



Magnolia Public Schools

Regular Board Meeting

Date and Time

Thursday September 12, 2019 at 6:00 PM PDT

Location

MSA-1 18238 Sherman Way, Reseda, CA 91335

Access to the Board Meeting: Any interested parties or community members from remote locations may attend the meeting at the following school sites or the addresses where Board Members are joining from:

By dialing into; 1.844.572.5683 Code: 1948435

- MSA-SA 2840 W. 1st., Santa Ana, CA 92703 (Mr. Shohrat Geldiyev)
- MSA-SD 6525 Estrella Ave. San Diego, CA 92120 (Dr. Salih Dikbas)
- 1363 Ridgecrest Rd Pinole, CA 94564 (Mr. Serdar Orazov)
- 4701 Patrick Henry Dr. Bldg#25, Santa Clara, CA 95054 (Dr. Umit Yapanel)
- 5113 Babette Ave. Los Angeles, CA 90066 (Ms. Diane Gonzalez)

In compliance with the Americans with Disabilities Act (ADA) and upon request, Magnolia Public Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the MPS central office. If you need special assistance to attend the meeting, please notify Barbara Torres at (213) 628-3634 x100 48 hours before the meeting to make arrangements.

Any public records relating to an agenda item for an open session which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 250 East 1st Street Ste 1500 Los Angeles, CA 90012.

Board Members:

Dr. Saken Sherkhanov, Chair
Mr. Haim Beliak, Vice-Chair
Ms. Diane Gonzalez
Ms. Sandra Covarrubias
Dr. Umit Yapanel
Mr. Serdar Orazov
Dr. Salih Dikbas
Mr. Shohrat Geldiyev

CEO & Superintendent:

Mr. Alfredo Rubalcava

Agenda

Purpose	Presenter	Time
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I. Opening Items			6:00 PM
A. Call the Meeting to Order			1 m
B. Record Attendance and Guests			1 m
C. Pledge of Allegiance			1 m
D. Approval of Agenda	Vote		1 m
E. Public Comments			5 m
F. Communications: Board/Superintendent			5 m
G. Approval of August 8, 2019 Regular Board Meeting Minutes	Approve Minutes		
Approve minutes for Regular Board Meeting on August 8, 2019			
H. Approval of August 28, 2019 AdHoc Committee Board Meeting Minutes	Approve Minutes		
Approve minutes for Regular AdHoc Committee Meeting on August 28, 2019			
II. Consent Item			6:14 PM
A. 2019-20 Compliance Monitoring and Certification of Board Compliance Review for MSA-4, 6, 7, and Bell	Vote	Academic Committee	2 m
B. Approval of Hiring MSA-3 Special Education Teacher	Vote	Academic & Finance Committee	2 m
III. Closed Session Items			6:18 PM
A. Public Announcement of Closed Session	FYI	Saken Sherkhanov	1 m
B. Conference with Legal Counsel-Potential Litigation- Eight Matters	Discuss	Patrick Ontiveros	40 m
C. Conference with Legal Counsel- Existing Litigation (§54956.9)- One Matter Esqueda v. Magnolia	Discuss	Patrick Ontiveros	10 m
D. Report Out From Closed Session	FYI	Saken Sherkhanov	1 m
IV. Action Items			7:10 PM
A. Authorization to Settle Existing Litigation	Vote	Patrick Ontiveros	2 m
B. Approval of College Board as an Approved Vendor	Vote	Erdinc Acar	5 m
C. Approval of 2018-19 MPS Unaudited Financial Actuals	Vote	Finance Committee	10 m
D. Approval of Resolution Accepting Terms & Conditions of Grant Agreement CSFIG for MSA-SA	Vote	Patrick Ontiveros	5 m
E. MSA-1 Computer Equipment Lease Agreement	Vote	Rasul Monoshev	5 m
F. Approval of New MSA-1 Bank Account for Construction	Vote	Nanie Montijo	5 m
V. Information/Discussion Items			7:42 PM
A. Presentation of Summit Learning Program	FYI	Academic Committee	3 m
B. Review of LACOE Oversight Reports	FYI	Alfredo Rubalcava	5 m
C. Academic Update	FYI	Erdinc Acar	5 m
D. Student Enrollment Update	Discuss	Ismael Soto	5 m
E. Human Resource Update	FYI	Derya Hajmeirza	5 m
F. Vavrinek, Trine, Day and Co, LLP (Internal Audited Firm) Joins Eide Bailly, LLP	FYI	Finance Committee	2 m
G. Facilities Updates	FYI	Patrick Ontiveros	10 m
VI. Closing Items			8:17 PM
A. Adjourn Meeting	Vote		

Cover Sheet

Approval of August 8, 2019 Regular Board Meeting Minutes

Section: I. Opening Items
Item: G. Approval of August 8, 2019 Regular Board Meeting Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Regular Board Meeting on August 8, 2019



Magnolia Public Schools

Minutes

Regular Board Meeting

Date and Time

Thursday August 8, 2019 at 7:00 PM

Location

MPS Home Office 250 E. 1st St. Ste. 1500 (15th Floor) Los Angeles, CA 90012

Board members who participated remotely joined from the following locations:

- MSA-SD 6525 Estrella Ave. San Diego, CA 92120 (Dr. Salih Dikbas)

Board Members:

Dr. Saken Sherkhanov, Chair

Mr. Haim Beliak, Vice-Chair

Ms. Diane Gonzalez

Ms. Sandra Covarrubias

Dr. Umit Yapanel

Mr. Serdar Orazov

Dr. Salih Dikbas

Mr. Shohrat Geldiyev

CEO & Superintendent:

Mr. Alfredo Rubalcava

Directors Present

D. Gonzalez, S. Covarrubias, S. Dikbas (remote), S. Sherkhanov, U. Yapanel

Directors Absent

H. Beliak, S. Geldiyev, S. Orazov

I. Opening Items**A. Call the Meeting to Order**

S. Sherkhanov called a meeting of the board of directors of Magnolia Public Schools to order on Thursday Aug 8, 2019 @ 7:43 PM at MPS Home Office 250 E. 1st St. Ste. 1500 (15th Floor) Los Angeles, CA 90012.

B. Record Attendance and Guests

Please refer to attendance information stated above.

C. Pledge of Allegiance

B. Torres, MPS Board Secretary led the Pledge of Allegiance.

D. Approval of Agenda

D. Gonzalez made a motion to approve the agenda as presented.

U. Yapanel seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Public Comments

There are were no public comments.

F. Communications: Board/Superintendent

A. Rubalcava, MPS CEO & Superintendent, congratulated MSA-1 students who received gold medal congressional awards, he confirmed the board retreat date and presented the two new principals. U. Yapanel, Board member, recommended to the new principals to look into grouping students into cohorts, he believes this will help increase student retention. E. Acar, MPS Chief Academic Officer, debriefed board members on the recent Magnolia wide symposiums.

G. Approval of July 18, 2019 Regular Board Meeting Minutes

U. Yapanel made a motion to approve minutes from the Regular Board Meeting on 07-18-19.

D. Gonzalez seconded the motion.

The board **VOTED** unanimously to approve the motion.

H. Approval of July 18, 2019 Special AdHoc Committee Board Meeting Minutes

U. Yapanel made a motion to approve minutes from the Special AdHoc (Facility) Committee Meeting on 07-18-19.

D. Gonzalez seconded the motion.

The board **VOTED** unanimously to approve the motion.

I. Approval of July 30, 2019 Special Board Meeting Minutes

U. Yapanel made a motion to approve minutes from the Special Board Meeting on 07-30-19.

D. Gonzalez seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Action Items

A. Approval of MSA-8 Additional Staff Member- Interventionist Coach

A. Rubalcava, introduced the action items and stated that there would be no changes to the Board approved budget with the addition of the requested positions due to the allocation of the Home Office Management (HOM) fees. He explained how the HOM savings were created and how these funds will assist the schools. Board members asked staff to focus on grants and partnerships to allocate more funds to the schools to assist with expenses. J. Hernandez, MSA-8 Principal, explained the need for his school to add an Intervention Coach and how this position would support the school.

S. Sherkhanov made a motion to authorize MSA Bell to hire an additional certificated staff intervention and instructional coach to work as a member of the teaching and leadership staff.

U. Yapanel seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

S. Orazov Absent
U. Yapanel Aye
S. Sherkhanov Aye
D. Gonzalez Aye
H. Beliak Absent
S. Geldiyev Absent
S. Dikbas Aye
S. Covarrubias Aye

B. Approval of MOU for Teacher Internship Programs at CSULA and University of Redlands with MSA-8

J. Hernandez, presented that partnership between the two colleges and MSA-Bell. He went over the benefits of the partnerships and explained the role of staff with the interns. A great benefit is these interns may become part of the pool of potential employees for any vacancies.

U. Yapanel made a motion to approve the Memorandum of Understanding with the California State University of Los Angeles, and the University of Redlands for participation in the education internship program from July 2019- June 2021 for MSA-Bell.

S. Sherkhanov seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Covarrubias Abstain
S. Orazov Absent
S. Dikbas Aye
D. Gonzalez Aye
S. Sherkhanov Aye
U. Yapanel Aye
H. Beliak Absent
S. Geldiyev Absent

C. Approval of Use of Reserves for MSA-3 Textbooks Purchase

S. Daniel, MSA-3 Principal, explained the need of the textbook purchase. She went over the requests that student made regarding courses taught and what was needed to meet these requests. U. Yapanel, asked her to share her best practices for student retention, S. Daniel explained the connection with the parents and the programs that have been implemented that have retained students. All questions were addressed.

S. Sherkhanov made a motion to approve a one-time use of \$36,000 in reserves for textbooks, instructional/supplemental materials.

U. Yapanel seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

U. Yapanel Aye
S. Covarrubias Aye
S. Geldiyev Absent
S. Dikbas Aye
D. Gonzalez Aye
S. Sherkhanov Aye
S. Orazov Absent
H. Beliak Absent

D. Approval of College Board as an Approved Vendor

Expenses for the College Board vendor were budgeted but the vendor itself was not approved, therefore, this item was being brought to the Board for approval of the vendor with no budget implications. E. Acar, explained the services this vendor provides to the school and why it is a sole service provider. Board members wanted additional information to be added to the Board report, they want to see details on service costs and further explanation on it being a sole service provider.

S. Sherkhanov made a motion to table this item.

S. Covarrubias seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Sherkhanov Aye
S. Geldiyev Absent
S. Orazov Absent
S. Dikbas Aye
U. Yapanel No
H. Beliak Absent
S. Covarrubias Aye
D. Gonzalez Aye

E. Approval of Revisions to 2019-20 Adopted Budget

N. Montijo, went over the changes that were made to the Board approved budget per LACOE's request. The changes were made to the budgeting codes but there were no monetary changes. All questions were addressed.

U. Yapanel made a motion to approve revisions to the 2019-20 board adopted budget where total budgeted amounts in object codes 6100 (site improvements) and 6400 (equipment) will be transferred to object code 4461 (fixed assets suspense-improvements) and 4464 (fixed assets suspense-equipment).

D. Gonzalez seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

U. Yapanel Aye
S. Orazov Absent
S. Sherkhanov Aye
S. Dikbas Aye
S. Geldiyev Absent
D. Gonzalez Aye
H. Beliak Absent
S. Covarrubias Aye

F. Approval of Resolution for MSA-SA Gym Name in Recognition of Former Board Member

A. Rubalcava, presented this item to the Board, he explained that the resolution was reviewed and approved by the MPS Nominating/Governance Committee and committee members had agreed that due to the unconditional support over the years that former Board member, R. Oten, gave to the organization it was with great pleasure that Magnolia recommended to name the MSA-Santa Ana gymnasium in his honor. U. Yapanel shared his support of this recommendation. S. Dikbas asked staff about the process of this recommendation, and the CEO addressed his question.

U. Yapanel made a motion to approve the resolution to name the Magnolia Science Academy-Santa Ana gymnasium, "Dr. Remzi Oten Gymnasium" in recognition of former MPS Board member.

S. Covarrubias seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Orazov Absent
S. Covarrubias Aye
H. Beliak Absent
D. Gonzalez Aye
S. Geldiyev Absent
U. Yapanel Aye
S. Sherkhanov Aye
S. Dikbas Abstain

G. Approval to add One (1) Special Education Assistant Coordinator at MSA-3

This item was removed from the agenda.

H. Approval to Appoint Facility/Audit Committee Chair

A. Rubalcava, explained the need to replace the former Facility/Audit Chair due to the resignation of the former Chairperson. Due to proximity to the ongoing projects, staff recommended the appointment H. Beliak.

S. Sherkhanov made a motion to appoint Mr. Haim Beliak as the Chair of the Facility/Audit Committee of the Magnolia Public Schools Board of Directors.

D. Gonzalez seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

S. Sherkhanov Aye
U. Yapanel Aye
D. Gonzalez Aye
S. Covarrubias Aye
S. Dikbas Aye
S. Orazov Absent
S. Geldiyev Absent
H. Beliak Absent

III. Information/Discussion Items

A. Upcoming Board Membership Renewals and Recruitment Efforts

A. Rubalcava, informed the Board of Board membership renewals coming up in the current fiscal year and Board member recruitment efforts. This item was previously discussed by the MPS Nominating/Governance Committee, there were no actions needed at this time.

B. Facilities Updates

P. Ontiveros, gave the Board updates on all the ongoing facility projects.

IV. Closed Session Items

A. Public Announcement of Closed Session

S. Sherkhanov, MPS Board Chair, announce that the Board would be going into Closed Session to discuss two legal matters and would report our any actions taken during Open Session.

B. Conference with Legal Counsel-Potential Litigation- Two Matters

These items were discussed in Closed Session.

C. Report Out From Closed Session

S. Sherkhanov, reported out that no actions were taken during Closed Session.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:15 PM.

Respectfully Submitted,
S. Sherkhanov

Cover Sheet

Approval of August 28, 2019 AdHoc Committee Board Meeting Minutes

Section: I. Opening Items
Item: H. Approval of August 28, 2019 AdHoc Committee Board Meeting
Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Regular AdHoc Committee Meeting on August 28, 2019



Magnolia Public Schools

Minutes

Regular AdHoc Committee Meeting

Date and Time

Wednesday August 28, 2019 at 7:00 PM

Location

Teleconference Dial:1.844.572.5683 Code:1948435

Committee Members called in from the following locations:

- UCLA- 673 Boyer Hall, 611 Charles Young Dr. East, Los Angeles, CA 90095 (Dr. Saken Sherkhanov)
- 9715 Lockford St. LA, CA 90035 (Mr. Haim Beliak)
- 4701 Patrick Henry Dr. Bldg #25, Santa Clara, CA 95054 (Dr. Umit Yapanel)

MPS Ad-Hoc Committee Members:

Mr. Haim Beliak, Chair

Dr. Umit Yapanel

Dr. Salih Dikbas

Dr. Saken Sherkhanov (Alternate)

CEO & Superintendent:

Mr. Alfredo Rubalcava

Committee Members Present

H. Beliak (remote), S. Sherkhanov (remote), U. Yapanel (remote)

Committee Members Absent

S. Dikbas

I. Opening Items

A. Call the Meeting to Order

H. Beliak called a meeting of the Ad-Hoc Committee committee of Magnolia Public Schools to order on Wednesday Aug 28, 2019 @ 7:19 PM at Teleconference Dial:1.844.572.5683 Code:1948435.

B. Record Attendance and Guests

S. Sherkhanov, joined as the alternate member on behalf of S. Dikbas.

C. Public Comments

There were no public comments.

D. Approval of Agenda

H. Beliak made a motion to approve the agenda as presented.

S. Sherkhanov seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Closed Session

A. Public Announcement of Closed Session

H. Beliak, announced that the committee would be going into Closed Session to discuss one matter under potential litigation and would be reporting out any actions taken.

B. Conference with Legal Counsel- Potential Litigation- One Matter

This item was discussed in Closed Session.

C. Report Out From Closed Session

H. Beliak, announced in Open Session that the committee directed staff to conclude the matter. This action was approved unanimously, all present committee members voted yes.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:03 PM.

Respectfully Submitted,
H. Beliak

Cover Sheet

2019-20 Compliance Monitoring and Certification of Board Compliance Review for MSA-4, 6, 7, and Bell

Section: II. Consent Item
Item: A. 2019-20 Compliance Monitoring and Certification of Board Compliance
Review for MSA-4, 6, 7, and Bell
Purpose: Vote
Submitted by:
Related Material: II A Compliance Monitoring 2019-20.pdf



Board Agenda Item #	II A – Consent Item
Date:	September 12, 2019
To:	Magnolia Board of Directors
From:	Alfredo Rubalcava, CEO & Superintendent
Staff Lead:	David Yilmaz, Chief Accountability Officer
RE:	Approval of 2019-20 Compliance Monitoring and Certification of Board Compliance Review for MSA-4, 6, 7, and Bell

Proposed Board Recommendation

I move that the board approve 2019-20 Compliance Monitoring and Certification of Board Compliance Review for MSA-4, 6, 7, and Bell.

Background

This is an annual item that the Board needs to approve for LAUSD authorized MPS schools. LAUSD requires that each charter school get this certification approved by their board and submit it along with approved board agenda and minutes. This document certifies that the charter school meets all compliance requirements indicated on the document. LAUSD will review documentation of compliance during their oversight visit to each school.

LAUSD has listed 23 areas of compliance requirements for review on the document ranging from employee criminal background and TB clearances to obtaining WASC accreditation and UC Doorways course approval. The school principals have already signed the document certifying that they have reviewed the school's compliance related policies, systems, and procedures. In support of the schools the Home Office also oversees and ensures that all school compliance items are met. The document signed by the principals will be submitted to LAUSD as part of the first submission.

LAUSD requires that the Governing Board Chair sign each certification upon Board review and approval. The signed certification page will be part of our second submission to LAUSD.

Budget Implications : N/A

How Does This Action Relate/Affect/Benefit All MSAs?

It is part of the Board's fiduciary governance responsibility to ensure that MPS charter schools comply with all applicable laws and other requirements as indicated on the attached forms.

Name of Staff Originator: David Yilmaz, Chief Accountability Officer

Exhibits (Attachments):

- Charter School Compliance Monitoring and Certification of Board Compliance Review 2019-20 (one for each MSA-4, 6, 7, and Bell)



LOS ANGELES UNIFIED SCHOOL DISTRICT CHARTER SCHOOLS DIVISION

333 South Beaudry Avenue, 20th Floor, Los Angeles, CA 90017
Office: (213) 241-0399 ♦ Prop. 39: (213) 241-5130 ♦ Fax: (213) 241-2054

AUSTIN BEUTNER
Superintendent

ALISON YOSHIMOTO-TOWERY
Interim Chief Academic Officer

JOSÉ COLE-GUTIÉRREZ
Director, Charter Schools Division

CHARTER SCHOOL COMPLIANCE MONITORING 2019-2020

Dear Charter School Governing Board President and Charter School Leaders:

As part of its oversight responsibility set forth in California Education Code § 47604.3, the LAUSD, through the Charter Schools Division (CSD), monitors each charter public school's compliance with applicable legal, charter, and policy requirements. The CSD's compliance oversight process encompasses three important actions by each charter school:

- (1) **School Administrator's Certification**: As the CSD continues its focus on ensuring that the well-being of students remains first and foremost, **by October 7, 2019**, (designed to be aligned with the six week deadline for Child Abuse Mandated Reporter training) as part of the school's Q1 electronic submission of documents, we request that the school site administrator submit the attached certification confirming the school's implementation of safety measures at the beginning of the school year. This beginning of the year certification by the school administrator informs the governing board and supports the school in ensuring that critical organizational and management systems are in place as the school year begins, as these requirements greatly impact students, staff and the public. **Please return the entire document with only the school administrator's columns completed, along with the administrator's signature no later than October 7, 2019.**

- (2) **Certification of Board Compliance Review**: As in previous years, and as part of the Governing Board's fulfillment of its fiduciary governance responsibility to ensure that the charter school complies with all applicable laws and other requirements, it is critical that the school's Governing Board periodically review, discuss, monitor, and modify, if necessary, the school's policies and systems for compliance with such requirements. **Please complete and sign the *final* certification at the end of the attached document, *Compliance Monitoring and Certification of Board Compliance Review 2019-2020*, and return the entire document, (including the administrator's certification from the first submission). Please include the relevant Board agenda(s) and minutes as evidence of the Governing Board's review of these items and submit to the Charter Schools Division via Dropbox no later than January 13, 2020.**

The CSD is very much aware and acknowledges that governing boards provide fiduciary oversight and hire a leader (or leaders) to execute day-to-day operations and appropriately delegated functions. Moreover, the charter school's governing board is the first line of charter school oversight. As part of the District's oversight process, this certification is intended to serve as a formal acknowledgement from charter school governing boards of their review and appropriate due diligence in these key areas as part of their own organizational oversight function. This annual certification also provides charter governing

boards an opportunity to confirm with their school leadership that systems are/remain in place to fulfill these critical requirements that impact students, staff, and the public.

- (3) Documentation of Compliance: As we have historically done, the CSD will review documentation of compliance with several key legal requirements as part of this year’s annual performance-based oversight visit to each charter school. To facilitate effective and efficient compliance review on the day of the visit, please adhere to the guidance provided in the *Annual Performance-Based Oversight Visit Preparation Guide 2019-2020* for the preparation of the school’s compliance documentation. Please ensure that this documentation is current, complete, and accurate. The “Supporting Documentation” column of the table in the attached *Compliance Monitoring and Certification of Board Compliance Review 2019-2020* may provide useful support and assistance in this endeavor.

We appreciate your continued collaboration and cooperation as we work together so that all youth achieve in healthy and safe environments. Should you have questions, please contact your assigned CSD administrator.

Best wishes,

José Cole-Gutiérrez
Director,

Charter

Schools

Division

COMPLIANCE MONITORING AND CERTIFICATION OF BOARD COMPLIANCE REVIEW 2019-2020*

School Name: **MAGNOLIA SCIENCE ACADEMY - 4**

Board President Name: **SAKEN SHERKHANOV**

Charter Management Organization: **MAGNOLIA PUBLIC SCHOOLS**

LAUSD Loc. Code: **8011**

INSTRUCTIONS: This Compliance Monitoring and Certification Checklist needs to be submitted twice but both certifications must be completed on the same form.

First submission should be completed by checking each appropriate box (Compliant **OR** In Process) for items 1-23; school administrator needs sign and date the certification page and submitted all pages no later than October 7, 2019 via Dropbox.

Second submission needs to be completed by checking each appropriate items 1-23 under the board certification column, Board Chair needs to sign the certification page and submit with supporting documentation such as the Board Agenda where item was discuss, Board Minutes and Board Agenda approving the minutes no later than January 13, 2020 via Dropbox

Note: Checklist boxes cannot be left uncheck for any of the items unless you indicated Not Applicable (N/A). Compliance Certification with wet signatures must remain at the school site and be available for review upon request by the oversight team at any time.

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN.		BOARD CERTIFICATION BY JANUARY 2020
		COMPLIANT	REQUIREMENT IN PROCESS	
1. The charter school maintains timely and current verification of criminal background and TB clearances for all employees (including substitutes, part-time staff, and temporary employees) and contracting entities (service providers, vendors, and independent contractors). See, e.g., CA Ed. Code § 47605(b)(5)(F); CA Ed. Code §§ 45122.1 and 45125.1; CA Ed. Code § 49406.	Documentation that the school has at least one DOJ-confirmed Custodian of Records	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Completed and signed "Certification of Clearances, Credentialing and Mandated Reporter Training 2019-2020" form	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN.		BOARD CERTIFICATION BY JANUARY 2020
	Completed and signed "Criminal Background Clearance Certification" for each faculty and staff member to certify criminal background clearance prior to employment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Certification of timely DOJ and TB clearances by all contracting entities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Documentation of compliance with applicable volunteer clearance requirements, including tuberculosis (TB) risk assessment/clearance requirements under AB 1667	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Teachers of core/college preparatory subjects (including but not limited to English language arts, social studies, science, and mathematics) hold an EL Certification and a valid Commission on Teacher Credentialing Certificate, permit, or other documents equivalent to that which a teacher in other public schools would be required to hold per federal and state law, ESSA. See Ed. Code § 47605(1);	For each certificated staff member: Credential(s) appropriate for the position(s) to which the person has been assigned	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Master schedule that shows all assignment(s) of each certificated staff member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2a. The administration and board have a system in place for reporting applicable employee misconduct to the Commission on Teacher Credentialing.	Internal human resources procedures	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. The Charter Schools Division has been provided with, and parents have access to, the school's most current contact information for each Governing Board member and the 2019-2020 Board meetings calendar . See current <i>District Required Language for Independent Charter School Petitions (New and Renewal) and Material Revisions (DRL)</i> .	Accurate and updated school contact information	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Accurate and updated list/roster of Governing Board members and contact information	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN.		BOARD CERTIFICATION BY JANUARY 2020
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Calendar of Governing Board meeting dates and location(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Charter school complies with the pre- and post-lottery and enrollment forms guidelines. See <i>Admissions Requirements and Materials</i> (August 2011).	Lottery form and enrollment packet	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Charter school shall ensure that staff receives annual training on the charter school's health, safety, and emergency procedures , and shall maintain a calendar for, and conduct, emergency response drills for students and staff including, but not limited to: a. Health, Safety and Emergency Preparedness Plan (School Safety Plan) (see, e.g., CA Ed Code 32280-32289) b. Child Abuse Mandated Reporter training (see AB 1432 (2014); Ed. Code § 44691; Penal Code § 11165.7) c. Blood borne Pathogens training (see 8 CCR § 5193) d. Pupil Suicide Prevention Policy, AB 2246 (2016)	Comprehensive Health, Safety, and Emergency Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Documentation of emergency drills and preparedness training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Documentation of timely and compliant Child Abuse Mandated Reporter training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Documentation of annual Blood borne Pathogens training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Documentation of Pupil Suicide Prevention Policy training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Co-location Charters only- The school administrator and governing board acknowledges and understands that the independent charter school follows applicable District policy, including the District School Safety Plan, as a co-location school.	Participation in District and site level co-location meetings			
	Review of Policy Bulletin-5532	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Meeting with local district site principal for additional information and questions			
7. The charter school has either implemented the LAUSD English Learner Master Plan or updated and implemented its own master plan in accordance with English Language Master Plan requirements. See current DRL and 2019-2020 Welcome Letter.	EL Certification Form	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	EL Master Plan has been updated (if the school has not adopted the LAUSD EL Master Plan)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN.		BOARD CERTIFICATION BY JANUARY 2020
8. The charter school's school climate and student discipline systems and procedures align with LAUSD's Discipline Foundation Policy and School Climate Bill of Rights . See current DRL.	Description of the school-wide student behavior and discipline system that aligns with Discipline Foundation Policy and School Climate Bill of Rights	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Evidence of the tiered behavior intervention, alternatives to suspension, and school positive behavior support that the school provides	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Charter School shall maintain all data involving placement, tracking, and monitoring of student suspensions, expulsions, and reinstatements , and make such outcome data readily available to the LAUSD upon request. The charter school submits student suspension and expulsion data to the Office of Data and Accountability on a monthly basis. See current DRL.	Monthly suspension and expulsion reports	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10. Charter School ensures that any and all school communications, including the Parent Student Handbook , are consistent with the provisions of school's approved charter as well as applicable law (e.g., translation required in the target language if Charter School has 15% of more of Stakeholders who speak that language.)	Parent Student Handbook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11. The charter school's occupancy and use of facilities shall be in compliance with applicable building codes, standards and regulations adopted by the city and/or county agencies responsible for building and safety standards, and the Americans with Disability Act. See Ed. Code § 47610; current DRL.	Current and appropriate Certificate of Occupancy or equivalent; documentation of compliance with fire-life-safety requirements; other required documentation (for any school site not located on District property)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12. The charter school complies with all federal and state laws related to public entities , including, but not limited to: <ul style="list-style-type: none"> Ralph M. Brown Act, Gov. Code §§ 54950-54963 Political Reform Act, Gov. Code §§ 81000-91015 	Board meeting agendas and minutes for the past 12 months	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Verification of compliant public posting of Board	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN.		BOARD CERTIFICATION BY JANUARY 2020
<ul style="list-style-type: none"> Public Records Act, Gov. Code §§ 6250-6276.48 <p>See current DRL.</p>	agendas, including on the school website Evidence of Brown Act training Forms 700 School policy for responding to Public Records Act requests			
13. The charter school ensures that its Articles of Incorporation are current and appropriate for the operation of the charter school.	Corporate papers, including any and all Articles of Incorporation (initial documents and any subsequent amendments), for entities affiliated with the charter school			
14. By-laws are current and consistent with approved charter, Governing Board-approved, and signed by the Governing Board secretary.	Current and signed Board-approved bylaws			
15. The charter school meets the provisions of eligibility and/or is a participant of state and federal programs and/or grants , which may include but not limited to, the following: Title I, II, III, and other programs, child nutrition programs, Prop 20 – State Lottery, Education Protection Act, Special Education §56000, SB 740, and all other federal and state programs in which the charter school participates.	[See “Fiscal Review” in the <i>Annual Performance-Based Oversight Visit Preparation Guide</i> for list of documentation to be provided to the CSD Fiscal Team]			
16. The charter school implements Uniform Complaint Procedure policies and procedures with appropriate corresponding forms and documents, readily available to stakeholders at the school site and on the school’s website, that are compliant with federal and state requirements., See, e.g., guidance provided at http://www.cde.ca.gov/re/cp/uc/	The governing board has reviewed the school’s: <ul style="list-style-type: none"> UCP policies UCP procedures UCP forms 			

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN.		BOARD CERTIFICATION BY JANUARY 2020
<p>17. The charter school, as a recipient of federal reimbursement for the National School Lunch/Breakfast program and/or as a school on District property, has adopted a Local School Wellness Policy. See Healthy, Hunger Free Kids Act of 2010 (Public Law 111-296); Child Nutrition and WIC Reauthorization Act of 2004.</p> <p>Note: Even if the charter school is not participating in the National School Lunch or Breakfast program, and is not located on District property, development and adoption of an equivalent Wellness Policy likely would benefit the school and its students.</p>	Local School Wellness Policy, including evidence of stakeholder input in the development of the policy and annual progress report	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>18. The governing board oversees the development of and approves/adopts the stakeholder engagement process, goals, actions, measurable outcomes, and expenditures in the school's Local Control Accountability Plan (LCAP) and annual updates in consultation with teachers, staff, administrators, parents, and students. See Ed. Code § 47606.5.</p>	Documentation of stakeholder engagement, including Board Meeting Agendas, Board Minutes, and LCAP	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>19. The charter school ensures compliance with the LAUSD's Keeping Parents Informed: Charter Public School Transparency Resolution of January 12, 2016, which includes documents available both manually and electronically, and if the charter school occupies a building on the AB300 list (seismic safety survey), it has posted a notice of such status in its main office.</p>	Documentation of discussion by the Governing Board including Board Meeting Agendas and Board Minutes and review that documentation is available both manually and electronically	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>20. The charter school ensures that it is in compliance with all applicable state law regarding homeless and foster youth, including but not limited to the provisions of AB 379 (2015) and Chapter 5.5 (commencing with Section 48850) of Part 27 of Division 4 of Title 2 of the Education Code, as amended from time to time.</p>	Documentation of compliance with the requirements, which may include but is not limited to, the name of the charter school's designee and the partial credit policy, if applicable	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN.		BOARD CERTIFICATION BY JANUARY 2020
21. Schools Serving Grade 9 only: The charter school complies with all applicable requirements of the California Mathematics Placement Act of 2015)	Documentation of the adoption of the charter school's established policy in compliance with the California Mathematics Placement Act of 2015, including the Board Meeting Agendas and Board Minutes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
22. The charter school complies with all applicable requirements of AB 2246: Pupil Suicide Prevention Policies. (Schools serving Grades 7-12). If the charter school is co-located on District property (Prop 39), the school administrator must access training via the District's website through MyPLN.	Documentation of the adoption of the charter school's policy established in compliance with the AB 2246, including the Board Meeting Agendas and Board Minutes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
23. For High Schools Only: The charter school has obtained WASC accreditation and UCOP Doorways Course Approval	Charter school approvals are listed on the WASC website and UCOP Doorways website	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

CERTIFICATION OF SCHOOL ADMINISTRATOR'S COMPLIANCE REVIEW

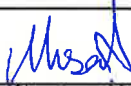
(by Monday, October 7, 2019)

The undersigned hereby certifies that, on August 29, 2019 the School Administrator of _____
Date(s)

MAGNOLIA SCIENCE ACADEMY-4

Name of Charter School

reviewed the school's compliance related policies, systems, and procedures.

MUSA AVSAR		08/29/19
Printed Name of School Administrator	Signature of School Administrator	Date Signed

CERTIFICATION OF BOARD COMPLIANCE REVIEW

before January 13, 2020

The undersigned hereby certifies that, on September 12, 2019, the Governing Board of
Date(s)

MAGNOLIA SCIENCE ACADEMY-4

Name of Charter School

reviewed the school's compliance related policies, systems, and procedures.**

This certification includes the following relevant documentation:

- Board Agenda where item was discussed
- Board Minutes
- Board Agenda Approving the Minutes

SAKEN SHERKHANOV		09/12/19
<small>Printed Name of Governing Board Chair</small>	<small>Signature of Governing Board Chair</small>	<small>Date Signed</small>



LOS ANGELES UNIFIED SCHOOL DISTRICT CHARTER SCHOOLS DIVISION

333 South Beaudry Avenue, 20th Floor, Los Angeles, CA 90017
Office: (213) 241-0399 ♦ Prop. 39: (213) 241-5130 ♦ Fax: (213) 241-2054

AUSTIN BEUTNER
Superintendent

ALISON YOSHIMOTO-TOWERY
Interim Chief Academic Officer

JOSÉ COLE-GUTIÉRREZ
Director, Charter Schools Division

CHARTER SCHOOL COMPLIANCE MONITORING 2019-2020

Dear Charter School Governing Board President and Charter School Leaders:

As part of its oversight responsibility set forth in California Education Code § 47604.3, the LAUSD, through the Charter Schools Division (CSD), monitors each charter public school's compliance with applicable legal, charter, and policy requirements. The CSD's compliance oversight process encompasses three important actions by each charter school:

- (1) **School Administrator's Certification**: As the CSD continues its focus on ensuring that the well-being of students remains first and foremost, **by October 7, 2019**, (designed to be aligned with the six week deadline for Child Abuse Mandated Reporter training) as part of the school's Q1 electronic submission of documents, we request that the school site administrator submit the attached certification confirming the school's implementation of safety measures at the beginning of the school year. This beginning of the year certification by the school administrator informs the governing board and supports the school in ensuring that critical organizational and management systems are in place as the school year begins, as these requirements greatly impact students, staff and the public. **Please return the entire document with only the school administrator's columns completed, along with the administrator's signature no later than October 7, 2019.**

- (2) **Certification of Board Compliance Review**: As in previous years, and as part of the Governing Board's fulfillment of its fiduciary governance responsibility to ensure that the charter school complies with all applicable laws and other requirements, it is critical that the school's Governing Board periodically review, discuss, monitor, and modify, if necessary, the school's policies and systems for compliance with such requirements. **Please complete and sign the *final* certification at the end of the attached document, *Compliance Monitoring and Certification of Board Compliance Review 2019-2020*, and return the entire document, (including the administrator's certification from the first submission). Please include the relevant Board agenda(s) and minutes as evidence of the Governing Board's review of these items and submit to the Charter Schools Division via Dropbox no later than January 13, 2020.**

The CSD is very much aware and acknowledges that governing boards provide fiduciary oversight and hire a leader (or leaders) to execute day-to-day operations and appropriately delegated functions. Moreover, the charter school's governing board is the first line of charter school oversight. As part of the District's oversight process, this certification is intended to serve as a formal acknowledgement from charter school governing boards of their review and appropriate due diligence in these key areas as part of their own organizational oversight function. This annual certification also provides charter governing

boards an opportunity to confirm with their school leadership that systems are/remain in place to fulfill these critical requirements that impact students, staff, and the public.

- (3) Documentation of Compliance: As we have historically done, the CSD will review documentation of compliance with several key legal requirements as part of this year’s annual performance-based oversight visit to each charter school. To facilitate effective and efficient compliance review on the day of the visit, please adhere to the guidance provided in the *Annual Performance-Based Oversight Visit Preparation Guide 2019-2020* for the preparation of the school’s compliance documentation. Please ensure that this documentation is current, complete, and accurate. The “Supporting Documentation” column of the table in the attached *Compliance Monitoring and Certification of Board Compliance Review 2019-2020* may provide useful support and assistance in this endeavor.

We appreciate your continued collaboration and cooperation as we work together so that all youth achieve in healthy and safe environments. Should you have questions, please contact your assigned CSD administrator.

Best wishes,

José Cole-Gutiérrez
Director,

Charter

Schools

Division

COMPLIANCE MONITORING AND CERTIFICATION OF BOARD COMPLIANCE REVIEW 2019-2020*

School Name: **MAGNOLIA SCIENCE ACADEMY - 6**

Board President Name: **SAKEN SHERKHANOV**

Charter Management Organization: **MAGNOLIA PUBLIC SCHOOLS**

LAUSD Loc. Code: **8013**

INSTRUCTIONS: This Compliance Monitoring and Certification Checklist needs to be submitted twice but both certifications must be completed on the same form.

First submission should be completed by checking each appropriate box (Compliant **OR** In Process) for items 1-23; school administrator needs sign and date the certification page and submitted all pages no later than October 7, 2019 via Dropbox.

Second submission needs to be completed by checking each appropriate items 1-23 under the board certification column, Board Chair needs to sign the certification page and submit with supporting documentation such as the Board Agenda where item was discuss, Board Minutes and Board Agenda approving the minutes no later than January 13, 2020 via Dropbox

Note: Checklist boxes cannot be left uncheck for any of the items unless you indicated Not Applicable (N/A). Compliance Certification with wet signatures must remain at the school site and be available for review upon request by the oversight team at any time.

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN.		BOARD CERTIFICATION BY JANUARY 2020
		COMPLIANT	REQUIREMENT IN PROCESS	
1. The charter school maintains timely and current verification of criminal background and TB clearances for all employees (including substitutes, part-time staff, and temporary employees) and contracting entities (service providers, vendors, and independent contractors). See, e.g., CA Ed. Code § 47605(b)(5)(F); CA Ed. Code §§ 45122.1 and 45125.1; CA Ed. Code § 49406.	Documentation that the school has at least one DOJ-confirmed Custodian of Records	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Completed and signed "Certification of Clearances, Credentialing and Mandated Reporter Training 2019-2020" form	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN.		BOARD CERTIFICATION BY JANUARY 2020
	Completed and signed "Criminal Background Clearance Certification" for each faculty and staff member to certify criminal background clearance prior to employment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Certification of timely DOJ and TB clearances by all contracting entities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Documentation of compliance with applicable volunteer clearance requirements, including tuberculosis (TB) risk assessment/clearance requirements under AB 1667	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Teachers of core/college preparatory subjects (including but not limited to English language arts, social studies, science, and mathematics) hold an EL Certification and a valid Commission on Teacher Credentialing Certificate, permit, or other documents equivalent to that which a teacher in other public schools would be required to hold per federal and state law, ESSA. See Ed. Code § 47605(1);	For each certificated staff member: Credential(s) appropriate for the position(s) to which the person has been assigned	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Master schedule that shows all assignment(s) of each certificated staff member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2a. The administration and board have a system in place for reporting applicable employee misconduct to the Commission on Teacher Credentialing.	Internal human resources procedures	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. The Charter Schools Division has been provided with, and parents have access to, the school's most current contact information for each Governing Board member and the 2019-2020 Board meetings calendar . See current <i>District Required Language for Independent Charter School Petitions (New and Renewal) and Material Revisions (DRL)</i> .	Accurate and updated school contact information	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Accurate and updated list/roster of Governing Board members and contact information	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN.		BOARD CERTIFICATION BY JANUARY 2020
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Calendar of Governing Board meeting dates and location(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Charter school complies with the pre- and post-lottery and enrollment forms guidelines. See <i>Admissions Requirements and Materials</i> (August 2011).	Lottery form and enrollment packet	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Charter school shall ensure that staff receives annual training on the charter school's health, safety, and emergency procedures , and shall maintain a calendar for, and conduct, emergency response drills for students and staff including, but not limited to: a. Health, Safety and Emergency Preparedness Plan (School Safety Plan) (see, e.g., CA Ed Code 32280-32289) b. Child Abuse Mandated Reporter training (see AB 1432 (2014); Ed. Code § 44691; Penal Code § 11165.7) c. Blood borne Pathogens training (see 8 CCR § 5193) d. Pupil Suicide Prevention Policy, AB 2246 (2016)	Comprehensive Health, Safety, and Emergency Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Documentation of emergency drills and preparedness training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Documentation of timely and compliant Child Abuse Mandated Reporter training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Documentation of annual Blood borne Pathogens training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Documentation of Pupil Suicide Prevention Policy training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Co-location Charters only- The school administrator and governing board acknowledges and understands that the independent charter school follows applicable District policy, including the District School Safety Plan, as a co-location school.	Participation in District and site level co-location meetings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Review of Policy Bulletin-5532	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Meeting with local district site principal for additional information and questions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. The charter school has either implemented the LAUSD English Learner Master Plan or updated and implemented its own master plan in accordance with English Language Master Plan requirements. See current DRL and 2019-2020 Welcome Letter.	EL Certification Form	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	EL Master Plan has been updated (if the school has not adopted the LAUSD EL Master Plan)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN.		BOARD CERTIFICATION BY JANUARY 2020
8. The charter school's school climate and student discipline systems and procedures align with LAUSD's Discipline Foundation Policy and School Climate Bill of Rights . See current DRL.	Description of the school-wide student behavior and discipline system that aligns with Discipline Foundation Policy and School Climate Bill of Rights	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Evidence of the tiered behavior intervention, alternatives to suspension, and school positive behavior support that the school provides	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Charter School shall maintain all data involving placement, tracking, and monitoring of student suspensions, expulsions, and reinstatements , and make such outcome data readily available to the LAUSD upon request. The charter school submits student suspension and expulsion data to the Office of Data and Accountability on a monthly basis. See current DRL.	Monthly suspension and expulsion reports	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10. Charter School ensures that any and all school communications, including the Parent Student Handbook , are consistent with the provisions of school's approved charter as well as applicable law (e.g., translation required in the target language if Charter School has 15% of more of Stakeholders who speak that language.)	Parent Student Handbook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11. The charter school's occupancy and use of facilities shall be in compliance with applicable building codes, standards and regulations adopted by the city and/or county agencies responsible for building and safety standards, and the Americans with Disability Act. See Ed. Code § 47610; current DRL.	Current and appropriate Certificate of Occupancy or equivalent; documentation of compliance with fire-life-safety requirements; other required documentation (for any school site not located on District property)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12. The charter school complies with all federal and state laws related to public entities , including, but not limited to: <ul style="list-style-type: none"> • Ralph M. Brown Act, Gov. Code §§ 54950-54963 • Political Reform Act, Gov. Code §§ 81000-91015 	Board meeting agendas and minutes for the past 12 months	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Verification of compliant public posting of Board	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN.		BOARD CERTIFICATION BY JANUARY 2020
<ul style="list-style-type: none"> Public Records Act, Gov. Code §§ 6250-6276.48 <p>See current DRL.</p>	agendas, including on the school website			
	Evidence of Brown Act training	☒	☐	☒
	Forms 700	☒	☐	☒
	School policy for responding to Public Records Act requests	☒	☐	☒
13. The charter school ensures that its Articles of Incorporation are current and appropriate for the operation of the charter school.	Corporate papers, including any and all Articles of Incorporation (initial documents and any subsequent amendments), for entities affiliated with the charter school	☒	☐	☒
14. By-laws are current and consistent with approved charter, Governing Board-approved, and signed by the Governing Board secretary.	Current and signed Board-approved bylaws	☒	☐	☒
15. The charter school meets the provisions of eligibility and/or is a participant of state and federal programs and/or grants , which may include but not limited to, the following: Title I, II, III, and other programs, child nutrition programs, Prop 20 – State Lottery, Education Protection Act, Special Education §56000, SB 740, and all other federal and state programs in which the charter school participates.	[See “Fiscal Review” in the <i>Annual Performance-Based Oversight Visit Preparation Guide</i> for list of documentation to be provided to the CSD Fiscal Team]	☒	☐	☒
16. The charter school implements Uniform Complaint Procedure policies and procedures with appropriate corresponding forms and documents, readily available to stakeholders at the school site and on the school’s website, that are compliant with federal and state requirements., See, e.g., guidance provided at http://www.cde.ca.gov/re/cp/uc/	<p>The governing board has reviewed the school’s:</p> <ul style="list-style-type: none"> UCP policies UCP procedures UCP forms 	☒	☐	☒

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN.		BOARD CERTIFICATION BY JANUARY 2020
<p>17. The charter school, as a recipient of federal reimbursement for the National School Lunch/Breakfast program and/or as a school on District property, has adopted a Local School Wellness Policy. See Healthy, Hunger Free Kids Act of 2010 (Public Law 111–296); Child Nutrition and WIC Reauthorization Act of 2004.</p> <p>Note: Even if the charter school is not participating in the National School Lunch or Breakfast program, and is not located on District property, development and adoption of an equivalent Wellness Policy likely would benefit the school and its students.</p>	Local School Wellness Policy, including evidence of stakeholder input in the development of the policy and annual progress report	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>18. The governing board oversees the development of and approves/adopts the stakeholder engagement process, goals, actions, measurable outcomes, and expenditures in the school’s Local Control Accountability Plan (LCAP) and annual updates in consultation with teachers, staff, administrators, parents, and students. See Ed. Code § 47606.5.</p>	Documentation of stakeholder engagement, including Board Meeting Agendas, Board Minutes, and LCAP	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>19. The charter school ensures compliance with the LAUSD’s Keeping Parents Informed: Charter Public School Transparency Resolution of January 12, 2016, which includes documents available both manually and electronically, and if the charter school occupies a building on the AB300 list (seismic safety survey), it has posted a notice of such status in its main office.</p>	Documentation of discussion by the Governing Board including Board Meeting Agendas and Board Minutes and review that documentation is available both manually and electronically	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>20. The charter school ensures that it is in compliance with all applicable state law regarding homeless and foster youth, including but not limited to the provisions of AB 379 (2015) and Chapter 5.5 (commencing with Section 48850) of Part 27 of Division 4 of Title 2 of the Education Code, as amended from time to time.</p>	Documentation of compliance with the requirements, which may include but is not limited to, the name of the charter school’s designee and the partial credit policy, if applicable	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN.		BOARD CERTIFICATION BY JANUARY 2020
21. Schools Serving Grade 9 only: The charter school complies with all applicable requirements of the California Mathematics Placement Act of 2015)	Documentation of the adoption of the charter school’s established policy in compliance with the California Mathematics Placement Act of 2015, including the Board Meeting Agendas and Board Minutes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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23. For High Schools Only: The charter school has obtained WASC accreditation and UCOP Doorways Course Approval	Charter school approvals are listed on the WASC website and UCOP Doorways website	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CERTIFICATION OF SCHOOL ADMINISTRATOR’S COMPLIANCE REVIEW

(by Monday, October 7, 2019)

The undersigned hereby certifies that, on August 29, 2019 the School Administrator of _____
Date(s)

MAGNOLIA SCIENCE ACADEMY-6
Name of Charter School

reviewed the school’s compliance related policies, systems, and procedures.

