the duties of the COVID-19 Organized Youth Sports Program Compliance Officer, as those duties are described in LACDPH’s sports-related COVID-19 guidance.
- Each Los Angeles campus’s COVID-19 Compliance Officer shall ensure that the required LACDPH youth sports exposure management protocols are followed in accordance with current guidance.
- Each Los Angeles campus’s COVID-19 Compliance Officer shall ensure that all mandatory testing required by the LACDPH’s youth sports guidance is conducted in accordance with current guidance.
- All MSA extracurricular programs will keep updated rosters of all participating students and staff to facilitate identification of close contacts.
- All indoor sports must be played with masks on, unless doing so is recognized as unsafe by a well-recognized health authority, such as the American Academy of Pediatrics.
- Theater, music, dance, and similar classes and clubs should maintain physical distancing, in addition to the use of face masks where possible.
 - When engaged in activities that could generate respiratory droplets such as enunciating (i.e., theater workshops) or dancing, physical distancing should be increased and activities should be conducted outdoors where possible. Individual singers may practice alone in doors without a mask or with a single instructor present while indoors in a studio or practice room, if both of them are appropriately masked.
 - All group musical activities require participants to wear masks indoors. Masks are only not required for outdoor practice outdoors alone and with enhanced physical distancing or when along indoors in a studio or practice room with the door closed.
 - Masks must be worn at all times during rehearsals, performances, and other activities that involve multiple individuals participating together indoors.
 - Any activity that requires participants to remove their face masks may only be done as a group if the activity is held outdoors. However, individuals may practice such activities alone indoors in a studio or practice room with the door closed. Playing of wind instruments indoors is an exception as described below.
 - Playing of wind instruments is permitted indoors in a group setting so long as the following safety measures are adhered to:

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Students of MSA 2, 3, 4, 6 and 8 will not be permitted to participate in extracurricular activities starting October 31, 2021, unless they provide proof of COVID-19 vaccination through the Daily Pass system.

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Music classes that involve playing instruments in a group setting where a face mask must be removed to play must be held outdoors, with 6 feet of physical distancing where possible, or observe the following precautions: ¶

Use modified face coverings that allows for direct contact with the instrument mouthpiece whenever they are playing the instrument, to be replaced by a standard face covering when not actively playing. ¶

Use bell coverings when playing wind and brass instruments and maintain a minimum of 3 feet of physical distancing between participants, and ¶
Conduct weekly COVID testing of all participants regardless of vaccination status. ¶

Note that individuals may practice instruments indoors if they are alone in a studio or practice room with the doors closed.

- Those playing wind instruments must properly wear a modified face covering that allows for direct contact with the instruments mouthpiece whenever they are playing the instrument. During periods that the students are not actively practicing or performing, they should switch to full face coverings.
- Instrument bell covers must be used during playing of wind instruments indoors.
- A minimum of 3 feet of physical distancing must be maintained between any individual playing a wind instrument and all other participants.
- Perform at least weekly screening testing with either PCR testing or antigen testing of all individuals who are not fully vaccinated and participating in the group practice or performance.
- When playing wind instruments outdoors, consider using bell covers for the openings of wind instruments, modified masks that allow direct contact with instrument mouthpieces, and specially designed bags with hand opening for woodwind instruments, as well as creating physical distance (6ft recommended) between individuals playing wind instruments and other participants to minimize the spread of droplets and aerosols. The aforementioned mitigation measures are recommended in outdoor settings but not required.
- When group instruction, practice, or performance occurs in a mix of indoor and outdoor settings, screening testing at least weekly is required as described above for indoor settings.

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11. Use of Face Coverings: The Charter School will follow CDPH, CDE and CDC guidance and state and local health orders on the use of face coverings. All staff are encouraged to review the CDPH and CDC guidance on cloth face coverings; face coverings must be used in accordance with CDPH Guidance and this Policy unless a person is subject to exemption.

- All students must wear a face mask when indoors at any Charter School Campus building, bus, or other enclosed space, unless exempted from doing so pursuant to the accommodation procedures laid out in this Policy.
- All adults in K-12 school setting except San Diego school site, including all teachers, staff, parents, visitors, and outside workers, must wear a surgical-grade masks or higher level

PPE when in any indoor space shared with students or other staff. The Charter School will provide upgraded masks to individuals subject to this requirement, if necessary.

- Charter School employees at the Home Office—which is not a school site—are permitted to forego indoor masking so long as the Charter School performs all verifications required under Section 4(c) of the current LACDPH Order of the Health Officer (2/23/2022).
- Face masks are required without regard to vaccination status.
- Face masks are optional when outside, except for crowded outdoor setting where distancing cannot be easily reliably maintained.
- Masking Rules at MSA 2, 3, 4, 6, and 8
 - All individuals must wear surgical-grade, non-cloth masks of multiple layers of non-woven material with a nose-wire or cloth masks that meet American Society for Testing and Materials (ASTM) standards for high filtration efficiency (ASTM F3502-2 Level 2) or have a particle filtration efficiency of at least 95% when indoors at all times except when eating or drinking.
 - Outdoor masking is optional for students and employees.
 - The Charter School will inform parents of the types of masks that are acceptable for students to wear indoors on campus. It is the parent/guardian’s responsibility to check the LACDPH website to ensure that any cloth mask meets the appropriate criteria.
 - The Charter School will also inform parents of the lifting of the outdoor masking requirement.
 - The Charter School will encourage and work with teachers and school staff to establish systems and routines for students when transitioning from indoor spaces to outdoor, for students opting to unmask outdoors. This can include:
 - A dedicated storage space for masks;
 - Reminders to students to mask when they enter indoor spaces;
 - Replacement masks for students should be issued to students to reiterate positive reinforcement.
- Proper use of cloth face coverings will be strictly enforced. The Charter School will exclude from campus anyone who refuses to wear a face mask if not exempted pursuant to this Policy. Students excluded from campus for refusing to wear a mask without a valid exemption will be provided alternative educational opportunities to the greatest extent possible.
- Face masks and face shields may be removed for meals, snacks, naptime, showers, or outdoor recreation, or when needing to be replaced. When any type of face covering is

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temporarily removed, it should be placed in a clean paper bag (marked with the student's name and date) until it needs to be put on again.

- The Charter School will provide face coverings for students and staff who lose their face coverings or forget to bring them to school.
- Employees should wear a clean face mask to work every day.
- Employees are expected to teach and reinforce proper use of face coverings, and in limited circumstances, face shields.
- The Charter School will post signs regarding the need for, proper use, removal, and washing of face coverings and shall educate students, particularly younger elementary school students, on the rationale and proper use of face coverings.
- When pedagogically necessary, Teachers may use clear plastic face shields with an appropriate seal (cloth covering extending from the bottom edge of the shield and tucked into the shirt collar) or transparent masks in certain limited situations in the classroom to enable students to see their faces and avoid potential barriers to phonological instruction as long as the wearer maintains physical distance from others to the extent practicable. Staff must return to wearing their normal surgical-grade face covering at all other times, unless otherwise exempted.
- The Charter School will evaluate any employee's request for accommodation from the Charter School's facial covering policy/requirement pursuant to the MPS Employee Handbook and applicable law for all lawfully recognized accommodations. Employees requesting an accommodation from the facial covering policy/requirement must provide appropriate documentation and contact human resources.
- Per Los Angeles County Department of Health Guidance, employees based in Los Angeles County who are granted exemptions from wearing a mask while indoors must undergo COVID-19 testing at least twice per week, unless the employee provides proof of full vaccination against COVID-19 and proof of receipt of any vaccine booster to which the employee is eligible.
- Accommodations for students:
 - Pursuant to CDPH Guidance on the use of face masks, individuals with a medical condition, mental health condition, or disability that prevents wearing a mask are to be accommodated with an exemption from mask wearing. This includes those who are hearing impaired as well as those who communicate with the hearing impaired.
 - If a student cannot wear a mask due to a medical condition, mental health condition, or disability, he or she should wear the next most effective alternative that can be tolerated, such as a transparent face shield with a cloth draping sealing the bottom.

- Parents/guardians who believe their student may need an accommodation from the Charter School's facial covering policy and requirement should contact the Charter School principal.
- Upon receipt of appropriate documentation, the Charter School will evaluate requests for accommodation and determine what, if any accommodations the Charter School can provide.
- Assessment of whether a medical condition, mental health condition, or disability warrants a mask accommodation is a medical determination that must be made by a physician, nurse practitioner, ~~physician assistant~~, Self-attestation and parental attestation for mask exemptions due to the aforementioned conditions do not constitute medical determinations.
- Students exempted from wearing a mask or face shield are strongly encouraged to be vaccinated against COVID-19 and to receive boosters when eligible and to be tested for COVID-19 at least twice a week. If a student is exempt from wearing any type of face covering and is not vaccinated, the Charter School shall implement physical distancing and other isolation measures to the greatest degree feasible.

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12. Use of Gloves and Personal Protective Equipment: The Charter School is no longer required by emergency public health orders to require the use of gloves and personal protective equipment. Any employee or student who wishes to wear gloves and/or personal protective equipment beyond the required facial coverings may do so, provided that they dispose of them safely and appropriately and do not wear gloves or personal protective equipment of a type or in a manner that interferes with their ability to perform their duties. Upon request, the Charter School will provide gloves, a face mask, protective gown, and a medical grade mask to any employee dealing with sick children, performing cleaning or disinfection, providing instruction to any students with a face mask exemption, or where there is an otherwise heightened likelihood of contact with respiratory secretions or other bodily fluid.

13. Support for Students at Increased Risk of Becoming Infected or Unrecognized Illness.

Pursuant to state and local health guidance, the Charter School has developed the following measures to mitigate the risk of COVID-19 to vulnerable student groups:

- The Home Office COVID-19 Response Team or designee will review student health plans, including 504 Plans, to identify students who may need additional accommodations to minimize potential exposure.
- The Home Office COVID-19 Response Team or designee will develop a process for engaging families for potentially unknown concerns that may need to be accommodated.

- The Charter School will identify additional preparations for classroom and non-classroom environments as needed to ensure the safety of students at increased risk of becoming infected or having unrecognized illness. Persons who might be at increased risk of becoming infected or having unrecognized illness include the following:
 - Individuals who have limited mobility or require prolonged and close contact with others, such as direct support providers and family members;
 - Individuals who have trouble understanding information or practicing preventive measures, such as hand washing and physical distancing; and
 - Individuals who may not be able to communicate symptoms of illness.
- The Charter School is prepared for opening to provide Free Access to Public Education (“FAPE”) in the least restrictive environment (“LRE”) for each student. All students with disabilities will receive services according to their IEP. In accordance with IDEA, it is critical to reinforce the understanding that students receiving special education services, or 504 accommodations are general education students first. Balancing the educational needs with the health and well-being of students and staff is our top priority.
- Every child and adolescent with a disability is entitled to FAPE and is entitled to special education services based on their individualized education program (IEP). The Charter School continuously review and problem solve to balance safety and service needs. In order to provide the required level of safety, systems, processes and service delivery models have been reviewed. Adherence to social distancing guidelines will be followed as feasible except for instances when the services outlined in a specific IEP call for closer proximity. This will be evaluated on a case-by-case basis. For example, additional provision of PPE supplies to staff (gloves, gowns, face shields and Plexiglas dividers) who are required to deliver hand-over-hand instruction or hygiene service needs for students.
- Evaluations and Timelines:
 - All IDEA/ADA compliance timelines will be followed on schedule and in accordance with IDEA/ADA regulations. IEP Team meetings and 504 meetings that were missed due to the March school facility closures will be rescheduled and conducted as soon as possible, if not already conducted. All IEP team meetings and 504 meetings will be conducted virtually until the use of school facilities return to normal operations.
- Services:
 - The IDEA allows for flexibility in determining how to meet the individualized needs of students receiving special education services. State guidelines for the delivery of special education and related services will be implemented while protecting the health and safety of students as well as the individuals providing the services.

- If a student is unable to access their education in person due to medical or other circumstances, including the inability to wear a face covering, alternative means of delivering these services will be provided.
- The Charter School will provide appropriate protective equipment relative to the responsibilities of all Support Service Staff and disability needs.
- All Staff and students will receive training on the appropriate use of PPE and healthy hygiene practices that are proven to mitigate the spread of COVID-19.
- The Charter School will identify additional preparations for classroom and non-classroom environments as needed to ensure the safety of students at increased risk of becoming infected or having unrecognized illness. Persons who might be at increased risk of becoming infected or having unrecognized illness include the following:
 - Individuals who have limited mobility or require prolonged and close contact with others, such as direct support providers and family members;
 - Individuals who have trouble understanding information or practicing preventive measures, such as hand washing and physical distancing; and
 - Individuals who may not be able to communicate symptoms of illness.

14. COVID-19 Vaccination Policy for Employees. The Charter School has adopted the following COVID-19 employee vaccination policy (“Employee Vaccination Policy”). The purpose of this Employee Vaccination Policy is to protect the health, safety, and well-being of all Charter School employees, students, families, and stakeholders to the maximum extent possible, and to facilitate a safe and meaningful return to in-person instruction. The Charter School drafted this policy in compliance with all applicable federal and state laws, including guidance from the Equal Employment Opportunity Commission (“EEOC”), Centers for Disease Control and Prevention (“CDC”), the California Department of Public Health (“CDPH”), and local health authorities.

- Pursuant to the California “State Public Health Officer Order of August 11, 2021,” (“Order”) all employees, volunteers, contractors, vendors or any other adult supporting Charter School functions on any MSA -1, 5, Santa Ana, and San Diego campuses must either provide the School with proof of COVID-19 vaccination status or test for COVID-19 at least once per week. For employees, this directive is a condition of both employment and continued employment.
- Pursuant to the LAUSD’s “COVID-19 Vaccination Requirement for Employees and Other Adults Working at District Facilities” document issued August 13, 2021, all employees, contractors and other adults providing services at any MSA-2, 3, 4, 6, and 8 campuses must be fully vaccinated against COVID-19 no later than October 15, 2021. This directive is a condition of both employment and continued employment.

- Pursuant to the LAUSD’s December 16, 2021 communication, the LAUSD employee vaccine mandate will apply to all LAUSD authorized sites which includes MSA-7.
- **Proof of COVID-19 Vaccination:**
 - Consistent with applicable law, the Charter School will only accept the following forms of proof of COVID-19 vaccination:
 - COVID-19 Vaccination Record Card (issued by the Department of Health and Human Services Centers for Disease Control & Prevention or WHO Yellow Card) which includes name of person vaccinated, type of vaccine provided and date last dose administered); OR
 - A photo of a Vaccination Record Card as a separate document; OR
 - A photo of the client's Vaccination Record Card stored on a phone or electronic device; OR
 - Documentation of COVID-19 vaccination from a health care provider; OR
 - Digital record that includes a QR code that when scanned by a SMART Health Card reader displays to the reader client name, date of birth, vaccine dates and vaccine type; OR
 - Documentation of vaccination from other contracted employers who follow these vaccination records guidelines and standards.
 - Any MPS employees, volunteers, contractors, vendors or any other adult supporting Charter School functions on any MPS campus who either fails to provide proof of COVID-19 or provides proof of vaccination that is not consistent with the above-referenced acceptable forms of proof will be deemed unvaccinated.
 - Employees may their submit proof of COVID-19 vaccination to the MPS Human Resources Department.
 - The Charter School will securely maintain the confidentiality of employee COVID-19 vaccination data in strict compliance with all applicable legal authority.
- **COVID-19 Employee Testing:**
 - Pursuant to the Order, all MPS employees, volunteers, contractors, vendors or any other adult supporting Charter School functions on any MSA-1, 5, 7, Santa Ana, and San Diego campuses who are either unvaccinated or incompletely vaccinated must undergo COVID-19 testing at least once per week.
 - Previous history of COVID-19 from which the individual recovered more than ninety (90) days earlier, or a previous positive antibody test for COVID-19, do not waive this requirement for testing.

- As outlined above, all employees at any MSA-2, 3, 4, 6, and 8 campuses must test for COVID-19 at least once per week, regardless of COVID-19 vaccination status, as directed by the LAUSD.
- **Accommodations:** Employees may request an accommodation from COVID-19 vaccinations and/or COVID-19 testing due to a medical issue or sincerely held religious belief, practice or observance that may prevent an employee from vaccinating or testing for COVID-19. Upon receiving a request for accommodation from COVID-19 testing and/or vaccinations, the Charter School will engage in the interactive process and determine what, if any accommodations can be provided. However, the Charter School may not be required to provide an employee with an accommodation, should it result in a direct threat to health and safety at the School or to the employee or if the accommodation will cause an undue hardship for the School, among other reasons.
- **Compliance Period:**
 - Employees at the MSA -1, 5, Santa Ana, and San Diego campuses must submit proof of COVID-19 vaccination to the Charter School before October 15, 2021. Such employees who fail to submit proof of COVID-19 vaccination before this date will be deemed unvaccinated and must be required to test for COVID-19 at least once per week. On or after October 15, 2021, employees to fail to test for COVID-19 will be deemed in non-compliance with this policy, absent an approved, legally recognized accommodation from such testing.
 - Employees at MSA-2, 3, 4, 6, and 8 campuses must submit proof of COVID-19 vaccination to the Charter School before October 15, 2021. Such employees who fail to submit proof of COVID-19 vaccination before this date will be deemed in non-compliance with this policy, absent an approved, legally recognized accommodation from such testing.
 - Employees at MSA-7 must submit proof of vaccination to the Charter School at a time to be determined by the LAUSD.
- **Non-Compliance:**
 - Any employee deemed to be in non-compliance with this policy may be subject to disciplinary action, up to and including termination from at-will employment.
 - The Charter School reserves the right to refuse entry to campus to any volunteer, vendor, contractor other adult supporting Charter School functions, should they fail to comply with the proof of vaccination and testing directives as stated in this Policy.
- All employees who have not yet vaccinated should do so outside of working hours. Employees who demonstrate they are unable to get vaccinated outside working hours may use either COVID-19 Supplemental Paid Sick Leave or accrued sick leave for time spent attending a

COVID-19 vaccination appointment. In such cases, employees must consult with their supervisors regarding the best time to be excused to receive the vaccine and are responsible for arranging coverage during their absence to get vaccinated, if applicable.

- Employees who experience symptoms related to a COVID-19 vaccine that prevent the employee from being able to work or telework may be entitled to COVID-19 Supplemental Paid Sick Leave, if available and upon request.
- The Charter School will not discriminate, harass, or retaliate against any employee for receiving the COVID-19 vaccine or for electing not to receive the COVID-19 vaccine. However, the School reserves the right to appropriately discipline an employee for non-compliance with this policy, consistent with applicable law.
- As public health and legal guidance regarding COVID-19 vaccinations evolves, the Charter School reserves the right to revise this Employee Vaccination Policy. Upon any revision to this Employee Vaccination Policy, the Charter School will provide immediate notice in writing to all employees.
- Employee with any questions regarding the Charter School's Employee Vaccination Policy may contact Human Resources Department at hr@magnoliapublicschools.org.

15. COVID-19 Vaccination Policy for Students. The Charter School has adopted the following COVID-19 student vaccination policy ("Student Vaccination Policy"). The purpose of this Student Vaccination Policy is to protect the health, safety, and well-being of all Charter School employees, students, families, and stakeholders to the maximum extent possible, and to facilitate a safe and meaningful return to in-person instruction. The Charter School drafted this policy in compliance with all applicable federal and state laws, including guidance from the Equal Employment Opportunity Commission ("EEOC"), Centers for Disease Control and Prevention ("CDC"), the California Department of Public Health ("CDPH"), and local health authorities.

- Pursuant to the directive of the Los Angeles Unified School District, all students of MSA-2, 3, 4, 6, 7, and 8 who are eligible to receive COVID-19 vaccination must be vaccinated against COVID-19 by the first day of the 2022-2023 school year, unless medically exempted, or they will not be permitted on campus. At this time, the Student Vaccination Policy applies only to students at MSA-2, 3, 4, 6, 7, and 8.
- **Proof of Vaccination.**
 - Vaccination status can only be proven by one of the following methods acknowledged by the California Department of Public Health:
 - COVID-19 Vaccination Record Card (issued by the Department of Health and Human Services Centers for Disease Control and Prevention or WHO

Yellow Card) which includes the name of the person vaccinated, type of vaccine provided and date last dose administered; OR

- A photo of a Vaccination Record Card as a separate document; OR
 - A photo of the client's Vaccination Record Card stored on a phone or electronic device; OR
 - Documentation of COVID-19 vaccination from a health care provider; OR
 - Digital record that includes a QR code that when scanned by a SMART Health Card reader display to the reader client name, date of birth, vaccine dates and vaccine type.
- **Parental Consent.**
 - Parent/guardian consent is required for vaccination of students 12-17 years of age.
 - A student consent form is available at the Daily Pass Portal at <https://DailyPass.lausd.net> and is included to be filled out as part of the process of making an appointment to receive COVID-19 vaccination from the Los Angeles Unified School District.
 - Parents/guardians may be present at, but will not be required to attend, their child's appointment to receive a COVID-19 vaccination from the Los Angeles Unified School District.
 - **Compliance Requirements.**
 - To provide proof of vaccination, parents/guardians must upload adequate documentary proof of vaccination to the Daily Pass system and ensure that the information appears in the "Vaccinations" tab of their student's Daily Pass. Students vaccinated by the Los Angeles Unified School District do not need to submit their vaccination record, as it will be automatically updated following receipt of the vaccine.
 - At this time, the Pfizer-BioNTech COVID-19 vaccine is the only vaccine approved for individuals aged 12 to 17. Students who are 18 or older may also use the Johnson & Johnson or Moderna vaccine to satisfy the vaccination requirement.
 - To meet the deadlines imposed by the Los Angeles Unified School District for student vaccination, students aged 12+ should receive their first dose of the Pfizer-BioNTech vaccine no later than 5 weeks prior, and second shot no later than two weeks prior, to the vaccination requirement deadline. To meet the vaccination deadline, students aged 18+ should receive the single dose of the Johnson & Johnson vaccine no later than two weeks prior to the vaccination deadline. And, to meet the deadline using the Moderna vaccine, students should receive their first

shot no later than 6 weeks prior to their deadline with their second shot coming no later than two weeks prior to the vaccination requirement deadline.

- Students of MSA 2, 3, 4, 6 and 8 who are 12 and older will not be permitted to participate in extracurricular activities starting October 31, 2021, unless they provide proof of COVID-19 vaccination through the Daily Pass system.
- **Exemptions and Conditional Admissions.**
 - Parents/guardians may apply for exemptions from the COVID-19 vaccine requirements only for medical reasons. The medical exemption process must be followed with the completion of the *Student Medical Exemption to the COVID-19 Vaccine* form and its submission via the Daily Pass portal.
 - Students who are not in compliance by the deadline may be conditionally admitted if they are in one of the following groups: 1) foster youth, 2) experiencing homelessness, 3) migrant, 4) military family, or 5) has an IEP.
 - There are no religious or personal belief exemptions to the Student Vaccination Policy. Because this Student Vaccination Policy is implemented at the directive of the Los Angeles Unified School District, the Charter School cannot grant exemptions outside of those granted through the District's Daily Pass process.
- MSA 2, 3, 4, 6, 7, and 8 students who fail to comply with the Student Vaccination Policy by the first day of Fall Semester 2022, will be excluded from physically entering campus.
- MSA 2, 3, 4, 6, and 8 students will still be required to comply with all COVID-19 testing frequencies mandated by the Los Angeles Unified School District without regard to vaccination status.

16. Communications to the Charter School Community: The Charter School will keep families, staff, and the community informed, engaged, and in touch as the new school year begins, by implementing the following communications measures:

- The Charter School will engage with families and staff to develop strategies to prepare and respond to the COVID-19 emergency, including guidelines for families about when to keep students home from school and other topics.
- Communications will include a process for engaging families for potentially unknown concerns that may need to be accommodated.
- Prior to the start of the school year, the Charter School will communicate to staff, students, and parents about new, COVID-19-related protocols, including:
 - Proper use, removal and washing of face coverings.
 - Screening practice.
 - How COVID-19 is spread.

- COVID-19 specific symptom identification.
 - Preventing the spread of COVID-19 if you are sick, including the importance of not coming to work if staff members have symptoms, or if they or someone they live with has been diagnosed with COVID- 19, including pertinent isolation and quarantine policies.
 - Local community testing sites and options for obtaining COVID-19 testing from private medical providers, including any testing arranged by the Charter School.
 - Guidelines for employees regarding COVID-19 specific symptom identification and when to seek medical attention.
 - Guidelines for families about when to keep students home from school.
 - Systems for self-reporting symptoms.
 - Criteria and plan to close schools again for physical attendance of students.
 - Changes in Charter School extracurricular, academic, and meal programs to help prevent the spread of COVID-19.
 - Contact information at the Charter School for students who may have been exposed to COVID-19.
 - Charter School contact information if a student has COVID-19 symptoms or may have been exposed to COVID-19.
- The Charter School will provide information to parents and guardians regarding this Policy and related guidance, along with the safety measures that will be in place in indoor and outdoor settings with which parents and guardians must comply.
 - This Policy will be posted at all public entrances to the Charter School campus.
 - The Charter School will develop a communications plan for implementation if the school has a positive COVID-19 case in accordance with CDPH and CDE guidelines.

The MPS CEO/Superintendent is authorized to implement changes or additions to this policy in order to ensure compliance or consistency with new or revised orders or guidance from local, county, state or federal authorities (“Agencies”), to take any and all actions consistent with orders and guidance from the Agencies that is not specifically addressed by this policy, and to ensure compliance with the Charter School’s charter petition. The MPS CEO/Superintendent shall provide the Board with regular updates as to actions taken pursuant to this section.

Appendix

Site Specific Planning Form

This document has been included to align with the Los Angeles Unified School District’s (“LAUSD”)’s COVID-19 Containment, Response and Control Plan (“Containment Plan”). Pursuant to the LAUSD’s Containment Plan, the LAUSD is requiring all Los Angeles Unified schools complete this form, along with the pre-filled versions of the Los Angeles County Department of Public Health COVID-19 Reopening Protocols for K-12 Schools: Appendices T1 and T2 documents.

School Name: _____

Date Last Revised: _____

School Address: _____

Location Code: _____

School Phone Number: _____

Campus Density

- Approximate Square Footage open: _____
- Maximum Student Capacity: _____
- Maximum Number of Staff with physical distancing: _____
- Total Number of Students Enrolled: _____
- 25% of Total Number of Students Enrolled: _____
- In-person class size is limited to: _____
- The **maximum** number of students & staff permitted on campus at any one time to ensure no more than 25% of total student body and to maximize physical distancing is:

Specialized Services for defined subgroups of children (T1)			
Enter the estimated total number of students that will return per grade (if none, enter 0)			
TK:	3:	5:	9:
K:	4:	6:	10:
1:	5:	7:	11:
2:	6:	8:	12:

Estimated total number of administrators, teachers, and other employees on campus supporting resumption of all permitted in-person services for students: _____

Services

The [Grab & Go Food Center](#) located closest to this school is at:

- School Name: _____
- Address _____

The [COVID-19 Test Center](#) located closest to this school is at:

- School Name: _____
- Address: _____

School COVID-19 Compliance Task Force

Name	Job Title	Role
	(Principal)	Leader
		COVID-19 Compliance Officer
	(School Administrative Assistant)	Attendance Monitor
	(Plant Manager)	Cleaning/Disinfecting Operations
	(School Nurse)	Exposure Management Advisor
		Health Office Manager
		Data Collection Manager

Health Office Set-up and Staff

Type of Health Office	Indoor vs. Outdoor	Location	Staff Person(s)	Alternate	Runner
General Health Office (Non-COVID)					
Isolation Area (Recommended Outdoors)					
Quarantine Area					

School Communications

The following information was sent to parents/students prior to the start of in-person services: (check all that apply)	
<input type="checkbox"/> Isolation and quarantine policies as they apply to students who have symptoms or may have been exposed	<input type="checkbox"/> Options for COVID-19 testing if the student or a family member has symptoms or exposure to COVID-19
<input type="checkbox"/> Changes in school meals to avert risk	<input type="checkbox"/> Required use of face coverings
<input type="checkbox"/> How to conduct a symptom check before students leave home for school	<input type="checkbox"/> Changes in academic and extracurricular programs to avert risk
<input type="checkbox"/> Importance of student compliance with physical distancing and infection control policies	<input type="checkbox"/> Who to contact at the school if students have symptoms or may have been exposed
<input type="checkbox"/> School policies concerning parent visits to school and advisability of contact the school remotely	<input type="checkbox"/> Importance of providing up-to-date emergency contact information, including multiple parent contact options

[4832-6772-6068, v. 15](#)



Updated on 03/01/2022

HEALTH AND SAFETY POLICY FOR COVID-19

It is the policy of Magnolia Public Schools (“Charter School”) to take all reasonable measures to prevent the spread of the novel coronavirus disease (“COVID-19”) among students and staff. In accordance with this policy, the Charter School is temporarily implementing health and safety measures to mitigate the spread of COVID-19 as the Charter School resumes in-person instruction. This policy recognizes that these measures are each designed to provide some protection against COVID-19. While there may be times when one measure may not be feasible, implementing alternative measures can provide additional layers of safety. This Policy includes both mandatory measures (using terms “shall” or “will”) as well as recommended measures intended to guide decisions in light of practical limitations.

This Policy is based on guidance provided by the Centers for Disease Control (“CDC”), the California Department of Education (“CDE”), the California Department of Public Health (“CDPH”), and relevant county public health officials. The Governor and each county public health official is vested with the authority to impose health and safety standards, which may vary by locality in response to different local conditions. The Charter School will, as necessary, consult with their county health officer, or designated staff, who are best positioned to monitor and provide advice on local conditions to individually determine whether more or less stringent measures are necessary to align with the applicable public health orders. The Charter School will fully cooperate with county public health officials regarding the screening, monitoring and documentation that will be required to permit careful scrutiny of health outcomes associated with the return to in-person instruction on Charter School campuses.

This Policy constitutes the COVID-19 Infection Control Plan for each Charter School worksite. Prior to resuming in-person instruction, the Home Office COVID-19 Response Team shall perform a comprehensive risk assessment of all work areas and work tasks in accordance with guidance from CDPH and this Policy. The following staff member(s) is (are) responsible for implementing this Policy at each campus:

School Name	Staff Members	Phone Number
Magnolia Science Academy-1	Home Office COVID-19 Response Team	213-628-3634
	MSA-1 Compliance Task Force Team	818-609-0507
Magnolia Science Academy-2	Home Office COVID-19 Response Team	213-628-3634
	MSA-2 Compliance Task Force Team	818-758-0300
Magnolia Science Academy-3	Home Office COVID-19 Response Team	213-628-3634
	MSA-3 Compliance Task Force Team	310-637-3806
Magnolia Science Academy-4	Home Office COVID-19 Response Team	213-628-3634
	MSA-4 Compliance Task Force Team	310-473-2464
Magnolia Science Academy-5	Home Office COVID-19 Response Team	213-628-3634
	MSA-5 Compliance Task Force Team	818-705-5676
Magnolia Science Academy-6	Home Office COVID-19 Response Team	213-628-3634
	MSA-6 Compliance Task Force Team	310-842-8555
Magnolia Science Academy-7	Home Office COVID-19 Response Team	213-628-3634
	MSA-7 Compliance Task Force Team	818-886-0585
Magnolia Science Academy-8	Home Office COVID-19 Response Team	213-628-3634
	MSA-8 Compliance Task Force Team	323-826-3925
Magnolia Science Academy-Santa Ana	Home Office COVID-19 Response Team	213-628-3634

	MSA-SA Compliance Task Force Team	714-479-0115
Magnolia Science Academy-San Diego	Home Office COVID-19 Response Team	213-628-3634
	MSA-SD Compliance Task Force Team	619-644-1300
MPS Home Office	Home Office COVID-19 Response Team	213-628-3634

In addition to in-person instruction, the Charter School will also offer optional independent study as an alternative to in-person instruction in the 2021-22 school year. Independent study will also be made available for students for whom in-person instruction poses a heightened risk of infection.

1. Limited Access to Campus. As school campuses open for fully in-person instruction in the 2021-22 school year, California public health authorities have relaxed restrictions on access to school campuses; however, the ongoing threat of COVID-19 and the public health orders in effect necessitate that the following precautions be maintained:

- The Charter School may limit nonessential visitors' access to the Charter School campus and may limit the number of students and staff with whom they come into contact, based on, among other factors, the current levels of community transmission, the vaccination status of any such visitor, and the relative importance of the visit's purpose.
- The Charter School will exclude from the campus any employee, student, parent, caregiver or visitor who refuses to take or does not pass a Wellness and Temperature Screening.
- All visitors to a Charter School Campus must wear a face mask while inside any Charter School building, vehicle, or other enclosed space. Visitors may wear a face shield with a drape along the bottom if they are unable to wear a mask due to a medical condition, mental health condition, or disability, or if they are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication.
- Any parent or guardian picking up a student who has been placed on isolation or quarantine must stay outside campus and the student will be brought to them for dismissal.
- Signage shall be posted at all public entrances to the Charter School warning visitors not to enter if they have COVID-19 symptoms.
- Students excluded from campus on the basis of an elevated temperature or other COVID-19 related symptoms may be provided with Independent Study opportunities to support their academic success to the greatest extent possible during exclusion.

- Students and employees who are well but who have a household member that has been diagnosed with COVID-19 are directed to notify the COVID-19 Compliance Officer, who will consult with other Charter School staff to determine whether the student or staff member can continue coming to school with a modified quarantine in light of current guidance and this Policy.
- Per Cal/OSHA requirements, the Charter School shall exclude staff members who have symptoms consistent with COVID-19 or who have had a close contact with a positive COVID-19 case and are not vaccinated.
- Health and safety standards and procedures shall be applied equally to all users of a public school campus that is subject to a co-location arrangement.
- Implement health screenings of students and staff upon arrival at school (see Section 2).
- To the extent that non-parent visitors are required to enter the Charter School Campus, the School will take the following precautions:
 - Non-parental visitors will be allowed on campus via appointment only.
 - Non-parental visitors must pre-register in a visitor's log, which includes the visitor's name, email address, and phone number.
 - Non-parental visitors will only be allowed to enter specific areas to conduct their business.
 - Visitors to MSA-2, 3, 4, 6, and 8 must complete daily screening questions using LAUSD's Daily Pass or at the entrance to the school.

2. Wellness Checks and Temperature Screenings:

- *COVID-19 Symptoms.* Currently, the CDC has identified the following as potential symptoms of COVID-19:
 - Fever or chills
 - Cough
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - New loss of taste or smell
 - Sore throat
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea

- In-person wellness checks administered under this Policy shall:
 - Confirm that the subject has not experienced COVID-19 symptoms in the prior 48 hours or potentially been exposed to COVID-19, by soliciting the following information:
 - Have you had any one or more of these symptoms today or within the past 48 hours? Are these symptoms new or not explained by another reason?
 - Fever or chills
 - Cough
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - New loss of taste or smell
 - Sore throat
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea
 - Do you live in the same household with, or have you had close contact with, someone who in the past 14 days has been in isolation for COVID-19 or had a test confirming they have the virus? Close contact means being within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to test specimen collection) until the time the person is isolated.
 - If the student, staff, parent, or, visitor answers “no” to all questions, he or she may enter the school.
 - If the student, staff, parent, or visitor answers “yes” to any of the questions, he or she may not enter the school. Employees, parents, and visitors answering “yes” must leave immediately and will be instructed to self-isolate until further instructions are given by the COVID-19 Compliance Officer. Students answering “yes” will be isolated and must leave as soon as pickup can be arranged and then will be instructed likewise.
 - Students, staff, parents, or, visitors have had close contact with an individual who has tested positive shall return home to self-quarantine as per CDPH and local guidance.
 - However, the Charter School will not exclude such individuals with close contact exposure and not require them to return home or self-isolate if they are both asymptomatic and fully-vaccinated against COVID-19. Should an asymptomatic and fully-vaccinated individual be exposed to COVID-19,

the Charter School reserves the right to request proof of vaccination for COVID-19 before allowing the individual on campus.

- Students and staff are encouraged to screen themselves for symptoms at home before coming to campus.
- Students and staff of MSA-2, 3, 4, 6, and 8 may be subject to further health check procedures as required by LAUSD.
- A check in area should be established on campus for health screenings to be performed privately and with enough space to allow physical distancing.
- *Campus Screening Logistics:*
 - Each employee and visitor to the school site shall be screened for COVID-19 symptoms before entering the school site.
 - Temperature and wellness screenings will be performed by a trained school employee at all Charter School Campuses to the extent feasible.

3. COVID-19 Compliance Task Force and Compliance Officer. State and local health orders require that schools designate a task force and liaison to be responsible for receiving and sharing information on COVID-19 policies, positive cases, and exposures. The Charter School shall comply with these requirements by implementing the following measures:

- The Charter School will comply with and implement the “COVID-19 Exposure Management Plan Guidance in TK-12 Schools,” promulgated by the Los Angeles County Department of Public Health (“LAC DPH”). If the LAC DPH Exposure Management Plan is updated such that this Policy becomes materially inconsistent with it, the Charter School will follow the current Exposure Management Plan.
- The Charter School will establish a Compliance Task Force. The Compliance Task Force is responsible for establishing and enforcing all COVID-19 safety protocols, as well as ensuring all Charter School students and staff receive appropriate COVID-19 education. The names and contact information for all Compliance Task Force members are referenced above on pages one and two of this policy
- The Charter School will designate a “COVID-19 Compliance Officer,” to act as a liaison between the local county public health department and the Charter School, in the event of a COVID-19 cluster or outbreak at the Charter School. The name and contact information for the Charter School’s COVID-19 Compliance Officer is referenced above on pages one and two of this policy.
- The COVID-19 Compliance Officer shall monitor trends in absences and the prevalence of symptoms and illnesses among students and staff on campus to help isolate them promptly, as needed.

- The COVID-19 Compliance Officer shall be the point of contact responsible for sharing information on positive cases and exposures to relevant state and local health departments, as detailed in the Exposure Management Plan section of this Policy.
- The COVID-19 Compliance Officer shall conduct COVID-19 Task Force meetings no less than twice per month to identify areas for improving the enforcement and results of this Policy.

4. COVID-19 Testing and Reporting. Testing, in conjunction with vaccination, face masking, and other safety protocols, is a key factor in preventing COVID-19 infection. In keeping with the recommendations and requirements of state and local health departments, the Charter School shall implement the following testing and reporting procedures:

- When testing students or employees for COVID-19, the Charter School will use FDA-Authorized viral COVID-19 tests, including a Nucleic Acid Amplification Test (NAAT, such as a Polymerase Chain Reaction test or an Antigen test. An FDA-authorized over-the-counter test is acceptable for student screening so long as the results can be verified, but may not be used for the periodic testing of school employees required by the CDPH in lieu of vaccination.
- Testing will be applied on symptomatic¹, response², and asymptomatic³ bases.
- The Charter School’s COVID-19 Compliance Officer must be made aware of all positive student and staff test results and shall report those results to local public health officials as required by law.
- Per Cal/OSHA Emergency Temporary Standards, the Charter School will provide testing at no cost to employees during paid time for:
 - Symptomatic unvaccinated employees, regardless of whether there is a known exposure,
 - Unvaccinated employees after an exposure,
 - Vaccinated employees after an exposure if they develop symptoms,

¹ Symptomatic testing “is used for individuals with symptoms of COVID-19, either at home or at school.”

² Response testing “is used to identify positive individuals once a case has been identified in a given stable group. Response-based testing can be provided for symptomatic individuals or for asymptomatic individuals with known or suspected exposure to an individual infected with SARS-CoV-2.”

³ Asymptomatic testing is "used for surveillance, usually at a cadence of every 2 weeks or less frequently, to understand whether schools have higher or lower rates of COVID19 rates than the community, to guide decisions about safety for schools and school administrators, and to inform LHDs about district level in-school rates. Asymptomatic testing can also be used for screening, usually at a higher cadence (weekly or twice weekly) than surveillance testing, to identify asymptomatic or pre-symptomatic cases, in order to exclude cases that might otherwise contribute to in-school transmission.”

- Unvaccinated employees in an outbreak (three or more employee cases), or
- All employees in a major outbreak (20 or more employee cases).
- Testing Required in San Diego County:
 - No student testing will be required at MSA-SD at this time due to local transmission rates. However, the Charter School reserves the right to exclude MSA-SD students from campus who are either symptomatic for COVID-19 or who have been exposed to COVID-19, until all time and symptom criteria have been reached, consistent with public health guidance and as stated in this Policy. The Charter School will also continue to monitor local case rates to determine whether any further COVID-19 testing of students is necessary.
 - Consistent with California’s “State Public Health Officer Order of August 11, 2021,” all MSA-SD employees, volunteers, contractors, vendors or any other adult supporting Charter School functions on campus must either provide the School with proof of COVID-19 vaccination or test for COVID-19 at least once per week, consistent with applicable law and the Charter School’s COVID-19 employee vaccination policy.
- Testing Required at Magnolia Science Academy MSA- 2, 3, 4, 6, and 8:
 - Thereafter, all students and employees will undergo asymptomatic COVID-19 testing weekly, regardless of COVID-19 vaccination status.
 - Individuals vaccinated as part of the vaccination program carried out by the Los Angeles Unified School District do not need to provide proof of vaccination to the District.
 - All students and employees must undergo symptomatic and response testing for COVID-19, as needed
- Testing Required at MSA-1, 5, 7 and MSA-SA:
 - All unvaccinated students must test for COVID-19 at least once per week.
 - Consistent with California’s “State Public Health Officer Order of August 11, 2021,” all MSA-1, 5, 7, and MSA-SA employees, volunteers, contractors, vendors or any other adult supporting Charter School functions on campus must either provide the School with proof of COVID-19 vaccination or test for COVID-19 at least once per week, consistent with applicable law and the Charter School’s COVID-19 employee vaccination policy.
- Additional levels of employee and student COVID-19 testing may be implemented in response to local disease trends, an outbreak, as determined by the Home Office COVID-19 Response Team, where required by Cal/OSHA regulations, or where otherwise required by law or public health guidance. The Charter School reserves the right to require employees undergo additional frequencies of COVID-19 testing, consistent with applicable authority, and directives from

public health authorities as well as the School's authorizer, regardless of an employee's COVID-19 vaccination status.

- Consistent with Cal/OSHA regulations and applicable law, the School must impose different health and safety requirements depending on an employee's COVID-19 vaccination status. Cal/OSHA defines an individual as fully vaccinated when "the employer has documented that the person received, at least 14 days prior, either the second dose in a two-dose COVID-19 vaccine series or a single-dose COVID-19 vaccine. Vaccines must be FDA approved; have an emergency use authorization from the FDA; or, for persons fully vaccinated outside the United States, be listed for emergency use by the World Health Organization (WHO)." As a result, to forego any potential COVID-19 health and safety restrictions, such as exclusion/quarantine periods, some COVID-19 testing and other directives, employees must provide the Charter School with proof of COVID-19 vaccination or complete a COVID-19 vaccination status attestation. Employees who are either unvaccinated or who decline to provide the Charter School with proof of COVID-19 vaccination or attest to their COVID-19 vaccination status will be considered unvaccinated, and must comply with all health and safety directives, as stated in this Policy.
- For staff and student-wide testing, all staff and students shall be tested, except any staff and students who have no contact with others and do not report to campus.
- The Charter School can cause tests to be provided at any one of its campuses, or have staff get tested at any local testing site or by their health insurance provider, which must cover the cost.
 - If county-provided testing is not available, then private labs and health insurance providers may be used, and the cost of testing must be covered by the health insurance provider under an emergency state regulation.
- The Charter School's liaison must be made aware of the student and staff test results and report those results to local public health officials.
- Student consent for testing:
 - For Charter School Students aged 12 and under, the Charter School will require parental consent for COVID-19 testing.
 - Pursuant to California Family Code Section §6926 and CDPH guidance, Charter School Students aged 13 to 17 may consent to COVID-19 testing on their own.
 - Charter School students aged 18 and older do not need parental consent for COVID-19 testing.
- Students who refuse to participate in the COVID-19 testing program or to report the test results to the Charter School, where such testing is required, will not be allowed to return to in-person instruction or otherwise enter the Charter School Campus. Both the testing and the reporting are required under applicable public health guidance and legal authority.

- For staff who refuse to participate in the COVID-19 testing program or to report the test results to the Charter School, where such testing is required, the Charter School reserves the right to discipline an employee for such non-compliance, up to and including termination from at-will employment.
- Consistent with applicable law, the Charter School will consider accommodations from mandatory testing for medical reasons and any other lawfully recognized reason. Employees or students and/or parents/guardians who wish to request an accommodation for themselves or their child can contact the Charter School. The Charter School cannot guarantee the availability of particular accommodation and will process all requests for accommodation consistent with MPS policies and applicable law.
- The Charter School must maintain confidentiality of test results, other than reporting the results to local public health officials. All medical information about any employee must be stored separately from the employee's personnel file in order to limit access to this confidential information. The Charter School should have a separate confidential medical file for each employee where the Charter School can store all of that employee's medical information. Medical information includes COVID-19 test results, an employee's statement via any symptom screening that they have symptoms or COVID-19, medical certifications showing the employee needs time off due to COVID-19, etc. For students, the Charter School will take similar precautions to safeguard the students' privacy and confidentiality, consistent with FERPA and all relevant legal requirements.
- All volunteers, contractors, vendors and other adults supporting Charter School functions on any MPS campus must comply with applicable COVID-19 testing requirements, as stated in the COVID-19 Vaccination Policy.
- In the event of a positive test result of a student or family member:
 - The Charter School requires that parents/guardians notify school administration immediately if the student tested positive for COVID-19 or if one of their household members or non-household close contacts tested positive for COVID-19.
 - Upon receiving notification that staff or a student has tested positive for COVID-19 or been in close contact with a COVID-19 case, the Charter School will take actions as required in Section 5 below.

5. Exposure Management Policy. Preventing and minimizing the spread of COVID-19 within the Charter School Community requires a sound policy for managing exposure to infected individuals. The Charter School will follow the exposure management provisions of the "COVID-19 Exposure Management Plan Guidance in TK-12 Schools," promulgated by the LAC DPH as well as "COVID-19 Public Health Guidance for K-12 Schools in California, 2021-22 School Year"

promulgated by the CDPH. In the event that this protocol is updated so that it materially conflicts with the measures laid out in this Policy, the Charter School will follow the updated protocol; otherwise, the following measures shall be followed:

- Per AB 86 and California Code Title 17, section 2500, schools are required to report COVID-19 cases to the local public health department. The COVID-19 Compliance Officer shall report every positive COVID-19 case to the appropriate county authority.
- All MSA campuses will maintain classroom seating charts to facilitate future identification of close contacts.
- Potential Exposure: In the event of notice of potential exposure,⁴ with regards to its employees, the Charter School will follow all steps set forth in its Injury and Illness Prevention Program COVID-19 Addendum.
- In the event of a suspected COVID-19 case:
 - The Charter School will identify an isolation room and quarantine room and/or outdoor areas to separate anyone who exhibits COVID-19 symptoms or who is determined to have come into close contact with a confirmed case. The isolation and quarantine rooms shall be separate rooms.
 - Isolation of students, employees, and visitors exhibiting symptoms of COVID-19 will occur without regard to vaccination and/or recent testing status.
 - Any students, staff, or visitors exhibiting symptoms should immediately be provided with and required to wear a surgical-grade or better face covering and should be directed to wait in the separate isolation area until they can be transported home or to a healthcare facility, as soon as practicable. For serious illness, call 9-1-1 without delay.
 - Students in the isolation and quarantine areas will be monitored by a staff member.
 - Parents/guardians will be required to pick up their students within one hour. Parents/guardians should take the student to get a COVID-19 test immediately and, if a student of MSA- 2, 3, 4, 6, or 8, should upload the test result to the LAUSD Daily Pass system or otherwise provide a copy to the school.
 - A log will be kept of all persons entering the isolation and quarantine areas.
 - Students will be grouped by stable group or class when possible in the quarantine area.

⁴ Notice of potential exposure means any of the following: (a) notification from a public health official or licensed medical provider that an employee was exposed to a qualifying individual at the worksite; (b) notification from an employee, or their emergency contact, that the employee is a qualifying individual; (c) notification through the Charter School's testing protocol that the employee is a qualifying individual; or (d) notification from a subcontracted employer that a qualifying individual was on the school site. (Labor Code § 6409.6, subd. (d)(3).)

- Physical distancing of six feet or greater will be maintained in the isolation and quarantine areas.
- Symptomatic individuals who test negative for COVID-19 can return 24 hours after resolution of fever (if any) and improvement in symptoms.
 - Documentation of a negative test result should be provided to school administrators.
 - In lieu of a negative test result, students and staff may return to work with a medical note by a physician that provides alternative explanation for symptoms and reason for not ordering COVID-19 testing.
 - Symptomatic individuals who neither test for COVID-19 nor consult with a medical professional must isolate at home until fever free for 24 hours, improved symptoms, and 10 days from symptom onset.
- In the event of one or more confirmed COVID-19 case(s) the Charter School will follow the CDPH and local public health guidance, including implementation of the following practices:
 - The Charter School will provide notifications to the local public health department of any known case of COVID-19 among any student, employee, or visitor or other school-associated person who was present on a Charter School campus within the 14 days preceding COVID-19 symptoms, or 10 days before a positive test result.
 - MSA Los Angeles COVID-19 Compliance Officers will notify the Los Angeles County Department of Public Health of any COVID-19 hospitalizations or deaths among students or staff by sending a notification to ACDC-Education@ph.lacounty.gov.
 - Notifications will be provided by the Home Office COVID-19 Response Team depending on the county where the school is located.
 - For Los Angeles campuses: The COVID-19 Compliance Officer will instruct the individual who tested positive to follow the LACDPH COVID-19 Home Isolation instructions and will inform the positive case that LACDPH will contact them directly to collect additional information and to issue a Health Officer Order to quarantine.
 - All students and staff of MSA- 2, 3, 4, 6, and 8 campuses will be contacted by the LAUSD Community Engagement team to be instructed on isolation and to provide further information.
 - Site administrators of MSA- 2, 3, 4, 6, and 8 will report to LAUSD using the Initial Exposure Management (IEM) Reporter App, as detailed in the latest LAUSD IOC guidance on exposure management reporting.
 - The notification to the local public health department must include:
 - 1) The full name, address, telephone number, and date of birth of the individual who tested positive;

- 2) The date the individual tested positive, the school(s) at which the individual was present on-site within the 10 days preceding the positive test, and the date the individual was last on-site at any relevant school(s); and
- 3) The full name, address, and telephone number of the person making the report.
- For San Diego Charter School locations, the public health department should be notified either via phone at (888) 950-9905, or online at www.coronavirus-sd.com. The notification should list the following information: 1) The name of the person reporting, 2) the Charter School name and district, 3) the Charter School address, 4) your position at the Charter School. For the individual diagnosed with COVID-19, the notification should list the individual's: 1) Name, 2) date of birth, 3) contact information (phone number and email), 4) the individual's last date on the Charter School campus, and 5) any additionally relevant comments.
- For Los Angeles County Charter School locations: The Charter School will contact the LAC DPH as consistent with its "Protocol for COVID-19 Exposure Management Plan in K-12 Schools,"⁵ and either by:
 - 1) Using the LACDPH reporting portal, or:
 - <http://www.redcap.link/lacdph.educationsector.covidreport>
 - 2) Downloading and completing the COVID-19 Case and Contact Line List for the Education Sector and sending it to ACDC-Education@ph.lacounty.gov.
 - 3) Schools having difficulty reporting COVID-19 cases to LACDPH can call (833) 707-0319, Monday through Friday from 8 a.m. to 5 p.m.
- For Orange County Charter School locations: Contact the Orange County Public Health Department via phone at 714-834-8180, or via email at epi@ochca.com.
 - Notify all staff and families in the school community of any positive COVID-19 case while maintaining confidentiality as required by state and federal laws.
 - Close off areas used by any sick person and do not use before cleaning and disinfection.
 - Investigate the COVID-19 illness and exposures and determine if any work-related factors could have contributed to risk of infection.

⁵This document may be found at:

http://publichealth.lacounty.gov/media/Coronavirus/docs/protocols/ExposureManagementPlan_K12Schools.pdf

- Update protocols as needed to prevent further cases in accordance with CDPH Guidelines (“Responding to COVID-19 in the Workplace”).
- Implement communication plans for exposure at school and potential school closures in the event of an outbreak or other necessary circumstances, to include outreach to students, parents, teachers, staff and the community.
- Include information for staff regarding labor laws, California Supplemental Paid Sick Leave, emergency paid sick leave and extended family and medical leave pursuant to the FFCRA, information regarding Disability Insurance, Paid Family Leave and Unemployment Insurance, as applicable to schools.
- Maintain regular communications with the local public health department.
- Recommend testing for all students, employees, and visitors in close contact with the confirmed COVID-19 case, consistent with recommendations from the CDPH and local public health departments.
- For all settings: Provide information regarding close contacts to the county public health department via secure fax or email.
- If the school site must be closed for in-person instruction, develop a contingency plan for continuity of education using independent study. Independent study shall include all of the following:
 - Confirmation or provision of access for all students to connectivity and devices adequate to participate in the educational program and complete assigned work;
 - Content aligned to grade level standards that is provided at a level of quality and intellectual challenge substantially equivalent to in-person instruction;
 - Academic and other supports designed to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with exceptional needs, students in foster care or experiencing homelessness, and students requiring mental health supports;
 - Special education, related services, and any other services required by a student’s individualized education program, with accommodations necessary to ensure that individualized education program can be executed in an independent study learning environment;
 - Designated and integrated instruction in English language development for English learners, including assessment of English language proficiency, support to access curriculum, the ability to reclassify as fully English proficient, and, as applicable, support for dual language learning;
 - Providing synchronous instruction as required by law.

- “Synchronous instruction” means classroom-style instruction or designated small group or one-on-one instruction delivered in person, or in the form of internet or telephonic communications, and involving live two-way communication between the teacher and pupil. Synchronous instruction shall be provided by the teacher of record for that pupil pursuant to Section 51747.5.
 - For TK/K-3 opportunities must occur daily.
 - For 4-8 opportunities must occur weekly along with daily live interaction.
 - For 9-12 opportunities must occur weekly.
 - Can be classroom style, designated small group, or one-on-one.
- The “teacher of record for that pupil” pursuant to Section 51747.5 is the assigned supervising teacher who must be an employee. There is not more than one supervising teacher.
 - Charter School will document each pupil’s participation in synchronous instruction.
 - Continuing to provide school meals.
- Provide guidance to parents, teachers and staff reminding them of the importance of community physical distancing measures while a school is closed, including discouraging students or staff from gathering elsewhere.
- If the COVID-19 case was present on the Charter School campus, the individual must be excluded from campus for at least 5 days from COVID-19 symptom onset, or if asymptomatic, 5 days from the date the specimen was collected for the positive COVID-19 test, as detailed below.
- In the event of a cluster (three or more cases within 14 days), the Charter School will contact local county public health officials, as necessary, and work closely with such officials to determine whether the cluster is an outbreak, requiring outbreak response.⁶
- In the event of an outbreak or cluster at a Charter School:

⁶ In the event of a “cluster,” Los Angeles County Charter Schools must specifically report such information to the LAC DPH at LADPH at ACDC-Education@ph.lacounty.gov or by calling (888) 397-3993.

- The Charter School CTF and COVID-19 Compliance Officer will work closely with local county public health officials, timely provide all required information, and otherwise comply with all CDPH and local guidance regarding outbreaks.⁷
- The COVID-19 Compliance Officer for MSA Los Angeles campuses will immediately call the LACDPH at (833) 707-0319 or submit an online report at <http://www.redcap.link/lacdph.educationsector.covidreport>.
- The Charter School will notify students, families, employees, and stakeholders that the Charter School and local public health department are investigating a cluster and/or outbreak. The notice will encourage all stakeholders to follow public health recommendations.
- The Charter School will additionally notify all stakeholders if the school is to be closed for 14 days due to widespread and/or ongoing transmission of COVID-19 at the school or in the general community.
- The Charter School will identify absenteeism among those in affected classes and coordinate with the LHD to contact these absentees to screen for symptoms of COVID-19 if they were exposed to a case during the case's infectious period.
- Limit visitors to the affected Charter School campus, except for those that are essential to the Charter School's mission. Law Enforcement Personnel (Sheriff and Police), Fire, Medical, Emergency, or government employees who are responding to, working at, or inspecting the facility will be allowed to access the Charter School campus.
- Discontinue all non-essential in-person group activities at the Charter School Campus during the outbreak.
- Identify absenteeism among affected classes and contact those absentees to screen for COVID-19 symptoms.
- Close Contacts and Quarantine
 - A "Close Contact" is spending a total of fifteen minutes or more over a 24-hour period within 6 feet of an infected person or, in Los Angeles County, having had unprotected contact with the infected person's body fluids and/or secretions of a person with confirmed COVID-19 (e.g., being coughed or sneezed on, sharing utensils or saliva, or providing care without using appropriate protective equipment).

⁷ In the event of an outbreak, all Charter School locations will comply with guidance titled "Management of Outbreaks of COVID-19," issued by the LAC DPH. This protocol can be found at: http://publichealth.lacounty.gov/media/Coronavirus/docs/education/EMPSupplement_K12Schools.pdf. In the event that other state or local guidance provides more stringent outbreak protocol, the Charter School will comply with such protocol.

- An individual will only be considered a close contact if the Charter School is reasonably sure that they meet the above definition. Individuals will not be deemed a close contact solely because they were in the same classroom or school group as a confirmed COVID-19 case, regardless of actual proximity to the confirmed case.
- “Fully vaccinated” refers to those who have received either a single dose vaccine or the second dose of a two-dose vaccine over two weeks ago.
- For Los Angeles Campuses: when notifying any individual that they are a close contact of a positive case, the COVID-19 Compliance Officer will provide that individual with a copy of the LACDPH Public Health Emergency Quarantine Order. Notifications that an individual is a close contact will also contain all messages required to be included pursuant to the LACDPH K-12 Exposure Management Plan guidance.
- *Quarantine exemptions for all MSA campuses.*
 - *Employees* who are both (1) Fully vaccinated and boosted if eligible, and, (2) those who have recovered from laboratory-confirmed COVID-19 within the last 90 days, may continue to attend school and do not need to quarantine at home following close contact with a positive case, so long as the employee self-monitors for symptoms and wears an upgraded surgical-grade mask when around others for 10 days from exposure, and does not display symptoms of COVID-19, tests negative on Day 5 from exposure.
 - *MSA-2, 3, 4, 6, and 8 students and staff must test immediately and on Day 5 from exposure.*
 - Asymptomatic staff close contacts who are fully vaccinated and booster-eligible but not boosted may remain at the worksite after close contact on the condition that they remain asymptomatic and meet testing and masking requirements for quarantine exemption.
 - *Students* who are fully vaccinated (regardless of booster status) and (2) those who recovered from laboratory-confirmed COVID-19 within the last 90 days, may continue to attend school and do not need to quarantine at home following close contact with a positive case, so long as the student self-monitors for symptoms and wears an upgraded surgical-style mask when around others for 10 days from exposure, does not display symptoms of COVID-19, and tests negative on Day 5 from exposure.
 - *MSA-2, 3, 4, 6, and 8 students and staff must test immediately and on Day 5 from exposure.*
 - Quarantine-exempt individuals at MSA 2, 3, 4, 6, and 8 must also continue to test with the weekly mobile testing team.

- *Quarantine rules for individuals not exempt from quarantine at MSA- 1, 5, 7, and Santa Ana, and San Diego.*
 - Modified Quarantine. Close contacts of a positive case, while both parties were in a school setting supervised by staff and were correctly wearing masks for the entire exposure period, may continue to attend school during a modified quarantine, so long as they i) do not show symptoms of COVID-19, ii) continue to mask indoors *and outdoors* while at school, iii) undergo at least twice weekly testing during the quarantine, and iv) continue to quarantine from all extracurricular activities including sports and activities within the community setting. When not attending in-person instruction, students undergoing modified quarantine must otherwise remain at home for the duration of their quarantine. Modified quarantine is not available if the exposed student is part of a TK-12 outbreak. All exposed students must quarantine at home during an outbreak. Students undergoing modified quarantine must eat six feet from other students. Modified Quarantine may end after the Day 7 from exposure if the second test taken during quarantine is performed on or after Day 5 from exposure and is negative and the student remains asymptomatic.
 - Standard Quarantine. If an individual is not exempt from quarantine and either cannot or will not follow all of the requirements for modified quarantine, they must quarantine at home for 10 days following exposure, or for 5 days following exposure if a negative test is taken on Day 5 and the individual remains asymptomatic.
 - If any symptoms develop during the 10-day period after exposure under any type of quarantine, the exposed person must immediately isolate, get tested, and contact their healthcare provider with any questions regarding their care. Any individual who is under any type of quarantine should wear a well-fitting medical grade mask when around others for 10 days from their exposure to a positive case.
- *Modified Quarantine for individuals not exempt from quarantine at MSA 2, 3, 4, 6, and 8*
 - Individuals who are identified as close contacts may participate in modified quarantine, in which exposed students and employees continue to attend school in-person unless they develop symptoms or test positive.
 - Modified quarantine can only be considered if:

- The exposure occurred in a TK-12 setting. Students at Early Education Centers and Adult School programs are not eligible for modified quarantine and must quarantine at home if they are exposed to a positive case.
- The exposure occurred in a school setting where students were supervised by school staff (i.e. classroom, school grounds with school staff present, school bus, etc.). Close contacts with exposure to infection at home are not eligible for modified quarantine, unless they are exempt from quarantine based on vaccination status or recent recovery from infection.
- The school can verify that both the infected individual and the individual identified as a close contact were mask compliant during the entire period of exposure, including outdoor exposure (masks must have been completely covering the individuals' nose and mouth). Students with face mask accommodations are not allowed to participate in modified quarantine. School administrators will report on mask compliance for each close contact when submitting IEM Reports using the IEM Reporter App.
- The exposure occurred in a school that does not have a confirmed active outbreak, as determined by LACDPH. An outbreak is when significant transmission (confirmed epidemiologically-linked cases) has occurred at a school within a 14-day period. Schools with confirmed outbreaks may not implement modified quarantine.
- Students eligible to participate in modified quarantine will appear as "Allowed" in the Principal's Daily Pass Dashboard and will be allowed to generate a Daily Pass QR code. These students will also be identified in a "Watch" column in the Daily Pass Dashboard Cases tab, to indicate to Site Administrators they are under modified quarantine protocols.
- Individuals in modified quarantine must be asymptomatic. All students will be required to respond to the Daily Pass health screening questions. Symptoms must be monitored daily, and if symptoms develop, the student cannot continue to participate in modified quarantine. Symptomatic close contacts must isolate at home and get tested immediately, preferably at a LAUSD testing site.