JOHN TERZI		08/29/19
Printed Name of School Administrator	Signature of School Administrator	Date Signed

CERTIFICATION OF BOARD COMPLIANCE REVIEW

before January 13, 2020

The undersigned hereby certifies that, on September 12, 2019, the Governing Board of
Date(s)

MAGNOLIA SCIENCE ACADEMY-6

Name of Charter School

reviewed the school's compliance related policies, systems, and procedures.**

This certification includes the following relevant documentation:

- Board Agenda where item was discussed
- Board Minutes
- Board Agenda Approving the Minutes

SAKEN SHERKHANOV		09/12/19
<small>Printed Name of Governing Board Chair</small>	<small>Signature of Governing Board Chair</small>	<small>Date Signed</small>



LOS ANGELES UNIFIED SCHOOL DISTRICT CHARTER SCHOOLS DIVISION

333 South Beaudry Avenue, 20th Floor, Los Angeles, CA 90017
Office: (213) 241-0399 ♦ Prop. 39: (213) 241-5130 ♦ Fax: (213) 241-2054

AUSTIN BEUTNER
Superintendent

ALISON YOSHIMOTO-TOWERY
Interim Chief Academic Officer

JOSÉ COLE-GUTIÉRREZ
Director, Charter Schools Division

CHARTER SCHOOL COMPLIANCE MONITORING 2019-2020

Dear Charter School Governing Board President and Charter School Leaders:

As part of its oversight responsibility set forth in California Education Code § 47604.3, the LAUSD, through the Charter Schools Division (CSD), monitors each charter public school's compliance with applicable legal, charter, and policy requirements. The CSD's compliance oversight process encompasses three important actions by each charter school:

- (1) **School Administrator's Certification**: As the CSD continues its focus on ensuring that the well-being of students remains first and foremost, **by October 7, 2019**, (designed to be aligned with the six week deadline for Child Abuse Mandated Reporter training) as part of the school's Q1 electronic submission of documents, we request that the school site administrator submit the attached certification confirming the school's implementation of safety measures at the beginning of the school year. This beginning of the year certification by the school administrator informs the governing board and supports the school in ensuring that critical organizational and management systems are in place as the school year begins, as these requirements greatly impact students, staff and the public. **Please return the entire document with only the school administrator's columns completed, along with the administrator's signature no later than October 7, 2019.**
- (2) **Certification of Board Compliance Review**: As in previous years, and as part of the Governing Board's fulfillment of its fiduciary governance responsibility to ensure that the charter school complies with all applicable laws and other requirements, it is critical that the school's Governing Board periodically review, discuss, monitor, and modify, if necessary, the school's policies and systems for compliance with such requirements. **Please complete and sign the *final* certification at the end of the attached document, *Compliance Monitoring and Certification of Board Compliance Review 2019-2020*, and return the entire document, (including the administrator's certification from the first submission). Please include the relevant Board agenda(s) and minutes as evidence of the Governing Board's review of these items and submit to the Charter Schools Division via Dropbox no later than January 13, 2020.**

The CSD is very much aware and acknowledges that governing boards provide fiduciary oversight and hire a leader (or leaders) to execute day-to-day operations and appropriately delegated functions. Moreover, the charter school's governing board is the first line of charter school oversight. As part of the District's oversight process, this certification is intended to serve as a formal acknowledgement from charter school governing boards of their review and appropriate due diligence in these key areas as part of their own organizational oversight function. This annual certification also provides charter governing

boards an opportunity to confirm with their school leadership that systems are/remain in place to fulfill these critical requirements that impact students, staff, and the public.

- (3) Documentation of Compliance: As we have historically done, the CSD will review documentation of compliance with several key legal requirements as part of this year’s annual performance-based oversight visit to each charter school. To facilitate effective and efficient compliance review on the day of the visit, please adhere to the guidance provided in the *Annual Performance-Based Oversight Visit Preparation Guide 2019-2020* for the preparation of the school’s compliance documentation. Please ensure that this documentation is current, complete, and accurate. The “Supporting Documentation” column of the table in the attached *Compliance Monitoring and Certification of Board Compliance Review 2019-2020* may provide useful support and assistance in this endeavor.

We appreciate your continued collaboration and cooperation as we work together so that all youth achieve in healthy and safe environments. Should you have questions, please contact your assigned CSD administrator.

Best wishes,

José Cole-Gutiérrez
Director,

Charter

Schools

Division

COMPLIANCE MONITORING AND CERTIFICATION OF BOARD COMPLIANCE REVIEW 2019-2020*

School Name: **MAGNOLIA SCIENCE ACADEMY - 7**

Board President Name: **SAKEN SHERKHANOV**

Charter Management Organization: **MAGNOLIA PUBLIC SCHOOLS**

LAUSD Loc. Code: **8014**

INSTRUCTIONS: This Compliance Monitoring and Certification Checklist needs to be submitted twice but both certifications must be completed on the same form.

First submission should be completed by checking each appropriate box (Compliant **OR** In Process) for items 1-23; school administrator needs sign and date the certification page and submitted all pages no later than October 7, 2019 via Dropbox.

Second submission needs to be completed by checking each appropriate items 1-23 under the board certification column, Board Chair needs to sign the certification page and submit with supporting documentation such as the Board Agenda where item was discuss, Board Minutes and Board Agenda approving the minutes no later than January 13, 2020 via Dropbox

Note: Checklist boxes cannot be left uncheck for any of the items unless you indicated Not Applicable (N/A). Compliance Certification with wet signatures must remain at the school site and be available for review upon request by the oversight team at any time.

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN.		BOARD CERTIFICATION BY JANUARY 2020
		COMPLIANT	REQUIREMENT IN PROCESS	
1. The charter school maintains timely and current verification of criminal background and TB clearances for all employees (including substitutes, part-time staff, and temporary employees) and contracting entities (service providers, vendors, and independent contractors). See, e.g., CA Ed. Code § 47605(b)(5)(F); CA Ed. Code §§ 45122.1 and 45125.1; CA Ed. Code § 49406.	Documentation that the school has at least one DOJ-confirmed Custodian of Records	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Completed and signed "Certification of Clearances, Credentialing and Mandated Reporter Training 2019-2020" form	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN.		BOARD CERTIFICATION BY JANUARY 2020
	Completed and signed "Criminal Background Clearance Certification" for each faculty and staff member to certify criminal background clearance prior to employment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Certification of timely DOJ and TB clearances by all contracting entities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Documentation of compliance with applicable volunteer clearance requirements, including tuberculosis (TB) risk assessment/clearance requirements under AB 1667	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Teachers of core/college preparatory subjects (including but not limited to English language arts, social studies, science, and mathematics) hold an EL Certification and a valid Commission on Teacher Credentialing Certificate, permit, or other documents equivalent to that which a teacher in other public schools would be required to hold per federal and state law, ESSA. See Ed. Code § 47605(1);	For each certificated staff member: Credential(s) appropriate for the position(s) to which the person has been assigned	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Master schedule that shows all assignment(s) of each certificated staff member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2a. The administration and board have a system in place for reporting applicable employee misconduct to the Commission on Teacher Credentialing.	Internal human resources procedures	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. The Charter Schools Division has been provided with, and parents have access to, the school's most current contact information for each Governing Board member and the 2019-2020 Board meetings calendar . See current <i>District Required Language for Independent Charter School Petitions (New and Renewal) and Material Revisions (DRL)</i> .	Accurate and updated school contact information	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Accurate and updated list/roster of Governing Board members and contact information	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN		BOARD CERTIFICATION BY JANUARY 2020
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Calendar of Governing Board meeting dates and location(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Charter school complies with the pre- and post-lottery and enrollment forms guidelines. See <i>Admissions Requirements and Materials</i> (August 2011).	Lottery form and enrollment packet	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Charter school shall ensure that staff receives annual training on the charter school's health, safety, and emergency procedures , and shall maintain a calendar for, and conduct, emergency response drills for students and staff including, but not limited to: a. Health, Safety and Emergency Preparedness Plan (School Safety Plan) (see, e.g., CA Ed Code 32280-32289) b. Child Abuse Mandated Reporter training (see AB 1432 (2014); Ed. Code § 44691; Penal Code § 11165.7) c. Blood borne Pathogens training (see 8 CCR § 5193) d. Pupil Suicide Prevention Policy, AB 2246 (2016)	Comprehensive Health, Safety, and Emergency Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Documentation of emergency drills and preparedness training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Documentation of timely and compliant Child Abuse Mandated Reporter training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Documentation of annual Blood borne Pathogens training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Documentation of Pupil Suicide Prevention Policy training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Co-location Charters only- The school administrator and governing board acknowledges and understands that the independent charter school follows applicable District policy, including the District School Safety Plan, as a co-location school.	Participation in District and site level co-location meetings			
	Review of Policy Bulletin-5532	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Meeting with local district site principal for additional information and questions			
7. The charter school has either implemented the LAUSD English Learner Master Plan or updated and implemented its own master plan in accordance with English Language Master Plan requirements. See current DRL and 2019-2020 Welcome Letter.	EL Certification Form	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	EL Master Plan has been updated (if the school has not adopted the LAUSD EL Master Plan)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN		BOARD CERTIFICATION BY JANUARY 2020
8. The charter school's school climate and student discipline systems and procedures align with LAUSD's Discipline Foundation Policy and School Climate Bill of Rights . See current DRL.	Description of the school-wide student behavior and discipline system that aligns with Discipline Foundation Policy and School Climate Bill of Rights	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Evidence of the tiered behavior intervention, alternatives to suspension, and school positive behavior support that the school provides	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Charter School shall maintain all data involving placement, tracking, and monitoring of student suspensions, expulsions, and reinstatements , and make such outcome data readily available to the LAUSD upon request. The charter school submits student suspension and expulsion data to the Office of Data and Accountability on a monthly basis. See current DRL.	Monthly suspension and expulsion reports	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10. Charter School ensures that any and all school communications, including the Parent Student Handbook , are consistent with the provisions of school's approved charter as well as applicable law (e.g., translation required in the target language if Charter School has 15% of more of Stakeholders who speak that language.)	Parent Student Handbook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11. The charter school's occupancy and use of facilities shall be in compliance with applicable building codes, standards and regulations adopted by the city and/or county agencies responsible for building and safety standards, and the Americans with Disability Act. See Ed. Code § 47610; current DRL.	Current and appropriate Certificate of Occupancy or equivalent; documentation of compliance with fire-life-safety requirements; other required documentation (for any school site not located on District property)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12. The charter school complies with all federal and state laws related to public entities , including, but not limited to: <ul style="list-style-type: none"> • Ralph M. Brown Act, Gov. Code §§ 54950-54963 • Political Reform Act, Gov. Code §§ 81000-91015 	Board meeting agendas and minutes for the past 12 months	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Verification of compliant public posting of Board	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN.		BOARD CERTIFICATION BY JANUARY 2020
<ul style="list-style-type: none"> Public Records Act, Gov. Code §§ 6250-6276.48 <p>See current DRL.</p>	agendas, including on the school website Evidence of Brown Act training Forms 700 School policy for responding to Public Records Act requests			
13. The charter school ensures that its Articles of Incorporation are current and appropriate for the operation of the charter school.	Corporate papers, including any and all Articles of Incorporation (initial documents and any subsequent amendments), for entities affiliated with the charter school	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
14. By-laws are current and consistent with approved charter, Governing Board-approved, and signed by the Governing Board secretary.	Current and signed Board-approved bylaws	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
15. The charter school meets the provisions of eligibility and/or is a participant of state and federal programs and/or grants , which may include but not limited to, the following: Title I, II, III, and other programs, child nutrition programs, Prop 20 – State Lottery, Education Protection Act, Special Education §56000, SB 740, and all other federal and state programs in which the charter school participates.	[See “Fiscal Review” in the <i>Annual Performance-Based Oversight Visit Preparation Guide</i> for list of documentation to be provided to the CSD Fiscal Team]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
16. The charter school implements Uniform Complaint Procedure policies and procedures with appropriate corresponding forms and documents, readily available to stakeholders at the school site and on the school’s website, that are compliant with federal and state requirements., See, e.g., guidance provided at http://www.cde.ca.gov/re/cp/uc/	The governing board has reviewed the school’s: <ul style="list-style-type: none"> UCP policies UCP procedures UCP forms 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN.		BOARD CERTIFICATION BY JANUARY 2020
<p>17. The charter school, as a recipient of federal reimbursement for the National School Lunch/Breakfast program and/or as a school on District property, has adopted a Local School Wellness Policy. See Healthy, Hunger Free Kids Act of 2010 (Public Law 111-296); Child Nutrition and WIC Reauthorization Act of 2004.</p> <p>Note: Even if the charter school is not participating in the National School Lunch or Breakfast program, and is not located on District property, development and adoption of an equivalent Wellness Policy likely would benefit the school and its students.</p>	Local School Wellness Policy, including evidence of stakeholder input in the development of the policy and annual progress report	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>18. The governing board oversees the development of and approves/adopts the stakeholder engagement process, goals, actions, measurable outcomes, and expenditures in the school's Local Control Accountability Plan (LCAP) and annual updates in consultation with teachers, staff, administrators, parents, and students. See Ed. Code § 47606.5.</p>	Documentation of stakeholder engagement, including Board Meeting Agendas, Board Minutes, and LCAP	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>19. The charter school ensures compliance with the LAUSD's Keeping Parents Informed: Charter Public School Transparency Resolution of January 12, 2016, which includes documents available both manually and electronically, and if the charter school occupies a building on the AB300 list (seismic safety survey), it has posted a notice of such status in its main office.</p>	Documentation of discussion by the Governing Board including Board Meeting Agendas and Board Minutes and review that documentation is available both manually and electronically	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>20. The charter school ensures that it is in compliance with all applicable state law regarding homeless and foster youth, including but not limited to the provisions of AB 379 (2015) and Chapter 5.5 (commencing with Section 48850) of Part 27 of Division 4 of Title 2 of the Education Code, as amended from time to time.</p>	Documentation of compliance with the requirements, which may include but is not limited to, the name of the charter school's designee and the partial credit policy, if applicable	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN.		BOARD CERTIFICATION BY JANUARY 2020
21. Schools Serving Grade 9 only: The charter school complies with all applicable requirements of the California Mathematics Placement Act of 2015)	Documentation of the adoption of the charter school's established policy in compliance with the California Mathematics Placement Act of 2015, including the Board Meeting Agendas and Board Minutes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22. The charter school complies with all applicable requirements of AB 2246: Pupil Suicide Prevention Policies. (Schools serving Grades 7-12). If the charter school is co-located on District property (Prop 39), the school administrator must access training via the District's website through MyPLN.	Documentation of the adoption of the charter school's policy established in compliance with the AB 2246, including the Board Meeting Agendas and Board Minutes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
23. For High Schools Only: The charter school has obtained WASC accreditation and UCOP Doorways Course Approval	Charter school approvals are listed on the WASC website and UCOP Doorways website	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CERTIFICATION OF SCHOOL ADMINISTRATOR'S COMPLIANCE REVIEW

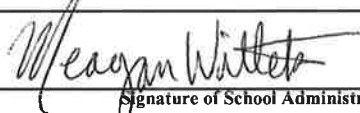
(by Monday, October 7, 2019)

The undersigned hereby certifies that, on August 29, 2019 the School Administrator of _____
Date(s)

MAGNOLIA SCIENCE ACADEMY-7

Name of Charter School

reviewed the school's compliance related policies, systems, and procedures.

MEAGAN WITTEK <small>Printed Name of School Administrator</small>	 <small>Signature of School Administrator</small>	08/29/19 <small>Date Signed</small>
--	--	--

CERTIFICATION OF BOARD COMPLIANCE REVIEW

before January 13, 2020

The undersigned hereby certifies that, on September 12, 2019, the Governing Board of
Date(s)

MAGNOLIA SCIENCE ACADEMY-7

Name of Charter School

reviewed the school's compliance related policies, systems, and procedures.**

This certification includes the following relevant documentation:

- Board Agenda where item was discussed
- Board Minutes
- Board Agenda Approving the Minutes

SAKEN SHERKHANOV		09/12/19
<small>Printed Name of Governing Board Chair</small>	<small>Signature of Governing Board Chair</small>	<small>Date Signed</small>



LOS ANGELES UNIFIED SCHOOL DISTRICT CHARTER SCHOOLS DIVISION

333 South Beaudry Avenue, 20th Floor, Los Angeles, CA 90017
Office: (213) 241-0399 ♦ Prop. 39: (213) 241-5130 ♦ Fax: (213) 241-2054

AUSTIN BEUTNER
Superintendent

ALISON YOSHIMOTO-TOWERY
Interim Chief Academic Officer

JOSÉ COLE-GUTIÉRREZ
Director, Charter Schools Division

CHARTER SCHOOL COMPLIANCE MONITORING 2019-2020

Dear Charter School Governing Board President and Charter School Leaders:

As part of its oversight responsibility set forth in California Education Code § 47604.3, the LAUSD, through the Charter Schools Division (CSD), monitors each charter public school's compliance with applicable legal, charter, and policy requirements. The CSD's compliance oversight process encompasses three important actions by each charter school:

- (1) **School Administrator's Certification**: As the CSD continues its focus on ensuring that the well-being of students remains first and foremost, **by October 7, 2019**, (designed to be aligned with the six week deadline for Child Abuse Mandated Reporter training) as part of the school's Q1 electronic submission of documents, we request that the school site administrator submit the attached certification confirming the school's implementation of safety measures at the beginning of the school year. This beginning of the year certification by the school administrator informs the governing board and supports the school in ensuring that critical organizational and management systems are in place as the school year begins, as these requirements greatly impact students, staff and the public. **Please return the entire document with only the school administrator's columns completed, along with the administrator's signature no later than October 7, 2019.**
- (2) **Certification of Board Compliance Review**: As in previous years, and as part of the Governing Board's fulfillment of its fiduciary governance responsibility to ensure that the charter school complies with all applicable laws and other requirements, it is critical that the school's Governing Board periodically review, discuss, monitor, and modify, if necessary, the school's policies and systems for compliance with such requirements. **Please complete and sign the *final* certification at the end of the attached document, *Compliance Monitoring and Certification of Board Compliance Review 2019-2020*, and return the entire document, (including the administrator's certification from the first submission). Please include the relevant Board agenda(s) and minutes as evidence of the Governing Board's review of these items and submit to the Charter Schools Division via Dropbox no later than January 13, 2020.**

The CSD is very much aware and acknowledges that governing boards provide fiduciary oversight and hire a leader (or leaders) to execute day-to-day operations and appropriately delegated functions. Moreover, the charter school's governing board is the first line of charter school oversight. As part of the District's oversight process, this certification is intended to serve as a formal acknowledgement from charter school governing boards of their review and appropriate due diligence in these key areas as part of their own organizational oversight function. This annual certification also provides charter governing

boards an opportunity to confirm with their school leadership that systems are/remain in place to fulfill these critical requirements that impact students, staff, and the public.

- (3) Documentation of Compliance: As we have historically done, the CSD will review documentation of compliance with several key legal requirements as part of this year’s annual performance-based oversight visit to each charter school. To facilitate effective and efficient compliance review on the day of the visit, please adhere to the guidance provided in the *Annual Performance-Based Oversight Visit Preparation Guide 2019-2020* for the preparation of the school’s compliance documentation. Please ensure that this documentation is current, complete, and accurate. The “Supporting Documentation” column of the table in the attached *Compliance Monitoring and Certification of Board Compliance Review 2019-2020* may provide useful support and assistance in this endeavor.

We appreciate your continued collaboration and cooperation as we work together so that all youth achieve in healthy and safe environments. Should you have questions, please contact your assigned CSD administrator.

Best wishes,

José Cole-Gutiérrez
Director,

Charter

Schools

Division

COMPLIANCE MONITORING AND CERTIFICATION OF BOARD COMPLIANCE REVIEW 2019-2020*

School Name: **MAGNOLIA SCIENCE ACADEMY - BELL**

Board President Name: **SAKEN SHERKHANOV**

Charter Management Organization: **MAGNOLIA PUBLIC SCHOOLS**

LAUSD Loc. Code: **5166**

INSTRUCTIONS: This Compliance Monitoring and Certification Checklist needs to be submitted twice but both certifications must be completed on the same form.

First submission should be completed by checking each appropriate box (Compliant **OR** In Process) for items 1-23; school administrator needs sign and date the certification page and submitted all pages no later than October 7, 2019 via Dropbox.

Second submission needs to be completed by checking each appropriate items 1-23 under the board certification column, Board Chair needs to sign the certification page and submit with supporting documentation such as the Board Agenda where item was discuss, Board Minutes and Board Agenda approving the minutes no later than January 13, 2020 via Dropbox

Note: Checklist boxes cannot be left uncheck for any of the items unless you indicated Not Applicable (N/A). Compliance Certification with wet signatures must remain at the school site and be available for review upon request by the oversight team at any time.

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN.		BOARD CERTIFICATION BY JANUARY 2020
		COMPLIANT	REQUIREMENT IN PROCESS	
1. The charter school maintains timely and current verification of criminal background and TB clearances for all employees (including substitutes, part-time staff, and temporary employees) and contracting entities (service providers, vendors, and independent contractors). See, e.g., CA Ed. Code § 47605(b)(5)(F); CA Ed. Code §§ 45122.1 and 45125.1; CA Ed. Code § 49406.	Documentation that the school has at least one DOJ-confirmed Custodian of Records	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Completed and signed "Certification of Clearances, Credentialing and Mandated Reporter Training 2019-2020" form	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN		BOARD CERTIFICATION BY JANUARY 2020
	Completed and signed "Criminal Background Clearance Certification" for each faculty and staff member to certify criminal background clearance prior to employment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Certification of timely DOJ and TB clearances by all contracting entities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Documentation of compliance with applicable volunteer clearance requirements, including tuberculosis (TB) risk assessment/clearance requirements under AB 1667	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Teachers of core/college preparatory subjects (including but not limited to English language arts, social studies, science, and mathematics) hold an EL Certification and a valid Commission on Teacher Credentialing Certificate, permit, or other documents equivalent to that which a teacher in other public schools would be required to hold per federal and state law, ESSA. See Ed. Code § 47605(1);	For each certificated staff member: Credential(s) appropriate for the position(s) to which the person has been assigned	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Master schedule that shows all assignment(s) of each certificated staff member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2a. The administration and board have a system in place for reporting applicable employee misconduct to the Commission on Teacher Credentialing.	Internal human resources procedures	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. The Charter Schools Division has been provided with, and parents have access to, the school's most current contact information for each Governing Board member and the 2019-2020 Board meetings calendar . See current <i>District Required Language for Independent Charter School Petitions (New and Renewal) and Material Revisions (DRL)</i> .	Accurate and updated school contact information	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Accurate and updated list/roster of Governing Board members and contact information	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN.		BOARD CERTIFICATION BY JANUARY 2020
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Calendar of Governing Board meeting dates and location(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Charter school complies with the pre- and post-lottery and enrollment forms guidelines. See <i>Admissions Requirements and Materials</i> (August 2011).	Lottery form and enrollment packet	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Charter school shall ensure that staff receives annual training on the charter school's health, safety, and emergency procedures , and shall maintain a calendar for, and conduct, emergency response drills for students and staff including, but not limited to: a. Health, Safety and Emergency Preparedness Plan (School Safety Plan) (see, e.g., CA Ed Code 32280-32289) b. Child Abuse Mandated Reporter training (see AB 1432 (2014); Ed. Code § 44691; Penal Code § 11165.7) c. Blood borne Pathogens training (see 8 CCR § 5193) d. Pupil Suicide Prevention Policy, AB 2246 (2016)	Comprehensive Health, Safety, and Emergency Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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	Documentation of annual Blood borne Pathogens training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Documentation of Pupil Suicide Prevention Policy training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Co-location Charters only- The school administrator and governing board acknowledges and understands that the independent charter school follows applicable District policy, including the District School Safety Plan, as a co-location school.	Participation in District and site level co-location meetings Review of Policy Bulletin-5532 Meeting with local district site principal for additional information and questions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. The charter school has either implemented the LAUSD English Learner Master Plan or updated and implemented its own master plan in accordance with English Language Master Plan requirements. See current DRL and 2019-2020 Welcome Letter.	EL Certification Form	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	EL Master Plan has been updated (if the school has not adopted the LAUSD EL Master Plan)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN.		BOARD CERTIFICATION BY JANUARY 2020
8. The charter school's school climate and student discipline systems and procedures align with LAUSD's Discipline Foundation Policy and School Climate Bill of Rights . See current DRL.	Description of the school-wide student behavior and discipline system that aligns with Discipline Foundation Policy and School Climate Bill of Rights	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Evidence of the tiered behavior intervention, alternatives to suspension, and school positive behavior support that the school provides	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Charter School shall maintain all data involving placement, tracking, and monitoring of student suspensions, expulsions, and reinstatements , and make such outcome data readily available to the LAUSD upon request. The charter school submits student suspension and expulsion data to the Office of Data and Accountability on a monthly basis. See current DRL.	Monthly suspension and expulsion reports	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10. Charter School ensures that any and all school communications, including the Parent Student Handbook , are consistent with the provisions of school's approved charter as well as applicable law (e.g., translation required in the target language if Charter School has 15% of more of Stakeholders who speak that language.)	Parent Student Handbook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11. The charter school's occupancy and use of facilities shall be in compliance with applicable building codes, standards and regulations adopted by the city and/or county agencies responsible for building and safety standards, and the Americans with Disability Act. See Ed. Code § 47610; current DRL.	Current and appropriate Certificate of Occupancy or equivalent; documentation of compliance with fire-life-safety requirements; other required documentation (for any school site not located on District property)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12. The charter school complies with all federal and state laws related to public entities , including, but not limited to: <ul style="list-style-type: none"> • Ralph M. Brown Act, Gov. Code §§ 54950-54963 • Political Reform Act, Gov. Code §§ 81000-91015 	Board meeting agendas and minutes for the past 12 months	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Verification of compliant public posting of Board	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN.		BOARD CERTIFICATION BY JANUARY 2020
<ul style="list-style-type: none"> Public Records Act, Gov. Code §§ 6250-6276.48 <p>See current DRL.</p>	agendas, including on the school website			
	Evidence of Brown Act training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Forms 700	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	School policy for responding to Public Records Act requests	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
13. The charter school ensures that its Articles of Incorporation are current and appropriate for the operation of the charter school.	Corporate papers, including any and all Articles of Incorporation (initial documents and any subsequent amendments), for entities affiliated with the charter school	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
14. By-laws are current and consistent with approved charter, Governing Board-approved, and signed by the Governing Board secretary.	Current and signed Board-approved bylaws	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
15. The charter school meets the provisions of eligibility and/or is a participant of state and federal programs and/or grants , which may include but not limited to, the following: Title I, II, III, and other programs, child nutrition programs, Prop 20 – State Lottery, Education Protection Act, Special Education §56000, SB 740, and all other federal and state programs in which the charter school participates.	[See “Fiscal Review” in the <i>Annual Performance-Based Oversight Visit Preparation Guide</i> for list of documentation to be provided to the CSD Fiscal Team]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
16. The charter school implements Uniform Complaint Procedure policies and procedures with appropriate corresponding forms and documents, readily available to stakeholders at the school site and on the school’s website, that are compliant with federal and state requirements., See, e.g., guidance provided at http://www.cde.ca.gov/re/cp/uc/	The governing board has reviewed the school’s: <ul style="list-style-type: none"> UCP policies UCP procedures UCP forms 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN.		BOARD CERTIFICATION BY JANUARY 2020
<p>17. The charter school, as a recipient of federal reimbursement for the National School Lunch/Breakfast program and/or as a school on District property, has adopted a Local School Wellness Policy. See Healthy, Hunger Free Kids Act of 2010 (Public Law 111–296); Child Nutrition and WIC Reauthorization Act of 2004.</p> <p>Note: Even if the charter school is not participating in the National School Lunch or Breakfast program, and is not located on District property, development and adoption of an equivalent Wellness Policy likely would benefit the school and its students.</p>	Local School Wellness Policy, including evidence of stakeholder input in the development of the policy and annual progress report	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>18. The governing board oversees the development of and approves/adopts the stakeholder engagement process, goals, actions, measurable outcomes, and expenditures in the school’s Local Control Accountability Plan (LCAP) and annual updates in consultation with teachers, staff, administrators, parents, and students. See Ed. Code § 47606.5.</p>	Documentation of stakeholder engagement, including Board Meeting Agendas, Board Minutes, and LCAP	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>19. The charter school ensures compliance with the LAUSD’s Keeping Parents Informed: Charter Public School Transparency Resolution of January 12, 2016, which includes documents available both manually and electronically, and if the charter school occupies a building on the AB300 list (seismic safety survey), it has posted a notice of such status in its main office.</p>	Documentation of discussion by the Governing Board including Board Meeting Agendas and Board Minutes and review that documentation is available both manually and electronically	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>20. The charter school ensures that it is in compliance with all applicable state law regarding homeless and foster youth, including but not limited to the provisions of AB 379 (2015) and Chapter 5.5 (commencing with Section 48850) of Part 27 of Division 4 of Title 2 of the Education Code, as amended from time to time.</p>	Documentation of compliance with the requirements, which may include but is not limited to, the name of the charter school’s designee and the partial credit policy, if applicable	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Compliance Requirements*	Supporting Documentation	SCHOOL ADMIN.		BOARD CERTIFICATION BY JANUARY 2020
21. Schools Serving Grade 9 only: The charter school complies with all applicable requirements of the California Mathematics Placement Act of 2015)	Documentation of the adoption of the charter school's established policy in compliance with the California Mathematics Placement Act of 2015, including the Board Meeting Agendas and Board Minutes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22. The charter school complies with all applicable requirements of AB 2246: Pupil Suicide Prevention Policies. (Schools serving Grades 7-12). If the charter school is co-located on District property (Prop 39), the school administrator must access training via the District's website through MyPLN.	Documentation of the adoption of the charter school's policy established in compliance with the AB 2246, including the Board Meeting Agendas and Board Minutes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
23. For High Schools Only: The charter school has obtained WASC accreditation and UCOP Doorways Course Approval	Charter school approvals are listed on the WASC website and UCOP Doorways website	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CERTIFICATION OF SCHOOL ADMINISTRATOR'S COMPLIANCE REVIEW

(by Monday, October 7, 2019)

The undersigned hereby certifies that, on August 29, 2019 the School Administrator of _____

Date(s)

MAGNOLIA SCIENCE ACADEMY-BELL

Name of Charter School

reviewed the school's compliance related policies, systems, and procedures.

JASON HERNANDEZ <small>Printed Name of School Administrator</small>	 <small>Signature of School Administrator</small>	08/29/19 <small>Date Signed</small>
--	--	--

CERTIFICATION OF BOARD COMPLIANCE REVIEW

before January 13, 2020

The undersigned hereby certifies that, on September 12, 2019, the Governing Board of
Date(s)

MAGNOLIA SCIENCE ACADEMY-BELL

Name of Charter School

reviewed the school's compliance related policies, systems, and procedures.**

This certification includes the following relevant documentation:

- Board Agenda where item was discussed
- Board Minutes
- Board Agenda Approving the Minutes

SAKEN SHERKHANOV		09/12/19
<small>Printed Name of Governing Board Chair</small>	<small>Signature of Governing Board Chair</small>	<small>Date Signed</small>

Cover Sheet

Approval of Hiring MSA-3 Special Education Teacher

Section: II. Consent Item
Item: B. Approval of Hiring MSA-3 Special Education Teacher
Purpose: Vote
Submitted by:
Related Material: II B MSA 3 SPED Position.pdf



Board Agenda Item #	Agenda # IIB
Date:	9-12-19
To:	Magnolia Board of Directors- Academic Committee
From:	Alfredo Rubalcava, CEO & Superintendent
Staff Lead:	Shandrea Daniel, Principal of MSA 3
RE:	Recommendation Approval of Change of Staffing for MSA 3-Special Education Teacher

Proposed Board Motion

I move that the Academic Committee recommend approval of an increase in staffing as follows:

- Approval of adding a Full-time Special Education Resource Specialist Program (RSP) Teacher at MSA 3.

Background

- For Special Education we are required to have (1) RSP teacher for every 28 students within the program. We currently have two RSP teachers, which is a 27.5 ratio and one is also the RSP Coordinator who organizes and ensure we are in compliance. Anytime we are higher than a 1 to 28 ratio we must hire another teacher to be in compliance with state and federal laws.

2016-2017	27 Special Education Students
2017-2018	35 Special Education Students
2018-2019	(57) Special Education Students, (11) 504 students
2019-2020	(55) Special Education Students, (9) 504 Students

- Due to position shifts, there is a need for one additional position to be added to their department because MSA 3's current positions for the Special Education Department include the following:
 - 1 Sped Coordinator assigned 504 students, they conduct assessments for annual Individualized Education Plans (IEP's), they push in to classes for service minutes, they take on any new students throughout the year that are attending our school if they needed services, plus they manage the coordination of IEP meetings. They are highly experienced with several years of experience in Special Education.
 - 1 RSP Teacher-assigned 28 students, they write IEP's, conduct meetings, push in for service minutes and collaborate with teachers to ensure the students services are met.
 - We are requesting 1 additional RSP teacher to manage the other 27 students.

Budget Implications

- Special Education Teacher (RSP)-Handle incoming transfers of Sped students within the year, manage the Learning Center and After School Tutoring Center, assist the Coordinator with scheduling IEP's, compliance, and ensuring proper signatures and documents for reporting, and servicing IEP's. \$65,000 for salary and \$20,000 (35% of salary) to benefits, insurance and retirement.
- This position is not included in the current year's board approved budget. Addition of this expense in MSA 3's 2019-20 operating budget will result in a projected net loss of \$18,535 for this fiscal year..

Cover Sheet

Authorization to Settle Existing Litigation

Section: IV. Action Items
Item: A. Authorization to Settle Existing Litigation
Purpose: Vote
Submitted by:
Related Material: IV A Esqueda Matter.pdf



Board Agenda Item #:	IV A Action Item
Date:	September 12, 2019
To:	Magnolia Educational & Research Foundation dba Magnolia Public Schools (“MPS”) Board of Directors (“MPS Board”)
From:	Alfredo Rubalcava, CEO & Superintendent
Staff Lead:	Patrick Ontiveros, General Counsel & Director of Facilities
RE:	Esqueda v Magnolia Settlement

I. Proposed Recommendation

MPS Staff recommends that the MPS Board approve and authorize the proposed settlement of the Esqueda v Magnolia matter as being in the best interests of MPS. MPS Board approves and authorizes MPS Staff to negotiate an appropriate settlement agreement and to pay the settlement amount that has been proposed.

II. Background

Plaintiff Esqueda brought suit against Defendant MPS for multiple employment law violations while employed at Magnolia Science Academy 3.

With the concurrence of MPS’s insurer, MPS’s counsel for this matter, Jackson Lewis, recommended that MPS offer a 998 settlement to Plaintiff. Jackson Lewis proceeded to submit a 998 Settlement Offer to Plaintiff’s counsel on MPS’s behalf. Plaintiff accepted such offer.

III. Budget Impacts

The settlement amount not covered by insurance and owed by MSA-3 will be paid from MSA-3’s reserves

Cover Sheet

Approval of College Board as an Approved Vendor

Section: IV. Action Items
Item: B. Approval of College Board as an Approved Vendor
Purpose: Vote
Submitted by:
Related Material: IV B College Board Vendor.pdf



Board Agenda Item #	IV B- Action Item
Date:	September 12, 2019
To:	Magnolia Board of Directors
From:	Alfredo Rubalcava, CEO & Superintendent
Staff Lead:	Erdinc Acar, Chief Academic Officer
RE:	Approval of College Board as Approved Vendor

Proposed Board Motion

I move that the board approve College Board as a sole Service Provider.

Introduction and Background

College Board is a not-for-profit organization that connects students to college success. Magnolia Public Schools has been using College Board's AP, Pre-SAT and SAT programs since its inception. College Board's AP, Pre-SAT and SAT programs are unique services and programs that higher education institutions require for admission to their programs and issue college credits for. Below are the list of programs that our schools use. Please accept this statement per Magnolia Policy to classify College Board as a sole service provider.

SAT and SAT Subject Tests

The SAT is a fee-based standardized test for college admissions in the United States first administered in 1926. Tests begin at \$46 and go up to \$60 for an additional essay. In addition, there are various fees that can accumulate. The SAT is administered by College Board in the United States and is developed, published, and scored by the Educational Testing Service (ETS). The SAT covers writing, reading, and mathematics. SAT scores range from 400 to 1600, with each of the two sections worth up to 800 points. Most students take the test during their junior or senior year of high school. The SAT Subject Tests are intended to measure student performance in specific areas, such as mathematics, science, and history. On March 5, 2014. The exam reverted to the 1600-point scale, the essay is now optional, and students have three hours to take the exam plus 50 additional minutes to complete the essay. College Board partners with Khan Academy to make available free test preparation materials for the redesigned SAT. The preparation application will help students practice and help them identify their areas of improvement at no cost. Hundreds of unreleased practice problems, with videos demonstrating their step-by-step solutions are available immediately

PSAT/NMSQT

The PSAT/NMSQT is a fee-based standardized test that provides firsthand practice for the SAT for a cost of \$16. It also functions as a qualifying test for the National Merit Scholarship Corporation's scholarship programs.

Advanced Placement Program

The College Board's Advanced Placement Program is an extensive program that offers high school students the chance to participate in what College Board describes as college-level classes for a fee (\$94 in 2019), reportedly broadening students' intellectual horizons and preparing them for college work. It also plays a large part in the college admissions process, showing students' intellectual capacity and genuine interest in learning. The program allows many students to gain college credit for high performance on the AP exams. Granting credit, however, is at the discretion of the college. There are 2,900 colleges that grant credit and/or advanced standing Critics of the Advanced Placement Program charge that courses and exams emphasize breadth of content coverage instead of depth.

Fee waiver programs

All high schools accredited by the U.S. Department of Education are automatically eligible to receive fee waivers for the SAT and SAT Subject Tests.

Sole Service Provider Criteria: At the August 8, 2019 Board meeting, the board requested further explanation on what criteria must be met for a vendor to be considered a sole service provider. See attached PUR 107 Sec. 2.0 in the board approved MPS Accounting Policies and Procedures Manual.

Budget Implications

Following are estimated amounts per school based on last year's actual expenses and will be paid out of 2019-20 budgets.

Actual Amount Paid 2018-19	
MSA 1	\$13,140
MSA 2	\$6,565
MSA 3	\$3,579
MSA 4	\$5,763
MSA 5	\$1,789
MSA SA	\$6,023
Estimated Total	\$36,859

Exhibits (attachments):

- Sole Service Provider Letter, PUR 107, and CollegeBoard Invoices



Wednesday, July 31, 2019

To: Magnolia Finance Department

From: Alfredo Rubalcava, Chief Executive Officer and Erdinc Acar, Chief Academic Officer

Re: College Board as Sole Service Provider

Dear Team,

College Board is a not-for-profit organization that connects students to college success. Magnolia Public Schools has been using College Board's AP, Pre-SAT and SAT programs since its inception.

College Board's AP, Pre-SAT and SAT programs are unique services and programs that higher education institutions require for admission to their programs and issue college credits for.

Please accept this statement per Magnolia Policy to classify College Board as a sole service provider.

Sincerely,

Alfredo Rubalcava - CEO & Superintendent

Effective Date: 6/06/16

Approved by: BOD

Title: PUR107 BIDDING REQUIREMENTS

Policy: To ensure the establishment of bidding requirements relating to multi-year service contracts, and to maintain the internal controls of the selection process.

Purpose: To provide the methods for determining a bidding process, documentation requirements, and award of contracts.

Scope: This procedure applies to all vendors of services.

Responsibilities:

Purchasing Agent or School Principal is responsible for providing a summary and justification related to the potential proposal.

Selection Committee is responsible for the review and recommendation of all contracts over \$25,000.

Chief Executive Officer and/or Chief Financial Officer is/are responsible for the examination of the bidding and selection process of all contracts above \$25,000.

Board of Directors are responsible for the approval of all bidding contracts above \$25,000.

Procedure:

1.0 BIDDING REQUIREMENTS AND PROCESS

1.1 New service contracts in excess of \$25,000 shall be formally bid in accordance with the following:

- Request for Proposals (RFP): RFP requirements should include contract purpose, background, description of service, general information, time requirements, proposal requirements, and evaluation process.
- Public Notice: RFP will be posted in the Organization's website.
- Prospective Vendors: Selection Committee shall maintain a list of prospective vendors for the various categories of products and services purchased by the organization. All schools or departments should refer prospective vendors to the purchasing department for inclusion in the bidder file.
- Pending Bid File: A file shall be maintained by the selection committee of all invitations to bid currently pending.
- Evaluation: Evaluation of services and vendors will be in accordance with the RFP specifications and policy PUR101 vendor selection.

- Bidder Files: Bidder files shall be maintained retaining the bids, bid comparison sheets, other submittals, and rationale in award. These bids shall

be made available for the public upon request for a period of ninety (90) days after which time they will be archived for two (2) years.

- Bidding of contracts shall not be made in small quantities (split bidding) for the purpose of circumventing the authorized approval limits assigned by the Board of Directors, or to avoid public bidding based on the policies and procedures.

Vendor Selection Requirements			
	Less than \$5,000	Between \$5,000 and \$25,000	Greater than \$25,000
Bid process required?	No	Quotes or estimates	RFP
Acceptable forms of price comparison	NIA	Email, published catalogs, written	Written only
Minimum number of bids required	0	3	3
Submit bid documentation to the Procurement Office?	No	Yes	Yes

2.0 NONCOMPETITIVE NEGOTIATIONS

2.1 Noncompetitive negotiations may be used for procurements in excess of \$25,000 when bidding or competitive negotiations are not feasible. MPS may purchase goods and services through non-competitive negotiations when it is determined in writing by the Chief Executive Officer that competitive negotiation or bidding is not feasible and that:

- An emergency exists which will cause public harm as a result of the delay caused by following competitive purchasing procedures, or
- The product or service can be obtained only from one source, or
- The contract is for the purchase of perishable items purchased on a weekly or more frequent basis, or
- Only one satisfactory proposal is received through RFP, or
- The charter authorizer has authorized the particular type of noncompetitive negotiation.

3.0 STANDARDS OF CONDUCT

The following Standards of Conduct shall govern the performance, behavior and actions of MPS including, employees, officers, directors, volunteers and agents, who are engaged in any aspect of procurement, including - but not limited to - purchasing goods and services; awarding contracts and grants; or the administration and supervision of contracts.

As representatives of MPS, all employees, officers, directors, volunteers and agents are expected to conduct themselves in a professional and ethical manner, maintaining high standards of

integrity and the use of good judgment. Employees are expected to be principled in their business interactions and act in good faith with individuals both inside and outside MPS.

3.3 Conflict of Interest

- 3.3.1 No employee, officer, director, volunteer or agent of the MPS shall participate in the selection, award or administration of a bid or contract supported by federal funds if a conflict of interest is real or apparent to a reasonable person.
- 3.3.2 Conflicts of interest may arise when any employee, officer, director, volunteer or agent of the MPS has a financial, family or any other beneficial interest in the vendor firm selected or considered for an award.
- 3.3.3 No employee, officer, director, volunteer or agent of the MPS shall do business with, award contracts to, or show favoritism toward a member of his/her immediate family, spouse's family or to any company, vendor or concern who either employs or has any relationship to a family member; or award a contract or bid which violates the spirit or intent of Federal, State and local procurement laws and policies established to maximize free and open competition among qualified vendors.
- 3.3.4 MPS's employees, officers, directors, volunteers or agents shall neither solicit nor accept gratuities, gifts, consulting fees, trips, favors or anything having a monetary value in excess of twenty-five dollars (\$25) from a vendor, potential vendor, or from the family or employees of a vendor, potential vendor or bidder; or from any party to a sub-agreement or ancillary contract.

4.0 ACCEPTANCE OF GRATUITIES

MPS's employees, officers, directors, volunteers or agents shall neither solicit nor accept gratuities, gifts, consulting fees, trips, favors or anything having a monetary value from a vendor, potential vendor, or from the family or employees of a vendor, potential vendor or bidder; or from any party to a sub-agreement or ancillary contract.

5.0 DISCIPLINARY ACTIONS

Any MPS member, employee or designated agent of MPS who knowingly and deliberately violates the provisions of this code will be open to civil suit without the legal protection of MPS. Furthermore, such a violation of these procurement standards is grounds for dismissal by MPS as an employee, officer, director, volunteer or agent; or other such sanctions as available under the law.

Any contractor or potential contractor who knowingly and deliberately violates the provisions of these procurement standards will be barred from future transactions with MPS.

PURI 07 Vendor Selection page 3 of 5

Revision History:

Revision	Date	Description of changes	Requested By
0	2/16/15	Initial Release	Oswaldo Diaz, CFO
1	3/10/16	Policy Revision	Oswaldo Diaz, CFO
2	6/06/16	Policy Revision	Oswaldo Diaz, CFO

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BILL FOR SERVICES

Keep this stub for your records.

P.O. Box 21535, New York, NY 10087-1535

PAYMENT FOR THIS BILL IS 1 DAYS OVERDUE

054474

ACCOUNT NUMBER	BILLING DATE
054474	07/01/19

MAGNOLIA SCI ACADEMY-SANTA ANA
BUSINESS OFFICE
2840 W 1ST ST

AMOUNT DUE	DATE PAID
\$5240,00	

SANTA ANA CA 927034102

PAYMENT IS DUE UPON RECEIPT.
Questions regarding this statement should be directed to AP Services for Educators.
Phone: 212-632-1781 or toll free 877-274-6474
Fax: 609-538-6210
Email: apexams@info.collegeboard.org

CHARGES LISTED ARE FOR THE 2019 ADMINISTRATION.

Quantity	Type of Service	Fee	Amount
75	USED EXAMINATIONS	85.00	6375.00
4	UNUSED EXAMINATIONS	15.00	60,00
1	LATE PAYMENT CHARGE	225,00	225.00
3	LATE USED EXAMS	85.00	255.00
3	UNUSED EXAM CREDIT-LATE TAKEN	15.00	-45.00
50	EXAMINATION FEE REDUCTION	32,00	-1600.00
2	UNUSED EXAM CREDIT	15.00	-30.00
1	WAIVE LATE ORDER CHARGE	55.00	-55.00
1	LATE ORDER SHIPPING CHARGE	55.00	55.00
FEE PAID		DUE	

Detach, complete, and enclose this bottom portion with your payment.

For billing inquiries call 212-632-1781 or toll free: 877-274-6474 **BILL FOR SERVICES**

054474
MAGNOLIA SCI ACADEMY-SANTA ANA
BUSINESS OFFICE
2840 W 1ST ST
SANTA ANA CA 927034102

ACCOUNT NUMBER	P/J	AMOUNT DUE	AMOUNT ENCLOSED
054474	18132	◆5240.00	
Send check or money order, made payable to: AP Exams. Do not send cash.			

Billing Date: 07/01/19

The College Board
P.O. Box 21535
New York, NY 10087-1535



Customer Number 47633
 Invoice # EA87688319
 Date 06/10/2019
 Terms NET30
 Order Number 121005157
 PO Number

Bill To
Magnolia Science Acad 1 Reseda 18238 Sherman Way Reseda, CA 91335 United States ATTN: Omar Polat

Ship To
Magnolia Science Acad 1 Reseda 18238 Sherman Way Reseda, CA 91335 United States ATTN: Omar Polat

ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Products - Examination & Fees				
160011819	SAT School Day - 11th Grade (April #2)	2	47.50	95.00
160012492	SAT School Day with Essay - 11th Grade (April #2)	61	64.50	3,934.50
PRODUCT SUB-TOTAL				4,029.50
ADJUSTMENTS				0.00
SHIPPING & HANDLING				0.00
SALES TAX				0.00
NET TOTAL				\$4,029.50
CREDITS				0.00
PAYMENTS				0.00
CURRENT NET BALANCE				\$4,029.50
Comments : AI Code: 053014				

Customer Number: 47633

Invoice#EA87688319

Invoice Total : \$4,029.50

Please detach this portion and return with payment to:

Balance :

4,029.50

The College Board
 P.O. Box 30171
 New York, NY 10087-0171
 Federal Tax ID: 13-1623965

Questions about this invoice, please contact our
 Customer Service at: 855-373-6387, option 6 for Billing

Amount Enclosed : \$ _____

To pay online visit us at : <<https://store.collegeboard.org/sto/ipn.do>>

If you encounter issues while processing the payment, please send an email to electronicpayments@collegeboard.org

Cover Sheet

Approval of 2018-19 MPS Unaudited Financial Actuals

Section: IV. Action Items
Item: C. Approval of 2018-19 MPS Unaudited Financial Actuals
Purpose: Vote
Submitted by:
Related Material: IV C MPS 2018-19 Unaudited Actuals.pdf



Board Agenda Item #	Agenda # IV C - Action Item
Date:	September 12, 2019
To:	MPS Board of Directors
From:	Alfredo Rubalcava, CEO & Superintendent
Staff Lead:	Nanie Montijo, Chief Financial Officer
RE:	Approval of Unaudited Actuals Report for Fiscal Year Ended June 30, 2019

Proposed Board Recommendation

I move that the board Finance Committee recommend approval of the Unaudited Actuals Report for Fiscal Year Ended June 30, 2019.

Background

In compliance with Education Code (EC) Section 42100, the Los Angeles County Office of Education (LACOE) requests that districts file their board certified 2018-19 Unaudited Actuals Financial Report by September 15, 2018. Other Authorizers requests the same requirements to be submitted.

Per LACOE's bulletin #5036 dated July 16, 2019,

- the report is required in the SACS software format
- charter school's unaudited actual reports must be submitted for each charter school authorized by the district; reports can be submitted via SACS or the Alternative Form
- include a technical review checklist
- includes a certification form with original signatures

The County office will verify, approve, certify, and transmit each report to CDE by the due date. The submission of unaudited actuals financial reports from all districts are required in order for the State to compile and report statewide financial data for 2018-19. Under EC Section 42129, the State Superintendent of Public Instruction may impose certain sanctions if a report is not submitted by the due date. The sanctions may include the withholding of all stipends, salaries, and expenses from the superintendent and governing board of any district that fails to file the report in a timely manner.

Authorizing districts are required by EC Section 47604.32 to ensure that each charter school under their authority complies with all reports required of charter schools by law and to monitor the fiscal solvency of each charter school.

Budget Implications

- none

How Does This Action Relate/Affect/Benefit All MSAs?

All Charter schools must submit their 2017-18 year-end financial data to the County Office through their authorizing district by September 15, 2018, either in the SACS format or in the Alternative Form.

Exhibits (Attachments):

Unaudited Actuals Report/Presentation For Fiscal Year Ended June 30, 2018.



Business and Development Specialists
for Charter Schools

MEMORANDUM

TO: Alfredo Rubalcava, CEO, Magnolia Public Schools
FROM: EdTec
SUBJECT: Unaudited Actuals 2018 Financial Presentation
DATE: 09/1/18



2018-19 Unaudited Actuals (Actuals through 6/30/19)



2018-19 Unaudited Actuals: Executive Summary

- The “Unaudited Actuals” report summarizes actual financial results for the prior fiscal year. This report then becomes the basis for the auditor’s “Audited Financial Statements” later in the fall.
- The 2018-19 fiscal year ended significantly better than projected at Second Interim, for three primary reasons:
 - **Moving \$1.4m of Prop 39 Energy Projects to 2019-20** – because the revenue for this grant was posted in 2017-18, deferral of this expense to next year reduces actual expenses by \$1.4m vs the Second Interim Budget
 - **Significantly lower actual costs vs. budget** – this is a true budget savings, and was spread across a number of line items, including healthcare costs, legal, professional services, and special education contacted expenses. This information will allow us to increase accuracy when adjusting current year budget line items at First Interim
 - **Moving restricted grant revenue and expenses to 2019-20** – this has the effect of lowering both revenues and expenses from budgeted amounts

2018-19 Unaudited Actuals: Executive Summary

MSA - Consolidated	2018-19 2nd Interim Budget	2018-19 Unaudited Actuals	Variance from 2nd Interim Budget	Primary Reasons For Variance (see budget detail for all changes)
Average Daily Attendance:	3,801.79	3,760.78	(41.01)	
SUMMARY				
Revenues				
LCFF Entitlement	39,822,616	39,249,333	(573,283)	P-2 ADA lower than projected
Federal Revenues	3,540,557	2,692,647	(847,909)	Moving unspent grant revenue to 2019-20
Other State Revenues	6,418,492	4,999,601	(1,418,891)	Moving unspent grant revenue to 2019-20
Other Local Revenues	6,498,077	6,762,954	264,877	Higher local revenues than budgeted
Total Revenues	56,279,742	53,704,535	(2,575,206)	
Expenditures				
Salaries & Benefits	32,863,312	30,849,243	(2,014,069)	Lower costs + moving grant exp to 2019-20
Books and Supplies	2,486,246	1,752,690	(733,556)	Mostly lower spending, some move to 2019-20
Services and Operating Exp.	20,937,545	17,097,413	(3,840,132)	Lower services costs plus moving Prop 39
Depreciation & Cap Outlay	1,929,045	1,426,992	(502,053)	Lower fixed asset costs & depreciation
Other Outflows	595,203	737,221	142,018	Higher interest costs
Total Expenditures	58,811,350	51,863,558	(6,947,792)	
Net Revenues	(2,531,609)	1,840,977	4,372,586	
Beginning Balance (July 1, 2018)	26,993,791	26,993,791		
Net Revenues in 2018-19	(2,531,609)	1,840,977		
Ending Balance (June 30, 2019)	24,462,182	28,834,768		
Ending Bal. as % of Exp.:	41.6%	55.6%		

2018-19 UNAUDITED ACTUALS - BY SITE

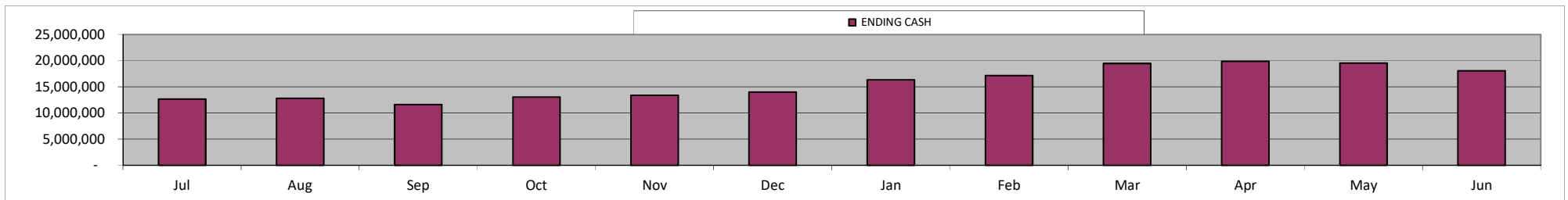
	MSA-1	MSA-2	MSA-3	MSA-4	MSA-5	MSA-6	MSA-7	MSA-8	MSA-SA	MSA-SD	MERF	TOTAL
Enrollment	590	437	511	176	247	156	290	472	675	406		3,960
Attendance (P-2 ADA)	568	415	485	162	232	149	274	450	640	386		3,761
Revenue												
LCFF Entitlement	6,399,704	4,698,780	5,213,149	1,797,472	2,519,073	1,496,543	2,764,875	4,646,128	6,767,105	2,946,503	-	39,249,333
Federal Revenue	664,663	308,972	265,807	97,770	134,263	105,729	308,987	342,770	365,321	98,364	-	2,692,647
Other State Revenues	942,812	382,150	594,385	200,566	233,885	269,734	649,952	565,515	703,923	456,680	-	4,999,601
Other Local Revenues	336,416	83,197	77,182	40,940	20,974	9,041	62,151	40,730	126,166	102,064	5,864,094	6,762,954
Total Revenue	8,343,595	5,473,099	6,150,522	2,136,748	2,908,195	1,881,046	3,785,966	5,595,143	7,962,516	3,603,611	5,864,094	53,704,535
Expenses												
Certificated Salaries	2,795,120	2,032,953	1,930,692	863,769	1,157,073	711,841	1,105,457	1,708,224	2,739,405	1,534,698	520,891	17,100,124
Classified Salaries	668,816	510,300	692,283	138,385	236,315	110,311	346,488	519,107	791,138	366,000	1,838,289	6,217,434
Benefits	981,820	807,548	812,879	300,247	445,468	251,640	495,906	708,091	1,128,308	615,454	984,324	7,531,686
Books and Supplies	236,099	193,772	169,041	69,026	195,333	64,866	121,269	266,180	178,716	95,002	163,387	1,752,690
Services and Operations	3,167,808	1,569,753	2,175,648	697,460	672,041	395,663	1,729,783	1,843,612	1,840,631	1,576,994	1,428,019	17,097,413
Depreciation / Cap Outlay	514,947	156,257	88,748	26,098	59,692	29,535	65,773	136,363	274,407	64,596	10,575	1,426,992
Other Outflows	16,750	-	0	16,352	-	12,229	24,028	59,342	608,520	(0)	-	737,221
Total Expenses	8,381,360	5,270,584	5,869,291	2,111,338	2,765,922	1,576,085	3,888,705	5,240,920	7,561,126	4,252,744	4,945,485	51,863,558
Net Revenue	(37,765)	202,515	281,231	25,410	142,273	304,961	(102,739)	354,223	401,390	(649,133)	918,610	1,840,977
Fund Balance												
Beginning Balance	4,811,844	1,117,230	1,063,717	1,470,514	1,895,332	1,603,898	1,498,196	4,083,717	7,502,296	1,153,086	793,961	26,993,791
Net Revenue	(37,765)	202,515	281,231	25,410	142,273	304,961	(102,739)	354,223	401,390	(649,133)	918,610	1,840,977
Projected Ending Balance	4,774,079	1,319,745	1,344,948	1,495,924	2,037,605	1,908,859	1,395,457	4,437,940	7,903,686	503,953	1,712,571	28,834,768
Ending Bal. as % of Exp.:	57.0%	25.0%	22.9%	70.9%	73.7%	121.1%	35.9%	84.7%	104.5%	11.9%	34.6%	55.6%

2018-19 Unaudited Actuals Actuals through June 30, 2019)				
MSA Consolidated	Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Projected Average Daily Attendance:	4,014	3,802	3,761	(41)
SUMMARY				
Revenue				
LCFF Entitlement	41,793,952	39,822,616	39,249,333	(573,283)
Federal Revenue	4,016,521	3,540,557	2,692,647	(847,909)
Other State Revenues	6,100,356	6,418,492	4,999,601	(1,418,891)
Other Local Revenues	6,425,437	6,498,077	6,762,954	264,877
Total Revenue	58,336,266	56,279,742	53,704,535	(2,575,206)
Expenditures				
Certificated Salaries	18,152,479	17,515,957	17,100,124	(415,834)
Classified Salaries	5,546,473	6,635,954	6,217,434	(418,520)
Benefits	8,353,618	8,711,400	7,531,686	(1,179,715)
Books and Supplies	3,462,686	2,486,246	1,752,690	(733,556)
Services and Operating Exp.	19,218,942	20,937,545	17,097,413	(3,840,132)
Depreciation & Cap Outlay	1,005,243	1,929,045	1,426,992	(502,053)
Other Outflows	873,946	595,203	737,221	142,018
Total Expenditures	56,613,387	58,811,350	51,863,558	(6,947,792)
Net Revenues	1,722,879	(2,531,609)	1,840,977	4,372,586
Fund Balance				
Beginning Balance (Audited)	26,993,791	26,993,791	26,993,791	
Net Revenues	1,722,879	(2,531,609)	1,840,977	
Ending Fund Balance	28,716,670	24,462,182	28,834,768	



2018-19 Unaudited Actuals - Monthly Cash Flows (Actual)

AII MPS	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	
BEGINNING CASH	13,516,040	12,619,726	12,774,914	11,620,245	13,034,345	13,359,094	13,988,294	16,355,498	17,115,274	19,450,345	19,859,735	19,531,625	
Revenue													
LCFF Entitlement	704,191	2,142,804	2,348,354	4,215,105	3,047,408	3,063,222	4,061,000	3,562,796	4,528,641	2,941,209	2,939,468	5,695,134	39,249,333
Federal Revenue	55,010	7,104	(661)	20,938	431,163	16,993	1,155,460	106,345	121,354	360,186	12,314	406,441	2,692,647
Other State Revenues	86,234	75,653	347,283	426,676	520,807	322,522	548,388	379,584	883,518	466,810	332,918	609,210	4,999,601
Other Local Revenues	119,628	1,146,188	52,915	709,815	460,930	684,812	650,161	785,046	658,895	491,750	501,500	501,313	6,762,954
Total Revenue	965,064	3,371,750	2,747,891	5,372,534	4,460,308	4,087,549	6,415,009	4,833,772	6,192,408	4,259,955	3,786,200	7,212,097	53,704,535
Expenses													
Certificated Salaries	956,898	1,419,820	1,481,424	1,483,497	1,449,913	1,481,603	1,404,580	1,447,974	1,423,231	1,424,435	1,424,719	1,702,030	17,100,124
Classified Salaries	375,652	477,096	550,965	539,421	518,951	515,360	539,733	525,623	523,377	557,258	543,275	550,722	6,217,434
Benefits	229,686	783,285	606,519	684,115	703,435	424,341	877,188	427,622	426,046	1,065,194	903,154	401,099	7,531,686
Books and Supplies	10,696	184,371	237,662	120,984	130,248	49,434	237,198	183,479	64,980	101,693	171,735	260,211	1,752,690
Services and Operations	1,044,969	1,364,646	1,222,384	1,329,600	1,126,908	1,064,942	1,452,598	1,425,815	1,298,467	1,195,743	1,428,659	3,142,680	17,097,413
Depreciation / Cap Outlay	-	12,800	5,845	357,314	56,459	17,063	87,747	101,310	32,913	58,905	89,018	607,620	1,426,992
Other Outflows	43,042	55,165	94,172	58,535	58,535	49,021	41,325	59,218	128,388	45,312	45,312	59,196	737,221
Total Expenses	2,660,943	4,297,182	4,198,971	4,573,466	4,044,450	3,601,764	4,640,368	4,171,040	3,897,402	4,448,540	4,605,872	6,723,559	51,863,558
Other Transactions Affecting Cash													
Revenues - Prior Year Accruals	1,696,073	1,308,230	148,515	191,918	111,488	27,174	5,810	-	427,965	47,711	-	(3,515,191)	449,693
Accounts Receivable - Current Year	-	-	-	-	-	-	475,820	(44,660)	23,256	(3,662)	-	-	450,754
Other Assets/Accrual Adj	483,131	261,413	98,728	200,110	108,773	128,835	496,975	(176,402)	(495,164)	319,129	205,510	263,418	1,894,454
Fixed Assets	-	-	-	222,430	(21,206)	34,018	(198,237)	248,314	(78,959)	303	161,262	30,276	398,202
Due To (From)	(102,094)	(315,616)	(283,756)	(82,105)	(89,770)	(89,770)	-	-	50,000	53,000	4,668	(178,210)	(1,033,653)
Expenses - Prior Year Accruals	(1,316,953)	(202,943)	(4,666)	-	-	-	-	-	-	-	-	-	(1,524,562)
Accounts Payable - Current Year	-	(9,872)	404,314	38,200	(244,872)	6,180	(224,783)	36,980	188,305	144,515	83,143	1,382,414	1,804,525
Summerholdback for Teachers	39,408	39,408	44,479	44,479	44,479	44,479	44,479	44,479	44,479	44,479	44,479	44,479	523,606
Loans Payable (Current)	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Long Term)	-	-	(111,204)	-	-	(7,500)	(7,500)	(11,667)	(119,816)	(7,500)	(7,500)	(7,500)	(280,187)
Total Other Transactions	799,565	1,080,621	296,410	615,033	(91,109)	143,415	592,563	97,044	40,066	597,975	491,562	(1,980,314)	2,682,831
Total Change in Cash	(896,314)	155,188	(1,154,669)	1,414,100	324,749	629,200	2,367,204	759,776	2,335,071	409,390	(328,110)	(1,491,777)	4,523,809
ENDING CASH	12,619,726	12,774,914	11,620,245	13,034,345	13,359,094	13,988,294	16,355,498	17,115,274	19,450,345	19,859,735	19,531,625	18,039,849	127 days



2018-19 Unaudited Actuals Actuals through June 30, 2019)				
MSA Consolidated	Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
REVENUE DETAIL				
LCFF Entitlement				
8011 State Aid	27,327,807	24,971,893	23,353,020	(1,618,873)
8012 EPA Entitlement	3,727,777	4,155,679	4,770,659	614,980
8019 Prior Year Adjustments	-	-	173,706	173,706
8096 InLieuPropTaxes	10,738,369	10,695,044	10,951,948	256,904
SUBTOTAL - LCFF Entitlement	41,793,952	39,822,616	39,249,333	(573,283)
Federal Revenue				
8181 SpEd - Revenue	562,031	562,031	485,550	(76,481)
8182 SpEd - Revenue	-	-	67,542	67,542
8220 SchLunchFederal	1,161,078	-	-	-
8290 All Other Federal Revenue	2,293,412	2,978,526	2,139,555	(838,970)
SUBTOTAL - Federal Revenue	4,016,521	3,540,557	2,692,647	(847,909)
Other State Revenue				
8311 SpEd Revenue	2,148,623	2,260,653	2,019,625	(241,028)
8319 SpEd Revenue PriorYr	-	-	(43,211)	(43,211)
8520 SchoolNutrState	101,077	-	-	-
8550 MandCstReimburs	1,377,779	780,238	586,205	(194,033)
8560 StateLotteryRev	778,564	778,564	788,535	9,971
8590 AllOthStateRev	1,694,312	2,599,037	1,648,447	(950,590)
SUBTOTAL - Other State Revenue	6,100,356	6,418,492	4,999,601	(1,418,891)
Local Revenue				
8600 Other Local Revenue	-	252,422	235,691	(16,731)
8634 StudentLunchFee	47,940	-	750	750
8650 Leases &Rentals	2,500	2,500	-	(2,500)
8660 Interest	4,376	9,376	10,293	917
8698 OthRev-Suspense	-	-	107	107
8699 Other Revenue	362,557	484,981	730,515	245,534
8701 CMO Fee - MSA-1	994,835	994,835	738,909	(255,926)
8702 CMO Fee - MSA-2	898,892	898,892	820,238	(78,654)
8703 CMO Fee - MSA-3	991,104	991,104	997,904	6,800
8704 CMO Fee - MSA-4	77,657	77,657	74,843	(2,814)
8705 CMO Fee - MSA-5	103,253	103,253	175,409	72,156

2018-19 Unaudited Actuals					
Actuals through June 30, 2019)					
MSA Consolidated		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
8706	CMO Fee - MSA-6	46,452	46,452	38,508	(7,944)
8707	CMO Fee - MSA-7	496,785	496,785	498,952	2,167
8708	CMO Fee - MSA-8	991,436	991,436	831,592	(159,844)
8709	CMO Fee - MSA-SA	997,937	404,170	997,904	593,734
8712	CMO Fee - MSA-SD	409,714	409,714	293,313	(116,401)
8720	Other Revenue	-	-	572	572
8791	SpEd Revenue (Local)	-	45,000	3,736	(41,264)
8802	Private Donations/Grants	-	229,500	202,500	(27,000)
8803	Fundraising	-	60,000	59,604	(396)
8999	Revenues-Susp	-	-	51,615	51,615
SUBTOTAL - Local Revenue		6,425,437	6,498,077	6,762,954	264,877
TOTAL REVENUE		58,336,266	56,279,742	53,704,535	(2,575,206)

2018-19 Unaudited Actuals					
Actuals through June 30, 2019)					
MSA Consolidated	Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim	
EXPENSES DETAIL					
Certificated Salaries					
1100	TeacherSalaries	14,332,880	13,843,072	13,138,590	(704,482)
1300	Cert Adminis	3,819,599	3,672,886	3,961,534	288,648
SUBTOTAL - Certificated Salaries		18,152,479	17,515,957	17,100,124	(415,834)
Classified Salaries					
2200	Instructional Support	(21)		8,064	8,064
2400	Clerical & Tech	3,095,373	3,453,281	2,791,712	(661,568)
2900	OtherClassStaff	2,451,121	3,182,674	3,417,657	234,984
SUBTOTAL - Classified Salaries		5,546,473	6,635,954	6,217,434	(418,520)
Employee Benefits					
3101	STRS	2,796,082	2,916,278	2,794,136	(122,142)
3102	STRS Class	-	-	127,473	127,473
3201	PERS Cert	-	-	10,396	10,396
3202	PERS Class	628,298	704,436	717,172	12,736
3301	OASDI/Med	141,870	769,116	255,346	(513,771)
3302	OASDI/Med Class	593,137	-	428,726	428,726
3401	HlthWelfare	3,698,133	3,833,179	2,702,648	(1,130,531)
3402	HlthWelfare Class	-	-	32,108	32,108
3501	UnemployIns	47,085	48,484	61,762	13,278
3502	UnemployIns Class	-	-	16,600	16,600
3601	WorkersCmp	266,854	257,732	231,887	(25,845)
3602	WorkersCmp Class	-	-	-	-
3701	Other Retirement	-	-	94,088	94,088
3702	Other Retirement Class	-	-	-	-
3901	OthBenes	182,160	182,174	133	(182,041)
3902	OthBenes Class	-	-	59,210	59,210
SUBTOTAL - Employee Benefits		8,353,618	8,711,400	7,531,686	(1,179,715)
Books & Supplies					
4100	Text&CoreCurric	231,530	383,077	321,559	(61,518)
4200	BooksOthRefMats	42,582	20,244	21,278	1,034
4310	Ins Mats & Sups	335,268	768,119	176,968	(591,152)
4315	OthrSupplies	10,000	35,872	23,423	(12,449)
4320	Office Supplies	140,335	126,535	97,829	(28,706)

2018-19 Unaudited Actuals					
Actuals through June 30, 2019)					
MSA Consolidated		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
4325	ProfDevMat&Sups	1,500	1,500	-	(1,500)
4326	Arts&MusicSupps	34,960	17,235	3,150	(14,085)
4335	PE Supplies	42,740	51,968	15,364	(36,604)
4340	Educat Software	436,955	413,441	332,985	(80,456)
4345	NonInstStdntSup	62,212	64,391	42,512	(21,879)
4346	TeacherSupplies	22,875	24,785	12,414	(12,371)
4350	Cust. Supplies	67,248	57,248	51,690	(5,558)
4351	Yearbook	3,828	7,103	2,966	(4,137)
4390	Uniforms	3,030	3,030	-	(3,030)
4400	NonCapEquip-Gen	66,579	51,138	24,812	(26,326)
4410	ClssrmFrnEq<5k	17,714	19,014	18,082	(932)
4430	OfficeFurnEq<5k	50,422	35,434	27,244	(8,189)
4440	Computers <\$5k	82,332	63,977	35,065	(28,913)
4460	Fixed Asset Suspense	-	17,000	5,063	(11,937)
4710	Food	1,719,453	172,000	240,742	68,742
4720	Food:Other Food	91,123	147,133	47,852	(99,281)
4990	Prior Year Exp	-	6,000	-	(6,000)
4999	Misc Exp-Suspense	-	-	251,691	251,691
SUBTOTAL - Books and Supplies		3,462,686	2,486,246	1,752,690	(733,556)

2018-19 Unaudited Actuals Actuals through June 30, 2019)				
MSA Consolidated	Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Services & Other Operating Expenses				
5101 CMO Fees	6,008,065	5,414,298	6,080,824	666,526
5205 Conference Fees	89,070	60,109	9,708	(50,401)
5210 MilesParkTolls	142,425	138,725	64,837	(73,889)
5215 TravConferences	6,061	17,761	3,395	(14,366)
5220 TraLodging	119,485	153,907	41,152	(112,754)
5300 DuesMemberships	107,349	162,448	97,322	(65,126)
5450 Other Insurance	274,731	274,731	239,214	(35,516)
5500 OpsHousekeeping	270,376	214,321	154,344	(59,977)
5510 Gas & Electric	317,926	302,926	332,647	29,721
5610 Rent & Leases	3,904,429	3,894,223	3,632,296	(261,927)
5620 EquipmentLeases	210,739	224,739	182,675	(42,063)
5630 Reps&MaintBldng	275,114	200,290	140,916	(59,374)
5800 ProfessServices	2,112,509	1,059,737	552,899	(506,839)
5810 Legal	518,899	858,745	249,896	(608,849)
5811 Property Tax	-	3,393	3,393	-
5813 SchPrgAftSchool	648,393	412,082	386,725	(25,358)
5814 SchPrgAcadComps	62,253	57,253	28,516	(28,737)
5819 SchlProgs-Other	92,983	103,976	161,144	57,168
5820 Audit & CPA	152,716	172,716	78,235	(94,481)
5825 DMSBusinessSvcs	500,000	500,000	457,866	(42,134)
5835 Field Trips	203,840	226,202	194,171	(32,030)
5836 FieldTrip Trans	63,860	92,215	85,493	(6,722)
5840 MarkngStdtrcrt	191,799	182,588	139,296	(43,292)
5850 Oversight Fees	418,674	418,674	304,338	(114,336)
5857 Payroll Fees	208,366	205,730	154,426	(51,304)
5860 Service Fees	33,492	37,756	55,408	17,652
5861 Prior Year Services	-	24,079	5,956	(18,123)
5863 Prof Developmnt	224,534	242,953	133,626	(109,327)
5864 Prof Dev-Other	420,692	368,022	249,225	(118,797)
5869 SpEd Ctrct Inst	-	969,806	640,567	(329,239)
5870 Other Services	-	-	25	25
5872 SpEd Fees	-	278,743	26,959	(251,783)
5875 StaffRecruiting	15,309	15,396	7,952	(7,444)
5884 Substitutes	480,700	649,014	1,001,025	352,011
5890 OthSvcsNon-Inst	231,904	2,191,251	807,007	(1,384,243)

2018-19 Unaudited Actuals Actuals through June 30, 2019)				
MSA Consolidated	Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
5900 Communications	108,733	52,689	30,054	(22,636)
5920 TelecomInternet	502,422	79,057	138,735	59,678
5930 PostageDelivery	84,330	82,728	28,819	(53,908)
5940 Technology	216,765	594,262	164,473	(429,789)
5990 Other Services	-		31,854	31,854
SUBTOTAL - Services & Operatio	19,218,942	20,937,545	17,097,413	(3,840,132)

2018-19 Unaudited Actuals				
Actuals through June 30, 2019)				
MSA Consolidated	Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Capital Outlay & Depreciation				
6100 Site Imp (Pre-Capitalization)	-	677,569	435,040	(242,529)
6400 EquipFixed	-	246,233	455,740	209,507
6900 Depreciation	1,005,243	1,005,243	536,212	(469,031)
SUBTOTAL - Cap Outlay & Depre	1,005,243	1,929,045	1,426,992	(502,053)
Other Outflows				
7299 Encroachment	278,743	-	90,692	90,692
7310 Indirect Costs	-	-	38,009	38,009
7438 InterestExpense	595,203	595,203	608,520	13,317
SUBTOTAL - Other Outflows	873,946	595,203	737,221	142,018
TOTAL EXPENSES	56,613,387	58,811,350	51,863,558	(6,947,792)

2018-19 Unaudited Actuals Actuals through June 30, 2019)				
MSA 1	Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Projected Average Daily Attendance:	612	573	568	(5)
SUMMARY				
Revenue				
LCFF Entitlement	6,879,059	6,427,154	6,399,704	(27,450)
Federal Revenue	1,178,414	1,215,093	664,663	(550,430)
Other State Revenues	1,388,951	1,372,354	942,812	(429,542)
Other Local Revenues	64,182	324,392	336,416	12,024
Total Revenue	9,510,606	9,338,993	8,343,595	(995,398)
Expenditures				
Certificated Salaries	2,788,888	2,716,938	2,795,120	78,182
Classified Salaries	610,005	721,660	668,816	(52,843)
Benefits	1,187,476	1,228,220	981,820	(246,400)
Books and Supplies	577,771	568,980	236,099	(332,881)
Services and Operating Exp.	3,592,319	3,599,223	3,167,808	(431,415)
Depreciation & Cap Outlay	71,472	394,383	514,947	120,563
Other Outflows	15,494	-	16,750	16,750
Total Expenditures	8,843,426	9,229,404	8,381,360	(848,044)
Net Revenues	667,180	109,589	(37,765)	(147,354)
Fund Balance				
Beginning Balance (Audited)	4,811,844	4,811,844	4,811,844	
Net Revenues	667,180	109,589	(37,765)	
Ending Fund Balance	5,479,024	4,921,433	4,774,079	



MSA-1 Executive Summary

SUMMARY OF RESULTS

This Unaudited Actuals update projects an operating deficit of (\$37,765).

This is an decrease of (\$147,354) from the original Second Interim Budget projected surplus of \$109,589.

This will allow MSA-1 to end this fiscal year with a balance of \$4,774,079, which is 57.0% of annual expenditures.

CASH FLOW

Operating cash flow is projected to remain positive throughout this fiscal year, as shown in the attached monthly cash flow schedule.

The ending cash balance this fiscal year is \$2,939,938, which represents 128 days of operating costs on average.

This cash flow takes into account all intercompany loans made to date, but does not assume additional loans until approved by the Board.

SIGNIFICANT CHANGES IN REVENUE (Total change from Second Interim = decrease of (\$995,398), or -10.7% of Second Interim revenues)

LCFF Entitlement: These "Local Control Funding Formula" revenues are the primary funding source for the school.

LCFF Entitlement projected revenues are (\$27,450) lower than in the Second Interim, due to average daily attendance (ADA) decreasing by 5.13.

Federal Revenues: This consists of Title I-IV "Every Student Succeeds Act" (ESSA) funding, federal special education, and federal food programs.

Federal Revenues are projected at (\$550,430) lower than in the Second Interim, due to removal of NSLP revenue and updates to ESSA funding amounts.

Other State Revenues: These are the non-LCFF state revenues such as Lottery, Facility Grant, and one-time block grants.

Other State Revenues are projected at (\$429,542) lower than in the Second Interim, primarily due to a changes in one-time funding levels.

Other Local Revenues: This category is primarily fundraising revenue, but includes any non-LCFF local revenue sources.

Other Local Revenues are projected at \$12,024 higher than in the Second Interim, reflecting updated projections of fundraising and other local revenue.

SIGNIFICANT CHANGES IN EXPENSES (Total change from Second Interim = decrease of (\$848,044), or -9.2% of Second Interim expenses)

Salaries and Benefits: This includes all employee pay, plus benefits such as retirement, healthcare, Medicare, Social Security, etc.

Salaries and Benefits costs are (\$221,061) lower than in the Second Interim, reflecting deferrals of restricted grant expenses and other factors.

Books & Supplies: This category includes textbooks, computers, supplies, and other instructional and non-instructional materials and equipment.

Books & Supplies costs are projected at (\$332,881) lower than in the Second Interim, due primarily to removal of Lunch Program costs (Object 4710).

Services & Operating Expenses: These include all contracted services as well as travel, insurance, rent, legal costs, and other service-related expenses.

Services & Operating costs are projected to be (\$431,415) lower than in the Second Interim, due to various line-item adjustments (see budget detail).

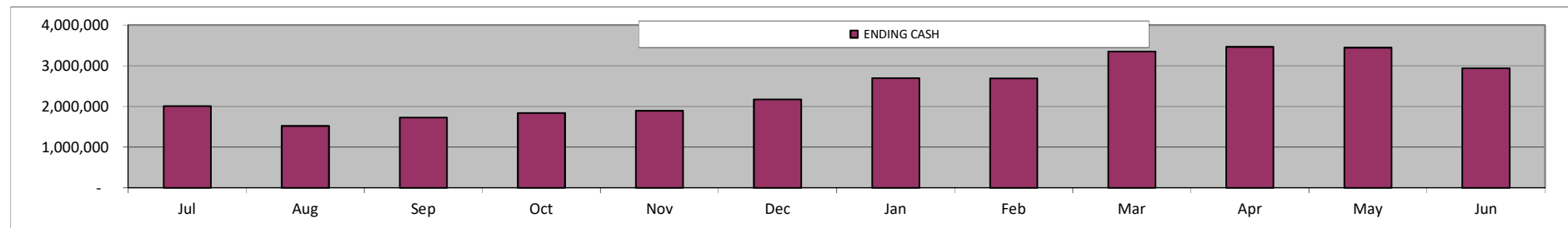
Depreciation, Capital Outlay, and Other Outgo: This category includes depreciation on fixed assets and interest on long-term debt.

These costs are projected at \$137,313 higher than in the Second Interim, reflecting updated depreciation and capital outlay projections.



2018-19 Unaudited Actuals - Monthly Cash Flows (Actual)

MSA-1	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	
BEGINNING CASH	2,044,087	2,006,322	1,520,986	1,728,703	1,840,725	1,897,250	2,172,854	2,695,688	2,689,600	3,354,106	3,463,212	3,443,932	
Revenue													
LCFF Entitlement	80,352	343,567	293,142	657,398	446,920	446,920	657,400	522,610	834,648	502,042	502,042	1,112,664	6,399,704
Federal Revenue	(1,840)	1,840	-	-	78,178	-	351,611	29,533	-	106,383	-	98,959	664,663
Other State Revenues	8,805	-	86,302	23,337	94,521	39,809	55,520	50,493	260,057	126,907	116,339	80,721	942,812
Other Local Revenues	2,435	(2,435)	2,278	7,435	12,905	219,923	3,574	56,987	15,465	4,730	3,026	10,092	336,416
Total Revenue	89,752	342,971	381,723	688,171	632,523	706,652	1,068,105	659,622	1,110,170	740,062	621,407	1,302,436	8,343,595
Expenses													
Certificated Salaries	155,376	269,995	229,055	227,177	228,277	230,399	222,788	239,518	229,072	230,360	225,401	307,702	2,795,120
Classified Salaries	41,200	43,848	59,217	53,659	50,226	57,086	57,450	59,776	56,731	62,841	62,716	64,068	668,816
Benefits	28,667	107,975	92,612	56,165	132,547	60,238	131,248	63,601	60,520	161,631	148,093	(61,476)	981,820
Books and Supplies	80	67,397	39,020	15,395	26,050	4,553	35,405	14,125	5,796	3,858	21,201	3,220	236,099
Services and Operations	273,268	340,428	238,367	242,067	243,211	250,948	262,096	240,316	235,424	265,882	326,924	248,876	3,167,808
Depreciation / Cap Outlay	-	-	5,845	23,824	5,956	5,956	5,956	5,956	5,956	5,956	5,956	443,586	514,947
Other Outflows	-	-	-	-	-	-	-	-	-	-	-	16,750	16,750
Total Expenses	498,590	829,643	664,114	618,288	686,267	609,180	714,943	623,291	593,499	730,527	790,291	1,022,726	8,381,360
Other Transactions Affecting Cash													
Revenues - Prior Year Accruals	394,636	143,578	7,398	(15,567)	10,951	(22,637)	-	-	-	-	-	(694,801)	(176,442)
Accounts Receivable - Current Year			-	-	-	-	475,820	(44,660)	23,256	(3,662)	-	-	450,754
Other Assets/Accrual Adj	265,038		-	-	-	-	-	-	-	187,985	128,348	(48,775)	532,596
Fixed Assets			-	23,824	5,956	-	-	-	-	-	-	-	29,780
Due To (From)	(115,465)	(46,305)	406,014	-	-	-	-	-	-	-	-	(371,428)	(127,184)
Expenses - Prior Year Accruals	(177,482)	(100,283)	(4,666)	-	-	-	-	-	-	-	-	-	(282,431)
Accounts Payable - Current Year			77,017	29,536	89,017	196,423	(310,494)	(2,105)	120,233	(89,098)	16,909	326,954	454,391
Summer Holdback for Teachers	4,346	4,346	4,346	4,346	4,346	4,346	4,346	4,346	4,346	4,346	4,346	4,346	52,152
Loans Payable (Current)			-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Long Term)			-	-	-	-	-	-	-	-	-	-	-
Total Other Transactions	371,073	1,336	490,109	42,139	110,270	178,132	169,672	(42,419)	147,835	99,571	149,604	(783,704)	933,616
Total Change in Cash	(37,765)	(485,336)	207,717	112,022	56,526	275,603	522,834	(6,088)	664,506	109,106	(19,280)	(503,994)	895,851
ENDING CASH	2,006,322	1,520,986	1,728,703	1,840,725	1,897,250	2,172,854	2,695,688	2,689,600	3,354,106	3,463,212	3,443,932	2,939,938	128 days



2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 1		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
REVENUE DETAIL					
LCFF Entitlement					
8011	State Aid	4,740,643	4,196,773	3,937,495	(259,278)
8012	EPA Entitlement	788,145	848,599	990,997	142,398
8019	Prior Year Adjustments	-	-	27,371	27,371
8096	InLieuPropTaxes	1,350,271	1,381,782	1,443,841	62,059
SUBTOTAL - LCFF Entitlement		6,879,059	6,427,154	6,399,704	(27,450)
Federal Revenue					
8181	SpEd - Revenue	67,875	67,875	69,105	1,230
8182	SpEd - Revenue	-	-	-	-
8220	SchLunchFederal	271,704	-	-	-
8290	All Other Federal Revenue	838,835	1,147,218	595,559	(551,659)
SUBTOTAL - Federal Revenue		1,178,414	1,215,093	664,663	(550,430)
Other State Revenue					
8311	SpEd Revenue	319,485	319,485	284,663	(34,822)
8319	SpEd Revenue PriorYr	-	-	(12,470)	(12,470)
8520	SchoolNtrState	22,737	-	-	-
8550	MandCstReimburs	195,780	112,699	73,078	(39,621)
8560	StateLotteryRev	118,736	118,736	107,862	(10,874)
8590	AllOthStateRev	732,213	821,434	489,679	(331,755)
SUBTOTAL - Other State Revenue		1,388,951	1,372,354	942,812	(429,542)
Local Revenue					
8600	Other Local Revenue	-	49,892	46,192	(3,700)
8634	StudentLunchFee	9,183	-	-	-
8650	Leases & Rentals	-	-	-	-
8660	Interest	-	-	-	-
8698	OthRev-Suspense	-	-	-	-
8699	Other Revenue	55,000	70,000	87,724	17,724
8701	CMO Fee - MSA-1	-	-	-	-
8702	CMO Fee - MSA-2	-	-	-	-
8703	CMO Fee - MSA-3	-	-	-	-
8704	CMO Fee - MSA-4	-	-	-	-

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 1		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
8705	CMO Fee - MSA-5	-	-	-	-
8706	CMO Fee - MSA-6	-	-	-	-
8707	CMO Fee - MSA-7	-	-	-	-
8708	CMO Fee - MSA-8	-	-	-	-
8709	CMO Fee - MSA-SA	-	-	-	-
8712	CMO Fee - MSA-SD	-	-	-	-
8720	Other Revenue	-	-	-	-
8791	SpEd Revenue (Local)	-	-	-	-
8802	Private Donations/Grants	-	204,500	202,500	(2,000)
8803	Fundraising	-	-	-	-
8999	Revenues-Susp	-	-	0	0
SUBTOTAL - Local Revenue		64,182	324,392	336,416	12,024
TOTAL REVENUE		9,510,606	9,338,993	8,343,595	(995,398)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 1		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
EXPENDITURES DETAIL					
Certificated Salaries					
1100	TeacherSalaries	2,234,641	2,275,331	2,199,985	(75,346)
1300	Cert Adminis	554,247	441,607	595,136	153,528
SUBTOTAL - Certificated Salaries		2,788,888	2,716,938	2,795,120	78,182
Classified Salaries					
2200	Instructional Support	-		6,345	6,345
2400	Clerical & Tech	191,328	131,491	111,237	(20,254)
2900	OtherClassStaff	418,677	590,169	551,234	(38,935)
SUBTOTAL - Classified Salaries		610,005	721,660	668,816	(52,843)
Employee Benefits					
3101	STRS	421,268	432,441	371,594	(60,846)
3102	STRS Class	-	-	12,450	12,450
3201	PERS Cert	-	-	-	-
3202	PERS Class	110,179	125,944	76,394	(49,551)
3301	OASDI/Med	-	104,152	40,706	(63,446)
3302	OASDI/Med Class	99,582	-	47,741	47,741
3401	HlthWelfare	493,740	504,484	352,102	(152,381)
3402	HlthWelfare Class	-	-	-	-
3501	UnemployIns	24,436	24,816	48,189	23,373
3502	UnemployIns Class	-	-	6,533	6,533
3601	WorkersCmp	38,272	36,371	25,931	(10,440)
3602	WorkersCmp Class	-	-	-	-
3701	Other Retirement	-	-	-	-
3702	Other Retirement Class	-	-	-	-
3901	OthBenes	-	14	70	56
3902	OthBenes Class	-	-	110	110
SUBTOTAL - Employee Benefits		1,187,476	1,228,220	981,820	(246,400)
Books & Supplies					
4100	Text&CoreCurric	10,000	110,000	88,090	(21,910)
4200	BooksOthRefMats	15,000	315	7,719	7,403
4310	Ins Mats & Sups	75,000	300,357	12,994	(287,363)
4315	OthrSupplies	10,000	14,600	16,695	2,095
4320	Office Supplies	10,000	5,000	7,389	2,389

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 1		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
4325	ProfDevMat&Sups	-	-	-	-
4326	Arts&MusicSupps	15,000	3,000	1,047	(1,953)
4335	PE Supplies	5,000	6,940	6,793	(147)
4340	Educat Software	51,130	61,235	48,826	(12,409)
4345	NonInstStdntSup	15,000	6,200	1,340	(4,860)
4346	TeacherSupplies	-	60	182	122
4350	Cust. Supplies	30,000	20,000	16,110	(3,890)
4351	Yearbook	-	-	-	-
4390	Uniforms	-	-	-	-
4400	NonCapEquip-Gen	-	3,000	-	(3,000)
4410	ClssrmFrnEqp<5k	-	-	-	-
4430	OffceFurnEqp<5k	20,600	5,100	4,426	(674)
4440	Computers <\$5k	15,000	10,000	3,589	(6,411)
4460	Fixed Asset Suspense	-	-	-	-
4710	Food	294,005	-	5,051	5,051
4720	Food:Other Food	12,036	23,173	15,849	(7,324)
4990	Prior Year Exp	-	-	-	-
4999	Misc Exp-Suspense	-	-	0	0
SUBTOTAL - Books and Supplies		577,771	568,980	236,099	(332,881)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 1		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Services & Other Operating Expenses					
5101	CMO Fees	994,835	994,835	997,904	3,069
5205	Conference Fees	15,000	-	-	-
5210	MilesParkTolls	5,000	-	3,425	3,425
5215	TravConferences	-	-	-	-
5220	TraLodging	2,000	2,601	6,183	3,582
5300	DuesMemberships	10,688	10,688	9,003	(1,685)
5450	Other Insurance	33,449	33,449	41,001	7,552
5500	OpsHousekeeping	75,000	60,000	75,838	15,838
5510	Gas & Electric	100,000	70,000	133,387	63,387
5610	Rent & Leases	1,387,132	1,387,132	1,381,472	(5,660)
5620	EquipmentLeases	29,025	37,025	44,783	7,758
5630	Reps&MaintBldng	69,540	59,580	47,377	(12,203)
5800	ProfessServices	226,297	95,025	28,019	(67,005)
5810	Legal	20,059	20,059	12,668	(7,391)
5811	Property Tax	-	-	-	-
5813	SchPrgAftSchool	109,513	9,237	14,296	5,059
5814	SchPrgAcadComps	15,000	10,000	5,901	(4,099)
5819	SchIProgs-Other	35,000	35,750	42,243	6,493
5820	Audit & CPA	13,749	13,749	-	(13,749)
5825	DMSBusinessSvcs	-	-	-	-
5835	Field Trips	30,000	30,000	22,301	(7,699)
5836	FieldTrip Trans	-	-	-	-
5840	MarkngStdtdRecrt	15,059	15,059	22,719	7,660
5850	Oversight Fees	68,791	68,791	63,647	(5,144)
5857	Payroll Fees	25,750	26,050	30,809	4,759
5860	Service Fees	2,318	2,318	4,868	2,550
5861	Prior Year Services	-	-	-	-
5863	Prof Developmnt	20,000	27,686	10,011	(17,675)
5864	Prof Dev-Other	58,000	54,939	43,967	(10,972)
5869	SpEd Ctrct Inst	-	100,025	41,980	(58,046)
5870	Other Services	-	-	-	-
5872	SpEd Fees	-	15,494	-	(15,494)
5875	StaffRecruiting	-	-	-	-
5884	Substitutes	30,900	30,900	56,465	25,565
5890	OthSvcsNon-Inst	116,809	305,426	6,717	(298,709)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 1		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
5900	Communications	5,000	-	5,393	5,393
5920	TelecomInternet	63,405	5,000	5,539	539
5930	PostageDelivery	15,000	15,000	3,746	(11,254)
5940	Technology	-	63,405	6,145	(57,260)
5990	Other Services	-	-	-	-
SUBTOTAL - Services & Operations		3,592,319	3,599,223	3,167,808	(431,415)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 1		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Capital Outlay & Depreciation					
6100	Site Imp (Pre-Capitalization)	-	298,911	321,860	22,949
6400	EquipFixed	-	24,000	121,615	97,615
6900	Depreciation	71,472	71,472	71,472	-
SUBTOTAL - Cap Outlay & Dep.		71,472	394,383	514,947	120,563
Other Outflows					
7299	Encroachment	15,494	-	-	-
7310	Indirect Costs	-	-	16,750	16,750
7438	InterestExpense	-	-	-	-
SUBTOTAL - Other Outflows		15,494	-	16,750	16,750
TOTAL EXPENDITURES		8,843,426	9,229,404	8,381,360	(848,044)

2018-19 Unaudited Actuals				
Actuals through June 30, 2019)				
MSA 2	Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Projected Average Daily Attendance:	444	422	415	(7)
SUMMARY				
Revenue				
LCFF Entitlement	4,916,902	4,679,290	4,698,780	19,490
Federal Revenue	499,381	312,059	308,972	(3,087)
Other State Revenues	539,656	497,517	382,150	(115,367)
Other Local Revenues	33,343	94,185	83,197	(10,988)
Total Revenue	5,989,282	5,583,050	5,473,099	(109,951)
Expenditures				
Certificated Salaries	2,166,303	2,064,742	2,032,953	(31,789)
Classified Salaries	438,606	614,405	510,300	(104,104)
Benefits	978,684	1,008,649	807,548	(201,101)
Books and Supplies	426,947	256,744	193,772	(62,972)
Services and Operating Exp.	1,737,696	1,892,581	1,569,753	(322,828)
Depreciation & Cap Outlay	69,484	69,484	156,257	86,773
Other Outflows	12,147	-	-	-
Total Expenditures	5,829,868	5,906,605	5,270,584	(636,021)
Net Revenues	159,414	(323,555)	202,515	526,070
Fund Balance				
Beginning Balance (Audited)	1,117,230	1,117,230	1,117,230	
Net Revenues	159,414	(323,555)	202,515	
Ending Fund Balance	1,276,644	793,675	1,319,745	



MSA-2 Executive Summary

SUMMARY OF RESULTS

This Unaudited Actuals update projects an operating surplus of \$202,515.

This is an increase of \$526,070 from the original Second Interim Budget projected deficit of (\$323,555).

This will allow MSA-2 to end this fiscal year with a balance of \$1,319,745, which is 25.0% of annual expenditures.

CASH FLOW

Operating cash flow is projected to remain positive throughout this fiscal year, as shown in the attached monthly cash flow schedule.

The ending cash balance this fiscal year is \$1,158,164, which represents 80 days of operating costs on average.

This cash flow takes into account all intercompany loans made to date, but does not assume additional loans until approved by the Board.

SIGNIFICANT CHANGES IN REVENUE (Total change from Second Interim = decrease of (\$109,951), or -2.0% of Second Interim revenues)

LCFF Entitlement: These "Local Control Funding Formula" revenues are the primary funding source for the school.

LCFF Entitlement projected revenues are \$19,490 higher than in the Second Interim, due to average daily attendance (ADA) decreasing by 6.75.

Federal Revenues: This consists of Title I-IV "Every Student Succeeds Act" (ESSA) funding, federal special education, and federal food programs.

Federal Revenues are projected at (\$5,766) lower than in the Second Interim, due to removal of NSLP revenues and updates to ESSA funding.

Other State Revenues: These are the non-LCFF state revenues such as Lottery, Facility Grant, and one-time block grants.

Other State Revenues are projected at (\$115,367) lower than in the Second Interim, primarily due to a changes in one-time funding levels.

Other Local Revenues: This category is primarily fundraising revenue, but includes any non-LCFF local revenue sources.

Other Local Revenues are projected at (\$10,988) lower than in the Second Interim, reflecting updated projections of fundraising and other local revenue.

SIGNIFICANT CHANGES IN EXPENSES (Total change from Second Interim = decrease of (\$636,021), or -10.8% of Second Interim expenses)

Salaries and Benefits: This includes all employee pay, plus benefits such as retirement, healthcare, Medicare, Social Security, etc.

Salaries and Benefits costs are (\$336,994) lower than in the Second Interim, reflecting deferrals of restricted grant expenses and other factors.

Books & Supplies: This category includes textbooks, computers, supplies, and other instructional and non-instructional materials and equipment.

Books & Supplies costs are projected at (\$62,972) lower than in the Second Interim, due primarily to removal of Lunch Program costs (Object 4710).

Services & Operating Expenses: These include all contracted services as well as travel, insurance, rent, legal costs, and other service-related expenses.

Services & Operating costs are projected to be (\$322,828) lower than in the Second Interim, due primarily to adding back in the Prop 39 Energy Projects.

Depreciation, Capital Outlay, and Other Outgo: This category includes depreciation on fixed assets and interest on long-term debt.