- Students who are participating in modified quarantine should be given the opportunity to participate in the full instructional program during the school day, including recess and lunch time. However, the school must not allow students in modified quarantine to participate in extracurricular activities, including sports, clubs, Beyond the Bell, and other before and after school care or programming. The modified quarantine is meant to let students continue learning during the instructional day but does not cover other activities outside of the regular school curriculum. Students must leave campus after school and go directly home.
 - Individuals in modified quarantine must wear a surgical-style mask or higher PPE at all times on school grounds except when they are eating or drinking. The school site should make arrangements and ensure students in modified quarantine are distanced 6 feet during meal periods when masks are removed. School sites will provide upgraded masks to students in modified quarantine if needed.
 - Individuals in modified quarantine must test on or around Day 5 and twice per week for the duration of the quarantine period. Tests can be either a rapid antigen test or a PCR test. The first test should be conducted at initial exposure or as soon as possible after the exposure (Day 1); the second test must be on or after Day 5, so that the individual can be released from quarantine on Day 6 if they test negative.
 - If all of these criteria are not met, modified quarantine is not available.
- *Standard Quarantine for individuals at MSA 2, 3, 4, 6, and 8.*
 - Individuals who are not exempt from quarantine and do not qualify for modified quarantine are subject to standard quarantine if they are a close contact of an individual who tests positive for COVID-19. These individuals must complete a ten-day quarantine and return on day eleven if they remain asymptomatic for the duration of quarantine unless the exposed individual ends quarantine sooner by receiving a negative result on a test taken on or after the fifth day from exposure.
 - Individuals undergoing quarantine who get tested for COVID-19 on or after the fifth day from exposure to the confirmed case may return to school on Day 6 once proof of a negative test is submitted through the Daily Pass system, but

- must wear a surgical mask when around others and continue to self-monitor for symptoms through day 10 from exposure. Students will be cleared to return to school through the Daily Pass system.
- Individuals at MSA 2, 3, 4, 6, and 8 who complete their quarantine period will be cleared to return to school via the Daily Pass system.
 - All asymptomatic close contacts that have quarantined due to potential exposure will be able to test at any COVID-19 test site or with a mobile testing team, so long as they remain asymptomatic.
- All staff and students of Los Angeles campuses who are close contacts of a positive case but remain on campus due to quarantine exemption or modified quarantine must be tested on Day 5 after the date of last exposure, regardless of vaccine or booster status.
 - *MSA 2, 3, 4, 6, and 8 Quarantine Guidelines for Household Close Contacts*
 - Individuals with **continuous exposure to** a sibling or household member who tests positive must remain at home for a minimum of 10 days following the date of the household member's positive test. These individuals are not eligible for modified quarantine, unless they are exempt from quarantine due to vaccination status or recent infection.
 - Household close contacts must stay at home for the duration of the positive household member's isolation period. Close contacts then begin their official 10-day quarantine on the date that the positive individual's isolation ends (e.g. if the household positive's isolation period ends on Day 6 due to a negative test on Day 5, this would be the individual's Day 1).
 - Close contacts should test on or after Day 5 of their official quarantine period to return to school or work on Day 6.
 - Positive household members must consistently wear an upgraded, surgical-style mask at home for a full 10 days following the date of their positive test, even if they are allowed to return to school or work on Day 6. If this condition cannot be met, the household close contact must delay the start of their official quarantine until Day 11.
 - Quarantine rules for all employees are stated in the COVID-19 Injury and Illness Prevention Program ("IIPP") addendum.
 - For individuals who test positive for COVID-19:
 - Checking for false positives on Los Angeles Unified School District Sites only (MSA-2, 3, 4, 6 and 8):

- To reduce unnecessary anxiety and isolation/quarantine of students and staff, the Charter School shall re-test asymptomatic individuals who have tested positive for COVID-19 as required by the Los Angeles Unified School District.
 - If an individual (student or staff) receives a positive test result, the Los Angeles Unified School District Community Engagement Team will contact the individual to conduct an interview and confirm whether he or she has symptoms consistent with COVID-19.
 - *Symptomatic Positive Case.* If the individual is determined to be symptomatic, has a known exposure to a positive case, and/or is in a high prevalence setting (i.e., a campus with more than one active case), the Los Angeles Unified School District Community Engagement Team will direct the individual to isolate for at least 5 days per the latest CDPH isolation guidance and quarantine all close contacts per Los Angeles County Department of Public Health guidelines.
 - *Asymptomatic Positive Case.* If the individual is determined to be asymptomatic, has no known exposure, and is in a low prevalence setting (i.e., a campus with more than one active case), the individual will be asked to isolate, and all close contacts will be asked to quarantine. The individual will be directed to re-test within 48 hours of the positive sample collection.
 - If the confirmatory test returns a negative result, the Los Angeles County Department of Public Health will approve the false positive request and report it to the State of California. The individual is thereafter released from isolation and all close contacts are released from quarantine. The Los Angeles Unified School District Community Engagement Team will then deactivate the positive case and be permitted to access District sites again.
 - If the confirmatory test returns a positive result, the Los Angeles Unified School District Community Engagement Team will direct the individual to isolate for at least 5 days per the latest CDPH guidance and all close contacts will continue to quarantine per Los Angeles County Department of Public Health guidelines. The individual will not be permitted to access district owned sites in the meantime.
- Checking for false positives at all other MSA campuses:
 - If an individual (student or staff) receives a positive test result, the COVID-19 Home Office Response Team will contact the individual to conduct an interview and confirm whether he or she has symptoms consistent with COVID-19.

- All students and staff who test positive for COVID-19 and are determined to be asymptomatic will be strongly encouraged to re-test within 48 hours of the initial positive sample collection.
 - If the confirmatory test is negative the COVID-19 Home Office Response Team will alert the local public health department to the false positive and will release the individual from isolation and will alert all known close contacts that they may cease quarantining.
 - If the confirmatory test is positive, the individual shall continue to isolate and all close contacts shall continue to quarantine.
 - Persons with COVID-19 may discontinue [self-isolation](#) under the following conditions:
 - At least 5 days have passed since symptom onset or, if asymptomatic, since their positive test; AND
 - At least 24 hours have passed since resolution of fever without the use of fever-reducing medications; AND
 - Other symptoms have resolved or are improving; AND
 - An FDA authorized COVID-19 viral test (antigen preferred) test taken on or after Day 5 from symptom onset is negative.
 - NOTE: If fever reduction, improvement of other symptoms, or a negative test are not all achieved, isolation may not end until after Day 10 from symptom onset or, if asymptomatic, their positive test, so long as 24 hours have passed since resolution of fever and all other symptoms are not present or are improving.
 - Note: For staff, per CAL/OSHA COVID-19 Prevention ETS, testing that is required for employees must be provided by the employer free of charge and during work hours; these tests may not be self-administered or self-read unless they are observed by the employer or an authorized telehealth proctor.
 - No matter when isolation ends, all students and staff must wear a highly protective non-cloth mask when around others, indoors and outdoors, for a full 10 days from testing positive or onset of symptoms.
 - The School will comply with Cal/OSHA regulations regarding when employees may return to work after exposure, as detailed in the Charter School's IIPP addendum.
- Subsequent School Closure Criteria:
 - Charter School campuses that are open for in-person instruction may subsequently and temporarily close for in-person instruction based on the following criteria:
 - As determined by and in consultation with the local health department

- After closure, the Charter School may reopen after 14 days, cleaning, disinfection, conclusion of a public health investigation, and local health department consultation.
- **Temporary Exposure Management Protocols During the Omicron Surge at MSA 2, 3, 4, 6 and 8.** By order of LAUSD, the following temporary measures are in place until further notice and control over inconsistent generally-applicable elements of this policy.
 - Temporary Suspension of Individual Contact Tracing at TK-12 Schools: Site Administrators are not required to identify close contacts for positive cases at their sites and will instead adopt a “group tracing” approach. This suspension does not apply to Early Education students, including preschool, ETK, and PALS students.
 - Under “group tracing” Site Administrators are not responsible for identifying close contacts or submitting IEM Reports for positive case exposures that occur in a school setting. Instead, schools will adopt a “group tracing” approach after a positive case identified.
 - Under this approach, Site Administrators or designees must:
 - Identify groups (e.g., classrooms) who share the same indoor airspace at school for at least 15 consecutive minutes (within 24 hours) of the positive case, and
 - Notify the entire relevant group(s) of potential exposure to a positive case, and
 - Provide instructions on actions that should be taken. This notification can be done by email or other messages to the identified group.
 - Site Administrators or their designee must submit an IEM Report to create close contact cases for the following groups:
 - All Early Education students, including preschool, ETK, and PALS students – unless recently recovered from a positive COVID-19 result in the last 90 days
 - Students who are exposed at home to a positive household member and who are not fully vaccinated or recently recovered from a positive COVID-19 test result in the last 90 days.
 - Temporary Suspension of Quarantine Protocols for Asymptomatic Individuals at TK-12 Schools: Asymptomatic TK-12 students who are exposed to a positive case but remain asymptomatic will not need to be identified as Close Contacts if exposed to a positive case in a school setting and will not be subject to modified or at home quarantine protocols. These students will be allowed to remain in school. Quarantine at home applies only to non-TK-12 students, symptomatic close contacts, and those

with household exposure who are not fully vaccinated or recovered from COVID-19 in the past 90 days. This guidance from LACDPH does not apply to Early Education students, including preschool, ETK, and PALS students.

- Shortened Isolation for Positive Individuals: Individuals who test positive may be released from isolation on Day 6, provided any symptoms are improving, are fever-free for the past 24 hours without fever-reducing medication, and have a negative (antigen) test result from a test taken on or after Day 5. This protocol also applies to Early Education students, including preschool, ETK, and PALS students.
- Shortened Quarantine for Close Contacts: Individuals required to quarantine can be released early from quarantine on Day 6, provided they remain asymptomatic and have a negative test result taken on or after Day 5. This protocol also applies to Early Education students, including preschool, ETK, and PALS students.
- Quarantine Guidance for Household Close Contacts: Students with a household member who tests positive must remain at home for a minimum of 10 days following the date of the household member's positive test. Students are exempt from quarantine when they are fully vaccinated, or recovered from a confirmed positive COVID-19 test in the past 90 days. Students begin their official quarantine period (Day 1) on the date the positive household member is cleared to return to school or work. This protocol also applies to Early Education students, including preschool, ETK, and PALS students.
- Surgical-Grade Mask Requirement for Employees and Students: All employees must wear surgical-type masks or higher-level PPE. Beginning the week of January 24th, and until further notice, students are required to wear well-fitting non-cloth masks of multiple layers with a nose wire. Masking is required for all individuals, regardless of vaccination status **when** indoors. Unmasking is allowed only during eating and drinking, and should occur distanced from others. This protocol also applies to Early Education students, including preschool, ETK, and PALS students.
- All TK-12 students must wear surgical style masks, test weekly, and monitor their symptoms until further notice.
- **Temporary Exposure Management Protocols During the Omicron Surge at MSA 1, 5, 7, SA, and SD.** Until further notice, and as recommended by the CDPH and the local health departments of Orange County and San Diego County, MSA 1, 5, 7, SA, and SD shall have the option to utilize the “group tracing” method of exposure management in place of individual contact tracing to track exposures during the Omicron variant surge, as follows:

- Schools will notify students who spent more than a cumulative total of 15 minutes (within a 24-hour time period) in a shared indoor airspace (e.g., classroom) with someone with COVID-19 during their period of infectiousness.
 - Notification should occur to “groups” of exposed students (e.g., classmates, teammates, cohorts, etc.) rather than contact tracing to identify individual “close contacts” (e.g., those within 6 feet).
 - Notifications should be provided to all individuals considered exposed, including those who are vaccinated and/or recently infected.
- Exposed students, regardless of COVID-19 vaccination status or prior infection, should get tested for COVID-19 with at least one diagnostic test obtained within 3-5 days after last exposure. Any FDA-approved antigen diagnostic test, PCR diagnostic test, or pooled PCR test is acceptable for evaluation of an individual’s COVID-19 status. Individuals who have been recently infected should use antigen testing.
- Exposed Students who participate in testing may continue to take part in all aspects of K-12 schooling, including sports and extracurricular activities, unless they develop symptoms or test positive for COVID-19.
- All exposed students, regardless of vaccination status or previous infection, are required to remain fully masked indoors and outdoors, unless actively eating or drinking, when around other through day 10 from their last exposure date. Eating and drinking should occur distanced from others. Exposed students will also need to remain masked at all times during sports and extracurricular activities.

6. Sanitizing/hygiene materials and practices:

- The Charter School will develop plans and routines to ensure that students and staff wash or sanitize hands frequently, including upon arrival to campus, after using the restroom, after playing outside and returning to the classroom, before and after eating, and after coughing or sneezing.
- Staff will teach and reinforce proper handwashing technique, avoiding contact with one’s eyes, nose, and mouth, using a tissue to wipe the nose, and covering coughs and sneezes.
- The Charter School shall make soap, tissues, no-touch trashcans, face coverings, water and paper towels or dryers for hand washing available. Students and staff should wash their hands for 20 seconds with soap, rubbing thoroughly after application. Soap products marketed as “antimicrobial” are not necessary or recommended.
- Trash cans will be placed near restroom doors and students and staff will be instructed to use a paper towel to prevent touching the handle with their hands.

- A restroom will need to be dedicated for individuals in the isolation area. This restroom must be cleaned and sanitized before other occupants may use it.
- If handwashing stations near classrooms are not practicable, and to facilitate use by students and staff as needed, the Charter School shall make available fragrance-free alcohol-based hand sanitizer that is at least sixty percent (60%) ethyl alcohol. (Note: frequent handwashing is more effective than the use of hand sanitizers). This hand sanitizer will be made available to both students and staff at all strategic locations throughout the Charter School Campus.
- The Charter School will not use hand sanitizer with isopropyl alcohol as the main ingredient.
- Children under age 9 should only use hand sanitizer under adult supervision. Call Poison Control if consumed: 1-800-222-1222.
- Children under age 9 should only use hand sanitizer under adult supervision. Hand sanitizer will also not be left out in the open in classrooms for students under the age of 9.
- The Charter School shall place posters conspicuously that encourage hand hygiene to help stop the spread of COVID-19.
- Employees should visit the CDC's coughing and sneezing etiquette and clean hands webpage for more information.

7. Routine cleaning and disinfecting: The Charter School will maintain a high level of cleanliness throughout the year to help reduce the risk of exposure to and spread of COVID-19 at the school site. In general, cleaning once a day is usually enough to sufficiently remove potential virus that may be on surfaces. Disinfecting (using disinfectants on the [U.S. Environmental Protection Agency COVID-19](#) list) removes any remaining germs on surfaces, which further reduces any risk of spreading infection.

- Custodial staff will perform routine and thorough cleaning once per day, and when students are not present. When cleaning, the space will be aired out before children arrive.
- Routine cleaning practices include, but are not limited to:
 - Using everyday janitorial cleaning supplies and disinfectants for surfaces as floors, tables, desks, counters, sinks, toilets, and other hard-surfaced furniture and equipment;
 - Dusting hard surfaces;
 - Damp wiping of hard surfaces to ensure they are free of debris;
 - Wet mopping of floors;
 - Vacuuming carpets and mats.
- Health Office areas, including the general health office, isolation area, and quarantine area, may require more frequent cleaning and rapid response, as needed.
- Student restrooms will be serviced at least twice a day and will be fully cleaned and disinfected using electrostatic equipment by the night cleaning crew once per day.

- The Charter School will clean and disinfect areas commonly visited by staff no less than once per day during operating hours and implement a schedule for such cleaning and disinfecting. These areas include, but are not limited to: Break rooms, restrooms, lobbies, classrooms, laboratories, nurse's office, counseling and student support areas, staff offices, and cafeterias.
- The Charter School will clean high touch areas in staff breakrooms at least once per day.
- Cleaning and Disinfection after a Confirmed Case on Campus:
 - If an individual confirmed to have COVID-19 was on campus, the Charter School will complete enhanced cleaning and disinfection procedures in the spaces occupied by the confirmed COVID-19 case.
 - Employees completing this cleaning must wear a mask and gloves at all times and will refer to Material Safety Data Sheets or follow the instructions on the chemical labels.
 - When disinfecting, the Charter School will use an EPA-registered disinfectant that is approved for emerging pathogens.
 - Custodians will focus on immediate areas occupied by the confirmed COVID-19 case.
 - Custodians will clean and disinfect:
 - All non-porous surfaces in the ill occupant's space/office, as well as on shared equipment (like tablets, touch screens, keyboards, remote controls) in bathrooms and shared spaces used by the ill person. Cleaning and disinfection will also focus on high-touch surfaces (e.g. desk, table, hardbacked chair, doorknob, light switch, handle, computer, keyboard, mouse, telephones).
 - On porous surfaces (e.g., carpets, chairs) in the confirmed COVID-19 case's space or office, custodians will remove visible contamination, clean with appropriate cleaners, and disinfect with a liquid/spray indicated for use on the material.
 - The space(s) where the confirmed COVID-19 case was present may be reoccupied once these cleaning and disinfection procedures have been completed.
- The Charter School will ensure proper ventilation during all cleaning and disinfecting. Staff are encouraged to introduce fresh outdoor air as much as possible, by opening windows where practicable.
- The Charter School will comply with [CDPH Guidance on Ventilation of Indoor Environments and Ventilation and Filtration to Reduce Long-Range Airborne Transmission of COVID-19 and Other Respiratory Infections: Considerations for Reopened Schools](#) to the greatest extent practicable for each facility.
- All frequently touched surfaces in the workplace, such as chairs, desks, tables, keyboards, telephones, handrails, light switches, sink handles, restroom surfaces and door handles, will be routinely cleaned.

- Staff will be trained as appropriate in the chemical hazards, manufacturer’s directions, and Cal/OSHA requirements for safe and correct application of cleaning and disinfectant agents in accordance with the Healthy Schools Act guidance from the California Department of Pesticide Regulation and Cal/OSHA.
- When choosing disinfecting products, the Charter School will use those approved for use against COVID-19 on the Environmental Protection Agency (EPA)- approved list “N” and require staff to follow product instructions. MSA-2, 3, 4, 6, and 8 will use disinfectants from the LAUSD’s List of Approved Hand Sanitizers and Disinfectants.
 - To reduce the risk of asthma and other health effects related to disinfecting, the Charter School will select disinfectant products on list N with asthma-safer ingredients (hydrogen peroxide, citric acid or lactic acid) as recommended by the US EPA Design for Environment program.
 - The Charter School will avoid products that contain peroxyacetic (peracetic) acid, sodium hypochlorite (bleach) or quaternary ammonium compounds, which can cause asthma.
 - Staff shall follow label directions for appropriate dilution rates and contact times.
 - The Charter School will establish a cleaning and disinfecting schedule in order to avoid both under- and over-use of cleaning products.

Subject to available resources, disposable disinfecting wipes shall be made available so that employees can wipe down commonly used surfaces (e.g., doorknobs, keyboards, remote controls, desks, other work tools and equipment) before each use. Disinfectant wipes and sprays will be kept away from students.

8. Facility measures: The Charter School will incorporate CDE guidance measures for maintaining a healthy facility, to include some or all of the following:

- Maintenance staff will regularly inspect and test ventilation systems and fans to confirm they operate properly and will increase circulation of outdoor air as much as possible by opening windows and doors and other methods.
- Windows and doors should not be opened if doing so poses a safety or health risk by exacerbating seasonal allergies or asthma symptoms.
 - The Charter School will consider alternatives, such as increased central air filtration (targeted filter rating of at least MERV 13) if opening windows poses a safety or health risk to persons using the facility.
- HVAC systems will be set to maximize indoor/outdoor air exchanges unless outdoor conditions (recent fire, high outdoor temperature, humidity, and pollen levels) make this inappropriate.

- If an HVAC system becomes nonoperational, additional ventilation should be provided with the use of fans or relocating classes until repairs are completed.
- The COVID-19 isolation and quarantine areas should be outdoors when feasible to maximize ventilation and minimize exposures to COVID-19 infection. Under no circumstances should an isolation or quarantine area be in a room without a functioning HVAC system.
- Maintenance staff will ensure that all water systems and features (e.g., drinking fountains) are safe to use after a prolonged facility shutdown to minimize the risk of Legionnaires' disease and other diseases associated with water.
- Consider installing additional temporary handwashing stations at all school entrances and near classrooms to minimize movement and congregation in bathrooms.
- Consider installing privacy boards or clear screens to increase and enforce separation between staff and students.

9. Physical distancing: The Charter School will incorporate CDPH and CDE guidance with respect to physical distancing between students on campus as much as is feasible, including maximizing physical distance as much as possible while eating (especially indoors), using additional spaces outside of the cafeteria for mealtime seating such as classrooms or the gymnasium can help facilitate distancing, and arrange for eating outdoors as much as feasible.

- In areas where physical distancing is not feasible, clear plastic or solid surface barriers that can be cleaned often may be used.
- Employees will be encouraged to eat outdoors. They may also eat at their desk or cubicle if these areas are enclosed as a separate room, provide more distance, or include barriers.

10. Extracurricular Activities:

- All extracurricular activities operated by or supervised by school personnel or occurring on a school site, whether or not occurring during school hours, will be undertaken in compliance with this policy and all required public health measures applicable to K-12 schools. This applies to sports, band, chorus, clubs, and other similar activities and organizations. All MSA campuses will operate and supervise extracurricular activities in compliance with the latest California Department of Public Health K-12 guidance and any other relevant state or county guidance on sports and extracurricular activities.
- MSA Los Angeles sports programs will observe all required elements of the most updated version of the Los Angeles County Department of Public Health's "COVID-19 Exposure Management Plan Guidance, Youth Recreational Sports Programs" and the Los Angeles

County Department of Public Health’s “Protocol for Organized Youth Sports: Appendix S” in addition to any future binding guidance applicable to K-12 youth sports programs.

- Each Los Angeles campus’s COVID-19 Compliance Officer shall fulfill the duties of the COVID-19 Organized Youth Sports Program Compliance Officer, as those duties are described in LACDPH’s sports-related COVID-19 guidance.
- Each Los Angeles campus’s COVID-19 Compliance Officer shall ensure that the required LACDPH youth sports exposure management protocols are followed in accordance with current guidance.
- Each Los Angeles campus’s COVID-19 Compliance Officer shall ensure that all mandatory testing required by the LACDPH’s youth sports guidance is conducted in accordance with current guidance.
- All MSA extracurricular programs will keep updated rosters of all participating students and staff to facilitate identification of close contacts.
- Students of MSA 2, 3, 4, 6 and 8 will not be permitted to participate in extracurricular activities starting October 31, 2021, unless they provide proof of COVID-19 vaccination through the Daily Pass system.
- All indoor sports must be played with masks on, unless doing so is recognized as unsafe by a well-recognized health authority, such as the American Academy of Pediatrics.
- Theater, music, dance, and similar classes and clubs should maintain physical distancing, in addition to the use of face masks where possible.
 - When engaged in activities that could generate respiratory droplets such as enunciating (i.e., theater workshops) or dancing, physical distancing should be increased and activities should be conducted outdoors where possible. **Individual singers may practice alone indoors without a mask or with a single instructor present while indoors in a studio or practice room, if both of them are appropriately masked.**
 - All group musical activities require participants to wear masks indoors. Masks are only not required for outdoor practice outdoors alone and with enhanced physical distancing or when alone indoors in a studio or practice room with the door closed.
 - Masks must be worn at all times during rehearsals, performances, and other activities that involve multiple individuals participating together indoors.
 - **Any activity that requires participants to remove their face masks may only be done as a group if the activity is held outdoors. However, individuals may practice such activities alone indoors in a studio or practice room with the door closed. Playing of wind instruments indoors is an exception as described below.**

- Playing of wind instruments is permitted indoors in a group setting so long as the following safety measures are adhered to:
 - Those playing wind instruments must properly wear a modified face covering that allows for direct contact with the instruments mouthpiece whenever they are playing the instrument. During periods that the students are not actively practicing or performing, they should switch to full face coverings.
 - Instrument bell covers must be used during playing of wind instruments indoors.
 - A minimum of 3 feet of physical distancing must be maintained between any individual playing a wind instrument and all other participants.
 - Perform at least weekly screening testing with either PCR testing or antigen testing of all individuals who are not fully vaccinated and participating in the group practice or performance.
- When playing wind instruments outdoors, consider using bell covers for the openings of wind instruments, modified masks that allow direct contact with instrument mouthpieces, and specially designed bags with hand opening for woodwind instruments, as well as creating physical distance (6ft recommended) between individuals playing wind instruments and other participants to minimize the spread of droplets and aerosols. The aforementioned mitigation measures are recommended in outdoor settings but not required.
- When group instruction, practice, or performance occurs in a mix of indoor and outdoor settings, screening testing at least weekly is required as described above for indoor settings.

11. Use of Face Coverings: The Charter School will follow CDPH, CDE and CDC guidance and state and local health orders on the use of face coverings. All staff are encouraged to review the CDPH and CDC guidance on cloth face coverings; face coverings must be used in accordance with CDPH Guidance and this Policy unless a person is subject to exemption.

- All students must wear a face mask when indoors at any Charter School Campus building, bus, or other enclosed space, unless exempted from doing so pursuant to the accommodation procedures laid out in this Policy.

- All adults in K-12 school setting except San Diego school site, including all teachers, staff, parents, visitors, and outside workers, must wear a surgical-grade masks or higher level PPE when in any indoor space shared with students or other staff. The Charter School will provide upgraded masks to individuals subject to this requirement, if necessary.
- Charter School employees at the Home Office—which is not a school site—are permitted to forego indoor masking so long as the Charter School performs all verifications required under Section 4(c) of the current LACDPH Order of the Health Officer (2/23/2022).
- Face masks are required without regard to vaccination status.
- Face masks are optional when outside, except for crowded outdoor setting where distancing cannot be easily reliably maintained.
- Masking Rules at MSA 2, 3, 4, 6, and 8
 - All individuals must wear surgical-grade, non-cloth masks of multiple layers of non-woven material with a nose-wire or cloth masks that meet American Society for Testing and Materials (ASTM) standards for high filtration efficiency (ASTM F3502-2 Level 2) or have a particle filtration efficiency of at least 95% when indoors at all times except when eating or drinking.
 - Outdoor masking is optional for students and employees.
 - The Charter School will inform parents of the types of masks that are acceptable for students to wear indoors on campus. It is the parent/guardian's responsibility to check the LACDPH website to ensure that any cloth mask meets the appropriate criteria.
 - The Charter School will also inform parents of the lifting of the outdoor masking requirement.
 - The Charter School will encourage and work with teachers and school staff to establish systems and routines for students when transitioning from indoor spaces to outdoor, for students opting to unmask outdoors. This can include:
 - A dedicated storage space for masks;
 - Reminders to students to mask when they enter indoor spaces;
 - Replacement masks for students should be issued to students to reiterate positive reinforcement.
- Proper use of cloth face coverings will be strictly enforced. The Charter School will exclude from campus anyone who refuses to wear a face mask if not exempted pursuant to this Policy. Students excluded from campus for refusing to wear a mask without a valid exemption will be provided alternative educational opportunities to the greatest extent possible.

- Face masks and face shields may be removed for meals, snacks, naptime, showers, or outdoor recreation, or when needing to be replaced. When any type of face covering is temporarily removed, it should be placed in a clean paper bag (marked with the student's name and date) until it needs to be put on again.
- The Charter School will provide face coverings for students and staff who lose their face coverings or forget to bring them to school.
- Employees should wear a clean face mask to work every day.
- Employees are expected to teach and reinforce proper use of face coverings, and in limited circumstances, face shields.
- The Charter School will post signs regarding the need for, proper use, removal, and washing of face coverings and shall educate students, particularly younger elementary school students, on the rationale and proper use of face coverings.
- When pedagogically necessary, Teachers may use clear plastic face shields with an appropriate seal (cloth covering extending from the bottom edge of the shield and tucked into the shirt collar) or transparent masks in certain limited situations in the classroom to enable students to see their faces and avoid potential barriers to phonological instruction as long as the wearer maintains physical distance from others to the extent practicable. Staff must return to wearing their normal surgical-grade face covering at all other times, unless otherwise exempted.
- The Charter School will evaluate any employee's request for accommodation from the Charter School's facial covering policy/requirement pursuant to the MPS Employee Handbook and applicable law for all lawfully recognized accommodations. Employees requesting an accommodation from the facial covering policy/requirement must provide appropriate documentation and contact human resources.
- Per Los Angeles County Department of Health Guidance, employees based in Los Angeles County who are granted exemptions from wearing a mask while indoors must undergo COVID-19 testing at least twice per week, unless the employee provides proof of full vaccination against COVID-19 and proof of receipt of any vaccine booster to which the employee is eligible.
- Accommodations for students:
 - Pursuant to CDPH Guidance on the use of face masks, individuals with a medical condition, mental health condition, or disability that prevents wearing a mask are to be accommodated with an exemption from mask wearing. This includes those who are hearing impaired as well as those who communicate with the hearing impaired.

- If a student cannot wear a mask due to a medical condition, mental health condition, or disability, he or she should wear the next most effective alternative that can be tolerated, such as a transparent face shield with a cloth draping sealing the bottom.
- Parents/guardians who believe their student may need an accommodation from the Charter School's facial covering policy and requirement should contact the Charter School principal.
- Upon receipt of appropriate documentation, the Charter School will evaluate requests for accommodation and determine what, if any accommodations the Charter School can provide.
- Assessment of whether a medical condition, mental health condition, or disability warrants a mask accommodation is a medical determination that must be made by a physician, nurse practitioner, **physician assistant**. Self-attestation and parental attestation for mask exemptions due to the aforementioned conditions do not constitute medical determinations.
- Students exempted from wearing a mask or face shield are strongly encouraged to be vaccinated against COVID-19 and to receive boosters when eligible and to be tested for COVID-19 at least twice a week. If a student is exempt from wearing any type of face covering and is not vaccinated, the Charter School shall implement physical distancing and other isolation measures to the greatest degree feasible.

12. Use of Gloves and Personal Protective Equipment: The Charter School is no longer required by emergency public health orders to require the use of gloves and personal protective equipment. Any employee or student who wishes to wear gloves and/or personal protective equipment beyond the required facial coverings may do so, provided that they dispose of them safely and appropriately and do not wear gloves or personal protective equipment of a type or in a manner that interferes with their ability to perform their duties. Upon request, the Charter School will provide gloves, a face mask, protective gown, and a medical grade mask to any employee dealing with sick children, performing cleaning or disinfection, providing instruction to any students with a face mask exemption, or where there is an otherwise heightened likelihood of contact with respiratory secretions or other bodily fluid.

13. Support for Students at Increased Risk of Becoming Infected or Unrecognized Illness. Pursuant to state and local health guidance, the Charter School has developed the following measures to mitigate the risk of COVID-19 to vulnerable student groups:

- The Home Office COVID-19 Response Team or designee will review student health plans, including 504 Plans, to identify students who may need additional accommodations to

minimize potential exposure.

- The Home Office COVID-19 Response Team or designee will develop a process for engaging families for potentially unknown concerns that may need to be accommodated.
- The Charter School will identify additional preparations for classroom and non-classroom environments as needed to ensure the safety of students at increased risk of becoming infected or having unrecognized illness. Persons who might be at increased risk of becoming infected or having unrecognized illness include the following:
 - Individuals who have limited mobility or require prolonged and close contact with others, such as direct support providers and family members;
 - Individuals who have trouble understanding information or practicing preventive measures, such as hand washing and physical distancing; and
 - Individuals who may not be able to communicate symptoms of illness.
- The Charter School is prepared for opening to provide Free Access to Public Education (“FAPE”) in the least restrictive environment (“LRE”) for each student. All students with disabilities will receive services according to their IEP. In accordance with IDEA, it is critical to reinforce the understanding that students receiving special education services, or 504 accommodations are general education students first. Balancing the educational needs with the health and well-being of students and staff is our top priority.
- Every child and adolescent with a disability is entitled to FAPE and is entitled to special education services based on their individualized education program (IEP). The Charter School continuously review and problem solve to balance safety and service needs. In order to provide the required level of safety, systems, processes and service delivery models have been reviewed. Adherence to social distancing guidelines will be followed as feasible except for instances when the services outlined in a specific IEP call for closer proximity. This will be evaluated on a case-by-case basis. For example, additional provision of PPE supplies to staff (gloves, gowns, face shields and Plexiglas dividers) who are required to deliver hand-over-hand instruction or hygiene service needs for students.
- Evaluations and Timelines:
 - All IDEA/ADA compliance timelines will be followed on schedule and in accordance with IDEA/ADA regulations. IEP Team meetings and 504 meetings that were missed due to the March school facility closures will be rescheduled and conducted as soon as possible, if not already conducted. All IEP team meetings and 504 meetings will be conducted virtually until the use of school facilities return to normal operations.
- Services:
 - The IDEA allows for flexibility in determining how to meet the individualized needs of students receiving special education services. State guidelines for the delivery of

special education and related services will be implemented while protecting the health and safety of students as well as the individuals providing the services.

- If a student is unable to access their education in person due to medical or other circumstances, including the inability to wear a face covering, alternative means of delivering these services will be provided.
- The Charter School will provide appropriate protective equipment relative to the responsibilities of all Support Service Staff and disability needs.
- All Staff and students will receive training on the appropriate use of PPE and healthy hygiene practices that are proven to mitigate the spread of COVID-19.
- The Charter School will identify additional preparations for classroom and non-classroom environments as needed to ensure the safety of students at increased risk of becoming infected or having unrecognized illness. Persons who might be at increased risk of becoming infected or having unrecognized illness include the following:
 - Individuals who have limited mobility or require prolonged and close contact with others, such as direct support providers and family members;
 - Individuals who have trouble understanding information or practicing preventive measures, such as hand washing and physical distancing; and
 - Individuals who may not be able to communicate symptoms of illness.

14. COVID-19 Vaccination Policy for Employees. The Charter School has adopted the following COVID-19 employee vaccination policy (“Employee Vaccination Policy”). The purpose of this Employee Vaccination Policy is to protect the health, safety, and well-being of all Charter School employees, students, families, and stakeholders to the maximum extent possible, and to facilitate a safe and meaningful return to in-person instruction. The Charter School drafted this policy in compliance with all applicable federal and state laws, including guidance from the Equal Employment Opportunity Commission (“EEOC”), Centers for Disease Control and Prevention (“CDC”), the California Department of Public Health (“CDPH”), and local health authorities.

- Pursuant to the California “State Public Health Officer Order of August 11, 2021,” (“Order”) all employees, volunteers, contractors, vendors or any other adult supporting Charter School functions on any MSA -1, 5, Santa Ana, and San Diego campuses must either provide the School with proof of COVID-19 vaccination status or test for COVID-19 at least once per week. For employees, this directive is a condition of both employment and continued employment.
- Pursuant to the LAUSD’s “COVID-19 Vaccination Requirement for Employees and Other Adults Working at District Facilities” document issued August 13, 2021, all employees, contractors and other adults providing services at any MSA-2, 3, 4, 6, and 8 campuses must be

fully vaccinated against COVID-19 no later than October 15, 2021. This directive is a condition of both employment and continued employment.

- Pursuant to the LAUSD's December 16, 2021 communication, the LAUSD employee vaccine mandate will apply to all LAUSD authorized sites which includes MSA-7.
- **Proof of COVID-19 Vaccination:**
 - Consistent with applicable law, the Charter School will only accept the following forms of proof of COVID-19 vaccination:
 - COVID-19 Vaccination Record Card (issued by the Department of Health and Human Services Centers for Disease Control & Prevention or WHO Yellow Card) which includes name of person vaccinated, type of vaccine provided and date last dose administered); OR
 - A photo of a Vaccination Record Card as a separate document; OR
 - A photo of the client's Vaccination Record Card stored on a phone or electronic device; OR
 - Documentation of COVID-19 vaccination from a health care provider; OR
 - Digital record that includes a QR code that when scanned by a SMART Health Card reader displays to the reader client name, date of birth, vaccine dates and vaccine type; OR
 - Documentation of vaccination from other contracted employers who follow these vaccination records guidelines and standards.
 - Any MPS employees, volunteers, contractors, vendors or any other adult supporting Charter School functions on any MPS campus who either fails to provide proof of COVID-19 or provides proof of vaccination that is not consistent with the above-referenced acceptable forms of proof will be deemed unvaccinated.
 - Employees may their submit proof of COVID-19 vaccination to the MPS Human Resources Department.
 - The Charter School will securely maintain the confidentiality of employee COVID-19 vaccination data in strict compliance with all applicable legal authority.
- **COVID-19 Employee Testing:**
 - Pursuant to the Order, all MPS employees, volunteers, contractors, vendors or any other adult supporting Charter School functions on any MSA-1, 5, 7, Santa Ana, and San Diego campuses who are either unvaccinated or incompletely vaccinated must undergo COVID-19 testing (PCR only) at least once per week.
 - Previous history of COVID-19 from which the individual recovered more than ninety (90) days earlier, or a previous positive antibody test for COVID-19, do not waive this requirement for testing.

- As outlined above, all employees at any MSA-2, 3, 4, 6, and 8 campuses must test for COVID-19 at least once per week, regardless of COVID-19 vaccination status, as directed by the LAUSD.
- **Accommodations:** Employees may request an accommodation from COVID-19 vaccinations and/or COVID-19 testing due to a medical issue or sincerely held religious belief, practice or observance that may prevent an employee from vaccinating or testing for COVID-19. Upon receiving a request for accommodation from COVID-19 testing and/or vaccinations, the Charter School will engage in the interactive process and determine what, if any accommodations can be provided. However, the Charter School may not be required to provide an employee with an accommodation, should it result in a direct threat to health and safety at the School or to the employee or if the accommodation will cause an undue hardship for the School, among other reasons.
- **Compliance Period:**
 - Employees at the MSA -1, 5, Santa Ana, and San Diego campuses must submit proof of COVID-19 vaccination to the Charter School before October 15, 2021. Such employees who fail to submit proof of COVID-19 vaccination before this date will be deemed unvaccinated and must be required to test for COVID-19 at least once per week. On or after October 15, 2021, employees to fail to test for COVID-19 will be deemed in non-compliance with this policy, absent an approved, legally recognized accommodation from such testing.
 - Employees at MSA-2, 3, 4, 6, and 8 campuses must submit proof of COVID-19 vaccination to the Charter School before October 15, 2021. Such employees who fail to submit proof of COVID-19 vaccination before this date will be deemed in non-compliance with this policy, absent an approved, legally recognized accommodation from such testing.
 - Employees at MSA-7 must submit proof of vaccination to the Charter School at a time to be determined by the LAUSD.
- **Non-Compliance:**
 - Any employee deemed to be in non-compliance with this policy may be subject to disciplinary action, up to and including termination from at-will employment.
 - The Charter School reserves the right to refuse entry to campus to any volunteer, vendor, contractor other adult supporting Charter School functions, should they fail to comply with the proof of vaccination and testing directives as stated in this Policy.
- All employees who have not yet vaccinated should do so outside of working hours. Employees who demonstrate they are unable to get vaccinated outside working hours may use either COVID-19 Supplemental Paid Sick Leave or accrued sick leave for time spent attending a

COVID-19 vaccination appointment. In such cases, employees must consult with their supervisors regarding the best time to be excused to receive the vaccine and are responsible for arranging coverage during their absence to get vaccinated, if applicable.

- Employees who experience symptoms related to a COVID-19 vaccine that prevent the employee from being able to work or telework may be entitled to COVID-19 Supplemental Paid Sick Leave, if available and upon request.
- The Charter School will not discriminate, harass, or retaliate against any employee for receiving the COVID-19 vaccine or for electing not to receive the COVID-19 vaccine. However, the School reserves the right to appropriately discipline an employee for non-compliance with this policy, consistent with applicable law.
- As public health and legal guidance regarding COVID-19 vaccinations evolves, the Charter School reserves the right to revise this Employee Vaccination Policy. Upon any revision to this Employee Vaccination Policy, the Charter School will provide immediate notice in writing to all employees.
- Employee with any questions regarding the Charter School's Employee Vaccination Policy may contact Human Resources Department at hr@magnoliapublicschools.org.

15. COVID-19 Vaccination Policy for Students. The Charter School has adopted the following COVID-19 student vaccination policy ("Student Vaccination Policy"). The purpose of this Student Vaccination Policy is to protect the health, safety, and well-being of all Charter School employees, students, families, and stakeholders to the maximum extent possible, and to facilitate a safe and meaningful return to in-person instruction. The Charter School drafted this policy in compliance with all applicable federal and state laws, including guidance from the Equal Employment Opportunity Commission ("EEOC"), Centers for Disease Control and Prevention ("CDC"), the California Department of Public Health ("CDPH"), and local health authorities.

- Pursuant to the directive of the Los Angeles Unified School District, all students of MSA-2, 3, 4, 6, 7, and 8 who are eligible to receive COVID-19 vaccination must be vaccinated against COVID-19 by the first day of the 2022-2023 school year, unless medically exempted, or they will not be permitted on campus. At this time, the Student Vaccination Policy applies only to students at MSA-2, 3, 4, 6, 7, and 8.
- **Proof of Vaccination.**
 - Vaccination status can only be proven by one of the following methods acknowledged by the California Department of Public Health:
 - COVID-19 Vaccination Record Card (issued by the Department of Health and Human Services Centers for Disease Control and Prevention or WHO

Yellow Card) which includes the name of the person vaccinated, type of vaccine provided and date last dose administered; OR

- A photo of a Vaccination Record Card as a separate document; OR
- A photo of the client's Vaccination Record Card stored on a phone or electronic device; OR
- Documentation of COVID-19 vaccination from a health care provider; OR
- Digital record that includes a QR code that when scanned by a SMART Health Card reader display to the reader client name, date of birth, vaccine dates and vaccine type.

- **Parental Consent.**

- Parent/guardian consent is required for vaccination of students 12-17 years of age.
- A student consent form is available at the Daily Pass Portal at <https://DailyPass.lausd.net> and is included to be filled out as part of the process of making an appointment to receive COVID-19 vaccination from the Los Angeles Unified School District.
- Parents/guardians may be present at, but will not be required to attend, their child's appointment to receive a COVID-19 vaccination from the Los Angeles Unified School District.

- **Compliance Requirements.**

- To provide proof of vaccination, parents/guardians must upload adequate documentary proof of vaccination to the Daily Pass system and ensure that the information appears in the "Vaccinations" tab of their student's Daily Pass. Students vaccinated by the Los Angeles Unified School District do not need to submit their vaccination record, as it will be automatically updated following receipt of the vaccine.
- At this time, the Pfizer-BioNTech COVID-19 vaccine is the only vaccine approved for individuals aged 12 to 17. Students who are 18 or older may also use the Johnson & Johnson or Moderna vaccine to satisfy the vaccination requirement.
- To meet the deadlines imposed by the Los Angeles Unified School District for student vaccination, students aged 12+ should receive their first dose of the Pfizer-BioNTech vaccine no later than 5 weeks prior, and second shot no later than two weeks prior, to the vaccination requirement deadline. To meet the vaccination deadline, students aged 18+ should receive the single dose of the Johnson & Johnson vaccine no later than two weeks prior to the vaccination deadline. And, to meet the deadline using the Moderna vaccine, students should receive their first

shot no later than 6 weeks prior to their deadline with their second shot coming no later than two weeks prior to the vaccination requirement deadline.

- Students of MSA 2, 3, 4, 6 and 8 who are 12 and older will not be permitted to participate in extracurricular activities starting October 31, 2021, unless they provide proof of COVID-19 vaccination through the Daily Pass system.
- **Exemptions and Conditional Admissions.**
 - Parents/guardians may apply for exemptions from the COVID-19 vaccine requirements only for medical reasons. The medical exemption process must be followed with the completion of the *Student Medical Exemption to the COVID-19 Vaccine* form and its submission via the Daily Pass portal.
 - Students who are not in compliance by the deadline may be conditionally admitted if they are in one of the following groups: 1) foster youth, 2) experiencing homelessness, 3) migrant, 4) military family, or 5) has an IEP.
 - There are no religious or personal belief exemptions to the Student Vaccination Policy. Because this Student Vaccination Policy is implemented at the directive of the Los Angeles Unified School District, the Charter School cannot grant exemptions outside of those granted through the District's Daily Pass process.
- MSA 2, 3, 4, 6, 7, and 8 students who fail to comply with the Student Vaccination Policy by the first day of Fall Semester 2022, will be excluded from physically entering campus.
- MSA 2, 3, 4, 6, and 8 students will still be required to comply with all COVID-19 testing frequencies mandated by the Los Angeles Unified School District without regard to vaccination status.

16. Communications to the Charter School Community: The Charter School will keep families, staff, and the community informed, engaged, and in touch as the new school year begins, by implementing the following communications measures:

- The Charter School will engage with families and staff to develop strategies to prepare and respond to the COVID-19 emergency, including guidelines for families about when to keep students home from school and other topics.
- Communications will include a process for engaging families for potentially unknown concerns that may need to be accommodated.
- Prior to the start of the school year, the Charter School will communicate to staff, students, and parents about new, COVID-19-related protocols, including:
 - Proper use, removal and washing of face coverings.
 - Screening practice.
 - How COVID-19 is spread.

- COVID-19 specific symptom identification.
 - Preventing the spread of COVID-19 if you are sick, including the importance of not coming to work if staff members have symptoms, or if they or someone they live with has been diagnosed with COVID- 19, including pertinent isolation and quarantine policies.
 - Local community testing sites and options for obtaining COVID-19 testing from private medical providers, including any testing arranged by the Charter School.
 - Guidelines for employees regarding COVID-19 specific symptom identification and when to seek medical attention.
 - Guidelines for families about when to keep students home from school.
 - Systems for self-reporting symptoms.
 - Criteria and plan to close schools again for physical attendance of students.
 - Changes in Charter School extracurricular, academic, and meal programs to help prevent the spread of COVID-19.
 - Contact information at the Charter School for students who may have been exposed to COVID-19.
 - Charter School contact information if a student has COVID-19 symptoms or may have been exposed to COVID-19.
- The Charter School will provide information to parents and guardians regarding this Policy and related guidance, along with the safety measures that will be in place in indoor and outdoor settings with which parents and guardians must comply.
 - This Policy will be posted at all public entrances to the Charter School campus.
 - The Charter School will develop a communications plan for implementation if the school has a positive COVID-19 case in accordance with CDPH and CDE guidelines.

The MPS CEO/Superintendent is authorized to implement changes or additions to this policy in order to ensure compliance or consistency with new or revised orders or guidance from local, county, state or federal authorities (“Agencies”), to take any and all actions consistent with orders and guidance from the Agencies that is not specifically addressed by this policy, and to ensure compliance with the Charter School’s charter petition. The MPS CEO/Superintendent shall provide the Board with regular updates as to actions taken pursuant to this section.

Appendix

Site Specific Planning Form

This document has been included to align with the Los Angeles Unified School District’s (“LAUSD”)’s COVID-19 Containment, Response and Control Plan (“Containment Plan”). Pursuant to the LAUSD’s Containment Plan, the LAUSD is requiring all Los Angeles Unified schools complete this form, along with the pre-filled versions of the Los Angeles County Department of Public Health COVID-19 Reopening Protocols for K-12 Schools: Appendices T1 and T2 documents.

School Name: _____

Date Last Revised: _____

School Address: _____

Location Code: _____

School Phone Number: _____

Campus Density

- Approximate Square Footage open: _____
- Maximum Student Capacity: _____
- Maximum Number of Staff with physical distancing: _____
- Total Number of Students Enrolled: _____
- 25% of Total Number of Students Enrolled: _____
- In-person class size is limited to: _____
- The **maximum** number of students & staff permitted on campus at any one time to ensure no more than 25% of total student body and to maximize physical distancing is:

Specialized Services for defined subgroups of children (T1)			
Enter the estimated total number of students that will return per grade (if none, enter 0)			
TK:	3:	5:	9:
K:	4:	6:	10:
1:	5:	7:	11:
2:	6:	8:	12:

Estimated total number of administrators, teachers, and other employees on campus supporting resumption of all permitted in-person services for students: _____

Services

The [Grab & Go Food Center](#) located closest to this school is at:

- School Name: _____
- Address _____

The [COVID-19 Test Center](#) located closest to this school is at:

- School Name: _____
- Address: _____

School COVID-19 Compliance Task Force

Name	Job Title	Role
	(Principal)	Leader
		COVID-19 Compliance Officer
	(School Administrative Assistant)	Attendance Monitor
	(Plant Manager)	Cleaning/Disinfecting Operations
	(School Nurse)	Exposure Management Advisor
		Health Office Manager
		Data Collection Manager

Health Office Set-up and Staff

Type of Health Office	Indoor vs. Outdoor	Location	Staff Person(s)	Alternate	Runner
General Health Office (Non-COVID)					
Isolation Area (Recommended Outdoors)					
Quarantine Area					

School Communications

The following information was sent to parents/students prior to the start of in-person services: (check all that apply)	
<input type="checkbox"/> Isolation and quarantine policies as they apply to students who have symptoms or may have been exposed	<input type="checkbox"/> Options for COVID-19 testing if the student or a family member has symptoms or exposure to COVID-19
<input type="checkbox"/> Changes in school meals to avert risk	<input type="checkbox"/> Required use of face coverings
<input type="checkbox"/> How to conduct a symptom check before students leave home for school	<input type="checkbox"/> Changes in academic and extracurricular programs to avert risk
<input type="checkbox"/> Importance of student compliance with physical distancing and infection control policies	<input type="checkbox"/> Who to contact at the school if students have symptoms or may have been exposed
<input type="checkbox"/> School policies concerning parent visits to school and advisability of contact the school remotely	<input type="checkbox"/> Importance of providing up-to-date emergency contact information, including multiple parent contact options



INJURY AND ILLNESS PREVENTION PROGRAM (“IIPP”) COVID-19 ADDENDUM

California employers are required to establish and implement an Injury and Illness Prevention Program (IIPP) to protect employees from all worksite hazards, including infectious diseases.

Charter School has adopted this addendum to accommodate reopening school for in-person instruction in accordance with the COVID-19 Public Health Guidance for K-12 Schools in California, 2021-22 School Year from the California Department of Public Health (“CDPH”). This document additionally complies with the temporary Cal/OSHA regulations issued June 18, 2021, which require a “written COVID-19 prevention plan.” Resumption of in-person instruction presumes that the Charter School has complied with all applicable legal and public health requirements. Charter School and worksite administrators should coordinate with state and local health officials to obtain timely and accurate information about the level of disease transmission in the local community before resuming any on-site work practices. Local conditions will influence the decisions that public health officials make regarding community-level strategies.

This addendum contains three parts. Part one contains background information regarding COVID-19, including known symptoms, emergency warning signs and high-risk factors. Part two provides guidelines for implementation of a COVID-19 Infection Control Plan, which includes short-term measures to implement while COVID-19 remains endemic in states and communities. Part three contains measures to maintain a healthy workforce until herd immunity in the population is achieved or the global incidence of COVID-19 comes under control.

Background

In November 2019, a novel coronavirus (SARS-CoV-2) was discovered in Wuhan, China, which was found to cause a viral respiratory illness (coronavirus disease 2019, or “COVID-19”) leading to severe injury and death in certain populations, particularly elderly persons and persons with underlying health conditions.

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COVID-19 was declared a pandemic by the World Health Organization on March 11, 2020. In response to the COVID-19 Pandemic, public health officers in many states and counties ordered all individuals to stay home or at their place of residence (i.e., “Shelter in Place”), except as needed to maintain continuity of operations of certain critical infrastructure sectors. Across the nation, public schools and most other government offices and private businesses were closed in order to slow the spread of the coronavirus in the community. Many states and localities have now commenced phased reopening or already reopened.

In 2020, the CDC identified the following symptoms of COVID-19, which typically appear within 2-14 days after exposure to the virus:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

The CDC also recommends that, if a person shows any of the following emergency warning signs, * he or she should seek emergency medical care immediately:

- Trouble breathing
- Persistent pain or pressure in the chest
- New confusion
- Inability to wake or stay awake
- Bluish lips or face

*Please note that this is not a complete list of all possible symptoms. Anyone experiencing any other symptoms that are severe or concerning should contact a medical provider.

Certain people are at higher risk for severe illness from COVID-19, including:

- People 65 years and older
- People who live in a nursing home or long-term care facility
- People of all ages with underlying medical conditions, particularly if not well controlled, including:
 - People with chronic lung disease or moderate to severe asthma
 - People who have serious heart conditions
 - People who are immunocompromised
 - Many conditions can cause a person to be immunocompromised, including cancer treatment, smoking, bone marrow or organ transplantation, immune

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deficiencies, poorly controlled HIV or AIDS, and prolonged use of corticosteroids and other immune weakening medications

- People with severe obesity (body mass index [BMI] of 40 or higher)
- People with diabetes
- People with chronic kidney disease undergoing dialysis
- People with liver disease

Decisions to resume operations should be based on both the level of disease transmission in the community and the capacity to protect the safety and health of staff and students at each school site.

COVID-19 Infection Control Plan

Before resuming normal or phased school activities after a Shelter in Place order is lifted, prepare and implement a COVID-19 preparedness, response, control and prevention plan (i.e., COVID-19 Infection Control Plan). Federal, state, and local public health communications must be monitored to keep up with information available about COVID-19 regulations, guidance, and recommendations, to ensure that workers have access to the timeliest information.

1. Design, implement, update and maintain a COVID-19 Infection Control Plan:

The overall goal of the COVID-19 Infection Control Plan is to decrease the spread of COVID-19 and lower the impact of the disease in the workplace. This includes the following objectives:

- Prevent and reduce transmission among employees;
- Maintain healthy school operations; and
- Maintain a healthy work environment.

All site administrators should implement and update as necessary a control plan that:

- Is specific to your workplace;
- Identifies all areas and job tasks with potential exposures to COVID-19; and
- Includes control measures in this policy to eliminate or reduce such exposures

COVID-19 Infection Control Plans should consider that employees may be able to spread COVID-19 even if they do not show symptoms, which is a source of anxiety in the workforce, particularly among higher-risk individuals. Therefore, it is important to have discussions with workers about planned changes and seek their input. Additionally, collaboration with workers to effectively communicate important COVID-19 information.

2. Adjust operations to slow the spread:

- Employees who have COVID-19 symptoms should notify their supervisor and stay home as directed.
- Sick employees should follow CDC-recommended steps for self-quarantine. Employees should not return to work until the criteria to discontinue home isolation are met, in consultation with their supervisor, local health departments and healthcare providers.

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- Employees who appear to have symptoms upon arrival at work or who become sick during the day should immediately be separated from other employees, students, and visitors, and sent home.
- Adopt a procedure for the safe transport of an employee who becomes sick while at work. The employee may need to be transported home or to a healthcare provider.
- Employees who are well but who have a sick family member at home with COVID-19 should notify their supervisor and follow CDC-recommended precautions.
- If implementing in-person health checks, conduct them safely and respectfully. If the Charter School conducts screening indoors at the workplace, the employer shall ensure that face coverings¹ are used during screening by both screeners and employee, and if temperatures are measured, that non-contact thermometers are used.
- Follow guidance from the Equal Employment Opportunity Commission regarding confidentiality of medical records from health checks.
- To prevent stigma and discrimination in the workplace, make employee health screenings as private as possible. Do not make determinations of risk based on race or country of origin or any other protected characteristics and be sure to maintain confidentiality of each individual's medical status and history.

3. Conduct a Workplace Hazard Assessment:

The purpose of a hazard assessment of the workplace is to identify where and how workers might be exposed to COVID-19 at work. Combinations of controls from the hierarchy of controls are used to limit the spread of COVID-19 (see Controls Table in Appendix A). These include engineering controls, workplace administrative policies, and personal protective equipment (PPE) to protect workers from the identified hazards.

- Conduct a thorough hazard assessment to determine if workplace hazards are present, or are likely to be present, and determine what type of controls are needed for specific job duties, including:
 - Evaluating potential workplace exposures which employees or other persons at the Charter School campus may encounter.
 - Evaluating places where Charter School employees or others may congregate on campus, such as hallways, bathrooms, and break rooms. This includes an evaluation of employees' potential workplace exposure to all persons at the workplace or who may enter the workplace, including coworkers, students, employees of other entities, members of the public, customers or clients, and independent contractors. During this evaluation, the Charter School will also consider how employees and other persons enter, leave, and travel through the workplace, in addition to addressing stationary work locations.
 - Reviewing and incorporating all applicable federal, state, and local public health

¹ Cal/OSHA defines "face coverings" as "a surgical mask, a medical procedure mask, a respirator worn voluntarily, or a tightly woven fabric or non-woven material of at least two layers (i.e., fabrics that do not let light pass through when held up to a light source) that completely covers the nose and mouth and is secured to the head with ties, ear loops, or elastic bands that go behind the head. If gaiters are worn, they shall have two layers of fabric or be folded to make two layers... A face covering is a solid piece of material without slits, visible holes, or punctures, and must fit snugly over the nose, mouth, and chin with no large gaps on the outside of the face. A face covering does not include a scarf, ski mask, balaclava, bandana, turtleneck, collar, or single layer of fabric. This definition includes clear face coverings or cloth face coverings with a clear plastic panel that, despite the non-cloth material allowing light to pass through, otherwise meet this definition and which may be used to facilitate communication with people who are deaf or hard-of-hearing or others who need to see a speaker's mouth or facial expressions to understand speech or sign language respectively."

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- guidance related to COVID-19, as well as any other industry-specific guidance.
- From time to time, evaluate existing COVID-19 health and safety measures to determine whether additional or different measures are necessary.
 - Periodically conduct inspections to identify any potential COVID-19 unhealthy conditions, work practices, procedures, and to ensure compliance with all COVID-19 health and safety measures.
 - Encouraging employees and their exclusive representative, if any, to participate and assist the Charter School in identifying and evaluating potential COVID-19 workplace hazards. The School will do so by:
 - The School will consult with employees' exclusive representatives and coordinate a virtual safety meeting prior to the start of the school year.
 - In consultation with employees' exclusive representatives, the School will create a rotating team of employees to participate in hazard assessments on campus. These assessments will occur virtually to the greatest extent practicable. These assessments will occur prior to the start of the school year and on a as needed bases thereafter. All employees are encouraged to volunteer for participation in hazard assessments, and the School will rotate teams of employees, ensuring all groups of School personnel are equally represented to the greatest extent possible.
 - If employees and/or exclusive representatives have specific COVID-19 hazard concerns, they may contact the school site principals (Chief Compliance Officer) to discuss such concerns, who may be reached at:

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School Name	School Site Principal	Phone Number
Magnolia Science Academy-1	Brad Plonka	818-609-0507
Magnolia Science Academy-2	David Garner	818-758-0300
Magnolia Science Academy-3	Zekeriya Ocel	310-637-3806
Magnolia Science Academy-4	Musa Avsar	310-473-2464
Magnolia Science Academy-5	Ali Kaplan	818-705-5676
Magnolia Science Academy-6	James Choe	310-842-8555
Magnolia Science Academy-7	Meagan Wittek	818-886-0585
Magnolia Science Academy-8	Jason Hernandez	323-826-3925
Magnolia Science Academy-Santa Ana	Steven Keskindurk Maria Czerner-Rowell	714-479-0115
Magnolia Science Academy-San Diego	Gokhan Serce	619-644-1300
MPS Home Office	Suat Acar	213-628-3634

- If a hazard assessment reveals any potential COVID-19 hazards, the Charter School will immediately act to correct the hazard. The school site principal (Chief Compliance Officer) will be responsible for responding to and correcting any potential COVID-19 hazards.
- When engineering and administrative controls cannot be implemented or are not fully protective:
 - Determine what PPE is needed for each workers' specific job duties,
 - Select and provide appropriate PPE to the workers at no cost, and
 - Train their workers on its correct use.

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4. COVID-19 Vaccination Status

Consistent with Cal/OSHA regulations and applicable law, the School must impose different health and safety requirements, depending on an employee's COVID-19 vaccination status. Cal/OSHA defines an individual as fully vaccinated when "the employer has documented:

- (A) A person's status two weeks after completing primary vaccination with a COVID-19 vaccine with, if applicable, at least the minimum recommended interval between doses in accordance with the approval authorization, or listing that is:
- (1) Approved or authorized for emergency use by the FDA;
 - (2) Listed for emergency use by the World Health Organization (WHO); or
 - (3) Administered as part of a clinical trial at a U.S. site, if the recipient is documented to have a primary vaccination with the active (not placebo) COVID-19 vaccine candidate, for which vaccine efficacy has been independently confirmed (e.g., by a data and safety monitoring board) or if the clinical trial participant at U.S. sites had received a COVID-19 vaccine that is neither approved nor authorized for use by FDA but is listed for emergency use by WHO; or
- (B) A person's status two weeks after receiving the second dose of any combination of two doses of a COVID-19 vaccine that is approved or authorized by the FDA, or listed as a two-dose series by the WHO (i.e., a heterologous primary series of such vaccines, receiving doses of different COVID-19 vaccines as part of one primary series.) The second dose of the series must not be received earlier than 17 days (21 days with a 4-day grace period) after the first dose."

As a result, to forego any potential COVID-19 health and safety restrictions, such as exclusion/quarantine periods, some COVID-19 testing and other directives, employees must provide the Charter School with proof of COVID-19 vaccination or complete a COVID-19 vaccination status attestation. Employees who are either unvaccinated or who decline to provide the Charter School with proof of COVID-19 vaccination or attest to their COVID-19 vaccination status will be considered unvaccinated, and must comply with all health and safety directives, as stated in this policy.

5. Take action if an employee is suspected or confirmed to have COVID-19 infection:

Current Cal/OSHA Regulations

- Effective immediately, upon one (1) "COVID-19 case"² in the workplace, the Charter School will:
 - Investigate the COVID-19 case, determine the day and time the COVID-19 case was last present on the Charter School campus, the date of the positive test and/or diagnosis, and the date the case has one (1) or more COVID-19 symptoms, if any.
 - Investigate whether other Charter School employees or any other third parties may

² Cal/OSHA regulations define a "COVID-19 case" as a person who: 1) Has a positive COVID-19 test, 2) is subject to a COVID-19 related order to isolate issued by a local health department or state health official, or 3) has died due to COVID-19, in the determination of a local health department or per inclusion in the COVID-19 statistics of a county.