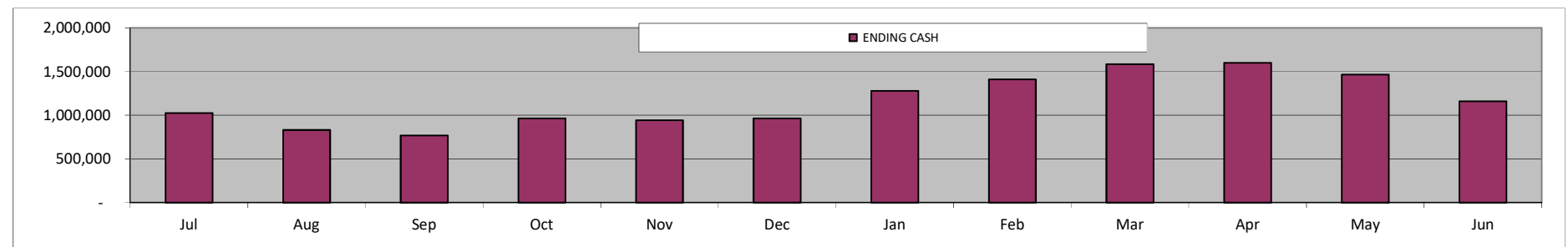
These costs are projected at \$86,773 higher than in the Second Interim, reflecting updated depreciation and capital outlay projections.



2018-19 Unaudited Actuals - Monthly Cash Flows (Actual)

MSA-2	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	
BEGINNING CASH	1,094,844	1,025,215	831,739	768,797	963,796	943,171	964,615	1,279,098	1,412,058	1,586,386	1,598,289	1,465,434	
Revenue													
LCFF Entitlement	68,477	282,473	241,136	539,504	366,330	365,965	539,505	429,789	431,554	329,740	329,740	774,570	4,698,780
Federal Revenue	1	-	-	-	56,269	-	96,574	11,351	6,904	59,521	-	78,352	308,972
Other State Revenues	11,134	-	30,601	19,672	19,672	32,026	45,612	56,940	36,458	51,341	18,229	60,464	382,150
Other Local Revenues	0	5,830	1,341	4,874	4,897	-	8,327	42,163	7,861	3,718	2,917	1,268	83,197
Total Revenue	79,612	288,303	273,078	564,050	447,168	397,991	690,018	540,242	482,777	444,320	350,886	914,654	5,473,099
Expenses													
Certificated Salaries	112,754	172,654	190,660	179,910	177,524	175,062	169,337	172,558	165,839	164,525	171,470	180,661	2,032,953
Classified Salaries	14,755	58,550	39,473	38,824	37,081	40,992	37,307	32,452	36,716	40,778	80,473	52,901	510,300
Benefits	18,329	94,916	72,329	70,317	74,301	45,359	96,851	42,913	44,032	131,281	73,710	43,210	807,548
Books and Supplies	2,954	65,556	15,981	21,576	3,656	3,622	11,731	14,551	4,733	5,007	21,491	22,913	193,772
Services and Operations	107,107	168,244	102,178	141,548	124,909	110,945	130,174	147,605	132,249	128,056	154,998	121,741	1,569,753
Depreciation / Cap Outlay	-	-	-	23,161	5,790	5,790	5,790	5,790	5,790	5,790	5,790	92,563	156,257
Other Outflows	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses	255,899	559,919	420,620	475,337	423,262	381,770	451,192	415,868	389,359	475,436	507,933	513,990	5,270,584
Other Transactions Affecting Cash													
Revenues - Prior Year Accruals	322,166	109,405	26,315	34,925	365	-	-	-	-	-	-	(601,842)	(108,666)
Accounts Receivable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Assets/Accrual Adj	-	-	-	-	-	-	-	-	-	-	-	-	-
Fixed Assets	-	-	-	23,161	2,374	2,374	2,374	2,374	2,374	2,374	2,374	2,374	42,151
Due To (From)	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenses - Prior Year Accruals	(221,720)	(29,866)	-	-	-	-	-	-	-	-	-	-	(251,586)
Accounts Payable - Current Year	(7,610)	(7,610)	52,074	41,988	(53,482)	(3,363)	67,071	-	72,324	34,433	15,606	(114,678)	104,362
Summer Holdback for Teachers	6,212	6,212	6,212	6,212	6,212	6,212	6,212	6,212	6,212	6,212	6,212	6,212	74,544
Loans Payable (Current)	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Long Term)	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Transactions	106,658	78,141	84,601	106,286	(44,532)	5,223	75,656	8,586	80,910	43,019	24,192	(707,934)	(139,195)
Total Change in Cash	(69,629)	(193,476)	(62,942)	194,999	(20,625)	21,444	314,483	132,960	174,328	11,903	(132,855)	(307,270)	63,320

ENDING CASH	1,025,215	831,739	768,797	963,796	943,171	964,615	1,279,098	1,412,058	1,586,386	1,598,289	1,465,434	1,158,164	80 days
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2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 2		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
REVENUE DETAIL					
LCFF Entitlement					
8011	State Aid	3,378,044	3,049,043	2,838,880	(210,163)
8012	EPA Entitlement	559,149	611,657	709,227	97,570
8019	Prior Year Adjustments	-	-	93,886	93,886
8096	InLieuPropTaxes	979,709	1,018,590	1,056,787	38,197
SUBTOTAL - LCFF Entitlement		4,916,902	4,679,290	4,698,780	19,490
Federal Revenue					
8181	SpEd - Revenue	58,875	58,875	65,635	6,760
8182	SpEd - Revenue	-	-	-	-
8220	SchLunchFederal	202,266	-	-	-
8290	All Other Federal Revenue	238,240	253,184	243,337	(9,847)
SUBTOTAL - Federal Revenue		499,381	312,059	308,972	(3,087)
Other State Revenue					
8311	SpEd Revenue	231,807	231,807	207,943	(23,864)
8319	SpEd Revenue PriorYr	-	-	(6,459)	(6,459)
8520	SchoolNutrState	19,867	-	-	-
8550	MandCstReimburs	163,554	93,495	60,087	(33,408)
8560	StateLotteryRev	86,151	86,151	90,064	3,914
8590	AllOthStateRev	38,277	86,064	30,515	(55,549)
SUBTOTAL - Other State Revenue		539,656	497,517	382,150	(115,367)
Local Revenue					
8600	Other Local Revenue	-	30,837	-	(30,837)
8634	StudentLunchFee	3,208	-	0	0
8650	Leases & Rentals	-	-	-	-
8660	Interest	-	-	-	-
8698	OthRev-Suspense	-	-	-	-
8699	Other Revenue	30,135	63,348	77,537	14,188
8701	CMO Fee - MSA-1	-	-	-	-
8702	CMO Fee - MSA-2	-	-	-	-
8703	CMO Fee - MSA-3	-	-	-	-
8704	CMO Fee - MSA-4	-	-	-	-
8705	CMO Fee - MSA-5	-	-	-	-

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 2		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
8706	CMO Fee - MSA-6	-	-	-	-
8707	CMO Fee - MSA-7	-	-	-	-
8708	CMO Fee - MSA-8	-	-	-	-
8709	CMO Fee - MSA-SA	-	-	-	-
8712	CMO Fee - MSA-SD	-	-	-	-
8720	Other Revenue	-	-	-	-
8791	SpEd Revenue (Local)	-	-	3,736	3,736
8802	Private Donations/Grants	-	-	-	-
8803	Fundraising	-	-	1,000	1,000
8999	Revenues-Susp	-	-	925	925
SUBTOTAL - Local Revenue		33,343	94,185	83,197	(10,988)
TOTAL REVENUE		5,989,282	5,583,050	5,473,099	(109,951)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 2		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
EXPENDITURES DETAIL					
Certificated Salaries					
1100	TeacherSalaries	1,740,983	1,782,935	1,693,299	(89,636)
1300	Cert Adminis	425,320	281,807	339,655	57,847
SUBTOTAL - Certificated Salaries		2,166,303	2,064,742	2,032,953	(31,789)
Classified Salaries					
2200	Instructional Support	-	-	1,719	1,719
2400	Clerical & Tech	167,840	252,713	220,620	(32,093)
2900	OtherClassStaff	270,766	361,692	287,962	(73,730)
SUBTOTAL - Classified Salaries		438,606	614,405	510,300	(104,104)
Employee Benefits					
3101	STRS	330,913	335,594	313,658	(21,937)
3102	STRS Class	-	-	-	-
3201	PERS Cert	-	-	-	-
3202	PERS Class	79,221	84,177	75,915	(8,261)
3301	OASDI/Med	-	73,118	29,384	(43,734)
3302	OASDI/Med Class	73,252	-	33,711	33,711
3401	HlthWelfare	464,124	486,275	331,981	(154,294)
3402	HlthWelfare Class	-	-	-	-
3501	UnemployIns	1,533	1,533	1,551	18
3502	UnemployIns Class	-	-	-	-
3601	WorkersCmp	29,331	27,642	21,349	(6,293)
3602	WorkersCmp Class	-	-	-	-
3701	Other Retirement	-	-	-	-
3702	Other Retirement Class	-	-	-	-
3901	OthBenes	310	310	-	(310)
3902	OthBenes Class	-	-	-	-
SUBTOTAL - Employee Benefits		978,684	1,008,649	807,548	(201,101)
Books & Supplies					
4100	Text&CoreCurric	25,000	81,500	91,429	9,929
4200	BooksOthRefMats	5,000	-	-	-
4310	Ins Mats & Sups	30,000	60,072	28,513	(31,559)
4315	OthrSupplies	-	-	-	-
4320	Office Supplies	10,000	9,000	11,417	2,417
4325	ProfDevMat&Sups	-	-	-	-

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 2		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
4326	Arts&MusicSupps	-	-	-	-
4335	PE Supplies	-	628	-	(628)
4340	Educat Software	57,982	42,429	33,600	(8,830)
4345	NonInstStdntSup	10,000	15,337	7,908	(7,429)
4346	TeacherSupplies	-	-	-	-
4350	Cust. Supplies	-	-	4,758	4,758
4351	Yearbook	-	-	-	-
4390	Uniforms	-	-	-	-
4400	NonCapEquip-Gen	-	-	-	-
4410	ClssrmFrnEqp<5k	10,000	10,000	10,986	986
4430	OfficeFurnEqp<5k	6,000	6,000	5,603	(397)
4440	Computers <\$5k	15,625	10,625	8,372	(2,253)
4460	Fixed Asset Suspense	-	-	-	-
4710	Food	247,340	-	4,470	4,470
4720	Food:Other Food	10,000	21,153	(13,284)	(34,436)
4990	Prior Year Exp	-	-	-	-
4999	Misc Exp-Suspense	-	-	(0)	(0)
SUBTOTAL - Books and Supplies		426,947	256,744	193,772	(62,972)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 2		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Services & Other Operating Expenses					
5101	CMO Fees	898,892	898,892	904,351	5,459
5205	Conference Fees	6,000	3,000	-	(3,000)
5210	MilesParkTolls	-	-	1,433	1,433
5215	TravConferences	2,500	1,500	555	(945)
5220	TraLodging	-	-	10,175	10,175
5300	DuesMemberships	6,000	6,000	5,400	(600)
5450	Other Insurance	27,746	27,746	23,471	(4,275)
5500	OpsHousekeeping	17,510	26,000	31,156	5,156
5510	Gas & Electric	-	-	-	-
5610	Rent & Leases	164,833	125,833	115,347	(10,486)
5620	EquipmentLeases	20,000	24,000	25,354	1,354
5630	Reps&MaintBldng	28,749	28,749	23,232	(5,517)
5800	ProfessServices	165,215	42,854	24,673	(18,181)
5810	Legal	20,000	20,000	13,681	(6,319)
5811	Property Tax	-	-	-	-
5813	SchPrgAftSchool	2,000	2,000	3,908	1,908
5814	SchPrgAcadComps	12,000	14,000	12,073	(1,927)
5819	SchlProgs-Other	10,000	10,372	27,799	17,427
5820	Audit & CPA	10,000	10,000	-	(10,000)
5825	DMSBusinessSvcs	-	-	-	-
5835	Field Trips	20,000	25,000	25,142	142
5836	FieldTrip Trans	-	-	-	-
5840	MarkngStdtrcrt	20,000	10,000	15,208	5,208
5850	Oversight Fees	49,169	49,169	45,985	(3,184)
5857	Payroll Fees	21,000	17,300	11,834	(5,466)
5860	Service Fees	1,500	1,500	4,696	3,196
5861	Prior Year Services	-	-	-	-
5863	Prof Developmnt	11,442	15,342	6,603	(8,739)
5864	Prof Dev-Other	75,500	51,100	43,775	(7,325)
5869	SpEd Ctrct Inst	-	74,175	36,739	(37,436)
5870	Other Services	-	-	-	-
5872	SpEd Fees	-	12,147	-	(12,147)
5875	StaffRecruiting	-	-	-	-
5884	Substitutes	76,000	94,853	125,429	30,576
5890	OthSvcsNon-Inst	23,405	252,814	6,610	(246,204)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 2		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
5900	Communications	4,635	5,000	2,976	(2,024)
5920	TelecomInternet	36,600	4,635	5,629	994
5930	PostageDelivery	7,000	7,000	5,474	(1,526)
5940	Technology	-	31,600	11,044	(20,556)
5990	Other Services	-	-	-	-
SUBTOTAL - Services & Operations		1,737,696	1,892,581	1,569,753	(322,828)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 2		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Capital Outlay & Depreciation					
6100	Site Imp (Pre-Capitalization)	-	-	38,557	38,557
6400	EquipFixed	-	-	48,216	48,216
6900	Depreciation	69,484	69,484	69,484	-
SUBTOTAL - Cap Outlay & Dep.		69,484	69,484	156,257	86,773
Other Outflows					
7299	Encroachment	12,147	-	-	-
7310	Indirect Costs	-	-	-	-
7438	InterestExpense	-	-	-	-
SUBTOTAL - Other Outflows		12,147	-	-	-
TOTAL EXPENDITURES		5,829,868	5,906,605	5,270,584	(636,021)

2018-19 Unaudited Actuals				
Actuals through June 30, 2019)				
MSA 3	Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Projected Average Daily Attendance:	457	489	485	(4)
SUMMARY				
Revenue				
LCFF Entitlement	4,907,330	5,237,289	5,213,149	(24,140)
Federal Revenue	473,723	271,573	265,807	(5,766)
Other State Revenues	656,427	705,630	594,385	(111,245)
Other Local Revenues	58,869	106,919	77,182	(29,738)
Total Revenue	6,096,349	6,321,411	6,150,522	(170,889)
Expenditures				
Certificated Salaries	2,018,348	2,076,799	1,930,692	(146,107)
Classified Salaries	493,048	626,277	692,283	66,005
Benefits	888,593	964,699	812,879	(151,820)
Books and Supplies	386,564	228,258	169,041	(59,217)
Services and Operating Exp.	2,130,019	2,661,326	2,175,648	(485,677)
Depreciation & Cap Outlay	63,804	83,804	88,748	4,943
Other Outflows	11,720	-	0	0
Total Expenditures	5,992,096	6,641,163	5,869,291	(771,872)
Net Revenues	104,253	(319,752)	281,231	600,983
Fund Balance				
Beginning Balance (Audited)	1,063,717	1,063,717	1,063,717	
Net Revenues	104,253	(319,752)	281,231	
Ending Fund Balance	1,167,970	743,965	1,344,948	



MSA-3 Executive Summary

SUMMARY OF RESULTS

This Unaudited Actuals update projects an operating surplus of \$281,231.

This is an increase of \$600,983 from the original Second Interim Budget projected deficit of (\$319,752).

This will allow MSA-3 to end this fiscal year with a balance of \$1,344,948, which is 22.9% of annual expenditures.

CASH FLOW

Operating cash flow is projected to remain positive throughout this fiscal year, as shown in the attached monthly cash flow schedule.

The ending cash balance this fiscal year is \$991,716, which represents 62 days of operating costs on average.

This cash flow takes into account all intercompany loans made to date, but does not assume additional loans until approved by the Board.

SIGNIFICANT CHANGES IN REVENUE (Total change from Second Interim = decrease of (\$170,889), or -2.7% of Second Interim revenues)

LCFF Entitlement: These "Local Control Funding Formula" revenues are the primary funding source for the school.

LCFF Entitlement projected revenues are (\$24,140) lower than in the Second Interim, due to average daily attendance (ADA) decreasing by 4.33.

Federal Revenues: This consists of Title I-IV "Every Student Succeeds Act" (ESSA) funding, federal special education, and federal food programs.

Federal Revenues are projected at (\$5,766) lower than in the Second Interim, due to removal of NSLP revenue and updates to ESSA funding amounts.

Other State Revenues: These are the non-LCFF state revenues such as Lottery, Facility Grant, and one-time block grants.

Other State Revenues are projected at (\$111,245) lower than in the Second Interim, primarily due to a changes in one-time funding levels.

Other Local Revenues: These are the non-LCFF state revenues such as Lottery, Facility Grant, and one-time block grants.

Other Local Revenues are projected at (\$29,738) lower than in the Second Interim, reflecting updated projections of fundraising and other local revenue.

SIGNIFICANT CHANGES IN EXPENSES (Total change from Second Interim = decrease of (\$771,872), or -11.6% of Second Interim expenses)

Salaries and Benefits: This includes all employee pay, plus benefits such as retirement, healthcare, Medicare, Social Security, etc.

Salaries and Benefits costs are (\$231,921) lower than in the Second Interim, reflecting deferrals of restricted grant expenses and other factors.

Books & Supplies: This category includes textbooks, computers, supplies, and other instructional and non-instructional materials and equipment.

Books & Supplies costs are projected at (\$59,217) lower than in the Second Interim, due primarily to removal of Lunch Program costs (Object 4710).

Services & Operating Expenses: These include all contracted services as well as travel, insurance, rent, legal costs, and other service-related expenses.

Services & Operating costs are projected to be (\$485,677) lower than in the Second Interim, due primarily to adding back in the Prop 39 Energy Projects.

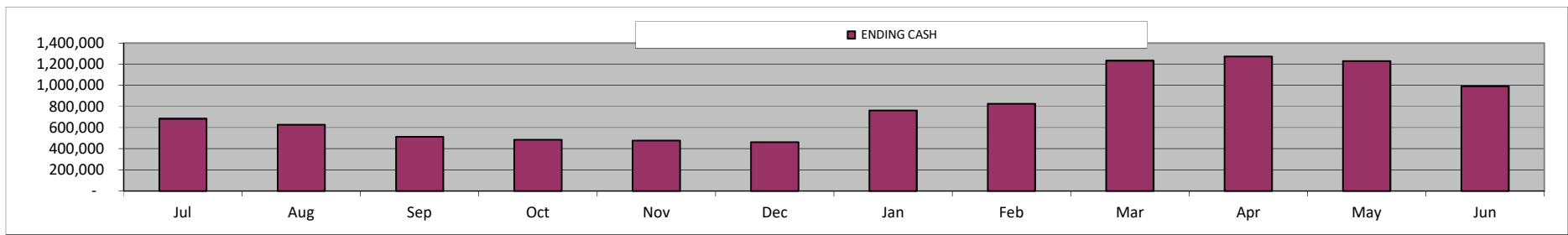
Depreciation, Capital Outlay, and Other Outgo: This category includes depreciation on fixed assets and interest on long-term debt.

These costs are projected at \$4,943 higher than in the Second Interim, reflecting updated depreciation and capital outlay projections.



2018-19 Unaudited Actuals - Monthly Cash Flows (Actual)

MSA-3	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	
BEGINNING CASH	740,137	684,975	627,106	512,875	484,792	477,340	462,357	762,174	824,767	1,232,477	1,272,277	1,228,479	
Revenue													
LCFF Entitlement	69,094	279,907	237,298	530,517	358,961	358,961	531,553	422,875	698,206	409,749	409,749	906,276	5,213,149
Federal Revenue	-	1,798	-	1,036	46,844	-	96,246	11,368	1,050	37,147	-	70,318	265,807
Other State Revenues	7,795	-	80,655	19,707	93,309	32,285	72,984	56,983	78,297	58,542	24,994	68,834	594,385
Other Local Revenues	(485)	1,072	1,490	1,201	938	1,345	25,915	40,920	2,267	2,276	-	242	77,182
Total Revenue	76,404	282,777	319,443	552,462	500,052	392,591	726,699	532,146	779,819	507,714	434,743	1,045,670	6,150,522
Expenses													
Certificated Salaries	102,550	171,817	163,609	167,236	150,421	163,239	158,558	164,014	157,247	166,618	164,298	201,086	1,930,692
Classified Salaries	50,923	49,722	54,572	63,889	58,563	56,307	55,219	55,209	53,931	61,235	59,341	73,373	692,283
Benefits	29,878	85,914	46,486	100,737	70,851	46,784	94,269	46,682	49,951	121,402	70,220	49,706	812,879
Books and Supplies	3,182	(2,165)	26,774	22,970	47,582	4,925	10,575	16,955	1,360	12,321	12,620	11,943	169,041
Services and Operations	102,795	101,409	232,798	224,178	116,645	132,172	154,228	191,491	129,605	117,072	182,662	490,593	2,175,648
Depreciation / Cap Outlay	-	-	-	33,098	12,581	5,317	5,317	5,317	5,317	5,317	5,317	11,167	88,748
Other Outflows	-	-	-	-	-	-	-	-	-	-	-	0	0
Total Expenses	289,328	406,696	524,239	612,106	456,642	408,743	478,166	479,668	397,411	483,966	494,458	837,868	5,869,291
Other Transactions Affecting Cash													
Revenues - Prior Year Accruals	259,541	92,029	21,780	41,178	11,323	-	-	-	-	-	-	(669,849)	(243,998)
Accounts Receivable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Assets/Accrual Adj	-	-	-	-	-	-	-	-	-	-	-	-	-
Fixed Assets	-	-	21,715	5,317	5,317	5,317	5,317	5,317	5,317	5,317	5,317	5,317	64,251
Due To (From)	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenses - Prior Year Accruals	(106,577)	(30,777)	-	-	-	-	-	-	-	-	-	-	(137,354)
Accounts Payable - Current Year	-	-	63,987	(36,129)	(72,301)	(8,946)	41,169	-	15,186	5,936	5,802	215,169	229,873
Summer Holdback for Teachers	4,798	4,798	4,798	4,798	4,798	4,798	4,798	4,798	4,798	4,798	4,798	4,798	57,576
Loans Payable (Current)	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Long Term)	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Transactions	157,762	66,050	90,565	31,562	(50,863)	1,169	51,284	10,115	25,301	16,051	15,917	(444,565)	(29,652)
Total Change in Cash	(55,162)	(57,869)	(114,230)	(28,083)	(7,452)	(14,983)	299,817	62,593	407,710	39,800	(43,797)	(236,763)	251,579
ENDING CASH	684,975	627,106	512,875	484,792	477,340	462,357	762,174	824,767	1,232,477	1,272,277	1,228,479	991,716	62 days



2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 3		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
REVENUE DETAIL					
LCFF Entitlement					
8011	State Aid	3,324,404	3,353,289	3,134,744	(218,545)
8012	EPA Entitlement	572,645	703,828	822,020	118,192
8019	Prior Year Adjustments	-	-	23,077	23,077
8096	InLieuPropTaxes	1,010,281	1,180,172	1,233,308	53,136
SUBTOTAL - LCFF Entitlement		4,907,330	5,237,289	5,213,149	(24,140)
Federal Revenue					
8181	SpEd - Revenue	56,875	56,875	63,404	6,529
8182	SpEd - Revenue	-	-	-	-
8220	SchLunchFederal	210,830	-	-	-
8290	All Other Federal Revenue	206,018	214,698	202,403	(12,295)
SUBTOTAL - Federal Revenue		473,723	271,573	265,807	(5,766)
Other State Revenue					
8311	SpEd Revenue	239,041	308,346	243,205	(65,141)
8319	SpEd Revenue PriorYr	-	-	(7,723)	(7,723)
8520	SchoolNutrState	19,643	-	-	-
8550	MandCstReimburs	163,990	93,834	60,377	(33,457)
8560	StateLotteryRev	88,839	88,839	91,434	2,595
8590	AllOthStateRev	144,914	214,611	207,092	(7,519)
SUBTOTAL - Other State Revenue		656,427	705,630	594,385	(111,245)
Local Revenue					
8600	Other Local Revenue	-	32,224	31,024	(1,200)
8634	StudentLunchFee	4,270	-	-	-
8650	Leases & Rentals	-	-	-	-
8660	Interest	-	-	-	-
8698	OthRev-Suspense	-	-	-	-
8699	Other Revenue	54,599	74,695	45,658	(29,038)
8701	CMO Fee - MSA-1	-	-	-	-
8702	CMO Fee - MSA-2	-	-	-	-
8703	CMO Fee - MSA-3	-	-	-	-
8704	CMO Fee - MSA-4	-	-	-	-
8705	CMO Fee - MSA-5	-	-	-	-

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 3		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
8706	CMO Fee - MSA-6	-	-	-	-
8707	CMO Fee - MSA-7	-	-	-	-
8708	CMO Fee - MSA-8	-	-	-	-
8709	CMO Fee - MSA-SA	-	-	-	-
8712	CMO Fee - MSA-SD	-	-	-	-
8720	Other Revenue	-	-	500	500
8791	SpEd Revenue (Local)	-	-	-	-
8802	Private Donations/Grants	-	-	-	-
8803	Fundraising	-	-	-	-
8999	Revenues-Susp	-	-	-	-
SUBTOTAL - Local Revenue		58,869	106,919	77,182	(29,738)
TOTAL REVENUE		6,096,349	6,321,411	6,150,522	(170,889)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 3		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
EXPENDITURES DETAIL					
Certificated Salaries					
1100	TeacherSalaries	1,681,876	1,621,936	1,473,961	(147,974)
1300	Cert Adminis	336,472	454,863	456,731	1,868
SUBTOTAL - Certificated Salaries		2,018,348	2,076,799	1,930,692	(146,107)
Classified Salaries					
2200	Instructional Support	-	-	-	-
2400	Clerical & Tech	164,833	189,254	262,215	72,961
2900	OtherClassStaff	328,215	437,023	430,067	(6,956)
SUBTOTAL - Classified Salaries		493,048	626,277	692,283	66,005
Employee Benefits					
3101	STRS	308,115	340,002	302,738	(37,264)
3102	STRS Class	-	-	1,414	1,414
3201	PERS Cert	-	-	(1,671)	(1,671)
3202	PERS Class	89,054	101,534	108,623	7,088
3301	OASDI/Med	-	78,520	28,588	(49,931)
3302	OASDI/Med Class	74,781	-	52,139	52,139
3401	HlthWelfare	386,892	414,892	292,592	(122,300)
3402	HlthWelfare Class	-	-	-	-
3501	UnemployIns	1,473	2,473	2,096	(377)
3502	UnemployIns Class	-	-	-	-
3601	WorkersCmp	28,278	27,278	26,304	(974)
3602	WorkersCmp Class	-	-	-	-
3701	Other Retirement	-	-	-	-
3702	Other Retirement Class	-	-	-	-
3901	OthBenes	-	-	35	35
3902	OthBenes Class	-	-	21	21
SUBTOTAL - Employee Benefits		888,593	964,699	812,879	(151,820)
Books & Supplies					
4100	Text&CoreCurric	25,000	38,244	24,897	(13,347)
4200	BooksOthRefMats	4,000	4,000	4,540	540
4310	Ins Mats & Sups	26,500	73,219	38,010	(35,209)
4315	OthrSupplies	-	4,000	4,008	8
4320	Office Supplies	11,000	11,000	8,548	(2,452)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 3		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
4325	ProfDevMat&Sups	500	500	-	(500)
4326	Arts&MusicSupps	1,500	1,500	542	(958)
4335	PE Supplies	2,000	2,000	1,806	(194)
4340	Educat Software	54,310	57,633	51,694	(5,939)
4345	NonInstStdntSup	7,000	8,400	6,979	(1,421)
4346	TeacherSupplies	1,000	1,000	979	(21)
4350	Cust. Supplies	300	300	197	(103)
4351	Yearbook	-	-	-	-
4390	Uniforms	500	500	-	(500)
4400	NonCapEquip-Gen	7,120	5,820	1,583	(4,237)
4410	ClssrmFrmEqp<5k	-	1,300	1,611	311
4430	OfficeFurnEqp<5k	-	-	-	-
4440	Computers <\$5k	6,602	6,602	8,243	1,641
4460	Fixed Asset Suspense	-	-	-	-
4710	Food	230,992	-	6,565	6,565
4720	Food:Other Food	8,240	12,240	8,839	(3,401)
4990	Prior Year Exp	-	-	-	-
4999	Misc Exp-Suspense	-	-	-	-
SUBTOTAL - Books and Supplies		386,564	228,258	169,041	(59,217)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 3		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Services & Other Operating Expenses					
5101	CMO Fees	991,104	991,104	997,904	6,800
5205	Conference Fees	-	-	-	-
5210	MilesParkTolls	2,244	2,244	364	(1,880)
5215	TravConferences	-	-	-	-
5220	TraLodging	515	840	3,595	2,755
5300	DuesMemberships	10,300	10,300	9,045	(1,255)
5450	Other Insurance	27,808	27,808	22,212	(5,596)
5500	OpsHousekeeping	5,150	5,150	2,000	(3,150)
5510	Gas & Electric	-	-	-	-
5610	Rent & Leases	405,200	405,200	320,544	(84,656)
5620	EquipmentLeases	16,068	16,068	19,252	3,184
5630	Reps&MaintBldng	13,905	7,905	1,921	(5,984)
5800	ProfessServices	167,268	55,405	35,578	(19,827)
5810	Legal	35,000	168,972	34,845	(134,127)
5811	Property Tax	-	-	-	-
5813	SchPrgAftSchool	113,234	113,234	113,234	-
5814	SchPrgAcadComps	2,000	2,000	1,989	(11)
5819	SchlProgs-Other	20,000	16,750	27,593	10,843
5820	Audit & CPA	10,313	10,313	-	(10,313)
5825	DMSBusinessSvcs	-	-	-	-
5835	Field Trips	20,000	36,120	26,597	(9,523)
5836	FieldTrip Trans	-	-	-	-
5840	MarkngStdtrcrt	10,000	10,000	8,007	(1,993)
5850	Oversight Fees	49,073	49,073	31,291	(17,782)
5857	Payroll Fees	25,714	26,014	10,023	(15,991)
5860	Service Fees	515	2,515	4,421	1,906
5861	Prior Year Services	-	-	-	-
5863	Prof Developmnt	15,000	44,963	36,529	(8,434)
5864	Prof Dev-Other	30,000	29,000	10,526	(18,474)
5869	SpEd Ctrct Inst	-	118,815	71,672	(47,142)
5870	Other Services	-	-	-	-
5872	SpEd Fees	-	11,720	-	(11,720)
5875	StaffRecruiting	309	309	-	(309)
5884	Substitutes	77,000	162,862	327,637	164,775
5890	OthSvcsNon-Inst	15,450	268,789	16,605	(252,184)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 3		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
5900	Communications	9,962	4,075	2,403	(1,672)
5920	TelecomInternet	49,991	23,512	26,478	2,966
5930	PostageDelivery	6,896	6,896	2,557	(4,339)
5940	Technology	-	33,370	10,826	(22,544)
5990	Other Services	-	-	-	-
SUBTOTAL - Services & Operations		2,130,019	2,661,326	2,175,648	(485,677)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 3		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Capital Outlay & Depreciation					
6100	Site Imp (Pre-Capitalization)	-	-	5,850	5,850
6400	EquipFixed	-	20,000	19,093	(907)
6900	Depreciation	63,804	63,804	63,804	-
SUBTOTAL - Cap Outlay & Dep.		63,804	83,804	88,748	4,943
Other Outflows					
7299	Encroachment	11,720	-	-	-
7310	Indirect Costs	-	-	0	0
7438	InterestExpense	-	-	-	-
SUBTOTAL - Other Outflows		11,720	-	0	0
TOTAL EXPENDITURES		5,992,096	6,641,163	5,869,291	(771,872)

2018-19 Unaudited Actuals				
Actuals through June 30, 2019)				
MSA 4	Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Projected Average Daily Attendance:	172	165	162	(3)
SUMMARY				
Revenue				
LCFF Entitlement	1,920,178	1,828,438	1,797,472	(30,966)
Federal Revenue	155,404	131,364	97,770	(33,594)
Other State Revenues	197,847	193,363	200,566	7,202
Other Local Revenues	7,396	70,759	40,940	(29,819)
Total Revenue	2,280,825	2,223,924	2,136,748	(87,176)
Expenditures				
Certificated Salaries	949,845	1,001,697	863,769	(137,928)
Classified Salaries	69,781	170,738	138,385	(32,353)
Benefits	354,746	428,944	300,247	(128,697)
Books and Supplies	143,475	119,347	69,026	(50,320)
Services and Operating Exp.	797,040	1,071,406	697,460	(373,946)
Depreciation & Cap Outlay	19,312	19,312	26,098	6,787
Other Outflows	26,365	-	16,352	16,352
Total Expenditures	2,360,563	2,811,443	2,111,338	(700,105)
Net Revenues	(79,738)	(587,519)	25,410	612,929
Fund Balance				
Beginning Balance (Audited)	1,470,514	1,470,514	1,470,514	
Net Revenues	(79,738)	(587,519)	25,410	
Ending Fund Balance	1,390,776	882,995	1,495,924	



MSA-4 Executive Summary

SUMMARY OF RESULTS

This Unaudited Actuals update projects an operating surplus of \$25,410.

This is an increase of \$612,929 from the original Second Interim Budget projected deficit of (\$587,519).

This will allow MSA-4 to end this fiscal year with a balance of \$1,495,924, which is 70.9% of annual expenditures.

CASH FLOW

Operating cash flow is projected to remain positive throughout this fiscal year, as shown in the attached monthly cash flow schedule.

The ending cash balance this fiscal year is \$1,475,263, which represents 255 days of operating costs on average.

This cash flow takes into account all intercompany loans made to date, but does not assume additional loans until approved by the Board.

SIGNIFICANT CHANGES IN REVENUE (Total change from Second Interim = decrease of (\$87,176), or -3.9% of Second Interim revenues)

LCFF Entitlement: These "Local Control Funding Formula" revenues are the primary funding source for the school.

LCFF Entitlement projected revenues are (\$30,966) lower than in the Second Interim, due to average daily attendance (ADA) decreasing by 3.27.

Federal Revenues: This consists of Title I-IV "Every Student Succeeds Act" (ESSA) funding, federal special education, and federal food programs.

Federal Revenues are projected at (\$33,594) lower than in the Second Interim, due to removal of NSLP revenue and updates to ESSA funding amounts.

Other State Revenues: These are the non-LCFF state revenues such as Lottery, Facility Grant, and one-time block grants.

Other State Revenues are projected at \$7,202 higher than in the Second Interim, primarily due to a changes in one-time funding levels.

Other Local Revenues: These are the non-LCFF state revenues such as Lottery, Facility Grant, and one-time block grants.

Other Local Revenues are projected at (\$29,819) lower than in the Second Interim, reflecting updated projections of fundraising and other local revenue.

SIGNIFICANT CHANGES IN EXPENSES (Total change from Second Interim = decrease of (\$700,105), or -24.9% of Second Interim expenses)

Salaries and Benefits: This includes all employee pay, plus benefits such as retirement, healthcare, Medicare, Social Security, etc.

Salaries and Benefits costs are (\$298,978) lower than in the Second Interim, reflecting deferrals of restricted grant expenses and other factors.

Books & Supplies: This category includes textbooks, computers, supplies, and other instructional and non-instructional materials and equipment.

Books & Supplies costs are projected at (\$50,320) lower than in the Second Interim, due primarily to removal of Lunch Program costs (Object 4710).

Services & Operating Expenses: These include all contracted services as well as travel, insurance, rent, legal costs, and other service-related expenses.

Services & Operating costs are projected to be (\$373,946) lower than in the Second Interim, due primarily to adding back in the Prop 39 Energy Projects.

Depreciation, Capital Outlay, and Other Outgo: This category includes depreciation on fixed assets and interest on long-term debt.

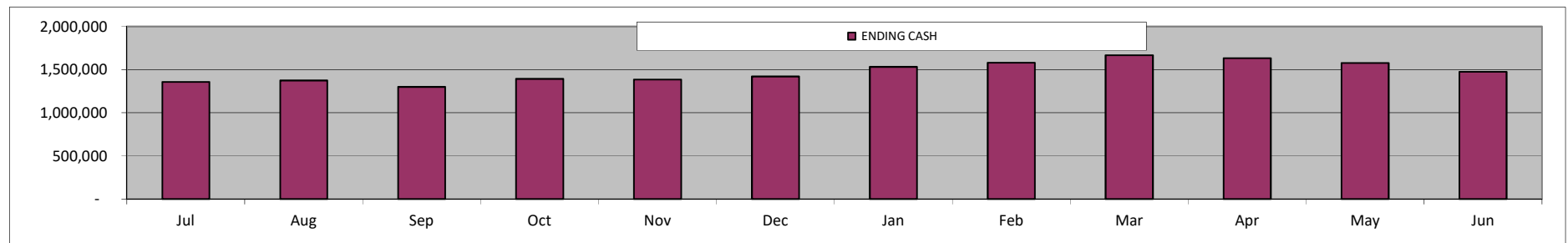
These costs are projected at \$23,139 higher than in the Second Interim, reflecting updated depreciation and capital outlay projections.



2018-19 Unaudited Actuals - Monthly Cash Flows (Actual)

MSA-4	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	
BEGINNING CASH	1,336,770	1,357,107	1,374,354	1,300,896	1,393,840	1,386,896	1,421,408	1,531,561	1,580,964	1,666,063	1,632,670	1,577,552	
Revenue													
LCFF Entitlement	20,490	108,269	92,068	207,634	139,801	139,801	208,134	164,103	181,749	103,691	103,691	328,040	1,797,472
Federal Revenue	25,153	(19,158)	2,664	2,664	20,968	2,664	49,886	5,815	1,875	3,636	-	1,602	97,770
Other State Revenues	(302)	11,900	7,903	18,829	7,903	21,280	23,528	28,196	51,765	11,919	-	17,643	200,566
Other Local Revenues	7,700	5,441	-	1,397	922	8,670	-	102	7,980	-	5,602	3,125	40,940
Total Revenue	53,040	106,452	102,636	230,525	169,595	172,416	281,548	198,216	243,369	119,246	109,293	350,410	2,136,748
Expenses													
Certificated Salaries	31,346	74,448	79,878	79,104	79,524	79,090	79,120	73,217	70,168	62,978	68,628	86,267	863,769
Classified Salaries	3,331	9,549	14,696	14,806	13,810	14,109	14,180	16,109	18,652	17,417	(15,189)	16,915	138,385
Benefits	6,976	32,437	28,902	25,453	32,589	18,632	36,407	18,313	19,629	44,894	18,990	17,026	300,247
Books and Supplies	-	782	15,307	9,442	9,517	938	14,668	815	1,593	2,944	768	12,251	69,026
Services and Operations	14,389	23,373	63,836	23,497	45,962	25,816	34,617	39,441	47,539	26,406	54,826	297,759	697,460
Depreciation / Cap Outlay	-	-	-	6,437	-	-	-	-	-	-	735	18,926	26,098
Other Outflows	-	1,585	1,057	2,114	2,114	2,114	2,170	3,712	1,487	-	-	-	16,352
Total Expenses	56,041	142,173	203,676	160,853	183,515	140,700	181,163	151,608	159,067	154,639	128,759	449,144	2,111,338
Other Transactions Affecting Cash													
Revenues - Prior Year Accruals	73,015	65,278	-	14,184	4,180	-	-	-	-	-	-	(242,969)	(86,312)
Accounts Receivable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Assets/Accrual Adj	-	-	-	-	-	-	-	-	-	-	-	-	-
Fixed Assets	-	-	-	6,437	609	609	609	609	609	609	609	609	11,311
Due To (From)	-	-	-	-	-	-	-	-	-	-	-	(42,508)	(42,508)
Expenses - Prior Year Accruals	(51,863)	(14,497)	-	-	-	-	-	-	-	-	-	-	(66,360)
Accounts Payable - Current Year	-	-	25,396	465	-	-	6,972	-	(1,998)	(795)	(38,448)	279,127	270,719
Summer Holdback for Teachers	2,186	2,186	2,186	2,186	2,186	2,186	2,186	2,186	2,186	2,186	2,186	2,186	26,232
Loans Payable (Current)	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Long Term)	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Transactions	23,338	52,967	27,582	23,272	6,975	2,795	9,768	2,795	797	2,000	(35,653)	(3,555)	113,083
Total Change in Cash	20,337	17,246	(73,457)	92,944	(6,944)	34,512	110,153	49,404	85,099	(33,393)	(55,119)	(102,289)	138,493

ENDING CASH	1,357,107	1,374,354	1,300,896	1,393,840	1,386,896	1,421,408	1,531,561	1,580,964	1,666,063	1,632,670	1,577,552	1,475,263	255 days
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2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 4		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
REVENUE DETAIL					
LCFF Entitlement					
8011	State Aid	1,317,941	1,183,426	1,095,796	(87,630)
8012	EPA Entitlement	223,524	247,102	285,402	38,300
8019	Prior Year Adjustments	-	-	5,053	5,053
8096	InLieuPropTaxes	378,713	397,910	411,221	13,311
SUBTOTAL - LCFF Entitlement		1,920,178	1,828,438	1,797,472	(30,966)
Federal Revenue					
8181	SpEd - Revenue	33,606	33,606	25,937	(7,669)
8182	SpEd - Revenue	-	-	-	-
8220	SchLunchFederal	35,688	-	-	-
8290	All Other Federal Revenue	86,110	97,758	71,833	(25,925)
SUBTOTAL - Federal Revenue		155,404	131,364	97,770	(33,594)
Other State Revenue					
8311	SpEd Revenue	98,217	105,102	130,306	25,204
8319	SpEd Revenue PriorYr	-	-	-	-
8520	SchoolNutrState	2,481	-	-	-
8550	MandCstReimburs	63,847	37,175	27,640	(9,535)
8560	StateLotteryRev	33,302	33,302	35,384	2,082
8590	AllOthStateRev	-	17,784	7,235	(10,549)
SUBTOTAL - Other State Revenue		197,847	193,363	200,566	7,202
Local Revenue					
8600	Other Local Revenue	-	1,200	-	(1,200)
8634	StudentLunchFee	1,487	-	-	-
8650	Leases & Rentals	-	-	-	-
8660	Interest	-	-	-	-
8698	OthRev-Suspense	-	-	(0)	(0)
8699	Other Revenue	5,909	24,559	32,588	8,029
8701	CMO Fee - MSA-1	-	-	-	-
8702	CMO Fee - MSA-2	-	-	-	-
8703	CMO Fee - MSA-3	-	-	-	-
8704	CMO Fee - MSA-4	-	-	-	-
8705	CMO Fee - MSA-5	-	-	-	-

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 4		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
8706	CMO Fee - MSA-6	-	-	-	-
8707	CMO Fee - MSA-7	-	-	-	-
8708	CMO Fee - MSA-8	-	-	-	-
8709	CMO Fee - MSA-SA	-	-	-	-
8712	CMO Fee - MSA-SD	-	-	-	-
8720	Other Revenue	-	-	-	-
8791	SpEd Revenue (Local)	-	45,000	-	(45,000)
8802	Private Donations/Grants	-	-	-	-
8803	Fundraising	-	-	-	-
8999	Revenues-Susp	-	-	8,352	8,352
SUBTOTAL - Local Revenue		7,396	70,759	40,940	(29,819)
TOTAL REVENUE		2,280,825	2,223,924	2,136,748	(87,176)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 4		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
EXPENDITURES DETAIL					
Certificated Salaries					
1100	TeacherSalaries	776,333	828,185	666,436	(161,749)
1300	Cert Adminis	173,512	173,512	197,333	23,821
SUBTOTAL - Certificated Salaries		949,845	1,001,697	863,769	(137,928)
Classified Salaries					
2200	Instructional Support	-	-	-	-
2400	Clerical & Tech	41,998	59,659	56,801	(2,858)
2900	OtherClassStaff	27,783	111,079	81,584	(29,495)
SUBTOTAL - Classified Salaries		69,781	170,738	138,385	(32,353)
Employee Benefits					
3101	STRS	147,744	189,542	126,925	(62,617)
3102	STRS Class	-	-	7,858	7,858
3201	PERS Cert	-	-	-	-
3202	PERS Class	12,604	12,604	13,505	901
3301	OASDI/Med	-	26,135	14,403	(11,732)
3302	OASDI/Med Class	21,735	-	10,869	10,869
3401	HlthWelfare	160,358	188,358	116,029	(72,329)
3402	HlthWelfare Class	-	-	-	-
3501	UnemployIns	615	615	487	(128)
3502	UnemployIns Class	-	-	-	-
3601	WorkersCmp	11,481	11,481	10,171	(1,310)
3602	WorkersCmp Class	-	-	-	-
3701	Other Retirement	-	-	-	-
3702	Other Retirement Class	-	-	-	-
3901	OthBenes	209	209	-	(209)
3902	OthBenes Class	-	-	-	-
SUBTOTAL - Employee Benefits		354,746	428,944	300,247	(128,697)
Books & Supplies					
4100	Text&CoreCurric	17,118	17,118	6,781	(10,337)
4200	BooksOthRefMats	-	-	-	-
4310	Ins Mats & Sups	25,000	46,015	15,862	(30,154)
4315	OthrSupplies	-	-	-	-
4320	Office Supplies	11,000	6,800	7,899	1,099

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 4		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
4325	ProfDevMat&Sups	-	-	-	-
4326	Arts&MusicSupps	-	-	-	-
4335	PE Supplies	1,000	1,000	-	(1,000)
4340	Educat Software	33,228	30,396	20,986	(9,410)
4345	NonInstStdntSup	5,000	6,200	4,648	(1,552)
4346	TeacherSupplies	-	-	-	-
4350	Cust. Supplies	-	-	-	-
4351	Yearbook	-	-	-	-
4390	Uniforms	-	-	-	-
4400	NonCapEquip-Gen	-	9,818	7,814	(2,003)
4410	ClssrmFrmEqp<5k	-	-	-	-
4430	OfficeFurnEqp<5k	-	-	-	-
4440	Computers <\$5k	-	-	-	-
4460	Fixed Asset Suspense	-	-	-	-
4710	Food	49,129	-	1,353	1,353
4720	Food:Other Food	2,000	2,000	419	(1,581)
4990	Prior Year Exp	-	-	-	-
4999	Misc Exp-Suspense	-	-	3,264	3,264
SUBTOTAL - Books and Supplies		143,475	119,347	69,026	(50,320)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 4		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Services & Other Operating Expenses					
5101	CMO Fees	77,657	77,657	74,843	(2,814)
5205	Conference Fees	2,000	2,000	-	(2,000)
5210	MilesParkTolls	-	-	-	-
5215	TravConferences	2,000	14,700	2,579	(12,121)
5220	TraLodging	-	11,715	8,599	(3,116)
5300	DuesMemberships	4,567	4,567	4,002	(565)
5450	Other Insurance	11,273	11,273	8,532	(2,741)
5500	OpsHousekeeping	656	656	197	(459)
5510	Gas & Electric	-	-	-	-
5610	Rent & Leases	172,340	187,740	13,518	(174,222)
5620	EquipmentLeases	22,134	22,134	8,472	(13,662)
5630	Reps&MaintBldng	7,000	7,000	-	(7,000)
5800	ProfessServices	186,833	91,913	27,040	(64,873)
5810	Legal	25,000	25,000	14,577	(10,423)
5811	Property Tax	-	-	-	-
5813	SchPrgAftSchool	1,000	1,000	-	(1,000)
5814	SchPrgAcadComps	5,000	5,000	1,832	(3,168)
5819	SchlProgs-Other	1,000	1,750	9,384	7,634
5820	Audit & CPA	10,850	10,850	-	(10,850)
5825	DMSBusinessSvcs	-	-	-	-
5835	Field Trips	5,000	7,200	9,927	2,727
5836	FieldTrip Trans	63,860	63,860	67,053	3,193
5840	MarkngStdtrcrt	10,000	10,000	4,092	(5,908)
5850	Oversight Fees	19,202	19,202	17,924	(1,278)
5857	Payroll Fees	10,044	10,044	4,365	(5,679)
5860	Service Fees	546	546	6,623	6,077
5861	Prior Year Services	-	-	-	-
5863	Prof Developmnt	29,865	24,865	11,748	(13,117)
5864	Prof Dev-Other	20,000	19,800	20,422	622
5869	SpEd Ctrct Inst	-	54,470	26,244	(28,226)
5870	Other Services	-	-	-	-
5872	SpEd Fees	-	26,365	4,227	(22,137)
5875	StaffRecruiting	-	-	-	-
5884	Substitutes	34,705	59,705	102,436	42,732
5890	OthSvcsNon-Inst	11,596	257,482	218,980	(38,502)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 4		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
5900	Communications	4,450	2,293	1,308	(985)
5920	TelecomInternet	55,750	4,450	21,667	17,218
5930	PostageDelivery	2,713	2,713	1,074	(1,639)
5940	Technology	-	33,457	5,795	(27,662)
5990	Other Services	-	-	-	-
SUBTOTAL - Services & Operations		797,040	1,071,406	697,460	(373,946)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 4		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Capital Outlay & Depreciation					
6100	Site Imp (Pre-Capitalization)	-	-	1,235	1,235
6400	EquipFixed	-	-	9,208	9,208
6900	Depreciation	19,312	19,312	15,656	(3,656)
SUBTOTAL - Cap Outlay & Dep.		19,312	19,312	26,098	6,787
Other Outflows					
7299	Encroachment	26,365	-	16,352	16,352
7310	Indirect Costs	-	-	-	-
7438	InterestExpense	-	-	-	-
SUBTOTAL - Other Outflows		26,365	-	16,352	16,352
TOTAL EXPENDITURES		2,360,563	2,811,443	2,111,338	(700,105)

2018-19 Unaudited Actuals				
Actuals through June 30, 2019)				
MSA 5	Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Projected Average Daily Attendance:	227	235	232	(4)
SUMMARY				
Revenue				
LCFF Entitlement	2,431,167	2,547,726	2,519,073	(28,653)
Federal Revenue	156,069	165,737	134,263	(31,474)
Other State Revenues	263,878	293,170	233,885	(59,285)
Other Local Revenues	1,000	4,200	20,974	16,774
Total Revenue	2,852,114	3,010,833	2,908,195	(102,638)
Expenditures				
Certificated Salaries	1,171,673	1,139,695	1,157,073	17,378
Classified Salaries	157,231	269,141	236,315	(32,827)
Benefits	495,114	502,935	445,468	(57,467)
Books and Supplies	238,640	189,421	195,333	5,911
Services and Operating Exp.	697,742	944,094	672,041	(272,053)
Depreciation & Cap Outlay	17,579	37,579	59,692	22,113
Other Outflows	42,998	-	-	-
Total Expenditures	2,820,978	3,082,866	2,765,922	(316,945)
Net Revenues	31,136	(72,033)	142,273	214,307
Fund Balance				
Beginning Balance (Audited)	1,895,332	1,895,332	1,895,332	
Net Revenues	31,136	(72,033)	142,273	
Ending Fund Balance	1,926,468	1,823,299	2,037,605	



MSA-5 Executive Summary

SUMMARY OF RESULTS

This Unaudited Actuals update projects an operating surplus of \$142,273.

This is an increase of \$214,307 from the original Second Interim Budget projected deficit of (\$72,033).

This will allow MSA-5 to end this fiscal year with a balance of \$2,037,605, which is 73.7% of annual expenditures.

CASH FLOW

Operating cash flow is projected to remain positive throughout this fiscal year, as shown in the attached monthly cash flow schedule.

The ending cash balance this fiscal year is \$1,987,156, which represents 262 days of operating costs on average.

This cash flow takes into account all intercompany loans made to date, but does not assume additional loans until approved by the Board.

SIGNIFICANT CHANGES IN REVENUE (Total change from Second Interim = decrease of (\$102,638), or -3.4% of Second Interim revenues)

LCFF Entitlement: These "Local Control Funding Formula" revenues are the primary funding source for the school.

LCFF Entitlement projected revenues are (\$28,653) lower than in the Second Interim, due to average daily attendance (ADA) decreasing by 3.5.

Federal Revenues: This consists of Title I-IV "Every Student Succeeds Act" (ESSA) funding, federal special education, and federal food programs.

Federal Revenues are projected at (\$31,474) lower than in the Second Interim, due to removal of NSLP revenue and updates to ESSA funding amounts.

Other State Revenues: These are the non-LCFF state revenues such as Lottery, Facility Grant, and one-time block grants.

Other State Revenues are projected at (\$59,285) lower than in the Second Interim, primarily due to a changes in one-time funding levels.

Other Local Revenues: These are the non-LCFF state revenues such as Lottery, Facility Grant, and one-time block grants.

Other Local Revenues are projected at \$16,774 higher than in the Second Interim, reflecting updated projections of fundraising and other local revenue.

SIGNIFICANT CHANGES IN EXPENSES (Total change from Second Interim = decrease of (\$316,945), or -10.3% of Second Interim expenses)

Salaries and Benefits: This includes all employee pay, plus benefits such as retirement, healthcare, Medicare, Social Security, etc.

Salaries and Benefits costs are (\$72,916) lower than in the Second Interim, reflecting deferrals of restricted grant expenses and other factors.

Books & Supplies: This category includes textbooks, computers, supplies, and other instructional and non-instructional materials and equipment.

Books & Supplies costs are projected at \$5,911 higher than in the Second Interim, due primarily to removal of Lunch Program costs (Object 4710).

Services & Operating Expenses: These include all contracted services as well as travel, insurance, rent, legal costs, and other service-related expenses.

Services & Operating costs are projected to be (\$272,053) lower than in the Second Interim, due primarily to adding back in the Prop 39 Energy Projects.

Depreciation, Capital Outlay, and Other Outgo: This category includes depreciation on fixed assets and interest on long-term debt.

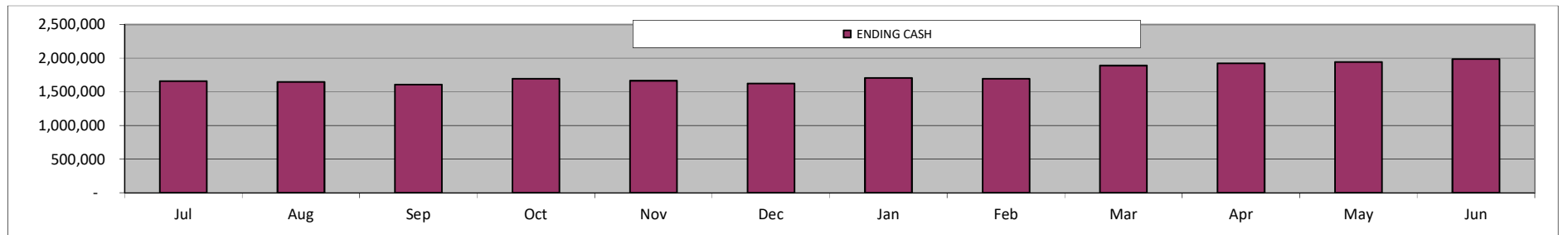
These costs are projected at \$22,113 higher than in the Second Interim, reflecting updated depreciation and capital outlay projections.



2018-19 Unaudited Actuals - Monthly Cash Flows (Actual)

MSA-5	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	
BEGINNING CASH	1,731,955	1,660,157	1,648,732	1,608,018	1,695,495	1,665,975	1,624,829	1,708,273	1,695,174	1,891,856	1,922,335	1,942,726	
Revenue													
LCFF Entitlement	30,958	123,047	141,604	233,731	156,627	118,475	212,529	261,546	383,747	208,075	208,075	440,657	2,519,073
Federal Revenue	-	1,131	-	-	23,659	-	53,193	5,090	-	20,328	-	30,862	134,263
Other State Revenues	(7,484)	-	-	6,206	19,165	4,359	19,308	13,101	74,635	38,590	23,631	42,375	233,885
Other Local Revenues	2,458	(2,351)	0	28	463	-	-	38	4,031	1,637	13,936	734	20,974
Total Revenue	25,932	121,828	141,605	239,965	199,914	122,834	285,030	279,775	462,413	268,629	245,642	514,628	2,908,195
Expenses													
Certificated Salaries	43,901	92,783	99,488	98,991	103,500	103,797	92,464	100,269	102,371	102,873	100,561	116,077	1,157,073
Classified Salaries	16,335	357	23,531	24,338	21,654	21,348	21,700	25,343	24,410	25,152	16,363	15,783	236,315
Benefits	12,463	47,959	36,694	43,426	39,254	25,363	49,695	25,852	24,970	66,965	48,415	24,411	445,468
Books and Supplies	60	810	35,184	3,309	4,467	1,575	43,073	39,677	2,774	863	34,558	28,982	195,333
Services and Operations	26,417	12,868	24,415	80,125	36,562	16,042	30,312	107,692	43,958	46,952	53,967	192,731	672,041
Depreciation / Cap Outlay	-	-	-	5,860	-	-	-	-	7,325	1,465	20,187	24,856	59,692
Other Outflows	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses	99,175	154,777	219,312	256,049	205,438	168,125	237,245	298,833	205,808	244,270	274,051	402,839	2,765,922
Other Transactions Affecting Cash													
Revenues - Prior Year Accruals	74,941	40,102	-	25,903	2,948	-	-	-	-	-	-	(283,136)	(139,242)
Accounts Receivable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Assets/Accrual Adj	-	-	-	-	-	-	-	-	-	-	-	-	-
Fixed Assets	-	-	-	5,860	1,465	1,465	1,465	1,465	1,465	1,465	1,465	1,465	17,579
Due To (From)	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenses - Prior Year Accruals	(77,989)	(20,810)	-	-	-	-	-	-	-	-	-	-	(98,800)
Accounts Payable - Current Year	(2,262)	32,499	67,304	(32,903)	(1,814)	29,699	-	(65,882)	160	42,841	209,818	279,462	279,462
Summer Holdback for Teachers	4,494	4,494	4,494	4,494	4,494	4,494	4,494	4,494	4,494	4,494	4,494	4,494	53,928
Loans Payable (Current)	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Long Term)	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Transactions	1,446	21,524	36,993	103,561	(23,996)	4,145	35,658	5,959	(59,923)	6,119	48,800	(67,359)	112,928
Total Change in Cash	(71,798)	(11,425)	(40,714)	87,477	(29,519)	(41,146)	83,444	(13,099)	196,683	30,478	20,391	44,430	255,201

ENDING CASH	1,660,157	1,648,732	1,608,018	1,695,495	1,665,975	1,624,829	1,708,273	1,695,174	1,891,856	1,922,335	1,942,726	1,987,156	262 days
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2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 5		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
REVENUE DETAIL					
LCFF Entitlement					
8011	State Aid	1,648,493	1,641,734	1,526,421	(115,313)
8012	EPA Entitlement	282,755	338,007	392,372	54,365
8019	Prior Year Adjustments	-	-	10,324	10,324
8096	InLieuPropTaxes	499,919	567,985	589,956	21,971
SUBTOTAL - LCFF Entitlement		2,431,167	2,547,726	2,519,073	(28,653)
Federal Revenue					
8181	SpEd - Revenue	26,250	26,250	29,264	3,014
8182	SpEd - Revenue	-	-	-	-
8220	SchLunchFederal	-	-	-	-
8290	All Other Federal Revenue	129,819	139,487	104,999	(34,488)
SUBTOTAL - Federal Revenue		156,069	165,737	134,263	(31,474)
Other State Revenue					
8311	SpEd Revenue	118,285	118,285	115,262	(3,023)
8319	SpEd Revenue PriorYr	-	-	-	-
8520	SchoolNutrState	-	-	-	-
8550	MandCstReimburs	72,149	40,737	25,759	(14,978)
8560	StateLotteryRev	43,960	43,960	40,803	(3,157)
8590	AllOthStateRev	29,484	90,188	52,061	(38,127)
SUBTOTAL - Other State Revenue		263,878	293,170	233,885	(59,285)
Local Revenue					
8600	Other Local Revenue	-	1,200	-	(1,200)
8634	StudentLunchFee	-	-	-	-
8650	Leases & Rentals	-	-	-	-
8660	Interest	-	-	-	-
8698	OthRev-Suspense	-	-	107	107
8699	Other Revenue	1,000	3,000	20,867	17,867
8701	CMO Fee - MSA-1	-	-	-	-
8702	CMO Fee - MSA-2	-	-	-	-
8703	CMO Fee - MSA-3	-	-	-	-
8704	CMO Fee - MSA-4	-	-	-	-
8705	CMO Fee - MSA-5	-	-	-	-

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 5		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
8706	CMO Fee - MSA-6	-	-	-	-
8707	CMO Fee - MSA-7	-	-	-	-
8708	CMO Fee - MSA-8	-	-	-	-
8709	CMO Fee - MSA-SA	-	-	-	-
8712	CMO Fee - MSA-SD	-	-	-	-
8720	Other Revenue	-	-	-	-
8791	SpEd Revenue (Local)	-	-	-	-
8802	Private Donations/Grants	-	-	-	-
8803	Fundraising	-	-	-	-
8999	Revenues-Susp	-	-	-	-
	SUBTOTAL - Local Revenue	1,000	4,200	20,974	16,774
TOTAL REVENUE		2,852,114	3,010,833	2,908,195	(102,638)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 5		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
EXPENDITURES DETAIL					
Certificated Salaries					
1100	TeacherSalaries	982,993	951,015	954,949	3,934
1300	Cert Adminis	188,680	188,680	202,125	13,445
SUBTOTAL - Certificated Salaries		1,171,673	1,139,695	1,157,073	17,378
Classified Salaries					
2200	Instructional Support	-	-	-	-
2400	Clerical & Tech	86,990	108,184	71,401	(36,784)
2900	OtherClassStaff	70,241	160,957	164,914	3,957
SUBTOTAL - Classified Salaries		157,231	269,141	236,315	(32,827)
Employee Benefits					
3101	STRS	180,567	180,967	180,277	(691)
3102	STRS Class	-	-	5,623	5,623
3201	PERS Cert	-	-	-	-
3202	PERS Class	28,226	31,726	42,947	11,221
3301	OASDI/Med	-	36,816	16,734	(20,082)
3302	OASDI/Med Class	32,895	-	23,869	23,869
3401	HlthWelfare	237,664	237,664	165,238	(72,426)
3402	HlthWelfare Class	-	-	-	-
3501	UnemployIns	799	799	907	109
3502	UnemployIns Class	-	-	-	-
3601	WorkersCmp	14,963	14,963	9,865	(5,098)
3602	WorkersCmp Class	-	-	-	-
3701	Other Retirement	-	-	-	-
3702	Other Retirement Class	-	-	-	-
3901	OthBenes	-	-	-	-
3902	OthBenes Class	-	-	7	7
SUBTOTAL - Employee Benefits		495,114	502,935	445,468	(57,467)
Books & Supplies					
4100	Text&CoreCurric	20,000	30,000	26,545	(3,455)
4200	BooksOthRefMats	5,000	5,000	2,998	(2,002)
4310	Ins Mats & Sups	13,446	19,377	6,708	(12,669)
4315	OthrSupplies	-	600	479	(121)
4320	Office Supplies	12,500	11,500	11,351	(149)
4325	ProfDevMat&Sups	-	-	-	-

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 5		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
4326	Arts&MusicSupps	-	-	-	-
4335	PE Supplies	-	-	732	732
4340	Educat Software	43,865	43,813	35,826	(7,987)
4345	NonInstStdntSup	2,000	4,002	2,577	(1,425)
4346	TeacherSupplies	-	-	-	-
4350	Cust. Supplies	1,000	1,000	-	(1,000)
4351	Yearbook	-	2,000	-	(2,000)
4390	Uniforms	-	-	-	-
4400	NonCapEquip-Gen	11,329	1,129	42	(1,087)
4410	ClssrmFrnEqp<5k	2,500	2,500	-	(2,500)
4430	OfficeFurnEqp<5k	5,000	3,000	8,497	5,497
4440	Computers <\$5k	5,000	5,000	-	(5,000)
4460	Fixed Asset Suspense	-	-	-	-
4710	Food	115,000	50,000	97,785	47,785
4720	Food:Other Food	2,000	4,500	1,792	(2,708)
4990	Prior Year Exp	-	6,000	-	(6,000)
4999	Misc Exp-Suspense	-	-	(0)	(0)
SUBTOTAL - Books and Supplies		238,640	189,421	195,333	5,911

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 5		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Services & Other Operating Expenses					
5101	CMO Fees	103,253	103,253	187,107	83,854
5205	Conference Fees	2,000	2,000	678	(1,322)
5210	MilesParkTolls	-	-	-	-
5215	TravConferences	1,000	1,000	261	(739)
5220	TraLodging	-	-	361	361
5300	DuesMemberships	5,000	5,000	4,750	(250)
5450	Other Insurance	11,836	11,836	6,431	(5,405)
5500	OpsHousekeeping	515	515	-	(515)
5510	Gas & Electric	-	-	-	-
5610	Rent & Leases	185,000	185,000	181,826	(3,174)
5620	EquipmentLeases	18,432	18,432	6,983	(11,449)
5630	Reps&MaintBldng	10,000	10,000	-	(10,000)
5800	ProfessServices	121,071	12,728	9,370	(3,358)
5810	Legal	5,000	5,000	8,271	3,271
5811	Property Tax	-	-	-	-
5813	SchPrgAftSchool	29,484	29,484	29,484	-
5814	SchPrgAcadComps	5,000	5,000	1,925	(3,075)
5819	SchlProgs-Other	3,600	3,600	6,720	3,120
5820	Audit & CPA	8,334	8,334	-	(8,334)
5825	DMSBusinessSvcs	-	-	-	-
5835	Field Trips	10,000	9,000	11,389	2,389
5836	FieldTrip Trans	-	-	-	-
5840	MarkngStdtrcrt	7,500	9,500	9,086	(414)
5850	Oversight Fees	24,292	24,292	25,087	795
5857	Payroll Fees	10,038	10,038	12,551	2,513
5860	Service Fees	612	612	6,695	6,083
5861	Prior Year Services	-	11,855	5,956	(5,899)
5863	Prof Developmnt	10,000	10,000	4,832	(5,168)
5864	Prof Dev-Other	20,085	20,085	22,044	1,959
5869	SpEd Ctrct Inst	-	40,212	45,716	5,504
5870	Other Services	-	-	-	-
5872	SpEd Fees	-	42,998	-	(42,998)
5875	StaffRecruiting	-	-	-	-
5884	Substitutes	20,686	30,686	55,504	24,818
5890	OthSvcsNon-Inst	24,720	273,350	4,390	(268,960)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 5		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
5900	Communications	4,323	795	3,341	2,546
5920	TelecomInternet	53,079	4,323	5,756	1,433
5930	PostageDelivery	2,882	2,882	1,074	(1,808)
5940	Technology	-	52,284	2,599	(49,685)
5990	Other Services	-	-	11,854	11,854
SUBTOTAL - Services & Operations		697,742	944,094	672,041	(272,053)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 5		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Capital Outlay & Depreciation					
6100	Site Imp (Pre-Capitalization)	-	-	-	-
6400	EquipFixed	-	20,000	42,113	22,113
6900	Depreciation	17,579	17,579	17,579	-
SUBTOTAL - Cap Outlay & Dep.		17,579	37,579	59,692	22,113
Other Outflows					
7299	Encroachment	42,998	-	-	-
7310	Indirect Costs	-	-	-	-
7438	InterestExpense	-	-	-	-
SUBTOTAL - Other Outflows		42,998	-	-	-
TOTAL EXPENDITURES		2,820,978	3,082,866	2,765,922	(316,945)

2018-19 Unaudited Actuals				
Actuals through June 30, 2019)				
MSA 6	Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Projected Average Daily Attendance:	148	148	149	1
SUMMARY				
Revenue				
LCFF Entitlement	1,464,746	1,482,738	1,496,543	13,805
Federal Revenue	166,466	126,006	105,729	(20,277)
Other State Revenues	249,668	311,339	269,734	(41,606)
Other Local Revenues	15,000	16,200	9,041	(7,159)
Total Revenue	1,895,880	1,936,283	1,881,046	(55,237)
Expenditures				
Certificated Salaries	723,179	713,967	711,841	(2,126)
Classified Salaries	111,000	124,194	110,311	(13,883)
Benefits	341,933	340,503	251,640	(88,864)
Books and Supplies	149,590	93,430	64,866	(28,565)
Services and Operating Exp.	473,140	624,706	395,663	(229,043)
Depreciation & Cap Outlay	16,557	23,222	29,535	6,313
Other Outflows	22,690	-	12,229	12,229
Total Expenditures	1,838,089	1,920,023	1,576,085	(343,938)
Net Revenues	57,791	16,261	304,961	288,701
Fund Balance				
Beginning Balance (Audited)	1,603,898	1,603,898	1,603,898	
Net Revenues	57,791	16,261	304,961	
Ending Fund Balance	1,661,689	1,620,159	1,908,859	



MSA-6 Executive Summary

SUMMARY OF RESULTS

This Unaudited Actuals update projects an operating surplus of \$304,961.

This is an increase of \$288,701 from the original Second Interim Budget projected surplus of \$16,261.

This will allow MSA-6 to end this fiscal year with a balance of \$1,908,859, which is 121.1% of annual expenditures.

CASH FLOW

Operating cash flow is projected to remain positive throughout this fiscal year, as shown in the attached monthly cash flow schedule.

The ending cash balance this fiscal year is \$1,719,960, which represents 398 days of operating costs on average.

This cash flow takes into account all intercompany loans made to date, but does not assume additional loans until approved by the Board.

SIGNIFICANT CHANGES IN REVENUE (Total change from Second Interim = decrease of (\$55,237), or -2.9% of Second Interim revenues)

LCFF Entitlement: These "Local Control Funding Formula" revenues are the primary funding source for the school.

LCFF Entitlement projected revenues are \$13,805 higher than in the Second Interim, due to average daily attendance (ADA) increasing by 0.71.

Federal Revenues: This consists of Title I-IV "Every Student Succeeds Act" (ESSA) funding, federal special education, and federal food programs.

Federal Revenues are projected at (\$20,277) lower than in the Second Interim, due to removal of NSLP revenue and updates to ESSA funding amounts.

Other State Revenues: These are the non-LCFF state revenues such as Lottery, Facility Grant, and one-time block grants.

Other State Revenues are projected at (\$41,606) lower than in the Second Interim, primarily due to a changes in one-time funding levels.

Other Local Revenues: These are the non-LCFF state revenues such as Lottery, Facility Grant, and one-time block grants.

Other Local Revenues are projected at (\$7,159) lower than in the Second Interim, reflecting updated projections of fundraising and other local revenue.

SIGNIFICANT CHANGES IN EXPENSES (Total change from Second Interim = decrease of (\$343,938), or -17.9% of Second Interim expenses)

Salaries and Benefits: This includes all employee pay, plus benefits such as retirement, healthcare, Medicare, Social Security, etc.

Salaries and Benefits costs are (\$104,872) lower than in the Second Interim, reflecting deferrals of restricted grant expenses and other factors.

Books & Supplies: This category includes textbooks, computers, supplies, and other instructional and non-instructional materials and equipment.

Books & Supplies costs are projected at (\$28,565) lower than in the Second Interim, due primarily to removal of Lunch Program costs (Object 4710).

Services & Operating Expenses: These include all contracted services as well as travel, insurance, rent, legal costs, and other service-related expenses.

Services & Operating costs are projected to be (\$229,043) lower than in the Second Interim, due primarily to adding back in the Prop 39 Energy Projects.

Depreciation, Capital Outlay, and Other Outgo: This category includes depreciation on fixed assets and interest on long-term debt.

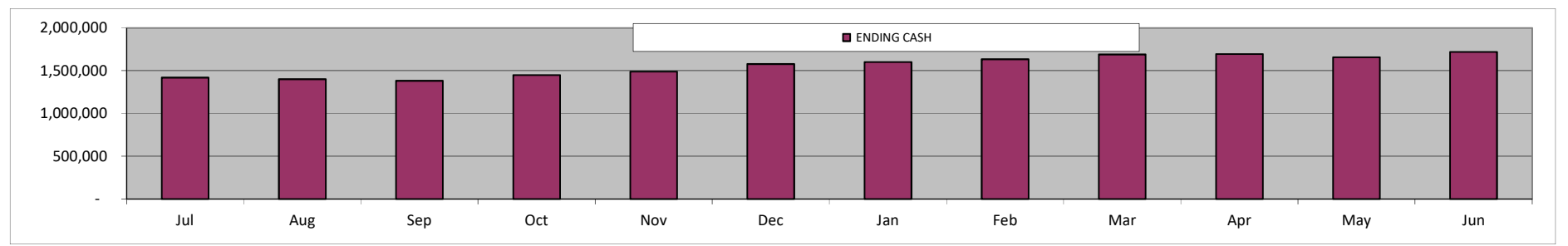
These costs are projected at \$18,542 higher than in the Second Interim, reflecting updated depreciation and capital outlay projections.



2018-19 Unaudited Actuals - Monthly Cash Flows (Actual)

MSA-6	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	
BEGINNING CASH	1,442,531	1,419,623	1,401,274	1,382,427	1,450,644	1,489,912	1,578,826	1,600,212	1,634,191	1,688,780	1,693,652	1,656,255	
Revenue													
LCFF Entitlement	22,456	92,814	77,843	116,164	116,164	116,164	173,865	138,620	133,174	101,441	101,441	306,394	1,496,543
Federal Revenue	1,847	3,693	4,178	2,462	20,499	2,462	38,835	8,317	1,101	12,660	2,068	7,607	105,729
Other State Revenues	11,912	10,955	-	65,004	7,303	16,707	23,421	23,111	44,289	17,230	27,511	22,291	269,734
Other Local Revenues	(3,891)	-	-	0	1,147	1,050	-	7,100	2,615	220	800	-	9,041
Total Revenue	32,323	107,462	82,021	183,631	145,113	136,384	236,121	177,148	181,180	131,551	131,820	336,292	1,881,046
Expenses													
Certificated Salaries	37,902	59,182	63,807	60,015	60,340	60,065	59,307	61,015	62,165	59,957	59,395	68,690	711,841
Classified Salaries	3,601	8,533	9,361	9,485	8,521	8,589	9,066	10,779	10,787	10,268	9,866	11,456	110,311
Benefits	5,601	25,830	22,359	24,394	23,132	14,090	23,028	14,801	14,912	31,316	38,651	13,524	251,640
Books and Supplies	-	7,610	9,960	11,907	3,036	274	4,502	10,637	2,875	0	4,856	9,208	64,866
Services and Operations	25,322	38,638	20,834	28,389	30,824	17,655	43,272	45,228	30,099	24,654	56,252	34,497	395,663
Depreciation / Cap Outlay	-	-	-	5,519	-	-	-	-	6,459	-	-	17,557	29,535
Other Outflows	-	1,465	(6,327)	1,953	1,953	1,953	2,005	3,430	874	1,641	1,641	1,641	12,229
Total Expenses	72,426	141,259	119,994	141,663	127,805	102,626	141,180	145,891	128,171	127,836	170,661	156,574	1,576,085
Other Transactions Affecting Cash													
Revenues - Prior Year Accruals	55,255	24,396	-	11,190	19,238	52,435	-	-	-	-	-	(195,826)	(33,313)
Accounts Receivable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Assets/Accrual Adj	-	-	-	-	-	-	-	-	-	-	-	-	-
Fixed Assets	-	-	-	5,519	1,380	1,380	1,380	1,380	1,380	1,380	1,380	1,380	16,557
Due To (From)	-	-	-	7,665	-	-	-	-	-	-	-	-	7,665
Expenses - Prior Year Accruals	(39,402)	(10,291)	-	-	-	-	-	-	-	-	-	-	(49,693)
Accounts Payable - Current Year	-	-	17,784	534	-	-	(76,278)	-	(1,141)	(1,564)	(1,278)	77,090	15,148
Summer Holdback for Teachers	1,342	1,342	1,342	1,342	1,342	1,342	1,342	1,342	1,342	1,342	1,342	1,342	16,104
Loans Payable (Current)	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Long Term)	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Transactions	17,195	15,447	19,126	26,250	21,959	55,156	(73,556)	2,722	1,581	1,157	1,444	(116,014)	(27,532)
Total Change in Cash	(22,908)	(18,350)	(18,847)	68,217	39,268	88,914	21,386	33,979	54,589	4,872	(37,397)	63,705	277,429

ENDING CASH	1,419,623	1,401,274	1,382,427	1,450,644	1,489,912	1,578,826	1,600,212	1,634,191	1,688,780	1,693,652	1,656,255	1,719,960	398 days
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2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 6		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
REVENUE DETAIL					
LCFF Entitlement					
8011	State Aid	963,048	921,576	870,410	(51,166)
8012	EPA Entitlement	175,782	203,158	240,539	37,381
8019	Prior Year Adjustments	-	-	6,324	6,324
8096	InLieuPropTaxes	325,916	358,004	379,270	21,266
SUBTOTAL - LCFF Entitlement		1,464,746	1,482,738	1,496,543	13,805
Federal Revenue					
8181	SpEd - Revenue	28,921	28,921	29,539	618
8182	SpEd - Revenue	-	-	-	-
8220	SchLunchFederal	50,307	-	-	-
8290	All Other Federal Revenue	87,238	97,085	76,190	(20,895)
SUBTOTAL - Federal Revenue		166,466	126,006	105,729	(20,277)
Other State Revenue					
8311	SpEd Revenue	84,525	91,190	87,557	(3,633)
8319	SpEd Revenue PriorYr	-	-	-	-
8520	SchoolNutrState	3,800	-	-	-
8550	MandCstReimburs	55,735	31,083	19,328	(11,755)
8560	StateLotteryRev	28,658	28,658	32,163	3,505
8590	AllOthStateRev	76,950	160,409	130,685	(29,723)
SUBTOTAL - Other State Revenue		249,668	311,339	269,734	(41,606)
Local Revenue					
8600	Other Local Revenue	-	1,200	-	(1,200)
8634	StudentLunchFee	-	-	-	-
8650	Leases & Rentals	-	-	-	-
8660	Interest	-	-	-	-
8698	OthRev-Suspense	-	-	-	-
8699	Other Revenue	15,000	15,000	9,041	(5,959)
8701	CMO Fee - MSA-1	-	-	-	-
8702	CMO Fee - MSA-2	-	-	-	-
8703	CMO Fee - MSA-3	-	-	-	-
8704	CMO Fee - MSA-4	-	-	-	-
8705	CMO Fee - MSA-5	-	-	-	-

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 6		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
8706	CMO Fee - MSA-6	-	-	-	-
8707	CMO Fee - MSA-7	-	-	-	-
8708	CMO Fee - MSA-8	-	-	-	-
8709	CMO Fee - MSA-SA	-	-	-	-
8712	CMO Fee - MSA-SD	-	-	-	-
8720	Other Revenue	-	-	-	-
8791	SpEd Revenue (Local)	-	-	-	-
8802	Private Donations/Grants	-	-	-	-
8803	Fundraising	-	-	-	-
8999	Revenues-Susp	-	-	0	0
SUBTOTAL - Local Revenue		15,000	16,200	9,041	(7,159)
TOTAL REVENUE		1,895,880	1,936,283	1,881,046	(55,237)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 6		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
EXPENDITURES DETAIL					
Certificated Salaries					
1100	TeacherSalaries	550,355	541,143	539,467	(1,676)
1300	Cert Adminis	172,824	172,824	172,374	(450)
SUBTOTAL - Certificated Salaries		723,179	713,967	711,841	(2,126)
Classified Salaries					
2200	Instructional Support	-	-	-	-
2400	Clerical & Tech	45,000	48,062	51,704	3,641
2900	OtherClassStaff	66,000	76,132	58,608	(17,524)
SUBTOTAL - Classified Salaries		111,000	124,194	110,311	(13,883)
Employee Benefits					
3101	STRS	110,560	110,960	108,668	(2,292)
3102	STRS Class	-	-	-	-
3201	PERS Cert	-	-	(261)	(261)
3202	PERS Class	20,049	20,229	18,045	(2,184)
3301	OASDI/Med	-	22,029	10,283	(11,747)
3302	OASDI/Med Class	21,709	-	8,439	8,439
3401	HlthWelfare	173,809	171,479	97,366	(74,113)
3402	HlthWelfare Class	-	-	-	-
3501	UnemployIns	500	500	292	(208)
3502	UnemployIns Class	-	-	-	-
3601	WorkersCmp	9,393	9,393	8,808	(585)
3602	WorkersCmp Class	-	-	-	-
3701	Other Retirement	-	-	-	-
3702	Other Retirement Class	-	-	-	-
3901	OthBenes	5,913	5,913	-	(5,913)
3902	OthBenes Class	-	-	-	-
SUBTOTAL - Employee Benefits		341,933	340,503	251,640	(88,864)
Books & Supplies					
4100	Text&CoreCurric	25,750	25,750	10,031	(15,719)
4200	BooksOthRefMats	1,061	1,061	96	(965)
4310	Ins Mats & Sups	7,185	17,918	8,846	(9,072)
4315	OthrSupplies	-	-	221	221
4320	Office Supplies	10,000	7,000	4,513	(2,487)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 6		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
4325	ProfDevMat&Sups	-	-	-	-
4326	Arts&MusicSupps	-	-	-	-
4335	PE Supplies	1,500	1,560	1,553	(7)
4340	Educat Software	21,916	22,291	20,277	(2,014)
4345	NonInstStdntSup	2,652	3,792	1,901	(1,891)
4346	TeacherSupplies	1,132	3,132	1,002	(2,130)
4350	Cust. Supplies	-	-	-	-
4351	Yearbook	1,500	1,500	1,031	(469)
4390	Uniforms	2,000	2,000	-	(2,000)
4400	NonCapEquip-Gen	-	-	-	-
4410	ClssrmFrmEqp<5k	1,000	1,000	376	(624)
4430	OfficeFurnEqp<5k	2,500	2,500	-	(2,500)
4440	Computers <\$5k	4,000	1,335	752	(583)
4460	Fixed Asset Suspense	-	-	-	-
4710	Food	65,803	-	512	512
4720	Food:Other Food	1,591	2,591	1,042	(1,549)
4990	Prior Year Exp	-	-	-	-
4999	Misc Exp-Suspense	-	-	12,712	12,712
SUBTOTAL - Books and Supplies		149,590	93,430	64,866	(28,565)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 6		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Services & Other Operating Expenses					
5101	CMO Fees	46,452	46,452	43,658	(2,794)
5205	Conference Fees	-	-	-	-
5210	MilesParkTolls	1,545	1,545	1,093	(452)
5215	TravConferences	561	561	-	(561)
5220	TraLodging	1,000	1,280	990	(290)
5300	DuesMemberships	1,937	5,487	5,446	(41)
5450	Other Insurance	10,771	10,771	6,215	(4,556)
5500	OpsHousekeeping	2,000	2,000	1,422	(578)
5510	Gas & Electric	7,931	7,931	3,072	(4,859)
5610	Rent & Leases	114,000	114,000	114,000	-
5620	EquipmentLeases	5,092	5,092	4,220	(872)
5630	Reps&MaintBldng	2,000	2,000	-	(2,000)
5800	ProfessServices	86,753	49,188	38,027	(11,161)
5810	Legal	20,000	20,000	10,772	(9,228)
5811	Property Tax	-	-	-	-
5813	SchPrgAftSchool	3,000	-	-	-
5814	SchPrgAcadComps	1,000	1,000	116	(885)
5819	SchlProgs-Other	10,000	10,000	-	(10,000)
5820	Audit & CPA	4,774	4,774	3,298	(1,476)
5825	DMSBusinessSvcs	-	-	-	-
5835	Field Trips	10,000	14,067	8,870	(5,197)
5836	FieldTrip Trans	-	-	-	-
5840	MarkngStdtrRecrt	18,000	15,000	18,698	3,698
5850	Oversight Fees	15,756	15,756	14,567	(1,189)
5857	Payroll Fees	10,844	10,844	6,185	(4,659)
5860	Service Fees	530	2,530	7,402	4,872
5861	Prior Year Services	-	-	-	-
5863	Prof Developmnt	2,000	5,720	2,854	(2,867)
5864	Prof Dev-Other	23,000	15,450	22,512	7,062
5869	SpEd Ctrct Inst	-	56,077	30,154	(25,923)
5870	Other Services	-	-	-	-
5872	SpEd Fees	-	22,690	3,906	(18,784)
5875	StaffRecruiting	-	-	-	-
5884	Substitutes	16,000	16,000	9,639	(6,361)
5890	OthSvcsNon-Inst	10,943	121,240	19,146	(102,094)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 6		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
5900	Communications	3,090	2,000	1,775	(225)
5920	TelecomInternet	39,161	13,090	12,346	(744)
5930	PostageDelivery	5,000	5,000	1,358	(3,642)
5940	Technology	-	27,161	3,923	(23,238)
5990	Other Services	-	-	-	-
SUBTOTAL - Services & Operations		473,140	624,706	395,663	(229,043)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 6		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Capital Outlay & Depreciation					
6100	Site Imp (Pre-Capitalization)	-	-	4,200	4,200
6400	EquipFixed	-	6,665	7,439	774
6900	Depreciation	16,557	16,557	17,896	1,339
SUBTOTAL - Cap Outlay & Dep.		16,557	23,222	29,535	6,313
Other Outflows					
7299	Encroachment	22,690	-	12,229	12,229
7310	Indirect Costs	-	-	-	-
7438	InterestExpense	-	-	-	-
SUBTOTAL - Other Outflows		22,690	-	12,229	12,229
TOTAL EXPENDITURES		1,838,089	1,920,023	1,576,085	(343,938)

2018-19 Unaudited Actuals				
Actuals through June 30, 2019)				
MSA 7	Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Projected Average Daily Attendance:	280	278	274	(4)
SUMMARY				
Revenue				
LCFF Entitlement	2,757,763	2,794,305	2,764,875	(29,430)
Federal Revenue	249,020	444,804	308,987	(135,817)
Other State Revenues	672,875	720,162	649,952	(70,210)
Other Local Revenues	27,052	48,773	62,151	13,378
Total Revenue	3,706,710	4,008,045	3,785,966	(222,079)
Expenditures				
Certificated Salaries	1,135,377	1,185,835	1,105,457	(80,378)
Classified Salaries	269,611	381,786	346,488	(35,298)
Benefits	473,427	499,364	495,906	(3,457)
Books and Supplies	227,293	166,162	121,269	(44,892)
Services and Operating Exp.	1,442,279	1,673,671	1,729,783	56,112
Depreciation & Cap Outlay	15,987	378,990	65,773	(313,217)
Other Outflows	42,987	-	24,028	24,028
Total Expenditures	3,606,961	4,285,808	3,888,705	(397,103)
Net Revenues	99,749	(277,763)	(102,739)	175,024
Fund Balance				
Beginning Balance (Audited)	1,498,196	1,498,196	1,498,196	
Net Revenues	99,749	(277,763)	(102,739)	
Ending Fund Balance	1,597,945	1,220,433	1,395,457	



MSA-7 Executive Summary

SUMMARY OF RESULTS

This Unaudited Actuals update projects an operating deficit of (\$102,739).

This is an increase of \$175,024 from the original Second Interim Budget projected deficit of (\$277,763).

This will allow MSA-7 to end this fiscal year with a balance of \$1,395,457, which is 35.9% of annual expenditures.

CASH FLOW

Operating cash flow is projected to remain positive throughout this fiscal year, as shown in the attached monthly cash flow schedule.

The ending cash balance this fiscal year is \$1,307,717, which represents 123 days of operating costs on average.

This cash flow takes into account all intercompany loans made to date, but does not assume additional loans until approved by the Board.

SIGNIFICANT CHANGES IN REVENUE (Total change from Second Interim = decrease of (\$222,079), or -5.5% of Second Interim revenues)

LCFF Entitlement: These "Local Control Funding Formula" revenues are the primary funding source for the school.

LCFF Entitlement projected revenues are (\$29,430) lower than in the Second Interim, due to average daily attendance (ADA) decreasing by 3.84.

Federal Revenues: This consists of Title I-IV "Every Student Succeeds Act" (ESSA) funding, federal special education, and federal food programs.

Federal Revenues are projected at (\$135,817) lower than in the Second Interim, due to removal of NSLP revenue and updates to ESSA funding amounts.

Other State Revenues: These are the non-LCFF state revenues such as Lottery, Facility Grant, and one-time block grants.

Other State Revenues are projected at (\$70,210) lower than in the Second Interim, primarily due to a changes in one-time funding levels.

Other Local Revenues: These are the non-LCFF state revenues such as Lottery, Facility Grant, and one-time block grants.

Other Local Revenues are projected at \$13,378 higher than in the Second Interim, reflecting updated projections of fundraising and other local revenue.

SIGNIFICANT CHANGES IN EXPENSES (Total change from Second Interim = decrease of (\$397,103), or -9.3% of Second Interim expenses)

Salaries and Benefits: This includes all employee pay, plus benefits such as retirement, healthcare, Medicare, Social Security, etc.

Salaries and Benefits costs are (\$119,134) lower than in the Second Interim, reflecting deferrals of restricted grant expenses and other factors.

Books & Supplies: This category includes textbooks, computers, supplies, and other instructional and non-instructional materials and equipment.

Books & Supplies costs are projected at (\$44,892) lower than in the Second Interim, due primarily to removal of Lunch Program costs (Object 4710).

Services & Operating Expenses: These include all contracted services as well as travel, insurance, rent, legal costs, and other service-related expenses.

Services & Operating costs are projected to be \$56,112 higher than in the Second Interim, due primarily to adding back in the Prop 39 Energy Projects.

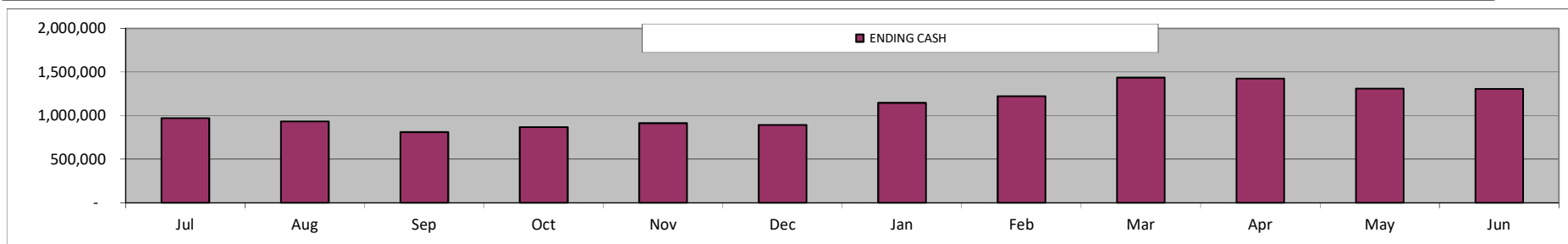
Depreciation, Capital Outlay, and Other Outgo: This category includes depreciation on fixed assets and interest on long-term debt.

These costs are projected at (\$289,189) lower than in the Second Interim, reflecting \$350k in capital improvements.