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- have had close contacts exposure³ by evaluating the activities of the COVID-19 case at the Charter School campus during the “high-risk exposure period”⁴.
- Give notice of potential exposure, within one (1) business day, and without revealing any personal identifying information⁵ of the COVID-19 case, and in the manner the Charter School normally uses to communicate employment-related information, to:
 - 1) All employees who were on the premises at the same worksite as the COVID-19 case during the high-risk exposure period, and their authorized representatives, if any, and
 - 2) Independent contractors and other employers on the premises at the same worksite as the COVID-19 case during the high-risk exposure period.
 - Make COVID-19 testing available at no cost, during paid time to all Charter School employees who had close contacts exposure in the workplace.
 - Provide all employees who had close contacts exposure in the workplace with information regarding:
 - 1) COVID-19-related benefits to which the employee may be entitled under applicable federal, state, or local laws. This includes any benefits available under legally mandated sick and vaccination leave, if applicable, workers’ compensation law, local governmental requirements, Charter School leave policies as well as any leave guaranteed by contract and/or Cal/OSHA;
 - 2) Potential COVID-19 exclusion pay eligibility, if applicable.
 - Consistent with Cal/OSHA legal authority, the Charter School will not offer the above-referenced testing nor provide the above referenced information to employees with close contacts exposure, if the exposed employee has remained free of COVID-19 symptoms, for ninety (90) days after the initial onset of COVID-19 symptoms or, for COVID-19 cases who never developed symptoms, for ninety (90) days after the first positive test.
 - Investigate the potential that workplace conditions contributed to the risk of COVID-19 exposure, as well as remedial steps that could have been taken to reduce the risk of COVID-19 exposure.
- Effective immediately, and pursuant to current Cal/OSHA regulations:
 - For employees who are exposed to a positive case and are unvaccinated or vaccinated and booster-eligible but have not yet received their booster dose:
 - These employees must be excluded from the workplace for at least 5 days after their last close contact with a person who has COVID-19.
 - Exposed employees must test on Day 5.
 - Quarantine can end and exposed employees may return to the workplace after Day 5 if symptoms are not present and a diagnostic specimen collected on Day

³ “Close contact” is defined by Cal/OSHA as “being within six feet of a COVID-19 case for a cumulative total of 15 minutes or greater in any 24-hour period within or overlapping with the “high-risk exposure period” defined by this section. This definition applies regardless of the use of face coverings.”

⁴ “High-risk exposure period” is defined by Cal/OSHA as: 1) For individuals with COVID-19 symptoms, from two (2) days before the symptoms first develop until ten (10) days after symptoms first appeared, and 24 hours have passed with no fever, without the use of fever-reducing medications, and symptoms have improved; or 2) for asymptomatic individuals who test positive for COVID-19, from two (2) days before until ten (10) days after the first positive COVID-19 test specimen was collected.

⁵ All personally identifying information related to COVID-19 cases or those with COVID-19 symptoms shall be kept confidential. However certain information may be provided to public health authorities, as required by law.

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- 5 or later tests negative.
- If an employee is unable or chooses not to test and does not have symptoms, quarantine can end and the employee may return to the workplace after Day 10.
 - Employees must wear face coverings around others for a total of 10 days after exposure, especially in indoor settings.
 - If an exposed employee tests positive for COVID-19, they must follow the isolation requirements below.
 - If an exposed employee develops symptoms, they must be excluded pending the results of a test.
 - Employees are strongly encouraged to get fully vaccinated and boosted.
 - Employees who are vaccinated and eligible for a booster but not boosted do not need to quarantine if they remain asymptomatic, wear a face covering around others for a total of 10 days from exposure, and test negative within 3-5 days from last exposure.
- For employees who are exposed to a positive case and are fully vaccinated and have received all boosters for which they are eligible, and for those who have recovered from COVID-19 within the last 90 days, there is no need to quarantine if:
 - They test on Day 5 with a negative result, and
 - They wear face coverings around others for 10 days after exposure, especially in indoor settings;
 - If employees develop symptoms, they must be excluded pending the results of a test. If employees test positive, they must follow isolation recommendations above.
- Charter School employees with confirmed COVID-19, regardless of vaccination status, previous infection, or lack of symptoms, must be excluded from campus as follows:
 - Employees who test positive for COVID-19 must be excluded from the workplace for at least 5 days.
 - Isolation can end and employees may return to the workplace after Day 5 if symptoms are not present or are resolving, and a diagnostic specimen collected on day 5 or later tests negative.
 - If an employee is unable or chooses not to test and their symptoms are not present or are resolving, isolation can end and the employee may return to the workplace after Day 10.
 - If an employee has a fever, isolation must continue and the employee may not return to work until the fever resolves.
 - If an employee's symptoms other than fever are not resolving, they may not return to work until their symptoms are resolving or until after Day 10 from the positive test.
 - Employees must wear face coverings around other for a total of 10 days after the positive test, especially in indoor settings.
- When an order to isolate, quarantine, or exclude an employee is issued by a local or state health official, the employee shall not return to work until the period of isolation or quarantine is completed or the order is lifted even if the order exceeds the specified exclusion requirements here and in the ETS or CDPH recommendation.
- Employees excluded from campus due to close contact COVID-19 exposure may be entitled to salary continuation during the applicable exclusion period. The Charter

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School will provide employees with California COVID-19 Supplemental Paid Sick Leave or emergency paid sick leave pursuant to the Families First Coronavirus Response Act (“FFCRA”), if available, during this period. If an employee is not eligible for California COVID-19 Supplemental Paid Sick Leave or otherwise has no such leave available, the Charter School may elect to provide paid sick leave during this period.

- Employees excluded from work due to close contact COVID-19 exposure are not entitled to salary continuation if either of the following applies:
 - 1) If a COVID-19 case is not work-related pursuant to all applicable workers’ compensation laws. However, the employee may still be eligible for California COVID-19 Supplemental Paid Sick Leave during this period or FFCRA leave; or
 - 2) If an employee received disability payments or was covered by workers’ compensation and received temporary disability.
- Effective immediately, and in the event of a confirmed COVID-19 case at the Charter School campus, the Charter School will notify the local public health department, as required by law.
- Effective immediately, upon notice any COVID-19-related serious illnesses or death⁶ of an employee occurring in a place of employment or in connection with any employment, the Charter School will immediately report such information to Cal/OSHA. Notwithstanding the foregoing, for all Charter School campuses co-located on Los Angeles Unified School District campuses, Charter School will also comply with all requirements implemented by LAUSD related to testing and quarantining/isolation.

AB 685

Effective January 1, 2021, employers are required to provide certain notices in response to a “notice of potential exposure to COVID-19,” in accordance with Labor Code section 6409.6. A “notice of potential exposure” means any of the following:

- (a) Notification from a public health official or licensed medical provider that an employee was exposed to a qualifying individual at the worksite;
- (b) Notification from an employee, or their emergency contact, that the employee is a qualifying individual;
- (c) Notification through the school’s testing protocol that the employee is a qualifying individual; or
- (d) Notification from a subcontracted employer that a qualifying individual was on the schoolsite.

Upon receipt of a “notice of potential exposure,” the Charter School must take the following actions within one (1) business day of the notice:

- (a) Provide a written notice to all employees who were on the premises in the same

⁶ Pursuant to 8 CCR §330(h), “Serious injury or illness means any injury or illness occurring in a place of employment or in connection with any employment that requires inpatient hospitalization for other than medical observation or diagnostic testing, or in which an employee suffers an amputation, the loss of an eye, or any serious degree of permanent disfigurement.”

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worksite⁷ as the qualifying individual⁸ within the infectious period⁹ that they may have been exposed to COVID-19.¹⁰

- (b) Provide a written notice to the exclusive representative, if any, of the above employees.¹¹
- (c) Provide all employees who may have been exposed and the exclusive representative, if any, with information regarding COVID-19-related benefits to which employees may be entitled under applicable federal, state, or local laws.
 - Information regarding COVID-19-related benefits includes, but is not limited to, workers' compensation, and options for exposed employees, including California COVID-19 Supplemental Paid Sick Leave-related leave, emergency paid sick leave pursuant to the FFCRA, Charter School sick leave, state-mandated leave, or negotiated leave provisions, as well as antiretaliation and antidiscrimination protections applicable to employees.
- (d) Notify all employees, and the employers of subcontracted employees and the exclusive representative, if any, on the disinfection and safety plan that the employer plans to implement and complete per the guidelines of the federal Centers for Disease Control.

Records of the above notices must be retained for a minimum of three (3) years.

Effective January 1, 2021, the school must also take the following responses in the event of a COVID-19 "outbreak," as defined by CDPH:

- Within forty-eight (48) hours, the Chief Executive Officer or designee shall notify the county public health department of the names, number, occupation, and worksite of employees who meet the definition of a qualifying individual.¹²
- The Chief Executive Officer or designee shall also report the address and NAICS code of the worksite where the qualifying individuals work.
- Additional notice will be provided of any subsequent laboratory-confirmed cases of COVID-19 at the worksite.

⁷ The "worksite" does not include buildings, or floors within multistory buildings, that a qualifying individual did not enter. If the Charter School operates multiple worksites, the school must only notify employees who worked at the same worksite as the qualified individual. (Labor Code § 6409.6, subd. (d)(5).)

⁸ A "qualifying individual" means (a) a laboratory-confirmed case of COVID-19, as defined by the State Department of Public Health; (b) a positive COVID-19 diagnosis from a licensed health care provider; (c) a COVID-19-related order to isolate provided by a public health official; (d) died due to COVID-19, in the determination of a county public health department or per inclusion in the COVID-19 statistics of a county. (Labor Code § 6409.6, subd. (d)(4).)

⁹ The "infectious period" means the time a COVID-19-positive individual is infectious, as defined by the State Department of Public Health. (Labor Code § 6409.6, subd. (d)(2).)

¹⁰ Written notice must be provided in the same manner that the Charter School ordinarily uses to communicate employment-related information. Written notice may include, but is not limited to, personal service, email, or text message if it can reasonably be anticipated to be received by the employee within one business day of sending and shall be in both English and the language understood by the majority of the employees.

¹¹ Written notice to the exclusive representative must contain the same information as required in an incident report in a Cal/OSHA Form 300 injury and illness log unless the information is inapplicable or unknown to the school. This requirement does not apply if the school's employees do not have an exclusive representative.

¹² A "qualifying individual" means (a) a laboratory-confirmed case of COVID-19, as defined by the State Department of Public Health; (b) a positive COVID-19 diagnosis from a licensed health care provider; (c) a COVID-19-related order to isolate provided by a public health official; (d) died due to COVID-19, in the determination of a county public health department or per inclusion in the COVID-19 statistics of a county. (Labor Code § 6409.6, subd. (d)(4).)

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Measures to Maintain Healthy Ongoing School Operations

1. **Identify a workplace coordinator.** The School Compliance Task Force Team will be responsible for COVID-19 issues and their impact at the workplace.
2. **Protect employees at higher risk for severe illness through supportive policies and practices.** Older adults and people of any age who have serious underlying medical conditions are at higher risk for severe illness from COVID-19. As a result, employees may request a legally recognized accommodation related to such conditions. While the School will work to provide reasonable accommodations where applicable, the School cannot guarantee the availability of any specific accommodations. Such accommodations could include, but are not limited to:
 - Options to telework, if available and reasonable.
 - Offer vulnerable workers duties that minimize their contact with students and other employees, if the worker agrees to this.
 - Offer flexible options such as telework to employees where available and reasonable to eliminate the need for employees living in higher transmission areas to travel to workplaces in lower transmission areas and vice versa.
3. **Communicate supportive workplace policies clearly, frequently, and via multiple methods.** Employers may need to communicate with non-English speakers in their preferred languages.
 - Train workers on how implementing any new policies to reduce the spread of COVID-19 may affect existing health and safety practices.
 - Communicate to any contractors or on-site visitors about changes that have been made to help control the spread of COVID-19. Ensure that they have the information and capability to comply with those policies.
 - Create and test communication systems that employees can use to self-report if they are sick and that you can use to notify employees of exposures and closures.
 - Communicate how employees may request medical or other legally recognized accommodations from mandatory conditions of employment or continued employment with the School. Employees who wish to request a legally recognized accommodation may contact human resources via email at hr@magnoliapublicschools.org.
 - Use a hotline or another method for employees to voice concerns anonymously. They may call the Home Office hotline line 213-293-7068. Consistent with the Employee Handbook and all applicable policies, the Charter School will not tolerate discrimination, harassment, or retaliation against any employee who reports COVID-19 symptoms or hazards.
4. **Face Coverings**
 - Until lifted, the CDPH has ordered that all persons in K-12 Schools, childcare and youth settings must wear a face covering at all times while indoors, regardless of vaccination status. Employees located in Los Angeles and Orange County campuses must be provided with and must wear surgical-grade face coverings.
 - Charter School employees at the Home Office—which is not a school site subject to the CDPH K-12 mask mandate—are permitted to forego indoor masking so long as the Charter School performs all

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verifications required under Section 4(c) of the current LACDPH Order of the Health Officer (2/23/2022).

- The Charter School will provide employees with such face coverings and ensure they are worn when indoors, in vehicles and elsewhere as required by the CDPH or local public health authorities. Employees located in Los Angeles and Orange County are also required to wear surgical grade face coverings when outdoors in crowded locations where distancing cannot feasibly and reliably be practiced. Employees of MSA-2, 3, 4, 6, and 8 must wear surgical-grade face coverings indoors and outdoors at all times, unless eating or drinking.
- The Charter School will ensure that face coverings are clean and undamaged, and that they are worn over the nose and mouth. Face shields are not a replacement for face coverings, although they may be worn together for additional protection,
- Employees are not required to wear face coverings in the following situations:
 - 1) When an employee is alone in a room or vehicle,
 - 2) While eating or drinking at the workplace, provided employees are at least six (6) feet apart and outside air supply to the area, if indoors, has been maximized to the extent feasible possible,
 - 3) Employees wearing respirators required by the employer and used in compliance in accordance with all safety guidelines,
 - 4) Employees who cannot wear face coverings due to a medical or mental health condition or disability, or who are hearing-impaired or communicating with a hearing-impaired person,
 - 5) Specific tasks which cannot feasibly be performed with a face covering. This exception is limited to the time period in which such tasks are actually being performed.
- If an employee is not wearing a face covering pursuant to any of the above-referenced five (5) exceptions, and is not wearing a face shield, the employee shall be at least six (6) feet away from all other persons while indoors, unless the employee is either fully vaccinated against COVID-19 and has received all boosters they are eligible to receive or tests for COVID-19 at least twice per week during paid time and at no cost to the employee. This exception must not be used as an alternative to the above-referenced face covering requirement, unless one of these five (5) exceptions apply.
- Employees exempted from wearing face coverings due to a medical condition, mental health condition, or disability shall wear an effective non-restrictive alternative, such as a face shield with a drape on the bottom, if their condition or disability permits it.
- The Charter School will not prevent an employee from wearing a face covering when not required by this Policy or applicable law, unless it would create a safety hazard, such as interfering with the safe operation of equipment.
- Even if face coverings are not required by Policy or applicable law, the Charter School will provide face coverings to any employee, upon request.
- The Charter School will implement measures to communicate to students and other non-employees the face coverings requirements on campus.

5. Respirators and PPE

- The Charter School will evaluate the need for personal protective equipment to prevent exposure to COVID-19 hazards, such as gloves, goggles, and face shields, and provide such personal protective equipment as needed.

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- Upon request, the Charter School shall provide respirators for voluntary use to all employees who are not fully vaccinated and who are working indoors or in vehicles with more than one (1) person. If any employees are voluntarily using such respirators, the Charter School will encourage their use and ensure employees are provided with the correct respirator size.
- **As noted above, Los Angeles and Orange County campuses employees are now required to wear surgical-grade face coverings.**

6. Engineering Controls

- To the maximum extent feasible, the Charter School will ensure maximize the quantity of outside air in buildings or by natural ventilation systems, except when the United States EPA Air Quality Index is greater than one hundred (100) for any pollutant, or if opening windows or doors would cause additional hazards to employees.
- Conducting bimonthly inspections of the HVAC system.
- To the extent feasible, the Charter School will increase the filtration efficiency of its existing ventilations systems to the highest level that is safely allowable.
- To the extent feasible, the Charter School will consider whether the use of portable or mounted High Efficiency Particulate Air (“HEPA”) filtration units, or other air cleaning systems, would reduce the risk of COVID-19 transmission on campus.

7. Give employees and students what they need to clean their hands and cover their coughs and sneezes:

- Provide tissues and no-touch trash cans.
- Provide soap and water in the workplace. If soap and water are not readily available, use alcohol-based hand sanitizer that is at least 60% alcohol. Ensure that adequate supplies are maintained. All employees are encouraged to wash their hands frequently and will be provided ample time to do so. Employees should wash their hands for at least twenty (20) seconds each time.
- To the extent feasible, dependent on a hazard assessment, and consistent with the Charter School’s COVID-19 Health and Safety Plan, the Charter School will consider providing additional handwashing facilities.
- Ideally, place touchless hand sanitizer stations in multiple locations to encourage hand hygiene.
- Place posters that encourage hand hygiene to help stop the spread at the entrance to your workplace and in other workplace areas where they are likely to be seen. This should include signs for non-English speakers, as needed.
- Direct employees to visit CDC’s coughing and sneezing etiquette and clean hands webpage for more information.

8. Limit Sharing of Tools, Equipment, and PPE

- The Charter School will not allow any employees, students, or any other persons to share any form of PPE, including but not limited to: Gloves, facial coverings, masks, and goggles.
- To the maximum extent feasible, the Charter School will prohibit the sharing of tools and equipment, including: Phones, headsets, desks, keyboards, and writing materials. Where sharing is required, the School will follow all cleaning and disinfection procedures, consistent

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with this Plan.

- On any Charter Schools busses or other vehicles which are otherwise shared, the high touch points such as steering wheels, seatbelt buckles, armrests, and seats will be disinfected between uses, consistent with this Plan.

9. Perform routine cleaning:

- Incorporate CDC Guidance for cleaning and disinfecting to develop, implement, and maintain a plan to perform regular cleanings to reduce the risk of exposure to COVID-19.
- Routinely clean frequently touched surfaces in the workplace, such as workstations, keyboards, telephones, handrails, and doorknobs.
 - If surfaces are dirty, clean them using a detergent or soap and water before you disinfect them in accordance with Healthy Schools Act protocols.
 - For disinfection, most common, EPA-registered, household disinfectants should be effective. A list of products that are EPA-approved for use against the virus that causes COVID-19 is available on the EPA website. Follow the manufacturer's instructions for all cleaning and disinfection products (e.g., concentration, application method, and contact time).
 - Routine cleaning practices may also include, but are not limited to:
 - Using everyday janitorial cleaning supplies and disinfectants for surfaces as floors, tables, desks, counters, sinks, toilets, and other hard-surfaced furniture and equipment;
 - Dusting hard surfaces;
 - Damp wiping of hard surfaces to ensure they are free of debris;
 - Wet mopping of floors;
 - Vacuuming carpets and mats.
- The Charter School will clean and disinfect areas commonly visited by staff no less than once per day during operating hours and implement a schedule for such cleaning and disinfecting. These areas include, but are not limited to: Break rooms, restrooms, lobbies, classrooms, laboratories, nurse's office, counseling and student support areas, staff offices, breakrooms, and cafeterias.
- The Charter School will clean high touch areas in staff breakrooms at least once per day.
- Discourage workers from using each other's phones, desks, offices, or other work tools and equipment, when possible.
- Provide disposable disinfecting wipes so that employees can wipe down commonly used surfaces (e.g., doorknobs, keyboards, remote controls, desks, other work tools and equipment) before each use.
- Store and use disinfectants in a responsible and appropriate manner according to the label.
- Do not mix bleach or other cleaning and disinfection products together. This can cause fumes that could be very dangerous to breathe in.
- Advise employees to always wear gloves appropriate for the chemicals being used when they are cleaning and disinfecting and that they may need additional PPE based on the setting and product.

10. Perform enhanced cleaning and disinfection after persons suspected/confirmed to have COVID-19 have been in the facility:

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- In the event of a suspected or confirmed COVID-19 case at the Charter School, the Charter School will determine all areas, materials, and equipment used by the case during the high-risk exposure period.
- Once identified, the Charter School will follow all CDC cleaning and disinfection recommendations of all pertinent areas. This will specifically include disinfection of the area, material or equipment used by the COVID-19 case, and which will be used by another employee within the next twenty-four (24) hours.

11. COVID-19 Testing:

- If an employee has COVID-19 symptoms, the Charter School will make COVID-19 testing available to such employees at no cost and during paid time, if such employees are not fully vaccinated against COVID-19.
- In the event of one (1) confirmed case on campus, the Charter School will make COVID-19 testing available at no cost, during paid time to all Charter School employees who had close contacts exposure in the workplace.
- In the event of one (1) COVID-19 case, an outbreak¹³, or a major outbreak at the Charter School campus, the Charter School will make COVID-19 testing available during paid time to all employees who had close contacts exposure to COVID-19 in the workplace.
- In the event of a COVID-19 outbreak pursuant to Cal/OSHA regulations:
 - The Charter School will make COVID-19 testing available at no cost to its employees within the exposed group¹⁴, during employees' paid time, **except:**
 - 1) employees **who were** not present at the Charter School campus during the relevant fourteen (14) day period, **or**
 - 2) employee who had COVID-19 within the last ninety (90) days.
 - After initially offering COVID-19 testing to all employees in an exposed group, the Charter School will make such testing available again one (1) week later.
 - After these first two (2) COVID-19 tests, the Charter School will make COVID-19 testing available once a week at no cost, during paid time, to all employees in the exposed group who remain at the workplace until there is no longer an outbreak.
- In the event of a "major COVID-19 outbreak,"¹⁵ the Charter School will provide COVID-19 testing outlined above for outbreak situations, except that such testing will be made available to all employees, regardless of their COVID-19 vaccination status.
- Consistent with current Cal/OSHA regulations, the School will require certain frequencies of COVID-19 testing before allowing employees with COVID-19 exposure to return to campus.
- In the event that COVID-19 testing is mandated by Cal/OSHA regulations, all Charter School employees should be able to secure testing through their local county, free of charge and during working hours. The Charter School is currently working on arranging additional

¹³ An outbreak is defined by Cal/OSHA occurs when "three or more employee COVID-19 cases within an exposed group . . . visited the workplace during their high-risk exposure period at any time during a 14-day period," and applies until there are "no new COVID-19 cases detected in the exposed group a workplace for a 14-day period."

¹⁴ "Exposed group" is defined as "all employees at a work location, working area, or a common area at work, where an employee COVID-19 case was present at any time during the high-risk exposure period. A common area at work includes bathrooms, walkways, hallways, aisles, break or eating areas, and waiting areas," subject to limited exceptions.

¹⁵ Cal/OSHA provides that a major outbreak occurs when "20 or more employee COVID-19 cases in an exposed group . . . visited the workplace during their high-risk exposure period within a 30- day period" and applies "until there are fewer than three COVID-19 cases detected in the exposed group for a 14-day period."

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COVID-19 testing for all employees with a contracted testing vendor. As soon as more information is available, the Charter School will notify all employees as to further details.

- If COVID-19 is not mandated by Cal/OSHA regulations, but testing is otherwise needed, employees may procure testing, likely free of charge, through their local county or from their health provider.
- The Charter School reserves the right to require employees undergo additional frequencies of COVID-19 testing, consistent with applicable authority, and directives from public health authorities as well as the School's authorizer, regardless of an employee's COVID-19 vaccination status. Further information regarding applicable cadences for COVID-19 testing may be found in the MPS COVID-19 Health and Safety Policy.
- Any employees who have questions regarding COVID-19 testing may contact the MPS Human Resources Department at hr@magnoliapublicschools.org.

Record Keeping and Availability of Plan

- The Charter School will maintain records of the steps taking to implement this Plan for at least one (1) year, consistent with 8 CCR §3202(b).
- This Plan shall be made available at the workplace to all Charter School employees, authorized representatives, and Cal/OSHA representatives immediately upon request.
- The Charter School will track all COVID-19 cases, by keeping a record of the employee's name, contact information, occupation, location where the employee worked, the date of the last day at the workplace, and the date of a positive COVID-19 test. Medical information shall be kept confidential. The information shall be made available to employees, authorized employee representatives, or as otherwise required by law, with personal identifying information removed.

The CEO/Superintendent is authorized to implement changes or additions to this addendum in order to ensure compliance with new or revised orders or guidance from local, county, state or federal authorities ("Agencies") and/or the facts of a specific circumstance, and to take any and all actions consistent with orders and guidance from the Agencies that is not specifically addressed by this policy. The CEO/Superintendent shall provide the Board with regular updates as to actions taken pursuant to this section.

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Appendix A

Controls Table

The following table presents examples of controls to implement in the workplace. The most effective controls are those that rely on engineering solutions, followed by administrative controls, then PPE. PPE is the least effective control method and the most difficult to implement. Worksites may have to implement multiple complementary controls from these columns to effectively control the hazard.

Engineering (Facilities and Equipment)
<ul style="list-style-type: none"> • Assess job hazards for feasibility of engineering controls • Ensure ventilation and water systems operate properly
Administrative
<p>Management and Communications</p> <ul style="list-style-type: none"> • Monitor state and local public health communications about COVID-19 • Require students who are ill to stay home • Encourage sick workers to report symptoms, stay home, and follow CDC guidance • Develop strategies to: <ul style="list-style-type: none"> ○ communicate with staff ○ manage staff concerns • Remind staff of available support services • Communicate to partners, suppliers, other contractors on policies and practices, including face covering requirements. • Cancel group events • Close/limit use of shared spaces • Consider policies that encourage flexible sick leave and alternative work schedules. • Schedule stocking during off-peak hours <p>Cleaning and Disinfection</p> <ul style="list-style-type: none"> • Clean and disinfect frequently touched surfaces, (e.g., counters, shelving, displays) • Provide employees with disposable disinfectant wipes, cleaner, or sprays that are effective against the virus that causes COVID-19 <p>Training</p> <p>Provide employees with training on:</p> <ul style="list-style-type: none"> • Symptoms, emergency warning signs and high-factors for COVID-19 • Policies to reduce the spread of COVID-19 • The Charter School's COVID-19 procedures designed to protect employees from COVID-19 exposure and hazards, as well as how employees can participate in the identification and evaluation of potential COVID-19 hazards. • Information regarding COVID-19 transmission, including that COVID-19 "is an infectious disease that can be spread through the air when an infectious person talks, vocalizes, sneezes, coughs, or exhales; as well as that COVID-19 may be transmitted when a person touches a contaminated object and then touches their eyes, nose, or mouth; as well as that infectious people may have no symptoms." • COVID-19 related benefits under federal, state, and local law, including any potential benefits under current workers' compensation laws, California COVID-19 Supplemental Paid Sick leave, FFCRA, legally mandated sick and vaccination leave, workers' compensation law, the Charter School's leave policies, and any other rights by contract or collective bargaining agreement.

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- Information regarding the fact that particles containing the virus can travel more than six (6) feet, especially indoors; and thus, why social distancing, face coverings, increased ventilation indoors, and respiratory protection decrease the spread of COVID-19 but are most effective when used in combination..
- General hygiene
- Cleaning and disinfection
- Cloth face coverings
- Use of PPE
- Safe work practices
- Stress management
- The Charter School’s policies for providing respirators, and the right of employees who are not fully vaccinated to request a respirator for voluntary use, without fear of retaliation and at no cost to employees, including:
 - 1) How to properly wear the respirator provided; and
 - 2) How to perform a seal check according to the manufacturer’s instructions each time a respirator is worn, and the fact that facial hair interferes with a seal.
- Proper use of face coverings and the fact that face coverings are not respiratory protective equipment. COVID-19 is an airborne disease. N95s and more protective respirators protect the users from airborne disease while face coverings primarily protect people around the user.
- Information on the Charter School’s COVID-19 policies; how to access COVID-19 testing and vaccination; and the fact that vaccination is effective at preventing COVID-19, protecting against both transmission and serious illness or death.
- The conditions under which face coverings must be worn at the workplace and that face coverings are additionally recommended outdoors for people who are not fully vaccinated if six (6) feet of distance between people cannot be maintained. Employees can request face coverings from the employer at no cost to the employee and can wear them at work, regardless of vaccination status, without fear of retaliation.

Personal Protective Equipment (PPE)

- Conduct workplace hazard assessment
- Determine what PPE is needed for their workers’ specific job duties based on hazards and other controls present
- Select and provide appropriate PPE to the workers at no cost, and train employees in the use of the PPE.



APPENDIX B: IDENTIFICATION AND INSPECTION OF COVID-19 HAZARDS

All persons, regardless of symptoms or negative COVID-19 test results, will be considered potentially infectious. Particular attention will be paid to areas where people may congregate or come in contact with one another, regardless of whether employees are performing an assigned work task or not. For example: meetings, entrances, bathrooms, hallways, aisles, walkways, elevators, break or eating areas, cool-down areas, and waiting areas.

Evaluation of potential workplace exposure will be to all persons at the workplace or who may enter the workplace, including coworkers, students, visitors, employees of other entities, members of the public, customers or clients, and independent contractors. The School will consider how employees and other persons enter, leave, and travel through the workplace, in addition to addressing fixed work locations.

Person(s) conducting the evaluation:

_____	_____
_____	_____
_____	_____

Date:

Name(s) of employee and authorized employee representative that participated:

_____	_____
_____	_____



Interaction, area, activity, work task, process, equipment and material that potentially exposes employees to COVID-19 hazards	Places and times	Potential for COVID-19 exposures and employees affected, including members of the public and employees of other employers	Existing and/or additional COVID-19 prevention controls, including barriers, partitions and ventilation



COVID-19 Inspections¹⁶

Date: _____

Name of person(s) conducting the inspection:

Work location evaluated: _____

Exposure Controls ¹⁷	Status	Person Assigned to Correct	Date Corrected
Engineering			
Barriers/partitions			
Ventilation (amount of fresh air and filtration maximized)			
Additional room air filtration			
Administrative			
Physical distancing			

¹⁶ Please review the information available at www.dir.ca.gov/dosh/coronavirus/ for additional guidance on what to regularly inspect for, including issues that may be more pertinent to each School campus. Each campus will need to modify this form accordingly.

¹⁷ Use empty cells to add any additional controls that the School is using.



Surface cleaning and disinfection (frequently enough and adequate supplies)			
Hand washing facilities (adequate numbers and supplies)			
Disinfecting and hand sanitizing solutions being used according to manufacturer instructions			
<i>Isolation Areas for Symptomatic Individuals</i>			
<i>Sufficient and Clearly Marked Signage</i>			
<i>Clearly Labeled Ingress and Egress Points</i>			
PPE (not shared, available and being worn)			
Face coverings (cleaned sufficiently often)			
Gloves			
Face shields/goggles			
Respiratory protection			



Appendix C: Investigating COVID-19 Cases

All personal identifying information of COVID-19 cases or symptoms will be kept confidential. All COVID-19 testing or related medical services provided by the School will be provided in a manner that ensures the confidentiality of employees, with the exception of unredacted information on COVID-19 cases that will be provided immediately upon request to the local health department, CDPH, Cal/OSHA, the National Institute for Occupational Safety and Health (“NIOSH”), or as otherwise required by law.

All employees’ medical records will also be kept confidential and not disclosed or reported without the employee’s express written consent to any person within or outside the workplace, with the following exceptions: (1) Unredacted medical records provided to the local health department, CDPH, Cal/OSHA, NIOSH, or as otherwise required by law immediately upon request; and (2) Records that do not contain individually identifiable medical information or from which individually identifiable medical information has been removed.

Date: [enter date]

Name of person conducting the investigation: [enter name(s)]

Employee (or non-employee*) name:		Occupation (if non-employee, why they were in the workplace):	
Location where employee worked (or non-employee was present in the workplace):		Date investigation was initiated:	
Was COVID-19 test offered?		Name(s) of staff involved in the investigation:	
Date and time the COVID-19 case was last present in the workplace:		Date of the positive or negative test and/or diagnosis:	
Date the case first had one or more COVID-19 symptoms:		Information received regarding COVID-19 test results and onset of symptoms (attach documentation):	



<p>Results of the evaluation of the COVID-19 case and all locations at the workplace that may have been visited by the COVID-19 case during the high-risk exposure period, and who may have been exposed (attach additional information):</p>	
--	--

<p>Notice given (within one business day, in a way that does not reveal any personal identifying information of the COVID-19 case) of the potential COVID-19 exposure to:</p>		
<p>All employees who were on the premises at the same worksite as the COVID-19 case during the high-risk exposure period and their authorized representatives.</p>	<p>Date:</p>	
	<p>Names of employees that were notified:</p>	
<p>Independent contractors and other employers on the premises at the same worksite as the COVID-19 case during the high-risk exposure period.</p>	<p>Date:</p>	
	<p>Names of individuals that were notified:</p>	



<p>What were the workplace conditions that could have contributed to the risk of COVID-19 exposure?</p>		<p>What could be done to reduce exposure to COVID-19?</p>	
<p>Was local health department notified?</p>		<p>Date:</p>	

***Should an employer be made aware of a non-employee infection source COVID-19 status.**



INJURY AND ILLNESS PREVENTION PROGRAM (“IIPP”) COVID-19 ADDENDUM

California employers are required to establish and implement an Injury and Illness Prevention Program (IIPP) to protect employees from all worksite hazards, including infectious diseases.

Charter School has adopted this addendum to accommodate reopening school for in-person instruction in accordance with the COVID-19 Public Health Guidance for K-12 Schools in California, 2021-22 School Year from the California Department of Public Health (“CDPH”). This document additionally complies with the temporary Cal/OSHA regulations issued June 18, 2021, which require a “written COVID-19 prevention plan.” Resumption of in-person instruction presumes that the Charter School has complied with all applicable legal and public health requirements. Charter School and worksite administrators should coordinate with state and local health officials to obtain timely and accurate information about the level of disease transmission in the local community before resuming any on-site work practices. Local conditions will influence the decisions that public health officials make regarding community-level strategies.

This addendum contains three parts. Part one contains background information regarding COVID-19, including known symptoms, emergency warning signs and high-risk factors. Part two provides guidelines for implementation of a COVID-19 Infection Control Plan, which includes short-term measures to implement while COVID-19 remains endemic in states and communities. Part three contains measures to maintain a healthy workforce until herd immunity in the population is achieved or the global incidence of COVID-19 comes under control.

Background

In November 2019, a novel coronavirus (SARS-CoV-2) was discovered in Wuhan, China, which was found to cause a viral respiratory illness (coronavirus disease 2019, or “COVID-19”) leading to severe injury and death in certain populations, particularly elderly persons and persons with underlying health conditions.

COVID-19 was declared a pandemic by the World Health Organization on March 11, 2020. In response to the COVID-19 Pandemic, public health officers in many states and counties ordered all individuals to stay home or at their place of residence (i.e., “Shelter in Place”), except as needed to maintain continuity of operations of certain critical infrastructure sectors. Across the nation, public schools and most other government offices and private businesses were closed in order to slow the spread of the coronavirus in the community. Many states and localities have now commenced phased reopening or already reopened.

In 2020, the CDC identified the following symptoms of COVID-19, which typically appear within 2-14 days after exposure to the virus:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

The CDC also recommends that, if a person shows any of the following emergency warning signs, * he or she should seek emergency medical care immediately:

- Trouble breathing
- Persistent pain or pressure in the chest
- New confusion
- Inability to wake or stay awake
- Bluish lips or face

*Please note that this is not a complete list of all possible symptoms. Anyone experiencing any other symptoms that are severe or concerning should contact a medical provider.

Certain people are at higher risk for severe illness from COVID-19, including:

- People 65 years and older
- People who live in a nursing home or long-term care facility
- People of all ages with underlying medical conditions, particularly if not well controlled, including:
 - People with chronic lung disease or moderate to severe asthma
 - People who have serious heart conditions
 - People who are immunocompromised
 - Many conditions can cause a person to be immunocompromised, including cancer treatment, smoking, bone marrow or organ transplantation, immune

deficiencies, poorly controlled HIV or AIDS, and prolonged use of corticosteroids and other immune weakening medications

- People with severe obesity (body mass index [BMI] of 40 or higher)
- People with diabetes
- People with chronic kidney disease undergoing dialysis
- People with liver disease

Decisions to resume operations should be based on both the level of disease transmission in the community and the capacity to protect the safety and health of staff and students at each school site.

COVID-19 Infection Control Plan

Before resuming normal or phased school activities after a Shelter in Place order is lifted, prepare and implement a COVID-19 preparedness, response, control and prevention plan (i.e., COVID-19 Infection Control Plan). Federal, state, and local public health communications must be monitored to keep up with information available about COVID-19 regulations, guidance, and recommendations, to ensure that workers have access to the timeliest information.

1. Design, implement, update and maintain a COVID-19 Infection Control Plan:

The overall goal of the COVID-19 Infection Control Plan is to decrease the spread of COVID-19 and lower the impact of the disease in the workplace. This includes the following objectives:

- Prevent and reduce transmission among employees;
- Maintain healthy school operations; and
- Maintain a healthy work environment.

All site administrators should implement and update as necessary a control plan that:

- Is specific to your workplace;
- Identifies all areas and job tasks with potential exposures to COVID-19; and
- Includes control measures in this policy to eliminate or reduce such exposures

COVID-19 Infection Control Plans should consider that employees may be able to spread COVID-19 even if they do not show symptoms, which is a source of anxiety in the workforce, particularly among higher-risk individuals. Therefore, it is important to have discussions with workers about planned changes and seek their input. Additionally, collaboration with workers to effectively communicate important COVID-19 information.

2. Adjust operations to slow the spread:

- Employees who have COVID-19 symptoms should notify their supervisor and stay home as directed.
- Sick employees should follow CDC-recommended steps for self-quarantine. Employees should not return to work until the criteria to discontinue home isolation are met, in consultation with their supervisor, local health departments and healthcare providers.

- Employees who appear to have symptoms upon arrival at work or who become sick during the day should immediately be separated from other employees, students, and visitors, and sent home.
- Adopt a procedure for the safe transport of an employee who becomes sick while at work. The employee may need to be transported home or to a healthcare provider.
- Employees who are well but who have a sick family member at home with COVID-19 should notify their supervisor and follow CDC-recommended precautions.
- If implementing in-person health checks, conduct them safely and respectfully. If the Charter School conducts screening indoors at the workplace, the employer shall ensure that face coverings¹ are used during screening by both screeners and employee, and if temperatures are measured, that non-contact thermometers are used.
- Follow guidance from the Equal Employment Opportunity Commission regarding confidentiality of medical records from health checks.
- To prevent stigma and discrimination in the workplace, make employee health screenings as private as possible. Do not make determinations of risk based on race or country of origin or any other protected characteristics and be sure to maintain confidentiality of each individual's medical status and history.

3. Conduct a Workplace Hazard Assessment:

The purpose of a hazard assessment of the workplace is to identify where and how workers might be exposed to COVID-19 at work. Combinations of controls from the hierarchy of controls are used to limit the spread of COVID-19 (see Controls Table in Appendix A). These include engineering controls, workplace administrative policies, and personal protective equipment (PPE) to protect workers from the identified hazards.

- Conduct a thorough hazard assessment to determine if workplace hazards are present, or are likely to be present, and determine what type of controls are needed for specific job duties, including:
 - Evaluating potential workplace exposures which employees or other persons at the Charter School campus may encounter.
 - Evaluating places where Charter School employees or others may congregate on campus, such as hallways, bathrooms, and break rooms. This includes an evaluation of employees' potential workplace exposure to all persons at the workplace or who may enter the workplace, including coworkers, students, employees of other entities, members of the public, customers or clients, and independent contractors. During this evaluation, the Charter School will also consider how employees and other persons enter, leave, and travel through the workplace, in addition to addressing stationary work locations.
 - Reviewing and incorporating all applicable federal, state, and local public health

¹ Cal/OSHA defines "face coverings" as "a surgical mask, a medical procedure mask, a respirator worn voluntarily, or a tightly woven fabric or non-woven material of at least two layers (i.e., fabrics that do not let light pass through when held up to a light source) that completely covers the nose and mouth and is secured to the head with ties, ear loops, or elastic bands that go behind the head. If gaiters are worn, they shall have two layers of fabric or be folded to make two layers... A face covering is a solid piece of material without slits, visible holes, or punctures, and must fit snugly over the nose, mouth, and chin with no large gaps on the outside of the face. A face covering does not include a scarf, ski mask, balaclava, bandana, turtleneck, collar, or single layer of fabric. This definition includes clear face coverings or cloth face coverings with a clear plastic panel that, despite the non-cloth material allowing light to pass through, otherwise meet this definition and which may be used to facilitate communication with people who are deaf or hard-of-hearing or others who need to see a speaker's mouth or facial expressions to understand speech or sign language respectively."

- guidance related to COVID-19, as well as any other industry-specific guidance.
- From time to time, evaluate existing COVID-19 health and safety measures to determine whether additional or different measures are necessary.
 - Periodically conduct inspections to identify any potential COVID-19 unhealthy conditions, work practices, procedures, and to ensure compliance with all COVID-19 health and safety measures.
 - Encouraging employees and their exclusive representative, if any, to participate and assist the Charter School in identifying and evaluating potential COVID-19 workplace hazards. The School will do so by:
 - The School will consult with employees' exclusive representatives and coordinate a virtual safety meeting prior to the start of the school year.
 - In consultation with employees' exclusive representatives, the School will create a rotating team of employees to participate in hazard assessments on campus. These assessments will occur virtually to the greatest extent practicable. These assessments will occur prior to the start of the school year and on a as needed bases thereafter. All employees are encouraged to volunteer for participation in hazard assessments, and the School will rotate teams of employees, ensuring all groups of School personnel are equally represented to the greatest extent possible.
 - If employees and/or exclusive representatives have specific COVID-19 hazard concerns, they may contact the school site principals (Chief Compliance Officer) to discuss such concerns, who may be reached at:

School Name	School Site Principal	Phone Number
Magnolia Science Academy-1	Brad Plonka	818-609-0507
Magnolia Science Academy-2	David Garner	818-758-0300
Magnolia Science Academy-3	Zekeriya Ocel	310-637-3806
Magnolia Science Academy-4	Musa Avsar	310-473-2464
Magnolia Science Academy-5	Ali Kaplan	818-705-5676
Magnolia Science Academy-6	James Choe	310-842-8555
Magnolia Science Academy-7	Meagan Wittek	818-886-0585
Magnolia Science Academy-8	Jason Hernandez	323-826-3925
Magnolia Science Academy-Santa Ana	Steven Keskindurk Maria Czerner-Rowell	714-479-0115
Magnolia Science Academy-San Diego	Gokhan Serce	619-644-1300
MPS Home Office	Suat Acar	213-628-3634

- If a hazard assessment reveals any potential COVID-19 hazards, the Charter School will immediately act to correct the hazard. The school site principal (Chief Compliance Officer) will be responsible for responding to and correcting any potential COVID-19 hazards.
- When engineering and administrative controls cannot be implemented or are not fully protective:
 - Determine what PPE is needed for each workers' specific job duties,
 - Select and provide appropriate PPE to the workers at no cost, and

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- Train their workers on its correct use.

4. COVID-19 Vaccination Status

Consistent with Cal/OSHA regulations and applicable law, the School must impose different health and safety requirements, depending on an employee's COVID-19 vaccination status. Cal/OSHA defines an individual as fully vaccinated when "the employer has documented:

- (A) A person's status two weeks after completing primary vaccination with a COVID-19 vaccine with, if applicable, at least the minimum recommended interval between doses in accordance with the approval authorization, or listing that is:
 - (1) Approved or authorized for emergency use by the FDA;
 - (2) Listed for emergency use by the World Health Organization (WHO); or
 - (3) Administered as part of a clinical trial at a U.S. site, if the recipient is documented to have a primary vaccination with the active (not placebo) COVID-19 vaccine candidate, for which vaccine efficacy has been independently confirmed (e.g., by a data and safety monitoring board) or if the clinical trial participant at U.S. sites had received a COVID-19 vaccine that is neither approved nor authorized for use by FDA but is listed for emergency use by WHO; or
- (B) A person's status two weeks after receiving the second dose of any combination of two doses of a COVID-19 vaccine that is approved or authorized by the FDA, or listed as a two-dose series by the WHO (i.e., a heterologous primary series of such vaccines, receiving doses of different COVID-19 vaccines as part of one primary series.) The second dose of the series must not be received earlier than 17 days (21 days with a 4-day grace period) after the first dose."

As a result, to forego any potential COVID-19 health and safety restrictions, such as exclusion/quarantine periods, some COVID-19 testing and other directives, employees must provide the Charter School with proof of COVID-19 vaccination or complete a COVID-19 vaccination status attestation. Employees who are either unvaccinated or who decline to provide the Charter School with proof of COVID-19 vaccination or attest to their COVID-19 vaccination status will be considered unvaccinated, and must comply with all health and safety directives, as stated in this policy.

5. Take action if an employee is suspected or confirmed to have COVID-19 infection:

Current Cal/OSHA Regulations

- Effective immediately, upon one (1) "COVID-19 case"² in the workplace, the Charter School will:
 - Investigate the COVID-19 case, determine the day and time the COVID-19 case was

² Cal/OSHA regulations define a "COVID-19 case" as a person who: 1) Has a positive COVID-19 test, 2) is subject to a COVID-19 related order to isolate issued by a local health department or state health official, or 3) has died due to COVID-19, in the determination of a local health department or per inclusion in the COVID-19 statistics of a county.

- last present on the Charter School campus, the date of the positive test and/or diagnosis, and the date the case has one (1) or more COVID-19 symptoms, if any.
- Investigate whether other Charter School employees or any other third parties may have had close contacts exposure³ by evaluating the activities of the COVID-19 case at the Charter School campus during the “high-risk exposure period”⁴.
 - Give notice of potential exposure, within one (1) business day, and without revealing any personal identifying information⁵ of the COVID-19 case, and in the manner the Charter School normally uses to communicate employment-related information, to:
 - 1) All employees who were on the premises at the same worksite as the COVID-19 case during the high-risk exposure period, and their authorized representatives, if any, and
 - 2) Independent contractors and other employers on the premises at the same worksite as the COVID-19 case during the high-risk exposure period.
 - Make COVID-19 testing available at no cost, during paid time to all Charter School employees who had close contacts exposure in the workplace.
 - Provide all employees who had close contacts exposure in the workplace with information regarding:
 - 1) COVID-19-related benefits to which the employee may be entitled under applicable federal, state, or local laws. This includes any benefits available under legally mandated sick and vaccination leave, if applicable, workers’ compensation law, local governmental requirements, Charter School leave policies as well as any leave guaranteed by contract and/or Cal/OSHA;
 - 2) Potential COVID-19 exclusion pay eligibility, if applicable.
 - Consistent with Cal/OSHA legal authority, the Charter School will not offer the above-referenced testing nor provide the above referenced information to employees with close contacts exposure, if the exposed employee has remained free of COVID-19 symptoms, for ninety (90) days after the initial onset of COVID-19 symptoms or, for COVID-19 cases who never developed symptoms, for ninety (90) days after the first positive test.
 - Investigate the potential that workplace conditions contributed to the risk of COVID-19 exposure, as well as remedial steps that could have been taken to reduce the risk of COVID-19 exposure.
- Effective immediately, and pursuant to current Cal/OSHA regulations:
 - For employees who are exposed to a positive case and are unvaccinated or vaccinated and booster-eligible but have not yet received their booster dose:
 - These employees must be excluded from the workplace for at least 5 days after their last close contact with a person who has COVID-19.

³ “Close contact” is defined by Cal/OSHA as “being within six feet of a COVID-19 case for a cumulative total of 15 minutes or greater in any 24-hour period within or overlapping with the “high-risk exposure period” defined by this section. This definition applies regardless of the use of face coverings.”

⁴ “High-risk exposure period” is defined by Cal/OSHA as: 1) For individuals with COVID-19 symptoms, from two (2) days before the symptoms first develop until ten (10) days after symptoms first appeared, and 24 hours have passed with no fever, without the use of fever-reducing medications, and symptoms have improved; or 2) for asymptomatic individuals who test positive for COVID-19, from two (2) days before until ten (10) days after the first positive COVID-19 test specimen was collected.

⁵ All personally identifying information related to COVID-19 cases or those with COVID-19 symptoms shall be kept confidential. However certain information may be provided to public health authorities, as required by law.

- Exposed employees must test on Day 5.
 - Quarantine can end and exposed employees may return to the workplace after Day 5 if symptoms are not present and a diagnostic specimen collected on Day 5 or later tests negative.
 - If an employee is unable or chooses not to test and does not have symptoms, quarantine can end and the employee may return to the workplace after Day 10.
 - Employees must wear face coverings around others for a total of 10 days after exposure, especially in indoor settings.
 - If an exposed employee tests positive for COVID-19, they must follow the isolation requirements below.
 - If an exposed employee develops symptoms, they must be excluded pending the results of a test.
 - Employees are strongly encouraged to get fully vaccinated and boosted.
 - Employees who are vaccinated and eligible for a booster but not boosted do not need to quarantine if they remain asymptomatic, wear a face covering around others for a total of 10 days from exposure, and test negative within 3-5 days from last exposure.
- For employees who are exposed to a positive case and are fully vaccinated and have received all boosters for which they are eligible, and for those who have recovered from COVID-19 within the last 90 days, there is no need to quarantine if:
 - They test on Day 5 with a negative result, and
 - They wear face coverings around others for 10 days after exposure, especially in indoor settings;
 - If employees develop symptoms, they must be excluded pending the results of a test. If employees test positive, they must follow isolation recommendations above.
- Charter School employees with confirmed COVID-19, regardless of vaccination status, previous infection, or lack of symptoms, must be excluded from campus as follows:
 - Employees who test positive for COVID-19 must be excluded from the workplace for at least 5 days.
 - Isolation can end and employees may return to the workplace after Day 5 if symptoms are not present or are resolving, and a diagnostic specimen collected on day 5 or later tests negative.
 - If an employee is unable or chooses not to test and their symptoms are not present or are resolving, isolation can end and the employee may return to the workplace after Day 10.
 - If an employee has a fever, isolation must continue and the employee may not return to work until the fever resolves.
 - If an employee's symptoms other than fever are not resolving, they may not return to work until their symptoms are resolving or until after Day 10 from the positive test.
 - Employees must wear face coverings around other for a total of 10 days after the positive test, especially in indoor settings.
- When an order to isolate, quarantine, or exclude an employee is issued by a local or state health official, the employee shall not return to work until the period of isolation or quarantine is completed or the order is lifted even if the order exceeds the specified

- exclusion requirements here and in the ETS or CDPH recommendation.
- Employees excluded from campus due to close contact COVID-19 exposure may be entitled to salary continuation during the applicable exclusion period. The Charter School will provide employees with California COVID-19 Supplemental Paid Sick Leave or emergency paid sick leave pursuant to the Families First Coronavirus Response Act (“FFCRA”), if available, during this period. If an employee is not eligible for California COVID-19 Supplemental Paid Sick Leave or otherwise has no such leave available, the Charter School may elect to provide paid sick leave during this period.
 - Employees excluded from work due to close contact COVID-19 exposure are not entitled to salary continuation if either of the following applies:
 - 1) If a COVID-19 case is not work-related pursuant to all applicable workers’ compensation laws. However, the employee may still be eligible for California COVID-19 Supplemental Paid Sick Leave during this period or FFCRA leave; or
 - 2) If an employee received disability payments or was covered by workers’ compensation and received temporary disability.
 - Effective immediately, and in the event of a confirmed COVID-19 case at the Charter School campus, the Charter School will notify the local public health department, as required by law.
 - Effective immediately, upon notice any COVID-19-related serious illnesses or death⁶ of an employee occurring in a place of employment or in connection with any employment, the Charter School will immediately report such information to Cal/OSHA. Notwithstanding the foregoing, for all Charter School campuses co-located on Los Angeles Unified School District campuses, Charter School will also comply with all requirements implemented by LAUSD related to testing and quarantining/isolation.

AB 685

Effective January 1, 2021, employers are required to provide certain notices in response to a “notice of potential exposure to COVID-19,” in accordance with Labor Code section 6409.6. A “notice of potential exposure” means any of the following:

- (a) Notification from a public health official or licensed medical provider that an employee was exposed to a qualifying individual at the worksite;
- (b) Notification from an employee, or their emergency contact, that the employee is a qualifying individual;
- (c) Notification through the school’s testing protocol that the employee is a qualifying individual; or
- (d) Notification from a subcontracted employer that a qualifying individual was on the schoolsite.

Upon receipt of a “notice of potential exposure,” the Charter School must take the following actions within one (1) business day of the notice:

⁶ Pursuant to 8 CCR §330(h), “Serious injury or illness means any injury or illness occurring in a place of employment or in connection with any employment that requires inpatient hospitalization for other than medical observation or diagnostic testing, or in which an employee suffers an amputation, the loss of an eye, or any serious degree of permanent disfigurement.”

- (a) Provide a written notice to all employees who were on the premises in the same worksite⁷ as the qualifying individual⁸ within the infectious period⁹ that they may have been exposed to COVID-19.¹⁰
- (b) Provide a written notice to the exclusive representative, if any, of the above employees.¹¹
- (c) Provide all employees who may have been exposed and the exclusive representative, if any, with information regarding COVID-19-related benefits to which employees may be entitled under applicable federal, state, or local laws.
 - Information regarding COVID-19-related benefits includes, but is not limited to, workers' compensation, and options for exposed employees, including California COVID-19 Supplemental Paid Sick Leave-related leave, emergency paid sick leave pursuant to the FFCRA, Charter School sick leave, state-mandated leave, or negotiated leave provisions, as well as antiretaliation and antidiscrimination protections applicable to employees.
- (d) Notify all employees, and the employers of subcontracted employees and the exclusive representative, if any, on the disinfection and safety plan that the employer plans to implement and complete per the guidelines of the federal Centers for Disease Control.

Records of the above notices must be retained for a minimum of three (3) years.

Effective January 1, 2021, the school must also take the following responses in the event of a COVID-19 "outbreak," as defined by CDPH:

- Within forty-eight (48) hours, the Chief Executive Officer or designee shall notify the county public health department of the names, number, occupation, and worksite of employees who meet the definition of a qualifying individual.¹²
- The Chief Executive Officer or designee shall also report the address and NAICS code of the worksite where the qualifying individuals work.
- Additional notice will be provided of any subsequent laboratory-confirmed cases of COVID-19 at the worksite.

⁷ The "worksite" does not include buildings, or floors within multistory buildings, that a qualifying individual did not enter. If the Charter School operates multiple worksites, the school must only notify employees who worked at the same worksite as the qualified individual. (Labor Code § 6409.6, subd. (d)(5).)

⁸ A "qualifying individual" means (a) a laboratory-confirmed case of COVID-19, as defined by the State Department of Public Health; (b) a positive COVID-19 diagnosis from a licensed health care provider; (c) a COVID-19-related order to isolate provided by a public health official; (d) died due to COVID-19, in the determination of a county public health department or per inclusion in the COVID-19 statistics of a county. (Labor Code § 6409.6, subd. (d)(4).)

⁹ The "infectious period" means the time a COVID-19-positive individual is infectious, as defined by the State Department of Public Health. (Labor Code § 6409.6, subd. (d)(2).)

¹⁰ Written notice must be provided in the same manner that the Charter School ordinarily uses to communicate employment-related information. Written notice may include, but is not limited to, personal service, email, or text message if it can reasonably be anticipated to be received by the employee within one business day of sending and shall be in both English and the language understood by the majority of the employees.

¹¹ Written notice to the exclusive representative must contain the same information as required in an incident report in a Cal/OSHA Form 300 injury and illness log unless the information is inapplicable or unknown to the school. This requirement does not apply if the school's employees do not have an exclusive representative.

¹² A "qualifying individual" means (a) a laboratory-confirmed case of COVID-19, as defined by the State Department of Public Health; (b) a positive COVID-19 diagnosis from a licensed health care provider; (c) a COVID-19-related order to isolate provided by a public health official; (d) died due to COVID-19, in the determination of a county public health department or per inclusion in the COVID-19 statistics of a county. (Labor Code § 6409.6, subd. (d)(4).)

Measures to Maintain Healthy Ongoing School Operations

1. **Identify a workplace coordinator.** The School Compliance Task Force Team will be responsible for COVID-19 issues and their impact at the workplace.

2. **Protect employees at higher risk for severe illness through supportive policies and practices.** Older adults and people of any age who have serious underlying medical conditions are at higher risk for severe illness from COVID-19. As a result, employees may request a legally recognized accommodation related to such conditions. While the School will work to provide reasonable accommodations where applicable, the School cannot guarantee the availability of any specific accommodations. Such accommodations could include, but are not limited to:

- Options to telework, if available and reasonable.
- Offer vulnerable workers duties that minimize their contact with students and other employees, if the worker agrees to this.
- Offer flexible options such as telework to employees where available and reasonable to eliminate the need for employees living in higher transmission areas to travel to workplaces in lower transmission areas and vice versa.

3. **Communicate supportive workplace policies clearly, frequently, and via multiple methods.** Employers may need to communicate with non-English speakers in their preferred languages.

- Train workers on how implementing any new policies to reduce the spread of COVID-19 may affect existing health and safety practices.
- Communicate to any contractors or on-site visitors about changes that have been made to help control the spread of COVID-19. Ensure that they have the information and capability to comply with those policies.
- Create and test communication systems that employees can use to self-report if they are sick and that you can use to notify employees of exposures and closures.
- Communicate how employees may request medical or other legally recognized accommodations from mandatory conditions of employment or continued employment with the School. Employees who wish to request a legally recognized accommodation may contact human resources via email at hr@magnoliapublicschools.org.
- Use a hotline or another method for employees to voice concerns anonymously. They may call the Home Office hotline line 213-293-7068. Consistent with the Employee Handbook and all applicable policies, the Charter School will not tolerate discrimination, harassment, or retaliation against any employee who reports COVID-19 symptoms or hazards.

4. Face Coverings

- Until lifted, the CDPH has ordered that all persons in K-12 Schools, childcare and youth settings must wear a face covering at all times while indoors, regardless of vaccination status. Employees located in Los Angeles and Orange County campuses must be provided with and must wear surgical-grade face coverings.

- Charter School employees at the Home Office—which is not a school site subject to the CDPH K-12 mask mandate—are permitted to forego indoor masking so long as the Charter School performs all verifications required under Section 4(c) of the current LACDPH Order of the Health Officer (2/23/2022).
- The Charter School will provide employees with such face coverings and ensure they are worn when indoors, in vehicles and elsewhere as required by the CDPH or local public health authorities. All employees except San Diego must wear surgical-grade face coverings indoors, unless eating or drinking.
- The Charter School will ensure that face coverings are clean and undamaged, and that they are worn over the nose and mouth. Face shields are not a replacement for face coverings, although they may be worn together for additional protection,
- Employees are not required to wear face coverings in the following situations:
 - 1) When an employee is alone in a room or vehicle,
 - 2) While eating or drinking at the workplace, provided employees are at least six (6) feet apart and outside air supply to the area, if indoors, has been maximized to the extent feasible possible,
 - 3) Employees wearing respirators required by the employer and used in compliance in accordance with all safety guidelines,
 - 4) Employees who cannot wear face coverings due to a medical or mental health condition or disability, or who are hearing-impaired or communicating with a hearing-impaired person,
 - 5) Specific tasks which cannot feasibly be performed with a face covering. This exception is limited to the time period in which such tasks are actually being performed.
- If an employee is not wearing a face covering pursuant to any of the above-referenced five (5) exceptions, and is not wearing a face shield, the employee shall be at least six (6) feet away from all other persons while indoors, unless the employee is either fully vaccinated against COVID-19 and has received all boosters they are eligible to receive or tests for COVID-19 at least twice per week during paid time and at no cost to the employee. This exception must not be used as an alternative to the above-referenced face covering requirement, unless one of these five (5) exceptions apply.
- Employees exempted from wearing face coverings due to a medical condition, mental health condition, or disability shall wear an effective non-restrictive alternative, such as a face shield with a drape on the bottom, if their condition or disability permits it.
- The Charter School will not prevent an employee from wearing a face covering when not required by this Policy or applicable law, unless it would create a safety hazard, such as interfering with the safe operation of equipment.
- Even if face coverings are not required by Policy or applicable law, the Charter School will provide face coverings to any employee, upon request.
- The Charter School will implement measures to communicate to students and other non-employees the face coverings requirements on campus.

5. Respirators and PPE

- The Charter School will evaluate the need for personal protective equipment to prevent exposure to COVID-19 hazards, such as gloves, goggles, and face shields, and provide such personal protective equipment as needed.

- Upon request, the Charter School shall provide respirators for voluntary use to all employees who are not fully vaccinated and who are working indoors or in vehicles with more than one (1) person. If any employees are voluntarily using such respirators, the Charter School will encourage their use and ensure employees are provided with the correct respirator size.
- **As noted above, Los Angeles and Orange County campuses employees are now required to wear surgical-grade face coverings.**

6. Engineering Controls

- To the maximum extent feasible, the Charter School will ensure maximize the quantity of outside air in buildings or by natural ventilation systems, except when the United States EPA Air Quality Index is greater than one hundred (100) for any pollutant, or if opening windows or doors would cause additional hazards to employees.
- Conducting bimonthly inspections of the HVAC system.
- To the extent feasible, the Charter School will increase the filtration efficiency of its existing ventilations systems to the highest level that is safely allowable.
- To the extent feasible, the Charter School will consider whether the use of portable or mounted High Efficiency Particulate Air (“HEPA”) filtration units, or other air cleaning systems, would reduce the risk of COVID-19 transmission on campus.

7. Give employees and students what they need to clean their hands and cover their coughs and sneezes:

- Provide tissues and no-touch trash cans.
- Provide soap and water in the workplace. If soap and water are not readily available, use alcohol-based hand sanitizer that is at least 60% alcohol. Ensure that adequate supplies are maintained. All employees are encouraged to wash their hands frequently and will be provided ample time to do so. Employees should wash their hands for at least twenty (20) seconds each time.
- To the extent feasible, dependent on a hazard assessment, and consistent with the Charter School’s COVID-19 Health and Safety Plan, the Charter School will consider providing additional handwashing facilities.
- Ideally, place touchless hand sanitizer stations in multiple locations to encourage hand hygiene.
- Place posters that encourage hand hygiene to help stop the spread at the entrance to your workplace and in other workplace areas where they are likely to be seen. This should include signs for non-English speakers, as needed.
- Direct employees to visit CDC’s coughing and sneezing etiquette and clean hands webpage for more information.

8. Limit Sharing of Tools, Equipment, and PPE

- The Charter School will not allow any employees, students, or any other persons to share any form of PPE, including but not limited to: Gloves, facial coverings, masks, and goggles.
- To the maximum extent feasible, the Charter School will prohibit the sharing of tools and equipment, including: Phones, headsets, desks, keyboards, and writing materials. Where sharing is required, the School will follow all cleaning and disinfection procedures, consistent

with this Plan.