2018-19 Unaudited Actuals - Monthly Cash Flows (Actual)

MSA-7	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	
BEGINNING CASH	1,269,979	971,813	933,474	811,531	868,509	913,351	891,033	1,145,511	1,223,963	1,435,315	1,422,957	1,309,087	
Revenue													
LCFF Entitlement	34,059	163,536	137,019	303,223	204,208	204,208	303,224	243,982	304,137	208,762	208,762	449,755	2,764,875
Federal Revenue	24,221	6,541	(15,009)	4,361	30,540	4,361	194,432	9,517	5,155	36,638	3,871	4,358	308,987
Other State Revenues	16,494	19,403	-	12,935	119,405	29,046	34,094	136,288	148,837	34,544	59,037	39,869	649,952
Other Local Revenues	(1,061)	646	95	5,169	249	5,248	1,007	32,209	15,590	1,748	1,021	230	62,151
Total Revenue	73,713	190,126	122,106	325,689	354,403	242,863	532,757	421,996	473,719	281,693	272,690	494,212	3,785,966
Expenses													
Certificated Salaries	78,995	91,319	92,062	91,584	93,134	91,984	90,984	92,484	93,260	91,394	87,600	110,657	1,105,457
Classified Salaries	16,649	19,588	29,948	31,072	26,771	28,802	30,245	32,859	32,408	34,516	35,073	28,557	346,488
Benefits	14,223	47,944	38,832	40,168	38,569	25,169	51,425	26,997	29,113	67,204	91,652	24,611	495,906
Books and Supplies	(516)	1,865	23,285	8,117	14,170	13,174	7,061	6,886	5,090	1,925	5,573	34,640	121,269
Services and Operations	101,108	88,050	126,657	120,666	120,611	107,647	126,934	102,348	102,736	101,431	134,997	496,597	1,729,783
Depreciation / Cap Outlay	-	-	-	5,329	12,268	-	7,819	84,246	-	-	32,486	(76,376)	65,773
Other Outflows	-	2,594	(11,206)	3,459	3,459	3,459	3,551	6,076	3,419	3,072	3,072	3,072	24,028
Total Expenses	210,459	251,361	299,579	300,397	308,981	270,235	318,019	351,896	266,026	299,542	390,453	621,758	3,888,705
Other Transactions Affecting Cash													
Revenues - Prior Year Accruals	78,791	47,901	19,369	21,074	46,103	-	-	-	-	-	-	(245,261)	(32,023)
Accounts Receivable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Assets/Accrual Adj	-	-	-	-	-	-	-	-	-	-	-	-	-
Fixed Assets	-	-	5,329	2,956	2,956	2,956	2,956	2,956	2,956	2,956	-	2,956	26,020
Due To (From)	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenses - Prior Year Accruals	(245,607)	(30,401)	-	-	-	-	-	-	-	-	-	-	(276,008)
Accounts Payable - Current Year	-	-	30,765	(112)	(55,035)	(3,299)	31,389	-	(4,692)	(2,861)	(1,503)	363,085	357,736
Summer Holdback for Teachers	5,396	5,396	5,396	5,396	5,396	5,396	5,396	5,396	5,396	5,396	5,396	5,396	64,752
Loans Payable (Current)	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Long Term)	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Transactions	(161,420)	22,896	55,530	31,687	(580)	5,053	39,741	8,352	3,659	5,491	3,893	126,176	140,477
Total Change in Cash	(298,166)	(38,339)	(121,943)	56,979	44,842	(22,318)	254,478	78,452	211,352	(12,358)	(113,870)	(1,370)	37,738
ENDING CASH	971,813	933,474	811,531	868,509	913,351	891,033	1,145,511	1,223,963	1,435,315	1,422,957	1,309,087	1,307,717	123 days



2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 7		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
REVENUE DETAIL					
LCFF Entitlement					
8011	State Aid	1,817,619	1,755,504	1,633,488	(122,016)
8012	EPA Entitlement	322,659	368,515	428,241	59,726
8019	Prior Year Adjustments	-	-	6,194	6,194
8096	InLieuPropTaxes	617,485	670,286	696,952	26,666
SUBTOTAL - LCFF Entitlement		2,757,763	2,794,305	2,764,875	(29,430)
Federal Revenue					
8181	SpEd - Revenue	54,794	54,794	55,306	512
8182	SpEd - Revenue	-	-	-	-
8220	SchLunchFederal	80,273	-	-	-
8290	All Other Federal Revenue	113,953	390,010	253,681	(136,329)
SUBTOTAL - Federal Revenue		249,020	444,804	308,987	(135,817)
Other State Revenue					
8311	SpEd Revenue	160,141	171,416	165,884	(5,532)
8319	SpEd Revenue PriorYr	-	-	-	-
8520	SchoolNutrState	6,152	-	-	-
8550	MandCstReimburs	98,718	55,053	39,449	(15,604)
8560	StateLotteryRev	54,298	54,298	55,991	1,693
8590	AllOthStateRev	353,566	439,395	388,629	(50,766)
SUBTOTAL - Other State Revenue		672,875	720,162	649,952	(70,210)
Local Revenue					
8600	Other Local Revenue	-	31,639	30,439	(1,200)
8634	StudentLunchFee	10,560	-	23	23
8650	Leases & Rentals	-	-	-	-
8660	Interest	-	-	-	-
8698	OthRev-Suspense	-	-	-	-
8699	Other Revenue	16,492	17,134	31,689	14,555
8701	CMO Fee - MSA-1	-	-	-	-
8702	CMO Fee - MSA-2	-	-	-	-
8703	CMO Fee - MSA-3	-	-	-	-
8704	CMO Fee - MSA-4	-	-	-	-
8705	CMO Fee - MSA-5	-	-	-	-

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 7		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
8706	CMO Fee - MSA-6	-	-	-	-
8707	CMO Fee - MSA-7	-	-	-	-
8708	CMO Fee - MSA-8	-	-	-	-
8709	CMO Fee - MSA-SA	-	-	-	-
8712	CMO Fee - MSA-SD	-	-	-	-
8720	Other Revenue	-	-	-	-
8791	SpEd Revenue (Local)	-	-	-	-
8802	Private Donations/Grants	-	-	-	-
8803	Fundraising	-	-	-	-
8999	Revenues-Susp	-	-	-	-
SUBTOTAL - Local Revenue		27,052	48,773	62,151	13,378
TOTAL REVENUE		3,706,710	4,008,045	3,785,966	(222,079)

2018-19 Unaudited Actuals					
Actuals through June 30, 2019)					
MSA 7		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
EXPENDITURES DETAIL					
Certificated Salaries					
1100	TeacherSalaries	951,321	993,772	904,565	(89,207)
1300	Cert Adminis	184,056	192,063	200,892	8,828
SUBTOTAL - Certificated Salaries		1,135,377	1,185,835	1,105,457	(80,378)
Classified Salaries					
2200	Instructional Support	-	-	-	-
2400	Clerical & Tech	83,167	147,511	148,704	1,193
2900	OtherClassStaff	186,444	234,275	197,784	(36,491)
SUBTOTAL - Classified Salaries		269,611	381,786	346,488	(35,298)
Employee Benefits					
3101	STRS	170,885	185,237	170,916	(14,321)
3102	STRS Class	-	-	2,016	2,016
3201	PERS Cert	-	-	-	-
3202	PERS Class	48,036	55,030	53,215	(1,815)
3301	OASDI/Med	-	46,973	15,982	(30,991)
3302	OASDI/Med Class	42,403	-	25,677	25,677
3401	HlthWelfare	195,412	195,412	213,179	17,767
3402	HlthWelfare Class	-	-	-	-
3501	UnemployIns	872	892	538	(354)
3502	UnemployIns Class	-	-	-	-
3601	WorkersCmp	15,820	15,820	14,376	(1,444)
3602	WorkersCmp Class	-	-	-	-
3701	Other Retirement	-	-	-	-
3702	Other Retirement Class	-	-	-	-
3901	OthBenes	-	-	-	-
3902	OthBenes Class	-	-	7	7
SUBTOTAL - Employee Benefits		473,427	499,364	495,906	(3,457)
Books & Supplies					
4100	Text&CoreCurric	28,840	27,440	35,501	8,061
4200	BooksOthRefMats	1,030	1,030	460	(570)
4310	Ins Mats & Sups	6,369	40,378	8,116	(32,262)
4315	OthrSupplies	-	16,672	2,020	(14,652)
4320	Office Supplies	12,000	9,000	9,874	874
4325	ProfDevMat&Sups	1,000	1,000	-	(1,000)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 7		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
4326	Arts&MusicSupps	3,090	3,090	75	(3,015)
4335	PE Supplies	2,060	2,060	1,867	(193)
4340	Educat Software	19,248	19,623	24,192	4,569
4345	NonInstStdntSup	1,545	2,745	10,309	7,564
4346	TeacherSupplies	2,472	2,472	2,497	24
4350	Cust. Supplies	8,240	8,240	8,268	28
4351	Yearbook	783	2,603	849	(1,754)
4390	Uniforms	-	-	-	-
4400	NonCapEquip-Gen	10,300	4,300	540	(3,760)
4410	ClssrmFrmEqp<5k	3,184	3,184	5,109	1,925
4430	OfficeFurnEqp<5k	5,056	4,068	3,283	(785)
4440	Computers <\$5k	12,000	3,000	-	(3,000)
4460	Fixed Asset Suspense	-	-	-	-
4710	Food	108,016	-	771	771
4720	Food:Other Food	2,060	15,257	4,339	(10,919)
4990	Prior Year Exp	-	-	-	-
4999	Misc Exp-Suspense	-	-	3,201	3,201
SUBTOTAL - Books and Supplies		227,293	166,162	121,269	(44,892)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 7		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Services & Other Operating Expenses					
5101	CMO Fees	496,785	496,785	498,952	2,167
5205	Conference Fees	1,030	1,030	-	(1,030)
5210	MilesParkTolls	2,060	2,060	2,374	314
5215	TravConferences	-	-	-	-
5220	TraLodging	1,310	1,310	139	(1,171)
5300	DuesMemberships	8,240	8,240	4,935	(3,305)
5450	Other Insurance	18,102	18,102	20,399	2,297
5500	OpsHousekeeping	10,300	10,300	11,214	914
5510	Gas & Electric	59,995	59,995	51,268	(8,728)
5610	Rent & Leases	281,134	281,134	280,236	(898)
5620	EquipmentLeases	8,652	10,652	10,409	(243)
5630	Reps&MaintBldng	11,330	11,330	15,113	3,783
5800	ProfessServices	159,113	54,360	41,871	(12,489)
5810	Legal	15,000	8,700	4,781	(3,920)
5811	Property Tax	-	-	-	-
5813	SchPrgAftSchool	168,714	168,714	163,800	(4,914)
5814	SchPrgAcadComps	6,000	6,000	200	(5,800)
5819	SchIProgs-Other	4,120	4,120	9,549	5,429
5820	Audit & CPA	6,489	6,489	-	(6,489)
5825	DMSBusinessSvcs	-	-	-	-
5835	Field Trips	8,240	8,240	5,310	(2,930)
5836	FieldTrip Trans	-	-	-	-
5840	MarkngStdtrRecrt	10,000	8,000	3,942	(4,058)
5850	Oversight Fees	27,578	27,578	27,619	42
5857	Payroll Fees	14,891	15,191	8,536	(6,655)
5860	Service Fees	2,963	2,963	6,257	3,294
5861	Prior Year Services	-	-	-	-
5863	Prof Developmnt	7,900	7,900	4,266	(3,634)
5864	Prof Dev-Other	14,200	23,620	11,897	(11,723)
5869	SpEd Ctrct Inst	-	143,048	62,746	(80,302)
5870	Other Services	-	-	-	-
5872	SpEd Fees	-	42,987	6,919	(36,068)
5875	StaffRecruiting	-	-	-	-
5884	Substitutes	46,350	26,858	44,512	17,654
5890	OthSvcsNon-Inst	11,092	178,632	421,097	242,465

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 7		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
5900	Communications	4,120	-	1,403	1,403
5920	TelecomInternet	32,863	4,120	3,207	(913)
5930	PostageDelivery	3,708	3,708	818	(2,890)
5940	Technology	-	31,505	6,016	(25,489)
5990	Other Services	-	-	-	-
SUBTOTAL - Services & Operations		1,442,279	1,673,671	1,729,783	56,112

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 7		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Capital Outlay & Depreciation					
6100	Site Imp (Pre-Capitalization)	-	349,434	7,819	(341,615)
6400	EquipFixed	-	13,568	57,953	44,385
6900	Depreciation	15,987	15,987	-	(15,987)
SUBTOTAL - Cap Outlay & Dep.		15,987	378,990	65,773	(313,217)
Other Outflows					
7299	Encroachment	42,987	-	24,028	24,028
7310	Indirect Costs	-	-	-	-
7438	InterestExpense	-	-	-	-
SUBTOTAL - Other Outflows		42,987	-	24,028	24,028
TOTAL EXPENDITURES		3,606,961	4,285,808	3,888,705	(397,103)

2018-19 Unaudited Actuals				
Actuals through June 30, 2019)				
MSA 8	Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Projected Average Daily Attendance:	472	457	450	(7)
SUMMARY				
Revenue				
LCFF Entitlement	4,837,159	4,702,634	4,646,128	(56,506)
Federal Revenue	322,588	335,233	342,770	7,537
Other State Revenues	667,832	638,242	565,515	(72,727)
Other Local Revenues	4,000	42,527	40,730	(1,797)
Total Revenue	5,831,579	5,718,636	5,595,143	(123,493)
Expenditures				
Certificated Salaries	1,867,308	1,573,185	1,708,224	135,039
Classified Salaries	346,000	452,015	519,107	67,092
Benefits	779,314	817,928	708,091	(109,837)
Books and Supplies	429,408	342,586	266,180	(76,406)
Services and Operating Exp.	2,004,944	2,232,703	1,843,612	(389,091)
Depreciation & Cap Outlay	87,817	129,817	136,363	6,547
Other Outflows	72,628	-	59,342	59,342
Total Expenditures	5,587,420	5,548,234	5,240,920	(307,314)
Net Revenues	244,159	170,402	354,223	183,821
Fund Balance				
Beginning Balance (Audited)	4,083,717	4,083,717	4,083,717	
Net Revenues	244,159	170,402	354,223	
Ending Fund Balance	4,327,876	4,254,119	4,437,940	



MSA-8 Executive Summary

SUMMARY OF RESULTS

This Unaudited Actuals update projects an operating surplus of \$354,223.

This is an increase of \$183,821 from the original Second Interim Budget projected surplus of \$170,402.

This will allow MSA-8 to end this fiscal year with a balance of \$4,437,940, which is 84.7% of annual expenditures.

CASH FLOW

Operating cash flow is projected to remain positive throughout this fiscal year, as shown in the attached monthly cash flow schedule.

The ending cash balance this fiscal year is \$2,529,657, which represents 176 days of operating costs on average.

This cash flow takes into account all intercompany loans made to date, but does not assume additional loans until approved by the Board.

SIGNIFICANT CHANGES IN REVENUE (Total change from Second Interim = decrease of (\$123,493), or -2.2% of Second Interim revenues)

LCFF Entitlement: These "Local Control Funding Formula" revenues are the primary funding source for the school.

LCFF Entitlement projected revenues are (\$56,506) lower than in the Second Interim, due to average daily attendance (ADA) decreasing by 7.31.

Federal Revenues: This consists of Title I-IV "Every Student Succeeds Act" (ESSA) funding, federal special education, and federal food programs.

Federal Revenues are projected at \$7,537 higher than in the Second Interim, due to removal of NSLP revenue and updates to ESSA funding amounts.

Other State Revenues: These are the non-LCFF state revenues such as Lottery, Facility Grant, and one-time block grants.

Other State Revenues are projected at (\$72,727) lower than in the Second Interim, primarily due to a changes in one-time funding levels.

Other Local Revenues: These are the non-LCFF state revenues such as Lottery, Facility Grant, and one-time block grants.

Other Local Revenues are projected at (\$1,797) lower than in the Second Interim, reflecting updated projections of fundraising and other local revenue.

SIGNIFICANT CHANGES IN EXPENSES (Total change from Second Interim = decrease of (\$307,314), or -5.5% of Second Interim expenses)

Salaries and Benefits: This includes all employee pay, plus benefits such as retirement, healthcare, Medicare, Social Security, etc.

Salaries and Benefits costs are \$92,295 higher than in the Second Interim, reflecting deferrals of restricted grant expenses and other factors.

Books & Supplies: This category includes textbooks, computers, supplies, and other instructional and non-instructional materials and equipment.

Books & Supplies costs are projected at (\$76,406) lower than in the Second Interim, due primarily to removal of Lunch Program costs (Object 4710).

Services & Operating Expenses: These include all contracted services as well as travel, insurance, rent, legal costs, and other service-related expenses.

Services & Operating costs are projected to be (\$389,091) lower than in the Second Interim, due primarily to adding back in the Prop 39 Energy Projects.

Depreciation, Capital Outlay, and Other Outgo: This category includes depreciation on fixed assets and interest on long-term debt.

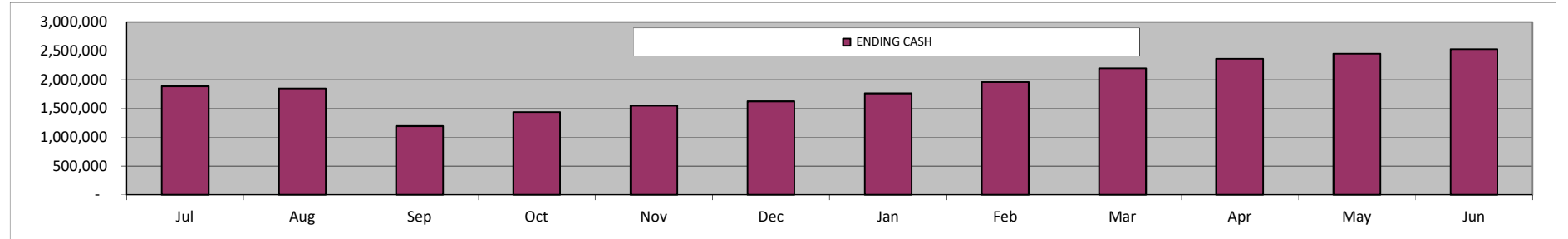
These costs are projected at \$65,889 higher than in the Second Interim, reflecting updated depreciation and capital outlay projections.



2018-19 Unaudited Actuals - Monthly Cash Flows (Actual)

MSA-8	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	
BEGINNING CASH	1,907,434	1,887,544	1,849,375	1,196,002	1,437,179	1,546,636	1,622,690	1,763,825	1,958,916	2,197,521	2,363,896	2,450,745	
Revenue													
LCFF Entitlement	68,456	289,065	243,427	365,148	365,148	365,148	541,542	609,999	440,180	328,707	328,707	700,598	4,646,128
Federal Revenue	5,629	11,258	7,506	10,415	67,049	7,506	87,244	25,355	4,158	59,384	6,374	50,892	342,770
Other State Revenues	27,716	33,395	-	201,567	111,033	48,439	60,226	(105,944)	46,481	55,574	18,914	68,114	565,515
Other Local Revenues	(8,674)	0	-	(1,484)	55	-	1,231	37,372	-	10,811	-	1,419	40,730
Total Revenue	93,127	333,719	250,933	575,646	543,285	421,093	690,243	566,781	490,820	454,476	353,996	821,024	5,595,143
Expenses													
Certificated Salaries	90,436	127,473	139,322	152,458	144,654	139,200	133,844	147,056	147,130	153,107	151,090	182,455	1,708,224
Classified Salaries	23,349	39,194	41,901	43,612	40,522	46,820	49,919	45,418	42,814	48,198	41,937	55,423	519,107
Benefits	20,408	65,313	58,100	74,825	67,812	41,020	83,852	41,009	40,827	114,698	59,431	40,797	708,091
Books and Supplies	4,674	14,934	25,478	3,803	3,567	10,508	70,841	21,958	13,320	8,585	14,486	74,026	266,180
Services and Operations	90,379	198,577	109,995	101,601	129,254	106,201	204,385	121,181	148,539	116,053	129,723	387,724	1,843,612
Depreciation / Cap Outlay	-	-	-	29,272	19,864	-	20,239	-	-	-	18,546	48,442	136,363
Other Outflows	-	4,465	(19,287)	5,954	5,954	5,954	6,112	10,457	3,299	5,058	5,058	26,317	59,342
Total Expenses	229,246	449,957	355,510	411,524	411,627	349,702	569,193	387,079	395,930	445,697	420,271	815,183	5,240,920
Other Transactions Affecting Cash													
Revenues - Prior Year Accruals	186,633	95,118	-	41,872	16,380	-	-	-	-	-	-	(464,667)	(124,663)
Accounts Receivable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Assets/Accrual Adj	-	-	-	-	-	-	-	-	-	-	-	-	-
Fixed Assets	-	-	-	29,272	10,318	10,318	10,318	10,318	10,318	10,318	150,000	10,318	251,499
Due To (From)	-	-	(600,000)	-	-	-	-	-	-	-	-	148,947	(451,053)
Expenses - Prior Year Accruals	(70,404)	(17,049)	-	-	(53,970)	(10,726)	4,696	-	128,327	142,207	(1,947)	373,402	(87,454)
Accounts Payable - Current Year	-	-	46,133	840	(53,970)	(10,726)	4,696	-	128,327	142,207	(1,947)	373,402	628,961
Summer Holdback for Teachers	-	-	5,071	5,071	5,071	5,071	5,071	5,071	5,071	5,071	5,071	5,071	50,710
Loans Payable (Current)	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Long Term)	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Transactions	116,229	78,069	(548,796)	77,055	(22,201)	4,663	20,085	15,389	143,716	157,596	153,124	73,071	268,000
Total Change in Cash	(19,890)	(38,169)	(653,373)	241,177	109,457	76,054	141,135	195,091	238,605	166,375	86,849	78,912	622,223

ENDING CASH	1,887,544	1,849,375	1,196,002	1,437,179	1,546,636	1,622,690	1,763,825	1,958,916	2,197,521	2,363,896	2,450,745	2,529,657	176 days
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2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 8		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
REVENUE DETAIL					
LCFF Entitlement					
8011	State Aid	3,233,832	2,970,949	2,753,648	(217,301)
8012	EPA Entitlement	562,787	628,045	728,236	100,191
8019	Prior Year Adjustments	-	-	19,209	19,209
8096	InLieuPropTaxes	1,040,540	1,103,640	1,145,035	41,395
SUBTOTAL - LCFF Entitlement		4,837,159	4,702,634	4,646,128	(56,506)
Federal Revenue					
8181	SpEd - Revenue	92,335	92,335	91,063	(1,272)
8182	SpEd - Revenue	-	-	-	-
8220	SchLunchFederal	-	-	-	-
8290	All Other Federal Revenue	230,253	242,898	251,707	8,809
SUBTOTAL - Federal Revenue		322,588	335,233	342,770	7,537
Other State Revenue					
8311	SpEd Revenue	269,858	287,758	270,973	(16,784)
8319	SpEd Revenue PriorYr	-	-	-	-
8520	SchoolNutrState	-	-	-	-
8550	MandCstReimburs	169,906	94,752	58,919	(35,833)
8560	StateLotteryRev	91,500	91,500	97,462	5,962
8590	AllOthStateRev	136,568	164,232	138,160	(26,072)
SUBTOTAL - Other State Revenue		667,832	638,242	565,515	(72,727)
Local Revenue					
8600	Other Local Revenue	-	38,527	37,327	(1,200)
8634	StudentLunchFee	-	-	-	-
8650	Leases & Rentals	-	-	-	-
8660	Interest	-	-	-	-
8698	OthRev-Suspense	-	-	-	-
8699	Other Revenue	4,000	4,000	3,403	(597)
8701	CMO Fee - MSA-1	-	-	-	-
8702	CMO Fee - MSA-2	-	-	-	-
8703	CMO Fee - MSA-3	-	-	-	-
8704	CMO Fee - MSA-4	-	-	-	-
8705	CMO Fee - MSA-5	-	-	-	-

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 8		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
8706	CMO Fee - MSA-6	-	-	-	-
8707	CMO Fee - MSA-7	-	-	-	-
8708	CMO Fee - MSA-8	-	-	-	-
8709	CMO Fee - MSA-SA	-	-	-	-
8712	CMO Fee - MSA-SD	-	-	-	-
8720	Other Revenue	-	-	-	-
8791	SpEd Revenue (Local)	-	-	-	-
8802	Private Donations/Grants	-	-	-	-
8803	Fundraising	-	-	-	-
8999	Revenues-Susp	-	-	-	-
SUBTOTAL - Local Revenue		4,000	42,527	40,730	(1,797)
TOTAL REVENUE		5,831,579	5,718,636	5,595,143	(123,493)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 8		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
EXPENDITURES DETAIL					
Certificated Salaries					
1100	TeacherSalaries	1,529,852	1,243,724	1,392,840	149,116
1300	Cert Adminis	337,456	329,461	315,384	(14,077)
SUBTOTAL - Certificated Salaries		1,867,308	1,573,185	1,708,224	135,039
Classified Salaries					
2200	Instructional Support	-	-	-	-
2400	Clerical & Tech	120,411	232,675	251,965	19,290
2900	OtherClassStaff	225,589	219,340	267,142	47,802
SUBTOTAL - Classified Salaries		346,000	452,015	519,107	67,092
Employee Benefits					
3101	STRS	278,507	285,900	265,648	(20,252)
3102	STRS Class	-	-	-	-
3201	PERS Cert	-	-	-	-
3202	PERS Class	62,495	72,460	82,262	9,802
3301	OASDI/Med	-	68,450	24,976	(43,474)
3302	OASDI/Med Class	63,253	-	37,226	37,226
3401	HlthWelfare	348,355	364,413	261,508	(102,904)
3402	HlthWelfare Class	-	-	12,085	12,085
3501	UnemployIns	1,295	1,295	589	(706)
3502	UnemployIns Class	-	-	-	-
3601	WorkersCmp	24,922	24,922	23,796	(1,126)
3602	WorkersCmp Class	-	-	-	-
3701	Other Retirement	-	-	-	-
3702	Other Retirement Class	-	-	-	-
3901	OthBenes	489	489	-	(489)
3902	OthBenes Class	-	-	-	-
SUBTOTAL - Employee Benefits		779,314	817,928	708,091	(109,837)
Books & Supplies					
4100	Text&CoreCurric	51,500	18,500	13,830	(4,670)
4200	BooksOthRefMats	1,030	1,377	-	(1,377)
4310	Ins Mats & Sups	46,268	75,841	25,534	(50,307)
4315	OthrSupplies	-	-	-	-
4320	Office Supplies	6,901	6,901	7,653	752

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 8		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
4325	ProfDevMat&Sups	-	-	-	-
4326	Arts&MusicSupps	7,725	5,000	-	(5,000)
4335	PE Supplies	2,575	1,500	-	(1,500)
4340	Educat Software	51,974	51,627	39,172	(12,455)
4345	NonInstStdntSup	5,150	6,350	2,362	(3,988)
4346	TeacherSupplies	5,150	5,000	2,545	(2,455)
4350	Cust. Supplies	-	-	-	-
4351	Yearbook	1,545	1,000	1,085	85
4390	Uniforms	530	530	-	(530)
4400	NonCapEquip-Gen	11,330	13,100	8,482	(4,618)
4410	ClssrmFrmEqp<5k	1,030	1,030	-	(1,030)
4430	OfficeFurnEqp<5k	5,150	5,150	1,984	(3,166)
4440	Computers <\$5k	15,450	15,450	5,220	(10,230)
4460	Fixed Asset Suspense	-	-	-	-
4710	Food	210,950	122,000	124,194	2,194
4720	Food:Other Food	5,150	12,230	4,364	(7,866)
4990	Prior Year Exp	-	-	-	-
4999	Misc Exp-Suspense	-	-	29,754	29,754
SUBTOTAL - Books and Supplies		429,408	342,586	266,180	(76,406)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 8		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Services & Other Operating Expenses					
5101	CMO Fees	991,436	991,436	977,109	(14,327)
5205	Conference Fees	10,300	10,300	1,536	(8,764)
5210	MilesParkTolls	5,150	4,950	-	(4,950)
5215	TravConferences	-	-	-	-
5220	TraLodging	10,300	10,300	-	(10,300)
5300	DuesMemberships	7,725	7,745	7,745	-
5450	Other Insurance	31,196	31,196	23,483	(7,713)
5500	OpsHousekeeping	36,050	36,050	2,767	(33,283)
5510	Gas & Electric	-	-	-	-
5610	Rent & Leases	304,830	304,830	315,079	10,249
5620	EquipmentLeases	17,441	17,441	8,837	(8,604)
5630	Reps&MaintBldng	3,090	2,226	-	(2,226)
5800	ProfessServices	101,281	44,631	27,334	(17,297)
5810	Legal	13,390	10,000	1,152	(8,849)
5811	Property Tax	-	-	-	-
5813	SchPrgAftSchool	136,568	3,533	5,388	1,855
5814	SchPrgAcadComps	618	618	-	(618)
5819	SchIProgs-Other	1,030	1,230	8,546	7,316
5820	Audit & CPA	15,914	15,914	-	(15,914)
5825	DMSBusinessSvcs	-	-	-	-
5835	Field Trips	20,600	20,000	15,534	(4,466)
5836	FieldTrip Trans	-	-	-	-
5840	MarkngStdtrRecrt	8,240	8,240	5,054	(3,186)
5850	Oversight Fees	48,017	48,017	47,021	(996)
5857	Payroll Fees	17,741	18,041	12,081	(5,960)
5860	Service Fees	515	1,379	7,589	6,211
5861	Prior Year Services	-	-	-	-
5863	Prof Developmnt	8,549	8,549	14,514	5,965
5864	Prof Dev-Other	43,000	33,000	20,982	(12,018)
5869	SpEd Ctrct Inst	-	53,575	39,462	(14,113)
5870	Other Services	-	-	-	-
5872	SpEd Fees	-	72,628	11,908	(60,720)
5875	StaffRecruiting	-	-	-	-
5884	Substitutes	69,059	125,059	139,378	14,319
5890	OthSvcsNon-Inst	13,390	286,301	107,357	(178,944)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 8		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
5900	Communications	3,000	2,626	2,725	99
5920	TelecomInternet	74,154	(21,000)	34,423	55,423
5930	PostageDelivery	12,360	12,360	3,188	(9,172)
5940	Technology	-	71,528	3,421	(68,107)
5990	Other Services	-	-	-	-
SUBTOTAL - Services & Operations		2,004,944	2,232,703	1,843,612	(389,091)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA 8		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Capital Outlay & Depreciation					
6100	Site Imp (Pre-Capitalization)	-	-	9,600	9,600
6400	EquipFixed	-	42,000	60,854	18,854
6900	Depreciation	87,817	87,817	65,910	(21,907)
SUBTOTAL - Cap Outlay & Dep.		87,817	129,817	136,363	6,547
Other Outflows					
7299	Encroachment	72,628	-	38,083	38,083
7310	Indirect Costs	-	-	21,259	21,259
7438	InterestExpense	-	-	-	-
SUBTOTAL - Other Outflows		72,628	-	59,342	59,342
TOTAL EXPENDITURES		5,587,420	5,548,234	5,240,920	(307,314)

2018-19 Unaudited Actuals				
Actuals through June 30, 2019)				
MSA SA	Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Projected Average Daily Attendance:	740	643	640	(3)
SUMMARY				
Revenue				
LCFF Entitlement	7,954,976	6,951,482	6,767,105	(184,377)
Federal Revenue	680,678	427,701	365,321	(62,380)
Other State Revenues	872,239	1,060,252	703,923	(356,329)
Other Local Revenues	77,199	154,278	126,166	(28,112)
Total Revenue	9,585,092	8,593,713	7,962,516	(631,197)
Expenditures				
Certificated Salaries	3,288,170	3,099,081	2,739,405	(359,675)
Classified Salaries	697,489	773,092	791,138	18,047
Benefits	1,385,003	1,414,118	1,128,308	(285,810)
Books and Supplies	657,369	293,164	178,716	(114,448)
Services and Operating Exp.	2,156,391	1,720,776	1,840,631	119,855
Depreciation & Cap Outlay	597,067	677,067	274,407	(402,660)
Other Outflows	614,912	595,203	608,520	13,317
Total Expenditures	9,396,401	8,572,501	7,561,126	(1,011,375)
Net Revenues	188,691	21,212	401,390	380,178
Fund Balance				
Beginning Balance (Audited)	7,502,296	7,502,296	7,502,296	
Net Revenues	188,691	21,212	401,390	
Ending Fund Balance	7,690,987	7,523,508	7,903,686	



MSA-SA Executive Summary

SUMMARY OF RESULTS

This Unaudited Actuals update projects an operating surplus of \$401,390.

This is an increase of \$380,178 from the original Second Interim Budget projected surplus of \$21,212.

The \$600,000 represents additional capital improvements, which must be budgeted during the year but will be "capitalized" at year-end.

This will allow MSA-SA to end this fiscal year with a balance of \$7,071,095, which is 76.8% of annual expenditures.

CASH FLOW

Operating cash flow is projected to remain positive throughout this fiscal year, as shown in the attached monthly cash flow schedule.

The ending cash balance this fiscal year is \$273,357, which represents 13 days of operating costs on average.

This cash flow takes into account all intercompany loans made to date, but does not assume additional loans until approved by the Board.

SIGNIFICANT CHANGES IN REVENUE (Total change from Second Interim = decrease of (\$631,197), or -7.3% of Second Interim revenues)

LCFF Entitlement: These "Local Control Funding Formula" revenues are the primary funding source for the school.

LCFF Entitlement projected revenues are (\$184,377) lower than in the Second Interim, due to average daily attendance (ADA) decreasing by 3.47.

Federal Revenues: This consists of Title I-IV "Every Student Succeeds Act" (ESSA) funding, federal special education, and federal food programs.

Federal Revenues are projected at (\$62,380) lower than in the Second Interim, due to removal of NSLP revenue and updates to ESSA funding amounts.

Other State Revenues: These are the non-LCFF state revenues such as Lottery, Facility Grant, and one-time block grants.

Other State Revenues are projected at (\$356,329) lower than in the Second Interim, primarily due to a changes in one-time funding levels.

Other Local Revenues: These are the non-LCFF state revenues such as Lottery, Facility Grant, and one-time block grants.

Other Local Revenues are projected at (\$28,112) lower than in the Second Interim, reflecting updated projections of fundraising and other local revenue.

SIGNIFICANT CHANGES IN EXPENSES (Total change from Second Interim = decrease of (\$1,011,375), or -11.8% of Second Interim expenses)

Salaries and Benefits: This includes all employee pay, plus benefits such as retirement, healthcare, Medicare, Social Security, etc.

Salaries and Benefits costs are (\$627,439) lower than in the Second Interim, reflecting deferrals of restricted grant expenses and other factors.

Books & Supplies: This category includes textbooks, computers, supplies, and other instructional and non-instructional materials and equipment.

Books & Supplies costs are projected at (\$114,448) lower than in the Second Interim, due primarily to removal of Lunch Program costs (Object 4710).

Services & Operating Expenses: These include all contracted services as well as travel, insurance, rent, legal costs, and other service-related expenses.

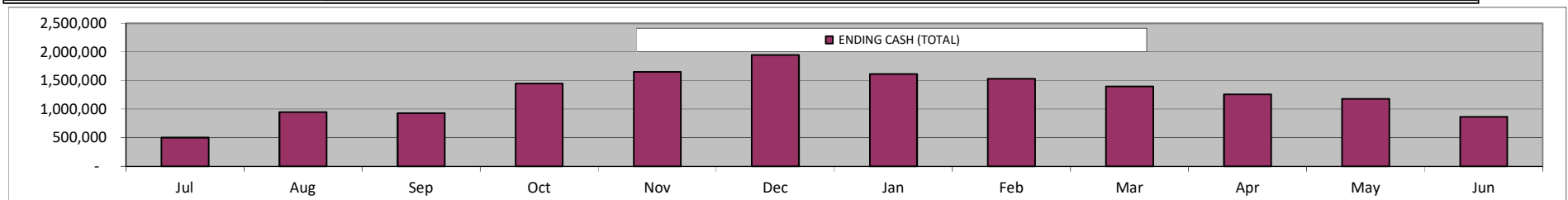
Services & Operating costs are projected to be \$119,855 higher than in the Second Interim, due primarily to adding back in the Prop 39 Energy Projects.

Depreciation, Capital Outlay, and Other Outgo: This category includes depreciation on fixed assets and interest on long-term debt.

These costs are projected at (\$389,343) lower than in the Second Interim, reflecting updated capital outlay projections.

2018-19 Unaudited Actuals - Monthly Cash Flows (Actual)

MSA-SA	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	
BEGINNING CASH	708,858	303,227	617,227	612,161	818,225	960,675	1,287,585	722,164	862,076	733,962	731,716	651,506	
Revenue													
LCFF Entitlement	270,445	284,166	521,735	1,007,872	639,406	674,339	639,406	543,661	671,454	518,001	521,820	474,800	6,767,105
Federal Revenue	-	-	-	-	74,796	-	170,263	-	89,333	24,488	-	6,441	365,321
Other State Revenues	9,996	-	114,885	31,179	31,179	51,205	143,414	29,338	106,778	26,304	26,304	133,341	703,923
Other Local Revenues	(36,951)	362	2,098	12,645	9,105	2,764	61,441	6,729	52,451	9,154	5,106	1,262	126,166
Total Revenue	243,491	284,529	638,718	1,051,696	754,486	728,308	1,014,524	579,728	920,016	577,947	553,230	615,844	7,962,516
Expenses													
Certificated Salaries	161,885	238,767	246,746	248,060	236,550	261,256	221,916	221,087	220,057	216,822	216,059	250,201	2,739,405
Classified Salaries	42,260	69,536	77,165	75,986	75,394	48,318	74,272	63,038	61,610	64,425	63,683	75,451	791,138
Benefits	35,166	133,866	83,777	120,416	103,629	69,201	140,938	61,570	64,651	159,574	98,613	56,908	1,128,308
Books and Supplies	87	13,835	12,898	13,610	3,051	9,207	10,799	56,358	6,214	7,522	23,752	21,383	178,716
Services and Operations	15,296	63,134	79,221	40,191	43,873	44,476	208,831	183,534	186,855	134,652	85,761	754,806	1,840,631
Depreciation / Cap Outlay	-	-	-	199,022	-	-	42,625	-	2,065	9,537	-	21,158	274,407
Other Outflows	43,042	45,056	129,934	45,056	45,056	35,542	27,486	35,542	119,308	35,542	35,542	11,417	608,520
Total Expenses	297,735	564,194	629,741	742,341	507,553	467,999	726,868	621,129	660,760	628,073	523,410	1,191,323	7,561,126
Other Transactions Affecting Cash													
Revenues - Prior Year Accruals	95,827	690,775	57,262	5,356	-	(2,624)	5,810	-	-	-	-	-	852,406
Accounts Receivable - Bond Project	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Assets/Accrual Adj	236,449	247,930	98,728	197,220	100,590	128,835	(392,524)	(260,224)	(126,211)	19,878	(58,177)	312,193	504,690
Fixed Assets	-	-	-	85,926	(61,180)	-	(232,255)	223,778	(103,495)	(55,073)	-	-	(142,299)
Due To (From)	-	(269,311)	(89,770)	(89,770)	(89,770)	(89,770)	-	-	(50,000)	(50,000)	(50,000)	(48,947)	(827,338)
Expenses - Prior Year Accruals	(247,069)	51,649	-	-	-	-	-	-	-	-	-	-	(195,420)
Accounts Payable - Current Year	-	-	9,144	4,549	1,409	1,980	-	-	-	-	-	-	17,082
Summer Holdback for Teachers	5,647	5,647	5,647	5,647	5,647	5,647	5,647	5,647	5,647	5,647	5,647	5,647	67,764
Loans Payable (Current)	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Long Term)	-	-	(111,204)	-	-	(7,500)	(7,500)	(11,667)	(119,816)	(7,500)	(7,500)	(7,500)	(280,187)
Total Other Transactions	90,854	726,690	(30,193)	208,928	(43,304)	36,568	(620,822)	(42,465)	(393,875)	(87,048)	(110,030)	261,393	(3,302)
Total Change in Cash	36,610	447,025	(21,216)	518,283	203,629	296,876	(333,165)	(83,867)	(134,619)	(137,173)	(80,210)	(314,086)	398,088
ENDING CASH (Local Bank 9120)	303,227	617,227	612,161	818,225	960,675	1,287,585	722,164	862,076	733,962	731,716	651,506	273,357	
ENDING CASH (County Treas. & Other)	200,131	333,156	317,006	629,225	690,404	660,371	892,626	668,848	662,343	527,416	527,416	591,479	
ENDING CASH (TOTAL)	503,358	950,383	929,167	1,447,450	1,651,079	1,947,956	1,614,790	1,530,924	1,396,305	1,259,132	1,178,922	864,836	42 days



2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA SA		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
REVENUE DETAIL					
LCFF Entitlement					
8011	State Aid	5,887,539	5,065,922	4,915,302	(150,620)
8012	EPA Entitlement	148,032	128,694	96,375	(32,319)
8019	Prior Year Adjustments	-	-	(24,500)	(24,500)
8096	InLieuPropTaxes	1,919,405	1,756,866	1,779,928	23,062
SUBTOTAL - LCFF Entitlement		7,954,976	6,951,482	6,767,105	(184,377)
Federal Revenue					
8181	SpEd - Revenue	92,000	92,000	0	(92,000)
8182	SpEd - Revenue	-	-	67,542	67,542
8220	SchLunchFederal	276,286	-	-	-
8290	All Other Federal Revenue	312,392	335,701	297,779	(37,922)
SUBTOTAL - Federal Revenue		680,678	427,701	365,321	(62,380)
Other State Revenue					
8311	SpEd Revenue	386,364	386,364	320,301	(66,063)
8319	SpEd Revenue PriorYr	-	-	(7,326)	(7,326)
8520	SchoolNutrState	24,225	-	-	-
8550	MandCstReimburs	254,699	143,669	143,771	102
8560	StateLotteryRev	143,591	143,591	158,465	14,874
8590	AllOthStateRev	63,360	386,628	88,713	(297,915)
SUBTOTAL - Other State Revenue		872,239	1,060,252	703,923	(356,329)
Local Revenue					
8600	Other Local Revenue	-	36,311	36,311	-
8634	StudentLunchFee	19,232	-	728	728
8650	Leases & Rentals	-	-	-	-
8660	Interest	4,376	4,376	7,464	3,088
8698	OthRev-Suspense	-	-	-	-
8699	Other Revenue	53,591	53,591	23,059	(30,532)
8701	CMO Fee - MSA-1	-	-	-	-
8702	CMO Fee - MSA-2	-	-	-	-
8703	CMO Fee - MSA-3	-	-	-	-
8704	CMO Fee - MSA-4	-	-	-	-

2018-19 Unaudited Actuals					
Actuals through June 30, 2019)					
MSA SA		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
8705	CMO Fee - MSA-5	-	-	-	-
8706	CMO Fee - MSA-6	-	-	-	-
8707	CMO Fee - MSA-7	-	-	-	-
8708	CMO Fee - MSA-8	-	-	-	-
8709	CMO Fee - MSA-SA	-	-	-	-
8712	CMO Fee - MSA-SD	-	-	-	-
8720	Other Revenue	-	-	-	-
8791	SpEd Revenue (Local)	-	-	-	-
8802	Private Donations/Grants	-	-	-	-
8803	Fundraising	-	60,000	58,604	(1,396)
8999	Revenues-Susp	-	-	-	-
	SUBTOTAL - Local Revenue	77,199	154,278	126,166	(28,112)
	TOTAL REVENUE	9,585,092	8,593,713	7,962,516	(631,197)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA SA		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
EXPENDITURES DETAIL					
Certificated Salaries					
1100	TeacherSalaries	2,646,248	2,467,091	2,202,383	(264,708)
1300	Cert Adminis	641,922	631,989	537,022	(94,967)
SUBTOTAL - Certificated Salaries		3,288,170	3,099,081	2,739,405	(359,675)
Classified Salaries					
2200	Instructional Support	-	-	-	-
2400	Clerical & Tech	278,368	268,440	231,370	(37,070)
2900	OtherClassStaff	419,121	504,652	559,768	55,117
SUBTOTAL - Classified Salaries		697,489	773,092	791,138	18,047
Employee Benefits					
3101	STRS	505,321	507,060	415,198	(91,861)
3102	STRS Class	-	-	6,768	6,768
3201	PERS Cert	-	-	1,941	1,941
3202	PERS Class	92,125	114,423	128,566	14,143
3301	OASDI/Med	-	118,635	39,988	(78,647)
3302	OASDI/Med Class	112,459	-	60,287	60,287
3401	HlthWelfare	607,060	610,494	423,273	(187,221)
3402	HlthWelfare Class	-	-	4,880	4,880
3501	UnemployIns	2,502	2,502	3,209	707
3502	UnemployIns Class	-	-	-	-
3601	WorkersCmp	44,879	40,347	44,198	3,851
3602	WorkersCmp Class	-	-	-	-
3701	Other Retirement	-	-	-	-
3702	Other Retirement Class	-	-	-	-
3901	OthBenes	20,658	20,658	-	(20,658)
3902	OthBenes Class	-	-	-	-
SUBTOTAL - Employee Benefits		1,385,003	1,414,118	1,128,308	(285,810)
Books & Supplies					
4100	Text&CoreCurric	22,121	28,324	25,456	(2,868)
4200	BooksOthRefMats	5,311	5,311	5,173	(138)
4310	Ins Mats & Sups	70,000	77,021	12,605	(64,416)
4315	OthrSupplies	-	-	-	-
4320	Office Supplies	13,664	13,664	7,429	(6,235)

2018-19 Unaudited Actuals					
Actuals through June 30, 2019)					
MSA SA		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
4325	ProfDevMat&Sups	-	-	-	-
4326	Arts&MusicSupps	5,311	2,311	16	(2,295)
4335	PE Supplies	25,000	35,000	1,652	(33,348)
4340	Educat Software	80,648	61,365	42,272	(19,094)
4345	NonInstStdntSup	7,500	5,000	512	(4,488)
4346	TeacherSupplies	10,621	10,621	5,028	(5,593)
4350	Cust. Supplies	21,343	21,343	20,281	(1,062)
4351	Yearbook	-	-	-	-
4390	Uniforms	-	-	-	-
4400	NonCapEquip-Gen	25,000	5,000	489	(4,511)
4410	ClssrmFrnEqp<5k	-	-	-	-
4430	OffceFurnEqp<5k	2,648	4,148	1,572	(2,576)
4440	Computers <\$5k	2,655	2,655	1,075	(1,580)
4460	Fixed Asset Suspense	-	17,000	5,063	(11,937)
4710	Food	357,547	-	41	41
4720	Food:Other Food	8,000	4,400	560	(3,840)
4990	Prior Year Exp	-	-	-	-
4999	Misc Exp-Suspense	-	-	49,492	49,492
SUBTOTAL - Books and Supplies		657,369	293,164	178,716	(114,448)

2018-19 Unaudited Actuals					
Actuals through June 30, 2019)					
MSA SA		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Services & Other Operating Expenses					
5101	CMO Fees	997,937	404,170	997,904	593,734
5205	Conference Fees	10,000	-	315	315
5210	MilesParkTolls	3,000	10,500	1,079	(9,421)
5215	TravConferences	-	-	-	-
5220	TraLodging	5,000	5,000	-	(5,000)
5300	DuesMemberships	36,263	36,118	9,085	(27,033)
5450	Other Insurance	40,000	40,000	29,826	(10,174)
5500	OpsHousekeeping	40,000	40,000	18,595	(21,405)
5510	Gas & Electric	120,000	120,000	80,150	(39,850)
5610	Rent & Leases	-	-	12,151	12,151
5620	EquipmentLeases	50,286	50,286	39,584	(10,702)
5630	Reps&MaintBldng	85,000	50,000	45,394	(4,606)
5800	ProfessServices	269,267	52,950	23,562	(29,388)
5810	Legal	15,000	235,664	99,343	(136,321)
5811	Property Tax	-	3,393	3,393	-
5813	SchPrgAftSchool	5,500	5,500	540	(4,960)
5814	SchPrgAcadComps	11,000	11,000	1,705	(9,295)
5819	SchIProgs-Other	7,100	19,271	25,844	6,573
5820	Audit & CPA	11,684	11,684	-	(11,684)
5825	DMSBusinessSvcs	-	-	-	-
5835	Field Trips	35,000	2,636	7,965	5,329
5836	FieldTrip Trans	-	28,355	18,440	(9,915)
5840	MarkngStdtrcrt	20,000	20,115	20,111	(4)
5850	Oversight Fees	79,550	79,550	-	(79,550)
5857	Payroll Fees	35,900	36,150	25,864	(10,287)
5860	Service Fees	2,932	2,932	3,633	701
5861	Prior Year Services	-	-	-	-
5863	Prof Developmnt	30,418	19,044	4,278	(14,766)
5864	Prof Dev-Other	70,682	73,803	24,660	(49,143)
5869	SpEd Ctrct Inst	-	242,435	225,199	(17,235)
5870	Other Services	-	-	-	-
5872	SpEd Fees	-	19,709	-	(19,709)
5875	StaffRecruiting	-	-	-	-
5884	Substitutes	85,000	77,091	104,125	27,034

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA SA		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
5890	OthSvcsNon-Inst	3,000	3,000	-	(3,000)
5900	Communications	3,090	1,725	4,449	2,724
5920	TelecomInternet	73,161	3,090	2,900	(190)
5930	PostageDelivery	10,621	10,606	3,533	(7,073)
5940	Technology	-	5,000	7,003	2,003
5990	Other Services	-	-	-	-
SUBTOTAL - Services & Operations		2,156,391	1,720,776	1,840,631	119,855

2018-19 Unaudited Actuals					
Actuals through June 30, 2019)					
MSA SA		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Capital Outlay & Depreciation					
6100	Site Imp (Pre-Capitalization)	-	-	18,140	18,140
6400	EquipFixed	-	80,000	57,245	(22,755)
6900	Depreciation	597,067	597,067	199,022	(398,045)
	SUBTOTAL - Cap Outlay & Dep.	597,067	677,067	274,407	(402,660)
Other Outflows					
7299	Encroachment	19,709	-	-	-
7310	Indirect Costs	-	-	-	-
7438	InterestExpense	595,203	595,203	608,520	13,317
	SUBTOTAL - Other Outflows	614,912	595,203	608,520	13,317
TOTAL EXPENDITURES		9,396,401	8,572,501	7,561,126	(1,011,375)

2018-19 Unaudited Actuals				
Actuals through June 30, 2019)				
MSA SD	Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Projected Average Daily Attendance:	462	390	386	(4)
SUMMARY				
Revenue				
LCFF Entitlement	3,724,672	3,171,560	2,946,503	(225,057)
Federal Revenue	134,778	110,987	98,364	(12,623)
Other State Revenues	590,983	626,463	456,680	(169,783)
Other Local Revenues	79,331	144,662	102,064	(42,598)
Total Revenue	4,529,764	4,053,672	3,603,611	(450,061)
Expenditures				
Certificated Salaries	1,664,407	1,559,448	1,534,698	(24,750)
Classified Salaries	238,576	398,672	366,000	(32,671)
Benefits	696,366	723,079	615,454	(107,625)
Books and Supplies	136,427	119,388	95,002	(24,386)
Services and Operating Exp.	1,736,112	1,993,280	1,576,994	(416,286)
Depreciation & Cap Outlay	45,647	103,871	64,596	(39,276)
Other Outflows	12,006	-	(0)	(0)
Total Expenditures	4,529,541	4,897,738	4,252,744	(644,994)
Net Revenues	223	(844,066)	(649,133)	194,933
Fund Balance				
Beginning Balance (Audited)	1,153,086	1,153,086	1,153,086	
Net Revenues	223	(844,066)	(649,133)	
Ending Fund Balance	1,153,309	309,020	503,953	



MSA-SD Executive Summary

SUMMARY OF RESULTS

This Unaudited Actuals update projects an operating deficit of (\$649,133).

This is an increase of \$194,933 from the original Second Interim Budget projected deficit of (\$844,066).

This will allow MSA-SD to end this fiscal year with a balance of \$503,953, which is 11.9% of annual expenditures.

CASH FLOW

Operating cash flow is projected to remain positive throughout this fiscal year, as shown in the attached monthly cash flow schedule.

The ending cash balance this fiscal year is \$77,872, which represents 7 days of operating costs on average.

This cash flow takes into account all intercompany loans made to date, but does not assume additional loans until approved by the Board.

SIGNIFICANT CHANGES IN REVENUE (Total change from Second Interim = decrease of (\$450,061), or -11.1% of Second Interim revenues)

LCFF Entitlement: These "Local Control Funding Formula" revenues are the primary funding source for the school.

LCFF Entitlement projected revenues are (\$225,057) lower than in the Second Interim, due to average daily attendance (ADA) decreasing by 4.12.

Federal Revenues: This consists of Title I-IV "Every Student Succeeds Act" (ESSA) funding, federal special education, and federal food programs.

Federal Revenues are projected at (\$12,623) lower than in the Second Interim, due to removal of NSLP revenue and updates to ESSA funding amounts.

Other State Revenues: These are the non-LCFF state revenues such as Lottery, Facility Grant, and one-time block grants.

Other State Revenues are projected at (\$169,783) lower than in the Second Interim, primarily due to a changes in one-time funding levels.

Other Local Revenues: These are the non-LCFF state revenues such as Lottery, Facility Grant, and one-time block grants.

Other Local Revenues are projected at (\$42,598) lower than in the Second Interim, reflecting updated projections of fundraising and other local revenue.

SIGNIFICANT CHANGES IN EXPENSES (Total change from Second Interim = decrease of (\$644,994), or -13.2% of Second Interim expenses)

Salaries and Benefits: This includes all employee pay, plus benefits such as retirement, healthcare, Medicare, Social Security, etc.

Salaries and Benefits costs are (\$165,046) lower than in the Second Interim, reflecting deferrals of restricted grant expenses and other factors.

Books & Supplies: This category includes textbooks, computers, supplies, and other instructional and non-instructional materials and equipment.

Books & Supplies costs are projected at (\$24,386) lower than in the Second Interim, due primarily to removal of Lunch Program costs (Object 4710).