- On any Charter Schools busses or other vehicles which are otherwise shared, the high touch points such as steering wheels, seatbelt buckles, armrests, and seats will be disinfected between uses, consistent with this Plan.

9. Perform routine cleaning:

- Incorporate CDC Guidance for cleaning and disinfecting to develop, implement, and maintain a plan to perform regular cleanings to reduce the risk of exposure to COVID-19.
- Routinely clean frequently touched surfaces in the workplace, such as workstations, keyboards, telephones, handrails, and doorknobs.
 - If surfaces are dirty, clean them using a detergent or soap and water before you disinfect them in accordance with Healthy Schools Act protocols.
 - For disinfection, most common, EPA-registered, household disinfectants should be effective. A list of products that are EPA-approved for use against the virus that causes COVID-19 is available on the EPA website. Follow the manufacturer's instructions for all cleaning and disinfection products (e.g., concentration, application method, and contact time).
 - Routine cleaning practices may also include, but are not limited to:
 - Using everyday janitorial cleaning supplies and disinfectants for surfaces as floors, tables, desks, counters, sinks, toilets, and other hard-surfaced furniture and equipment;
 - Dusting hard surfaces;
 - Damp wiping of hard surfaces to ensure they are free of debris;
 - Wet mopping of floors;
 - Vacuuming carpets and mats.
- The Charter School will clean and disinfect areas commonly visited by staff no less than once per day during operating hours and implement a schedule for such cleaning and disinfecting. These areas include, but are not limited to: Break rooms, restrooms, lobbies, classrooms, laboratories, nurse's office, counseling and student support areas, staff offices, breakrooms, and cafeterias.
- The Charter School will clean high touch areas in staff breakrooms at least once per day.
- Discourage workers from using each other's phones, desks, offices, or other work tools and equipment, when possible.
- Provide disposable disinfecting wipes so that employees can wipe down commonly used surfaces (e.g., doorknobs, keyboards, remote controls, desks, other work tools and equipment) before each use.
- Store and use disinfectants in a responsible and appropriate manner according to the label.
- Do not mix bleach or other cleaning and disinfection products together. This can cause fumes that could be very dangerous to breathe in.
- Advise employees to always wear gloves appropriate for the chemicals being used when they are cleaning and disinfecting and that they may need additional PPE based on the setting and product.

10. Perform enhanced cleaning and disinfection after persons suspected/confirmed to have COVID-19 have been in the facility:

Updated on 03/01/2022

- In the event of a suspected or confirmed COVID-19 case at the Charter School, the Charter School will determine all areas, materials, and equipment used by the case during the high-risk exposure period.
- Once identified, the Charter School will follow all CDC cleaning and disinfection recommendations of all pertinent areas. This will specifically include disinfection of the area, material or equipment used by the COVID-19 case, and which will be used by another employee within the next twenty-four (24) hours.

11. COVID-19 Testing:

- If an employee has COVID-19 symptoms, the Charter School will make COVID-19 testing available to such employees at no cost and during paid time, if such employees are not fully vaccinated against COVID-19.
- In the event of one (1) confirmed case on campus, the Charter School will make COVID-19 testing available at no cost, during paid time to all Charter School employees who had close contacts exposure in the workplace.
- In the event of one (1) COVID-19 case, an outbreak¹³, or a major outbreak at the Charter School campus, the Charter School will make COVID-19 testing available during paid time to all employees who had close contacts exposure to COVID-19 in the workplace.
- In the event of a COVID-19 outbreak pursuant to Cal/OSHA regulations:
 - The Charter School will make COVID-19 testing available at no cost to its employees within the exposed group¹⁴, during employees' paid time, except:
 - 1) employees who were not present at the Charter School campus during the relevant fourteen (14) day period, or
 - 2) employee who had COVID-19 within the last ninety (90) days.
 - After initially offering COVID-19 testing to all employees in an exposed group, the Charter School will make such testing available again one (1) week later.
 - After these first two (2) COVID-19 tests, the Charter School will make COVID-19 testing available once a week at no cost, during paid time, to all employees in the exposed group who remain at the workplace until there is no longer an outbreak.
- In the event of a "major COVID-19 outbreak,"¹⁵ the Charter School will provide COVID-19 testing outlined above for outbreak situations, except that such testing will be made available to all employees, regardless of their COVID-19 vaccination status.
- Consistent with current Cal/OSHA regulations, the School will require certain frequencies of COVID-19 testing before allowing employees with COVID-19 exposure to return to campus.
- In the event that COVID-19 testing is mandated by Cal/OSHA regulations, all Charter School employees should be able to secure testing through their local county, free of charge and during working hours. The Charter School is currently working on arranging additional

¹³ An outbreak is defined by Cal/OSHA occurs when "three or more employee COVID-19 cases within an exposed group . . . visited the workplace during their high-risk exposure period at any time during a 14-day period," and applies until there are "no new COVID-19 cases detected in the exposed group workplace for a 14-day period."

¹⁴ "Exposed group" is defined as "all employees at a work location, working area, or a common area at work, where an employee COVID-19 case was present at any time during the high-risk exposure period. A common area at work includes bathrooms, walkways, hallways, aisles, break or eating areas, and waiting areas," subject to limited exceptions.

¹⁵ Cal/OSHA provides that a major outbreak occurs when "20 or more employee COVID-19 cases in an exposed group . . . visited the workplace during their high-risk exposure period within a 30- day period" and applies "until there are fewer than three COVID-19 cases detected in the exposed group for a 14-day period."

COVID-19 testing for all employees with a contracted testing vendor. As soon as more information is available, the Charter School will notify all employees as to further details.

- If COVID-19 is not mandated by Cal/OSHA regulations, but testing is otherwise needed, employees may procure testing, likely free of charge, through their local county or from their health provider.
- The Charter School reserves the right to require employees undergo additional frequencies of COVID-19 testing, consistent with applicable authority, and directives from public health authorities as well as the School's authorizer, regardless of an employee's COVID-19 vaccination status. Further information regarding applicable cadences for COVID-19 testing may be found in the MPS COVID-19 Health and Safety Policy.
- Any employees who have questions regarding COVID-19 testing may contact the MPS Human Resources Department at hr@magnoliapublicschools.org.

Record Keeping and Availability of Plan

- The Charter School will maintain records of the steps taking to implement this Plan for at least one (1) year, consistent with 8 CCR §3202(b).
- This Plan shall be made available at the workplace to all Charter School employees, authorized representatives, and Cal/OSHA representatives immediately upon request.
- The Charter School will track all COVID-19 cases, by keeping a record of the employee's name, contact information, occupation, location where the employee worked, the date of the last day at the workplace, and the date of a positive COVID-19 test. Medical information shall be kept confidential. The information shall be made available to employees, authorized employee representatives, or as otherwise required by law, with personal identifying information removed.

The CEO/Superintendent is authorized to implement changes or additions to this addendum in order to ensure compliance with new or revised orders or guidance from local, county, state or federal authorities ("Agencies") and/or the facts of a specific circumstance, and to take any and all actions consistent with orders and guidance from the Agencies that is not specifically addressed by this policy. The CEO/Superintendent shall provide the Board with regular updates as to actions taken pursuant to this section.

Appendix A

Controls Table

The following table presents examples of controls to implement in the workplace. The most effective controls are those that rely on engineering solutions, followed by administrative controls, then PPE. PPE is the least effective control method and the most difficult to implement. Worksites may have to implement multiple complementary controls from these columns to effectively control the hazard.

Engineering (Facilities and Equipment)
<ul style="list-style-type: none"> • Assess job hazards for feasibility of engineering controls • Ensure ventilation and water systems operate properly
Administrative
<p>Management and Communications</p> <ul style="list-style-type: none"> • Monitor state and local public health communications about COVID-19 • Require students who are ill to stay home • Encourage sick workers to report symptoms, stay home, and follow CDC guidance • Develop strategies to: <ul style="list-style-type: none"> ○ communicate with staff ○ manage staff concerns • Remind staff of available support services • Communicate to partners, suppliers, other contractors on policies and practices, including face covering requirements. • Cancel group events • Close/limit use of shared spaces • Consider policies that encourage flexible sick leave and alternative work schedules. • Schedule stocking during off-peak hours <p>Cleaning and Disinfection</p> <ul style="list-style-type: none"> • Clean and disinfect frequently touched surfaces, (e.g., counters, shelving, displays) • Provide employees with disposable disinfectant wipes, cleaner, or sprays that are effective against the virus that causes COVID-19 <p>Training</p> <p>Provide employees with training on:</p> <ul style="list-style-type: none"> • Symptoms, emergency warning signs and high-factors for COVID-19 • Policies to reduce the spread of COVID-19 • The Charter School’s COVID-19 procedures designed to protect employees from COVID-19 exposure and hazards, as well as how employees can participate in the identification and evaluation of potential COVID-19 hazards. • Information regarding COVID-19 transmission, including that COVID-19 “is an infectious disease that can be spread through the air when an infectious person talks, vocalizes, sneezes, coughs, or exhales; as well as that COVID-19 may be transmitted when a person touches a contaminated object and then touches their eyes, nose, or mouth; as well as that infectious people may have no symptoms.” • COVID-19 related benefits under federal, state, and local law, including any potential benefits under current workers’ compensation laws, California COVID-19 Supplemental Paid Sick leave, FFCRA, legally mandated sick and vaccination leave, workers’ compensation law, the Charter School’s leave policies, and any other rights by contract or collective bargaining agreement.



- Information regarding the fact that particles containing the virus can travel more than six (6) feet, especially indoors; and thus, why social distancing, face coverings, increased ventilation indoors, and respiratory protection decrease the spread of COVID-19 but are most effective when used in combination..
- General hygiene
- Cleaning and disinfection
- Cloth face coverings
- Use of PPE
- Safe work practices
- Stress management
- The Charter School's policies for providing respirators, and the right of employees who are not fully vaccinated to request a respirator for voluntary use, without fear of retaliation and at no cost to employees, including:
 - 1) How to properly wear the respirator provided; and
 - 2) How to perform a seal check according to the manufacturer's instructions each time a respirator is worn, and the fact that facial hair interferes with a seal.
- Proper use of face coverings and the fact that face coverings are not respiratory protective equipment. COVID-19 is an airborne disease. N95s and more protective respirators protect the users from airborne disease while face coverings primarily protect people around the user.
- Information on the Charter School's COVID-19 policies; how to access COVID-19 testing and vaccination; and the fact that vaccination is effective at preventing COVID-19, protecting against both transmission and serious illness or death.
- The conditions under which face coverings must be worn at the workplace and that face coverings are additionally recommended outdoors for people who are not fully vaccinated if six (6) feet of distance between people cannot be maintained. Employees can request face coverings from the employer at no cost to the employee and can wear them at work, regardless of vaccination status, without fear of retaliation.

Personal Protective Equipment (PPE)

- Conduct workplace hazard assessment
- Determine what PPE is needed for their workers' specific job duties based on hazards and other controls present
- Select and provide appropriate PPE to the workers at no cost, and train employees in the use of the PPE.



APPENDIX B: IDENTIFICATION AND INSPECTION OF COVID-19 HAZARDS

All persons, regardless of symptoms or negative COVID-19 test results, will be considered potentially infectious. Particular attention will be paid to areas where people may congregate or come in contact with one another, regardless of whether employees are performing an assigned work task or not. For example: meetings, entrances, bathrooms, hallways, aisles, walkways, elevators, break or eating areas, cool-down areas, and waiting areas.

Evaluation of potential workplace exposure will be to all persons at the workplace or who may enter the workplace, including coworkers, students, visitors, employees of other entities, members of the public, customers or clients, and independent contractors. The School will consider how employees and other persons enter, leave, and travel through the workplace, in addition to addressing fixed work locations.

Person(s) conducting the evaluation:

_____	_____
_____	_____
_____	_____

Date:

Name(s) of employee and authorized employee representative that participated:

_____	_____
_____	_____



Interaction, area, activity, work task, process, equipment and material that potentially exposes employees to COVID-19 hazards	Places and times	Potential for COVID-19 exposures and employees affected, including members of the public and employees of other employers	Existing and/or additional COVID-19 prevention controls, including barriers, partitions and ventilation



COVID-19 Inspections¹⁶

Date: _____

Name of person(s) conducting the inspection:

Work location evaluated: _____

Exposure Controls ¹⁷	Status	Person Assigned to Correct	Date Corrected
Engineering			
Barriers/partitions			
Ventilation (amount of fresh air and filtration maximized)			
Additional room air filtration			
Administrative			
Physical distancing			

¹⁶ Please review the information available at www.dir.ca.gov/dosh/coronavirus/ for additional guidance on what to regularly inspect for, including issues that may be more pertinent to each School campus. Each campus will need to modify this form accordingly.

¹⁷ Use empty cells to add any additional controls that the School is using.



Surface cleaning and disinfection (frequently enough and adequate supplies)			
Hand washing facilities (adequate numbers and supplies)			
Disinfecting and hand sanitizing solutions being used according to manufacturer instructions			
<i>Isolation Areas for Symptomatic Individuals</i>			
<i>Sufficient and Clearly Marked Signage</i>			
<i>Clearly Labeled Ingress and Egress Points</i>			
PPE (not shared, available and being worn)			
Face coverings (cleaned sufficiently often)			
Gloves			
Face shields/goggles			
Respiratory protection			



Appendix C: Investigating COVID-19 Cases

All personal identifying information of COVID-19 cases or symptoms will be kept confidential. All COVID-19 testing or related medical services provided by the School will be provided in a manner that ensures the confidentiality of employees, with the exception of unredacted information on COVID-19 cases that will be provided immediately upon request to the local health department, CDPH, Cal/OSHA, the National Institute for Occupational Safety and Health (“NIOSH”), or as otherwise required by law.

All employees’ medical records will also be kept confidential and not disclosed or reported without the employee’s express written consent to any person within or outside the workplace, with the following exceptions: (1) Unredacted medical records provided to the local health department, CDPH, Cal/OSHA, NIOSH, or as otherwise required by law immediately upon request; and (2) Records that do not contain individually identifiable medical information or from which individually identifiable medical information has been removed.

Date: [enter date]

Name of person conducting the investigation: [enter name(s)]

Employee (or non-employee*) name:		Occupation (if non-employee, why they were in the workplace):	
Location where employee worked (or non-employee was present in the workplace):		Date investigation was initiated:	
Was COVID-19 test offered?		Name(s) of staff involved in the investigation:	
Date and time the COVID-19 case was last present in the workplace:		Date of the positive or negative test and/or diagnosis:	
Date the case first had one or more COVID-19 symptoms:		Information received regarding COVID-19 test results and onset of symptoms (attach documentation):	



<p style="text-align: center;">Results of the evaluation of the COVID-19 case and all locations at the workplace that may have been visited by the COVID-19 case during the high-risk exposure period, and who may have been exposed (attach additional information):</p>	
--	--

<p>Notice given (within one business day, in a way that does not reveal any personal identifying information of the COVID-19 case) of the potential COVID-19 exposure to:</p>		
<p>All employees who were on the premises at the same worksite as the COVID-19 case during the high-risk exposure period and their authorized representatives.</p>	<p>Date:</p>	
	<p>Names of employees that were notified:</p>	
<p>Independent contractors and other employers on the premises at the same worksite as the COVID-19 case during the high-risk exposure period.</p>	<p>Date:</p>	
	<p>Names of individuals that were notified:</p>	



<p>What were the workplace conditions that could have contributed to the risk of COVID-19 exposure?</p>		<p>What could be done to reduce exposure to COVID-19?</p>	
<p>Was local health department notified?</p>		<p>Date:</p>	

***Should an employer be made aware of a non-employee infection source COVID-19 status.**

Coversheet

Approval of Purchase and Installation of a Sound System and LED Video Wall Display for MSA-Santa Ana

Section: IV. Action Items
Item: D. Approval of Purchase and Installation of a Sound System
and LED Video Wall Display for MSA-Santa Ana
Purpose: Vote
Submitted by:
Related Material:
Sound System and LED Video Wall Display for MSA-Santa Ana (Board).pdf



MPS Board
Agenda Item: IV D: Action Item

Date: March 10, 2022

To: Magnolia Public Schools (“MPS”) Board of Directors

From: MPS Audit/Facilities Committee
Patrick Ontiveros, General Counsel & Director of Facilities
Mustafa Sahin, Project Manager

RE: Approval of Purchase and Installation of a Sound System and LED Video Wall Display for MSA-Santa Ana

I. Proposed Motion/Recommendation(s)

Presented to the Audit/Facilities Committee on March 8, 2022.

Staff recommends and moves that the Board of Directors grant approval to the CEO and Superintendent of MPS to sign the agreement with AVI-SPL LLC to purchase and install a sound system and LED Video Wall for MSA-Santa Ana’s gym.

II. Background

MSA Santa has a gym, built in 2018 with 5,000 SF. There is no sound system installed in the gym or video capabilities. The school staff desires to install a sound system and an LED wall display because they are needed during sports, as the school is participating in the California Interscholastic Federation (“CIF”) league. In addition to the sports aspect of the sound system and video wall its use will facilitate sponsorship opportunities, physical education technology standards described in the California State Standards, MPS wide symposiums, school assemblies, movie nights, and more.

An RFP was also issued for these services ([Exhibit A](#)); one quote was received, the team decided to accept the AVI-SPL LLC and LightVu proposal. See ([Exhibit B](#)).

III. Budget & Conclusion

The budget implication will be \$118,966.59. MSA-SA has budgeted \$350,000.00 from its ESSER III Expenditure Plan to cover facilities related expenses, including this expense all of which have been incorporated into MSA Santa Ana’s Second Interim Report.

March 10, 2022



Exhibit A

RFP



MAGNOLIA PUBLIC SCHOOLS

Request for Proposals
to Provide an LED Video Wall at
Magnolia Science Academy | Santa Ana

Due Date:

February 18, 2022

1.0 INTRODUCTION

Magnolia Education & Research Foundation doing-business as Magnolia Public Schools ("**MPS**"), a charter school management organization, operates Magnolia Science Academy Santa Ana ("**MSA-SA**") located at 2840 W 1st Street in the City of Santa Ana. The purpose of this RFP is to solicit bids to build an LED Video Wall inside the gym. Should there be a similar need for any other Magnolia Public Schools (MPS), the approved vendor, the need, and the price will be used.

The locations are shown on Exhibit A.

Site Tour

A site tour will be facilitated.

Proposals Due

Responses to the RFP are due no later than **5:00 PM (PST), Friday, February 18, 2022**, to the following individual:

Mustafa Sahin
Facility Project Manager
Magnolia Public Schools
250 East 1st Street
Suite 1500
Los Angeles, CA 90012
msahin@magnoliapublicschools.org
760-587-6031

Questions regarding this RFP may be directed to the individual identified above via email.

Proposal Format:

One (1) electronic PDF copy (by email) of your proposal must be delivered to the person indicated by the deadline stated above. Please endeavor to keep any emailed material to a single manageable file size (at or about 10 MBs) so that it may be easily distributed to the Selection Committee.

Respondents are encouraged to only include information pertinent to the Project and the Selection Committee's ability to select the vendor best suited to successfully complete this job.

Interviews:

Interviews will be held at the discretion of MPS and MSA-SA. Interviews, if any, are expected to be held on February 22, 2022, via Zoom.

If interviews are held, respondents will meet with the Selection Committee for approximately ½ hour to 1 hour. The interview will be an open, unscripted format. Respondents will have 20 minutes to present any information they feel is pertinent followed by questions and answers and general discussion.

Selection Committee:

The Selection Committee will be composed of representatives from MPS and MSA-SA.

1.1 Timeline

RFP Distributed:	February 10, 2022
Proposals Due:	February 18, 2022
Interviews, if any (exact date and time TBD):	February 22, 2022
Selection Announced:	February 23, 2022
Contract Execution:	ASAP

2.0 PROJECT DESCRIPTION

The Project is to build an LED Video Wall in the gym, including the Content Control Software for Live LED Display Applications and Control room rack for all equipment.

3.0 PROPOSAL FORMAT

Respondent shall format its response as set forth below to facilitate timely review and selection. Please be specific to the RFP, and do not include materials not explicitly requested, such as generic marketing materials.

Your response should include the following:

- Letter of interest
- Name of your company and the individual responsible for the account
- Restate all the requirements of Section 4.0 and provide responses to each

See Section 1.0 for additional proposal format clarifications.

4.0 PROPOSAL REQUIREMENTS

4.1 Vendor Qualifications and Experience

4.1.1 Vendor Description.

Provide a description of your company and why it is qualified to undertake the Project.

Provide the following:

A minimum of three (3) references, including

- (a) name and scope of the project
- (b) client name and contact information
- (c) contract amount

4.1.2 Qualifications and Experience of Key Personnel.

Identify the person(s) that will be principally responsible for working with the MPS and leading this engagement and their qualifications and experience

4.1.3 Insurance.

Provide a description of vendor's insurance coverage.

4.2 Cost

Respondent's proposal should include an overall not to exceed cost and should be broken down in detail. The proposal should also provide a break-down of any and all other costs and fees including, but not limited to, labor, delivery fees, installation fees, applicable taxes, etc.

4.3 Product Information

Respondent will confirm its ability to provide the Project as described above in Section 2.0. Where a respondent believes there are multiple options for the Project, the respondent may provide such alternatives explaining the difference in each alternative and describing the cost differences.

4.4 Warranty Information

Provide a description of the warranty provided for the Project.

4.5 Schedule

MPS and MSA-SA desire to complete this project as soon as possible, please also provide the expected completion of the project.

4.6 Contract

The successful respondent will be required to sign an agreement with Owner in the form of Exhibit B (AIA Document A105-2017). Please provide an affirmative statement of respondent's concurrence or else any changes that respondent desires to make to the form agreement attached as Exhibit B.

5.0 CONTACT

Questions to Owner will be accepted via email by the Facility Project Manager identified above. Answers to questions will be provided to all participants as available.

6.0 RFP/Q EXHIBITS

Exhibit A	School Map
Exhibit B	Form of Contract

7.0 BID ACCEPTANCE/REJECTION

The Owner reserves the right to reject any or all proposals or cancel the solicitation process at its sole discretion.

8.0 PROPOSAL VALIDITY

RFP responses shall be valid until execution of a contract, which is expected to occur on or about March 1, 2022. No changes to information received within the Respondent's proposal shall be changed or altered without approval by the Owner.

Exhibit A

School map for the GYM location

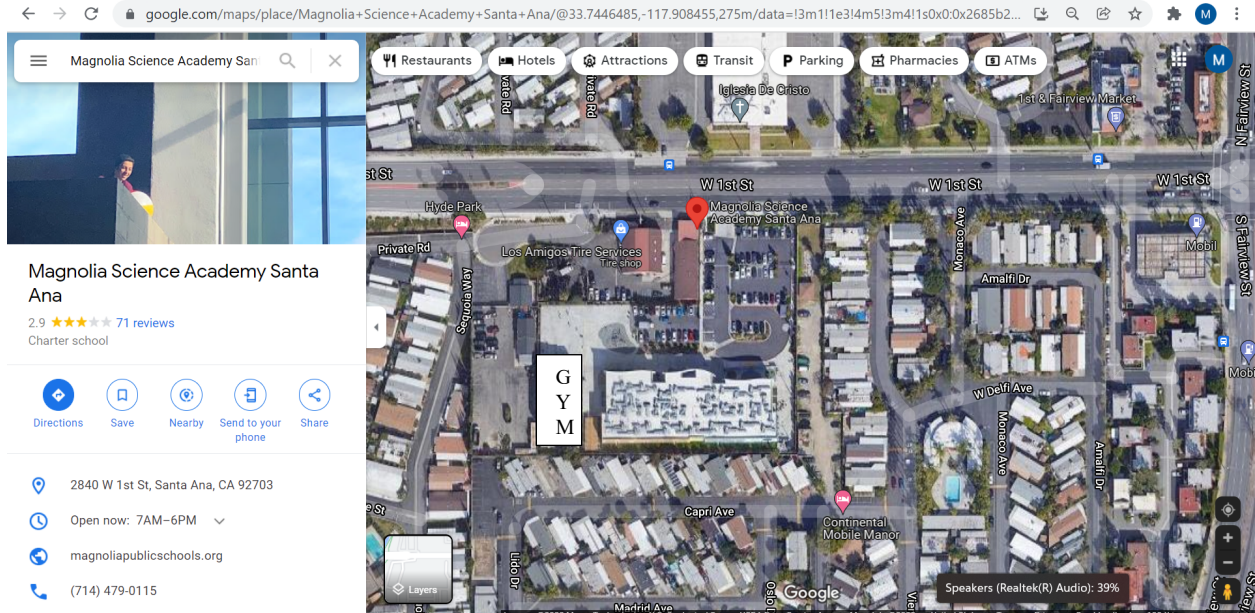


Exhibit B

Form of Contract

(AIA Document A105™-2017)

March 10, 2022



Exhibit B

Proposal



Audiovisual Proposal
Prepared for



AVI-SPL LLC

10775 Business Center Drive Ste 150
Cypress, CA 90630
(714) 799-7166

Prepared By:

Jourdan Finch
Jourdan.Finch@avispl.com
(714) 473-8830



AVI-SPL Solution Scope of Work

After careful and deliberate consideration of your requirements, we are pleased to provide the following audiovisual solutions scope of work. The scope of work noted is based on sound engineering principles, reliable technology, and have been formulated specifically to meet your requirements.

Project Overview

AVI-SPL is offering an LED Digital Scoreboard for Magnolia Science Academy. The scoreboard will also double as a digital display capable of showing video content from different video sources. AVI-SPL will provide and install an integrated sound system that consists of line array column speakers and wireless microphones. Control of the system will be done through a Crestron control system with a 7" touch screen.

** Please see the "**Environmental Considerations**" and "**Customer Responsibilities**" sections of this document for required room properties and deployment best practices. **

Scope of Work – Hardware Integration

This section describes hardware installation and general functionality or specifications. All equipment provided and installed by AVI-SPL unless otherwise specified.

Display(s)

The following display devices will be integrated into the system:

- A direct view LED video wall system comprised of quantity (9) 58" display panels in a 16:9 landscape aspect ratio. The video wall configuration will be 12.6 feet wide by 7.56 feet high. The display shall have a native resolution of 960 x 576 pixels, and a manufacturer rated brightness of 1600 NITs. Each panel will provide front accessibility for service.
 - The video wall will be installed in the location specified in the project drawing package.
 - There will be a single video signal routed to the video wall from a source device. This signal will be daisy-chained between displays behind the video wall. This format will support HDCP protected content.

Source Equipment and Interfaces

The following sources will facilitate end user laptop connections:

- 1 HDMI connection(s) located at the wall for laptop connectivity.

The following owner furnished source devices will be integrated into the system:

- An AppleTV, located in the equipment rack.
- A dedicated PC with HDMI output, located in the equipment rack.

Wall plates, cubby ports, and interfaces will be white in color.

Routing and Switching

The following video routing and switching devices will be integrated into the system:

- A presentation switcher located in the equipment rack. The presentation switcher will route all video signals and embedded audio throughout the system.

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Audio

The following audio devices will be integrated into the system:

- A digital signal processor (DSP) will support all audio sources. All microphones used for conferencing shall utilize a dedicated acoustical echo canceling (AEC) channel per microphone element in the DSP. See the Conferencing section for more detailed information regarding audio or video conferencing.
- 2 Handheld wireless microphone(s). The microphone(s) will be black in color.

Conferencing

The following conferencing devices will be integrated into the system:

- No conferencing equipment will be integrated into this system.

Equipment Rack and Accessories

Equipment will be installed in the following locations:

- A wall mounted equipment rack will house all racked equipment. The rack will be located in the adjacent IT room.
 - AVI-SPL shall provide the required minimum dimensions for the equipment rack.
 - A power conditioner or surge protector will be installed in the A/V rack to protect all racked equipment.

Control System and Accessories

A control processor will be installed to enable various functions throughout the system. Please refer to the Software Integration section for more detailed information about system control.

- The control processor will be located in the equipment rack.
- A wired touch screen interface with a 7" screen size will be located at the table. The touch screen will be black in color.



Scope of Work – Software Integration

A control system will be provided to activate many necessary user needs. This greatly reduces the complexities of operating an integrated A/V system and facilitates greater system utilization and an enhanced meeting experience.

User Experience

Developing a unique system based upon the end users' needs and an understanding of how the space will be utilized has led AVI-SPL to identify three styles of user and room interactions: Autopilot, Co-Pilot, and Pilot. These styles range from the user who wants to use technology transparently, to the person who wants to control every aspect of collaboration. Based on the design requirements, AVI-SPL has selected the following user experience for this room:

Co-Pilot

This is a semi-automated room experience. User interaction is notification based to confirm actions, for example plugging in a laptop for presentation will prompt the user to confirm sharing that content. Use and function for this experience commonly includes spaces designed for general conferencing, schedule meetings, and presentation. A touch interface is required for some aspects of this experience, when one is present it will reflect the current state of the room.

The goal of this automation level is for end users to be able to begin their meeting with a few simple confirmation presses, quickly sharing content or placing an audio or video call.

For more specific information about the chosen automation design and use cases, please refer to the User Experiences section of the *AVI-SPL Programming Functionality Statements* document.

User Interface

A user interface will facilitate advanced system operation. The following user interface(s) will be used for this system:

- A touch screen graphical user interface design will utilize the AVI-SPL provided Connect layout theme and icon set. Major changes or customization to the AVI-SPL provided GUI may require an additional cost. Please reference the user experience document for an example layout of the selected theme. Please reference the touch panel narrative for the chosen theme.
 - AVI-SPL will provide the layout and the functionality of each button for each user page of the touch screen to the Customer prior to implementation for client input and final client approval.
- All specified equipment in the proposal will be incorporated into the control system.

As part of the programming process, AVI-SPL will provide the layout and the functionality of each button to the Customer prior to implementation for input and final approval.

Network and Network Security

The integration of Audio-Visual hardware can consist of many different devices and systems, each with varying network requirements, impacts to traffic and routing, and unique management and security processes. AVI-SPL will work with Magnolia Science Academy identified stakeholders to properly assess network requirements and deployment considerations.

AVI-SPL will design the system to meet identified network requirements and will provide construction drawings and a list of devices before installation on site. At the time of installation, AVI-SPL will connect devices according to the documented system design and identified network requirements. The following network design is being followed for this project:

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Client Network

Devices reside on the owner network and installed hardware is configured and deployed within the owner requirements and systems requirements. Common network segmentation may include:

- Grouping devices by traffic patterns.
- Grouping devices for security and safety.
- Grouping devices by traffic types.
- Grouping devices geographically.

** Please see the “**Customer Responsibilities**” and “**Software Licenses and Service Accounts**” sections of this document for deployment best practices and installation requirements. Additional information regarding specific applicable processes and procedures can be referenced in the “**AVI-SPL Network and Security**” addendum to this document. **

Customer Responsibilities

These are items that AVI-SPL is dependent upon to complete the project scope of work on time, however, these requirements and responsibilities are not provided by AVI-SPL. For a complete list of exclusions, please refer to the Integration Inclusions and Exclusions section of this proposal.

These requirements must be provided by the owner or other 3rd parties and may fall under the responsibility of an Architect, General Contractor, Electrical Contractor, Data Contractor, Security Contractor, Furniture/Millwork Contractor, IT departments, Facilities or Real Estate groups.

- All required backing and any other wall reinforcement required to safely accommodate displays. Any display wall shall be properly backed to withstand the weight of the display with a safety factor of at least 5:1.
- All AC power at the equipment locations, including hardwired power connections.
- All required conduit for low voltage cable paths to AV equipment.
- All ceiling work required to accommodate the projectors, projection screens, or other equipment.
- All required millwork modifications to tables or other millwork.
- Proper heat dissipation venting for the equipment in this system. Where convection cooling is not possible, a powered venting system with thermostatically controlled quiet fans.
- All required network configuration for any network connection to the client network.
- All software or hardware licenses not specifically provided in this scope of work or associated bill of materials.
- All software or hardware configuration for owner furnished equipment.
- Where VoIP is utilized, all required configuration information prior to installation.
- All cable/satellite/over-the-air TV connections and all associated hardware.

Site Readiness

The minimum acceptable site conditions of the project site for the installation of electronic equipment are as follows.

- The rooms and directly adjacent areas into which the equipment will be installed must be dust-free with floor, ceiling, and wall finishes to be completely installed in the rooms affected by the equipment.
- The rooms into which the equipment will be installed must be secure.

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- All Electrical power, conduit systems, HVAC systems, IT requirements (wired or wireless services), communication circuits, and or other services required by the systems and equipment should be fully installed, energized, and configured for use.
- All furniture into which components of the equipment will be installed shall be present at the time of staging and/or installation.
- All telephone, POTS, VOIP, modem, PRI, data, LAN, and telecommunications connections are installed, fully tested, and active.
- Configuration of OFE networks, applications, servers, and services to provide interoperability with installed systems.
- Coordination and timely IT support and documentation (such as providing IP addresses or account credentials).

Software Licenses and Service Accounts

Supervised or direct access to systems must be provided as needed for a properly provisioned and licensed account where appropriate. Examples include Zoom Rooms activation codes, Microsoft Teams accounts, calendar service account, and more.

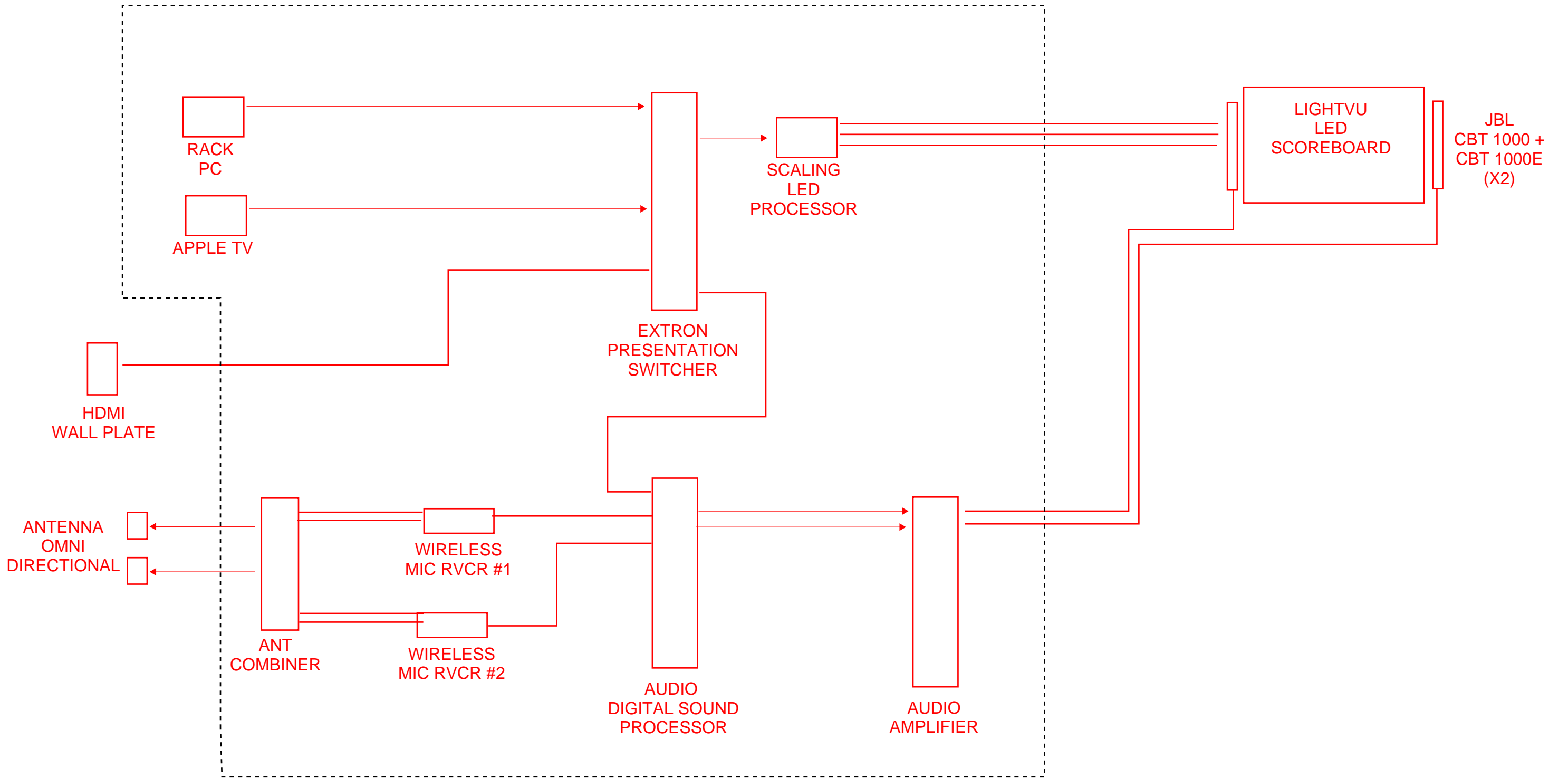
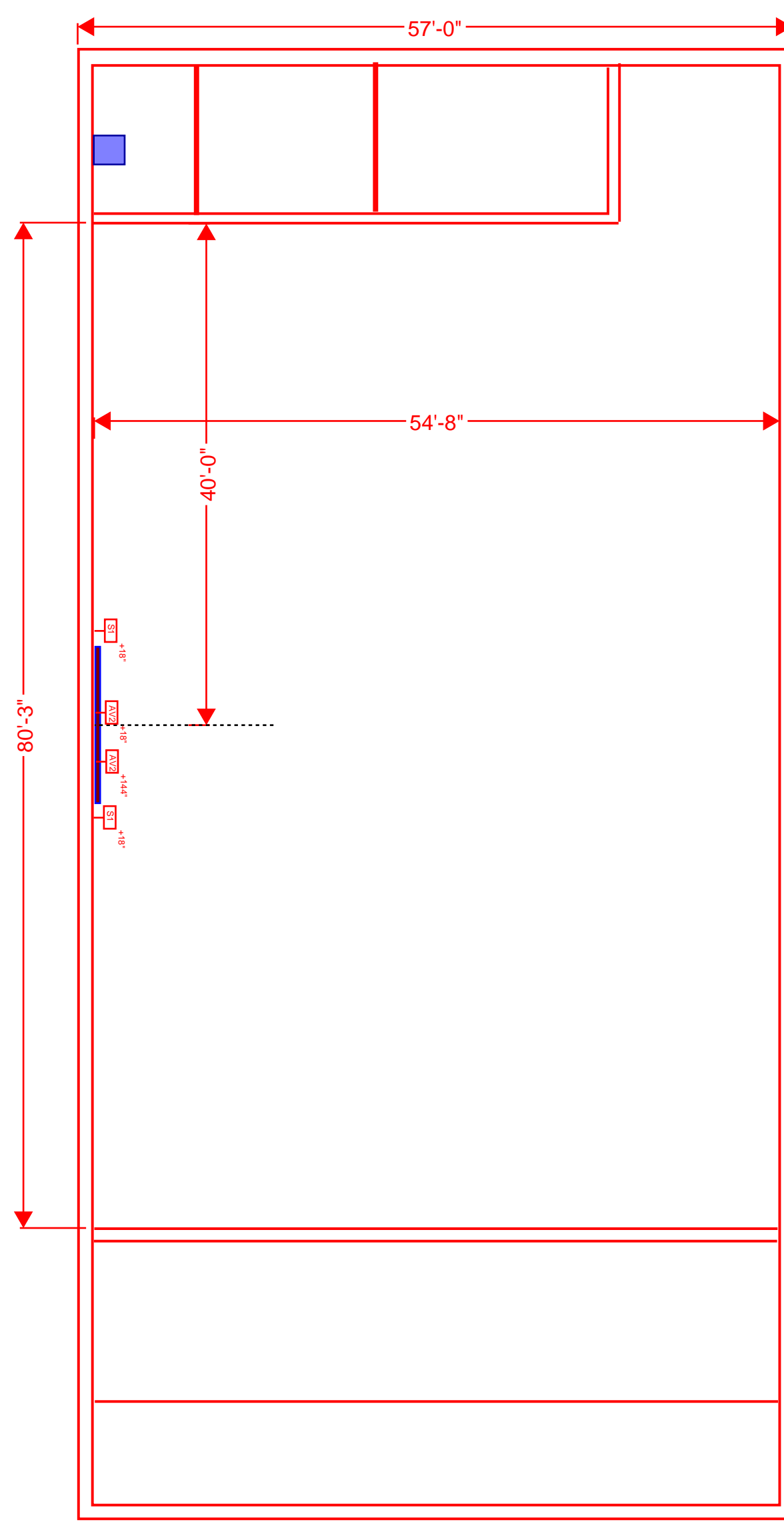
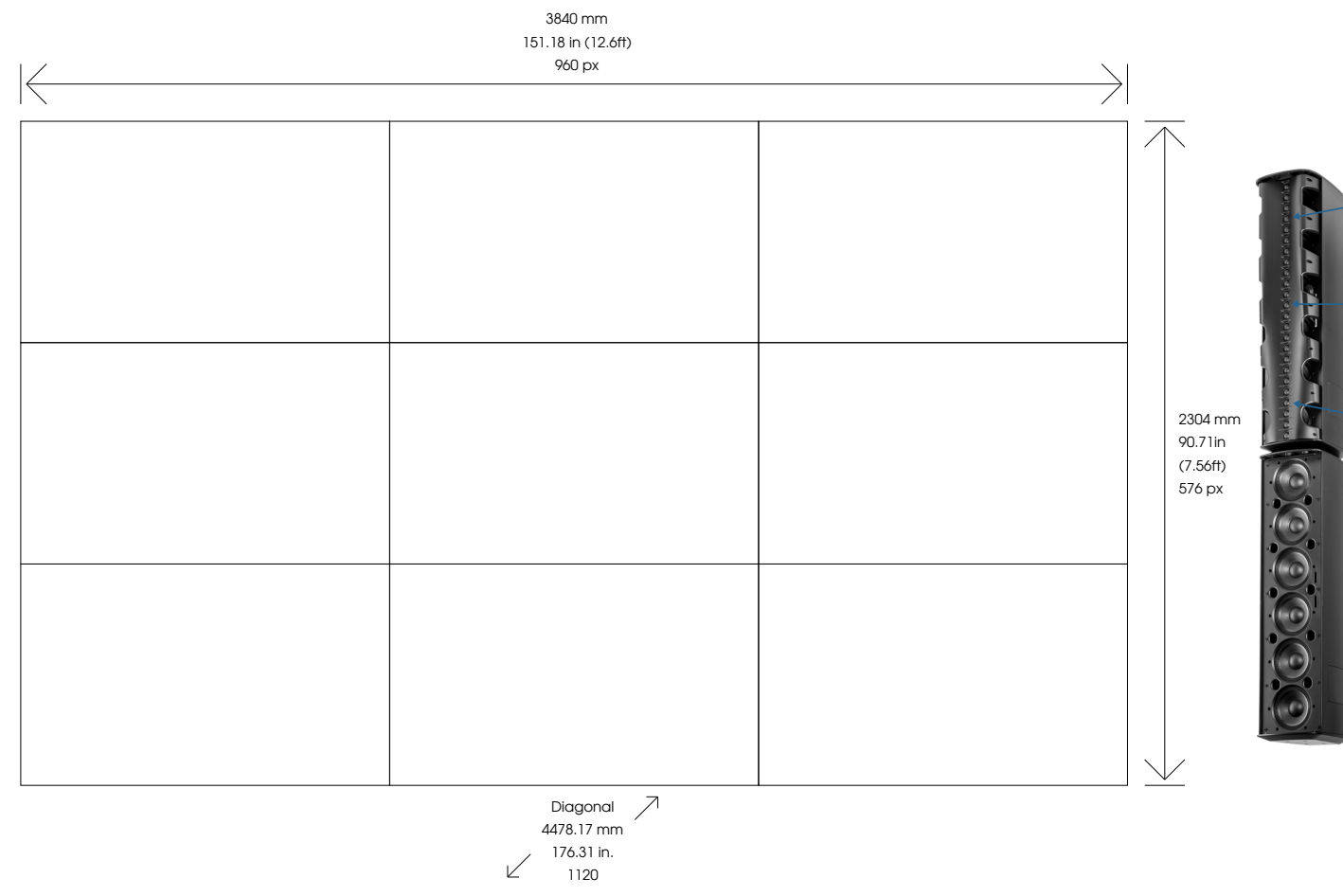
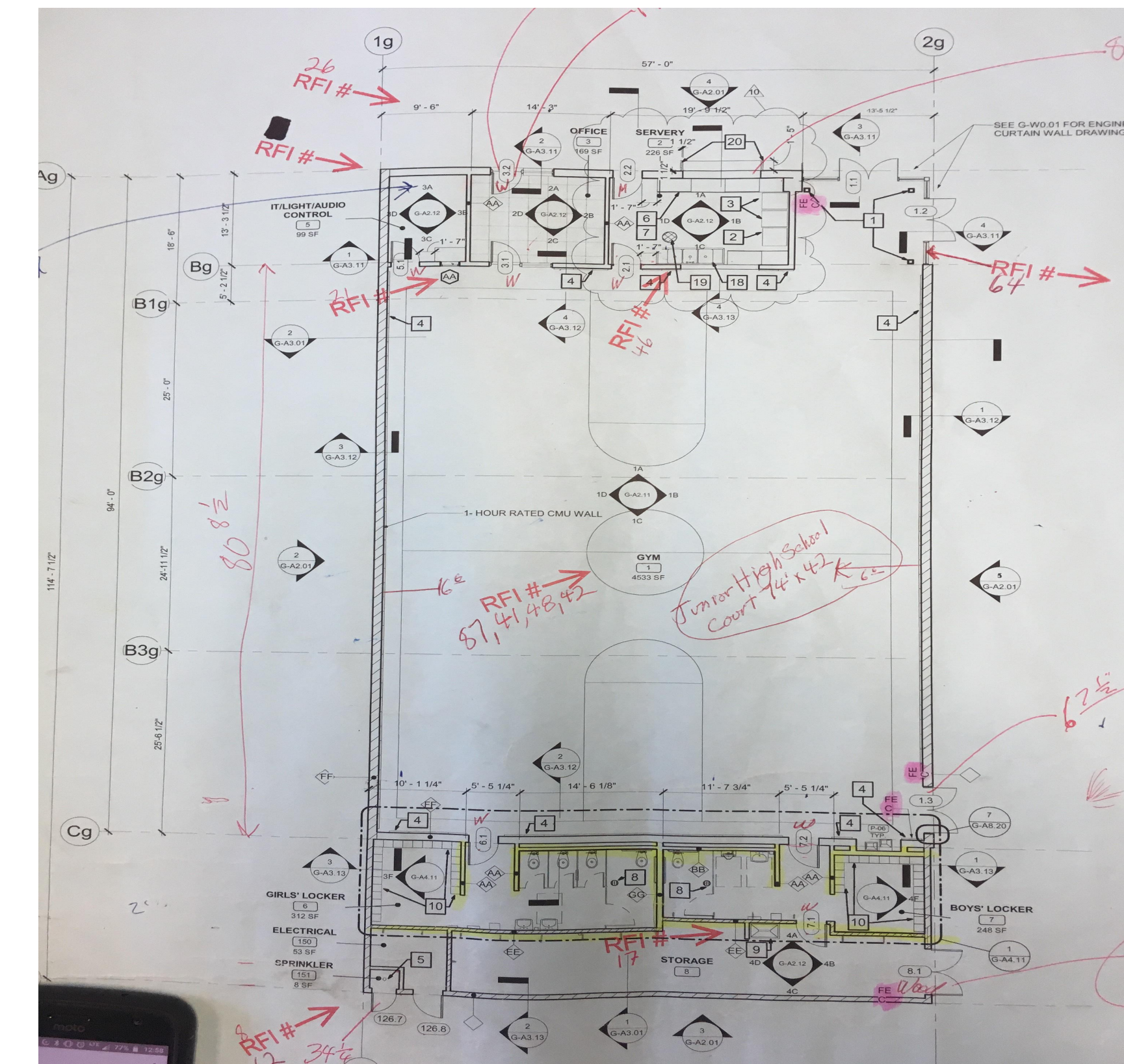
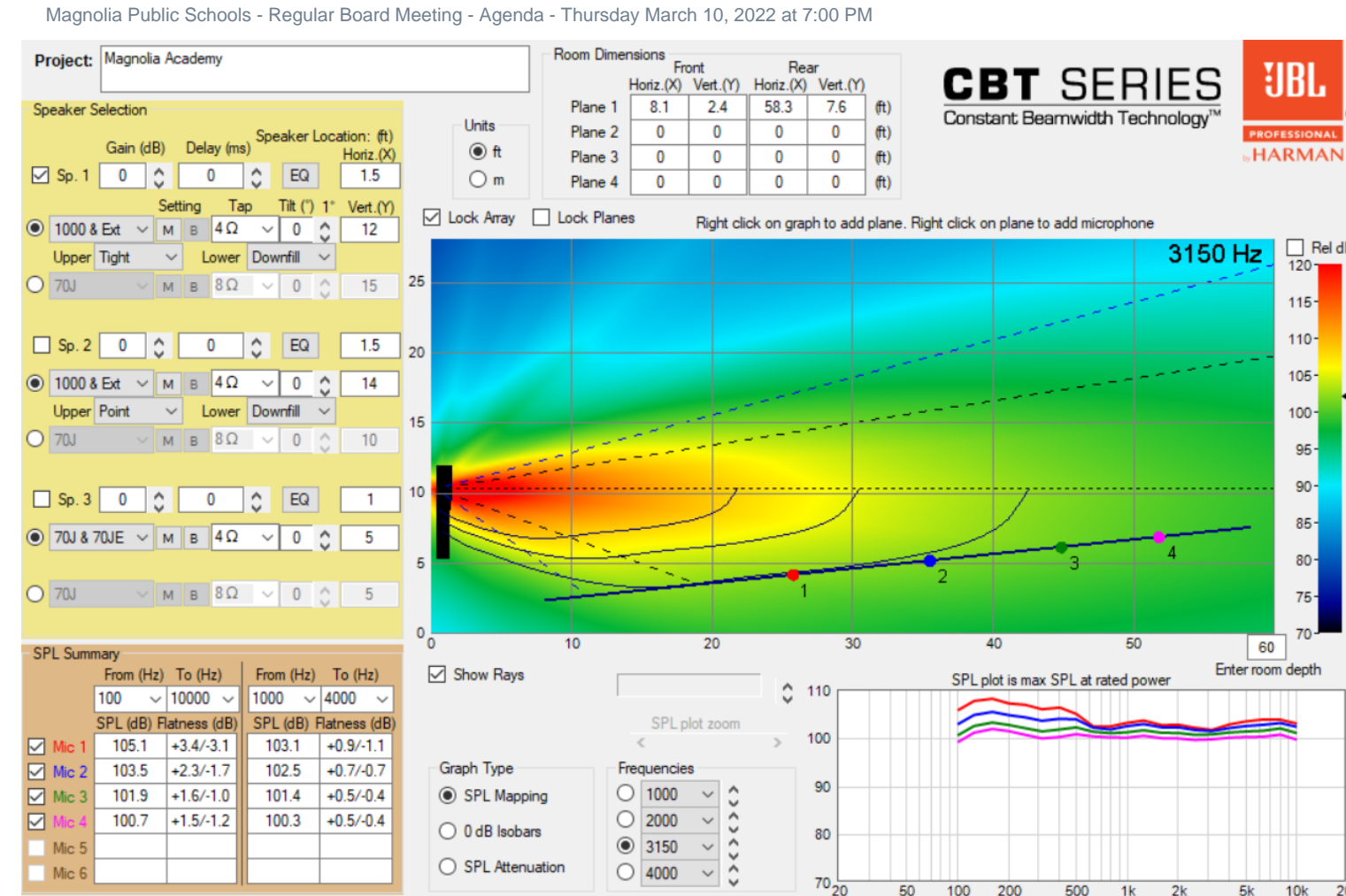
- The customer may decide not to provide credentials to AVI-SPL, and to provision the installed hardware themselves. In this case AVI-SPL will be unable to fully test the system before receiving sign-off for the installation. All system components will be tested individually to ensure proper stand-alone function, and project sign-off will be requested before technicians leave site.
- If AVI-SPL is unable to properly commission and test the system at the time of installation due to issues with access, an additional site visit may be required. Any additional visits will be billed at the standard contracted labor rate, provided Customer is at fault and approves additional cost in advanced and in writing, scheduling will be done on a best effort basis.

Room Environmental Considerations

To maximize the user experience in a conferencing room, the following parameters should be observed:

- The room should have a measured ambient noise level of no more than NC35. For new spaces, the design parameters for the mechanical engineering within the room should have a target NC of 35 or less. Ambient noise includes noise from the air handling systems, mechanical systems and noises outside the building. Noise levels above this specification adversely affects the meeting environment and may degrade the overall audio quality and intelligibility of a conference call. This is especially important when ceiling microphones are utilized. If a problem is identified with ambient noise levels, AVI-SPL can work with your mechanical engineer to identify possible solutions to lower the NC rating and improve the meeting experience.
- Reverberation time (T60) for typical conference rooms should be less than 0.6 seconds in the 125 - 4000 Hz octave bands to provide an optimum meeting experience and acceptable audio quality in a conference call. A significant number of hard surfaces in a room (glass, drywall or other surfaces) can adversely affect audio intelligibility and the meeting experience overall. Acoustic treatment is advised for rooms with higher T60 levels. If the room requires acoustically treatment, AVI-SPL can provide direction and solutions to overcome this issue and enhance the meeting experience for the participants.
- Evenly distributed lighting is important for videoconferencing applications. Lighting on the faces of the participants should be at least 40-foot candles and should be evenly distributed throughout the camera's field of view. Where the camera's field of view includes windows, recommended window treatment should be employed to provide an acceptable background for the camera to view the participants.
- When microphones are used for local voice reinforcement, the amount of available gain before feedback is dependent on the microphone's location within the room. Placement of the microphone immediately below a ceiling speaker may adversely affect the overall required audio level and cause feedback. Care should be taken to reduce the volume level of the microphone or locate the microphone(s) correctly to minimize the possibility of feedback.

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4.1 Vendor Qualifications and Experience

4.1.1 Vendor Description.

Tampa, FL-based AVI-SPL is a communication and collaboration solutions provider for businesses and organizations of all types. Our business is the sale and service of audio-visual, video conferencing, AV networking and control systems, enterprise video and digital content-sharing solutions and products.

Our company is the result of a 2008 merger between the top two system integration companies in North America: Audio Visual Innovations (AVI) and Signal Perfection Ltd (SPL). We have locations throughout North America, Europe and the Middle East. In the recent years, we have expanded our footprint, customer base and capabilities through the opening of our Frankfurt office and the acquisitions of Anderson Audio Visual, VideoLink LLC, Sharp's Audio Visual, Interactive Solutions, Inc., and Digital Video Networks. In 2020, we merged with Whitlock, a leading provider of AV and collaboration solutions. Through our experience and expertise, AVI-SPL provides forward-thinking solutions to the communication challenges of today and tomorrow. We continue to maintain the top position in our industry, completing over 8,000 projects on an annual basis and honoring more than 12,000 service contracts, while earning a reputation as the leader in customer satisfaction.

References

Edmonton Public School Division

Contact: Aaron Muller

Title: Supervisor - Technology and Information Management

Email: aaron.muller@epsb.ca

Phone: (780) 429-8488

Contract Amount: \$135,000

Scope: This project included the design and installation of the LED Wall with Shot Clocks for Thelma Chalifoux School in Edmonton, Alberta. The system consisted of an LED video wall, shot clocks and scoreboard software by LightVU. The solution acts both as a display and a scoreboard in the gymnasium for sporting events, presentations and Town Halls. The solution has a protective surface in case of any stray balls or other environmental objects. The full size of the wall is 232 inches diagonally and was installed on a gym wall parallel with the court with the Shot Clocks mounted behind the backboard. The LED wall has a single source from a wall plate HDMI transmitter to the LED processor in the equipment rack. All of the head end equipment will be in a wall mounted rack.

- The LED wall consists of a 4x4 grid of LightVU Aurora P4 58" panels.
- The LED wall was wall mounted and will be fully serviceable from the front.
- A Crestron HDMI receiver will be located in a provided wall mounted rack.

Sturgeon Public School Division

Contact: Shelley Greenwood

Title: Principal, Lillian Schick School

Address: 4509-54 Avenue, Bon Accord, AB T0A0K0

Phone: (780) 921-2200 Ext. 1810

Email: sgreenwo@sturgeon.ab.ca

Contract Amount: \$48,000

Scope: AVI-SPL will supply and install a new LED Digital Scoreboard into the gymnasium at Lillian Schick School in Bon Accord, AB. The digital scoreboard will be installed onto the wall in the corner of the gymnasium. The scoreboard will be 118" diagonal in size. An HDMI wall plate will be installed near the gymnasium office to allow a user laptop to be presented. A wireless presentation device will be installed in the clients existing equipment rack to allow for wireless presentation from a user laptop. The supplied LightVu Scoreview software will reside on a client supplied, rack mounted PC.

The Grande Prairie Public School Division

Contact: Peter Haiworonsky

Address: 10127 – 120 Avenue, Grande Prairie, AB

Email: Peter.Haiworonsky@gppsd.ab.ca

Contract Amount: \$1,200,000

Scope: The Gym video system will consist of 4 scoreboard LED displays and (2) LED video walls for displaying content. Users will be able to control the scoreboard software which resides on rack mounted PC's in the AV rack room by connecting over Lan through the 2 Lan ports located in the Gym. There will be (2) HDMI wall plates located outside the gym office for connecting video sources. There will be (3) HDMI wall plates located in the Gym office for connecting video sources.



4.1.2 Qualifications and Experience of Key Personnel.

Jourdan Finch, Account Manager

Jourdan Finch is a graduate of Cal State Long Beach with a BA in Philosophy. Jourdan brings her 9+ years of experience and expertise in selling integrated technology solutions to the education market. Coming from a history of working with educators, her passion is to improve student outcomes and the overall learning experience through innovative educational technologies. She strives to build lasting relationships with her customers and business partners. She believes that listening and asking the right questions leads to delivering curated solutions to meet and exceed her customers' goals.

Fabian Barrera, Design Engineer

Over Fabian Barrera's 15 years in the AV industry, he has become an expert in delivering the design phase of client projects. Fabian meets with clients to understand their desired outcomes so he can design an AV solution that meets their needs. He also works closely with the construction team to ensure projects are properly conceptualized and stay on budget.

Certifications and Education:

- Associates in Science, Computer Aided Drafting and Design, ITT TECH, West Covina
- CTS
- Dante Certified Level 1
- Crestron NVX Design certified
- Extron AV Associate

Steve Ornelas, Project Manager

Over Steve Ornelas' 32 years in the AV industry, he has successfully managed the project needs of federal and local government agencies, commercial businesses, and education customers. Steve believes in the project management processes and has always excelled at managing turmoil. His strengths include construction management, subcontractor management, regional installation and service management, internal and external client relations, labor force management, training of subordinates and peers. Steve approaches each project by learning how the client expects the system to work and making sure this coincides with the contract verbiage. He then works diligently to meet the understood scope of work expectations in a timely manner and per the client's timeframe. Having knowledge of the system's functionality helps Steve communicate unforeseen issues that may arise and offer solutions to the client to work through these problems.



Response to Request for Proposal

Magnolia Science Academy
LED Video Wall

4.1.3 Insurance



CERTIFICATE OF LIABILITY INSURANCE

4/17/2022

DATE (MM/DD/YYYY)
4/16/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Insurance Brokers, LLC 777 S. Figueroa Street, 52nd Fl. CA License #0F15767 Los Angeles CA 90017 (213) 689-0065	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
E-MAIL ADDRESS:		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Berkley National Insurance Company		38911
INSURER B: Federal Insurance Company		20281
INSURER C: Tri-State Insurance Company of Minnesota		31003
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES AUDFI01 CERTIFICATE NUMBER: 17370617 REVISION NUMBER: XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liab GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:	N	N	TCP 7015801-11	4/17/2021	4/17/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COM/OP AGG \$ 3,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY <input checked="" type="checkbox"/> Comp Ded \$1,000	N	N	TCA 7015963-11 (MA)	4/17/2021	4/17/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX Coll DED \$ 2,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0	N	N	TCP 7015801-11	4/17/2021	4/17/2022	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$ XXXXXXXX
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	N/A	TWC 7015802-11	4/17/2021	4/17/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A B	Auto Liability (AOS) XS Liability	N	N	TCA 7015962-11 (AOS) 9365-0662	4/17/2021 4/17/2021	4/17/2022 4/17/2022	\$1,000,000 CSL Any/Owned/Hired \$15,000,000 Ea Occ/Agg

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Auto (AOS) \$1,000 Comp Ded, \$2,000 Coll Ded

CERTIFICATE HOLDER 17370617 Evidence of Insurance	CANCELLATION See Attachment SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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4.2 Cost



Investment Summary

Prepared For:	Spencer Solomon
	Magnolia Science Academy
	2840 W 1st St
	Santa Ana, CA 92703-4102

Prepared By:	Jourdan Finch
Date Prepared:	01/25/2022
Proposal #:	376742-3
Valid Until:	02/25/2022

Total Equipment Cost \$79,688.30

Includes cable, connectors, hardware, switches, relays, terminal blocks, panels, etc., to ensure complete and operational system

Professional Integration Services \$23,998.00

Includes engineering, project management, CAD, on-site installation and wiring, coordination and supervision, testing, checkout, owner training, etc. performed on the Owner's premises. Also includes all fabrication, modification, assembly, rack wiring, programming, warranties, etc., some performed at AVI-SPL

Direct Costs \$588.24

Includes non equipment or labor costs, such as travel expenses, per diem, lift and vehicle rentals

General & Administrative \$2,280.34

Includes all G & A expenses: vehicle mileage, shipping and insurance, as applicable

Services - Room Support and Maintenance \$4,849.62

Includes post-installation support and maintenance options selected for installed rooms

Subtotal	\$111,404.50
Tax	\$7,562.09
Total	\$118,966.59

*** ANY and all applicable taxes will be included upon invoicing**

Purchase orders should be addressed to AVI-SPL LLC

Due to global semiconductor ("chip") shortages and supply chain disruptions pricing quoted in this proposal may change. Installation schedules are subject to current (daily) product availability and may be delayed or postponed.