Services & Operating Expenses: These include all contracted services as well as travel, insurance, rent, legal costs, and other service-related expenses.

Services & Operating costs are projected to be (\$416,286) lower than in the Second Interim, due primarily to adding back in the Prop 39 Energy Projects.

Depreciation, Capital Outlay, and Other Outgo: This category includes depreciation on fixed assets and interest on long-term debt.

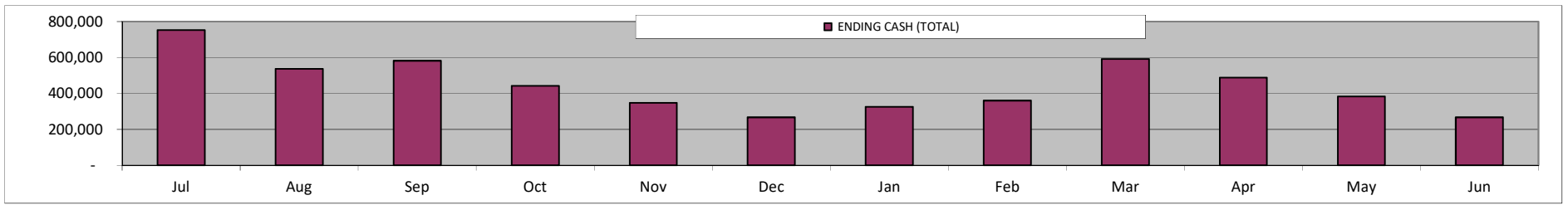
These costs are projected at (\$39,276) lower than in the Second Interim, reflecting stable depreciation and capital outlay projections.



2018-19 Unaudited Actuals - Monthly Cash Flows (Actual)

MSA-SD	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	
BEGINNING CASH	764,391	416,675	361,593	363,129	369,457	276,514	144,644	215,693	208,699	400,313	304,721	200,981	
Revenue													
LCFF Entitlement	39,404	175,960	363,080	253,912	253,842	273,241	253,842	225,611	449,791	231,000	225,440	201,380	2,946,503
Federal Revenue	0	-	-	-	12,361	-	17,176	-	11,778	-	-	57,049	98,364
Other State Revenues	168	-	26,936	28,239	17,316	47,365	70,280	91,079	35,920	45,860	17,960	75,557	456,680
Other Local Revenues	(404)	-	828	6,544	12,739	28,301	7,339	-	32,082	4,070	6,287	4,278	102,064
Total Revenue	39,169	175,960	390,844	288,695	296,258	348,907	348,638	316,690	529,571	280,929	249,687	338,264	3,603,611
Expenses													
Certificated Salaries	94,940	127,178	128,586	131,584	128,611	130,133	128,882	129,377	128,543	128,423	132,837	145,605	1,534,698
Classified Salaries	25,053	27,475	29,806	28,011	28,839	34,708	30,839	29,581	29,003	32,280	30,613	39,792	366,000
Benefits	19,286	67,724	55,169	58,181	56,519	32,122	72,122	33,046	34,829	98,693	54,732	33,030	615,454
Books and Supplies	176	13,219	22,074	4,458	6,913	361	11,593	5,635	(1,858)	1,265	18,691	12,476	95,002
Services and Operations	183,646	162,068	129,016	116,134	124,710	82,740	172,354	159,348	145,293	153,750	156,782	(8,849)	1,576,994
Depreciation / Cap Outlay	-	12,800	-	15,216	-	-	-	-	-	30,840	-	5,740	64,596
Other Outflows	-	-	-	-	-	-	-	(0)	(0)	(0)	-	-	(0)
Total Expenses	323,100	410,464	364,652	353,583	345,592	280,064	415,791	356,987	335,810	445,251	393,656	227,794	4,252,744
Other Transactions Affecting Cash													
Revenues - Prior Year Accruals	155,268	(352)	16,391	11,803	-	-	-	-	427,965	47,711	-	(53,365)	605,421
Accounts Receivable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Assets/Accrual Adj	(18,357)	13,483	-	2,890	8,182	-	171,733	69,860	(394,510)	(35,825)	35,243	-	(147,301)
Fixed Assets	-	-	-	15,216	9,482	9,482	9,482	-	-	30,840	-	5,740	80,241
Due To (From)	13,371	-	-	-	-	-	-	-	-	-	-	(12,601)	770
Expenses - Prior Year Accruals	(67,214)	-	-	-	-	-	-	-	-	-	-	-	(67,214)
Accounts Payable - Current Year	-	-	(1,416)	(109,718)	(67,607)	(164,074)	(60,802)	-	-	11,889	-	(172,531)	(564,259)
Summer Holdback for Teachers	4,987	4,987	4,987	4,987	4,987	4,987	4,987	4,987	4,987	4,987	4,987	4,987	59,844
Loans Payable (Current)	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Long Term)	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Transactions	88,055	18,118	19,962	(74,822)	(44,956)	(149,605)	125,400	74,847	38,442	59,602	40,230	(227,770)	(32,498)
Total Change in Cash	(195,876)	(216,386)	46,154	(139,710)	(94,291)	(80,762)	58,247	34,550	232,203	(104,720)	(103,740)	(117,301)	(681,631)
ENDING CASH (Local Bank 9120)	416,675	361,593	363,129	369,457	276,514	144,644	215,693	208,699	400,313	304,721	200,981	77,872	
ENDING CASH (County Treas. & Other)	336,009	174,705	219,324	73,286	71,938	123,046	110,244	151,788	192,377	183,249	183,249	189,057	
ENDING CASH (TOTAL)	752,684	536,298	582,453	442,743	348,452	267,690	325,937	360,487	592,690	487,970	384,230	266,929	

23 days



2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA SD		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
REVENUE DETAIL					
LCFF Entitlement					
8011	State Aid	1,016,244	833,677	646,836	(186,841)
8012	EPA Entitlement	92,299	78,074	77,250	(824)
8019	Prior Year Adjustments	-	-	6,767	6,767
8096	InLieuPropTaxes	2,616,129	2,259,809	2,215,650	(44,159)
SUBTOTAL - LCFF Entitlement		3,724,672	3,171,560	2,946,503	(225,057)
Federal Revenue					
8181	SpEd - Revenue	50,500	50,500	56,297	5,797
8182	SpEd - Revenue	-	-	-	-
8220	SchLunchFederal	33,724	-	-	-
8290	All Other Federal Revenue	50,554	60,487	42,067	(18,420)
SUBTOTAL - Federal Revenue		134,778	110,987	98,364	(12,623)
Other State Revenue					
8311	SpEd Revenue	240,900	240,900	193,531	(47,369)
8319	SpEd Revenue PriorYr	-	-	(9,233)	(9,233)
8520	SchoolNutrState	2,172	-	-	-
8550	MandCstReimburs	139,401	77,741	77,797	56
8560	StateLotteryRev	89,530	89,530	78,907	(10,623)
8590	AllOthStateRev	118,980	218,292	115,678	(102,614)
SUBTOTAL - Other State Revenue		590,983	626,463	456,680	(169,783)
Local Revenue					
8600	Other Local Revenue	-	29,392	29,392	-
8634	StudentLunchFee	-	-	-	-
8650	Leases & Rentals	2,500	2,500	-	(2,500)
8660	Interest	-	5,000	2,829	(2,171)
8698	OthRev-Suspense	-	-	-	-
8699	Other Revenue	76,831	107,770	69,842	(37,928)
8701	CMO Fee - MSA-1	-	-	-	-
8702	CMO Fee - MSA-2	-	-	-	-
8703	CMO Fee - MSA-3	-	-	-	-
8704	CMO Fee - MSA-4	-	-	-	-

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA SD		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
8705	CMO Fee - MSA-5	-	-	-	-
8706	CMO Fee - MSA-6	-	-	-	-
8707	CMO Fee - MSA-7	-	-	-	-
8708	CMO Fee - MSA-8	-	-	-	-
8709	CMO Fee - MSA-SA	-	-	-	-
8712	CMO Fee - MSA-SD	-	-	-	-
8720	Other Revenue	-	-	-	-
8791	SpEd Revenue (Local)	-	-	-	-
8802	Private Donations/Grants	-	-	-	-
8803	Fundraising	-	-	-	-
8999	Revenues-Susp	-	-	-	-
	SUBTOTAL - Local Revenue	79,331	144,662	102,064	(42,598)
	TOTAL REVENUE	4,529,764	4,053,672	3,603,611	(450,061)

2018-19 Unaudited Actuals					
Actuals through June 30, 2019)					
MSA SD		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
EXPENDITURES DETAIL					
Certificated Salaries					
1100	TeacherSalaries	1,238,279	1,137,941	1,110,705	(27,235)
1300	Cert Adminis	426,128	421,507	423,993	2,485
SUBTOTAL - Certificated Salaries		1,664,407	1,559,448	1,534,698	(24,750)
Classified Salaries					
2200	Instructional Support	-	-	-	-
2400	Clerical & Tech	59,644	160,228	135,087	(25,142)
2900	OtherClassStaff	178,932	238,443	230,914	(7,530)
SUBTOTAL - Classified Salaries		238,576	398,672	366,000	(32,671)
Employee Benefits					
3101	STRS	248,164	254,538	226,249	(28,288)
3102	STRS Class	-	-	14,531	14,531
3201	PERS Cert	-	-	10,387	10,387
3202	PERS Class	36,329	36,329	44,734	8,404
3301	OASDI/Med	-	52,419	25,986	(26,433)
3302	OASDI/Med Class	51,069	-	19,303	19,303
3401	HlthWelfare	337,971	356,960	239,330	(117,630)
3402	HlthWelfare Class	-	-	15,142	15,142
3501	UnemployIns	1,141	1,141	1,818	677
3502	UnemployIns Class	-	-	-	-
3601	WorkersCmp	21,428	21,428	17,974	(3,453)
3602	WorkersCmp Class	-	-	-	-
3701	Other Retirement	-	-	-	-
3702	Other Retirement Class	-	-	-	-
3901	OthBenes	264	264	-	(264)
3902	OthBenes Class	-	-	-	-
SUBTOTAL - Employee Benefits		696,366	723,079	615,454	(107,625)
Books & Supplies					
4100	Text&CoreCurric	5,150	5,150	(1,001)	(6,151)
4200	BooksOthRefMats	5,150	2,150	292	(1,858)
4310	Ins Mats & Sups	30,000	52,421	19,462	(32,959)
4315	OthrSupplies	-	-	-	-
4320	Office Supplies	9,270	12,270	10,098	(2,172)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA SD		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
4325	ProfDevMat&Sups	-	-	-	-
4326	Arts&MusicSupps	2,334	2,334	1,469	(865)
4335	PE Supplies	3,605	1,280	962	(318)
4340	Educat Software	13,654	14,029	15,897	1,868
4345	NonInstStdntSup	6,365	6,365	3,975	(2,390)
4346	TeacherSupplies	2,500	2,500	182	(2,318)
4350	Cust. Supplies	6,365	6,365	2,076	(4,289)
4351	Yearbook	-	-	-	-
4390	Uniforms	-	-	-	-
4400	NonCapEquip-Gen	-	-	-	-
4410	ClssrmFrnEqp<5k	-	-	-	-
4430	OffceFurnEqp<5k	3,468	3,468	-	(3,468)
4440	Computers <\$5k	1,000	2,000	6,417	4,417
4460	Fixed Asset Suspense	-	-	-	-
4710	Food	40,670	-	-	-
4720	Food:Other Food	6,896	9,056	3,667	(5,389)
4990	Prior Year Exp	-	-	-	-
4999	Misc Exp-Suspense	-	-	31,507	31,507
SUBTOTAL - Books and Supplies		136,427	119,388	95,002	(24,386)

2018-19 Unaudited Actuals					
Actuals through June 30, 2019)					
MSA SD		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Services & Other Operating Expenses					
5101	CMO Fees	409,714	409,714	401,092	(8,622)
5205	Conference Fees	4,790	4,790	4,179	(611)
5210	MilesParkTolls	7,426	2,426	2,839	412
5215	TravConferences	-	-	-	-
5220	TraLodging	7,210	6,210	4,955	(1,255)
5300	DuesMemberships	5,729	5,729	5,309	(420)
5450	Other Insurance	22,550	22,550	20,103	(2,447)
5500	OpsHousekeeping	56,650	18,650	11,156	(7,494)
5510	Gas & Electric	30,000	45,000	64,770	19,770
5610	Rent & Leases	713,760	724,784	721,589	(3,195)
5620	EquipmentLeases	10,609	10,609	11,063	454
5630	Reps&MaintBldng	42,000	19,000	7,878	(11,122)
5800	ProfessServices	80,660	26,584	16,556	(10,029)
5810	Legal	15,450	15,350	2,987	(12,363)
5811	Property Tax	-	-	-	-
5813	SchPrgAftSchool	79,380	79,380	56,075	(23,305)
5814	SchPrgAcadComps	4,635	2,635	2,775	140
5819	SchIProgs-Other	1,133	1,133	3,465	2,332
5820	Audit & CPA	10,609	10,609	-	(10,609)
5825	DMSBusinessSvcs	-	-	-	-
5835	Field Trips	45,000	48,939	40,699	(8,240)
5836	FieldTrip Trans	-	-	-	-
5840	MarkngStdtrRecrt	15,000	18,847	4,798	(14,049)
5850	Oversight Fees	37,247	37,247	31,196	(6,051)
5857	Payroll Fees	16,444	16,058	4,991	(11,067)
5860	Service Fees	1,061	1,061	570	(491)
5861	Prior Year Services	-	12,224	-	(12,224)
5863	Prof Developmnt	12,360	12,360	11,447	(913)
5864	Prof Dev-Other	15,725	8,725	38	(8,687)
5869	SpEd Ctrct Inst	-	86,975	60,655	(26,319)
5870	Other Services	-	-	25	25
5872	SpEd Fees	-	12,006	-	(12,006)
5875	StaffRecruiting	-	-	-	-
5884	Substitutes	25,000	25,000	35,726	10,726
5890	OthSvcsNon-Inst	1,500	244,216	6,105	(238,111)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA SD		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
5900	Communications	35,063	1,225	280	(945)
5920	TelecomInternet	24,258	33,838	14,425	(19,413)
5930	PostageDelivery	5,150	5,150	4,019	(1,131)
5940	Technology	-	24,258	5,231	(19,027)
5990	Other Services	-		20,000	20,000
SUBTOTAL - Services & Operations		1,736,112	1,993,280	1,576,994	(416,286)

2018-19 Unaudited Actuals					
Actuals through June 30, 2019)					
MSA SD		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Capital Outlay & Depreciation					
6100	Site Imp (Pre-Capitalization)	-	29,224	27,780	(1,444)
6400	EquipFixed	-	29,000	21,600	(7,400)
6900	Depreciation	45,647	45,647	15,216	(30,431)
	SUBTOTAL - Cap Outlay & Dep.	45,647	103,871	64,596	(39,276)
Other Outflows					
7299	Encroachment	12,006	-	-	-
7310	Indirect Costs	-	-	-	-
7438	InterestExpense	-	-	(0)	(0)
	SUBTOTAL - Other Outflows	12,006	-	(0)	(0)
TOTAL EXPENDITURES		4,529,541	4,897,738	4,252,744	(644,994)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA MERF	Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim	
SUMMARY					
Revenue					
LCFF Entitlement	-	-	-	-	
Federal Revenue	-	-	-	-	
Other State Revenues	-	-	-	-	
Other Local Revenues	6,058,065	5,491,181	5,864,094	372,913	
Total Revenue	6,058,065	5,491,181	5,864,094	372,913	
Expenditures					
Certificated Salaries	378,982	384,571	520,891	136,320	
Classified Salaries	2,115,125	2,103,974	1,838,289	(265,685)	
Benefits	772,961	782,961	984,324	201,363	
Books and Supplies	89,201	108,765	163,387	54,621	
Services and Operating Exp.	2,451,260	2,523,779	1,428,019	(1,095,759)	
Depreciation & Cap Outlay	515	11,515	10,575	(940)	
Other Outflows	-	-	-	-	
Total Expenditures	5,808,044	5,915,565	4,945,485	(970,080)	
Net Revenues	250,021	(424,384)	918,610	1,342,994	
Fund Balance					
Beginning Balance (Audited)	793,961	793,961	793,961		
Net Revenues	250,021	(424,384)	918,610		
Ending Fund Balance	1,043,982	369,577	1,712,571		



MERF Executive Summary

SUMMARY OF RESULTS

This Unaudited Actuals update projects an operating surplus of \$918,610.

This is an increase of \$1,342,994 from the original Second Interim Budget projected deficit of (\$424,384).

This will allow MERF to end this fiscal year with a balance of \$1,712,571, which is 34.6% of annual expenditures.

CASH FLOW

Operating cash flow is projected to remain positive throughout this fiscal year, as shown in the attached monthly cash flow schedule.

The ending cash balance this fiscal year is \$2,740,572, which represents 202 days of operating costs on average.

This cash flow takes into account all intercompany loans made to date, but does not assume additional loans until approved by the Board.

SIGNIFICANT CHANGES IN REVENUE (Total change from Second Interim = increase of \$372,913, or 6.8% of Second Interim revenues)

Other Local Revenues: This category includes all MERF revenues from the sites, as well as other schoolwide revenue sources.

SIGNIFICANT CHANGES IN EXPENSES (Total change from Second Interim = decrease of (\$970,080), or -16.4% of Second Interim expenses)

Salaries and Benefits: This includes all employee pay, plus benefits such as retirement, healthcare, Medicare, Social Security, etc.

Salaries and Benefits costs are \$71,998 higher than in the Second Interim, reflecting overall lower costs than originally budgeted.

Books & Supplies: This category includes textbooks, computers, supplies, and other instructional and non-instructional materials and equipment.

Books & Supplies costs are projected at \$54,621 higher than in the Second Interim, due to targeted budget adjustments (see detail).

Services & Operating Expenses: These include all contracted services as well as travel, insurance, rent, legal costs, and other service-related expenses.

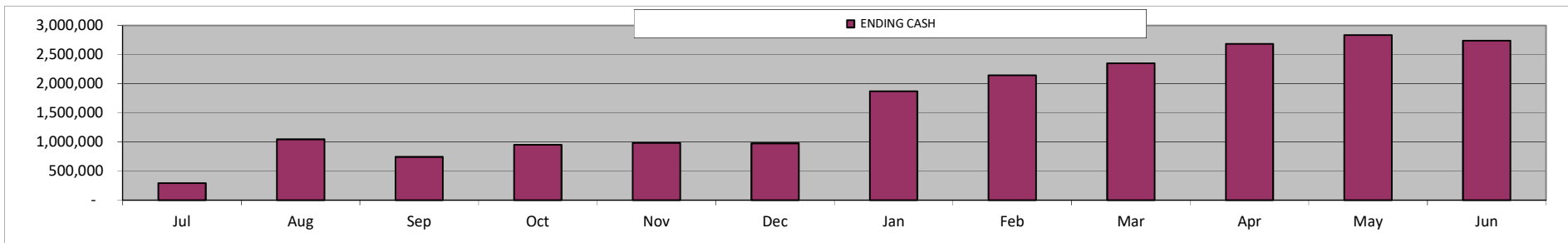
Services & Operating costs are projected to be (\$1,095,759) lower than in the Second Interim, due to targeted budget adjustments (see detail).

Depreciation, Capital Outlay, and Other Outgo: This category includes depreciation on fixed assets, interest, and SELPA encroachment.

These costs are projected at (\$940) lower than in the Second Interim, reflecting updated depreciation and encroachment projections.

2018-19 Unaudited Actuals - Monthly Cash Flows (Actual)

MERF	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	
BEGINNING CASH	475,054	292,987	1,043,254	741,436	951,231	981,090	976,097	1,870,489	2,146,290	2,350,905	2,685,405	2,836,323	
Revenue													
LCFF Entitlement	-	-	-	-	-	-	-	-	-	-	-	-	-
Federal Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
Other State Revenues	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Local Revenues	158,501	1,137,623	44,785	672,005	417,511	417,511	541,326	561,428	518,553	453,385	462,806	478,661	5,864,094
Total Revenue	158,501	1,137,623	44,785	672,005	417,511	417,511	541,326	561,428	518,553	453,385	462,806	478,661	5,864,094
Expenses													
Certificated Salaries	46,813	(5,797)	48,213	47,379	47,379	47,379	47,379	47,379	47,379	47,379	47,379	52,629	520,891
Classified Salaries	138,198	150,746	171,295	155,738	157,569	158,281	159,536	155,059	156,315	160,148	158,399	117,004	1,838,289
Benefits	38,690	73,406	71,260	70,034	64,234	46,363	97,353	52,839	42,613	67,535	200,645	159,351	984,324
Books and Supplies	-	527	11,699	6,397	8,240	298	16,948	(4,118)	23,083	57,405	13,739	29,170	163,387
Services and Operations	105,243	167,857	95,068	211,202	110,347	170,300	85,394	87,631	96,170	80,834	91,766	126,206	1,428,019
Depreciation / Cap Outlay	-	-	-	10,575	-	-	-	-	-	-	-	-	10,575
Other Outflows	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses	328,943	386,740	397,534	501,325	387,769	422,621	406,610	338,791	365,561	413,302	511,929	484,360	4,945,485
Other Transactions Affecting Cash													
Revenues - Prior Year Accruals	-	-	-	-	-	-	-	-	-	-	-	(63,475)	(63,475)
Accounts Receivable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Assets/Accrual Adj	-	-	-	-	-	-	717,765	13,962	25,556	147,091	100,096	-	1,004,470
Fixed Assets	-	-	-	171	118	118	118	118	118	118	118	118	1,111
Due To (From)	-	-	-	-	-	-	-	-	100,000	103,000	54,668	148,327	405,995
Expenses - Prior Year Accruals	(11,625)	(617)	-	-	-	-	-	-	-	-	-	-	(12,242)
Accounts Payable - Current Year	-	-	50,931	38,944	-	-	41,794	39,085	(74,051)	44,208	45,160	(175,022)	11,049
Summer Holdback for Teachers	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Current)	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Long Term)	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Transactions	(11,625)	(617)	50,931	39,115	118	118	759,677	53,164	51,623	294,416	200,041	(90,053)	1,346,908
Total Change in Cash	(182,067)	750,266	(301,818)	209,795	29,859	(4,993)	894,392	275,801	204,615	334,500	150,918	(95,751)	2,265,518
ENDING CASH	292,987	1,043,254	741,436	951,231	981,090	976,097	1,870,489	2,146,290	2,350,905	2,685,405	2,836,323	2,740,572	202 days



2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA MERF		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
REVENUE DETAIL					
LCFF Entitlement					
8011	State Aid	-	-	-	-
8012	EPA Entitlement	-	-	-	-
8019	Prior Year Adjustments	-	-	-	-
8096	InLieuPropTaxes	-	-	-	-
SUBTOTAL - LCFF Entitlement		-	-	-	-
Federal Revenue					
8181	SpEd - Revenue	-	-	-	-
8182	SpEd - Revenue	-	-	-	-
8220	SchLunchFederal	-	-	-	-
8290	All Other Federal Revenue	-	-	-	-
SUBTOTAL - Federal Revenue		-	-	-	-
Other State Revenue					
8311	SpEd Revenue	-	-	-	-
8319	SpEd Revenue PriorYr	-	-	-	-
8520	SchoolNutrState	-	-	-	-
8550	MandCstReimburs	-	-	-	-
8560	StateLotteryRev	-	-	-	-
8590	AllOthStateRev	-	-	-	-
SUBTOTAL - Other State Revenue		-	-	-	-
Local Revenue					
8600	Other Local Revenue	-	-	25,006	25,006
8634	StudentLunchFee	-	-	-	-
8650	Leases & Rentals	-	-	-	-
8660	Interest	-	-	-	-
8698	OthRev-Suspense	-	-	-	-
8699	Other Revenue	50,000	51,883	329,108	277,225
8701	CMO Fee - MSA-1	994,835	994,835	738,909	(255,926)
8702	CMO Fee - MSA-2	898,892	898,892	820,238	(78,654)
8703	CMO Fee - MSA-3	991,104	991,104	997,904	6,800
8704	CMO Fee - MSA-4	77,657	77,657	74,843	(2,814)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA MERF		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
8705	CMO Fee - MSA-5	103,253	103,253	175,409	72,156
8706	CMO Fee - MSA-6	46,452	46,452	38,508	(7,944)
8707	CMO Fee - MSA-7	496,785	496,785	498,952	2,167
8708	CMO Fee - MSA-8	991,436	991,436	831,592	(159,844)
8709	CMO Fee - MSA-SA	997,937	404,170	997,904	593,734
8712	CMO Fee - MSA-SD	409,714	409,714	293,313	(116,401)
8720	Other Revenue	-	-	72	72
8791	SpEd Revenue (Local)	-	-	-	-
8802	Private Donations/Grants	-	25,000	-	(25,000)
8803	Fundraising	-	-	-	-
8999	Revenues-Susp	-	-	42,337	42,337
SUBTOTAL - Local Revenue		6,058,065	5,491,181	5,864,094	372,913
TOTAL REVENUE		6,058,065	5,491,181	5,864,094	372,913

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA MERF		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
EXPENDITURES DETAIL					
Certificated Salaries					
1100	TeacherSalaries	-	-	-	-
1300	Cert Adminis	378,982	384,571	520,891	136,320
SUBTOTAL - Certificated Salaries		378,982	384,571	520,891	136,320
Classified Salaries					
2200	Instructional Support	(21)	-	-	-
2400	Clerical & Tech	1,855,793	1,855,062	1,250,609	(604,453)
2900	OtherClassStaff	259,353	248,912	587,680	338,768
SUBTOTAL - Classified Salaries		2,115,125	2,103,974	1,838,289	(265,685)
Employee Benefits					
3101	STRS	94,038	94,038	312,266	218,228
3102	STRS Class	-	-	76,813	76,813
3201	PERS Cert	-	-	-	-
3202	PERS Class	49,981	49,981	72,969	22,988
3301	OASDI/Med	141,870	141,870	8,316	(133,554)
3302	OASDI/Med Class	-	-	109,465	109,465
3401	HlthWelfare	292,748	302,748	210,048	(92,700)
3402	HlthWelfare Class	-	-	-	-
3501	UnemployIns	11,919	11,919	2,086	(9,833)
3502	UnemployIns Class	-	-	10,066	10,066
3601	WorkersCmp	28,088	28,088	29,114	1,026
3602	WorkersCmp Class	-	-	-	-
3701	Other Retirement	-	-	94,088	94,088
3702	Other Retirement Class	-	-	-	-
3901	OthBenes	154,317	154,317	28	(154,289)
3902	OthBenes Class	-	-	59,065	59,065
SUBTOTAL - Employee Benefits		772,961	782,961	984,324	201,363
Books & Supplies					
4100	Text&CoreCurric	1,051	1,051	-	(1,051)
4200	BooksOthRefMats	-	-	-	-
4310	Ins Mats & Sups	5,500	5,500	319	(5,181)
4315	OthrSupplies	-	-	-	-
4320	Office Supplies	34,000	34,400	11,658	(22,742)

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA MERF		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
4325	ProfDevMat&Sups	-	-	-	-
4326	Arts&MusicSupps	-	-	-	-
4335	PE Supplies	-	-	-	-
4340	Educat Software	9,000	9,000	245	(8,755)
4345	NonInstStdntSup	-	-	-	-
4346	TeacherSupplies	-	-	-	-
4350	Cust. Supplies	-	-	-	-
4351	Yearbook	-	-	-	-
4390	Uniforms	-	-	-	-
4400	NonCapEquip-Gen	1,500	8,971	5,861	(3,110)
4410	ClssrmFrnEqp<5k	-	-	-	-
4430	OffceFurnEqp<5k	-	2,000	1,880	(120)
4440	Computers <\$5k	5,000	7,310	1,397	(5,913)
4460	Fixed Asset Suspense	-	-	-	-
4710	Food	-	-	-	-
4720	Food:Other Food	33,150	40,533	20,267	(20,266)
4990	Prior Year Exp	-	-	-	-
4999	Misc Exp-Suspense	-	-	121,760	121,760
SUBTOTAL - Books and Supplies		89,201	108,765	163,387	54,621

2018-19 Unaudited Actuals					
Actuals through June 30, 2019)					
MSA MERF		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Services & Other Operating Expenses					
5101	CMO Fees	-	-	-	-
5205	Conference Fees	37,950	36,990	3,000	(33,990)
5210	MilesParkTolls	116,000	115,000	52,230	(62,770)
5215	TravConferences	-	-	-	-
5220	TraLodging	92,150	114,650	6,156	(108,494)
5300	DuesMemberships	10,900	62,573	32,602	(29,972)
5450	Other Insurance	40,000	40,000	37,541	(2,459)
5500	OpsHousekeeping	26,545	15,000	-	(15,000)
5510	Gas & Electric	-	-	-	-
5610	Rent & Leases	176,200	178,570	176,535	(2,035)
5620	EquipmentLeases	13,000	13,000	3,718	(9,282)
5630	Reps&MaintBldng	2,500	2,500	-	(2,500)
5800	ProfessServices	548,750	534,100	280,868	(253,232)
5810	Legal	335,000	330,000	46,821	(283,179)
5811	Property Tax	-	-	-	-
5813	SchPrgAftSchool	-	-	-	-
5814	SchPrgAcadComps	-	-	-	-
5819	SchIProgs-Other	-	-	-	-
5820	Audit & CPA	50,000	70,000	74,937	4,937
5825	DMSBusinessSvcs	500,000	500,000	457,866	(42,134)
5835	Field Trips	-	25,000	20,437	(4,563)
5836	FieldTrip Trans	-	-	-	-
5840	MarkngStdtrRecrt	58,000	57,827	27,581	(30,246)
5850	Oversight Fees	-	-	-	-
5857	Payroll Fees	20,000	20,000	27,187	7,187
5860	Service Fees	20,000	19,400	2,654	(16,746)
5861	Prior Year Services	-	-	-	-
5863	Prof Developmnt	77,000	66,525	26,543	(39,982)
5864	Prof Dev-Other	50,500	38,500	28,403	(10,097)
5869	SpEd Ctrct Inst	-	-	-	-
5870	Other Services	-	-	-	-
5872	SpEd Fees	-	-	-	-
5875	StaffRecruiting	15,000	15,087	7,952	(7,135)
5884	Substitutes	-	-	173	173

2018-19 Unaudited Actuals Actuals through June 30, 2019)					
MSA MERF		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
5890	OthSvcsNon-Inst	-	-	-	-
5900	Communications	32,000	32,950	4,001	(28,949)
5920	TelecomInternet	-	4,000	6,366	2,366
5930	PostageDelivery	13,000	11,413	1,979	(9,434)
5940	Technology	216,765	220,694	102,470	(118,224)
5990	Other Services	-	-	-	-
SUBTOTAL - Services & Operations		2,451,260	2,523,779	1,428,019	(1,095,759)

2018-19 Unaudited Actuals					
Actuals through June 30, 2019)					
MSA MERF		Adopted July 1 Budget	2nd Interim Budget	Unaudited Actuals	Variance From 2nd Interim
Capital Outlay & Depreciation					
6100	Site Imp (Pre-Capitalization)	-	-	-	-
6400	EquipFixed	-	11,000	10,403	(597)
6900	Depreciation	515	515	172	(343)
SUBTOTAL - Cap Outlay & Dep.		515	11,515	10,575	(940)
Other Outflows					
7299	Encroachment	-	-	-	-
7310	Indirect Costs	-	-	-	-
7438	InterestExpense	-	-	-	-
SUBTOTAL - Other Outflows		-	-	-	-
TOTAL EXPENDITURES		5,808,044	5,915,565	4,945,485	(970,080)



QUESTIONS & COMMENTS



Cover Sheet

Approval of Resolution Accepting Terms & Conditions of Grant Agreement CSFIG for MSA-SA

Section: IV. Action Items
Item: D. Approval of Resolution Accepting Terms & Conditions of Grant Agreement CSFIG for MSA-SA
Purpose: Vote
Submitted by:
Related Material: IV D CSFIG MSA-Santa Ana Grant Resolutions.pdf



Board Agenda Item #:	IV.D.- Action Item
Date:	September 12, 2019
To:	Magnolia Educational & Research Foundation dba Magnolia Public Schools ("MPS") Board of Directors (the "MPS Board")
From:	Alfredo Rubalcava, CEO & Superintendent
Staff Lead:	Patrick Ontiveros, General Counsel & Director of Facilities
RE:	Approval of Resolution Accepting Terms & Conditions of CSFIG Grant Agreement for MSA-Santa Ana

I. Proposed Recommendation

Staff recommends and moves that the MPS Board accept the award described hereinafter and agree to the terms and conditions set forth in the Grant Agreement provided in conjunction with the CSFA's award to MSA-Santa Ana under Funding Round 15 of the State Charter Facilities Incentive Grants Program and that the MPS Board, accordingly, adopt the resolutions set forth as Exhibit A attached hereto.

II. Background

The California School Finance Authority (the "CSFA") notified MPS of its award to MSA—Santa Ana under the State Charter School Facilities Incentive Grants ("CSFIG") Program as follows:

At its meeting on August 28, 2019, the California School Finance Authority (Authority) awarded a grant to **Magnolia Science Academy Santa Ana** (CDS Code: **30-76893-0130765**) under Funding Round 15 of the State Charter School Facilities Incentive Grants Program (Program) (CFDA #84.282D). Assuming ongoing eligibility, the per-pupil federal grant will be awarded in disbursements over three years from September 2019 through August 2022 to **Magnolia Science Academy Santa Ana** for the project described below.

Project Description:

Mortgage/Debt Service costs for the charter school facilities located at:
2840 West 1st Street
Santa Ana, CA 92703

Total 3-Year Grant Amount:

\$750,000.00 (based on 75% of the submitted costs)

September 12, 2019

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MSA-Santa Ana will be able to access Two Hundred Fifty Thousand Dollars (\$250,000) per annum for the next three years to offset mortgage/debt payments. A copy of the letter is attached as Exhibit B. It is a condition for receipt of the CSFIG award that the MPS Board by resolution agree to and approve the terms and conditions in the Grant Agreement which governs the use of the CSFIG award. The Grant Agreement is attached as Exhibit C.

III. Budget Impacts

MSA-Santa Ana will receive additional funds from CSFA to offset its mortgage payment obligations under the 2017 Bond financing.

September 12, 2019



EXHIBIT A

RESOLUTIONS OF THE BOARD OF DIRECTORS OF MAGNOLIA EDUCATIONAL & RESEARCH FOUNDATION DBA MAGNOLIA PUBLIC SCHOOLS, OPERATOR OF MAGNOLIA SCIENCE ACADEMY – SANTA ANA

WHEREAS, Magnolia Science Academy Santa Ana (CDS 30768930130765) (“MSA-Santa Ana”) is a California Charter School operating as a non-profit public benefit corporation in accordance with Education Code Section 47604 and is operated by Magnolia Educational & Research Foundation dba Magnolia Public Schools (“MPS”).

WHEREAS, MSA-Santa Ana applied to the California School Finance Authority (the “Authority”) for funding for its charter school facilities project (“Project”) under the State Charter School Facilities Incentive Grants Program (CFDA #84.282D) (Grant) and the regulations for its implementation provided in Title 4, California Code of Regulations, Section 10176 et seq.

WHEREAS, MSA-Santa has been notified by the Authority that its Application has been determined by the Authority to meet all eligibility requirements, and that as “Subgrantee” has been awarded a Grant.

WHEREAS, Subgrantee’s Project may involve reimbursement of eligible rent or debt service payments, construction or renovation of a facility, or the acquisition of a facility or real property.

WHEREAS, the Authority proposes to grant an award to the Subgrantee from the State Charter School Facilities Incentive Grants Program on the terms and conditions contained in that certain “CALIFORNIA SCHOOL FINANCE AUTHORITY STATE CHARTER SCHOOL FACILITIES INCENTIVE GRANTS PROGRAM GRANT AGREEMENT NUMBER 15-10, STATE CHARTER SCHOOL FACILITIES INCENTIVE GRANTS PROGRAM (CFDA 84.282D), by and among: California School Finance Authority and Magnolia Science Academy Santa Ana, a California Charter School (the “Agreement”)

WHEREAS, Subgrantee proposes to apply all funds received as a Grant award toward the Project on the terms and conditions contained in the Agreement.

WHEREAS, the term of the Agreement shall be thirty-six (36) months from September 1, 2019 through August 31, 2022, unless, at the Authority’s discretion, the time period is amended in writing.

WHEREAS, the Grant’s apportionments are contingent upon the receipt of funds in each budget period as scheduled by the United States Department of Education.

NOW, THEREFORE, BE IT RESOLVED, MSA-Santa Ana as Subgrantee under the Agreement agrees to abide by all the terms and conditions contain in the Agreement and any laws, rules, and regulations applicable to the Grant.

BE IT FURTHER RESOLVED, that the President and Superintendent, Chief Financial Officer, or such other officers of MPS or MSA-Santa Ana, as may be required, acting singly or together, be and hereby is and are authorized and directed to sign the Agreement and abide by the specific terms and conditions of

Septmeber 12, 2019



the Agreement and to execute and deliver on behalf of MPS or MSA-Santa Ana all such documents as may be necessary or required in accordance with the terms and conditions of the Grant and the Agreement.

BE IT FURTHER RESOLVED, that the Secretary or Assistant Secretary of MPS or MSA-1, acting singly or together, be and hereby is and are authorized and directed to execute, acknowledge and deliver a certified copy of these resolutions to the Authority and any other person or agency which may require copies of these resolutions and that the certification of the Secretary or Assistant Secretary will be binding on MPS and MSA-1.

Septmeber 12, 2019



EXHIBIT B

**SEPTEMBER 5, 2019 AWARD LETTER FROM THE CALIFORNIA SCHOOL FINANCE AUTHORITY
TO NANIE MONTIJO**



CALIFORNIA SCHOOL FINANCE AUTHORITY

915 Capitol Mall, Suite 101
Sacramento, CA 95814
p (916) 651-7710
f (916) 651-7709

300 S. Spring Street, Suite 8500
Los Angeles, CA 90013
p (213) 620-4608
f (213) 620-6309

csfa@treasurer.ca.gov
www.treasurer.ca.gov/csfa

September 5, 2019

Nanie Montijo, CFO
Magnolia Science Academy Santa Ana and
Magnolia Educational and Research Foundation
250 East 1st St., Suite 1500, Los Angeles, CA 90012

Via E-mail: nmontijo@magnoliapublicschools.org

Dear Nanie Montijo:

At its meeting on August 28, 2019, the California School Finance Authority (Authority) awarded a grant to **Magnolia Science Academy Santa Ana** (CDS Code: **30-76893-0130765**) under Funding Round 15 of the State Charter School Facilities Incentive Grants Program (Program) (CFDA #84.282D). Assuming ongoing eligibility, the per-pupil federal grant will be awarded in disbursements over three years from September 2019 through August 2022 to **Magnolia Science Academy Santa Ana** for the project described below.

Project Description:

Mortgage/Debt Service costs for the charter school facilities located at:
2840 West 1st Street
Santa Ana, CA 92703

Total 3-Year Grant Amount:

\$750,000.00 (based on 75% of the submitted costs)

Please note the award amount listed above is based on currently available information and is subject to change.

Grant funds are to be used for the immediate needs of the designated project and must be obligated and expended by the dates specified in the Grant Agreement (Cal. Code Regs., Title 4, §10185). **You will receive another e-mail within the next seven business days that will include the grant agreement and will outline the next steps that must be taken.**

MEMBERS

FIONA MA, CPA, CHAIR
State Treasurer

TONY THURMOND
State Superintendent of
Public Instruction

KEELY MARTIN BOSLER
Director of Finance

EXECUTIVE DIRECTOR
Katrina M. Johantgen

Nanie Montijo

Magnolia Science Academy Santa Ana and Magnolia Educational and Research Foundation
September 5, 2019

Page 2 of 2

To confirm acceptance of the grant award and begin receiving disbursements, the Authority must receive the following documentation at the letterhead address by **Wednesday, September 25, 2019**:

1. Grant Agreement (including exhibits), signed by an official representative of the charter school;
2. Certified resolution of the school's governing board, accepting the terms and conditions of the Grant Agreement;
3. Request for Disbursement of Grant Proceeds (see Exhibit B of the Grant Agreement for a sample);
4. Proof of site control through August 31, 2020 (i.e. **executed** lease, title to property, purchase agreement, etc.);
5. Current charter; and
6. Verification of eligibility to receive federal funds by being actively registered in SAM (System for Award Management) at <https://www.sam.gov/SAM/>.

In addition, to ensure subgrantees will receive all eligible disbursements by the close of the grant period, the Authority's regulations require current subgrantees provide verification of continued eligibility and confirmation of facility costs in February and August of each year. The regulations also provide that incomplete documentation will cause the subgrantee to forfeit one-sixth of the respective semi-annual disbursement cycle (March-August or September-February). If the documentation is still insufficient 30 days after February 28 or August 31, the subgrantee will forfeit one-sixth of the total three year award.

Special information for schools awarded funds for purchase, construction, or renovation:

- per Section 10185 of the regulations, "Within one year of the grant award date, subgrantees that receive an award for purchase, construction, or renovation shall provide, in form and substance satisfactory to the Authority, any and all documents necessary to establish that the approved project has been initiated.
- Such subgrantees shall also provide the Authority with semi-annual progress reports and shall annually provide sufficient documentation, as determined by the Authority, to approve disbursements equal to one-third of the total award. Failure to draw down an amount equal to one-third of the total award annually will result in the loss of one-third of the total award, less any funds previously distributed in the applicable year. Funds will immediately revert to the Authority."

Please carefully review the Program regulations so you are aware of all ongoing Program requirements and deadlines:

<https://www.treasurer.ca.gov/csfa/charter/regulations/regulations-article2.pdf>.

If you have any question about the above information or the State Charter School Facilities Incentive Grants Program, please contact us at (213) 620-4467 or (916) 651-7710.

Congratulations and welcome to the Program,

The Incentive Grants Team

Septmeber 12, 2019



EXHIBIT C

**CALIFORNIA SCHOOL FINANCE AUTHORITY STATE CHARTER SCHOOL FACILITIES
INCENTIVE GRANTS PROGRAM**

GRANT AGREEMENT NUMBER 15-10

**STATE CHARTER SCHOOL FACILITIES INCENTIVE GRANTS PROGRAM (CFDA
84.282D)**

**BY AND AMONG: CALIFORNIA SCHOOL FINANCE AUTHORITY AND MAGNOLIA SCIENCE ACADEMY
SANTA ANA, A CALIFORNIA CHARTER SCHOOL**

CALIFORNIA SCHOOL FINANCE AUTHORITY
STATE CHARTER SCHOOL FACILITIES INCENTIVE GRANTS PROGRAM
GRANT AGREEMENT NUMBER 15-10

STATE CHARTER SCHOOL FACILITIES
INCENTIVE GRANTS PROGRAM (CFDA 84.282D)

By and Among:

California School Finance Authority

And

Magnolia Science Academy Santa Ana,

A California Charter School

ARTICLE I - PURPOSE

- A. THIS GRANT AGREEMENT (AGREEMENT) IS MADE this first day of September 2019 (Effective Date), between the California School Finance Authority (Authority) and Magnolia Science Academy Santa Ana (CDS 30768930130765), a California Charter School operating as a non-profit public benefit corporation in accordance with Education Code Section 47604 (Subgrantee). The provisions of this Agreement shall be effective from and after the Effective Date until the termination of the Agreement as provided herein.
- B. The Subgrantee has applied to the Authority for funding for its charter school facilities project (Project) under the State Charter School Facilities Incentive Grants Program (CFDA #84.282D) (Grant) and the regulations for its implementation provided in Title 4, California Code of Regulations, Section 10176 et seq.
- C. Subgrantee's Application, which is attached hereto as Exhibit A, has been determined by the Authority to meet all eligibility requirements, and the Subgrantee was awarded a Grant through a competitive application process.
- D. The Subgrantee's Project may involve reimbursement of eligible rent or debt service payments, construction or renovation of a facility, or the acquisition of a facility or real property.
- E. The Authority proposes to grant an award to the Subgrantee from the State Charter School Facilities Incentive Grants Program on the terms and conditions herein contained.
- F. The Subgrantee proposes to apply all funds received as a Grant award toward the Project on the terms and conditions herein contained.
- G. The term of this Agreement shall be thirty-six (36) months from September 1, 2019 through August 31, 2022, unless, at the Authority's discretion, the time period is amended in writing.
- H. This Grant's apportionments are contingent upon the receipt of funds in each budget period as scheduled by the United States Department of Education.

CALIFORNIA SCHOOL FINANCE AUTHORITY
STATE CHARTER SCHOOL FACILITIES INCENTIVE GRANTS PROGRAM
GRANT AGREEMENT NUMBER 15-10

ARTICLE II – DEFINITIONS

Section 2.1 – COMMITMENT LETTER means the Authority’s notification to the Subgrantee that contains the terms and conditions of funding, attached hereto as Exhibit D (incorporated herein by reference).

Section 2.2 – DOCUMENT RESOLUTION means Authority resolution number 06-07 “Approving the Forms of Grant Agreement,” dated January 24, 2006.

Section 2.3 – ELIGIBLE COSTS means those designated Project costs consistent with the Grant and the Grant Documents, and approved by the Authority as set forth in the Authority’s Commitment Letter attached hereto as Exhibit D.

Section 2.4 –EXECUTIVE DIRECTOR means the Executive Director authorized to act on behalf of the Authority.

Section 2.5 – FUNDING RESOLUTION means Authority resolution number 19-25 “Approving Awards and Authorizing the Disbursement of Funds under the Fifteenth Funding Round of the State Charter School Facilities Incentive Grants Program,” dated August 28, 2019.

Section 2.6 - GRANT or GRANT PROGRAM means the State Charter School Facilities Incentive Grants Program.

Section 2.7 – GRANT DOCUMENTS means this Agreement, Program Regulations, Subgrantee’s Application, Document Resolution, Funding Resolution, and the Commitment Letter, including any and all exhibits to such documents.

Section 2.8 – GRANT PERIOD means the thirty-six (36) month period commencing September 1, 2019 through August 31, 2022, unless, at the Authority’s discretion, the time period is amended.

Section 2.9 – PROJECT means the project, as specifically described in the school’s application and set forth in Exhibit E, unless a change in Project has been authorized by the Authority in writing pursuant to Program Regulations Section 10186.

Section 2.10 – REGULATIONS or PROGRAM REGULATIONS means the California Code of Regulations, Title 4, Division 15, Article 2 (commencing with section 10176), as may be amended from time to time.

ARTICLE III – DELEGATION OF AUTHORITY

Section 3.1 – Pursuant to the Funding Resolution, the Executive Director is authorized to take actions for, on behalf of, and in the name of the Authority, including, but not limited to:

- (a) Taking all steps necessary with respect to the Subgrantee, including notifying the Subgrantee whether its Application has been approved for funding, preparing a Commitment Letter for the Subgrantee, preparing and executing the final form of Grant Agreement, and disbursing funds pursuant to the Grant Agreement and the Authority’s Regulations;

CALIFORNIA SCHOOL FINANCE AUTHORITY
STATE CHARTER SCHOOL FACILITIES INCENTIVE GRANTS PROGRAM
GRANT AGREEMENT NUMBER 15-10

- (b) Approving changes in the Project when necessary and authorized under the Regulations;
- (c) Drawing money from the Authority's Fund, not to exceed the amount approved by the Authority for the Subgrantee.
- (d) Executing and delivering to the Subgrantee any and all documents necessary to complete the transfer of funds;
- (e) Undertaking any and all actions necessary to execute and deliver any and all documents that the Executive Director deems necessary or advisable in order to effectuate the purposes of the Documents Resolution approved by the Authority; and
- (f) Decreasing or increasing (increase by no more than 20 percent), assuming funds are available to make such increases, Subgrantee award amounts between the time of board approval and grant agreement execution.