Signed

Printed

Date

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Room Summary - Gymnasium System

Equipment List

Mfg	Model	Description	Qty	Unit Price	Extended Price
		DISPLAY SYSTEM			
LIGHTVU	LIGLV2149	DIGITAL SCOREBOARD- AUTORA P4 176" DIAG WI WALL MOUNT & HD2 AURORA FLAT WALL MOUNTING SYSTEM & 5% SPARE PARTS	1	\$47,510.26	\$47,510.26
LIGHTBU	LIGMISCH	MISC BRICK MOUNTING HARDWARE	1	\$3,733.33	\$3,733.33
		PRESENTATION SYSTEM			
OFE	OFE	CLIENT FURNISHED PRESENTATION SOURCE WITH HDMI OUTPUT (Owner Furnished Equipment)	1	OFE	OFE
EXTRON ELECTRONICS	EXT60142152	TRANSMITTER, LONG DIST DTP FOR HDMI-DECORA WALLPLATE, BLK 330'	1	\$493.33	\$493.33
APPLE COMPUTER	APPMR912LLA	APPLE TV 32GB (Owner Furnished Equipment)	1	OFE	OFE
MIDDLE ATLANTIC	MIDU1	1 SPACE (1 3/4") RACKSHELF	1	\$41.40	\$41.40
LIBERTY WIRE AND CABLE	LIBHDPMM06F	CABLE, 6' PREMIUM HDMI 18G CERTIFIED HIGH SPEED W/ETHERNET	1	\$14.71	\$14.71
OFE	OFE	CLIENT PROVIDED COMPUTER RULLING SCORE BOARD SOFTWARE	1	\$0.00	\$0.00
MIDDLE ATLANTIC	MIDU2	2 SPACE (3 1/2") RACKSHELF	1	\$47.05	\$47.05
LIBERTY WIRE AND CABLE	LIBHDPMM06F	CABLE, 6' PREMIUM HDMI 18G CERTIFIED HIGH SPEED W/ETHERNET	1	\$14.71	\$14.71
		VIDEO SWITCHING AND DISTRIBUTION			
EXTRON ELECTRONICS	EXT60161501	SWITCH, 8IN 4K/60 SEAMLESS PRESENTATION	1	\$3,278.41	\$3,278.41
LIBERTY WIRE AND CABLE	LIBHDPMM06F	CABLE, 6' PREMIUM HDMI 18G CERTIFIED HIGH SPEED W/ETHERNET	1	\$12.53	\$12.53
		AUDIO SYSTEM			
JBL	JBLCBT1000	SPEAKER, HIGH-OUTPUT 2-WAY LINE ARRAY COLUMN BLACK (EACH)	2	\$1,823.06	\$3,646.12
JBL	JBLCBT1000E	SPEAKER, EXTENSION FOR CBT 100 LINE ARRAY, BLACK (EACH)	2	\$997.52	\$1,995.04
QSC	QSCPL380	AMPLIFIER, 2-CHANNEL POWERLIGHT 3 SERIES	1	\$2,192.72	\$2,192.72

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Mfg	Model	Description	Qty	Unit Price	Extended Price
QSC	QSCCORE110F	SYSTEM, UNIFIED SERIES CORE W/ 24 LOCAL I/O CHANNELS, 1RU	1	\$2,670.45	\$2,670.45
SHURE	SHUQLXD12485G50	BODYPACK AND VOVAL COMBO SYSTEM W/ WL 185 AND SM58	2	\$1,325.68	\$2,651.36
SHURE	SHUUA860V	ANTENNA, PASSIVE OMNI DIRECTIONAL	2	\$268.81	\$537.62
SHURE	SHUMISC	BULK RG8 CABLE FOR ANTENNAS	1	\$278.41	\$278.41
SHURE	SHUUA845UWB	ANTENNA & POWER DISTRIBUTION SYSTEM, 5-WAY	1	\$736.25	\$736.25
		CONTROL SYSTEM			
CRESTRON	CRETS770BS	TOUCH SCREEN, 7" TABLETOP, BLACK SMOOTH	1	\$1,136.36	\$1,136.36
CRESTRON	CRERMC4	CONTROL SYSTEM, 4-SERIES	1	\$568.18	\$568.18
CRESTRON	CREPWE4803RU	PoE INJECTOR, UNIVERSAL 100-250 VOLTS AC	1	\$56.82	\$56.82
CRESTRON	CREXPANEL	CONTROL CONTROL FOR COMPUTERS & IPADS client to provided Ipad and Crestron App	1	\$0.00	\$0.00
		EQUIPMENT RACK & MISC			
MIDDLE ATLANTIC	MIDCWR1232PD	DATA WALL CABINET, 12 SPACE 32"D W/PLEXI DOOR	1	\$670.91	\$670.91
MIDDLE ATLANTIC	MIDPD915R	POWER STRIP, 9 OUTLET, SINGLE 15 AMP CIRCUIT	1	\$100.23	\$100.23
MIDDLE ATLANTIC	MIDUD2	2 SPACE (3 1/2") UTILITY DRAWER, BLACK POWDER CO	1	\$104.32	\$104.32
				Subtotal	\$72,490.52

Room Support and Maintenance

Elite Maintenance Services - Room; 12-months

\$4,849.62

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4.3 Product Information

This document contains LIGHTVU's response to:

Magnolia Public Schools - Request for Proposals to Provide an LED Video Wall at Magnolia Science Academy Santa Ana

Who Is LIGHTVU

About LIGHTVU

LIGHTVU's story begins in 2010, when Mark Silvius, a Canadian entrepreneur, was serving as technology consultant for primary and higher education institutions in Canada. Mark himself, similar to ~65% of people in the world, is a visual learner. Mark often reflected on his own educational journey, during which he felt many educational spaces lacked the ability to create meaningful visual experiences. This feeling was especially true in historically low-tech education spaces, such as atriums and gymnasiums.



Mark always had a deep interest in enhancing the world around him using modern technology. Naturally, Mark thought big screens could be a good way to enhance the visual capabilities of educational spaces.

Mark asked himself, why wasn't this already being done in North America. In terms of creating large format visual experiences using widely accepted display technology at the time, a few challenges existed (and still exist) for mainstream technologies, such as TV's and projectors:

- Bright spaces severely impact the image quality of even the highest end TV's and projectors meaning tedious management of ambient lighting would always be required
- The size of TV's are limited, and so, large format screens require a combination of multiple TV's which results in unappealing seams and often mis-alignment
- TV's and projectors have a relatively short lifespan 2-5 years, so over time operating costs add up and are an issue for maintaining large format TV or projection solutions
- Specific to gymnasiums, TV's and projectors are not meant to sustain impacts from flying basketballs, preventing damage requires additional layers of protection

In 2010, Mark thought there had to be better video technology available to accomplish large format digital experiences. Mark quickly found that direct view LED technology was being used in other countries around the world to create the high quality visual experiences he had been searching for.

Mark began research and development on a Canadian-made line of direct view LED display solutions for education, specifically for atriums and gymnasiums. Mark's vision became LIGHTVU LED Display Solutions and impact resistant LED scoreboard media walls quickly became by far the most progressive and most sought after solution offered by LIGHTVU for education. Today, LIGHTVU is a leading Canadian direct view LED video wall solution manufacturer and service provider. Countless primary and higher education institutions trust LIGHTVU for the large format screens and LIGHTVU solutions have become the new standard for modern education video technology in large spaces.

About Mike Fisette, LIGHTVU Western North America Sales Manager

Mike Fisette represents LIGHTVU as Western North America Sales Manager. Mike is based in Sherwood Park, Alberta, Canada and has over 15 years in creating and supporting unique visual experiences. Mike takes great pride in his role of enhancing educational spaces across Western North America and strongly believes in the value of modern visual communication in progressive learning environments.



LIGHTVU Aurora Series Direct View LED Scoreboard Media Wall Solution Performance Specifications

LED Video Wall Specifications

1. Made in Canada

LIGHTVU's Aurora Series LED Scoreboard Media Wall solution is made in Alberta, Canada. For a virtual walkthrough of LIGHTVU manufacturing facilities and experiential showroom, contact sales@lightvu.com

2. Maximum pixel pitch: 4mm

LIGHTVU's Aurora Series 4mm pixel pitch is optimized for gymnasium environments. An appropriate pixel pitch is required for respective viewing distances for the space a LIGHTVU LED video wall is operating in. The maximum pixel pitch for high school gymnasiums is 4mm pixel pitch, any larger and the image becomes grainy, any tighter and the feasibility of impact resistance is lost. LIGHTVU's 4mm pixel pitch is specifically designed for high school gymnasiums.

3. Impact resistant indoor SMD LED technology. Include with submission a demonstration of impact resistance for the LED video wall.

LIGHTVU's Aurora Series LED Scoreboard Media Wall solution is very unique in terms of the impact resistance of the solution. No protective cover is required for gymnasium environments. LIGHTVU's LED modules have LED pixels recessed into a protective masking which defends against impacts from sports equipment. For a demonstration of Aurora Series impact resistance refer to video demonstration: <https://www.youtube.com/watch?v=gjXpRiJApce>

4. Edge protection on top, bottom, right, and left sides of the LED video wall to protect LED modules from physical damage upon impact. Include with submission a demonstration of impact resistance for the LED video wall.

Additionally with respect to impact resistance, LIGHTVU's Aurora Series LED Scoreboard Media Wall solution is also very unique in terms of the impact resistance for the outside edges of of the solution. No Through experience in the field, 5 years ago LIGHTVU's LED Scoreboard Media Wall was improved with edge protection for all outer edges of the LED video wall to protect edges of screen from impact damage. For a demonstration of Aurora Series impact resistance refer to video demonstration: <https://www.youtube.com/watch?v=gjXpRiJApce>

5. Minimum brightness: 1600 nits

Much like the 4mm pixel pitch, LIGHTVU's Aurora Series LED Scoreboard Media Wall solutions are designed to provide 1600 nits of brightness which is the standard required for quality display in bright gymnasium environment (with the lights ON). 1600 nits is the optimal brightness for LED video walls in school gymnasium, or equivalent, lighting environment. Competitor products carrying lower brightness than 1600 nits are not sufficient for the ambient lighting conditions in a gymnasium.

6. Lifetime: 100,000 hours

LIGHTVU confirmed, 100,000 hour lifespan for the solution. Refer to LIGHTVU Aurora Series spec sheet.

7. Complete front service capability where all active components of the display can be serviced from the front without removing the LED video wall from its mounted position. Include with submission a demonstration of complete front service capability for the proposed LED video wall.

LIGHTVU's Aurora Series LED Scoreboard Media Walls are built for ease of complete front serviceability. Once the LIGHTVU solution is installed, the LED video wall will never have to come down from its mounted position as every active component of the solution is serviceable from the front. For a demonstration of Aurora Series front serviceability refer to video demonstration: <https://www.youtube.com/watch?v=gjXpRiJApce>

8. Include 5% spare parts (LED modules, power supply, receive card, fan, cables). Include with submission a list of spare parts included.

LIGHTVU confirmed, all LIGHTVU orders include 5% spare parts. List of included parts is dependent on screen size selected and will be provided with the technical documentation should an order be placed with LIGHTVU. NOTE: Additional spare parts may be purchased. Up to 15% additional spare batched LED modules are recommended to prolong the uniform lifespan of the display.

9. Minimum five (5) year warranty on LED video wall.

LIGHTVU confirmed five (5) year warranty included as standard warranty for LIGHTVU's LED Scoreboard Media Wall solution. Extended warranty can be purchased for a warranty period of up to 10 years

Video Wall Mount System Specifications:

1. Wall mount system supplied and supported by LED display manufacturer. Provide with submission engineer stamped drawings of the mounting system.
2. Micro adjustment (X,Y,Z-axis) capabilities to level and plumb mount and panels.
3. Full video wall assembly including LED display and mounting system not to exceed 186mm depth

LIGHTVU confirmed Aurora Series LED video wall mounting system meets all specifications listed herein. Refer to Aurora Series mount drawings for full details respective to selected screen size.

Scoreboard Software Specifications

1. Include with submission PC based scoreboard software and demonstration of software.

Magnolia Public Schools has already received a demonstration of ScoreVU. Additional virtual demonstration can be accommodated if desired.

2. Capable of three outputs (minimum).
 - a. main scoreboard display,
 - b. shot clock display,
 - c. controller display
3. Ability to define pixel-to-pixel output of the scoreboard and shot clock displays
4. The software must have customizable game settings depending on rules
5. Ability to customize the colours, logos, backgrounds displayed on the scoreboard

6. The software should have an API which streams live game data (time, score, fouls, etc) so it can be integrated with 3rd party systems (Scoreboard, lower-thirds displays, digital signage systems, websites, etc)
7. The software should have an API which enables control of the scoring / timing system for integration with 3rd party control systems (Crestron, Extron, AMX, etc)
8. The software should allow the ability to upload media files (crowd pumpers) which can be triggered by pressing user-defined hotkeys.

LIGHTVU confirmed - ScoreVU scoreboard software meets all specifications defined herein. LIGHTVU's 2-hour end user training is sufficient for staff to learn the features and functionality of the software. Additional ScoreVU training sessions are held virtually third week of September and third week of January every year. Contact support@lightvu.com for more information on ScoreVU training.

LED Processor Specifications

1. Front panel controls and LCD display for parameter adjustment
2. High definition content protection (HDCP) capable
3. Ability to be controlled (switch inputs, adjust brightness, recall presets, etc.) via ethernet commands (UDP) from a control system (Crestron, AMX, Extron, etc...)
4. Include the following inputs (minimum)
 - a. HDMI
 - b. DVI
 - c. VGA x 2
 - d. DP

LIGHTVU confirmed the proposed LED processor meets the performance specifications listed herein. Refer to the LED processor spec sheet for full details.

Manufacturer Specifications

1. The manufacturer of the LED video wall system must be represented and distributed in North America. Include with submission full contact information (phone number, email, complete address) for the North American manufacturer..

LIGHTVU confirmed virtual experiential LIGHTVU LED showroom tour link

<https://www.youtube.com/watch?v=PDt9bPtYAEQ>

LIGHTVU headquarters complete address: 120 Portage Close, Sherwood Park, Alberta, Canada, T8H2W2.

LIGHTVU phone: 1 (855) 514-4888

LIGHTVU email: sales@lightvu.com

LIGHTVU website: www.lightvu.com

2. The manufacturer of the LED video wall system must have a full-service repair center(s) located in North America. Include with submission complete contact information (phone number, email, complete address) for the full-service North America based repair center(s).

LIGHTVU confirmed, same address and contact information as listed above

3. Manufacturer will provide on-site installation support for the complete installation and commissioning of LED video wall system in order to ensure proper alignment of LED panels and sign off on the LED video wall system. Include with proposal contact information (name, email, phone number) for the manufacturer representative that will be on site.

LIGHTVU confirmed

LIGHTVU representative: Nicholas Meier, Project Coordinator

Phone: 1 (780) 288-2508

Email: nicholas.m@lightvu.com

4. End customers must have the option to attend factory training on repair and maintenance of the display provided by the manufacture of the LED video wall system. The training will allow the end user to perform guided repairs and maintenance without voiding the product warranty.

LIGHTVU confirmed, Magnolia Public Schools can opt in to have technical staff trained and certified to carry out basic maintenance and/or warranty procedures on the LIGHTVU solution. Training must be scheduled with LIGHTVU and is coordinated on a case-by-case basis. Contact support@lightvu.com for more information.

5. LED video wall manufacturer must have a pixel-to-pixel camera calibration system to perform calibration when an LED module is replaced for repair or maintenance to match the replacement modules to the color and brightness of its surrounding LED modules.

LIGHTVU confirmed, pixel-to-pixel calibration system is available to perform calibration when an LED module is replaced. Pixel-to-pixel calibration is optional and must be purchased if desired. All LIGHTVU LED video walls come factory calibrated, however, further field calibration can be accommodated if deemed necessary.

6. Provide with the proposal minimum three (3) references of similar projects in North America

Edmonton Public School Division

Aaron Muller

aaron.muller@epsb.ca

Learning and Technology

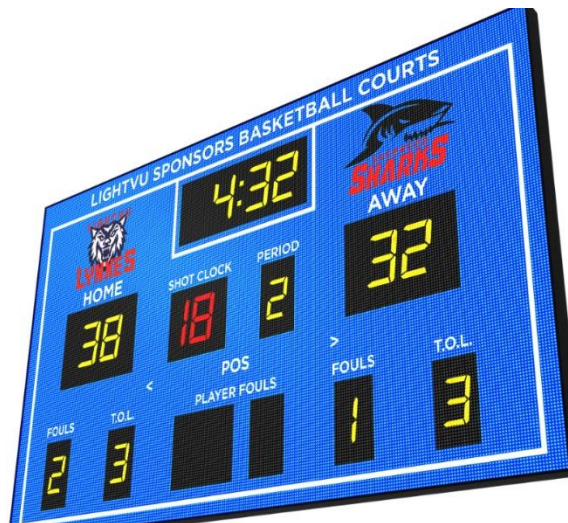
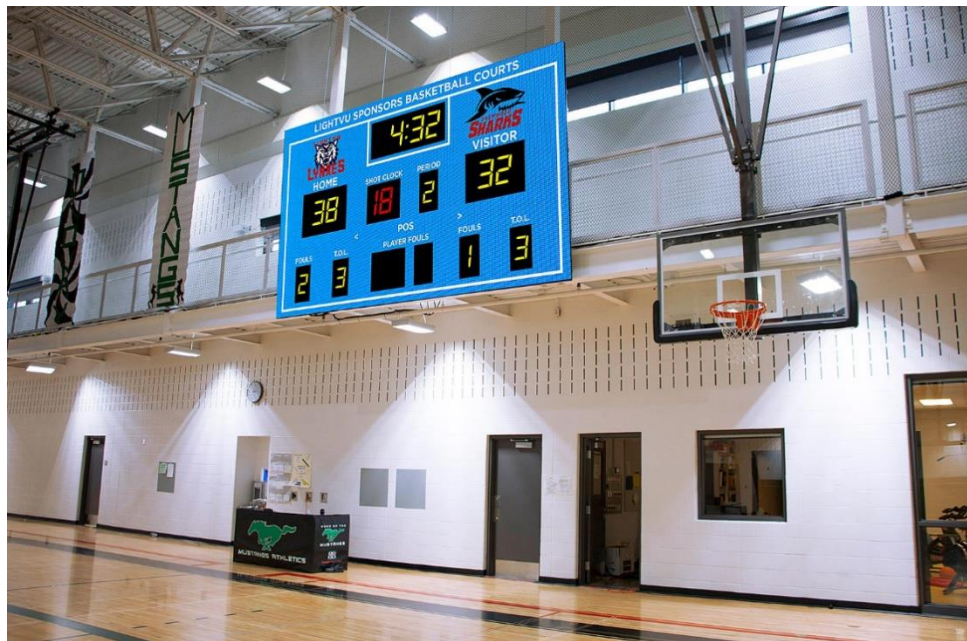
Sturgeon Public School Division

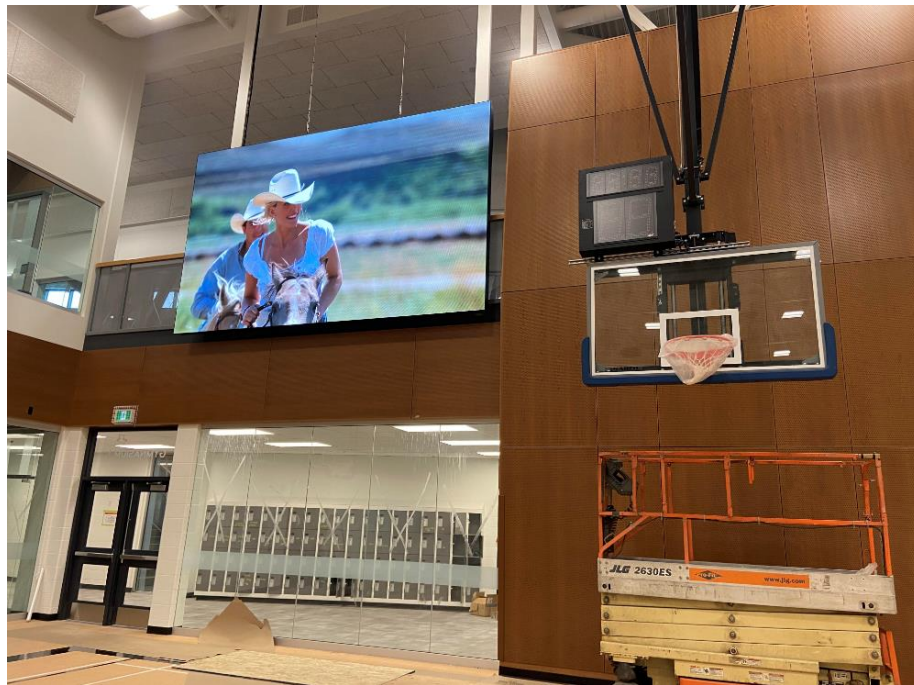
Clark Ball
cball@sturgeon.ab.ca
Athletic Director

Grande Prairie Public School Division
Dwayne Wynnychuk
dwayne.wynnychuk@gppsd.ab.ca
IT Technician

7. The manufacturer must maintain an inventory of warranty replacement parts of the same batch (where applicable) in a North America service center.

LIGHTVU confirmed, an inventory of warranty replacement parts of the same batch (where applicable) is maintained in the North American service center.







LIGHTVU

AVI-SPL - JOURDAN F - MAGNOLIA SCIENCE ACADEMY - 143-INCH LIGHTVU AURORA LED SCOREBOARD MEDIAWALL SOLUTION PROJECT



AURORA SERIES

January 12, 2022

**QUOTE**

Quote ID: X-2EkFQw3XfM

Revision Number: 5

AVI-SPL - Jourdan F - Magnolia Science Academy - 143-inch LIGHTVU

Aurora LED Scoreboard Mediawall Solution

Date: 02/16/2022

Expires: 12/20/2021

TO: AVI-SPL

FROM: LIGHTVU Inc.
#30, 120 Portage Close
Sherwood Park, AB
T8H 2W2

Mike Fisette

Jourdan Finch

ITEM	Product Description	SKU	QTY	MSRP PRICE	UNIT PRICE	EXT PRICE
1	Digital Scoreboard - Aurora P4 143" Diag - w/ Wall Mount & HD2 Controller - 768x480	LV2144	1	\$69,068.00		\$29,470.00
1.1	Aurora P4 - 47" 1024x640 - 1920 Hz	LV0055	9			
1.2	- Aurora Flat Wall Mounting System	LV1425	1			
1.3	Andromeda HD-2 Scaling Controller	LV1371	1			
1.4	- 4m / 12ft 12/3 SJOW Feeder 120V 20A	LV0500	1			
1.5	- 4.5m / 14ft 12/3 SJOW Feeder 120V 20A	LV0502	1			
1.6	- 5m / 16ft 12/3 SJOW Feeder 120V 20A	LV0501	1			
1.7	- Power and data Interconnecting Cables	-----	1			
1.8	Aurora P4 1920 Magnetic Module Spare 256mm x 128mm (64px x 32px)	LV0624	9			
1.9	- 5% Spare Parts (Power Supply, Receive Card, Fan etc)	-----	1			
1.10	SCOREVU License	LV1461	1			
1.11	LIGHTVU Two Hour Remote Training Session	LV1782	1			
1.12	LIGHTVU Simple Logo Reveal	LV1841	1			
1.13	- 5 Year Extended Warranty on LED Cabinets	-----	1			
2	- LIGHTVU Remote Installation Support Services	-----	1	\$5,676.00		\$2,548.00
2.1	LIGHTVU Onsite Installation Support (first day)	LV2118	1			
2.2	LIGHTVU Onsite Installation Support (secondary days)	LV2119	1			
3	- Shipping to site	-----	1	\$8,238.00		\$4,390.00
	SUBTOTAL					\$36,408.00
	OPTIONAL ADD-ONS					
4	Aurora P4 1920 Magnetic Module Spare 256mm x 128mm (64px x 32px) Additional 10% Batched Spare Modules Brings Total Batched Spare Modules Up To 15% (Optional but Recommended)	LV0624	27	\$2,457.00		\$46.00
						\$1,242.00
5	LIGHTVU Onsite Calibration (per day)	LV1570	1	\$5,628.00		\$2,798.00

Notes:**LIGHTVU Onsite Installation Support (first day):**

LIGHTVU Product Installation Support Scope of Work

- Unpacking, inspecting and inventory of LIGHTVU supplied products
- Layout and configuration of the mount / mounting system where supplied by LIGHTVU
- Installation of the LED cabinets onto the mounting system
- Interconnection of the LED cabinets
- Connection of the LED cabinets to power and data infrastructure where the infrastructure matches the provided requirements
- Testing, alignment and commissioning to factory specifications

Partner Product Installation Scope of Work

- Technicians will assist LIGHTVU to unpack, examine, and inventory all products
- Technicians will fasten the mounting system to structure.
- Technicians will assist placement of product and associated equipment into position
- Complete necessary connections and alignments based on factory specifications

Notes





AURORA SERIES

- The FAE support provided by LIGHTVU is not a turn-key installation service
- It is expected that the reseller provide at least 1 (one) qualified technician and 1 (one) labourer for the entire duration of the installation
- LIGHTVU is not responsible for the signal and power cable infrastructure, cable pulling or termination
- Any change in scope by customer may result in additional fees

Refer to the full LIGHTVU Installation Support Scope of Work document for further details.

Terms:

Warranty: Warranty information can be found at <https://www.lightvu.com/warranty>

Payment Terms: As per dealer agreement.

Shipping: F.O.B. Sherwood Park, Alberta. Cost of shipping extra unless otherwise stated

Spare Parts: Includes 5% Spare Parts

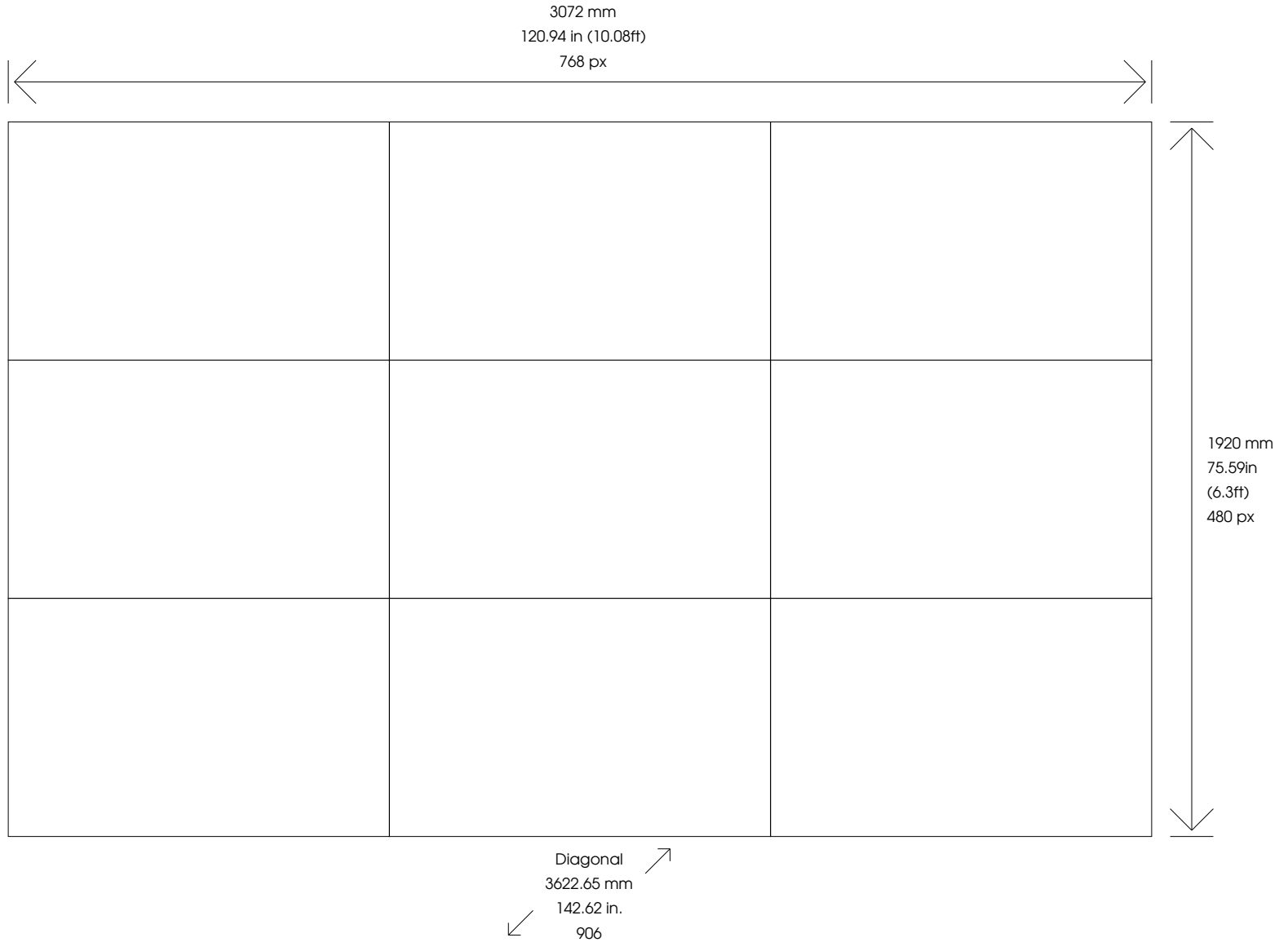
Purchase: If the quotation is acceptable, please issue a purchase order to LIGHTVU, orders@lightvu.com, attached with a copy of the quote. The purchase order will be subject to acceptance or rejection by LIGHTVU. Upon approval, an order confirmation will be sent.

Currency: All prices quoted in US dollars

Standard lead time: 90 to 120 days



AURORA SERIES





AURORA SERIES

Aurora P4 - 47" 1024x640 - 1920 Hz

LV0055

Property	Unit	Value	
Display technology	Pixel Pitch	mm (inch)	4
	Brightness	nits	1600
	Viewing Angle - Horizontal	deg.	160
	Viewing Angle - Vertical	deg.	120
	Pixel Type & Configuration	RGB	3-in-1 SMD
	Resolution per Cabinet	-	256(w) x 160(h)
	Dot per Cabinet	-	40960
	Dot per sq. Meter	-	62500
	Colours	-	16.5 Million
	Grey Scale (linear)	Levels	65,536 levels per color
	Contrast Ratio	-	10000:1
	Display Refresh Rate	Hz	1920
	Physical	Cabinet Width	mm (inch)
Cabinet Height		mm (inch)	640 (25.2)
Cabinet Diagonal		mm (inch)	1208 (47.54)
Cabinet Depth		mm (inch)	87 (3.43)
Cabinet Weight		Kg	25.4
Cabinet Area		Sq. m.	0.655
Cabinet Material		-	Aluminum / steel
Cabinet Type		-	Indoor - fixed installation
Recommended Minimum Viewing Distance		m	4
Recommended Best Viewing Distance		m	5
Mounting System		Custom	
Environment	Operating Temperature Range	deg. C	5 - 50
	Humidity Operating Range	RH	10 - 90
	Lifetime	Hours	100,000
Power	Input Voltage (nominal)	VAC	120
	Power Draw	W/Cabinet Avg (Max)	150W (450W)
	Current (120V @ 60Hz)	Amps Avg (Max)	1.3 (3.75)
Warranty	Manufactured	Designed and manufactured in Canada	
	Warranty	5 year manufacturers parts and labour limited warranty. LIGHTVU extended warranty up to 10 years.	
Certifications	CEC Certification	CE FCC RoHS cETL	





LIGHTVU

AVI-SPL - JOURDAN F - MAGNOLIA SCIENCE ACADEMY - 176-INCH LIGHTVU AURORA LED SCOREBOARD MEDIAWALL SOLUTION PROJECT



AURORA SERIES

January 12, 2022

**QUOTE**

Quote ID: X-GgUaXGuYW2

Revision Number: 4

AVI-SPL - Jourdan F - Magnolia Science Academy - 176-inch LIGHTVU

Aurora LED Scoreboard Mediawall Solution

Date: 02/16/2022

Expires: 12/20/2021

TO: AVI-SPL
FROM: LIGHTVU Inc.
 #30, 120 Portage Close
 Sherwood Park, AB
 T8H 2W2

Mike Fisette

Jourdan Finch

ITEM	Product Description	SKU	QTY	MSRP PRICE	UNIT PRICE	EXT PRICE
1	Digital Scoreboard - Aurora P4 176" Diag - w/ Wall Mount & HD2 Controller - 960x576	LV2149	1	\$82,748.00	\$37,058.00	\$37,058.00
1.1	Aurora P4 - 58" 1280x768 - 1920 Hz	LV0075	9			
1.2	- Aurora Flat Wall Mounting System	LV1427	1			
1.3	Andromeda HD-2 Scaling Controller	LV1371	1			
1.4	- 4m / 12ft 12/3 SJOW Feeder 120V 20A	LV0500	1			
1.5	- 4.5m / 14ft 12/3 SJOW Feeder 120V 20A	LV0502	1			
1.6	- 5m / 16ft 12/3 SJOW Feeder 120V 20A	LV0501	1			
1.7	- Power and data Interconnecting Cables	-----	1			
1.8	Aurora P4 1920 Magnetic Module Spare 256mm x 128mm (64px x 32px)	LV0624	14			
1.9	- 5% Spare Parts (Power Supply, Receive Card, Fan etc)	-----	1			
1.10	SCOREVU License	LV1461	1			
1.11	LIGHTVU Two Hour Remote Training Session	LV1782	1			
1.12	LIGHTVU Simple Logo Reveal	LV1841	1			
1.13	- 5 Year Extended Warranty on LED Cabinets	-----	1			
	USD\$2,400 LIGHTVU scoreboard grant applied as up front discount					
2	- LIGHTVU Remote Installation Support Services	-----	1	\$5,676.00	\$2,548.00	\$2,548.00
2.1	LIGHTVU Onsite Installation Support (first day)	LV2118	1			
2.2	LIGHTVU Onsite Installation Support (secondary days)	LV2119	1			
3	- Shipping to site	-----	1	\$8,238.00	\$4,390.00	\$4,390.00
	SUBTOTAL					\$43,996.00
	OPTIONAL ADD-ONS					
4	Aurora P4 1920 Magnetic Module Spare 256mm x 128mm (64px x 32px) Additional 10% Batched Spare Modules Brings Total Batched Spare Modules Up To 15% (Optional but recommended)	LV0624	27	\$2,457.00	\$46.00	\$1,242.00
5	LIGHTVU Onsite Calibration (per day)	LV1570	1	\$5,628.00	\$2,798.00	\$2,798.00

Notes:**LIGHTVU Onsite Installation Support (first day):**

LIGHTVU Product Installation Support Scope of Work

- Unpacking, inspecting and inventory of LIGHTVU supplied products
- Layout and configuration of the mount / mounting system where supplied by LIGHTVU
- Installation of the LED cabinets onto the mounting system
- Interconnection of the LED cabinets
- Connection of the LED cabinets to power and data infrastructure where the infrastructure matches the provided requirements
- Testing, alignment and commissioning to factory specifications

Partner Product Installation Scope of Work

- Technicians will assist LIGHTVU to unpack, examine, and inventory all products
- Technicians will fasten the mounting system to structure.
- Technicians will assist placement of product and associated equipment into position
- Complete necessary connections and alignments based on factory specifications





AURORA SERIES

Notes

- The FAE support provided by LIGHTVU is not a turn-key installation service
- It is expected that the reseller provide at least 1 (one) qualified technician and 1 (one) labourer for the entire duration of the installation
- LIGHTVU is not responsible for the signal and power cable infrastructure, cable pulling or termination
- Any change in scope by customer may result in additional fees

Refer to the full LIGHTVU Installation Support Scope of Work document for further details.

Terms:

Payment Terms: As per dealer agreement.

Shipping: F.O.B. Sherwood Park, Alberta. Cost of shipping extra unless otherwise stated

Spare Parts: Includes 5% Spare Parts

Purchase: If the quotation is acceptable, please issue a purchase order to LIGHTVU, orders@lightvu.com, attached with a copy of the quote. The purchase order will be subject to acceptance or rejection by LIGHTVU. Upon approval, an order confirmation will be sent.

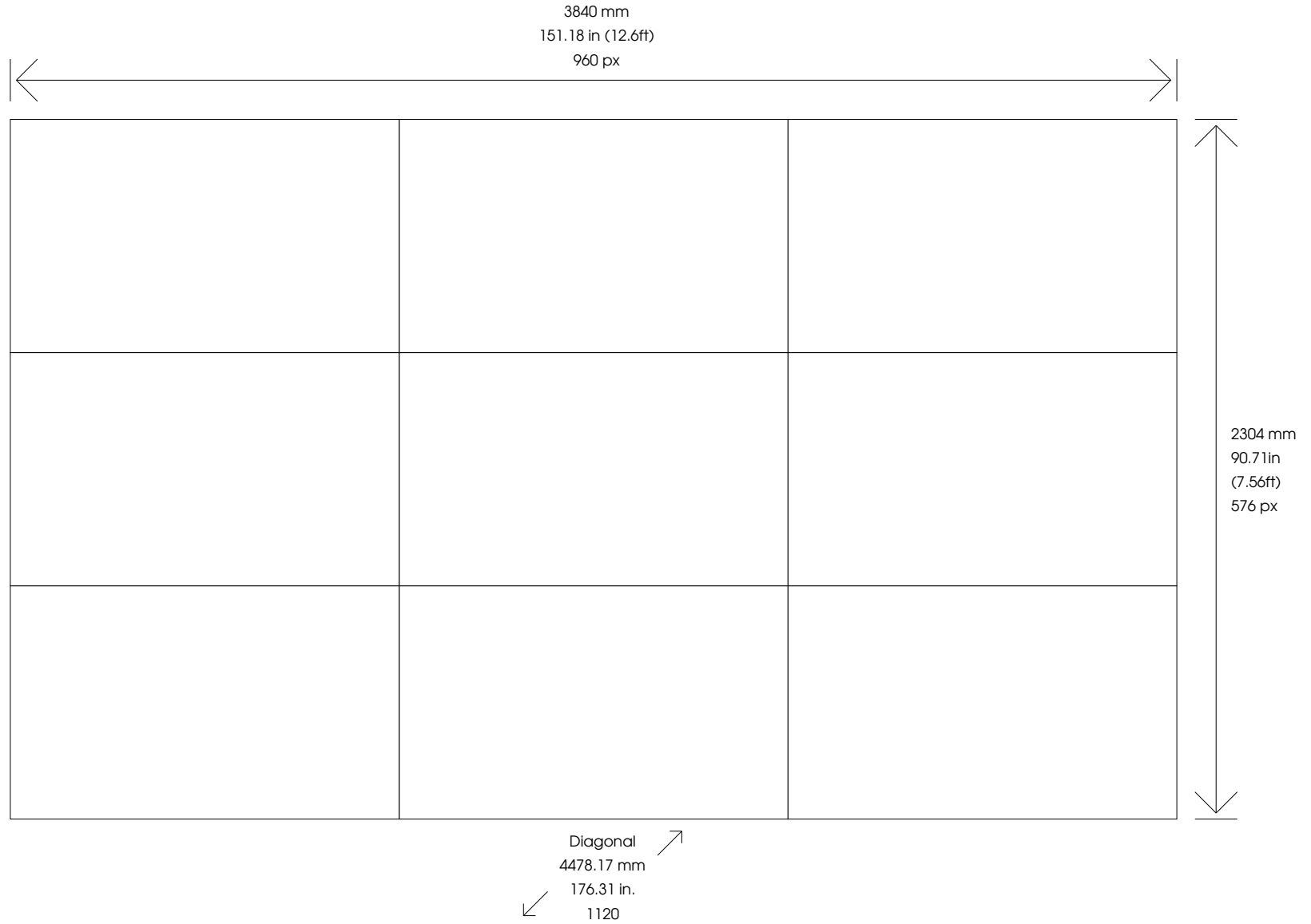
Currency: All prices quoted in US dollars

Standard lead time: 90 to 120 days

Warranty: Warranty information can be found at <https://www.lightvu.com/warranty>



AURORA SERIES





AURORA SERIES

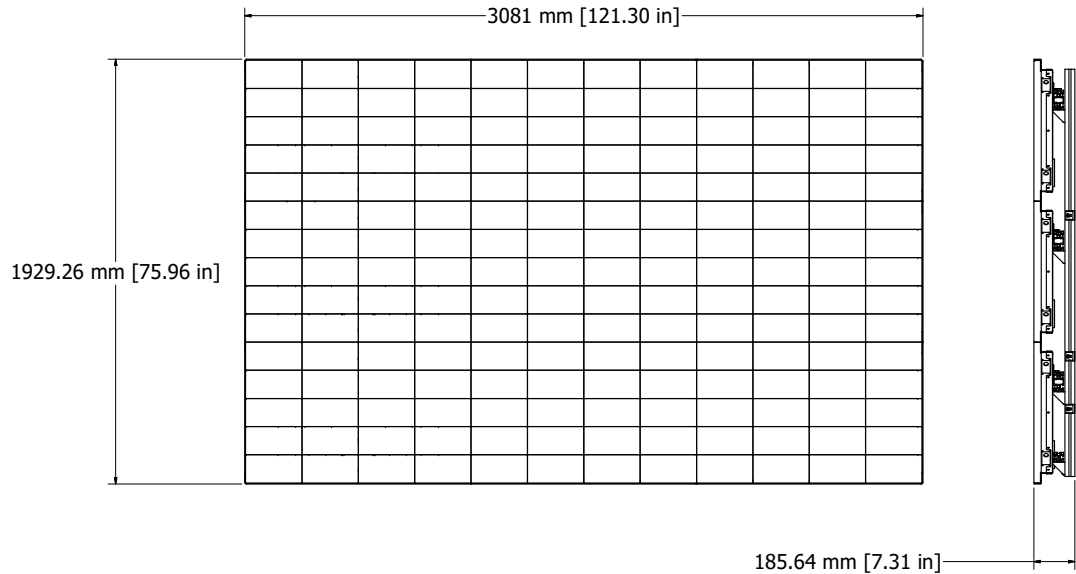
Aurora P4 - 58" 1280x768 - 1920 Hz

LV0075

Property	Unit	Value	
Display technology	Pixel Pitch	mm (inch)	4
	Brightness	nits	1600
	Viewing Angle - Horizontal	deg.	160
	Viewing Angle - Vertical	deg.	120
	Pixel Type & Configuration	RGB	3-in-1 SMD
	Resolution per Cabinet	-	320(w) x 192(h)
	Dot per Cabinet	-	61440
	Dot per sq. Meter	-	62500
	Colours	-	16.5 Million
	Grey Scale (linear)	Levels	65,536 levels per color
	Contrast Ratio	-	10000:1
	Display Refresh Rate	Hz	1920
	Physical	Cabinet Width	mm (inch)
Cabinet Height		mm (inch)	768 (30.24)
Cabinet Diagonal		mm (inch)	1493 (58.77)
Cabinet Depth		mm (inch)	87 (3.43)
Cabinet Weight		Kg	34
Cabinet Area		Sq. m.	0.983
Cabinet Material		-	Aluminum / steel
Cabinet Type		-	Indoor - fixed installation
Recommended Minimum Viewing Distance		m	4
Recommended Best Viewing Distance		m	5
Mounting System			Custom
Environment	Operating Temperature Range	deg. C	5 - 50
	Humidity Operating Range	RH	10 - 90
	Lifetime	Hours	100,000
Power	Input Voltage (nominal)	VAC	120
	Power Draw	W/Cabinet Avg (Max)	214W (640W)
	Current (120V @ 60Hz)	Amps Avg (Max)	1.78 (5.25)
Warranty	Manufactured	Designed and manufactured in Canada	
	Warranty	5 year manufacturers parts and labour limited warranty. LIGHTVU extended warranty up to 10 years.	
Certifications	CEC Certification	CE FCC RoHS cETL	



LV0643 - Aurora P4 47" 3x3 - 3072mm x 1920mm



Thermal - Single Cabinet

100% Brightness Full White = 537 BTU/hr
 100% Brightness Average Content = 177 BTU/hr
 50% Brightness Average Full White = 242 BTU/hr
 50% Brightness Average Content = 75 BTU/hr

Thermal - Full Wall

100% Brightness Full White = 4833 BTU/hr
 100% Brightness Average Content = 1593 BTU/hr
 50% Brightness Average Full White = 2178 BTU/hr
 50% Brightness Average Content = 675 BTU/hr

Electrical - Single Cabinet

Voltage: 120 VAC Standard (208/204 Optional)
 Current: 3.75 Amps Max @ 120 VAC

Electrical - Full Wall

Voltage: 120 VAC Standard (208/204 Optional)
 Current: 11.25 Amps Max @ 120 VAC Per Circuit;
 Qty 3 - 20 A 120 VAC Circuits required (1 per row of cabinets) **Note "15 Amp circuits may exhibit nuisance tripping due to in-rush current; 20 Amp circuits required"

Data

Qty 1 - CAT6 Data circuit, 100m max total length

NOTES:

1. Provide an unobstructed gap of 1.25" to all sides for cooling and service access.
2. The weight of the cabinets is 225 kg [496 lb]. The weight of the frame is 54.6 kg [120.4 lb]. The combined weight is 279.6 kg [616.4 lb].

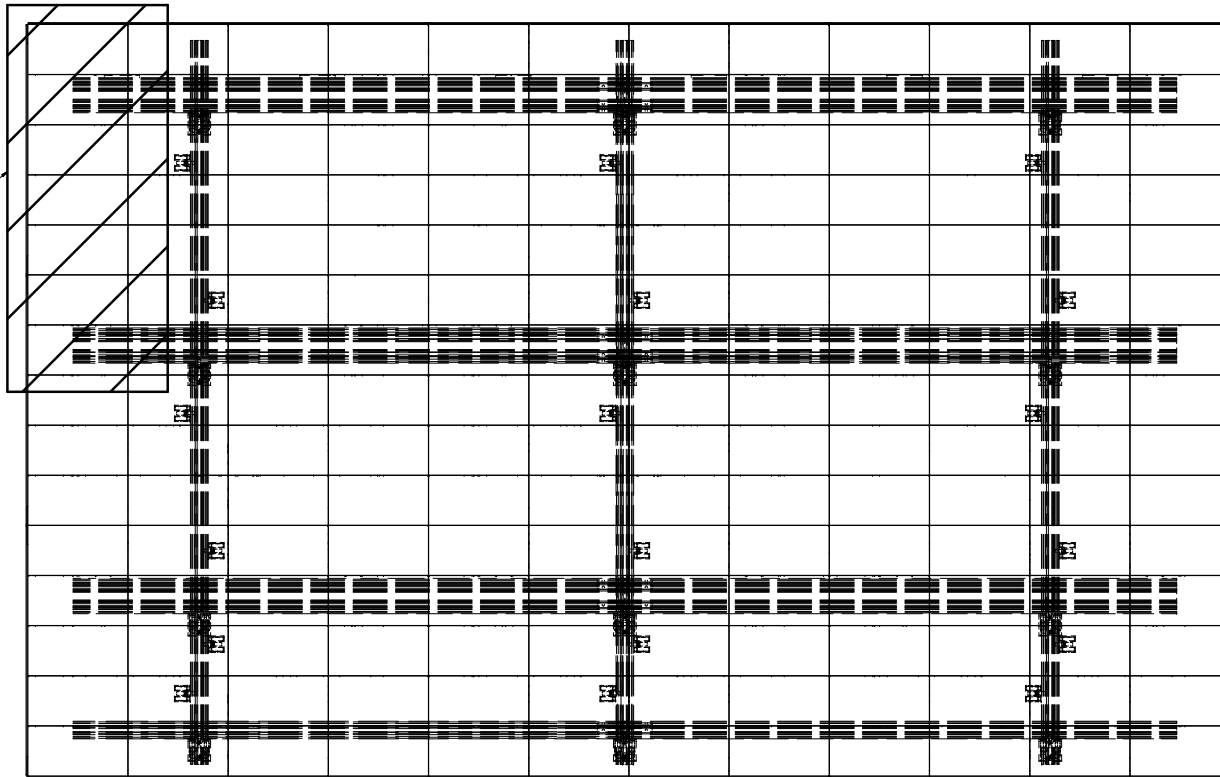


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DRAWN Nicholas Meier 5/29/2020	All Dimension in mm (inches) - Not To Scale	
CHECKED Vince Hayduk 5/29/2020	TITLE	
QA	LV0643 Aurora 3x3 P4 47" - Specifications	
MFG	SIZE	
APPROVED	DWG NO	REV
	D	Aurora P4 47 3x3
	SCALE	0.091
	SHEET 1 OF 2	

Front View

NOTE



NOTE:

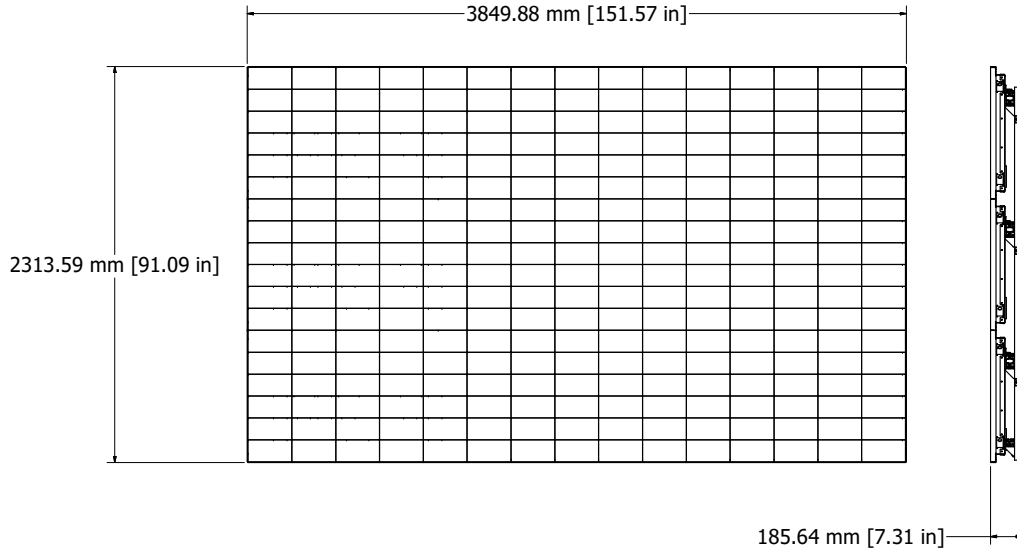
1. Recommended area for power connection. Area is outside of first vertical support.



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DRAWN Nicholas Meier 5/29/2020	All Dimension in mm (inches) - Not To Scale
CHECKED Vince Hayduk 5/29/2020	
QA	TITLE
MFG	LV0643 Aurora 3x3 P4 47" - Specifications
APPROVED	SIZE
	D Aurora P4 47 3x3
	SCALE 0.161
	DWG NO
	REV
	SHEET 2 OF 2

LV0403 - Aurora P4 58" 3x3 - 3840mm x 2304mm



Thermal - Single Cabinet

100% Brightness Full White = 806 BTU/hr
 100% Brightness Average Content = 266 BTU/hr
 50% Brightness Average Full White = 382 BTU/hr
 50% Brightness Average Content = 76 BTU/hr

Thermal - Full Wall

100% Brightness Full White = 7254 BTU/hr
 100% Brightness Average Content = 2394 BTU/hr
 50% Brightness Average Full White = 3438 BTU/hr
 50% Brightness Average Content = 684 BTU/hr

Electrical - Single Cabinet

Voltage: 120 VAC Standard (208/204 Optional)
 Current: 5.25 Amps Max @ 120 VAC

Electrical - Full Wall

Voltage: 120 VAC Standard (208/204 Optional)
 Current: 15.75 Amps Max @ 120 VAC Per Circuit;
 Qty 3 - 20 A 120 VAC Circuits required (1 per row of cabinets)

NOTES:

1. Provide an unobstructed gap of 1.25" to all sides for cooling and service access.
2. The weight of the cabinets is 306 kg [674.6 lb]. The weight of the frame is 68.7 kg [151.5 lb]. The combined weight is 374.7 kg [826.1 lb].

Data

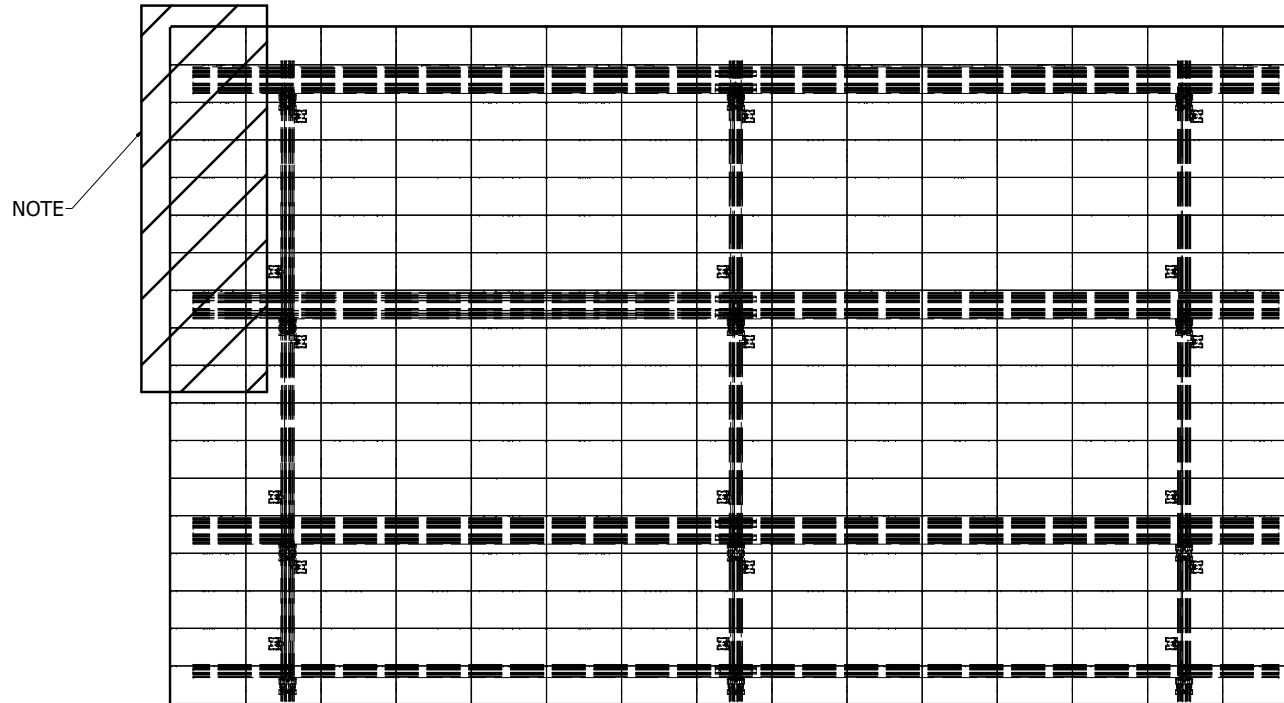
Qty 1 - CAT6 Data circuit, 100m max total length



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DRAWN Nicholas Meier 5/28/2020	All Dimension in mm (inches) - Not To Scale	
CHECKED Vince Hayduk 5/28/2020	TITLE	
QA	LV0403 Aurora 3x3 P4 58" - Specifications	
MFG	SIZE	DWG NO
APPROVED	D	P4 58 3x3 - Spec
	SCALE	0.071
		SHEET 1 OF 2

Front View



NOTE:

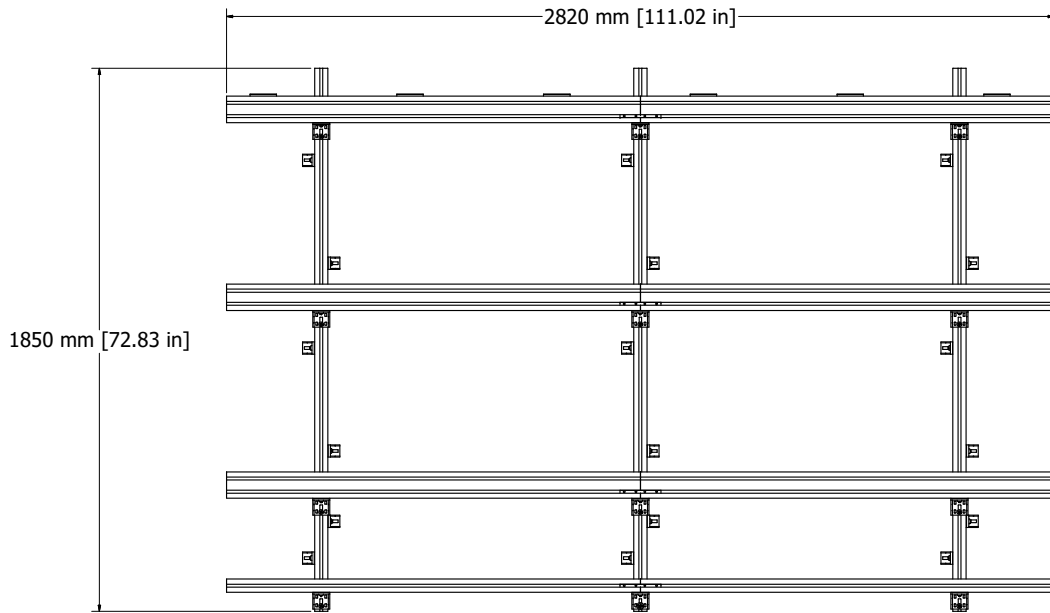
1. Recommended area for power connection. Area is outside of first vertical support.



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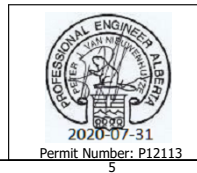
DRAWN Nicholas Meier 5/28/2020	All Dimension in mm (inches) - Not To Scale	
CHECKED Vince Hayduk 5/28/2020	TITLE	
QA	LV0403 Aurora 3x3 P4 58" - Specifications	
MFG	SIZE	DWG NO
APPROVED	D	P4 58 3x3 - Spec
	SCALE	0.12
		SHEET 2 OF 2

LV1425 - Aurora 47" 3x3 - 3072mm x 1920mm FLAT WALL MOUNTING SYSTEM



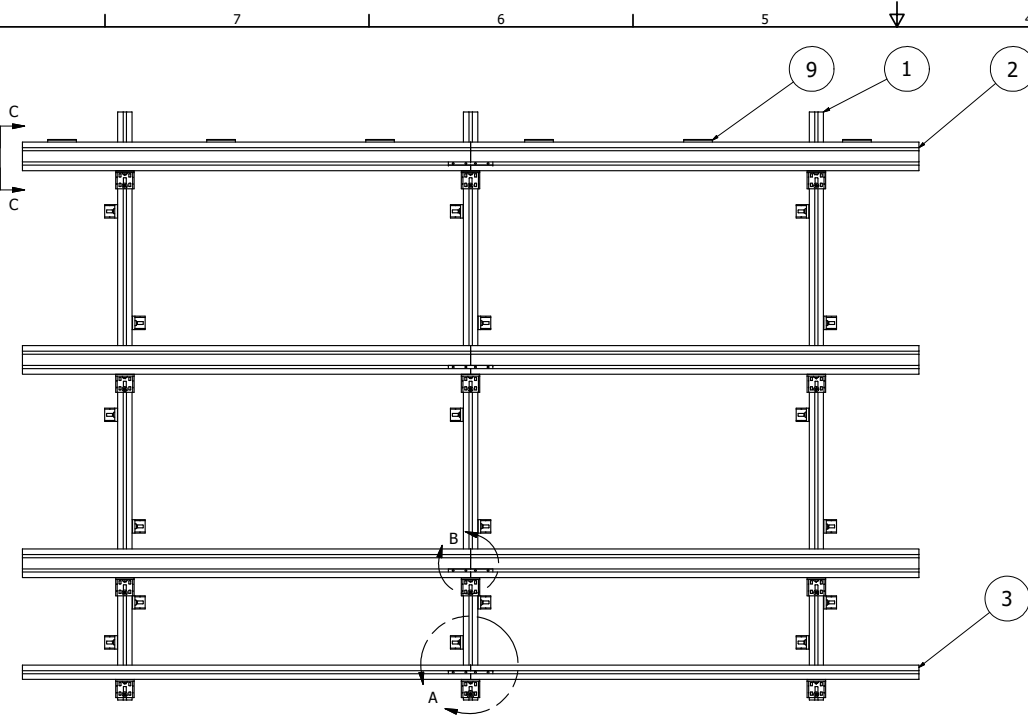
NOTES:

1. Provide an unobstructed gap of 1.25" to all sides for cooling and service access.
2. The weight of the frame is 54.6 kg [120.4 lb].

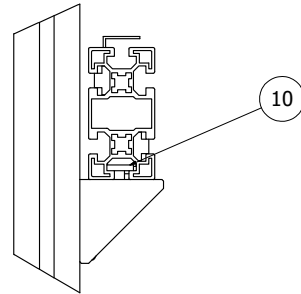
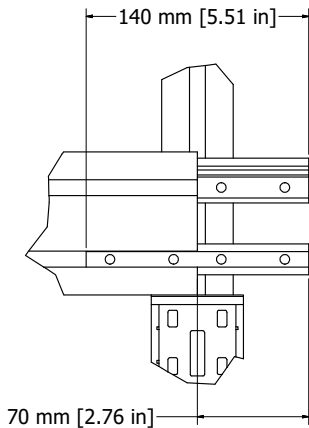
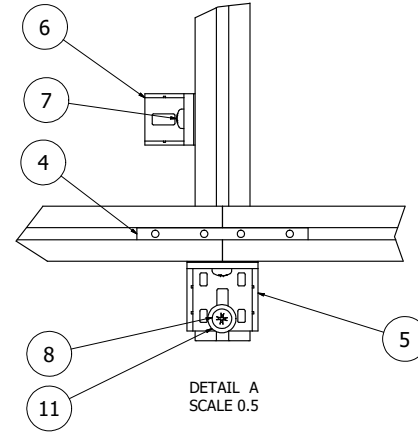


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DRAWN Nicholas Meier 7/30/2020	CHECKED Vince Hayduk 7/30/2020	All Dimension in mm (inches) - Not To Scale	
QA		TITLE	
MFG		LV1425 Aurora 3x3 47" - Flat Wall Mount	
APPROVED		SIZE D	DWG NO 47 3x3 - Base
		SCALE 0.12	REV 0
		SHEET 1 OF 6	

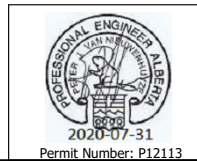


PARTS LIST		
ITEM	QTY	PART NUMBER
1	3	LV0240 - M-Extruded Al 45_45 - 185 cm
2	6	LV0754 - M-Extruded Al 45_90 - 141 cm
3	2	LV0755 - M-Extruded Al 45_45 - 141 cm
4	11	LV0412 - 4 Screw Joiner Bar
5	12	LV0413 - 60mm Gusset
6	18	LV0233 - 45mm Gusset
7	18	LV2117 - M8x22 Button Head
8	24	LV0563 - M8x20 Button Head
9	6	LV0232 - M-MD1026-Monitor Security Lock
10	42	LV0419 - M-MD1017-Square Nut M8
11	42	LV1919 - F-M8 Flat Washer



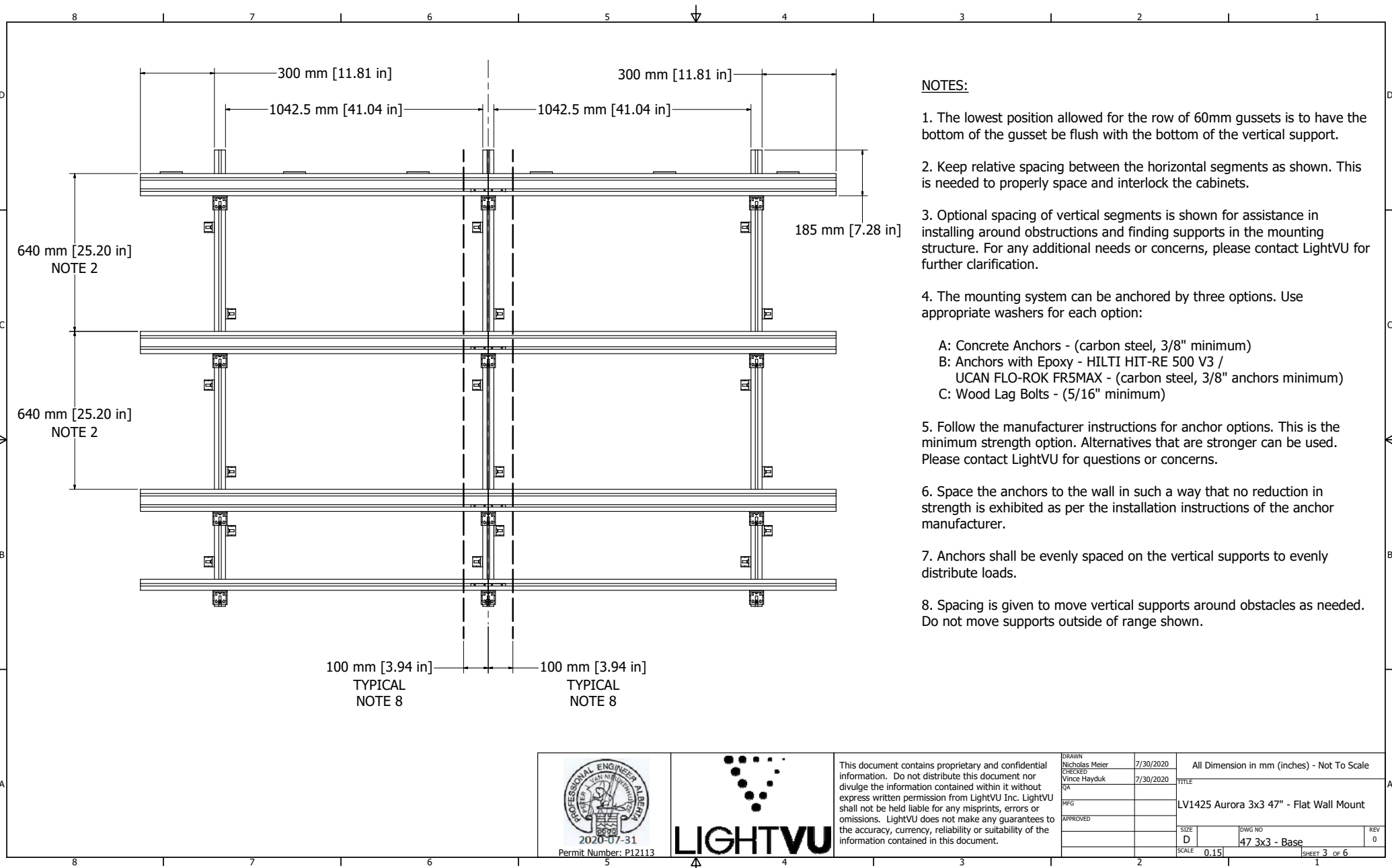
NOTES:

1. Connect 60mm gusset with M8x20mm bolt. Connect 45mm gusset with M8x22mm bolt. Use provided washers and square nuts to secure the gussets properly.
2. Connect 45mm x 90mm extrusion sections through joiner bars.
3. Torque all M8 bolts on the mount to 20 N-m (14.75 ft-lb). Torque joiner bar set screws to 10 N-m (7.38 ft-lb).



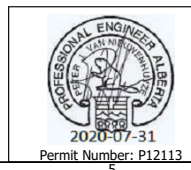
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DRAWN Nicholas Meier 7/30/2020	All Dimension in mm (inches) - Not To Scale
CHECKED Vince Hayduk 7/30/2020	
QA	TITLE
MFG	LV1425 Aurora 3x3 47" - Flat Wall Mount
APPROVED	SIZE
	DWG NO 47 3x3 - Base
	SCALE 0.13
	REV 0
	SHEET 2 OF 6



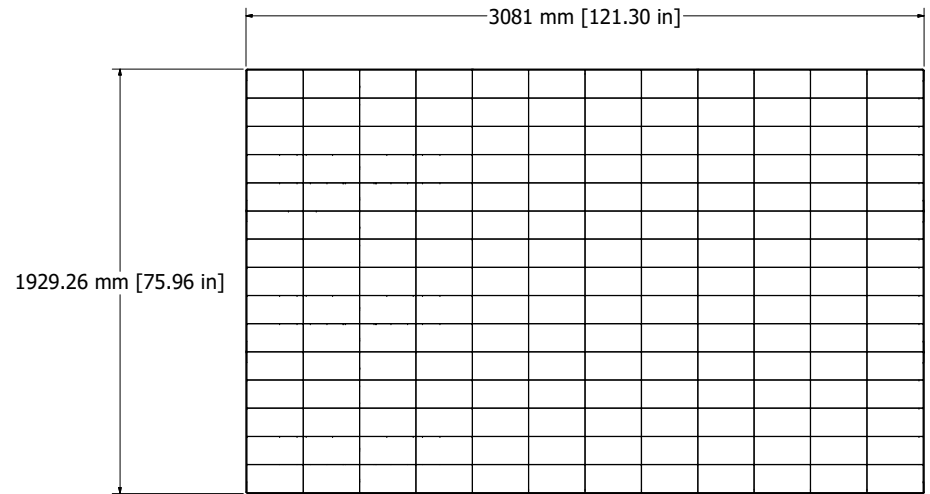
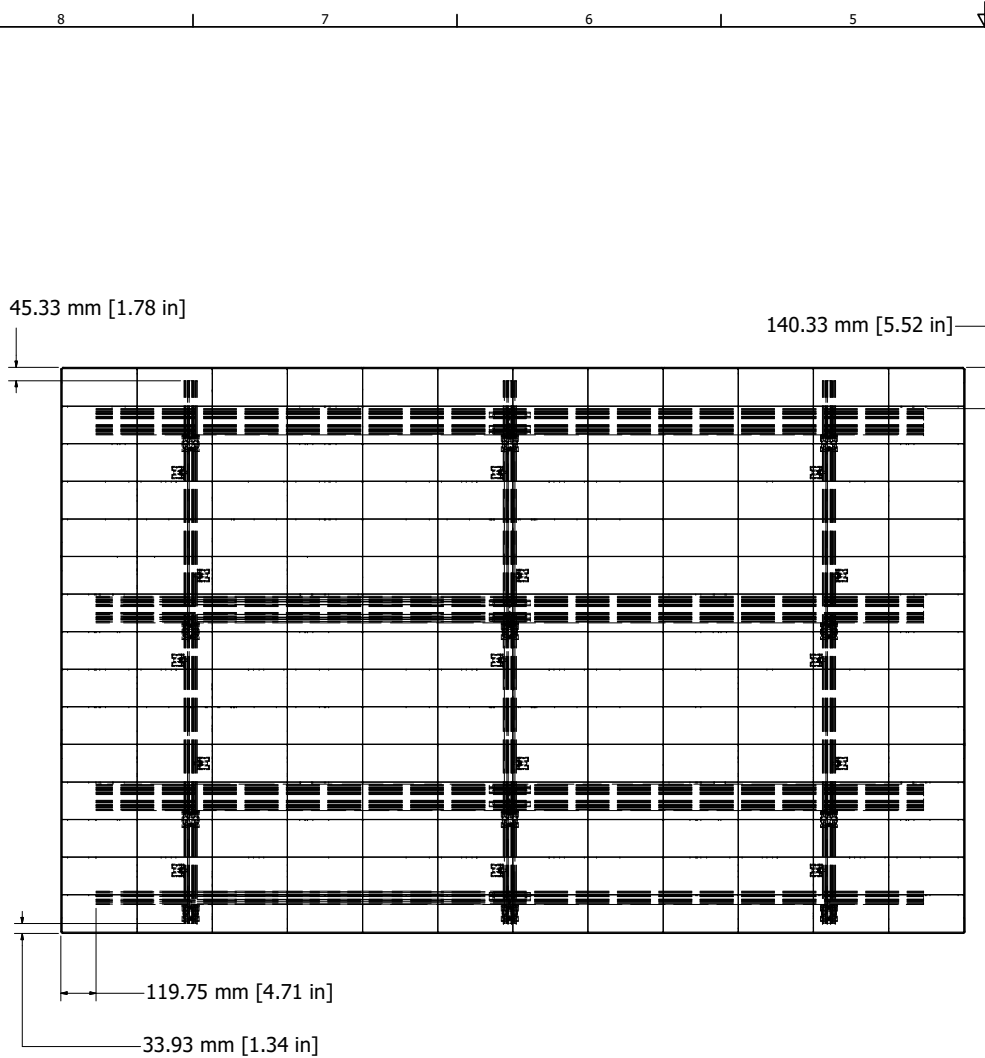
NOTES:

1. The lowest position allowed for the row of 60mm gussets is to have the bottom of the gusset be flush with the bottom of the vertical support.
2. Keep relative spacing between the horizontal segments as shown. This is needed to properly space and interlock the cabinets.
3. Optional spacing of vertical segments is shown for assistance in installing around obstructions and finding supports in the mounting structure. For any additional needs or concerns, please contact LightVU for further clarification.
4. The mounting system can be anchored by three options. Use appropriate washers for each option:
 - A: Concrete Anchors - (carbon steel, 3/8" minimum)
 - B: Anchors with Epoxy - HILTI HIT-RE 500 V3 / UCAN FLO-ROK FR5MAX - (carbon steel, 3/8" anchors minimum)
 - C: Wood Lag Bolts - (5/16" minimum)
5. Follow the manufacturer instructions for anchor options. This is the minimum strength option. Alternatives that are stronger can be used. Please contact LightVU for questions or concerns.
6. Space the anchors to the wall in such a way that no reduction in strength is exhibited as per the installation instructions of the anchor manufacturer.
7. Anchors shall be evenly spaced on the vertical supports to evenly distribute loads.
8. Spacing is given to move vertical supports around obstacles as needed. Do not move supports outside of range shown.



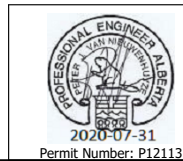
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DRAWN Nicholas Meier 7/30/2020	All Dimension in mm (inches) - Not To Scale	
CHECKED Vince Hayduk 7/30/2020	TITLE	
QA	LV1425 Aurora 3x3 47" - Flat Wall Mount	
MFG	SIZE	DWG NO
APPROVED	D	47 3x3 - Base
	SCALE	0.15
		SHEET 3 OF 6



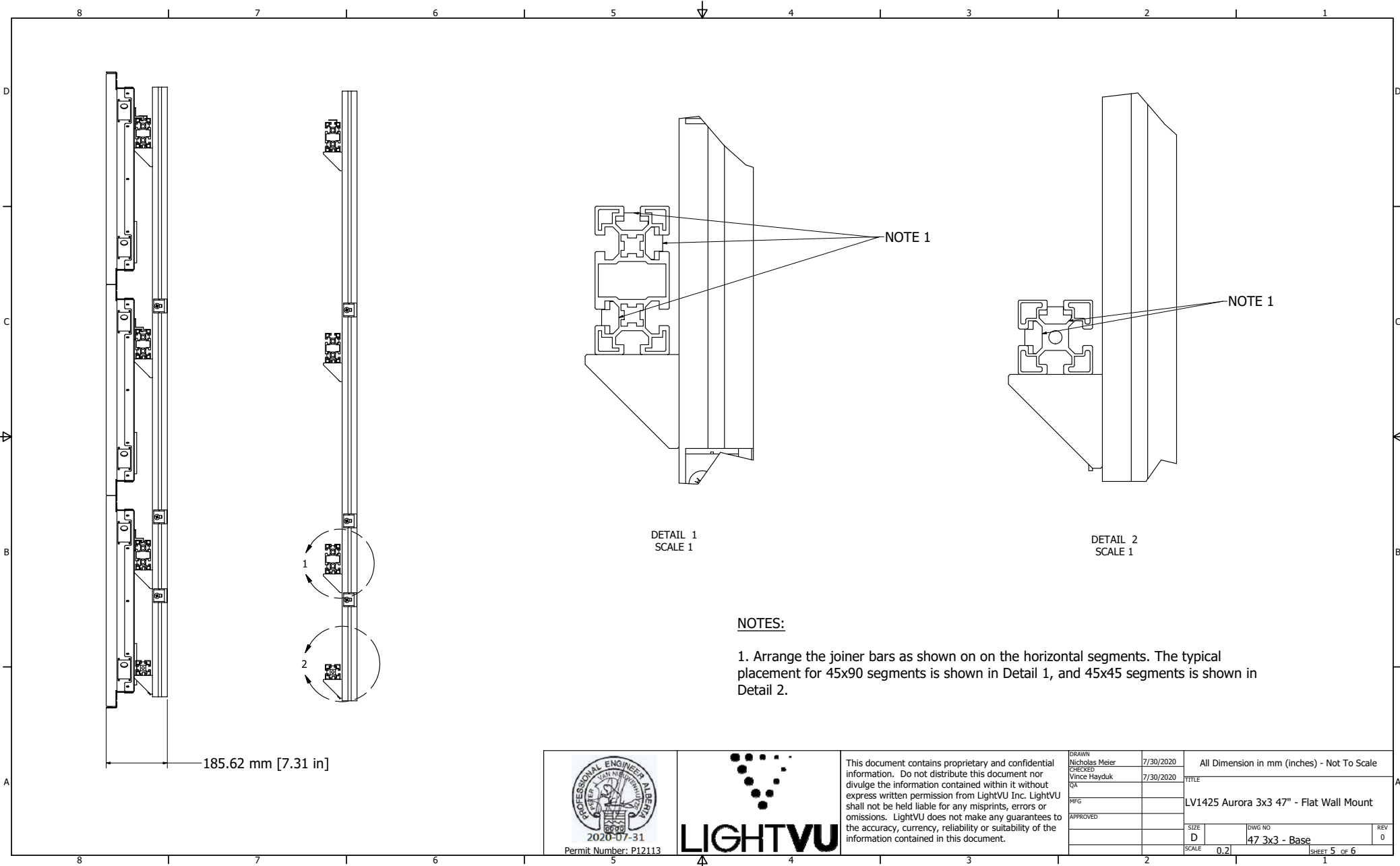
NOTES:

1. Center the cabinets on the mounting system horizontally.





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DRAWN Nicholas Meier 7/30/2020	CHECKED Vince Hayduk 7/30/2020	QA	MFG	APPROVED	All Dimension in mm (inches) - Not To Scale
TITLE LV1425 Aurora 3x3 47" - Flat Wall Mount					
SIZE D	DWG NO 47 3x3 - Base	REV 0	SCALE 0.12		
SHEET 4 OF 6					





NOTES:

1. Arrange the joiner bars as shown on on the horizontal segments. The typical placement for 45x90 segments is shown in Detail 1, and 45x45 segments is shown in Detail 2.

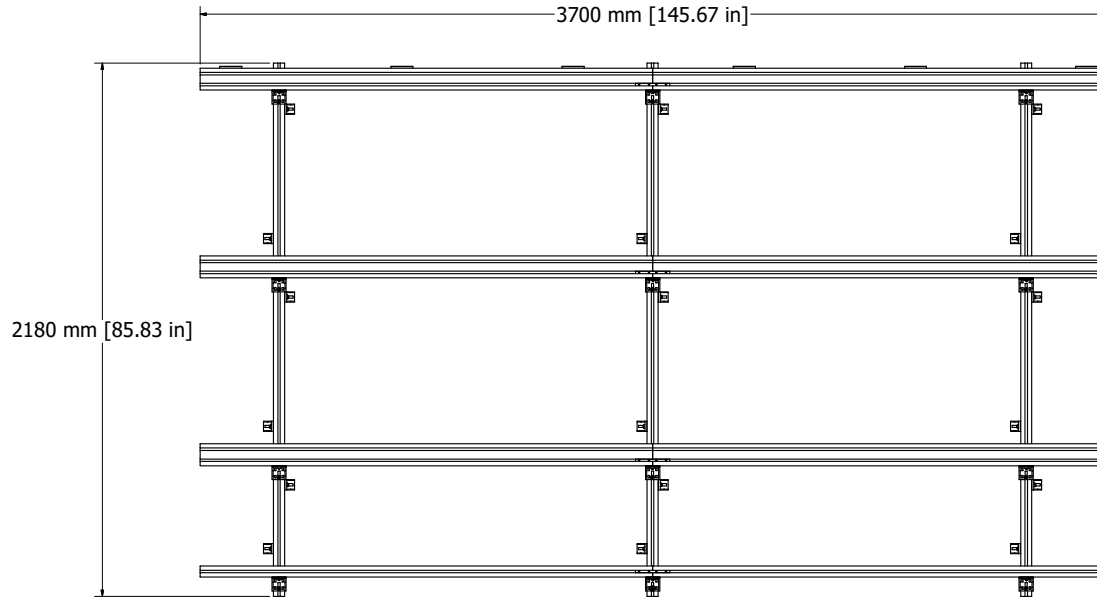
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		CHECKED Vince Hayduk 7/30/2020	QA MFG APPROVED	TITLE LV1425 Aurora 3x3 47" - Flat Wall Mount	
		SIZE D SCALE 0.2	DWG NO 47 3x3 - Base	REV 0	SHEET 5 OF 6

GENERAL NOTES:

1. Use drawings provided by LIGHTVU at the initiation of each project to ensure that the most current drawings are used, reflecting any changes in material or installation procedures.
2. The information used in these drawings is to be used in conjunction with products that are specified and/or provided by LIGHTVU for the project. The use of the mount (or design) for any other products or services is prohibited. LIGHTVU shall not be liable for such use and all warranty shall be deemed void.
3. The contractor and/or owner shall bear responsibility for site safety as per the Occupational Health and Safety Act. Unless contractually stated otherwise, LIGHTVU assumes no responsibility for on-site worker safety other than their own employees.
4. The drawings provided show the completed mount and as such, do not include components that may be necessary for safe installation. The contractor is responsible for safety in and about the job site during construction including the design, erection, or operation of all temporary structures or equipment required for the completion of the work.
5. Any permits or permissions required for the installation of LIGHTVU products are the responsibility of the owner and/or contractor.
6. The design of the mount meets the loads specified by LIGHTVU's product. It is the responsibility of the owner and/or contractor to ensure that the installation meets the applicable building code, electrical code, or other regulatory standards that govern the product category and its installation at the desired installation location.
7. Fasteners provided by LIGHTVU as a part of the mount meet the design load for the product. Ensure that additional anchors and fasteners used to install the mount to the wall or building surface meet the minimum loading and design specifications set by the manufacturers. Options for available fasteners are given on sheet 3, which have been designed to use in conjunction with the mount. Follow all manufacturer's instructions and those provided by LIGHTVU. No reduction in strength capacity (as provided by the manufacturer) is to be observed in the installation of the mount. Any other anchors and/or fasteners used shall meet the minimum design yield strength of 940 MPa (137 ksi) for an M8 bolt. This substitution is for each anchor point between the mount and the installation surface as specified by the drawings, shown at each 45mm (1 anchor) or 90mm (2 anchors each) gusset that is provided to connect the mount to the installation surface.
8. LIGHTVU is not responsible for any adverse conditions affecting the mounting strength of the location in which the mount is installed nor the structural integrity of the parent material into which it is fastened.
9. Ensure that all instructions for installation are met as shown in these drawings. If questions or concerns arise, it is the responsibility of the contractor to contact LIGHTVU for resolution.

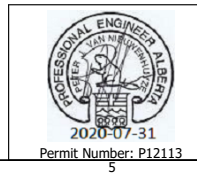
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			CHECKED Vince Hayduk 7/30/2020		TITLE LV1425 Aurora 3x3 47" - Flat Wall Mount	
			QA MFG APPROVED	SIZE D SCALE	DWG NO 47 3x3 - Base SHEET 6 OF 6	REV 0

LV1427 - Aurora 58" 3x3 - 3840mm x 2304mm FLAT WALL MOUNTING SYSTEM



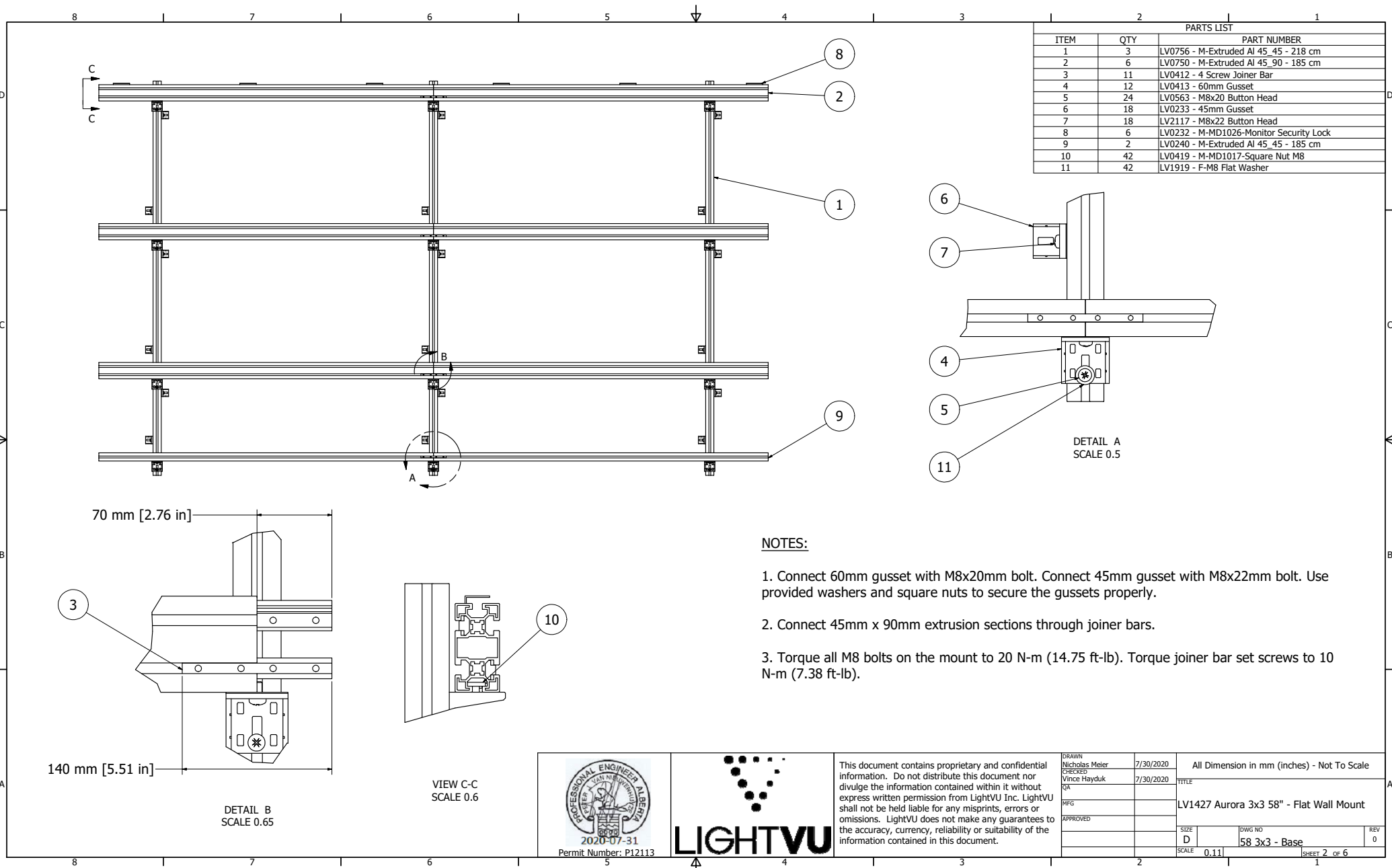
NOTES:

1. Provide an unobstructed gap of 1.25" to all sides for cooling and service access.
2. The weight of the frame is 68.7 kg [151.5 lb].

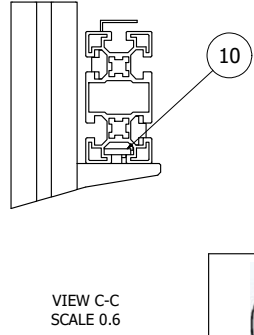
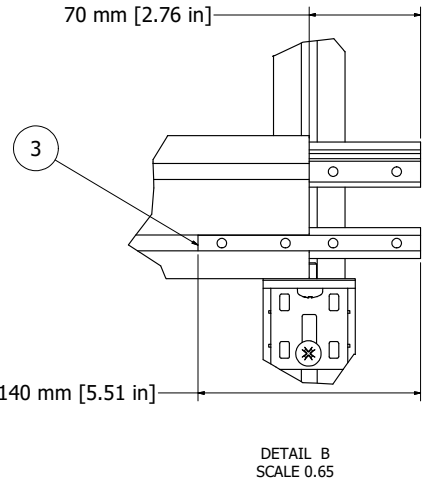
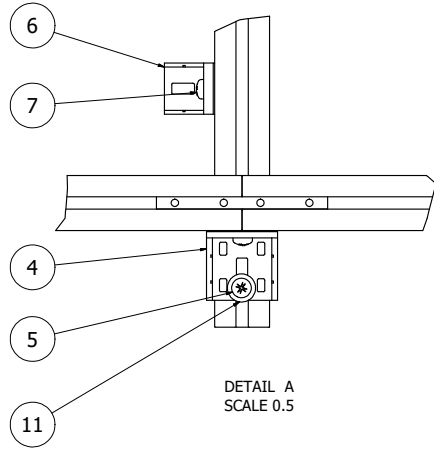


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DRAWN Nicholas Meier 7/30/2020	All Dimension in mm (inches) - Not To Scale	
CHECKED Vince Hayduk 7/30/2020	TITLE	
QA	LV1427 Aurora 3x3 58" - Flat Wall Mount	
MFG	SIZE D	DWG NO 58 3x3 - Base
APPROVED	SCALE 0.10	REV 0
		SHEET 1 OF 6

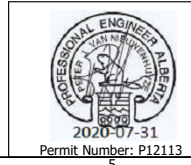


PARTS LIST		
ITEM	QTY	PART NUMBER
1	3	LV0756 - M-Extruded Al 45_45 - 218 cm
2	6	LV0750 - M-Extruded Al 45_90 - 185 cm
3	11	LV0412 - 4 Screw Joiner Bar
4	12	LV0413 - 60mm Gusset
5	24	LV0563 - M8x20 Button Head
6	18	LV0233 - 45mm Gusset
7	18	LV2117 - M8x22 Button Head
8	6	LV0232 - M-MD1026-Monitor Security Lock
9	2	LV0240 - M-Extruded Al 45_45 - 185 cm
10	42	LV0419 - M-MD1017-Square Nut M8
11	42	LV1919 - F-M8 Flat Washer



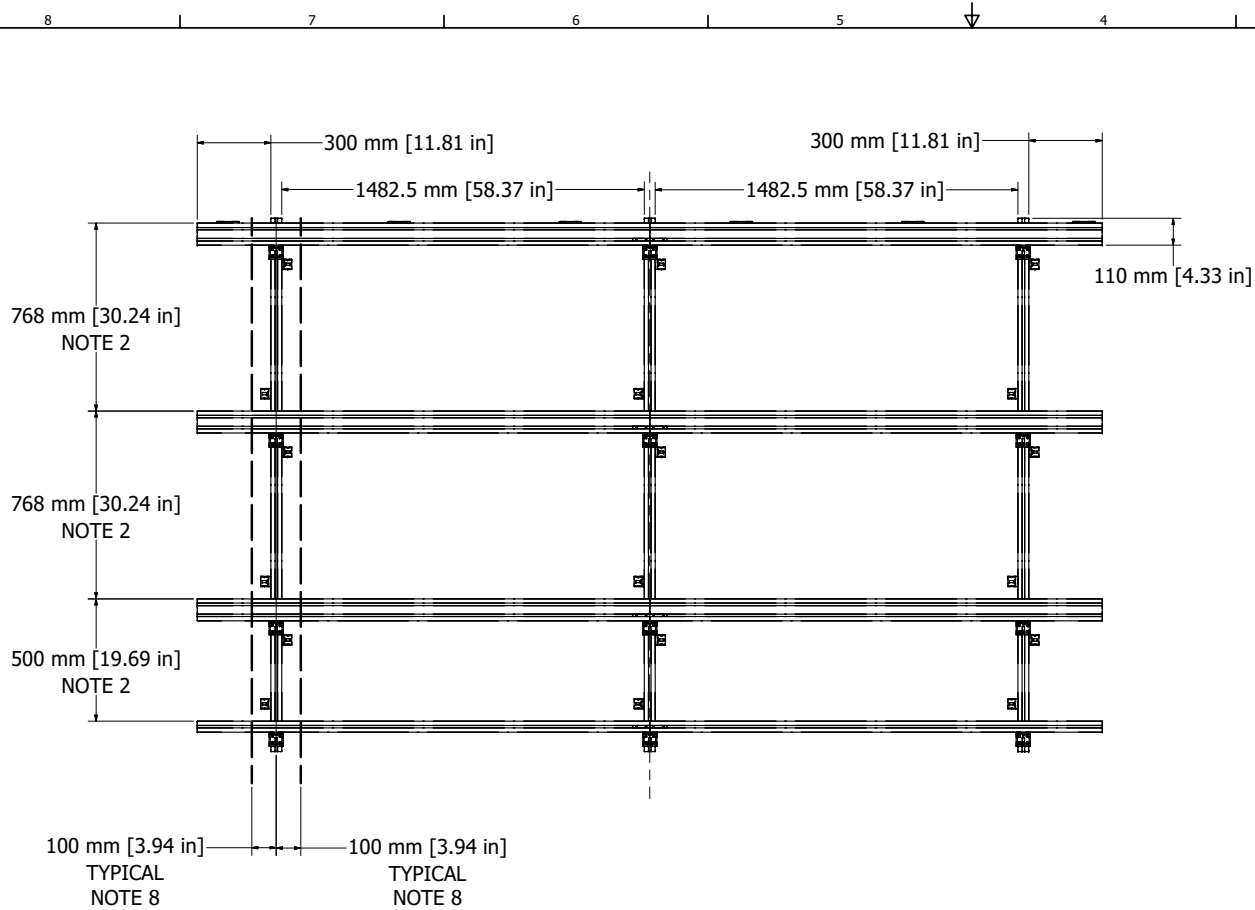
NOTES:

1. Connect 60mm gusset with M8x20mm bolt. Connect 45mm gusset with M8x22mm bolt. Use provided washers and square nuts to secure the gussets properly.
2. Connect 45mm x 90mm extrusion sections through joiner bars.
3. Torque all M8 bolts on the mount to 20 N-m (14.75 ft-lb). Torque joiner bar set screws to 10 N-m (7.38 ft-lb).



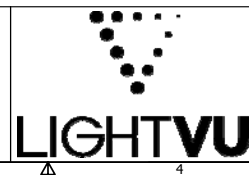
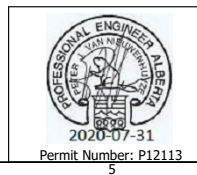
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DRAWN Nicholas Meier	7/30/2020	All Dimension in mm (inches) - Not To Scale
CHECKED Vince Hayduk	7/30/2020	
QA		TITLE
MFG		LV1427 Aurora 3x3 58" - Flat Wall Mount
APPROVED		SIZE
		DWG NO
		58 3x3 - Base
		SCALE
		0.111
		REV
		0
		SHEET 2 OF 6



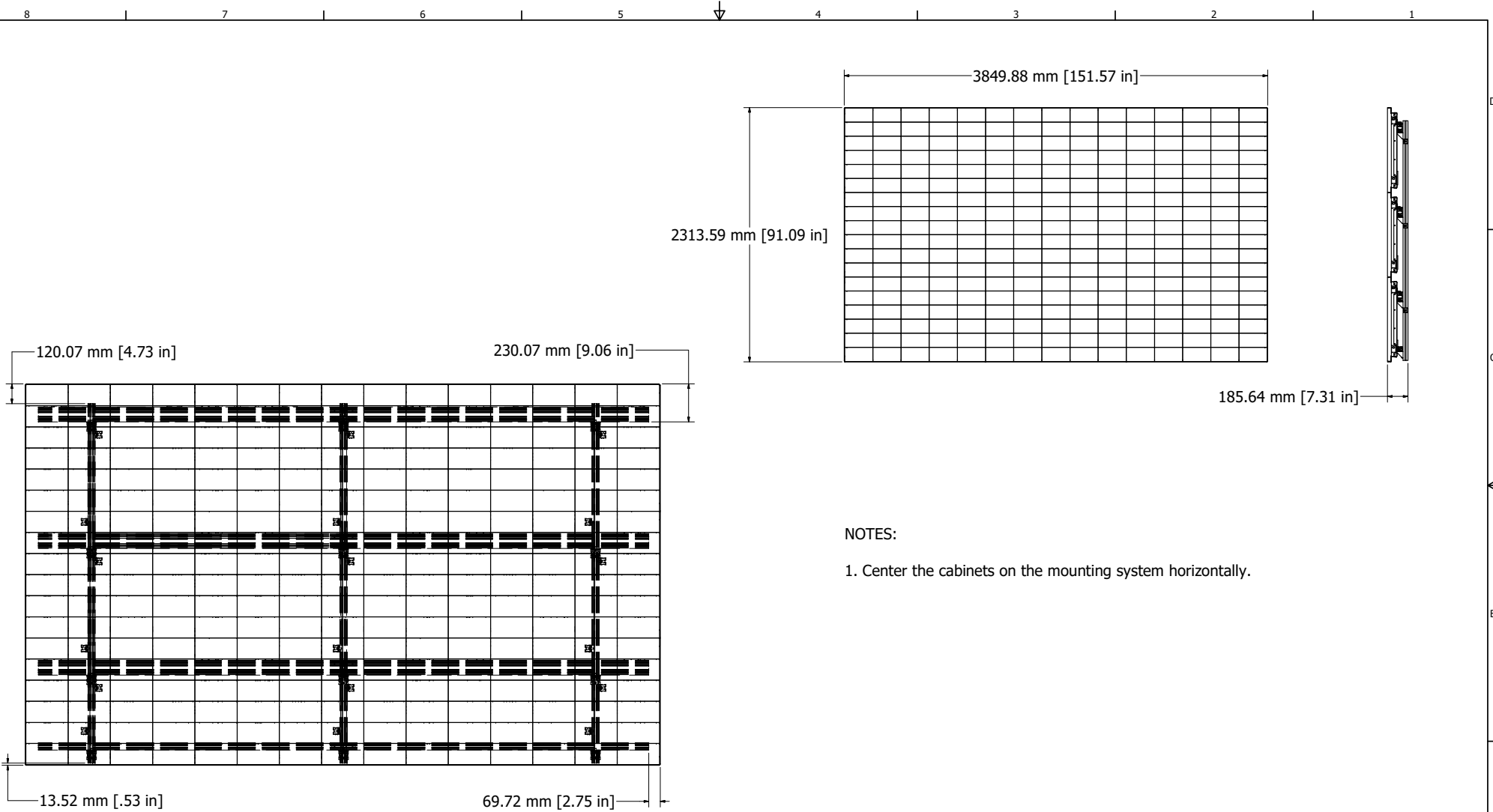
NOTES:

1. The lowest position allowed for the row of 60mm gussets is to have the bottom of the gusset be flush with the bottom of the vertical support.
2. Keep relative spacing between the horizontal segments as shown. This is needed to properly space and interlock the cabinets.
3. Optional spacing of vertical segments is shown for assistance in installing around obstructions and finding supports in the mounting structure. For any additional needs or concerns, please contact LightVU for further clarification.
4. The mounting system can be anchored by three options. Use appropriate washers for each option:
 - A: Concrete Anchors - (carbon steel, 3/8" minimum)
 - B: Anchors with Epoxy - HILTI HIT-RE 500 V3 / UCAN FLO-ROK FR5MAX - (carbon steel, 3/8" anchors minimum)
 - C: Wood Lag Bolts - (5/16" minimum)
5. Follow the manufacturer instructions for anchor options. This is the minimum strength option. Alternatives that are stronger can be used. Please contact LightVU for questions or concerns.
6. Space the anchors to the wall in such a way that no reduction in strength is exhibited as per the installation instructions of the anchor manufacturer.
7. Anchors shall be evenly spaced on the vertical supports to evenly distribute loads.
8. Spacing is given to move vertical supports around obstacles as needed. Do not move supports outside of range shown.



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DRAWN Nicholas Meier 7/30/2020	All Dimension in mm (inches) - Not To Scale	
CHECKED Vince Hayduk 7/30/2020	TITLE	
QA	LV1427 Aurora 3x3 58" - Flat Wall Mount	
MFG	SIZE	DWG NO
APPROVED	D	58 3x3 - Base
	SCALE	0.11
		REV 0
		SHEET 3 OF 6



NOTES:

- Center the cabinets on the mounting system horizontally.

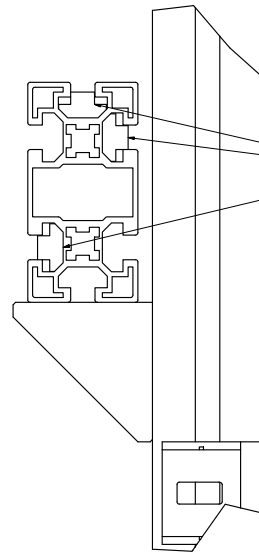
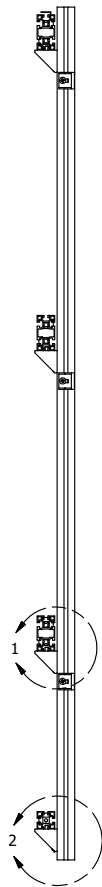


Permit Number: P12113

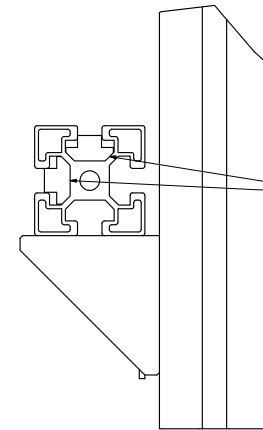


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CHECKED Vince Hayduk 7/30/2020	TITLE	
QA	LV1427 Aurora 3x3 58" - Flat Wall Mount	
MFG	SIZE	DWG NO
APPROVED	D	58 3x3 - Base
	SCALE	0.061
		SHEET 4 OF 6
		REV 0



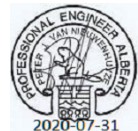
DETAIL 1
SCALE 1



DETAIL 2
SCALE 1

NOTES:

1. Arrange the joiner bars as shown on on the horizontal segments. The typical placement for 45x90 segments is shown in Detail 1, and 45x45 segments is shown in Detail 2.



Permit Number: P12113

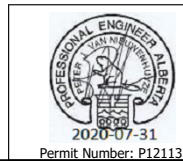


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DRAWN Nicholas Meier 7/30/2020	All Dimension in mm (inches) - Not To Scale
CHECKED Vince Hayduk 7/30/2020	
QA	TITLE
MFG	LV1427 Aurora 3x3 58" - Flat Wall Mount
APPROVED	SIZE
	DWG NO 58 3x3 - Base
	SCALE 0.16
	REV 0
	SHEET 5 OF 6

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CHECKED Vince Hayduk	7/30/2020	
QA		TITLE
MFG		LV1427 Aurora 3x3 58" - Flat Wall Mount
APPROVED		SIZE
		DWG NO
		D
		SCALE
		58 3x3 - Base
		REV
		0
		SHEET 6 OF 6



Specifications

Video Controller VX2U

Rev1.0.3 NS160100377

Overview

VX2U is a professional LED display controller of NovaStar. Besides having all the functions of an LED display controller, it also features powerful front end video processing. With high image quality and flexible image control, VX2U is able to meet the demands of media industry.

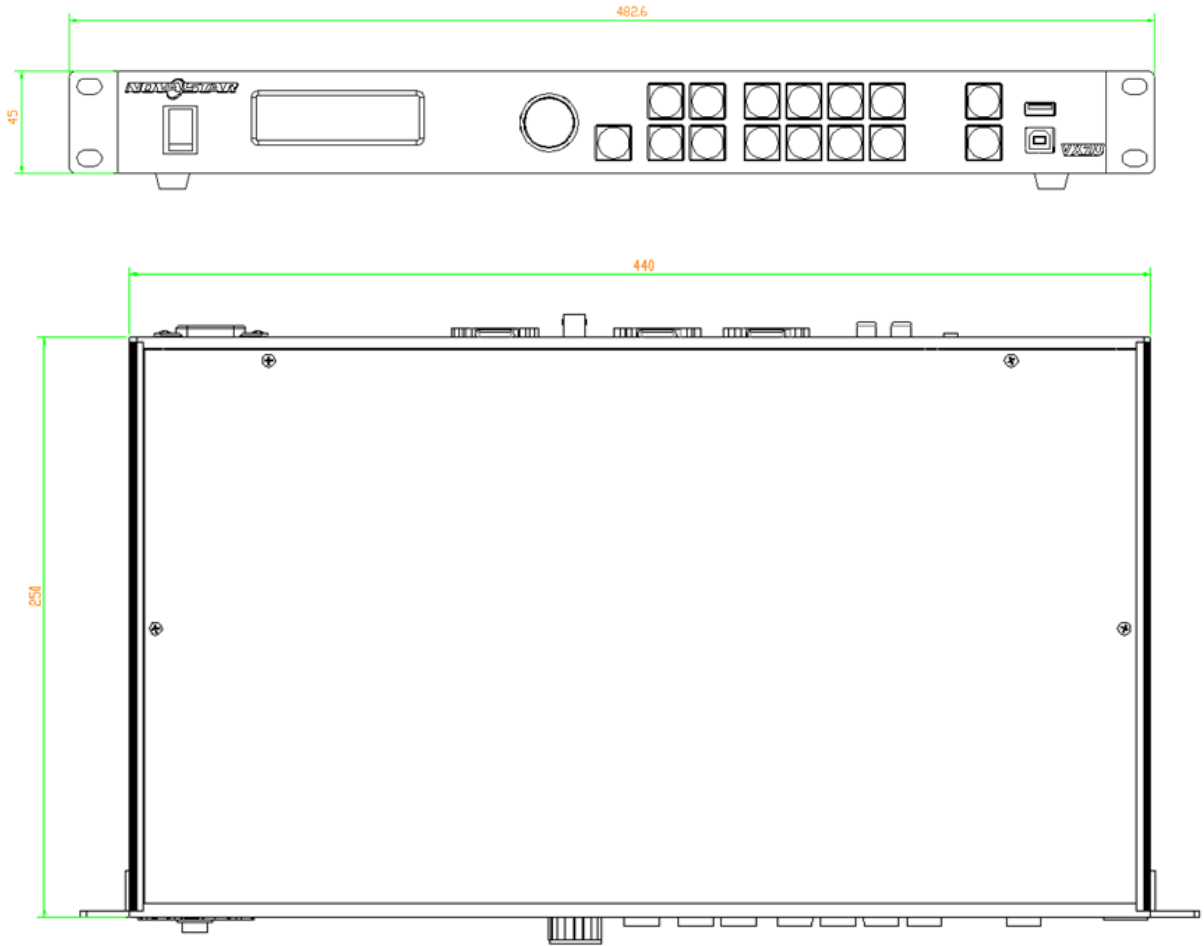
Features

- 1) The inputs of VX2U include CVBS×2, VGA×2, DVI×1, HDMI×1 , DP×1 and USB×1. The supported input resolution is up to 1920×1200@60Hz. The input images of VX2U can be zoomed point-to-point according to the resolution of LED display.
- 2) With seamless quick switch and fade-in/ fade-out effects to enhance and present pictures of professional quality.
- 3) The location and size of PIP (Picture in Picture) can be adjusted, which can be controlled at will.
- 4) Adopts Nova G4 engine. The screen is stable and flicker free without scanning lines. Images are exquisite and have a good sense of depth.
- 5) Able to implement white balance calibration and color gamut mapping based on different features of LEDs used by screens to

ensure restoration of true colors.

- 6) HDMI/external independent audio input.
- 7) Supports high-bit video input, 10bit/8bit.
- 8) Loading capacity of video output: 1.3 million pixels.
- 9) Supports multiple controller montage for loading huge screen;
- 10) Supports Nova's new-generation pixel-by-pixel calibration technology and the calibration is fast and efficient.
- 11) Computer software for system configuration is not necessary. The system can be configured by one knob and one button. All can be done just by fingers. That's what we called **Touch Track**.
- 12) Adopts an innovative design to implement smart configuration. Screen settings can be completed within 30 seconds, which has greatly shorten the preparation time.
- 13) With an intuitive LCD interface and clear button indicator lights to simplify the control of the system.

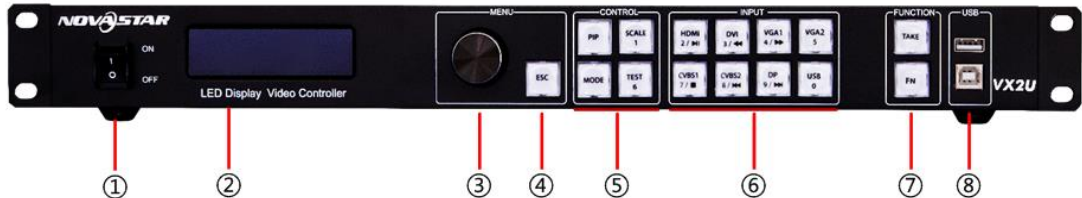
Dimensions



(mm)

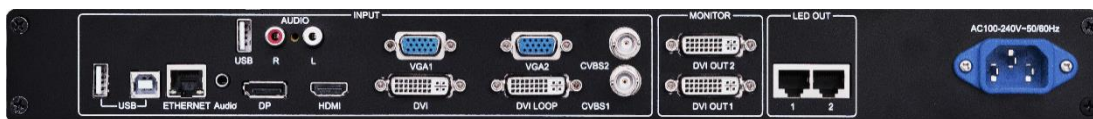
Appearance

Front panel



①: Power switch	
②: Operation screen	
③: Knob: Pressing the knob indicates Enter or OK and rotating the knob means selection or adjustment.	
④: ESC: Escape current operation or option.	
<p>⑤: Four control shortcuts</p> <p>PIP: PIP turn-on/turn off. The lighting of this key represents the turn-on of PIP; otherwise, PIP is turned off.</p> <p>SCALE: Picture zoom turn-on/turn off. The lighting of this key represents the turn-on of zoom function; otherwise, zoom function is unavailable.</p> <p>MODE: Shortcut menu of loading or storage of display model. The key is light when entering the model or shortcut menu, in case of exiting, the key is not bright.</p> <p>TEST: Shortcut key of turn-on/turn-off of testing picture. In case of entering testing picture, the key is bright; otherwise, the key is not bright.</p>	<p>Note:</p> <p>You can enter numbers, such as layer size and offset value, by pressing the number buttons. The number button will be highlighted after pressed.</p>
<p>⑥: Shortcuts for switching of 8 signal input sources</p> <p>Press to set as main screen input source, and long press to set as PIP input source. The setting result can be viewed on the operation screen while setting.</p>	
<p>⑦: Function keys</p> <p>TAKE: Shortcut for screen switching. After pressing TAKE key, PIP will be enabled. Switching between MAIN and PIP will be realized after it is enabled.</p> <p>Fn: Custom shortcut.</p>	
<p>⑧: Flat mouth (Type A USB) is USB interface for connecting USB drive;</p> <p>Square mouth (Type B USB) is USB control interface to connect PC for communication.</p>	

Rear Panel



Tips: In order to improve user' s experience, the layout of the interfaces may be adjusted a little. The figure above is only for reference.

Inputs	
Audio	Audio Input
DP	DP Input
HDMI	HDMI Input
USB	USB Input
DVI	DVI Input
VGA1~VGA2	2-Channel VGA Inputs
CVBS1~CVBS2	PAL/NTSC System Composite Video Input
Outputs	
DVI LOOP	DVI Loop Output
Monitor -DVI OUT1	DVI Monitoring Interface 1
Monitor -DVI OUT2	DVI Monitoring Interface 2
LED Out 1, 2	2 Gigabit Ethernet outputs. Only Ethernet port 1 supports audio output. When the multifunction card is connected for audio decoding, the multifunction card must be connected to the Ethernet port 1.
Control	
ETHERNET	Ethernet Control (Connect PC for communication or access network)
Square mouth(Type B USB)	USB Control (Connect PC for communication or USB cascade input)
Flat mouth(Type A USB)	USB cascade output
Power	
AC 100-240V ~ 50/60Hz	AC power interface

Tip: Type A USB interfaces on both the front and rear panel are not allowed to connect PC directly.

Specifications

Input Index		
Port	Qty	Resolution Specifications
CVBS	2	PAL/NTSC
VGA	2	VESA Standard, support max. 1920×1200@60Hz input
DVI	1	VESA Standard (support 1080i input), support HDCP
USB	1	Multimedia file formats: avi, mp4, mpg, mkv, mov and vob Image file formats: jpg, jpeg, bmp and png
		Multimedia coding formats: MJPEG, MPEG-1, MPEG-2, MPEG-4, DivX, H.264, Xvid
HDMI	1	EIA/CEA-861 standard, in accordance with HDMI-1.3 standard, support HDCP
DP	1	VESA Standard

Output Index		
Port	Qty	Resolution Specifications
DVI LOOP	1	Consistent with DVI input
DVI	2	Monitoring output connector Up to 1920×1200@60Hz output resolution
LED OUT	2	2 Gigabit Ethernet outputs. Only Ethernet port 1 supports audio output. When the multifunction card is connected for audio decoding, the multifunction card must be connected to the Ethernet port 1. Maximum horizontal resolution is 3840 pixels. Maximum vertical resolution is 1920 pixels.

Overall Specifications	
Input Power	AC100 ~ 240VAC, 50/60Hz
Overall Power Consumption	25W
Operating Temperature	-20~60°C
Dimensions	482.6×250×45 (mm)
Weight	2.55 Kg

Appendix

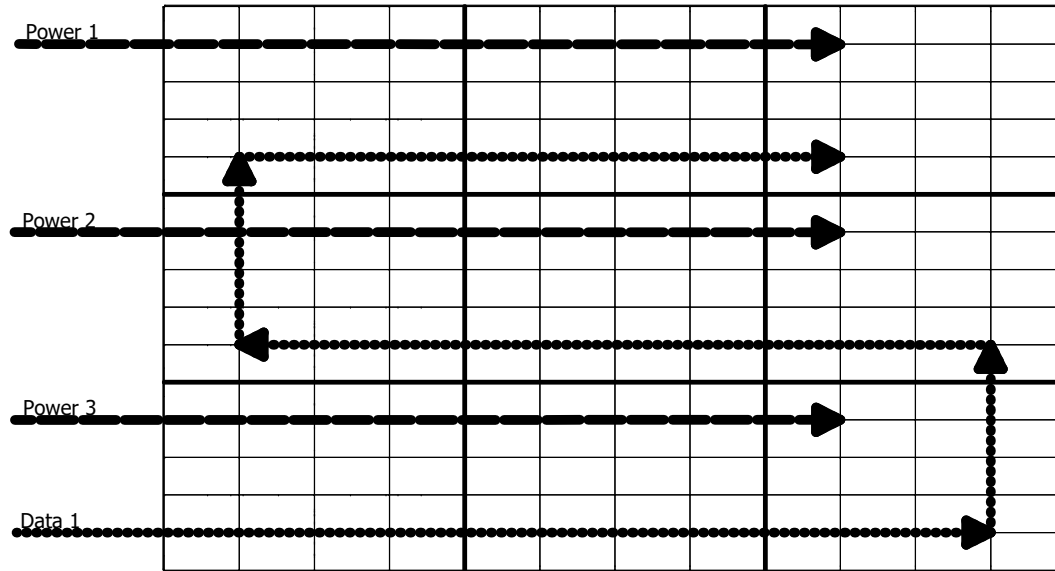
Conflict list of PIP signal sources

		Input Source of Main Channel							
		HDMI	DVI	VGA1	VGA2	CVBS1	CVBS2	USB	DP
PIP Input Source	HDMI	Gray	×	√	√	√	√	√	√
	DVI	×	Gray	√	√	√	√	√	√
	VGA1	√	√	Gray	×	√	√	√	√
	VGA2	√	√	×	Gray	√	√	√	√
	CVBS1	√	√	√	√	Gray	×	√	√
	CVBS2	√	√	√	√	×	Gray	√	√
	USB	√	√	√	√	√	√	Gray	√
	DP	√	√	√	√	√	√	√	Gray

- √ denotes the input sources can be used by both the main screen and PIP at the same time.
- × denotes the input sources cannot be used by both the main screen and PIP at the same time.
- Gray denotes the main screen and PIP use the same input source.

Aurora P4 47" 3x3 3072mm x 1920mm POWER AND DATA WIRING DIAGRAM

Top - Front Side



Bottom




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DRAWN Nicholas Meier 6/1/2020	CHECKED Vince Hayduk 6/1/2020	All Dimension in mm (inches) - Not To Scale	
QA		TITLE Aurora 3x3 P4 47" - Wiring Diagram	
MFG		SIZE D	DWG NO Aurora P4 47 3x3 Wiring
APPROVED		SCALE 0.12	REV SHEET 1 OF 2

CABINET ARRANGEMENT Top - Front Side

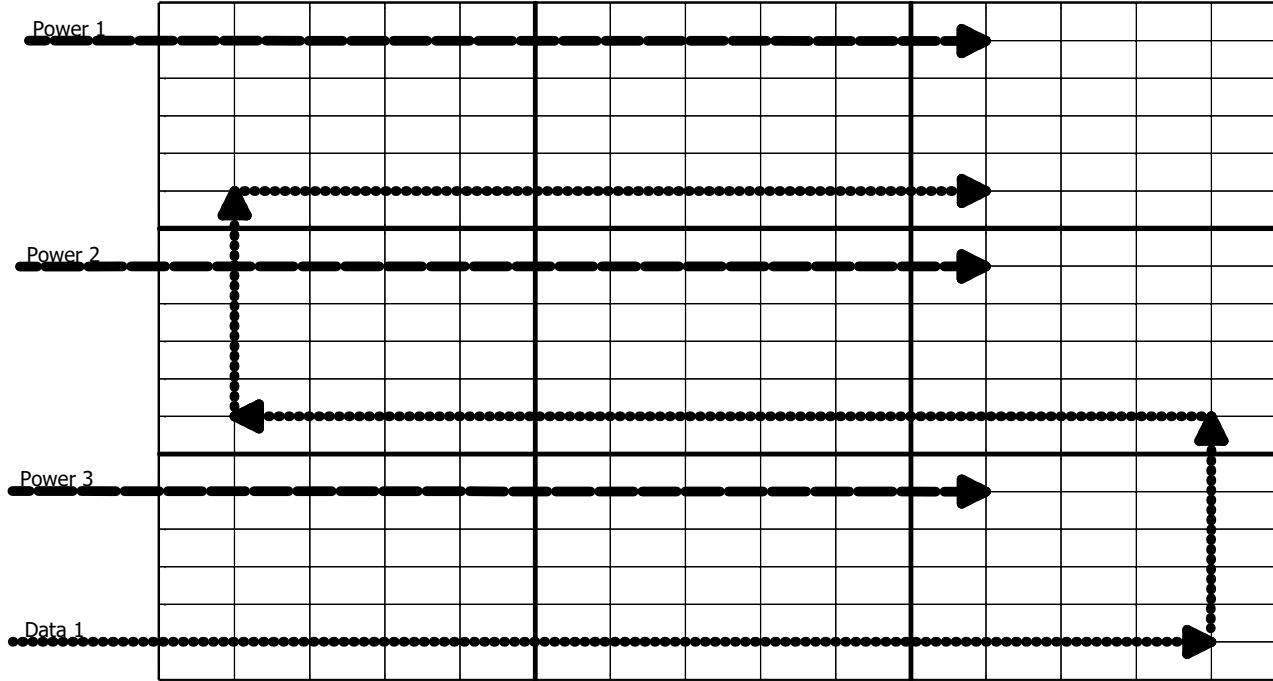
LV0723	LV0724	LV0725
LV0726	LV0727	LV0728
LV0729	LV0730	LV0731

Bottom

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		CHECKED Vince Hayduk 6/1/2020	
		QA MFG APPROVED	SIZE D DWG NO Aurora P4 47 3x3 Wiring SCALE SHEET 2 OF 2

Aurora P4 58" 3x3 3840mm x 2304mm POWER AND DATA WIRING DIAGRAM

Top - Front Side



Bottom




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DRAWN Nicholas Meier 6/1/2020	CHECKED Vince Hayduk 6/1/2020	QA	MFG	APPROVED	All Dimension in mm (inches) - Not To Scale	
					TITLE Aurora 3x3 P4 58" - Wiring Diagram	
SIZE D			DWG NO Aurora P4 58 3x3 Wiring		REV	
SCALE 0.12			SHEET 1 OF 2			

CABINET ARRANGEMENT Top - Front Side

LV0511	LV0569	LV0277
LV0513	LV0507	LV0510
LV0508	LV0532	LV0512

Bottom

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		CHECKED Vince Hayduk 6/1/2020	
		MFG APPROVED	SIZE D DWG NO Aurora P4 58 3x3 Wiring SCALE SHEET 2 OF 2

4.4 Warranty Information

- 5 year manufacturer warranty
 - 1 year service contract



Services and Support

Global Support and Maintenance

AVI-SPL's Global Support and Maintenance offerings provide world-class services designed to help you achieve the most uptime and the best return on investment (ROI) from your technology. We apply our 40 years of experience with 700+ manufacturer technologies to be the services partner you can count on.

Our offering provides positive business outcomes by ensuring your collaboration technology solutions work as expected for end users. Support minimizes system downtime and maximizes system performance, meeting your organization's collaboration objectives.

AVI-SPL provides 24x7 support and certifications in a diverse set of competencies that cover your entire organization. With 800+ full-time employees dedicated to service delivery distributed between our four GSOCs and local offices around the world, we have the ability to meet your local and global needs.

Service Levels Available:

	Essential (T&M)	Enhanced	Elite
Unlimited Remote Help Desk, 24x7		●	●
Unlimited Onsite Support, 8x5			●
In Manufacturer-Warranty Hardware	●	●	●

Support Services are provided on a per-room or per-project basis.

Essential (Time and Materials)

Full suite of Global Support offerings available in a noncontract form, all billable at standard AVI-SPL rates.

Billable Offerings:

- Remote Help Desk, 24x7 Specialist Remote Support
- On-site Technical Dispatch
- Parts Repair and Replacement

Enhanced

- Offers unlimited remote help desk support – available 24x7x365.
- Facilitates the repair or replacement of manufacturer programs for applicable hardware.
- Access to software updates and upgrades for hardware covered by manufacturer program.
- Use of online incident reporting tool for easy ticket awareness.
- Eligibility for discounted hourly rates when other Global Support services not included in the Enhanced offering are requested.

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Elite

- Repair or replacement programs of manufacturer programs for applicable hardware.
- Access to software updates and upgrades for manufacturer program covered hardware.
- Insight into an online incident reporting tool for easy ticket awareness.
- Eligibility for discounted hourly rates when other Global Support services not included in the Enhanced offering are requested

AVI-SPL Global Support and Maintenance PLUS Options

Plus Options are available at an additional cost.

Our Global Support and Maintenance PLUS Options are additions to the standard offering, customized to your unique environment. PLUS options allow us to take on more of the risk associated with aging equipment, help prevent unexpected expenses, and provide an accelerated on-site response time to get spaces up and running. Add one or multiple options to enable the flexibility needed.

Extended Hardware Warranty	Corrective Maintenance Visit
Accelerated Onsite Response: 4 Hour or Next Business Day	Loaner Equipment
Preventative Maintenance Check	Consumable Replacement

Extended Hardware Warranty*

We cover repair or replacement cost of malfunctioning equipment. Unforeseen expenses drop significantly as we assume the risk of replacement parts of aging equipment.

*Owner Furnished Equipment not Included

Enhanced On-site Response

Optional Next Business Day or four-hour on-site response (each purchased separately) provide the fastest response possible to keep mission-critical situations from escalating.

*Not available in all areas. Subject to AVI-SPL approval

Preventative Maintenance Check

Discover a potential issue before a meeting. On-site visits work around scheduled use of space to ensure equipment is kept in optimal operating conditions. On-site technicians complete a standard checklist and make recommendations to enhance reliability, features, and security.

- **New Offering:** Add a sanitizing deep clean to your preventative maintenance visit. Our manufacturer-approved sanitizing methods ensure your surfaces are safe while not damaging your technology.

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Corrective Maintenance Visit

On-site maintenance visits can be purchased up-front and scheduled after a fault has been found to resolve a hardware or software issue and bring the room back to operating specifications.

Consumable Replacement

Proper maintenance is essential to ensuring equipment reaches its maximum lifespan. Mitigate unknown expenses by including high-volume points of failure (examples include: lamps, bulbs, filters, fuses, batteries).

*Not available in all areas. Subject to AVI-SPL approval

Managed Services

AVI-SPL's Managed Services provides technical know-how and purpose-built management tools that **improve the user experience, increase reliability, and reduce IT administrative cost** for collaboration environments of all sizes and complexity.

Collaboration technologies are rapidly evolving. Demands for easy-to-use and reliable communication tools are increasing exponentially. IT teams struggle to support a landscape of platforms, cloud services, room technologies, and solution-based management tools that continuously change. AVI-SPL's Managed Services solves these IT team challenges, providing the technical specialists and a holistic management tool. This streamlines management, improves support responsiveness, and aligns the specific technical expertise needed to ensure your business communications tools are available when you need them.

AVI-SPL's Managed Services is a cloud-based solution with Global Service Operations Centers (GSOC) distributed across the globe. Our team of audio-visual and UCC-certified technicians operate 7x24x365 and follow ITIL best practices. Powered by AVI-SPL Symphony, this team supports the world's largest and most complex collaboration environments.

Symphony is AVI-SPL's proprietary user experience management application. Architected from its core to be extendable, scalable, vendor agnostic, and secure, Symphony is the dynamic management application that responds to the collaboration challenges of today and tomorrow. Combining our 40+ years of collaboration experience with the power of single-pane insight enables AVI-SPL to improve the collaboration experience and deliver the reliable business benefits expected from your investment.



All of this with a year-over-year customer satisfaction rating average of 94%.

Managed Services Starter Package

AVI-SPL's Managed Services solution includes **device monitoring and control, reporting, analytics, and technical incident management support services**. Because it is a cloud-based solution, deployment is both easy and flexible. The Symphony

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platform allows for configurable parameters to accommodate workflow, environment, interface, and incident management processes to meet your desired experiences and environments.

Inherently scalable, Managed Services is offered as a comprehensive starter package consisting of the core technical support services and software-based toolsets necessary for a successful collaboration experience. The starter package, available with flexible term options, supports up to 25 rooms inclusive of all audio-visual and video conferencing room devices. Our Managed Services can easily scale to support additional rooms, infrastructure devices, third-party integration, third-party cloud administration services, and full-featured video conferencing support and conference automation.

Symphony monitors all IP-enabled room devices, including AV and video conferencing devices, persistently verifying equipment is ready for use and operating within desired parameters.

When a threshold-based condition is detected, Symphony generates an alert and corresponding ticket. The global AVI-SPL technical help desk performs its investigation and manages the incident through resolution.

Symphony provides management reporting and analytics for real-time insights into inventory, users, incidents, and usage. Our services managers work directly with customer-service owners and stakeholders to foster continual improvement in their management philosophy, and proactively identify experience, environment, and cost optimization opportunities.

Starter Package Included Services

- Room monitoring and control – up to 25 rooms
- Alerting, ticking and incident management
- Portal reporting and analytics
- Symphony cloud connector
- Remote connectivity services

Included Customizations

- Customized portal and email logos
- User registration process
- Monitoring thresholds and restrictions
- LDAP integration for single sign on

Service with Insight

AVI-SPL's Managed Services Service includes a robust suite of online analytics and reporting available on a 7x24 basis. Access to reports is controlled by individual user account, and permissions can be granted by the AVI-SPL help desk or by any customer user who is set up as an account administrator.

- **Analytics** – display data in a dashboard format, providing a visual representation of the data in chart/graph format. Flexible date ranges are supported. Each chart is dynamically customizable, with options to change visualization type, filtering, and, where applicable, drill down/drill up features. Full dashboards or individual dashboard charts can be copied or printed.
- **Reports** – display data in a traditional report tabular format. Data can be manipulated within the report to sort, filter, and change date range criteria. Data can be copied from the interface or exported into a .xlsx or .csv format.

Service Management Support

The AVI-SPL Account team is responsible for assuring customer satisfaction and provides the following account team resources:

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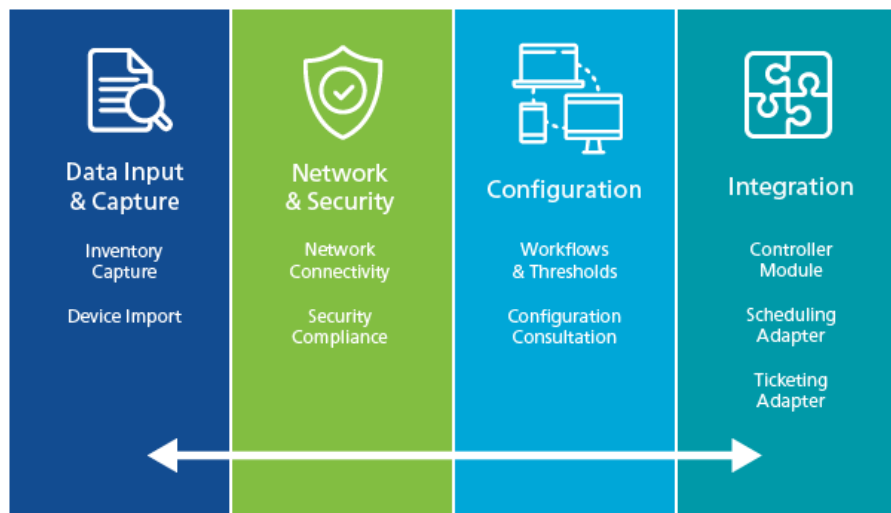


- **Account Manager (AM)** – responsible for the overall customer relationship, the account manager ensures AVI-SPL solutions meet customer business needs. Account managers provide life cycle relationship management, working to ensure the solution evolves with changing environments as well as with customer collaboration support strategies.
- **Service Delivery Manager (SDM)** – responsible for ongoing service quality assurance, the SDM provides direct customer support for service billing inquiries, subscription monitoring, Symphony release and maintenance notifications, service performance monitoring, reporting, and end-user web-based training.

Symphony - Simple from the Start

Every Symphony subscription service is assigned an AVI-SPL project manager and service readiness engineer to ensure your success during the first 90 days of service transition.

The project manager will provide you with expert guidance. They will assist you with gathering the required service



information and with configuring your Symphony environment so that it aligns with your business rules.

Our project management team is your single point of contact for data, network and security, and configuration. Our complete integration management ensures our project resources are coordinated and aligned with your project stakeholders.

Managed Services: Available Options

Private Cloud

Managed Services Private Cloud provides an exclusive cloud environment dedicated to the subscribed customer. Hosted in AWS, Managed Services Private Cloud offers enhanced security, flexibility, and data control. Based on customer need, private cloud instances may be hosted in North America or EMEA.

Additional Rooms

Symphony scales to any size environment. Room subscriptions can be added at any time, with package options for an additional 25, 100 or 250 rooms.

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Infrastructure Monitoring and Support

Add infrastructure devices for monitoring and support and control to the Starter Package subscription. The infrastructure license provides monitoring and support services for up to 10 infrastructure devices, including video bridge and call control devices.

Ticket Adapter License

Integrate your support workflow seamlessly with the Symphony Ticket Adapter License (TAL). TAL provides bi-directional synchronization of tickets between Symphony and third-party ticketing systems like ServiceNow and Salesforce.com.

Scheduling Adapter License

Simplify room and conferencing scheduling with the Symphony Schedule Adapter License (SAL). SAL provides uni-directional calendaring integration between Symphony and third-party scheduling systems, including Office 365.

Automated Conferencing

Symphony delivers a robust suite of conference automation capabilities, including web-based reservations and automated conference launching that includes special handling rules for VIP conferences.

Producer Attended Conferencing

For solutions that include video bridging infrastructure, the customer can schedule a live AVI-SPL conference producer for a setup meet-and-greet, or to be present throughout your entire conference.

Conference Recording Services

Conference recording is available on a conference-by-conference basis for any scheduled producer-attended conferencing. Conference recording is enabled from the AVI-SPL cloud with no hardware or software requirements for the customer. Recording fees are based on a pay-as-you-go hourly basis. Recordings are hosted for 30 days, during which time they are available for streaming and downloading.

Cloud Video Bridging Services

Cloud Video Bridging Services is ideal for customers who do not wish to invest in video infrastructure or who are looking migrate to Infrastructure as a Service (IaaS) solutions. Managed Services customers who subscribe to Cloud Video Bridging Services can elect from a usage or flat rate billing program. Conference support options include fully automated or high-touch attended conference on a conference-by-conference basis. Either conference experience is supported on a 7x24 basis by a live technical help desk for in-conference assistance.

Connectivity and Security Options

While going to the cloud is a significant business trend, not all organizations allow connectivity over the public internet. AVI-SPL offers a variety of secure connectivity options, including IPSec VPN connections or network termination services for customer-supplied dedicated circuits.

End-User Training

Remote end user training is an available option for purchase by SYaaS customers. End-user training is delivered via webinar for up to 25 participants.

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Leasing Through AVI-SPL

With the power of [AVI-SPL's Global Financial Services](#) on your side, you'll reduce the total cost of ownership of the technology solutions you rely on for business success. By financing your technology through our leasing program, you minimize costs while conserving capital for daily business needs and other strategic investments.

Your hardware, software, support, and services can be combined into one convenient, predictable monthly payment. And you can refresh to new technology that matches your future business needs while avoiding expensive support renewals.

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AVI-SPL Symphony: User Experience Management Application

AVI-SPL Symphony is a User Experience Management Application for collaboration technologies that simplifies user engagement, improves meeting success, and enables business outcomes. It is a multi-tenant cloud-based application, focused on monitoring, controlling, scheduling, ticketing, and analyzing of the supporting meeting technology estate within your organization. Deploying Symphony provides an integrated end-to-end collaboration workflow, a single-pane view into the supporting technology estate, and actionable business intelligence. This drives the desired user experience and adoption.

Symphony's simple, clean interfaces provide in-depth looks into the system to easily identify problems and troubleshoot and resolve system issues. Proactive management enables you to save the meeting before end users are impacted. Analytics enable problem management, root cause analysis, and other actionable business intelligence to enable your organization to make improvements with confidence.

Providing the deepest look into complete environments, Symphony natively integrates with a variety of devices to provide rich monitoring, ticketing applications, and scheduling applications.

Highlights of the Symphony application include:

Integrated Workflow



Activate services from your native workflow. Symphony combines trouble tickets, scheduling, and cloud video service launching into a centralized operation. Integrating with third-party applications and platforms delivers a global lens into your investments and provides a seamless meeting experience.

Single-Pane View



View your entire environment – not just a piece of it – from one portal. With the vast number of manufacturers being deployed in a collaboration environment, management of technologies is resulting in technical resources and administrators operating different tools depending on the technologies in place. With a single portal to see the health, scheduling, and ticketing of rooms, you can proactively monitor and resolve before meetings and users are impacted.

Actionable Business Intelligence



Technology investments are targeted to enable business success. It's important that you know where your teams are engaging with technology, how your technology is fairing, and that you're maximizing technology and real estate investment. Symphony provides the data behind your environments – you'll be able to see if your teams prefer huddle spaces in San Diego or conference rooms in Boston.

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Technology Training

When investing in technology, you need to ensure adoption and utilization by your workforce to maximize ROI. We want your deployment to be a success and engagement an enjoyable experience for your end user. Each company has unique needs and workforce composition, so each training approach will be custom designed to your company.

Trainings utilize a variety of methods, including:

- In-Person Trainings
- Video Trainings
- Post-Training Video Refreshers
- Assessment and Feedback Surveys
- Quick Reference Guides

Collaboration Services

AVI-SPL's Cloud Collaboration Services empower the people in your organization to work effectively together by providing useful, reliable, and intuitive communication tools. This goal is made even easier through collaboration services that do away with the need to purchase infrastructure and that put the power of collaboration in the hands of your team members.

These services include:

- Hosted Infrastructure Services (registration and call control)
- Concierge scheduling and production of your video conferencing calls through our Symphony® user experience management application
- Virtual Meeting Room, a self-service video collaboration solution

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Corporate Overview

Your Digital Workplace Services Partner

AVI-SPL is a digital workplace services provider that helps organizations around the world improve their team collaboration and business value through collaboration solutions. From offices in North America, Europe and the Middle East, and through a worldwide network of engineering resources, we deliver transformative solutions and services vital to the success of your organization.

We design, deploy, manage and support the systems and environments that empower meaningful communication and collaboration. Through this transformation, we help you improve workflows and the user experience while also easing the manageability of your technology solutions.

AVI-SPL works diligently to be a single, reliable resource for improving your organization's ability to communicate and collaborate. Through partnerships with highly regarded collaboration companies, construction firms, architects, and consultants, we design, build, integrate, manage and support solutions, systems, and experiences that deliver state-of-the-art communications and collaboration. No other company can match our ability to handle every aspect of your integration project, from understanding your goals to providing ongoing support. When you partner with AVI-SPL, you're working with:

A Partner Working in Your Interests

- Experienced and financially stable technology contractor with a **global operational delivery model**.
- Providing **innovative, award-winning solutions** that are effective and aligned with your needs. Our solutions reflect the trends and technologies shaping professional collaboration and the workplace.

A Knowledgeable Collaborator

- Most **qualified team of engineers and technicians** in the industry.
- **In-house capabilities** to design, install and manage complex audio, video, collaboration and communication technologies.
- **Certified to implement collaboration solutions** from industry leaders like Microsoft, Poly, Cisco, NEC, and Crestron.

An Experienced Services Provider

- Wide-ranging **technical integration capabilities**, construction experience, and engineering resources to support projects of any scale and in environments as varied as stadiums, boardrooms, hospitals, and classrooms. Our experience spans over 40 years. We support our clients through our Global Service Operations Centers, which provide 24/7 help desk support.
- **Expert engineering** with the highest per capita number of technical employees of any AV solutions provider.
- **Award-winning conferencing services** that include customizable room and device monitoring, cloud-based scheduling and management for meeting rooms and the technology enabling them, and analytics reports that provide actionable business intelligence.

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We take your investment in collaborative solutions as seriously as you do. That's why we're with you every step of the way, making sure you have the support to keep your business running smoothly and that you get the return on investment you expect.

Our diverse portfolio features solutions in the corporate, education, and government sectors, including Fortune 500/Global 1000 boardrooms, military base operation centers, and education campuses. On most projects, we collaborate with architects, consultants, designers, and end users like you.

AVI-SPL's expertise includes partnerships with the industry's top technology providers, highly skilled and certified technicians, and comprehensive support that is setting the standard in the collaboration industry.

The hallmark of AVI-SPL's client success has been our ability to keep pace with the technology trends that drive the way businesses operate, and to innovate and improve upon them so that we can offer customers a standard of quality that no other company can match.

- **86% of Fortune 100** and **70% of Fortune 500** companies are AVI-SPL customers
- **120,000+ projects** completed in **80 countries**
- **12,000+ service contracts** with **1,500 ticketed cases resolved** each month
- **3,400+ employees** in **57 offices** across North America, Europe, and the Middle East
- Partnerships with the **leading technology providers** so we can craft the right solution for every client

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Project Implementation Process

Integration Process

AVI-SPL is dedicated to giving you with technically sound, well-integrated, and user-friendly solutions. To that end, AVI-SPL utilizes a six-step process that ensures seamless communication and transition from project conception to project completion.

The beginning of the process is essential to the success of the implementation and Customer Care Services that ensure acclimation, adoption, and continued use of the technology.

The scope of this Design Proposal is summarized in Phases I & II. Phases III – VI outline the process through to completion including implementation of the concierge level service requested by the client.

Phase I - Consultation

The consultation process is the foundation of the system design and capabilities. During this process, we meet with key personnel to gain a thorough understanding of needs, objectives, and issues:

- Architectural Criteria
- Style of Meeting
- Visual Media
- Computer Display
- Audio Systems
- Audio Conferencing
- Video Conferencing
- Control options
- Static Display
- Supplemental (Multi-room tie-in, connection type, network interconnection, existing equipment)
- Schedule (design/construction documents, construction, AV installation, occupancy)
- Contacts (client, architect/interior designer, general contractor, other)

Phase II - Engineering & Design

AVI-SPL appoints a Project Engineer, who will team up with your AVI-SPL Account Manager and follow your project through to completion. During this phase, the information acquired during the needs analysis is developed into a technically sound and functional system design. The Project Engineer and AVI-SPL Account Manager perform a feasibility study. This study includes an examination of the desired capabilities, architectural, environmental, and technical details of your system. During the engineering and design process, we select the appropriate equipment, hardware, and software. The result of the engineering and design process is a system designed specifically to meet the requirements and environmental conditions that are unique to your application.

The goals for this phase of the project are:

- Verify initial design concepts
- Verify location of all devices
- Validate the design's performance and concepts
- Provide any value engineering and performance enhancement recommendations
- Convert concept drawings to schematic, "build to" shop drawings
- Submit final shop drawings and hardware list for approval prior to procurement and construction.

The documents created by the Systems Group engineering team include but are not limited to:

- Rack elevations
- Patch bay elevations
- Lighting fixture locations
- Custom assembly details

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- Panel details
- Verification of conduit requirements
- Verification of junction box requirements
- Creation of fabrication documentation including wire numbers
- Verification of wire types
- Speaker cluster rigging design
- Creation of accurate hardware/bill of quantities (BOQ) list
- Create cut sheet books for hardware
- Items
- Provide other submittals as required

At the conclusion of Phase II, the project's design is finalized, all areas of system performance have been optimized, and the hardware parts lists, as well as the engineering drawings, are given final approval. The on-site pre-wiring shall immediately begin.

Phase III: Pre-Installation

AVI-SPL's senior procurement managers will begin procurement of the hardware required for the system.

Procurement is prioritized between:

- Items immediately required for the initial on-site pre-installation by our installation team
- Long lead items
- Custom panels and custom/project specific hardware items
- All other hardware items
- Engineering and development of custom control software

The procurement manager informs our project manager of any discontinued, new models or upgraded products on the hardware list. In these instances, AVI-SPL submits cut sheets on any new hardware items for approval and substitution into the system.

The fabrication process begins upon receipt of product. AVI-SPL's fabrication team utilizes the approved engineering drawings to build the systems. All system fabrication work is performed at our fabrication facility.

AVI-SPL's fabrication process includes:

- Quality control inspection of all hardware items prior to integration into the various systems
- Preparation of internal areas of the racks for installation of cabling
- Installation of internal rack power distribution systems
- Installation of hardware into the racks as shown on the rack elevation drawings
- Installation of internal rack wiring
- Verification of internal rack wiring and wire/cable numbering
- Installation of interconnection wiring between the racks
- Testing of individual racks
- Installation of control software
- Testing and operating of multiple racks as a complete system
- "Burn in" quality-control testing of multiple racks as a complete audio-visual system
- Initial modifications to show control software
- Acceptance of tested and "burned in" systems by the project manager and senior engineer
- Photographic documentation of racks and other hardware items
- Disassembly of racks in preparation for shipping and palletized as per AVI-SPL's custom shipping standards
- Delivery of the racks to the site via dedicated air ride trucks

The careful testing and "burn in" of the completed systems in the fabrication shop will prevent the likelihood of discrepancies encountered during the onsite installation and testing.

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Phase IV: On-site Installation

The on-site installation effort is coordinated by project manager and lead installer. The lead installer will be on site directing the installation teams. Prior to delivery and installation of pre-assembled systems, AVI-SPL field verifies conformance of installed cabling and other conditions necessary to ensure efficient integration of systems and devices. The team of on-site personnel will vary in number depending on the task requirements for that day. The project manager determines the correct resources required for the specific installation tasks. The AVI-SPL lead installer, project manager, and engineer carefully supervise our subcontractor. Depending on the required tasks, our daily on-site installation crew will include:

- AVI-SPL Project Manager
- AVI-SPL Lead Installer
- Installation Personnel as necessary

When required, AVI-SPL provides:

- Senior Engineers
- Field Engineers
- Supplemental Field Technicians
- Test and Adjust Engineers
- Specialty Labor as required

Once the installation is complete, the systems are carefully checked and brought on line. The final phases of the project begin.

Phase V: Commissioning, Testing, and Adjustments

During this phase, the complete testing and final adjustments of the systems are made. Our project manager coordinates with the project team as required to complete successful testing and tuning of the system, including testing far-end Customer Care connections. Our factory-trained service engineers travel to the job site to commission the system. All installation work is thoroughly checked prior to 'turn on.' Errors or problems are corrected, and all equipment is adjusted for optimal performance in accord with the project specifications.

The test and adjustment team consist of:

- Owner's Technical Representatives
- AVI-SPL's Project Manager

The result of phase V is the shortest possible final punch list. Our projects typically have short punch lists thanks to:

- Adherence to our quality assurance program
- Correcting site-specific problems as they are detected
- Installation of fully tested and "burned in" electronic hardware
- Termination into fully tested and verified cabling and far end connections

By adhering to these engineering policies and standards, the final punch list for projects of this type is typically limited to just a few items.

Phase VI: Training – As Required

Training is available throughout the project. We recommend the owner's technical representative visit AVI-SPL's fabrication facility for initial familiarization with the system during the in-house testing phase. The fabrication manager will:

- Provide a comprehensive review of the system's hardware
- Review the system's cabling and wire numbering methods
- Discuss maintenance issues for the system
- Demonstrate initial operation of the system

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The owner's technical team may observe how the system interconnects to the building's pre-installed cabling during installation and commissioning. Once the system is operational, we provide three levels of "hands on" training to the onsite operational personnel.

Training is provided to:

- System Operators (personnel who are qualified to operate the various systems)
- System Technicians (personnel who provide on-site maintenance to the systems)
- System Assistants (personnel who assist the operators and technicians)

AVI-SPL produces operator manuals and other documentation to support the systems as required.

Process Control & Documentation

Reports and documentation are all standardized. Reporting and documentation for all project activities are stored in a centralized database for efficient access by integral departments (purchasing, distribution, systems integrations, account management etc.). All systems integration projects are overseen by AVI-SPL's Chief Operating Officer (COO). The COO is responsible for overseeing all documentation and daily operational activities throughout our national systems integration network. Documentation and purchase orders are reviewed regularly by the corporate office.

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4.5 Schedule

- IKO—One week after PO processed
- EKO—One week after IKO
- Product ordered one week after PO processed
- Installation and equipment delivery is TBD pending supply chain

4.6 Contract

AVI-SPL LLC agrees to sign an agreement with the Owner in the form of Exhibit B—AIA Document A105-2017.

Quality Assurance Commitment

AVI-SPL is committed to ensuring your satisfaction through quality products, design, integration, and exceptional service. Our project managers, engineers, and technicians are all trained to adhere to high standards. For larger projects, we assign a program manager who is accountable for the quality assurance and success of your project.

To ensure your project meets our high standards, we have developed an internal quality process based on recognized objectives:

- **Assess** business processes and **propose** and **steer** a sustainable communications plan.
- **Apply best practices** to engineering end-to-end solutions tailored to customer need and environment.
- **Build and test new systems** at our fabrication facilities for on-time delivery and integration at customer site under guidance of experienced project management team.
- **Accelerate return on investment** by fostering end-user adoption through training and documentation library.
- **Ensure value** with 24/7 help desk support, GSOC services, managed services and strategic on-site solutions.

We begin each project by taking the time to understand the needs of our clients. We then tailor our quality management oversight to meet those needs. Our program manager has the ultimate responsibility for quality management during the project.

Quality management has equal priority with deliverable execution, schedule management and cost control. We establish processes and procedures necessary to provide cost-effective services that are fully acceptable to our clients.

For larger projects, AVI-SPL follows processes of ensuring the project teams have the communication tools and processes to ensure a successful project for all.

Our Innovation Council has taken the lead in preparing a set of guidelines and templates for our sales team to work with so that you receive a clearly defined set of processes that will guide our work on your behalf.

Certifications and Training

Because AVI-SPL is committed to providing our clients with the highest level of service, we have established performance standards that reach beyond those of industry organizations. Before granting increased responsibilities to our technical staff, we enroll them in courses that ensure they have the skills to support your project.

AVI-SPL coursework includes AVIXA certifications such as CTS, CTS-I, and CTS-D, and technology-specific training from suppliers. Topics of study include digital signal processing, video conferencing, control systems, data networking, cloud collaboration, and many others that are essential to creating the systems that benefit organizations of all types.

All project managers have earned certifications based on Project Management Institute (PMI) standards. Our design engineers must be certified with a minimum of a CTS-D, and most have a BSEE degree. Programmers must be trained and certified by AMX or Crestron or both to obtain the position of senior programmer.

Our staff are continually receiving education from industry and manufacturer partners. We provide career ladders and advancement incentives, and we are happy to say that our employees are constantly growing, thriving, and advancing within AVI-SPL. With our teams at your call, you receive the benefit of certified staff who will deliver the best possible solution to your collaboration needs.

Our standards conform to the following trade and regulatory bodies:

- AQAV
- OSHA-Occupational Safety and Health Administration
- NFPA-National Fire Protection Agency
- NEC-National Electrical Code
- UL-Underwriters Lab
- AIA-American Institute of Architects
- CSI-Construction Specifications Institute
- AGC-Associated General Contractors
- SEI-Structural Engineering Institute
- GPN Certified Agent and Resale Host
- Express Foundation

Strategic Technology Partners

AVI-SPL's long-term relationships with the top manufacturers in the AV and collaboration industry translates into outstanding experiences for our clients. The volume of our work empowers us to choose the best manufacturers based on their product quality and customer service. Some of our preferred partners include:












































AVI-SPL Corporate Certifications

We are authorized resellers of all products we sell. Our Preferred Partner Program ensures that we receive the best pricing, priority inventory, reduced shipping cost, and expedited warranty service. These benefits are passed on to you as an AVI-SPL customer.

A sampling of our manufacturers and certifications:

- AMX
- AVIXA
 - AV Provider of Excellence (APEX)
- Barco
- Biamp
- Bosch Security
 - Praesideo
 - Surveillance
 - Access Control
 - Network Video Recording
- C3
 - Accredited Employer
 - Craft Training Champion
- Chief
- Cisco - Premier Certified Partner
 - Cloud and Managed Services Premier Partner (CMSP)
 - Video and TelePresence as a Services (TPaaS)
 - TelePresence Video Master Partner ATP
 - Video Advanced Satellite Partner (Canada)
 - Video Advanced and Select Partner (U.K.)
 - Commercial Team Advisory Board for Collaboration
 - Advanced Collaboration Architecture Specialization
 - Express Foundation Specialization
 - Small and Midsize Business Specialization (Canada and U.K.)
- ClearOne
- Crestron
 - Elite Platinum Partner
 - Enterprise Alliance
- Crown
- Extron
- ISO 9001
- Kramer
- Microsoft
 - Gold Communications
 - Gold Project and Portfolio Management
 - Silver Windows and Devices
 - Surface Hub Authorized Reseller
- National Systems Contractor Association
 - Tier 4
- NEC
- Poly
 - Polycom Platinum Solution Advisor
- QSC
- Shure
- SMART
 - Platinum Service Partner
- Soundweb London
- Yamaha

Employee Certifications

Our employees hold a wide range of certifications from industry and manufacturer partners. A highlight of these certifications is listed here. If you require a certification not listed here, or further documentation, we will provide it to you upon request.

- **AMX**
 - o ACE Certified (Expert: Integration, Digital Signage, Programming, Installation, Design, RMS)
- **Audinate**
 - o Dante Level 1 & 2
- **AVIXA**
 - o 567 employees- CTS
 - o 54 employees- CTS-D
 - o 106 employees- CTS-I
 - o 24 employees- (CTS-D and CTS-I)
- **Barco**
 - o Specialist -Transform-N
- **Biamp**
 - o Vocia
 - o Audia
 - o Tesira, TesiraFORTE, TesiraSERVER, TesiraLUX
- **Cisco**
 - o Certified Design Associate (CCDA)
 - o Certified Design Professional (CCDP)
 - o Certified Network Professional (CCNP), CCNP Voice (CCNP-V)
 - o Sales Expert
- **ClearOne**
 - o Technical Specialist
- **CompTIA**
 - o CompTIA Net+
 - o CompTIA A+
 - o CompTIA Security+
- **Crestron**
 - o Master Programmer
 - o Certified Crestron Programmer (CCP, Silver, and Gold)
 - o Crestron SIMPL# and SIMPL#Pro Certification
 - o Master Technology Architect
 - o Digital Media Networking Certification (M-NVX)
 - o DM Certified Designer– 4K (DMC-D-4K)
 - o DM Certified Engineer – 4K (DMC-E-4K)
 - o NVX
- **Extron**
 - o XTP Systems
 - o Certified Programmer
- **ITIL**
 - o V4
 - o IT Expert
- **ISF Imaging Science Foundation**
 - o Commercial Certification (ISF-C)
- **LEED**
 - o Advanced Professional
- **Microsoft**
 - o Certified Systems Engineer
 - o Certified Systems Administrator
 - o Certified Professional
 - o Surface Hub Installation, Configuration, Technical Support, and Sales
- **OSHA**
 - o 10 and 30-Hour Safety
- **Pexip**
 - o Certified Technology Expert
- **Project Management Institute**
 - o PMP
- **Polycom**
 - o PCVE
- **QSC**
 - o Q-SYS Level 1 & 2
- **Shure**
 - o Shure Systems Integration Level 1 & 2
- **SIP School**
 - o SSCA – SIP School Certified Associate (Voice over IP)

Office Locations

United States

Arizona

Phoenix
Tucson

California

Berkeley
Los Angeles
Sacramento
San Diego
San Francisco
Silicon Valley

Colorado

Denver
Denver VNOG

Florida

Ft. Lauderdale
Jacksonville
Orlando
Tampa (Global HQ)

Georgia

Atlanta

Illinois

Chicago

Maryland

Columbia

Massachusetts

Boston
VideoLink Boston

Michigan

Detroit
Grand Rapids

Minnesota

St. Paul

Nebraska

Omaha

New Hampshire

Nashua

New Mexico

Albuquerque

New York

New York

North Carolina

Charlotte
Durham
Greensboro

Ohio

Cleveland

Pennsylvania

Philadelphia
Pittsburgh

Tennessee

Memphis
Nashville

Texas

Austin
Dallas
Houston

Utah

Salt Lake City

Virginia/DC

Richmond
Sterling
Virginia Beach

Washington

Seattle

Wisconsin

Milwaukee

Canada

Alberta

Calgary
Edmonton

Nova Scotia

Halifax

Quebec

Montreal

Ontario

Ottawa
Toronto

Saskatchewan

Saskatoon

British Columbia

Vancouver

United Arab Emirates

Dubai

United Kingdom

London
(European Headquarters)

Germany

Frankfurt

APAC

Hong Kong
Singapore



Client List

We value our clients' trust and strive to earn it at every level of service.

Enterprise:



Financial:



Education:



Government:



Healthcare:



Hospitality:



Sports & Entertainment:



House of Worship:



Technology:



Energy:



Exclusive Programs

Strategic Accounts Program

AVI-SPL's Strategic Accounts Program provides access to exclusive benefits and dedicated team members to ensure workplace technology success. This accredited and award-winning program's mission is to establish and maintain a trusted advisor business partnership that produces mutual innovation and value co-creation, resulting in measurably improved outcomes for our designated strategic accounts.

From C-level executive sponsorship to a dedicated global team of account management, program management, and service delivery, our team provides the partnership you need to achieve technology success for facilities and employees in any location. Our unique ability to combine global oversight with local resources, centralized planning, standards management, and 24x7 support provide the best possible client experience.

Awards from the Strategic Account Management Association include:

- Outstanding Program of the Year
- Best quantification of Customer Value Solutions
- Customer Impact through digitalization

Self-Service Customer Purchasing Portals

AVI-SPL provides custom-branded, secure purchasing portals for our key accounts. Our team will customize your password-protected portal based on your specific business needs.

Self-service portals include:

- Place, track, and change orders
- Create document libraries
- Create and save technology standards or room templates
- Custom purchasing tools to:
 - Upload and submit purchase orders
 - Pay by credit card or purchase order
 - Place tax-exempt orders directly from the custom catalog
 - See order history
 - Track spending

We also support punchout and hosted catalogs to centralize your company's purchasing and invoicing. Our custom catalogs integrate with major e-procurement portals, including Ariba, SciQuest, Perfect Commerce, SAP and more.

AVI-SPL in the Community

Minority Business Enterprise (MBE) Outreach

AVI-SPL recognizes the need for diversity through maximizing MBE participation in all areas of our business operations.

AVI-SPL's Corporate Diversity Policy includes MBE outreach as well as financial support protocols.

AVI-SPL has identified a process to represent our Good Faith Effort to meet the MBE requirements set for our clients and our partners.

To reach these goals, we partner with associations that support MBE including:

- Professional Women in Construction (By State)
- Minority Supplier Development Council
- Association of Minority Contractors (By State)
- Division of Minority and Women's Business Development (By State)
- Equal Opportunity Review Commission (By State or City)

The minority firms we partner with can provide services and integration solutions. However, many of these firms lack the credit history that would allow them to bid on portions of the work that we do. They do not have the financial capacity to wait 30 to 60 days required for normal payment on large or continuous projects or opportunities.

In support of these partners, we offer:

- A lenient bonding position for MBE firms
- Assistance in payment terms
- Assistance in the accounts payable and purchasing areas

Environmental and Sustainability Initiatives

AVI-SPL LLC is a digital enablement solutions provider that designs, deploys, integrates, manages, and supports on-site and cloud-based communications and collaboration technologies for organizations around the globe.

We employ over 3,000 people who work across more than 50 locations, including our physical office spaces, help desk facilities, and warehouses. The company does not manufacture technology, but we can provide sustainability information for supported manufacturers upon request.

As a company, we believe in corporate social responsibility and we uphold a set of core values to be good corporate citizens. We are committed to environmental sustainability and conduct our business in a manner consistent with responsible practices that contribute to reducing overall carbon footprint and protecting our environment.



Initiatives and Processes

Through a multi-channel approach, we contribute to environmental sustainability in a variety of ways, including:

- **Technologies that reduce carbon emissions:** Enabling our own and our client's businesses with conferencing, collaboration, and event production technologies and infrastructure that eliminate the need for travel and associated carbon emissions.
 - Partnered with all major digital workplace systems manufacturers to design, deploy, and manage these systems for maximum return
- **Waste reduction and management:**
 - Providing service plans and preventative maintenance to extend the useful life cycle of technology deployments
 - Partnering with E-Smart Recycling to recycle end-of-life technologies and renew them to usable condition when possible; renewed technology is donated to after school programs
- **Innovation with features through AVI-SPL Symphony™ that enables greater sustainability actions:**
 - Enable analytics for carbon emissions saved via video conferencing usage.
 - Automated workflows that automatically power down meeting room and conferencing hardware when not in use to maximize energy savings; this is enabled through integration with room occupancy sensors and control systems
- **Ongoing sponsorship support** of industry-wide sustainability initiatives

Additionally, we are taking steps within our organization to promote internal corporate sustainability, including:

- Preferring resource-saving fixtures in our offices
- Utilizing building management tools to reduce energy usage
- Providing electric vehicle charging stations at many office facilities
- Company-wide days of service that include many environmental clean-up projects
- Reduction in use of plastic by providing filtered water stations and stainless steel water bottles

Understanding client needs regarding sustainability is crucial to our business success. Through our Customer Advisory Board, we directly solicit feedback from our clients on their goals, including environmental management. Applying this feedback to our designs, and providing it to our manufacturer partners directly, we shorten the product development loop to quickly bring energy-saving and sustainable products to market and utilization.

Technology only provides benefits when utilized. We are committed to growing our client's utilization of these technologies to provide full ROI of these systems, both financially and as part of their sustainability goals. From designing systems focused on the user experience, through Training and Adoption services to increase user comfort and knowledge, support policies that extend the useful life cycle of your systems, and our patented AVI-SPL Symphony user experience application, we promote sustainability throughout the full product life cycle. AVI-SPL Symphony provides proactive support to keep technologies online as well as actionable business intelligence demonstrating carbon and travel mile savings from video conferencing utilization.

Our corporate values include doing the right thing, and that includes working closely with our owner, architecture, and engineering partners to meet environmental goals. Our designers are trained in ensuring systems meet and exceed LEED standards when desired. Further, once a product reaches the end of its life cycle, we partner with E-Smart Recycling to reuse items in low-income after-school programs or recycle them once they are no longer useful. Learn more about our participation in this program [here](#).

AVI-SPL has taken a variety of steps to become a more sustainable company throughout our operations. We prefer resource-saving fixtures in our offices, such as replacing water fountains with reusable bottle fillers. Our offices utilize a

variety of energy-saving fixtures, including occupancy sensors that turn off lights and audiovisual equipment when a room is not being utilized. Many offices offer electrical vehicle charging stations, and we encourage alternative commuting options such as bicycling.

We look forward to a sustainable future. We are glad you are taking this step with us.

Volunteer Initiatives

Since its founding, AVI-SPL has been committed to making a difference in the communities where we live and work, through both volunteer work and corporate donations. The AVI-SPL Community Relations Board meets on a monthly basis to share ideas about potential activities, generate strategic plans to maximize company effort and involvement and review incoming requests from within and outside of our organization to better our community. Some of the Community Relations Board outreach initiatives throughout the year include organizing food, clothing, toy and blood drives to support local charities, and assembling teams to work on Habitat for Humanity builds and food packaging events.



With support from AVI-SPL's executive management team, the AVI-SPL Employee Emergency Relief Fund was established as an independent non-profit organization; donations and distributions are tax deductible and tax; independent charter, board, and financials. Employees also donate PTO to a central pool for fellow employees to use in an emergency.

Awards and Recognition

Our knowledge pool, ability to design and execute functional and appealing systems, and post-install support are second to none. We have received a wide range of industry and manufacturer recognition, including:

2021

- Partner of the Year Finalist -- Microsoft Surface Hub Reseller of the Year
- Commercial Integration BEST Award for Immersive Experience (Microsoft Welcome Wall)
- Strategic Account Management Association Excellence Awards, Outstanding Mature SAM Program
- Samsung Blue Partner of the Year, Display Awards

2020

- Systems Contractor News, Top 50 Systems Integrators, Ranked #1
- AV Awards, International Integrator of the Year
- IMCCA, UC Industry Impact Award
- Commercial Integrator BEST Award for Large-Scale Control System (AVI-SPL Symphony)
- rAVe Readers' Choice Awards, Favorite AV Dealer
- AVIXA AV Experience Awards, Best Collaborative Experience (Klarman Hall at Harvard Business School)
- Strategic Account Management Association Excellence Awards, Outstanding Young SAM Program

2019

- Systems Contractor News, Top 50 Systems Integrators, Ranked #1
- AV Awards, AV Management and Control Technology of the Year (AVI-SPL Symphony)
- AV Awards, International Integrator of the Year
- Strategic Account Management Association Excellence Awards, Outstanding Young SAM Program
- Systems Contractor News, Most Innovative IoT Product (AVI-SPL Symphony)
- Commercial Integrator, Integration Award for Top Campus Technology (Harvard)

2018

- Systems Contractor News Top 50 Systems Integrators, Ranked #1
- Commercial Integrator Integration Award for Best Meeting Room Project – Atmosphere Commercial Interiors
- Frost & Sullivan Global Managed Videoconferencing Service Growth Excellence Leadership Award
- Videxio Best Newcomer - Americas
- JLL Supplier of Distinction Award – Collaboration
- Samsung Platinum Partner of the Year
- Glassdoor Top 100 CEOs—John Zettel

2017

- Systems Contractor News Top 50 Systems Integrators, Ranked #1
- Commercial Integrator Integration Award for Best Corporate Campus Project—Zurich North America
- CRN Solution Provider 500, ranked #51

Associations

To remain an industry-leading provider, AVI-SPL is a member of multiple trade groups and associations:



Solutions for Every Digital Workplace Need

Collaboration Needs to Feel Natural

Not everyone works and collaborates in the same way. In order to ensure your system works for you, our team starts every project with listening to your wishes and needs, observing your work styles, and understanding your institutional requirements and future needs. Only then do we begin to design a system centered around your organization's culture and business goals. When technology blends seamlessly with your preferences and workflows, your organization is empowered to work smarter and receive the full benefit of your technology investment.

A number of components combine in the modern office, classroom, or other tech-enabled space to improve user and business outcomes:

- **Team Collaboration**

The face-to-face conversations of a traditional video conference call is greatly improved when it includes the kind of real-time content collaboration that we expect from our UCC applications. Today's environment of multiple consumption methods – smartphone, laptop, or room-based system – require a robust yet flexible video and collaboration system that accommodates the real time collaboration. As experts in traditional video conferencing, we combine traditional installed systems with UCC cloud conferencing for the ultimate in stable, secure, and high-quality team collaboration.

- **Sound Systems**

"Can you hear me now" is great for commercials, but not so great when you are in a meeting and trying to work through an agenda. Our expert acoustic engineers will ensure that we are designing for the whole-room experience -- meeting volume needs and ensuring crisp, clear audio at every seat.

- **Combined AV + UCC Control and Management**

Gone are the days of fumbling through a variety of remotes and pushing buttons until you find the one works. Today's modern offices and classrooms have simple, combined interfaces to control your audio, video, meeting connection, wireless sharing, lights, shades, and more. We design full-room solutions that consider each of these elements and provide you with a single location to control room functions. These interfaces generally combine with your video conferencing systems, and many require just a single touch to join calls.

- **Enterprise Video**

Organizations that are empowered with enterprise video solutions and service can produce, distribute, manage, and analyze one-to-any live or on-demand video communications that inspire a video everywhere culture.

- **Digital Signage**

Digital signage has been shown to drastically improve engagement. Whether you are looking to communicate to your workforce, student population, or the general public, we design systems that reach your audience with scheduled and up-to-the-minute content. Our content team will work with your marketing and communications teams to ensure consistent, high-quality content is available to maximize your signage investment.

- **Holistic Approach to the Digital Workplace**

Collaboration is not limited to huddle spaces, labs, or offices. Common areas, break rooms, and lobbies are all part of the experience. From showstopping video walls in outdoor common spaces to sound masking in open offices, we create full building solutions that communicate your value and allow your collaboration to cross walls and oceans.

Specialized Areas of Expertise

Large Venues and Auditoriums

We design, build, and support solutions that meet the requirements of large-scale or engineering-intensive AV integration projects across a wide range of environments, including sports arenas and performing arts centers. We have the experience and leadership needed to work efficiently with the different trades on a job site so that our engineers can complete their work quickly and correctly.

Notable Qualifications

- NSCA Advanced Sound Design
- Track record of delivering solutions in highly complex, high-profile environments

Network Operations Centers

AVI-SPL integrates video technology into mission-critical facilities for industries like aerospace, military, telecommunications, financial institutions, oil and gas, utilities, federal, state, and local governments and transportation. Our Control Room Group's whole-room approach takes into account sight lines, ergonomics, lighting, and types of information being monitored to create the right solution, within an environment that enables operators to have situational awareness so they can make timely decisions based on accurate, clearly presented information.

- Dedicated team of 50+ with certifications that include PMP, CTS, CTS-I, CTS-D and Top Security Clearance
- Manufacturer training in control system applications
- Active service of hundreds of control room installations across all vertical markets through 24/7/365 CRG help desk

Advanced Visualization and Simulation

Our advanced visualization and simulation solutions immerse learners in a safe, shared virtual environments that generate detailed renderings of concepts and engineering diagrams for virtual-reality testing environments, high-definition exploration, training simulation, data visualization, product development, and model manipulation.

Notable Qualifications

- Dedicated team that focuses on what your organization wants to accomplish
- 50+ highly trained, highly skilled people with credentials that include PMP, CTS, CTS-I, CTS-D and Top Security Clearance, as well as specialty manufacturer training in visualization applications
- Wide range of products and expertise for multi-channel display and computer solutions to achieve high-fidelity images on virtually any screen shape. Our team helped create the largest medical school simulation practice in the U.S.

Studio and Broadcast

AVI-SPL can produce your company's next all-hands town hall meeting; create exciting and compelling video content for your digital signage implementations; design, install and operate a state-of-the-art broadcast studio facility; or develop and produce branded communications for your organization that empowers you to reach a generation raised on YouTube and social media.



Notable Qualifications

- AVI-SPL company VideoLink specializes in live TV production and branded content – 8,000 TV interviews a year.
- Remote or on-site management of studio technology, including full-time on-site production support.
- HD and 4K live broadcast and post-production. Deep expertise in transmission.
- Patented ReadyCam Studio enables users to deploy and scale a remotely controlled, customized corporate video network that delivers low-latency, high-definition video anywhere in the world so you can respond to live TV requests and distribute executive communications.

Government Contract Sales

AVI-SPL has a variety of federal and state contracts to provide product sales, installation, and support. If your purchase requires any contract compliance, we will fully comply with those terms. If you require a contract for which we are not listed, please contact us to discuss other purchasing options.



Integration Inclusions & Exclusions

Inclusions

The following items are INCLUDED in this proposal unless specifically noted otherwise within this proposal document or scope of work statement:

- All equipment, wire and accessories required for a fully functional audio/visual system per the agreed upon scope of work.
- Non-union labor associated with audio/visual system engineering, installation, programming and testing.
- Documentation package including complete as-built AV system diagrams and manufacturer's operation manuals.
- Coordination and cooperation with the construction team in regards to installing the system.
- User demonstration of full AV system operation for final sign-off.

Any additional trips, labor or materials due to failure of the other work forces to have the audiovisual system rough-in work completed as anticipated and previously confirmed, will be added to the project billing as required.

Unless otherwise agreed in writing by AVI-SPL, all work performed by AVI-SPL will take place between the hours of 8:00 a.m. and 6:00 p.m. local time, Monday through Friday, excluding public and bank holidays. If AVI-SPL is required to perform work outside of these hours, customer will be charged AVI-SPL's standard overtime rates. Any changes in the hours or days of performance must be agreed to in writing by AVI-SPL.

Where applicable, the owner's architect will provide AVI-SPL's engineering department with all required architectural floor, reflected ceiling, building elevation, and section plans in AutoCAD® format at no charge to AVI-SPL.

Exclusions

The following items are EXCLUDED from this proposal unless specifically identified otherwise within this proposal document or scope of work statement.

- All conduits, high voltage wiring panels, breakers, relays, boxes, receptacles, etc. Any related electrical work including but not limited to 110VAC, conduit, core drilling, raceway and boxes.
- Voice/data cabling, IE analogue phone lines, ISDN lines, network ports, etc.
- Network connectivity, routing, switching and port configuration necessary to support audiovisual equipment.
- Concrete saw cutting and/or core drilling.
- Fire wall, ceiling, roof and floor penetration, patching, removal or fire stopping.
- Necessary sheet rock replacement, ceiling tile, T-bar replacement and/or wall/ceiling repair.
- Any and all millwork (moldings, trim, etc.). All millwork or modifications to project millwork/furniture to accommodate the AV equipment is to be provided by others.
- Painting, patching or finishing of architectural surfaces.
- Permits (unless specifically provided for elsewhere in this proposal document or scope of work statement).
- Engineered (P.E.) seals and/or stamped structural/system details.
- HVAC and plumbing relocation.
- Rough-in, bracing, framing or finish trim carpentry for installation.
- Cutting, structural welding, or reinforcement of structural steel members required for support of assemblies, if required.
- Owner furnished equipment or equipment furnished by others that is integrated into the systems (as described above) is assumed to be current, industry acceptable and in good working order. If it is determined that this equipment is faulty upon installation, additional project charges may be incurred.
- Additional or specific manufacturer's "User Adoption" training.
- Additional costs for union labor.

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General Terms and Conditions

1. Applicability of Terms

1.1 These General Terms and Conditions (together with any addenda attached hereto and incorporated herein by this reference, the "Terms and Conditions") and the accompanying Audiovisual Solutions Proposal (the "Proposal") are the only terms and conditions which govern the sale of the equipment and any related software (the "Products") and services (the "Services") specified in the Proposal by AVI-SPL LLC ("Seller") to the buyer/customer identified in the Proposal ("Buyer"). Seller and Buyer may be individually referred to as a "Party" and collectively as "Parties."

1.2 The Terms and Conditions and the Proposal (collectively, the "Agreement") comprise the entire agreement between the parties, and supersede all prior or contemporaneous understandings, agreements, negotiations, representations and warranties, and communications, both written and oral. In the event of a conflict or inconsistency between the General Terms and Conditions and any addendum, the addendum shall prevail to the extent of such conflict or inconsistency. In the event of a conflict between the Terms and Conditions and the Proposal, the Terms and Conditions shall prevail to the extent of such conflict or inconsistency. Notwithstanding anything herein to the contrary, if a master services agreement signed by both Parties is in effect covering the sale of the Products and Services that are the subject of the Proposal, the terms and conditions of said agreement shall prevail to the extent they conflict or are inconsistent with these Terms and Conditions.

2. Acceptance and Modification of Terms

2.1 This Agreement shall not be binding upon Seller until accepted by Buyer as set forth in this sub-Section 2.1 and the earlier of Seller's confirmation in writing of Buyer's order and Seller's performance under the applicable Proposal. Buyer's signed acceptance of the Agreement, issuance of order against the Agreement, payment for any of the Products or Services contained in the Agreement, or receipt of the Products or Services contained in the Agreement, whichever occurs first, shall constitute Buyer's acceptance of this Agreement.

2.2 Any modification, addition to, or waiver of any of this Agreement shall not be effective unless in writing and signed by an authorized representative of Seller, and any different or conflicting terms appearing in Buyer's purchase order or other documents are expressly rejected by Seller. No relaxation, forbearance or indulgence by a Party in enforcing any of the terms and conditions of this Agreement or the granting of any time to the other Party shall prejudice or restrict the rights and powers of a Party hereunder, nor shall waiver of any breach hereof operate as a waiver of any subsequent or continuing breach hereof.

3. Delivery

3.1 Seller will use its best efforts to deliver the Products in accordance with the Buyer requested delivery date, subject to receipt of all necessary information from Buyer and Buyer's compliance with Seller's reasonable instructions for site readiness. Shipping and installation dates are approximate only, and Seller shall not be liable for failures of or delays in manufacture, delivery or installation resulting from any cause or causes beyond its reasonable control and without its fault or negligence.

3.2 Any delay due to causes beyond Seller's reasonable control and without Seller's fault or negligence shall extend delivery and installation dates to the extent caused thereby. Seller will use reasonable efforts to timely notify Buyer in the event of a delay. Buyer shall reimburse the Seller its reasonable additional expenses resulting from any Buyer-caused delay. When delivery of the Products is delayed at the request of the Buyer and the Products have already been shipped by Seller's vendor, Seller will place the Products in storage and invoice Buyer the price of such Products, which will be promptly paid. Seller shall not be liable, and the Buyer shall have no right to cancel or rescind this Agreement, in the event of any delay due to causes beyond Seller's reasonable control and without Seller's fault or negligence, and Buyer shall accept such delayed performance by Seller. The Buyer's receipt of the Products shall constitute a waiver of any claims for delay.

4. Billing and Payment Terms

Unless otherwise agreed in writing by Buyer and Seller in the Proposal, the total Proposal price, excluding the price for Stand-alone Services (as defined in this section), shall be billed as follows, subject to continuing credit approval: 50% down payment at time of order, 40% upon delivery at Seller; 10% upon project completion and Buyer sign-off or first beneficial use, whichever occurs first, payable net 30 from Buyer's receipt of invoice. For purposes of this Agreement, "Stand-alone Services" means any Services not attached to an installation project. Unless otherwise specified in the Proposal, Products are sold F.O.B. origin-Buyer to pay all shipping charges. If this Proposal covers Products or Services for more than one system, room, suite, or location, for purposes of payment in accordance with payment terms stated on the face hereof each room, suite, or location shall be treated as if the subject of a separate sale and payment made accordingly. Unless otherwise specified in the Proposal, all pricing and amounts are in US Dollars and all billing and payment shall be made in US Dollars.

5. Buyer in Arrears or Default

In the event Buyer is in arrears with any payment due from it to Seller at any time, whether in respect of the Proposal price or any other amount due from the Buyer to the Seller under the terms of this Agreement, the amount in arrears shall bear interest at the rate of 1.5% per month or the maximum rate permitted by applicable law, whichever is less, as from the date each amount falls due, pending actual payment thereof in full, without prejudice to any relief or remedy available to Seller. Upon notice to Buyer and without waiving any other rights or remedies to which it may be entitled, Seller shall have the right to suspend or terminate performance of the Services or delivery of the Products until payment of the amount in arrears is received, decide not to fulfill additional orders from Buyer and/or seek collection of all amounts due. Seller shall have no liability to Buyer for any such suspension or termination. In the event of any action by Seller to collect any amount not paid when due, Buyer will reimburse Seller for its costs of collection (including, without limitation, any reasonable attorneys' fees). In the event of Buyer's default, Seller may also, without notice, peaceably enter any premises in which the Products are located and remove, hold and sell them in accordance with applicable law, to satisfy in whole or in part Buyer's obligations.

6. Title and Risk of Loss

6.1 Title to the Products shall pass to Buyer upon delivery, subject to the manufacturer's or Seller's software license (if applicable) and a purchase money

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security interest retained by Seller in the Products sold and the proceeds thereof until payment of all amounts then due to Seller. Seller shall be entitled to remove the Products from the Buyer's premises if all payments are not made when due. Buyer agrees to reasonably cooperate with Seller in the execution and filing of financing statements under the Uniform Commercial Code or other documents as Seller reasonably requests to protect its security interest.

6.2 Risk of loss or damage to the Products or any part thereof shall pass to the Buyer upon delivery.

7. Installation and Site Preparation

7.1 Installation (e.g. field assembly, interconnection, equipment calibration and checkout) is to be performed by the Seller's trained technical employees. The Seller shall be entitled to employ subcontractors and/or agents to assist in or carry out, in whole or in part, the installation. In the event installation by Seller employees is prevented by trade unions, the Buyer shall arrange with the trade unions at its own expense to complete installation. The Seller is thereafter liable only for engineering supervision of installation.

7.2 The Seller shall reasonably coordinate and cooperate with other trades to facilitate satisfactory work progress. If the Seller's work in progress is impeded by other trades and/or contractors (excluding the Seller's own subcontractors) or by scheduling delays due to the Buyer, time delays in the final installation as well as additional charges, including labor, travel and other reasonable expenses, may result.

7.3 The Buyer shall be responsible for preparing, at its own expense, the installation site in accordance with the Seller's reasonable instructions, including the requirements specified in the Proposal. In no event shall the Seller be responsible for any high voltage electrical work, ceiling modifications, structural modifications, or mechanical systems modifications. Unless otherwise agreed in writing in the Proposal, Buyer shall provide the Seller with source code for any non-Seller programmed remote control system required to be modified under the terms of this Agreement.

8. Access to Project Site

8.1 The Buyer shall provide the Seller with reasonable access to the installation site before delivery, for purposes of determining site readiness for installation, and shall designate an individual on Buyer's staff to serve as a contact person for all site preparation and installation issues. Buyer shall provide the Seller with free access to the installation site for the purpose of preparation for installation.

8.2 Buyer shall obtain at its expense and keep effective all permissions, licenses, and permits whenever required in connection with the installation and/or use of the Products and the premises where the Products shall be situated.

9. Warranty

9.1 Seller warrants that:

(a) Immediately prior to delivery, it had good title to the Products, free from any lien or encumbrance unless otherwise specified;

(b) For a period of ninety (90) days from delivery and acceptance of the Products and Services, or, with respect to Products manufactured by a third party, such longer period of time provided by such manufacturer, the Products and Services will (i) be free from defects in materials or workmanship and (ii) conform to the requirements of the Proposal, including any instructions, specifications and documentation incorporated therein;

(c) It is in compliance with all applicable federal, state and local laws, regulations and standards relating to the sale and transportation of the supplies or items, and provision of the Products including all applicable U.S. and foreign anti-corruption laws, including without limitation, the U.S. Foreign Corrupt Practices Act ("FCPA"); and

(d) With respect to Services, Seller's personnel shall possess the requisite level of training, skill and experience to address the requisite tasks efficiently and will perform the Services provided hereunder in a professional and workmanlike manner consistent with generally accepted industry standards.

9.2 Seller shall not be liable for nor have any warranty obligations with respect to Products that are in any way misused, altered and/or repaired by someone other than a representative of the Seller which, within the sole, reasonable judgment of the Seller, results in an adverse effect, including effects upon performance or reliability of the Products.

9.3 In order to make a warranty claim, Buyer shall promptly notify Seller in writing and Seller will, subject to the applicable manufacturer's warranty policy, repair or replace such defective Product at no cost to Buyer. Seller will attempt to reply to warranty claims received from Buyer prior to 1:00 p.m. within forty-eight hours. Normal working hours are 8 a.m. to 5 p.m., Monday through Friday, excluding legal holidays. Buyer shall reasonably and promptly cooperate with Seller's request for information regarding the claim and with return of the defective Product if required.

9.4 Except as otherwise specified in this Agreement, no warranty whatsoever is provided by the Seller hereunder as to Products manufactured by anyone other than the Seller, including but not limited to, cables, lamps, batteries, glassware, and evacuated devices (including valve, cathode ray tubes, and other special electron tubes). Seller's sole obligation with respect to Products manufactured by someone other than Seller shall be to pass through the applicable warranties, if any, provided by the manufacturer. THE WARRANTIES SET FORTH IN THIS AGREEMENT ARE EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES, WHETHER WRITTEN OR ORAL, IMPLIED OR STATUTORY. NO IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE SHALL APPLY.

10. Buyer Responsibilities

Buyer or any user of the Products shall (i) notify Seller as soon as any unusual operating peculiarity appears, and (ii) operate the Products in a safe and competent manner in strict compliance with the Product specifications and operating procedures and applicable laws and government regulations. In the event the Buyer or any user of the Products fails to comply with this Section 10, Seller's warranties and its obligations hereunder shall terminate without notice to Buyer.

11. Limitation of Liability and Exclusion of Damages

TO THE FULLEST EXTENT ALLOWED BY APPLICABLE LAW, IN NO EVENT WILL EITHER PARTY BE LIABLE FOR INCIDENTAL, CONSEQUENTIAL, SPECIAL, EXEMPLARY, OR INDIRECT DAMAGES, LOST BUSINESS PROFITS, OR LOSS, DAMAGE OR DESTRUCTION OF DATA, ARISING OUT OF OR IN ANY WAY RELATED TO THIS AGREEMENT AND THE RELATIONSHIP AND/OR DEALINGS BETWEEN BUYER AND SELLER, REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT, TORT (INCLUDING NEGLIGENCE), BREACH OF WARRANTY OR OTHERWISE, EVEN IF SUCH PARTY HAS BEEN ADVISED AS TO THE POSSIBILITY OF SAME. EXCEPT FOR SELLER'S GROSS NEGLIGENCE, WILLFUL MISCONDUCT OR FRAUD, SELLER'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT SHALL NOT EXCEED THE TOTAL AMOUNT PAID OR PAYABLE BY BUYER UNDER THIS AGREEMENT. THE ABOVE LIMITATION WILL APPLY WHETHER AN ACTION IS IN CONTRACT OR TORT AND REGARDLESS OF THE THEORY OF LIABILITY.

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12. Taxes

12.1 Any and all taxes levied or based on the prices in this Agreement, or the Products being sold hereunder, exclusive of any taxes based on net income, shall be added to the purchase prices set forth in the Proposal, except to the extent the Buyer provides the Seller with a valid tax exemption certificate approved by Seller.

12.2 All payments to be made hereunder shall be made in cleared funds, without any deduction or set-off and free and clear of and without deduction for or on account of any taxes, levies, imports, duties, charges, fees and withholdings of any nature now or hereafter imposed by any governmental, fiscal or other authority save as required by law. If Buyer is compelled to make any such deduction, it will pay to Seller such additional amounts as are necessary to ensure receipt by Seller of the full amount which Seller would have received but for the deduction.

13. Confidentiality

13.1 Each Party may from time to time during the Agreement, in the course of discussions or dealings with each other, receive or learn, orally, visually or through any tangible medium, certain information regarding the other Party's business, including but not limited to, its products, inventions, operations, methodologies, systems, processes, product development plans or intentions, know-how, designs, trade secrets, market opportunities, business or financial affairs, and technical, marketing, financial, employees, planning, intellectual property and other confidential or proprietary information ("Confidential Information"). Confidential Information does not include, and the restrictions in this Agreement shall not apply with respect to, information (i) possessed by or independently developed by the receiving Party prior to any disclosure, (ii) obtained from sources other than the disclosing Party, which sources had no obligation of confidentiality to disclosing Party with respect to the Confidential Information, or (iii) which is within the public domain when disclosed or becomes part of the public domain after disclosed to the receiving Party without fault on the part of the receiving Party. Seller's Confidential Information also includes the terms of this Agreement.

13.2 The Confidential Information of a Party belongs to that Party. The receiving Party will not disclose the Confidential Information of the disclosing Party to any third party without the disclosing Party's prior written consent. The receiving Party will not use the Confidential Information of the disclosing Party for any purpose not expressly permitted by this Agreement or to carry out the Services or the sale of Products, and will disclose the Confidential Information of the disclosing Party only to the employees or contractors of the receiving Party who have a need to know such Confidential Information for purposes of carrying out the Services or the sale of Products and who are under a duty of confidentiality no less restrictive than the receiving Party's duty hereunder. Receiving Party will protect the disclosing Party's Confidential Information from unauthorized use, access, or disclosure in the same manner as the receiving Party protects its own confidential or proprietary information of a similar nature and with no less than reasonable care.

13.3 Receiving Party will, upon completion or termination of this Agreement or promptly upon request from the disclosing Party, return or destroy all Confidential Information of the disclosing Party, including any documents or materials that contain any Confidential Information of the disclosing Party. Notwithstanding anything to the contrary in this Agreement, the receiving Party (i) may retain one (1) copy of the disclosing Party's Confidential Information solely for archival, audit, disaster recovery, legal or regulatory purposes and (ii) will not be required to search archived electronic back-up files of its computer systems for the disclosing Party's Confidential Information in order to purge the disclosing Party's Confidential Information from its archived files; provided, however, that the receiving Party must (i) maintain its confidentiality under this Agreement as if it were still in effect, and

(ii) not use the retained Confidential Information of the disclosing Party for any other purpose.

13.4 The Parties recognize that a violation of this Section 13 can cause irreparable harm to the business of the disclosing Party that could not be adequately compensated by the payment of money damages and agree that the disclosing Party may seek injunctive relief against any actual or threatened breach of this Section 13 in addition to any other available legal and equitable remedies. The prevailing Party in any action to enforce this Section 13 shall be entitled to recover from the non-prevailing Party reasonable attorneys' fees in addition to other relief granted in such action.

14. Force Majeure

Except for payment for amounts due under the Agreement, neither Party will be liable to the other for delays or failures to perform occasioned by causes beyond its reasonable control and without its fault or negligence. Such acts or events shall include but not be limited to, acts of God, civil or military authority, civil disturbance, riot, fire, strikes, lockouts or slowdowns, factory or labor conditions, inability to obtain necessary labor, materials or manufacturing facilities, and delayed issuance of export control licenses. In the event of such delays or failures to perform, any dates or times by which either Party is otherwise scheduled to perform shall be extended automatically for a period of time equal in duration to the additional time required because of the delay or failure to perform. The Party claiming force majeure shall promptly inform the other Party of any event of force majeure, and its expected duration and cessation. The Party claiming force majeure shall use its best efforts to mitigate such effects to the extent reasonably practicable.

15. Return/Cancellation Policy

In the event Buyer wishes to return, cancel, exchange or terminate any Products based on reasons outside of Seller's control, including but not limited to Buyer's cancellation or termination of this Agreement or any portion thereof for its convenience, Buyer agrees, in addition to any other amounts due under this Agreement, to reimburse Seller at cost for (i) any and all third party cancellation/restocking fees incurred by Seller and (ii) where applicable, return shipping costs. Buyer understands and agrees that Seller may be unable to return certain Products to the manufacturer for a full refund or payment of a cancellation/restocking fee, including but not limited to Products that are custom or semi-custom, Products that have been removed from their original packaging and Products that have been in the possession of Buyer or stored by Seller for Buyer for an extended period of time. If Buyer wishes to return, cancel, exchange or terminate a Product due to reasons outside of Seller's reasonable control and Seller is unable to return the Product to the manufacturer for refund of full Product price or payment of a cancellation/restocking fee, Buyer shall be responsible for paying Seller the full Product price. If the non-returnable Product is in Seller's possession or is in transit from Seller's manufacturer, Seller will, if requested by Buyer within ten (10) days of Buyer's notice of return/cancellation/exchange/termination, deliver the Product to Buyer within a reasonable period of time following Buyer's payment of the full Product price and shipping costs.

16. Termination

16.1 Seller may, without prejudice to any rights or remedies available to Seller under this Agreement, at law or in equity, terminate this Agreement immediately for cause in the event Buyer breaches a material term of this Agreement (it being understood that Buyer's payment obligations shall constitute a material term) and such breach is not cured within thirty (30) days after written notice thereof. Seller may also, without prejudice to any rights or remedies available to Seller under this Agreement, at law or in equity, terminate this Agreement immediately for cause upon written

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notice if Buyer: (i) breaches a material term of this Agreement and such breach is incapable of cure, (ii) fails on multiple occasions to pay any amounts when due, (iii) is declared insolvent or adjudged bankrupt by any court of competent jurisdiction, or (iv) makes an assignment for the benefit of creditors, or a petition in bankruptcy or reorganization or an arrangement with creditors is filed by or against Buyer and not dismissed within thirty (30) days. Upon Seller's termination of this Agreement for cause, without waiving or otherwise limiting any other remedies available to Seller under this Agreement, at law or in equity, Buyer shall become immediately liable for any outstanding charges for Products delivered and/or Services performed up to the date of termination, any third party restocking/cancellation fees incurred by Seller, and any interest on any and all past due charges as set forth in this Agreement.

16.2 Buyer may, without prejudice to any rights or remedies available to Buyer under this Agreement, at law or in equity, terminate this Agreement immediately for cause in the event Seller breaches a material term of this Agreement and such breach is not cured within thirty (30) days after written notice thereof. Buyer may also, without prejudice to any rights or remedies available to Buyer under this Agreement, at law or in equity, terminate this Agreement immediately for cause upon written notice if Seller: (i) breaches a material term of this Agreement and such breach is incapable of cure, (ii) is declared insolvent or adjudged bankrupt by any court of competent jurisdiction, or (iii) makes an assignment for the benefit of creditors, or a petition in bankruptcy or reorganization or an arrangement with creditors is filed by or against Buyer and not dismissed within thirty (30) days.

16.3 Buyer may, upon written notice to Seller, terminate this Agreement for its convenience provided, however, that Seller shall be paid for all Products delivered and Services performed up to the effective date of termination (less amounts already paid) plus reimbursed at cost for any third party restocking/cancellation fees and, where applicable, return shipping costs, in accordance with Section 15. For any non-returnable items, Buyer shall pay Seller for the full Product price and, where applicable, shipping costs, in accordance with Section 15.

16.4 Upon any expiration or termination of this Agreement, in addition to any other provisions of this Agreement that state survival after termination or expiration of this Agreement, and notwithstanding expiration, completion or termination of this Agreement, the Parties shall continue to be bound by the provisions of this Agreement that, by their nature, shall survive such completion or termination, including without limitation provisions relating to warranties, governing law and jurisdiction, and confidentiality.

17. Governing Law and Jurisdiction

17.1 This Agreement shall be interpreted in accordance with and governed in all respects by the laws of the State of Florida without giving effect to its conflicts of law rules. Any dispute related to, arising out of, or in connection with this Agreement shall be subject to the exclusive jurisdiction of the courts in Hillsborough County, Florida and the United States District Court for the Middle District of Florida. In the event of legal proceedings arising out of or relating to this Agreement, the prevailing Party, as determined by the court, shall be entitled to recover, from the non-prevailing Party, reasonable costs suffered or incurred in connection with such proceedings including, but not limited to, court fees, attorneys' fees, expenses and costs of investigation and court.

17.2 TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAWS, SELLER AND BUYER EACH WAIVE ANY RIGHTS WHICH EITHER MAY HAVE TO TRIAL BEFORE A JURY OF ANY DISPUTE ARISING FROM, OR RELATED TO, THIS AGREEMENT. SELLER AND BUYER FURTHER STIPULATE AND CONSENT THAT ANY SUCH LITIGATION BEFORE A COURT OF COMPETENT JURISDICTION SHALL BE NON-JURY.

18. Miscellaneous

18.1 The Proposal shall be firm for the period shown on the face of the Proposal, subject to withdrawal or change by the Seller upon notice at any time prior to Buyer's acceptance. Notwithstanding the foregoing, the Seller shall have the right to amend the price of the Products to reflect current conditions that affect the price, including increase in raw material prices, and tariffs that had not been imposed at the time this Agreement was submitted to Buyer.

18.2 In providing the Products, Seller shall be deemed to be an independent contractor and its personnel and representatives shall not act as nor be Buyer's agents or employees. Seller shall have complete charge and responsibility for personnel employed or engaged by Seller.

18.3 Buyer may not assign any of its rights or obligations under this Agreement, including by purchase, merger or operation of law, without the prior written consent of Seller, which consent shall not be unreasonably withheld or delayed. Seller may assign this Agreement to any of its affiliates or any successor of all or substantially all of its business. Any attempted assignment or transfer in violation of this sub-Section 18.3 shall be null and void.

18.4 If any provision of this Agreement shall be held to be invalid, illegal, or unenforceable, the remaining terms of this Agreement shall in no way be affected or impaired.

Buyer Acceptance

Signed Name

Company Name

Printed Name, Title

Date

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Addendum to General Terms and Conditions – Software License

The following terms supplement and modify the General Terms and Conditions as they apply to Seller's provision of control system integration and programming as more particularly described in this Addendum and the Proposal. Any capitalized terms not otherwise defined herein shall have the meanings ascribed to them in the General Terms and Conditions.

1. License Grant and Ownership

1.1 Seller hereby grants to Buyer a worldwide, perpetual, non - exclusive, non - transferable license to all Software for its use in connection with the establishment, use, maintenance and modification of the control system implemented by Seller. The term "Software" for the purposes of this Software License shall refer to all source code, executable object code, and the patches, scripts, modifications, enhancements, designs, concepts or other materials that constitute the software programs necessary for the proper function and operation of the control system as delivered by Seller and accepted by Buyer.

1.2 Except as expressly set forth in this paragraph, Seller shall at all times own all intellectual property rights to the Software. Any and all licenses, product warranties or service contracts provided by third parties in connection with the Software or control system in which such Software is implemented shall be delivered to Buyer for the sole benefit of Buyer.

1.3 Buyer may supply to Seller or allow Seller to use certain proprietary information, including service marks, logos, graphics, software, documents and business information and plans that have been authored or pre-owned by Buyer. All such intellectual property shall remain the exclusive property of Buyer and shall not be used by Seller for any purposes other than those associated with delivery of the control system.

2. Copies, Modification and Use

2.1 Buyer may make copies of the Software solely for archival purposes and as required for modifications to the control system in which such Software is implemented. All copies and distribution of the Software shall remain within the direct control of Buyer and its representatives.

2.2 Buyer may make modifications to the source code version of the Software, if and only if the results of all such modifications are applied solely to the control system in which the Software is implemented. In no way does this Software License confer any right in Buyer to license, sublicense, sell, or otherwise authorize the use or distribution of the Software, whether in executable form, source code or otherwise, by any third parties, except in connection with the use of the control system for Buyer's internal business needs.

2.3 All express or implied warranties relating to the Software shall be deemed null and void in case of any modification to the Software made by any party other than Seller or Seller's authorized personnel.

3. Warranties and Representations

3.1 the Software and all intellectual property therein, are original to Seller or its third party licensors; and

3.2 the Software, as delivered by Seller as part of the control system, will not infringe or otherwise violate the intellectual property rights of any third party.

4. Indemnification

4.1 Seller hereby indemnifies and shall defend and hold harmless Buyer, its parent companies and its and their subsidiaries, affiliates, officers, directors, employees, agents and subcontractors from and against all liability, damages, loss, cost or expense, including but not limited to reasonable attorneys' fees and expenses, arising out of or in connection with any third party claims that the Software as delivered by Seller or any intellectual property therein infringes or otherwise violates any rights of any such third party. In no event will Seller have any obligations under this provision in the event such infringement results from (i) use of the Software or control system in which it is implemented in violation of this Software License, (ii) modification or alteration of the Software or the control system in which it is implemented by someone other than Seller or Seller's authorized personnel, (iii) content or specifications provided by Buyer, or (iv) use of the Software or control system in which it is implemented in combination with any other software, hardware, services or other materials other than as provided by Seller or authorized in the applicable manufacturer specifications.

4.2 Buyer hereby indemnifies and shall defend and hold harmless Seller, its parent companies and its and their subsidiaries, affiliates, officers, directors, employees, agents and third party licensors from and against all liability, damages, loss, cost or expense, including but not limited to reasonable attorneys' fees and expenses, arising out of or in connection with any third party claims that Buyer's use of the Software in contravention of the grant of rights in this Software License infringes or otherwise violates any rights of any such third party.

4.3 Upon the assertion of any claim or the commencement of any suit or proceeding against an indemnitee by any third party that may give rise to liability of an indemnitor hereunder, the indemnitee shall promptly notify the indemnitor of the existence of such a claim and shall give the indemnitor reasonable opportunity to defend and to settle the claim at its own expense and with counsel of its own selection. The indemnitee shall cooperate with the indemnitor, shall at all times have the full right to participate in such a defense at its own expense and shall not be obligated, against its consent, to participate in any settlement which it reasonably believes would have an adverse effect on its business.

5. Term and Termination

This Software License will automatically terminate upon the disassembly of the control system in which the Software is implemented, unless the control system is reassembled in its original configuration in another location. Seller may terminate this Software License upon notice for Buyer's failure to comply with any of the terms set forth in this Software License. Upon termination, Buyer is obligated to immediately destroy the Software, including all copies and modifications.

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Addendum to General Terms and Conditions – Global Chip Shortage

Due to global semiconductor chip shortages, Seller is experiencing longer than normal lead times on equipment. As a result, Seller cannot guarantee lead times on equipment and will not be liable for any delays in equipment delivery to the extent caused by such shortages. However, Seller is working with its global suppliers on a daily basis to understand the impact of this chip shortage on delivery timelines and will use reasonable efforts to keep Buyer apprised of anticipated delivery timelines and delays. Should Buyer elect to purchase equipment immediately upon placement of order to mitigate delays, Seller will immediately bill Buyer upon placement of such order and Buyer shall pay for such equipment within the payment terms (e.g. net 30) specified herein, regardless of any other agreed upon billing terms or billing terms specified herein. AVI-SPL will store such equipment in its warehouse until delivery to Buyer. Warranty on such equipment shall commence upon delivery of the equipment to AVI-SPL's warehouse, notwithstanding any other agreed upon warranty terms or warranty terms specified herein.

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Addendum to General Terms and Conditions - Support and Maintenance Services

The following terms supplement and modify the General Terms and Conditions as they apply to Seller's provision of support and maintenance services as more particularly described in this Addendum and the Support and Maintenance Services Description (collectively, the "Services"). Any capitalized terms not otherwise defined herein shall have the meanings ascribed to them in the General Terms and Conditions.

1. Definitions

This Addendum contains defined terms and acronyms. The following definitions shall apply:

"Help Desk" means Seller's 24x7 global help desk as described in the Support and Maintenance Services Description and this Addendum;

"In-Warranty Hardware" means the covered equipment has an active, Manufacturer or third-party sponsored warranty program that can be exercised by the Buyer or by the Seller on behalf of the Buyer;

"Manufacturer" means an entity that produces hardware and / or software;

"Out-of-Warranty Hardware" means the covered equipment does not have an active, Manufacturer or third-party sponsored warranty program that can be exercised by the Buyer or by the Seller on behalf of the Buyer;

"Software Options" means optional functionality or features of software that may be selected at the time of purchase or later, and for which separate charges are assessed;

"Software Update" means software for which the Manufacturer has provided fixes or minor revisions to correct errors or defects in the existing operation of the software in accordance with the published product specifications, and which is limited to those updates that the Manufacturer generally provides to its customers at no charge. Software Updates do not include Software Upgrades or Software Options;

"Software Upgrade" means new releases of the software which contains enhancements improving the functionality or capabilities of the software, which Manufacturer may make available to its customers. Software Upgrades do not include Software Options; and

"Support and Maintenance Services Description" means that portion of the Proposal detailing the Services being purchased by Buyer.

2. Services Description

The Services purchased by Buyer are detailed in the Support and Maintenance Services Description.

3. Services Orders

Following Seller's order confirmation, Buyer agrees to provide a contact name, contact email address, and telephone number at the service location(s). Standard response times and service level agreements are not guaranteed until such information is received by the Help Desk.

Products specifically identified in the proposal will be eligible for Services. If Buyer elects to purchase any additional or optional services or features, additional fee(s) will be invoiced separately with payment terms as specified for such services.

4. Services Term

The Services shall commence upon installation project completion or, for Stand-alone Services, upon Seller's confirmation of Buyer's order, and shall continue for the term

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specified in the Proposal, unless earlier terminated. Installation projects containing multiple phases or being performed over extended periods may include multiple completion milestones / service commencement dates. The Services shall expire at the conclusion of the term specified in the Proposal, unless earlier terminated. Notwithstanding anything to the contrary in the Terms and Conditions, Seller reserves the right to postpone commencement of the Services, upon written notice to Buyer, in the event of any delays that prevent Seller from commencing the Services on the original commencement date. In such case, Seller will provide a new Services commencement date and the term of the Services will commence as of that date and continue for the term specified in the Proposal, notwithstanding any specific dates contained in the Agreement or any other purchase documents. Invoicing and payment will be adjusted to align with the new commencement date of the Services.

5. Services Availability

Help Desk remote support is available on a 24x7 basis.

Unless otherwise noted in the Support and Maintenance Services Description, the Seller's field service technicians are available Monday through Friday from 8 AM to 5 PM local standard time, excluding legal holidays. For Buyers with service locations in the United Arab Emirates, the Seller's field service technicians are available Sunday through Thursday from 8 AM to 5 PM local standard time, excluding legal holidays.

Requirements to provide Services prior to or after the agreed upon hours of support must be agreed to by both Parties in advance and in writing and additional fees may apply.

6. Third Party Services

Seller may make third party services available to Buyer. Seller offers no guarantees and assumes no responsibility or liability of any kind with respect to third party services.

7. Software Updates, Upgrades, and Options

The Help Desk will assist with the provision of Software Updates, Upgrades, or Options when necessary to resolve a reported issue and when made available by the Buyer or Manufacturer. Depending on Services elected, additional charges may apply for proactive management of Software Updates, Upgrades, or Options and when specialist or onsite support of these activities is requested or required. Seller will not be liable for any issues, damages or disruption arising from a Software Update, Upgrade, or Option released by a third party.

8. Replacement Parts

Standard program: In-Warranty Hardware will be eligible for repairs or replacement parts and the use of advanced replacement programs in accordance with the Manufacturer's published warranty program.

Replaced parts will become the property of Seller or the Manufacturer. If replacement activity is performed by Buyer, the replaced parts must be returned per the Seller's direction within five (5) business days of receipt of the replacement part; otherwise,



Buyer will be invoiced the full list price for the replaced part.

Depending on Services elected, additional charges may apply for onsite support of In-Warranty Hardware parts repair or replacement. Out-of-Warranty Hardware or other parts repair or replacement deemed to be out-of-warranty will be considered billable activity.

Optional program: Buyers who elect an extended hardware warranty as a component of their Services are eligible for repairs or replacement parts for Out-of-Warranty Hardware. The inclusion of this coverage must be incorporated into the Support and Maintenance Services Description and is further described therein.

9. Service Level Agreement

Help Desk response: Seller's Help Desk will provide an average speed of answer of sixty (60) seconds for support calls and will respond to new service requests made via email or web portal to its Help Desk within four (4) hours with case assignment notification.

Upon the Help Desk's determination that a dispatch is required, Seller's field service technicians will provide the onsite response aligned to the service level elected in the Support and Maintenance Services Description. The ability to meet this service level may be impacted by the Buyer's room availability, the requirement for replacement parts, and the reliance on a Buyer's third-party.

When a case is opened, the Help Desk will classify the case in accordance with the following incident priority classifications:

Priority 1 – core business or technology functionality unavailable resulting in work stoppage or significant impact to user experience

Priority 2 – a loss in functionality that compromises but does not prevent work completion or have significant impact to user experience

Priority 3 – issue that does not compromise work completion and therefore does not require immediate attention

Priority 4 – issue that can be scheduled such as a maintenance activity or scheduled replacement

10. Services Exclusions

Unless otherwise specified in the Support and Maintenance Services Description, Services do not cover any of the following: (i) electrical work and / or in-house cabling; (ii) repair or replacement resulting from natural disaster, fire, accident, neglect, misuse, vandalism, water, corrosion, power surges, unconditioned or fluctuating power, Buyer-provided network, or failure of the installation site to conform to Manufacturer specifications; or resulting from use other than intended purposes; or resulting from use with items not provided or approved by Seller; or resulting from the performance of maintenance or the attempted repair by persons other than Seller's employees or persons authorized by Seller; (iii) repair or replacement excluded by or no longer covered by the Manufacturer's repair and replacement program; (iv) furnishing supplies or accessories including consumables such as projection lamps, bulbs, filters, fuses, batteries and the labor to replace these items; (v) relocation services, or the addition or removal of items from or to other devices not furnished by Seller; (vi) damage to displays caused by screen burnout or image "burn-in"; and (vii) Services in connection with computer viruses or conflicts involving software that is not installed or introduced by Seller including coverage for Buyer-furnished product unless specifically listed as covered product.

Any modifications and / or additions made without Seller's prior written approval are

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at Buyer's sole risk and expense. If, in Seller's reasonable discretion, such modifications and / or additions cause defects, disruptions and / or malfunction, and Buyer requests Seller's assistance to correct the issue, Seller's assistance will be billable at Seller's then-current time and material rates.

11. Charges and Payment Terms

Unless otherwise specified in the Proposal, payment terms are net 30 days from Buyer's receipt of invoice. Unless otherwise specified in the Proposal, Stand-alone Services will be billed upon Seller's confirmation of Buyer's order. Any services provided that are not included in the Services will be billable as incurred.

12. Termination

Seller may immediately terminate the Services upon written notice in whole or in part for cause if any person other than a Seller employee or designated service representative alters covered equipment rendering it unsafe.

In the event of Buyer's early termination for cause, a pro-rated refund will be issued to the Buyer for the unused term of Services, except Buyer shall remain liable for (i) all non-refundable third-party fees incurred by Seller for prepaid expenses and (ii) all services performed during Services term. Services may not be terminated for convenience.

Seller reserves the right to terminate or modify available Services at any time in its sole discretion; provided, however, that any such termination or modifications will not affect any Services already ordered by Buyer and confirmed by Seller prior to such termination or modifications except as mutually agreed by both Parties.

13. Buyer Obligations

(a) Buyer shall provide Seller with all information, cooperation and access that Seller reasonably requests for remote diagnosis of the reported issue. Parts replacement and onsite service may not become available until the Help Desk is provided the appropriate information or support to diagnose the issue.

(b) If applicable, Buyer shall provide Seller personnel with timely access to service location and adequate working space at no charge to Seller.

(c) Buyer shall provide Seller's onsite managed services personnel with adequate working conditions that comply with all applicable labor, safety and health laws and regulations.

(d) Buyer will provide the necessary utility services for use in accordance with the Manufacturer's applicable published specifications.

(e) Buyer will be responsible for payment of parts and services provided by Seller that are not covered by the Services. Seller will obtain Buyer's written consent prior to providing the parts and / or services, which will be billable at Seller's then-current time and material rates.

(f) Seller strongly recommends that Buyer install and use a current, reputable anti-virus program in connection with any PC-based, open-architecture product, and that Buyer regularly updates and runs such anti-virus program, especially in connection with the emergence of any new viruses.

(g) Buyer is solely responsible for backing up its data. Seller will not under any circumstances have a duty to back up Buyer's data or to restore data that is lost in the course of Seller's provision of Services, or otherwise. Seller will not be liable for the loss of Buyer's data, whatever the reason for the loss, including without limitation as a result of Seller's negligence. The preceding limitation applies to any cause of action,



whether based in contract, tort, or any other theory.

14. Solicitation

At no time during the term of the Services or for one (1) year thereafter, will Buyer directly or indirectly offer employment to any Seller employees who performs Services on behalf of Seller without Seller's express prior written consent. In the event that Buyer is in breach of this provision, Seller shall have the right to invoice Buyer, and Buyer agrees to pay, a sum equal to twelve (12) months' salary in respect of the hired individual. The foregoing restrictions shall not apply to solicitation through any general recruitment advertisement in the normal course of business, without specifically targeting or approaching the other Seller's employees.

15. Warranty and Limitation of Liability

SELLER WARRANTS FOR NINETY (90) DAYS FROM THE PERFORMANCE OF ANY SERVICES HEREUNDER THAT SUCH SERVICES SHALL BE PERFORMED IN A WORKMANLIKE MANNER CONSISTENT WITH GENERALLY ACCEPTED INDUSTRY STANDARDS. SELLER MAKES NO OTHER WARRANTY, EITHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE OR OF MERCHANTABILITY. SELLER MAKES NO WARRANTY THAT OPERATION OF THE PRODUCT SERVICED WILL BE UNINTERRUPTED OR ERROR FREE. BUYER MUST PROMPTLY REPORT IN WRITING ANY BREACH OF THIS WARRANTY TO SELLER NO LATER THAN FIFTEEN (15) DAYS AFTER EXPIRATION OF THE ABOVE WARRANTY PERIOD, AND BUYER'S EXCLUSIVE REMEDY AND SELLER'S ENTIRE LIABILITY FOR ANY BREACH OF SUCH WARRANTY SHALL BE FOR SELLER TO RE-PERFORM THE SERVICES OR, IF SELLER IS UNABLE TO RE-PERFORM THE SERVICES AS WARRANTED, BUYER SHALL BE ENTITLED TO RECOVER THE PRORATED FEES PAID TO SELLER FOR THE NONCONFORMING SERVICES. SUBJECT TO THE EXCLUSION OF DAMAGES PROVISION CONTAINED IN THE GENERAL TERMS AND CONDITIONS, SELLER'S MAXIMUM LIABILITY FOR ALL OTHER DAMAGES WILL BE LIMITED TO ONE (1) YEAR'S SERVICE CHARGES. THIS LIMITATION OF LIABILITY IS CUMULATIVE AND NOT PER INCIDENT. SOME STATES OR JURISDICTIONS DO NOT ALLOW THE EXCLUSION OR LIMITATION OF INCIDENTAL OR CONSEQUENTIAL DAMAGES AND IN SUCH EVENT, THE FOREGOING EXCLUSIONS AND LIMITATIONS SHALL ONLY APPLY TO THE EXTENT PERMITTED BY APPLICABLE LAW.

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Coversheet

Approval of Purchase and Installation of Three Shade Structures for MSA-Santa Ana

Section: IV. Action Items
Item: E. Approval of Purchase and Installation of Three Shade Structures for MSA-Santa Ana
Purpose: Vote
Submitted by:
Related Material: Installation of Three Shade Structures for MSA Santa Ana (Board).pdf



Agenda Item #: IV E: Action Item
Date: March 8, 2022
To: Magnolia Public Schools ("MPS") Board of Directors
From: MPS Audit/Facilities Committee
Staff Lead: Patrick Ontiveros, General Counsel & Director of Facilities
Mustafa Sahin, Project Manager
RE: Approval of Purchase and Installation of Three Shade Structures for MSA Santa Ana

I. Proposed Recommendation(s)

Presented to the Audit/Facilities Committee on March 8, 2022.

Staff recommends and moves that the Board of Directors approve (1) the selection of Universal Awning as the vendor for the installation of three (3) shade structures at the Magnolia Science Academy Santa Ana ("MSA-SA") campus and to spend up to \$150,000 (that is, \$120,000 on the contract with Universal and \$30,000 for contingency and permitting related costs) on said project and (2) the execution of a contract that Staff may negotiate with such vendor.

II. Background

MSA SA received Elementary and Secondary School Emergency Relief ("ESSER III") funds, a portion of which it is allowed to spend on facilities. The MSA SA believes it would be in its best interests to replace the existing, hand secured lunch shade structure with a permanent one, and to add 2 more in order to provide more shaded areas for its students during the day. MPS Staff issued an RFP (Exhibit A) for the shading project and received 2 proposals, (Exhibit B). MPS Staff believes that the proposal from Universal Awning represents the best value for MSA SA.

III. Conclusion & Budget Impact

The budget implication will be up to \$150,000 MSA-SA has budgeted \$350,000 in its ESSER III Expenditure Plan to cover facilities related expenses, including this one. Accordingly, MSA SA will pay for this project from its operating budget. The projected expenditures have been incorporated into the 2021-22 Second Interim Budget projections.



Exhibit A

RFP



MAGNOLIA PUBLIC SCHOOLS

Request for Proposals
to Provide 3 Shade Structures at
Magnolia Science Academy | Santa Ana

Due Date:

December 3, 2021

1.0 INTRODUCTION

Magnolia Education & Research Foundation doing-business as Magnolia Public Schools ("**MPS**"), a charter school management organization, operates Magnolia Science Academy Santa Ana ("**MSA-SA**") located at 2840 W 1st Street in the City of Santa Ana. The purpose of this RFP is to solicit bids to build 3 shade structures (the first one is 26'x60', the second one is 37'x62' and the third one is 13,5'x56') on the premises. Should there be a similar need for any other Magnolia Public Schools (MPS), the approved vendor, the need, and the price will be used.

The locations are shown on Exhibit A.

Site Tour

A site tour will be facilitated.

Proposals Due

Responses to the RFP are due no later than **5:00 PM (PST), Friday, December 3, 2021**, to the following individual:

Mustafa Sahin
Facility Project Manager
Magnolia Public Schools
250 East 1st Street
Suite 1500
Los Angeles, CA 90012
msahin@magnoliapublicschools.org
760-587-6031

Questions regarding this RFP may be directed to the individual identified above via email.

Proposal Format:

One (1) electronic PDF copy (by email) of your proposal must be delivered to the person indicated by the deadline stated above. Please endeavor to keep any emailed material to a single manageable file size (at or about 10 MBs) so that it may be easily distributed to the Selection Committee.

Respondents are encouraged to only include information pertinent to the Project and the Selection Committee's ability to select the vendor best suited to successfully complete this job.

Interviews:

Interviews will be held at the discretion of MPS and MSA-SA. Interviews, if any, are expected to be held on December 7th, 2021 via Zoom.

If interviews are held, respondents will meet with the Selection Committee for approximately ½ hour to 1 hour. The interview will be an open, unscripted format. Respondents will have 20 minutes to present any information they feel is pertinent followed by questions and answers and general discussion.

Selection Committee:

The Selection Committee will be composed of representatives from MPS and MSA-SA.

1.1 Timeline

RFP Distributed:	November 29, 2021
Proposals Due:	December 3, 2021
Interviews, if any (exact date and time TBD):	December 7, 2021
Selection Announced:	December 8, 2021
Contract Execution:	ASAP

2.0 PROJECT DESCRIPTION

The Project is to build 3 waterproof shade structures, #1 one is 26'X60', #2 is 37'X62' and #3 is 13,5'X56' in 3 different locations at the school site. See the Appendix A for the locations. The Project may require submission to and approval by the Division of State Architect ("DSA"). If it does not require submission and approval by DSA, it, nevertheless, should be designed and built according to DSA standards.

3.0 PROPOSAL FORMAT

Respondent shall format its response as set forth below to facilitate timely review and selection. Please be specific to the RFP, and do not include materials not explicitly requested, such as generic marketing materials.

Your response should include the following:

- Letter of interest
- Name of your company and the individual responsible for the account
- Restate all the requirements of Section 4.0 and provide responses to each

See Section 1.0 for additional proposal format clarifications.

4.0 PROPOSAL REQUIREMENTS

4.1 Vendor Qualifications and Experience

4.1.1 Vendor Description.

Provide a description of your company and why it is qualified to undertake the Project. Please describe any similar projects your company has completed, including any similar projects submitted to and approved by DSA. -Please state whether you are able to determine if the Project must be submitted and approved by DSA and if so whether you are able to do so on behalf of MPS.

Provide the following:

A minimum of three (3) references, including

- (a) name and scope of the project
- (b) client name and contact information

(c) contract amount

4.1.2 Qualifications and Experience of Key Personnel.

Identify the person(s) that will be principally responsible for working with the MPS and leading this engagement and their qualifications and experience

4.1.3 Insurance.

Provide a description of vendor's insurance coverage.

4.2 Cost

Respondent's proposal should include an overall not to exceed cost and should be broken down in detail. The proposal should also provide a break-down of any and all other costs and fees including, but not limited to, labor, delivery fees, installation fees, applicable taxes, etc.

4.3 Product Information

Respondent will confirm its ability to provide the Project as described above in Section 2.0. Where a respondent believes there are multiple options for the Project, the respondent may provide such alternatives explaining the difference in each alternative and describing the cost differences.

4.4 Warranty Information

Provide a description of the warranty provided for the Project.

4.5 Schedule

MPS and MSA-SA desire to complete this project as soon as possible, please also provide the expected completion of the project.

4.6 Contract

The successful respondent will be required to sign an agreement with Owner in the form of Exhibit B (AIA Document A105-2017). Please provide an affirmative statement of respondent's concurrence or else any changes that respondent desires to make to the form agreement attached as Exhibit B.

5.0 CONTACT

Questions to Owner will be accepted via email by the Facility Project Manager identified above. Answers to questions will be provided to all participants as available.

6.0 RFP/Q EXHIBITS

Exhibit A School Map
Exhibit B Form of Contract

7.0 BID ACCEPTANCE/REJECTION

The Owner reserves the right to reject any or all proposals or cancel the solicitation process at its sole discretion.

8.0 PROPOSAL VALIDITY

RFP responses shall be valid until execution of a contract, which is expected to occur on or about November 30, 2021. No changes to information received within the Respondent's proposal shall be changed or altered without approval by the Owner.

Exhibit A

School map for shade structures' location

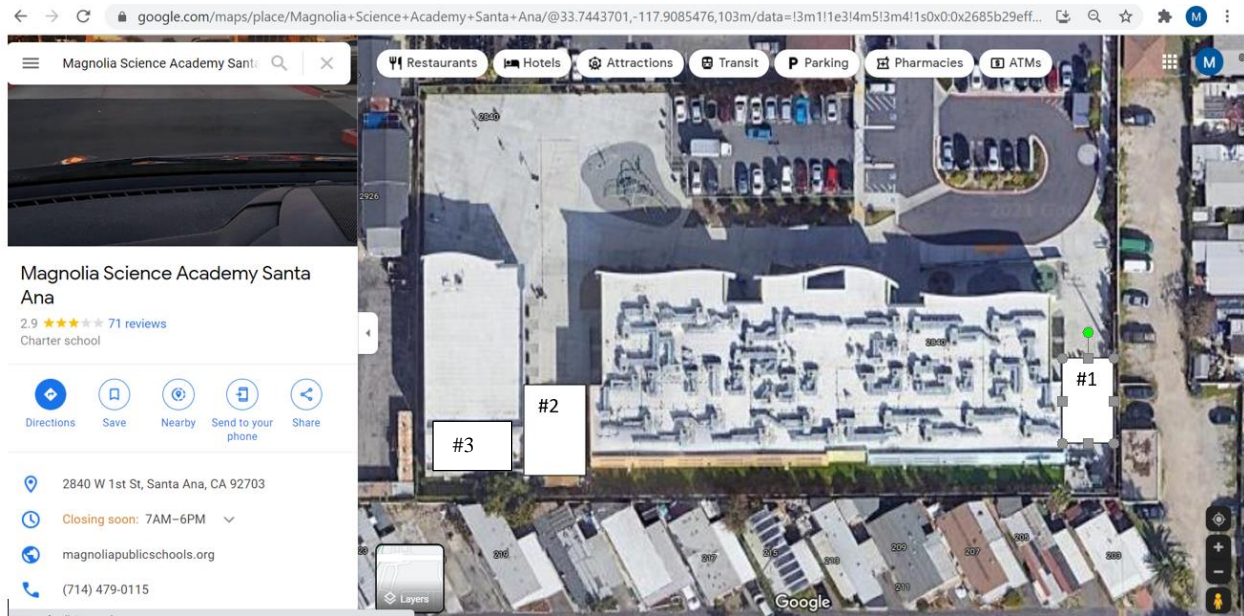


Exhibit B

Form of Contract

(AIA Document A105™-2017)



Exhibit B

Proposals



PROPOSAL

211087-01

Date: 12/01/2021

Expires:

Drawing Numbers:

Project: MAGNOLIA PUBLIC SCHOOLS / SANTA ANA
 2840 W 1ST. STREET
 SANTA ANA , CA

Client: MAGNOLIA PUBLIC SCHOOLS
 250 EAST 1ST STREET SUITE 1500
 LOS ANGELES, CA 90012

Contact: MUSTAFA SAHIN 760-587-6031 msahin@magnoliapublicschools.org

We are pleased to offer this proposal for the following services at the above location.

Project Description:	Item Total:
MANUFACTURE AND INSTALL EXTERIOR FRAMED COVERS PER THE REQUEST FOR PROPOSAL.	\$64,740.00

1 EXTERIOR FRAMED COVER MEASURING APPROXIMATELY 26' X 60'

FRAMING WILL BE ALUM POSTS MEASURING 4" X 4" WITH FOOTINGS, OVER HEAD FRAMING MEASURING 1 1/8" X 1 1/8"

POST AND FRAMING PAINTED SEMI-GLOSS BLACK. FABRIC INCLUDED COLOR AND TYPE OF FABRIC TO BE DETERMINED BY CUSTOMER.

\$95,200.00

2 EXTERIOR FRAMED COVER MEASURING APPROXIMATELY 37' X 62'

FRAMING WILL BE ALUM POST MEASURING 4" X 4" WITH FOOTINGS, OVER HEAD FRAMING MEASURING 1 1/8" X 1 1/8"

POST AND FRAMING PAINTED SEMI-GLOSS BLACK. FABRIC INCLUDED, COLOR AND TYPE OF FABRIC TO BE DETERMINED BY CUSTOMER.

3 EXTERIOR FRAMED COVER MEASURING APPROXIMATELY 13' 5" X 56'

\$31,374.00

FRAMING WILL BE ALUM POST MEASURING 4" X 4" WITH FOOTINGS, OVER HEAD FRAMING MEASURING 1 1/8" X 1 1/8"

Salesperson: Todd Gordon

Buyer _____

Seller 



PROPOSAL

211087-01

Date: 12/01/2021

Expires:

Drawing Numbers:

Project: MAGNOLIA PUBLIC SCHOOLS / SANTA ANA
2840 W 1ST. STREET
SANTA ANA , CA

Client: MAGNOLIA PUBLIC SCHOOLS
250 EAST 1ST STREET SUITE 1500
LOS ANGELES, CA 90012

Contact: MUSTAFA SAHIN 760-587-6031 msahin@magnoliapublicschools.org

POST AND FRAMING PAINTED SEMI-GLOSS BLACK. FABRIC INCLUDED, COLOR AND TYPE OF MATERIAL FABRIC TO BE DETERMINED BY CUSTOMER

4.1.3 INSURANCE IS SENT IN A ATTACHMENT FORM

4.3 PRODUCT INFORMATION SUPPLIED ON APPROVAL AND SELECTION OF FABRIC BY THE CUSTOMER

4.4 FABRIC WARRANTY IS 5 TO 7 YEARS DEPENDING ON FABRIC.
FRAMING 10 YEAR WARRANTY

4.1.2 QUALIFICATIONS EXPERIENCE

TODD GORDON 18 YEARS EXPERIENCE PROJECT MANAGEMENT / INSTALLATION

VICTOR GOMEZ 17 YEARS EXPERIENCE MANUFACTURING, INSTALLATION AND MGR OF THE AWNING DEPT.

INSTALLERS EXPERIENCE VARYING FROM MINIMUM OF 5 YEARS TO 15 YEARS

4.5 SCHEDULE OF DEPOSIT. APPROXIMATELY 5 WEEKS FROM APPROVAL AND RECEIPT

STANFORD SIGN AND AWNING HAS BEEN IN BUSINESS FOR OVER 43 YEARS.

Deposit Rate: 50%
Deposit: \$95,657.00

Subtotal: \$191,314.00

Total: \$191,314.00

Salesperson: Todd Gordon

Buyer _____ Seller 



PROPOSAL

211087-01

Date: 12/01/2021

Expires:

Drawing Numbers:

Project: MAGNOLIA PUBLIC SCHOOLS / SANTA ANA
2840 W 1ST. STREET
SANTA ANA , CA

Client: MAGNOLIA PUBLIC SCHOOLS
250 EAST 1ST STREET SUITE 1500
LOS ANGELES, CA 90012

Contact: MUSTAFA SAHIN 760-587-6031 msahin@magnollapublicschools.org

50% DEPOSIT REQUIRED TO PROCEED.

CONTRACT LICENSE NO. 863570

ALL SIGNS AND AWNINGS ARE MANUFACTURED IN THE UNITED STATES AND HAVE A ONE (1) YEAR PARTS AND MATERIAL WARRANTY.

JOB WILL BE STARTED FOLLOWING DESIGN APPROVAL. ENGINEERING, PERMITS AND LANDLORD APPROVAL HAVE BEEN ISSUED.

PERMITS, ENGINEERING AND PERMIT LABOR WHEN REQUIRED WILL BE BILLED ADDITIONALLY. CREDIT CARD PAYMENTS WILL INCUR A 3% PROCESSING FEE.

Customer to provide two (2) copies of site plans of premises for permit purposes. Stanford Sign & Awning, inc. DOES NOT provide primary electrical service to sign location. Hole drilling is subject to normal digging conditions. Any conditions other than normal are billed on a time and material basis and added to the original amount of the contract.

If either party commences an action or proceeding against the other party arising out of or in connection with this contract, including an action seeking a declaration of rights hereunder, the prevailing party shall, in addition to any relief awarded or obtained, wether by settlement, arbitration, complete adjudication or otherwise, be entitled to recover from the losing party reasonable attorneys' fees and costs of suit. Interest expense of 1.5% per month will be incurred for all past due amounts over 30 days. Removal of signage allowed for non-payment.

Salesperson: Todd Gordon

Buyer's Acceptance

Title

Date

Seller's Acceptance



Title

Date

12-2-2021

ESTIMATE



Magnolia Public Schools
 2840 WEST 1ST ST
 SANTA ANA, CA 92703
 (323) 490-0701

Universal Awning

7053 Canby Ave.
 Reseda, CA 91335
 Phone: (818) 882-0027
 Email: Info@universalawning.com

Estimate # 001869
 Date 02/17/2022

Description	Quantity	Rate	Total
(3) HIP ROOF CANOPIES	1.0	\$120,000.00	\$120,000.00
37' X 62' X 6' HEIGHT INCLUDING 12" HARD VALANCE 26' X 60' X 6' HEIGHT INCLUDING 12" HARD VALANCE 13' 6" X 56'x 4'5" HEIGHT INCLUDING 12" HARD VALANCE MATERIAL : FIRESTIST ACRYLIC SURFACE MOUNTED POSTS 10' HIGH 4" X 4" SQUARE SHOP ENGINEERING DRAWINGS \$4500.00 OPTIONAL			

Subtotal	\$120,000.00
Total	\$120,000.00



All down payments are non-refundable three business days from the signing of this contract. With respect to the above, it is agreed that three quarters of the above mentioned sum is for the cost of materials, fabrication labor, sales tax and balance is for the cost of installation labor.

In the event of default of any installment, the unpaid balance shall become due and payable forthwith at the option of the Contractor without notice.

All expenses incurred in the collection of monies due per this agreement whether by arbitration or judicial process including attorney's fees and cost shall be paid by you the purchaser.

Note: This proposal may be withdrawn by Universal Awning & Shade, Inc. at any time prior to its acceptance, and shall expire by its own terms if not accepted within 7 days. Due to the volatile steel prices this quotation is valid for 7 days. Advance bill of material is required to be paid to secure material pricing.

An initial service charge of 5% of the outstanding balance will be charged on balances not paid within five days of payment due date. service charge of 1.5% will be added each month to the balance remaining unpaid.

This quotation is not binding and does not become a contract unless signed below by UNIVERSAL AWNING & SHADE, INC. EXECUTIVE OFFICER.

Universal Awning - Cody Clapp

Magnolia Public Schools

Coversheet

Approval to Exercise Option to Extend Due Diligence Contingency Period for Purchase of 7111 Winnetka Avenue

Section: IV. Action Items
Item: F. Approval to Exercise Option to Extend Due Diligence
Contingency Period for Purchase of 7111 Winnetka Avenue
Purpose: Vote
Submitted by:
Related Material:
Due Diligence Contingency Period for Purchase of 7111 Winnetka Avenue (Board).pdf



Board Agenda Item: IV F: Action Item

Date: March 10, 2022

To: Magnolia Public Schools ("**MPS**") Board of Directors

From: MPS Audit/Facilities Committee
Patrick Ontiveros, General Counsel & Director of Facilities
Mustafa Sahin, Project Manager

RE: Approval of Exercise of Option to Extend Due Diligence Contingency Period for Purchase of 7111 Winnetka Avenue

I. Proposed Motion/Recommendation(s)

Presented to the Audit/Facilities Committee on March 8, 2022.

Staff recommends and moves that the Board of Directors approve (1) the exercise by MPS of its option under that certain purchase and sale agreement signed by MPS dated as of December 15, 2021 for the purchase of the property located at 7111 Winnetka Ave. (the "**Property**") to extend its contingency/due diligence period for one (1) thirty (30) day period from March 22, 2022 to April 21, 2022, and in conjunction therewith, (2) the release by MPS of Fifteen Thousand Dollars (\$15,000.00) from the escrow established for the aforementioned transaction as consideration for the exercise of the extension option, and (3) the execution by the MPS CEO and Superintendent, or his designees, of such documents and instruments as may be necessary to undertake and complete the foregoing actions.

II. Background

At its December 19, 2021 meeting, the MPS Board approved MPS signing a purchase and sale agreement for the purchase of the Property and making a good faith, refundable, escrow deposit of Two Hundred Thousand Dollars (\$200,000). Portions of the "Background" section of the December 19th report is excerpted below.

*For the 2021-22 school year, Magnolia Science Academy—5 ("**MSA—5**") is co-located with Magnolia Science Academy—1 ("**MSA-1**") at the property located at 18220 and 18238 Sherman Way in Reseda. MPS elected to co-locate MSA—5 with MSA—1 when the Los Angeles Unified School District ("**LAUSD**") made MSA—5 an offer of space at Chatsworth High School in lieu of Reseda High School, where it has been located for several years. MSA—5 subleases space from MSA—1. MSA—1 leases such property from MPM Sherman Way LLC, a California limited liability company and wholly owned subsidiary of Magnolia Properties Management, Inc., a California non-profit public benefit corporation and 501(c)(3) tax exempt organization. MSA-1 operates a middle school and*



high school on the leased premises.... MPS desires to re-locate MSA—5 to its own private campus at the Property which is within close proximity to MSA—5’s original location at Reseda High School....

The Property at 7111 Winnetka Ave ... consists of a 21,849 square foot building on land that is approximately 75,794 square feet. The Property is presently leased to multiple tenants and must delivered free of all tenancies by the close of escrow.

MPS’s real estate broker, InSite EFS, Inc., negotiated an offer for the purchase of the Property. The Owner has tentatively agreed to sell the Property to MPS or its assignee subject to the signing of a formal purchase and sale agreement, which is the subject of this report and the recommendation stated herein. The terms agreed upon by the parties include the following:

Price	\$9,450,000,000
Free Look/Due Diligence Period	90 Days with option to extend for three 30 day periods for the following consideration: First 30 day Extension = \$15,000 Second 30 day Extension = \$20,000 Third 30 day Extension = \$25,000
Good Faith Deposit	\$200,000, increased to \$350,000 by the end of the Due Diligence Period as such may be extended by Buyer.
Closing Period	30 days. Owner has the option to extend the closing for up to six (6) consecutive 30 day periods for the purpose of removing any tenants.

During the due diligence period, MPS or its assignee, will review the condition of the existing building and land to determine whether there are any hurdles to the development of the property for MSA-5’s use and whether it is affordable. In addition, MPS will seek the approval of its authorizer, the Los Angeles County Office of Education, for the proposed transaction. Before the end of the due diligence period, MPS has the option to cancel the transaction and will receive a full refund of its good faith deposit.

Escrow for the purchase and sale of the Property was opened on December 22, 2022. Since such time, MPS Staff has been engaged in due diligence activities including commissioning multiple studies: a phase I environmental site assessment, an ALTA and topographic survey, an appraisal, and a zoning/entitlements survey. A soils study and asbestos and lead based paint study are in process.

MPS Staff has worked with Pacific Charter School Development (“**PCSD**”), an architect and a general contractor to evaluate and price out various design concepts that could be adapted for the Property. The three principal concepts and the associated costs are attached as **Exhibit A**. Of the three design concepts, MPS Staff has determined that it only will proceed with the project if it will be a new construction project. MPS Staff does not believe that a tenant improvement project would yield the best facilities for MPS and its schools.



MPS Staff is working to determine the long-term affordability of the Project. In addition, MPS Staff is presently working with its financial advisor, John Buck, to arrange financing for the purchase and development of the Property as a future campus for one or two MPS schools that will need facilities. Finally, MPS Staff has advised MSA-5's charter authorizer, the Los Angeles County Office of Education ("**LACOE**"), of its desire to purchase and develop the Property and is seeking its authorization to do so.

MPS is awaiting a response from LACOE and a term sheet from a potential lender. In addition, MPS is awaiting a response from PCSD as to whether it will invest \$2,750,000 into the Project as subordinate debt. Accordingly, MPS requires additional time to complete its due diligence and make a decision whether to move forward with the Project. By exercising its option to extend the due diligence period, MPS will be putting \$15,000 at risk and not its entire \$200,000 good faith deposit. In other words, if MPS spends the \$15,000 and decides that it will proceed with the acquisition then the \$15,000 will be applied to the purchase price. In the event that within the extension period MPS determines that it will not proceed with the Project it will be refunded One Hundred Eighty Five Thousand Dollars (\$185,000), that is \$200,000 less \$15,000.

III. Conclusion / Budget Impact

MPS would like to acquire or lease the Property for the benefit of MSA-5 to allow MSA-5 to relocate from the MSA-1 campus to its own private facility. MPS is currently working with its financial advisor to secure financing for the Project. MPS is also working with PCSD to see if they are able to either acquire, develop and lease the Property or provide subordinate debt that will allow a subsidiary of Magnolia Properties Management Inc. to acquire the Property. The budget impact to MSA-5 is unknown and depends on a multitude of factors including how much equity (i.e., cash) MSA—5 can invest in the Project, financing terms, and participation by PCSD. Staff will keep the Facilities Committee and the Board apprised of the status of the Project, including the status of financing and approval from LACOE. It will seek Committee and Board approval prior to the end of the first extended due diligence period in order either to move forward with the transaction and allow its good faith deposit to become non-refundable or to spend additional funds to exercise another option to extend the due diligence period.



Exhibit A

Summary of 7111 Winnetka Ave Construction Options

	Tenant Improvement plus ½ Gym	New Construction Classroom Bldg Only	New Construction Classrooms + Gymnasium
<i>Total Building Square Footage</i>	27,515	28,950	28,950 (classroom bldg) 10,271 (gym) 9,160 (classrooms above pkg) 48,371 (total)
<i>Total Outdoor Play Space</i>	None	23,890	9,674
<i>Total # of Classrooms</i>	21	23	32
<i>Target Enrollment</i>	560	600	850
<i>Bldg. Sq Ft Per Student</i>	50.0	48.25	56.9
<i>Total Project Cost</i>	\$25,720,000	\$26,941,000	\$35,500,000
<i>Annual Debt Service</i>	\$1,778,100	\$1,830,950	\$2,300,000
<i>Annual Debt Service Per Student</i>	\$3,175	\$3,051	\$2,705
<i>Advantages</i>	<ul style="list-style-type: none"> • Lower Cost • ½ Size Gym 	<ul style="list-style-type: none"> • Future phases may include gymnasium and additional classroom space while not impacting parking • Less up front cost 	<ul style="list-style-type: none"> • Maximizes utility of space • Complete build out at occupancy • Includes gymnasium, sufficient parking to meet code, and outdoor area
<i>Disadvantages</i>	<ul style="list-style-type: none"> • No outdoor space • Only \$1.2 MM less than the preferred option 	<ul style="list-style-type: none"> • No gymnasium as part of Phase I • May not be able to afford phases II or III in the future 	<ul style="list-style-type: none"> • Most expensive option (but least expensive on a per student basis)

Tenant Improvement Schematic



	BUILDING AREA			
MULTIPURPOSE/ GYMNASIUM	1 PER 35 S.F.	3,357 S.F.	96	97
OFFICES	1 PER 500 S.F.	1,482 S.F.	3	97

BICYCLE PARKING REQUIREMENTS		
SPACE TYPE	REQUIRED	PROVIDED
4 BICYCLE SPACES PER CLASSROOM (SHORT-TERM)	92 (23 CLASSROOMS MULTIPLIED BY 4 SPACES)	92 (U-RACK ON RAILS - 50% BE COVERED BY ROOF/OVERHANG)
1 BICYCLE SPACE PER 10 CLASSROOMS (LONG-TERM)	2	
4 BICYCLE SPACES PER CLASSROOM (SHORT-TERM)	ADDITIONAL 40 (10 CLASSES MULTIPLIED BY 4 SPACES)	40 (U-RACK ON RAILS - 50% BE COVERED BY ROOF/OVERHANG)

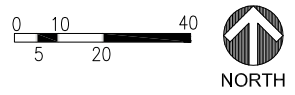
PLUMBING FIXTURE REQUIREMENTS			
LAND USE / REQUIREMENT	OCC COUNT	FIXTURE COUNT	
SCHOOL	PER 500 STUDENTS 250 MALE / 250 FEMALE	5 WC MALE / 5 WC FEMALE	
MULTIPURPOSE/ GYMNASIUM	496 OCC 248 MALE / 248 FEMALE	2 WC MALE / 4 WC FEMALE	

BUILDING SQUARE FOOTAGE SIZE			
MSA-5	CLASSROOMS	BUILDING SIZE / S.F.	
BUILDING ADDITION		5,294 S.F.	
TOTAL	21 CLASSROOMS	15,750 S.F.	
MULTIPURPOSE/ GYMNASIUM		3,351 S.F.	
TOTAL GROSS		27,515 S.F.	

OCCUPANCY TYPE

OFFICE ADMINISTRATION	9TH GRADE	STORAGE/MECH/ELEC
GYMNASIUM	10TH GRADE	CIRCULATION
6TH GRADE	11TH GRADE	
7TH GRADE	12TH GRADE	
8TH GRADE	RESTROOMS	

MSA-5 GRADES 6-12 FLOOR PLAN

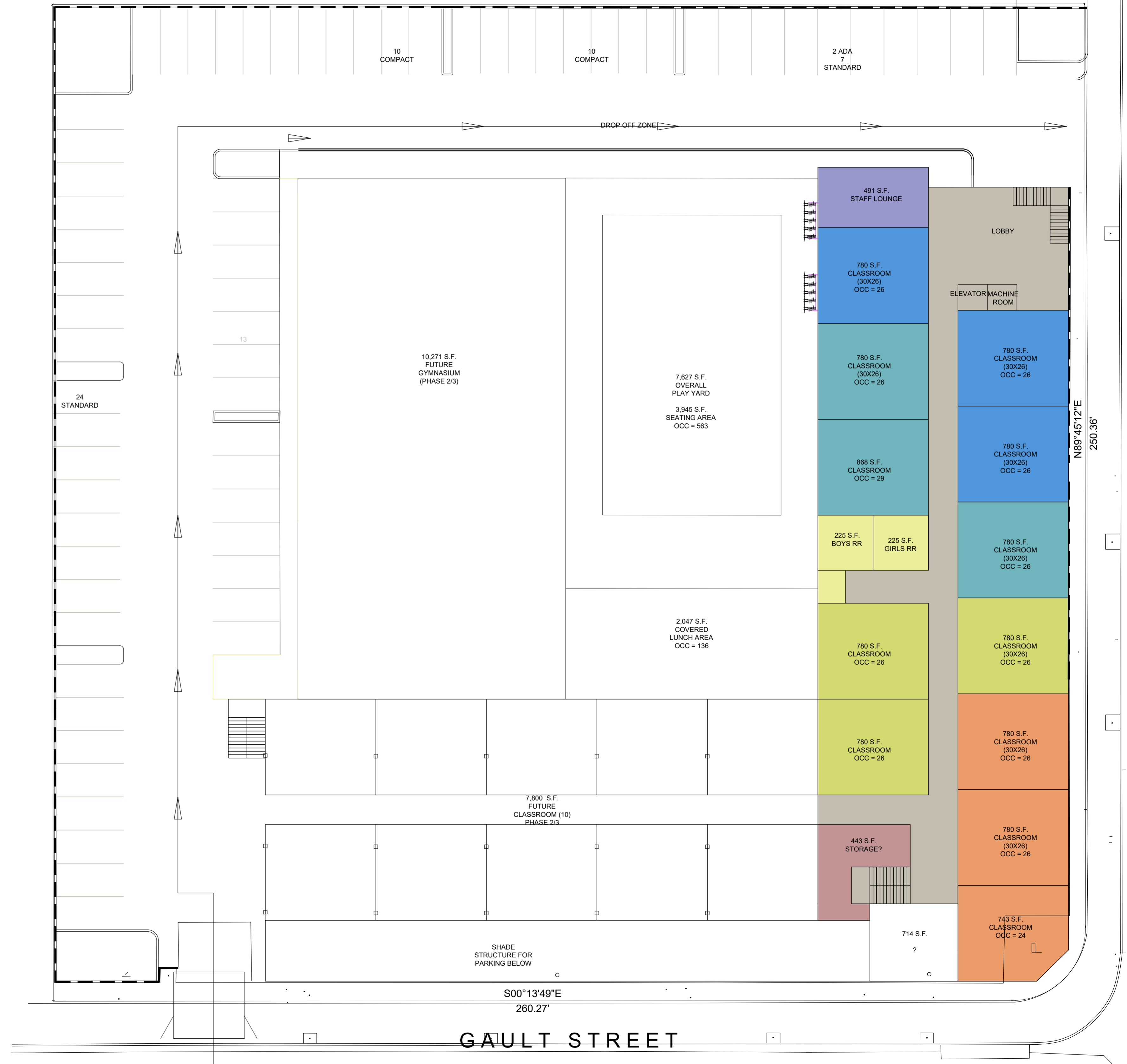
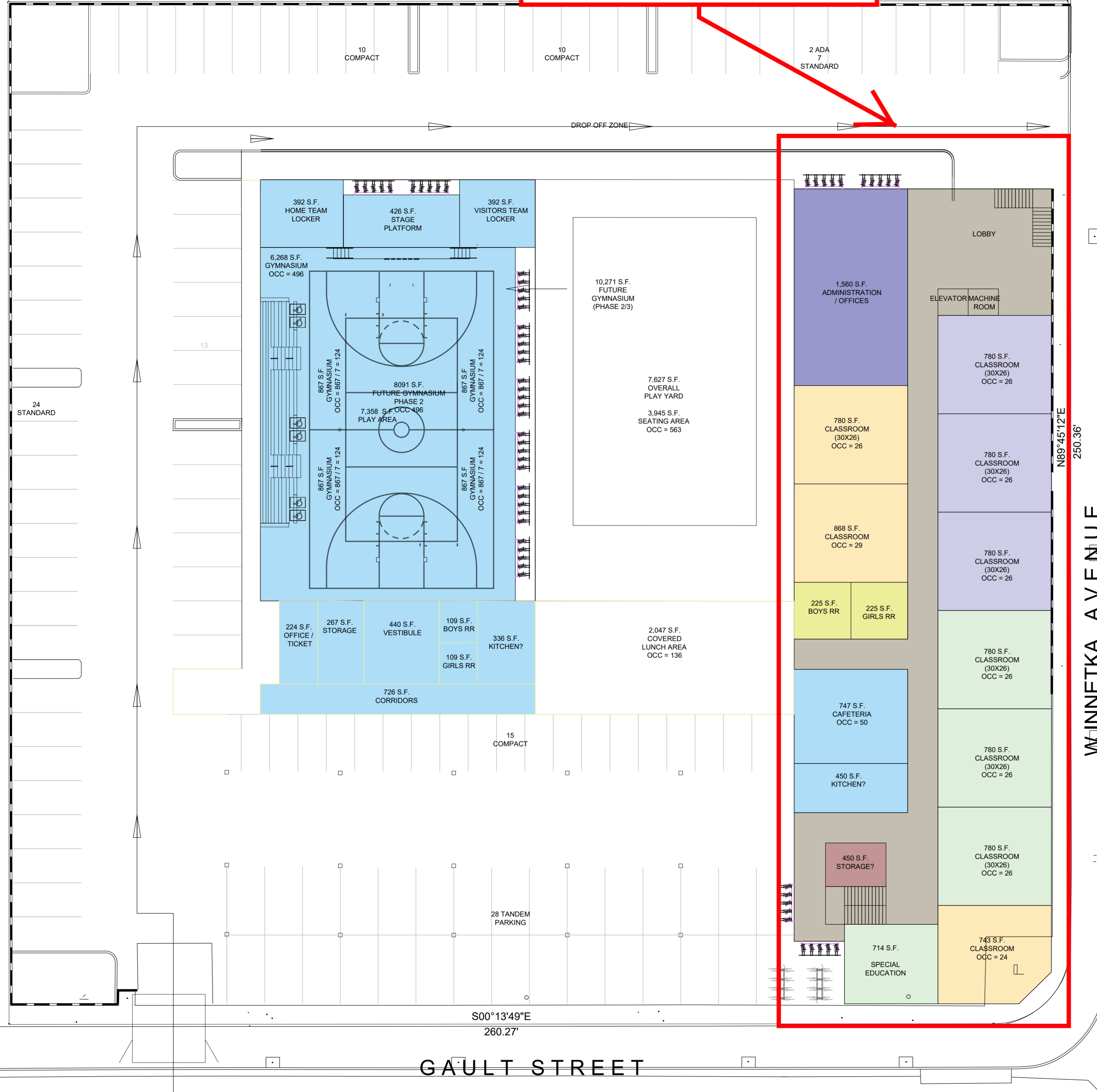


Architect: RAFAEL FRANCO & ASSOCIATES 12345 Ventura Blvd. Studio City, CA 91604 (818) 754-2030 (818) 754-2032 (FAX)	Project: MAGNOLIA CHARTER SCHOOL Project Address: 7111 N. WINNETKA AVENUE, WINNETKA CA 91306 Drawing Title: PROPOSED MASTER PLAN
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Date: 2/10/22	Sheet No. SCH-10
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New Construction Classroom Bldg Only

NEW CONSTRUCTION SCHEMATIC



MCS MIDDLE SCHOOL FIRST FLOOR 14,401 S.F.

MCS HIGH SCHOOL SECOND FLOOR 14,549 S.F.

Coversheet

Approval of Findings to Conduct Virtual Meetings Pursuant to AB 361/Government Code Section 54953

Section: IV. Action Items
Item: G. Approval of Findings to Conduct Virtual Meetings Pursuant
to AB 361/Government Code Section 54953
Purpose: Vote
Submitted by:
Related Material: AB 361 Findings (Magnolia Public Schools) (March 10).pdf



Board Agenda Item #	IV G: Action Item
Date:	March 10, 2022
To:	Magnolia Public Schools – Board of Directors
From:	Alfredo Rubalcava, CEO & Superintendent
Staff Lead:	Alfredo Rubalcava, CEO & Superintendent
RE:	Approval of Findings to Conduct Virtual Meetings Pursuant to AB 361/Government Code Section 54953

Proposed Board Recommendation

I move for the Magnolia Public Schools Board of Directors to adopt the findings relating to the ability of the MPS Board and all MPS Committees to conduct meetings due to teleconference during the State of Emergency, in reference to AB 361/Government Code Section 54953.

Introduction

In September 16, 2021, Governor Newsom signed executive order Assembly Bill (AB) 361 into law which gives local agencies, included local educational agencies (LEA) governing boards, flexibility in conducting public meetings virtually during a declared state of emergency. While AB 361 offers flexibilities similar to the expiring Executive Order N-29-20, there are some key difference in regards to public comment and meeting operations.

In order for Magnolia Public Schools (MPS) Board Meetings to trigger the AB 361 teleconferencing provisions, any of the following circumstances must follow:

- The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing
- The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining by majority vote whether, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees
- The legislative body holds a meeting during a proclaimed state of emergency and has determined by majority vote that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees

Requirements under this new law include; notice of the meeting and post agendas as the Brown Act requires on our MPS websites and school sites; allow public to access the meeting and give notice for how the public can access the

meeting; include in the agenda an opportunity for all persons to attend via call-in or internet-based service; provides opportunity for the public to offer comment in the real time; provide public comment period; conduct meetings in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the board; in an event of a disruption that prevents MPS from broadcasting the meeting or prevents members of the public from offering public comment, the meeting must stop and no action can be taken until access is restored.

MPS Board of Directors must make the following findings every 30 days by majority vote in order to continue utilizing the bills teleconferencing provisions which include:

- The legislative body has reconsidered the circumstances of the state of emergency
- Any of the following circumstances exist:
 - The state of emergency continues to directly impact the ability of the members to meet safely in person
 - State or local officials continue to impose or recommend measures to promote social distancing

Background

In March 2021, Governor Newsom issued Executive Order N-29-20, which, among other things, temporarily suspended certain Brown Act teleconference meeting requirements for as long as public health agencies have imposed or recommended social distancing measures, as the COVID-19 pandemic has made them unsafe. This law will sunset through September 30, 2021.

Budget Implications

N/A

Exhibits (Attachments):

- Board Findings pursuant of Government Code 54953(e)(3)



EACH THIRTY DAYS THEREAFTER FOR BOARD OF DIRECTORS & COMMITTEES

Magnolia Public Schools

Magnolia Public Schools findings pursuant to Government Code Section 54953(e)(3)

The Magnolia Public Schools Board of Directors has reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

DATE: March 10, 2022

VOTE

AYE:

NOES:

ABSENT:

BOARD SECRETARY: _____