ARTICLE IV – REPRESENTATIONS AND WARRANTIES

The Subgrantee makes the following representations and warranties to the Authority:

Section 4.1 – LEGAL STATUS. The Subgrantee represents and warrants that:

- (a) An approved charter has been awarded and is in place and current at the time of application, and will remain so without interruption throughout the application review and approval process.
- (b) The charter school is in good standing with its chartering authority and is in compliance with the terms of its charter at the time of application submission and will remain so without interruption throughout the term of the Grant. The Authority will rely on information from the chartering authority regarding the school's good standing and compliance with the terms of its charter. Charter schools may appeal any response by the chartering authority's staff directly to the chartering authority's governing board. It shall be the charter school's responsibility, and not the Authority's, to ensure that the good standing and compliance response letter is received by the stated deadline.
- (c) The charter school has completed at least one school year of instructional operations under its current County-District-School (CDS) Code and charter number issued by the California Department of Education.
- (d) If a district-dependent charter school, the school can demonstrate operational and financial autonomy from its authorizing district as set forth in Program Regulations Section 10177(d)(1)(a) through (d).
- (e) The charter school is not a current Subgrantee pursuant to the 2014 State Charter School Facilities Incentive Grants Program (Rounds 13-14).
- (f) At least eighty percent (80%) of the instructional time offered by the charter school shall be at the school site, and the charter school shall attain an average daily attendance (ADA) rate of at least eighty percent (80%) based on the school's most recent CALPADS or CBEDS report.
- (g) The charter school is established pursuant to Education Code section 47600, et seq., and also meets the Federal definition of charter school as defined in section 5210(1) of the Elementary and Secondary Education Act of 1965 (20 USCA section 7221(i)), as amended by the No Child Left Behind Act of 2001.
- (h) The charter school admits students by public lottery in the event more students want to attend the school than the school can accommodate and this process is outlined in the school's charter agreement.

CALIFORNIA SCHOOL FINANCE AUTHORITY
STATE CHARTER SCHOOL FACILITIES INCENTIVE GRANTS PROGRAM
GRANT AGREEMENT NUMBER 15-10

- (i) The charter school is able to demonstrate costs are eligible pursuant to Section 10178 of the Regulations.
- (j) The charter school is in compliance with all other programs administered by the Authority, where applicable. Where an educational management organization (EMO) has submitted an application on behalf of a charter school, the compliance of affiliate charter schools within the EMO is not a requirement.
- (k) The charter school is actively and continuously registered with System for Award Management (SAM) (www.sam.gov) and has no delinquent federal debt and has no active exclusions on the SAM record.
- (l) The charter school shall not operate as, or be operated by, a for-profit corporation, a for-profit educational management organization, or a for-profit charter organization.

The Subgrantee understands that to be eligible to receive funding under this Grant it must continuously satisfy each of these legal requirements, as they may be amended, throughout the length of time the Project will be assisted by the Grant Program.

Section 4.2 – AUTHORIZATION. This Agreement has been duly authorized, executed, and delivered by the Subgrantee, and is a valid and binding Agreement of the Subgrantee.

Section 4.3 – PROJECT. The Project as set forth in Exhibit E attached hereto meets the criteria defined in the Regulations.

Section 4.4 – ELIGIBLE COSTS. The costs set forth in Exhibit E attached hereto meet the criteria defined in Section 10178 of the Regulations. Grant funds may not be applied to costs other than those approved herein.

Section 4.5 – GRANT DOCUMENTS. The Subgrantee warrants that (a) the Subgrantee has access to professional advice to the extent necessary to enable the Subgrantee to fully comply with the terms of the Grant Documents; and (b) the Subgrantee has the full power and authority to execute the Grant Documents.

ARTICLE V - CONDITIONS PRECEDENT TO EACH DISBURSEMENT

The obligation of the Authority to make any disbursements under the Agreement is subject to all of the following conditions:

Section 5.1 – EVENT OF DEFAULT. There shall not exist an Event of Default, as defined in this Agreement, and there shall exist no event, omission, or failure of condition, which, after notice of lapse of time, would constitute an Event of Default, as defined in this Agreement.

Section 5.2 – DOCUMENTATION. The Subgrantee shall deliver to the Authority in form and substance satisfactory to the Authority this Agreement and any other documents required by the Authority prior to beginning monthly disbursements, and no later than September 30, 2019.

Additionally, the Subgrantee shall deliver to the Authority in form and substance satisfactory to the Authority any documents required by the Authority to verify continued eligibility prior to beginning each semi-annual disbursement cycle, no later than February 28 and August 31 of each year.

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Section 5.3 – CERTIFIED RESOLUTION. This Agreement shall be accompanied by a certified resolution from the Subgrantee’s governing body authorizing its execution (See Exhibit C hereof).

Section 5.4 – FUNDING CONDITIONS. The Subgrantee has met all terms and conditions of funding in accordance with the Regulations and the Authority’s Funding Resolution.

Section 5.5 – TERMS OF COMMITMENT. In the event the Subgrantee has not fulfilled all terms and conditions precedent set forth in this Article IV within thirty (30) days of the Subgrantee’s execution of this Agreement, the Authority’s obligation under this Agreement shall automatically terminate, unless at the Authority’s discretion, the time period is extended in writing.

ARTICLE VI – GRANT DISBURSEMENT PROCEDURES

Section 6.1 – DISBURSEMENT PROCEDURES. Disbursements of the Grant shall not commence until this Agreement is executed by all parties and the requirements of the Authority are satisfied. Disbursements of the Grant shall only be applied for the Eligible Costs of Project as set forth by the Authority and subject to the Authority’s Funding Resolution. Pursuant to Section 10186 of Program Regulations, the Subgrantee shall obtain prior written authorization from the Authority for any change in the use of Grant funds.

Any unspent Grant funds and unspent investment earnings shall immediately revert to the Authority.

Section 6.2 - DISBURSEMENT PROCESS. The Subgrantee may request disbursement of Grant funds up to, but not exceeding, its total Grant award in accordance with the Eligible Costs set forth by the Authority. Only one disbursement request per month will be allowed against the Grant. In order to maintain eligibility to receive disbursements, requests for disbursement and verification of continued eligibility must be submitted during February and August of each year, or more often as disbursements may be requested, and must be supported by documentation sufficient in the Authority’s determination to support payment. Subgrantee must provide all documentation verifying Eligible Costs sufficient to allow disbursement of an annual portion (one-third) of the full award on or before August 31st of each year as described in Section 5.2 above. The Authority shall use its best efforts to respond to a disbursement request within thirty (30) business days after the receipt of such disbursement request. The request for disbursement must contain at least the information in substance and form of Exhibit B attached hereto and shall include:

- a copy of the prime construction contract including the clauses prescribed in 29 C.F.R. Subtitle A Part 5.5;
- the most recent Application and Certificate for Payment (Signed by the prime contractor/construction management company and notarized by a notary public);
- Updated Continuation Sheet (Completed by the prime contractor/construction management company and attached to the Application and Certificate for Payment);
- Any Change Orders (Provided by the prime contractor/construction management company); and
- Statement of Compliance (form WH 348) required by all vendors (contractor or

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subcontractors) providing labor.

The Subgrantee shall not receive a disbursement until the Subgrantee corrects any deficiencies or discrepancies to the satisfaction of the Authority.

Incomplete documentation of annual Eligible Costs due each August will cause the Subgrantee to forfeit the undisbursed portion of the annual award (one-third of the full award), for the respective annual period.

Pursuant to section 10185 of Program Regulations, the Subgrantee shall provide verification that the Project has been initiated within one year of the award date and shall annually provide sufficient documentation to approve disbursement equal to each year's award. The Subgrantee also shall provide semi-annual progress reports to the Authority.

Funds are to be applied toward current costs at the time of disbursement and/or during the specified funding period; therefore, a delay in the processing of any disbursement may result in a loss of Grant funds. Grant funds may not be applied retroactively.

The Subgrantee's expenditure of Grant funds for uses not described in the Subgrantee's Application or the request for disbursements which deviate, without Authority authorization, in any category from the approved uses of Grant proceeds listed in the Commitment Letter and subject to the Authority's Funding Resolution, may result in the suspension of subsequent Grant disbursements and may be deemed by the Authority to constitute an Event of Default hereunder. The amount of all ineligible Grant expenditures shall be immediately repaid to the Authority.

If it is determined that funds are used for costs other than Eligible Costs, the Authority may suspend subsequent Grant disbursements. If warranted, the Authority may take action consistent with Article VIII of this Agreement.

Section 6.3 – AMOUNT OF DISBURSEMENT. Grant proceeds shall be disbursed up to the amount authorized under this Grant Agreement and only for Eligible Project Costs. Any unused Grant funds shall revert to the Authority.

Section 6.4 – DISBURSEMENT PERIOD. The initial disbursement of Grant proceeds shall be made no later than September 30, 2019 upon fulfillment of all requirements; and all Grant disbursements shall be disbursed no later than August 31, 2022. Consistent with Title 34, Code of Federal Regulations (CFR), Part 80 and 31 CFR Part 205, the Subgrantee must minimize the amount of time elapsing between the transfer of Grant funds and the disbursement of Grant funds to a reasonable time period (i.e. three days of the drawdown), such that the disbursements shall be paid out within three days of receipt.

ARTICLE VII – AFFIRMATIVE COVENANTS

Section 7.1 –CERTIFICATE OF COMPLETION. Upon disbursement of Grant funds, the Subgrantee shall certify to the Authority that the Project is complete, and shall provide a final report that sets forth the use of the funds, in letter format or as otherwise requested by the

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Authority, and shall include all information with supporting documentation as described in section 10189 of the Regulations.

The final report shall be completed and two (2) printed copies shall be submitted to the Authority no later than sixty (60) days after the final disbursement of Grant funds, unless the time period is extended at the Authority's discretion.

Section 7.2 – LEGAL COMPLIANCE. The Subgrantee shall comply with the Authority's Regulations and all Federal requirements, as such may be amended from time to time throughout the Grant Period. These federal requirements include Section 5205 of the Elementary and Secondary Education Act; 34 CFR Part 226, when enacted, and 34 CFR sections 75.525, 75.600-617, and 80.36, pertaining to the State Charter School Facilities Incentive Grants Program.

The Subgrantee is responsible for continued and uninterrupted compliance with all Grant Program requirements.

Section 7.3 – ACCOUNTING RECORDS. The Subgrantee shall maintain an accounting system that accurately reflects fiscal transactions, with necessary controls and safeguards. This system shall provide an audit trail, including original source documents such as lease agreements, contracts, bidding procedures, receipts, progress payments, invoices, etc. related to the Project. The system also shall provide accounting data so the total cost of the facilities can be readily determined. These records shall be retained for a period of three years after submission of the certificate of completion and final report to the Authority or three years after the end of the funding period, whichever is longer. Such books and accounts shall be available for audit and/or review upon request by the Authority, the Bureau of State Audits, and the U.S. Department of Education.

Section 7.4 – LITIGATION. The Subgrantee shall promptly notify the Authority in writing of any administrative action or litigation, pending or threatened, by or against the Subgrantee or otherwise related to the Project or Subgrantee. For purposes of this item, the term "Subgrantee" shall include the charter school, the parent company of the charter school, and any subsidiary of the charter school if the subsidiary is involved in or will be benefited by the Grant or the Project. In addition to each of these entities themselves, the term "Subgrantee" shall also include the direct and indirect holders of more than ten percent (10%) of the ownership interests in the entity, as well as the officers, directors, principals, and senior executives of the entity if the entity is a corporation, the general and limited partners of the entity if the entity is a partnership, and the members or managers of the entity if the entity is a limited liability company.

Section 7.5 - NOTICE TO AUTHORITY. The Subgrantee shall:

- (a) Promptly notify the Authority in writing of any uninsured or partially uninsured loss related to the Project through fire, theft, liability, or otherwise in excess of an aggregate of two thousand five hundred dollars (\$2,500).
- (b) Notify the Authority if the Subgrantee is not in good standing or the Subgrantee's charter is not renewed, or is revoked, or placed on probation at any time during the Grant Period, within 30 (thirty) days of receipt of notification of such action, including providing the

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Authority with a copy of the document provided by the chartering entity notifying the charter school of such action.

- (c) Notify the Authority, within 30 (thirty) days, of any material changes to the Subgrantee's facilities, enrollment, charter status, nonprofit status, financial condition, or scope of the Project that occurs between the time of application and the time the Subgrantee's final report is accepted by the Authority.
- (d) Notify the Authority immediately if the facility subject to this Agreement is no longer operating as a charter school or if the number of students attending school at the facility decreases by 20 percent.

Section 7.6 – RELEASE. The Subgrantee hereby waives all claims and recourse against the Authority including, but not limited to, the right to contribution for loss or damage to persons or property arising from, growing out of, or in any way connected with or incident to this Agreement, the Subgrantee's use of the Grant proceeds, the Subgrantee's business operations, or the Project. The provisions of this section shall survive the termination of this Agreement.

Section 7.7 – INDEMNIFICATION. The Subgrantee shall defend, indemnify and hold harmless the Authority, the State, and the Federal Government/U.S. E.D., and all officers, trustees, agents, and employees of the same, from and against any and all claims, losses, costs, damages, or liabilities of any kind or nature, whether direct or indirect, arising from or relating to the Grant, the Project, or the State Charter School Facilities Incentive Grants Program. The provisions of this section shall survive termination of this Agreement.

Section 7.8 - NON-DISCRIMINATION CLAUSE. The Subgrantee and its contractors and subcontractors shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religion, creed, national origin, culture, physical disability (including HIV and AIDS), mental disability, medical condition (cancer or genetic characteristics), sexual orientation, political affiliation, position in a labor dispute, age, marital status, and denial of statutorily-required employment-related leave. The Subgrantee and its contractors and subcontractors shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. The Subgrantee and its contractors and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Government Code section 12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, title 2, section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code, section 12990 (a-f), set forth in chapter 5 of division 4 of title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. The Subgrantee and its contractors and subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

ARTICLE VIII - NEGATIVE COVENANTS

The Subgrantee further covenants that so long as this Agreement is in effect, the Subgrantee will not, without prior written consent of the Authority:

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Section 8.1 - USE OF FUNDS. Use any Grant proceeds for purposes other than as described in Exhibit E and approved by the Authority, the request for disbursement, or requirements of the Grant Program.

Section 8.2 – CHANGE IN PROJECT. Make any material change to the Project as described in Exhibit E or any of the Grant Documents, without prior written authorization of the Authority. Material changes may include, but are not limited to, a reduction of 20 percent in the number of students attending school at the facility subject to the Agreement, or a change in the lessor or lessee of the facility during the term of the Agreement.

ARTICLE IX – DEFAULT AND REMEDIES

Section 9.1 - EVENTS OF DEFAULT. Each of the following shall constitute an Event of Default under this Agreement:

- (a) Any representation or warranty made by the Subgrantee, or anyone acting on its behalf, hereunder or under any of the Grant Documents, is incorrect in any material respect; or
- (b) The Subgrantee's failure to perform or abide by any term or condition of this Agreement (including all requirements and covenants in Articles III through VII herein) or other Grant Documents, or comply with any other agreements between the Subgrantee and the Authority relating to this Grant; or
- (c) Any substantial or continuous breach by the Subgrantee of any material obligations of the Subgrantee imposed by any agreements other than the Grant Documents with respect to the Grant; or
- (d) Failure to use the funds for the approved purposes and under the requirements of the Grant Documents.
- (e) Failure to maintain continued compliance with each of the requirements for eligibility, as they may be amended, for the length of time the Project will be assisted by the Grant Program.

Section 9.2 - NOTICE OF SUBGRANTEE'S DEFAULT AND OPPORTUNITY TO CURE. The Authority shall give written notice to the Subgrantee of any Event of Default by specifying:

- (a) The nature of the event or deficiency giving rise to the Event of Default,
- (b) The action required to cure the Event of Default, if an action to cure is possible, and
- (c) A date, which shall not be less than thirty (30) calendar days from the mailing of the notice, by which such action to cure must be taken, if an action to cure is possible, provided, however, except with respect to a monetary Event of Default, so long as the Subgrantee has commenced to cure within such time, then the Subgrantee shall have a reasonable period, as determined by the Authority, thereafter within which to fully cure the Event of Default.

Section 9.3 – REMEDIES. In an Event of Default, the Authority may pursue any remedy available to it in law or in equity, including, but not limited to, forfeiture and return of all Grant funds and any accrued interest.

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ARTICLE X – MISCELLANEOUS

Section 10.1 – AMENDMENTS. This Agreement may be amended, changed, or modified in writing signed by the Subgrantee and the Authority.

Section 10.2 - ENTIRE AGREEMENT. This Agreement, together with all agreements and documents incorporated by reference herein, constitutes the entire Agreement of the parties and is not subject to modification, amendment, qualification, or limitation except as expressly provided herein.

Section 10.3 – NOTICES. Unless otherwise expressly specified or permitted by the terms hereof, all notices, consents or other communications required or permitted hereunder shall be deemed sufficiently given or served if given in writing, mailed by first-class mail, postage prepaid and addressed as follows:

- (i) If to the Subgrantee:

Attention:
Nanie Montijo, Chief Financial Officer
Magnolia Educational and Research Foundation on behalf of
Magnolia Science Academy Santa Ana
250 East 1st Street, Suite 1500
Los Angeles, CA 90012

- (ii) If to the Authority:

Attention:
Katrina Johantgen, Executive Director
California School Finance Authority
300 South Spring Street, Suite 8500
Los Angeles, CA 90013

Section 10.4 – COUNTERPARTS. This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute one instrument.

Section 10.5 – GOVERNING LAW, VENUE. This Agreement shall be construed in accordance with and governed by the Constitution and laws of the State of California applicable to contracts made and performed in the State of California. This Agreement shall be enforceable in the State of California and any action arising hereunder shall (unless waived in writing by the Authority) be filed and maintained in Sacramento, Sacramento County, California.

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IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in day and year first hereinabove written.

Magnolia Science Academy Santa Ana:

By: _____ Date: _____
Signature

Print Contact Name, Contact Title: _____

CALIFORNIA SCHOOL FINANCE AUTHORITY:

By: _____ Date: _____
Katrina Johantgen, Executive Director

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Exhibit A

SUBGRANTEE'S APPLICATION AND AMENDMENTS

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Exhibit B

DRAFT

REQUEST FOR DISBURSEMENT OF GRANT PROCEEDS

[Fill in Date of Request]

Katrina Johantgen
Executive Director
California School Finance Authority
300 South Spring Street, Suite 8500
Los Angeles, CA 90013

RE: Certification and Request for Disbursement of Grant Funds for Magnolia Science Academy Santa Ana (CDS 30768930130765)

This is to request the next six monthly disbursements under the State Charter School Facilities Incentive Grants Program (CFDA #84.282D) as allowed by the Grant Documents.

I hereby certify and attest to each of the following for the current period through February 28, 2020:

1. The Subgrantee will continuously meet all eligibility requirements listed in Program regulations during this semi-annual disbursement cycle (Cal Code Regs., title 4, §10177).
2. Disbursements from the California School Finance Authority to the Subgrantee shall be directed to the attention of *[fill in name, title]* at the Subgrantee's official address, on file with the Authority.
3. Grant funds will be applied toward the eligible Mortgage/Debt Service costs of a charter school facility for Magnolia Science Academy Santa Ana a California charter school, Charter No. 1686, CDS Code No. 30768930130765), currently operating at *[fill in Street, city, and zip]*, as described in the school's application.
4. None of the costs for which these disbursements are requested have been paid previously.
5. These disbursements will not be used to pay for prior month(s) or year(s) costs, nor will they be used to pay for a facility receiving funds under the Charter School Facilities Program.
6. Each disbursement will be expended within three days, or the amount of time between transfer of funds and disbursement will be minimized, as determined by the United States Department of Education.
7. Interest will not be earned on these federal funds.

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8. The Subgrantee will comply with the Federal OMB Uniform Guidance audit requirements and will provide the Authority a copy of the single or program-specific audit as when available (2 CFR part 200, subpart F).

Insert Official signature and signature block.

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Exhibit C
CERTIFIED RESOLUTION OF SUBGRANTEE'S GOVERNING BOARD

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Exhibit D

AUTHORITY'S AWARD LETTER

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Exhibit E

LEASE AND AMENDMENT

Cover Sheet

MSA-1 Computer Equipment Lease Agreement

Section: IV. Action Items
Item: E. MSA-1 Computer Equipment Lease Agreement
Purpose: Vote
Submitted by:
Related Material: IV E MSA-1 Workstations Lease.pdf



Board Agenda Item #	IV E Action Item
Date:	September 12 th , 2019
To:	Magnolia Board of Directors
From:	Alfredo Rubalcava, CEO & Superintendent
Staff Lead:	Rasul Monoshev, Director of Technology
RE:	<p>Contract Approval for Staples-For the 60 months lease of HP All-In-One Desktop PCs and Laptops.</p> <p>Recommendations:</p> <ol style="list-style-type: none"> 1. The Workstations 60 months lease for the total of \$99,564.00 with \$22,137.12 annual payments from Staples Business. 2. Should there be any similar lease or purchase need for the workstations at any other Magnolia schools, to approve below models and prices per unit basis: <ul style="list-style-type: none"> • HP EliteOne 800 G5 23.8-inch All-in-One (7HX75UT) – Staples Business, \$853.38 • HP EliteBook 840 G6 Notebook PC (7KK23UT) – Staples Business, \$1,209.03

Proposed Board Recommendation

I move that the board award the winning bid for the published RFP and adopt the lease of MSA-1 Workstation All-in-One PCs and laptops for Magnolia Public Schools as set forth above. Should there be a similar need for any other Magnolia Public Schools (MPS), the approved vendor, the need, and the price will be used between the dates July 1st, 2019 – June 30th, 2020.

Background

The All-in-One Desk Workstations and the laptops is a need for the daily classroom teaching needs. We will be setting up the leased computers in new construction site building and replacing current MSA-1s old computers as they're fulfilled their four-year lifespan. The choice of Workstations for teachers was requested by school leadership team due to its performance and look.

The MPS IT Department opened the RFP process for which the due date was August 16th. The RFP evaluation committee consisted of MPS IT Director, Mr. Monoshev, MSA-1 School Principal,



Mustafa Sahin, and MSA-1 IT Manager, Julian Lopez. The committee evaluated the four received bids on August 19th, 2019 and met again for confirmation and finalization on August 22nd, 2019. The team recommends awarding of the bid to Staples for the lease of All-in-One Desktop Workstations and laptops.

Factor	Weight
Cost of products and services (required, highest weight)	40%
Functionality/completeness/specifications of proposed solution	30%
Vendor: qualifications, credentials, certifications, experience, references	20%
Contract terms and conditions	10%
Total	100.00%

Budget Implications

**CFO reviewed

The budget implications have been reviewed by the MPS Finance Department. The lease of MSA-1 Workstation All-in-One PCs and laptops will be paid for from MSA-1's operations budget. These costs were anticipated and included in the 2019-20 board approved budget.

Attachments:

- Evaluation matrices
- RFP
- Proposals from vendors

Name of Staff Originator: Rasul Monoshev

Received Bids for MSA-1 Workstations Lease

HP Pro One All in One Desktop

	STS	Troxel	Staples	Apple
Total price for 3 year lease for 60 units (40%)	\$58,200.00	\$71,700.00	\$51,202.80	\$61,506.00
Specifications	⚙️ Operating system: Windows 10 Pro 64 ⚙️ Processor family: 9th Generation Intel® Core™ i5 processor ⚙️ Memory: 16 GB DDR4-2666 SDRAM (1 X 16 GB) ⚙️ Internal Storage: 256 GB PCIe® NVMe™ SSD ⚙️ Optical drive: DVD-Writer ⚙️ Display 23.8" diagonal FHD IPS widescreen WLED-backlit anti-glare (1920 x 1080) ⚙️ Graphics: Integrated Well Qualified Good	⚙️ Operating system: Windows 10 Pro 64 ⚙️ Processor family: 9th Generation Intel® Core™ i5 processor ⚙️ Memory: 16 GB DDR4-2666 SDRAM (1 X 16 GB) ⚙️ Internal Storage: 256 GB PCIe® NVMe™ SSD ⚙️ Optical drive: DVD-Writer ⚙️ Display 23.8" diagonal FHD IPS widescreen WLED-backlit anti-glare (1920 x 1080) ⚙️ Graphics: Integrated Well Qualified Good	⚙️ Operating system: Windows 10 Pro 64 ⚙️ Processor family: 9th Generation Intel® Core™ i5 processor ⚙️ Memory: 16 GB DDR4-2666 SDRAM (1 X 16 GB) ⚙️ Internal Storage: 256 GB PCIe® NVMe™ SSD ⚙️ Optical drive: DVD-Writer ⚙️ Display 23.8" diagonal FHD IPS widescreen WLED-backlit anti-glare (1920 x 1080) ⚙️ Graphics: Integrated Well Qualified Good	I-MAC Configuration: • 065-C4YV2.3GHz dual-core Intel Core i5, Turbo Boost up to 3.6GHz" • 065-C4YX8GB2133MHz DDR4 • 065-C5071TB Fusion Drive • 065-C4YW Intel Iris Plus Graphics 640 • 065-C50L Wired Apple Mouse (Must be ordered with Wired Keyboard) • 065-C50W Wired Keyboard with numeric keypad (English) / User's Guide (English) (Must be ordered with Wired Mouse) Well Qualified Good
Functionality/specification of items (30%)				
Vendor Qualifications (20%)				
Terms and Conditions (10%)				

Evaluation

Pricing including tax (Max 40 points)	33	25	40	30
Functionality/specification of items (Max 30 points)	30	30	30	28
Vendor Qualifications (Max 20 points)	20	20	20	20
Terms and Conditions (Max 10 points)	10	10	10	10
	93	85	100	88

The Winning bid is Staples

HP Elitebook Notebook

	STS	Troxel	Staples	Apple
Total price for 3 years lease per 1 unit (40%)	\$1,209.03	\$1,575.00	\$1,293.00	\$1,241.10
Specifications	⚙️ Operating system: Windows 10 Pro 64 ⚙️ Processor family: 8th Generation Intel® Core™ i5 processor ⚙️ Memory: 16 GB DDR4-2400 SDRAM (1 x 16 GB) ⚙️ Internal Storage: 512 GB PCIe® NVMe™ M.2 SSD ⚙️ Display: 14" diagonal FHD IPS anti-glare WLED-backlit, 250 nits, 45% NTSC (1920 x 1080) ⚙️ Display size (diagonal): 14" ⚙️ Graphics: Integrated Well Qualified Good	⚙️ Operating system: Windows 10 Pro 64 ⚙️ Processor family: 8th Generation Intel® Core™ i5 processor ⚙️ Memory: 16 GB DDR4-2400 SDRAM (1 x 16 GB) ⚙️ Internal Storage: 512 GB PCIe® NVMe™ M.2 SSD ⚙️ Display: 14" diagonal FHD IPS anti-glare WLED-backlit, 250 nits, 45% NTSC (1920 x 1080) ⚙️ Display size (diagonal): 14" ⚙️ Graphics: Integrated Well Qualified Good	⚙️ Operating system: Windows 10 Pro 64 ⚙️ Processor family: 8th Generation Intel® Core™ i5 processor ⚙️ Memory: 16 GB DDR4-2400 SDRAM (1 x 16 GB) ⚙️ Internal Storage: 512 GB PCIe® NVMe™ M.2 SSD ⚙️ Display: 14" diagonal FHD IPS anti-glare WLED-backlit, 250 nits, 45% NTSC (1920 x 1080) ⚙️ Display size (diagonal): 14" ⚙️ Graphics: Integrated Well Qualified Good	13 Inch MacBook Air Specs: 065-C7Q11.6GHz dual-core 8th-generation Intel Core i5 processor, Turbo Boost up to 3.6GHz • 065-C7QK Intel UHD Graphics 617 • 065-C7Q3 16GB 2133MHz LPDDR3 memory • 065-C7Q5 256GB PCIe-based SSD • 065-C7QL Force Touch Trackpad • 065-C7QM Two Thunderbolt 3 Ports • 065-C7QN Touch ID • 065-C7QP Retina Display • 065-C7TM Backlit Keyboard (US English) Well Qualified Good
Functionality/specification of items (30%)				
Vendor Qualifications (20%)				
Terms and Conditions (10%)				

Evaluation

Pricing including tax (Max 40 points)	33	25	40	35
Functionality/specification of items (Max 30 points)	30	30	30	28
Vendor Qualifications (Max 20 points)	20	20	20	20
Terms and Conditions (Max 10 points)	10	10	10	10
	93	85	100	93

The Winning bid is Staples for both All-In-Ones-and-Laptops



REQUEST FOR PROPOSALS FOR WORKSTATION LEASE

(Due Date – Monday, August 12th, 2019)

PURPOSE

Magnolia Public Schools (MPS) is accepting proposals for the lease of desktop computers and laptops for Magnolia Science Academy (MSA)-1's classroom teaching. *Should there be a need for any other MPS schools listed below between dates July 1st, 2019 – June 30th, 2020, the approved vendor, the device model, and the lease price will be used for procurement:*

MSA-1	18238 Sherman Way, Reseda, CA 91335
	18220 Sherman Way, Reseda, CA 91335
MSA-2	17125 Victory Blvd., Van Nuys, CA 91406
MSA-3	1254 East Helmick Street, Carson, CA 90746
MSA-4	11330 West Graham Place, Los Angeles, CA 90064
MSA-5	18230 Kittridge St., Reseda, CA 91335
MSA-6	3754 Dunn Dr., Los Angeles, CA 90034
MSA-7	18355 Roscoe Boulevard, Northridge, CA 91325
MSA-8	6411 Orchard Ave., Bell, CA 90201
MSA-Santa Ana	2840 W. 1st Street, Santa Ana, CA 92703
MSA-San Diego	6525 Estrella Ave., San Diego, CA 92120

GENERAL TERMS AND CONDITIONS FOR RFP PROPOSAL GUIDELINES

1. Each item request and guideline in the RFP must be known and properly addressed in the proposal.
2. All equipment in proposal must conform to specifications provided in the RFP.
3. The Vendor must provide terms of warranty on all products.
4. The Vendor shall provide a clear breakdown of equipment and services costs.
5. The Vendor must provide an estimated timeline for product delivery.
6. Proposal must be valid for 60 days.

All questions regarding the RFP should be addressed in writing to Rasul Monoshev, IT Director, rmonoshev@magnoliapublicschools.org.



PROPOSAL SUBMISSION

Proposals are to be submitted no later than 5:00 PM PST, Monday, 08/12/2019 per one of the following means of delivery:

- Email to it@magnoliapublicschools.org, cc: jblopez@magnoliapublicschools.org
- Mail to: Rasul Monoshev, MSA 1 Workstation Lease

Magnolia Public Schools, 250 East First Street, Ste 1500, Los Angeles, CA 90012

ACCEPTANCE/REJECTION OF PROPOSAL SUBMISSIONS

MPS reserves the right to accept or reject any and all proposals or any portion of any and all proposals in its discretion. While price is an important consideration, it will not be the sole determining factor in the selection of a Vendor. Payments will not be made nor orders submitted until after the MPS Board of Directors has accepted a proposal and awarded it as the winning proposal submission. A contract will be entered into between MPS and the Vendor after the aforementioned approvals.

PAYMENT

Payment shall be made no later than 60 days after invoice date. The payment will not be issued until after both the Vendor and MPS agree that the project is complete and meets all requirements.

RFP Revisions

MPS reserves the right to modify or issue amendments to this RFP at any time. MPS also reserves the right to cancel or reissue this RFP at any time. Notices will be posted to <http://magnoliapublicschools.org>. It is the sole responsibility of interested vendors to monitor the URL for posting of such information.



RFP EVALUATION

All qualified, responsive proposals will be evaluated using the following factors and weights.

Factor	Weight
Cost of products and services (required, highest weight)	40%
Functionality/completeness/specifications of proposed solution	30%
Vendor qualifications, credentials, certifications, experience, and references	20%
Contract terms and conditions	10%
Total	200.00%

RFP Evaluation Committee

The RFP Evaluation committee members are as follows:

- Rasul Monoshev, IT Director
- Mustafa Sahin, MSA-1 Principal
- Julian Lopez, MSA-1 IT Manager

RFP Evaluation and Award Timeline

08.12.2019: RFP is due at 5pm.

08.13.2019: The RFP Evaluation committee members will meet and evaluate the received bids

08.14.2019: The winning bid recommendation is submitted in documentation

09.12.2019 or earlier: MPS Board Meeting day – The board might approve/deny/request for more information

EQUIPMENT & SERVICES SPECIFICATIONS

Item 1: HP EliteOne 800 G5 23.8-inch All-in-One (7HX75UT) or similar



- **Quantity: 60**

Description:

- ✓ Operating system: Windows 10 Pro 64
 - ✓ Processor family: 9th Generation Intel® Core™ i5 processor
 - ✓ Memory: 16 GB DDR4-2666 SDRAM (1 X 16 GB)
 - ✓ Internal Storage: 256 GB PCIe® NVMe™ SSD
 - ✓ Optical drive: DVD-Writer
 - ✓ Display: 23.8" diagonal FHD IPS widescreen WLED-backlit anti-glare
- Graphics: Integrated

Item 2: HP EliteBook 840 G6 Notebook PC (7KK23UT) or similar

- **Quantity: 50**

Description:

- ✓ Operating system: Windows 10 Pro 64
- ✓ Processor family: 8th Generation Intel® Core™ i5 processor
- ✓ Memory: 16 GB DDR4-2400 SDRAM (1 x 16 GB)
- ✓ Internal Storage: 512 GB PCIe® NVMe™ M.2 SSD
- ✓ Display: 14" diagonal FHD IPS anti-glare WLED-backlit, 250 nits, 45% NTSC (1920 x 1080)
- ✓ Display size (diagonal): 14"
- ✓ Graphics: Integrated

Delivery/Shipping: No dock at this location.

Ship to Address:

Magnolia Science Academy-1

18238 Sherman Way, Reseda, CA 91335



HP Sales Central

HP ProOne 600 G5 21.5-in All-in-One Business PC (7YB10UT)

Active as of 6/21/2019

Detailed Specifications

Additional information about HP in the countries

hp.com

Audio

Conexant CX20632 codec, universal audio jack, headset and headphone front ports (3.5 mm), multi-streaming capable

Brightness

250 nits

Chipset

Intel® Q370 (non-vPro)

Chipset footnote number

[34]

Code name

Recorder-R

Color gamut

72% NTSC

Copyright notice

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Datasheet publication number

4AA7-5482

Dimension note (imperial)

With adjustable height stand.

Dimensions (W x D x H) Note

With adjustable height stand.

Display

21.5" diagonal FHD IPS widescreen LCD anti-glare WLED-backlit (1920 x 1080)

Display

21.5" diagonal Full HD display

Display

54.6 cm (21.5") diagonal Full HD display

Display

54.61 cm (21.5") diagonal FHD IPS widescreen LCD anti-glare WLED-backlit (1920 x 1080)

Drive bays footnote number

[18]

Energy efficiency

ENERGY STAR® certified

ENERGY STAR® certified

ENERGY STAR®

Environmental

Low halogen

Environmental specification footnote number

[12]

Expansion slots

1 M.2 2230; 1 M.2 2230/2280

Expansion slots note

1 M.2 2230 slot for WLAN and 1 M.2 2230/2280 slot for storage.

External I/O ports footnote number

[8]

Form factor

All-in-one

Graphics

Integrated

Graphics (integrated)

Intel® UHD Graphics 630

I/O Port location

Optional

I/O Port location

Rear

I/O Port location

Side

Image legal disclaimer

Product image may differ from actual product

Internal drive bays

One 2.5"

Internal Storage

256 GB PCIe® NVMe™ TLC M.2 SSD with Raid 0 configured

Keyboard

USB Business Slim Wired Keyboard

Legal tagline

HP recommends Windows 10 Pro.

Manageability features footnote number

[10,31,32]

Management features

HP BIOS Config Utility (download); HP Client Catalog (download); HP Driver Packs (download); HP Image Assistant; HP System Software Manager (download); Update BIOS via Cloud or Network (BIOS feature); Ivanti Management Suite; HP Management Integration Kit for Microsoft System Center Configuration Management Gen 2

MDA key selling point

Windows 10 Pro or other operating systems available

Memory

8 GB DDR4-2666 SDRAM (1 X 8 GB)

Memory and storage

8 GB memory; 256 GB SSD storage

Memory Slots

2 SODIMM

Minimum dimensions (W x D x H)

19.26 x 8.21 x 14.32 in

Minimum dimensions (W x D x H)

48.91 x 20.85 x 36.37 cm

Network interface

Intel® Dual Band Wireless-AC 9560 802.11ac (2x2) and Bluetooth® M.2 PCIe®, non-vPro™

Network interface

Intel® I219LM GbE

Network interface type

LAN

Network interface type

WLAN

Operating humidity range

10 to 90% RH

Operating system

Windows 10 Pro 64

Operating temperature range

10 to 35°C

Operating temperature range

50 to 95°F

Optical drive

HP 9.5 mm Slim DVD-Writer

Package dimensions (W x D x H)

23.46 x 9.69 x 18.43 in

Package dimensions (W x D x H)

59.6 x 24.6 x 46.8 cm

Package weight

20.66 lb

Package weight

9.37 kg

Pointing device

HP USB Optical Mouse

Ports

1 DisplayPort™ 1.2; 1 power connector; 1 RJ-45; 2 USB 3.1 Gen 1

Ports

1 DisplayPort™ 1.2; 1 serial; 1 HDMI 2.0

Ports

1 headphone/microphone combo; 1 SD 3.0 card reader; 1 USB 2.0 Type-C™; 1 USB 3.1 Gen 1; 1 USB 3.1 Gen 1 (charging)

Power

120 W external power adapter, up to 88% efficiency, active PFC

Processor

Intel® Core™ i5-9500 with Intel® UHD Graphics 630 (3 GHz base frequency, up to 4.4 GHz with Intel® Turbo Boost Technology, 9 MB cache, 6 cores)

Processor family

9th Generation Intel® Core™ i5 processor

Processor name footnote number

[6]

Processor note

Your product does not support Windows 8 or Windows 7. In accordance with Microsoft's support policy, HP does not support the Windows 8 or Windows 7 operating system on products configured with Intel® and AMD 7th generation and forward processors or provide any Windows 8 or Windows 7 drivers on <http://www.support.hp.com>.

Processor speed

3 GHz

Product brand name

HP

Security management

DriveLock; Hood sensor; HP BIOSphere; HP Client Security Suite; HP Credential Manager; HP Password Manager; HP Power On Authentication; HP Spare Key; HP Sure Sense; HP Sure Start Gen 5; Intel® Identity Protection Technology (Intel® IPT); Master Boot Record Security; Power-on password (via BIOS); Pre-boot Authentication; RAID configurations; SATA port disablement (via BIOS); Serial enable/disable (via BIOS); Setup

password (via BIOS); Support for chassis padlocks and cable lock devices; Trusted Platform Module TPM 2.0 Embedded Security Chip shipped with Windows 10 (Common Criteria EAL4+ Certified)(FIPS 140-2 Level 2 Certified); USB enable/disable (via BIOS)

Security management footnote number

[7,15,24,25,30,33]

Service description

HP 4 year Next Business Day Onsite Hardware Support for Desktops

Services (Care Pack)

When hardware issues come up, the sooner you can get running again, the better. Have expertise at the ready with HP Hardware Next Business Day Onsite Service, and vastly improve your product uptime. With high-quality remote assistance or convenient onsite support available the next business day, help is there when you need it—so you can get back to work.

Software

Absolute Persistence module; Buy Office (sold separately); HP Hotkey Support; HP JumpStarts; HP LAN-Wireless Protection; HP Noise Cancellation Software; HP Secure Erase; HP Support Assistant; HP Sure Click; HP Wireless Wakeup; Native Miracast Support; Windows Defender

Software footnote number

[9,21,23,26,27,28,29]

Standard memory note

Transfer rates up to 2666 MT/s.

Storage acceleration footnote number

[36]

Storage type

SSD

Tech spec footnote

[1] Not all features are available in all editions or versions of Windows. Systems may require upgraded and/or separately purchased hardware, drivers, software or BIOS update to take full advantage of Windows functionality. Windows 10 is automatically updated, which is always enabled. ISP fees may apply and additional requirements may apply over time for updates. See <http://www.windows.com>

Tech spec footnote

[10] HP Driver Packs: not preinstalled, however available for download at <http://www.hp.com/go/clientmanagement>.

Tech spec footnote

[11] Based on US EPEAT® registration according to IEEE 1680.1-2018 EPEAT®. Status varies by country. Visit www.epeat.net for more information.

Tech spec footnote

[12] External power supplies, power cords, cables and peripherals are not Low Halogen. Service parts obtained after purchase may not be Low Halogen.

Tech spec footnote

[13] Some devices for academic use will automatically be updated to Windows 10 Pro Education with the Windows 10 Anniversary Update. Features vary; see <https://aka.ms/ProEducation> for Windows 10 Pro Education feature information.

Tech spec footnote

[14] NOTE: Your product does not support Windows 8 or Windows 7. In accordance with Microsoft's support policy, HP does not support the Windows 8 or Windows 7 operating system on products configured with Intel® and AMD 7th generation and forward processors or provide any Windows 8 or Windows 7 drivers on <http://www.support.hp.com>

Tech spec footnote

[15] Hood sensor: Sold separately or as an optional feature.

Tech spec footnote

[16] Non-internal bay. Must be configured at time of purchase.

Tech spec footnote

[17] Sold separately or as an optional feature.

Tech spec footnote

[18] The 2.5" SATA drive bay can be both HDD and SSD.

Tech spec footnote

[19] Multi-core is designed to improve performance of certain software products. Not all customers or software applications will necessarily benefit from use of this technology. Performance and clock frequency will vary depending on application workload and your hardware and software configurations. Intel's numbering, branding and/or naming is not a measurement of higher performance.

Tech spec footnote

[2] For hard drives and solid state drives, GB = 1 billion bytes. TB = 1 trillion bytes. Actual formatted capacity is less. Up to 36 GB (for Windows 10) of system disk is reserved for the system recovery software.

Tech spec footnote

[20] Intel® Turbo Boost technology requires a PC with a processor with Intel Turbo Boost capability. Intel Turbo Boost performance varies depending on hardware, software and overall system configuration. See www.intel.com/technology/turboboost for more information.

Tech spec footnote

[21] Native Miracast Support: is a wireless technology your PC can use to project your screen to TVs, projectors, and streaming.

Tech spec footnote

[22] Actual data rate is determined by both the system's configured processor and memory module installed.

Tech spec footnote

[23] HP Support Assistant: requires Windows and Internet access.

Tech spec footnote

[24] HP Sure Start Gen5 is available on select HP PCs with Intel® processors. See product specifications for availability.

Tech spec footnote

[25] HP BIOSphere Gen5 is available on select HP Pro and Elite PCs. See product specifications for details. Features may vary depending on the platform and configurations.

Tech spec footnote

[26] Windows Defender Opt In, Windows 10, and internet connection required for updates.

Tech spec footnote

[27] HP Sure Click is available on most HP PCs and supports Microsoft® Internet Explorer and Chromium™. Supported attachments include Microsoft Office (Word, Excel, PowerPoint) and PDF files in read only mode, when Microsoft Office or Adobe Acrobat are installed.

Tech spec footnote

[28] HP Secure Erase: for the methods outlined in the National Institute of Standards and Technology Special Publication 800-88 "Clear" sanitation method.

Tech spec footnote

[29] Skype for Business Certified: Sold separately or as an optional feature.

Tech spec footnote

[3] For systems configured with more than 3 GB of memory and a 32-bit operating system, all memory may not be available due to system resource requirements. Addressing memory above 4 GB requires a 64-bit operating system. Memory modules support data transfer rates up to 2133 MT/s; actual data rate is determined by the system's configured processor. See processor specifications for supported memory data rate.

Tech spec footnote

[30] HP Password Manager: requires Internet Explorer or Chrome™ or FireFox. Some websites and applications may not be supported. User may need to enable or allow the add-on / extension in the internet browser.

Tech spec footnote

[31] HP Management Integration Kit for Microsoft System Center Configuration Management Gen 2: can be downloaded from <http://www8.hp.com/us/en/ads/clientmanagement/overview.html>.

Tech spec footnote

[32] Ivanti Management Suite: subscription required.

Tech spec footnote

[33] HP Client Security Manager Gen5 requires Windows and is available on select HP Pro and Elite PCs. See product specifications for details.

Tech spec footnote

[34] For full Intel® vPro™ functionality, Windows, a vPro supported processor, vPro enabled chipset, vPro

enabled wired LAN card and discrete TPM 2.0 are required. See <http://intel.com/vpro>

Tech spec footnote

[35] Some functionality of vPro, such as Intel Active Management Technology and Intel Virtualization technology, requires additional 3rd party software in order to run. Availability of future "virtual appliances" applications for Intel vPro technology is dependant on 3rd party software providers. Compatibility with future "virtual appliances" is yet to be determined.

Tech spec footnote

[36] Intel® Optane™ memory is sold separately. Intel® Optane™ memory system acceleration does not replace or increase the DRAM in your system. Available for HP commercial desktops and notebooks and for select HP workstations (HP Z240 Tower/SFF, Z2 Mini, ZBook Studio, 15 and 17 G5) and requires a SATA HDD, 7th Gen or higher Intel® Core™ processor or Intel® Xeon® processor E3-1200 V6 product family or higher, BIOS version with Intel® Optane™ supported, Windows 10 version 1703 or higher, M.2 type 2280-S1-B-M connector on a PCH Remapped PCIe Controller and Lanes in a x2 or x4 configuration with B-M keys that meet NVMe™ Spec 1.1, and an Intel® Rapid Storage Technology (Intel® RST) 15.5 driver.

Tech spec footnote

[4] All memory slots are customer accessible / upgradeable.

Tech spec footnote

[5] Wireless access point and internet service required.

Tech spec footnote

[6] Multi-core is designed to improve performance of certain software products. Not all customers or software applications will necessarily benefit from use of this technology. Performance and clock frequency will vary depending on application workload and your hardware and software configurations. Intel's numbering is not a measurement of higher performance.

Tech spec footnote

[7] Intel® Identity Protection Technology (Intel® IPT): Models configured with Intel® Core™ processors have the ability to utilize advanced security protection for online transactions. Intel® Identity Protection Technology (Intel® IPT) used in conjunction with participating web sites, provides double identity authentication by adding a hardware component in addition to the usual user name and password. Intel® Identity Protection Technology (Intel® IPT) is initialized through an HP Client Security module.

Tech spec footnote

[8] (1) configurable port: choice of DisplayPort™ 1.2, HDMI 2.0, or serial, sold separately as an optional feature.

Tech spec footnote

[9] Absolute Persistence module: is shipped turned off, and will be activated when customers activate a purchased subscription. Subscriptions can be purchased for terms ranging multiple years. Service is limited, check with Absolute for availability outside the U.S. The Absolute Recovery Guarantee is a limited warranty. Certain conditions apply. For full details visit: <http://www.absolute.com/company/legal/agreements/computrace-agreement>. Data Delete is an optional service provided by Absolute Software. If utilized, the Recovery Guarantee is null and void. In order to use the Data Delete service, customers must first sign a Pre-Authorization Agreement and either obtain a PIN or purchase one or more RSA SecurID tokens from Absolute Software.

Trademark information

Bluetooth is a trademark of its proprietor and used by HP Inc. under license. Intel, Pentium, Celeron, Optane, vPro, the Intel logo, Intel Core, and Core Inside are trademarks or registered trademarks of Intel Corporation or its subsidiaries in the United States and other countries. USB Type-C™ and USB-C™ are trademarks of USB Implementers Forum. Adobe PDF is a trademark of Adobe Systems Incorporated. ENERGY STAR and the ENERGY STAR mark are registered trademarks owned by the U.S. Environmental Protection Agency. DisplayPort™ and the DisplayPort™ logo are trademarks owned by the Video Electronics Standards Association (VESA®) in the United States and other countries. All other trademarks are the property of their respective owners.

UNSPSC code

43211507

Warranty

3 year (3-3-3) limited warranty and service offering includes 3 years of parts, labor and on-site repair. Includes free 24/7 telephone support. Terms and conditions vary by country. Certain restrictions and exclusions apply.

Webcam

1 MP HD webcam with integrated digital microphone, maximum resolution of 1280 x 720

Webcam footnote number

[17]

Weight

12.74 lb

Weight

5.78 kg

Weight note (imperial)

Lowest weight configuration with adjustable height stand. Weight will vary by configuration.

Weight note (metric)

Lowest weight configuration with adjustable height stand. Weight will vary by configuration.

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HP Sales Central

HP EliteBook 840 G6 Notebook PC (7KK23UT)

Active as of 5/20/2019

Detailed Specifications

Accessories

HP Thunderbolt Dock 120W G2 2UK37AA; HP EliteDisplay S270n 27-inch Monitor 2PD37AA; HP UltraSlim Docking Station D9Y32AA; HP USB-C Notebook Power Bank 1TZ86AA; HP Wireless Collaboration Keyboard Z9N39AA

Additional information about HP in the countries

hp.com

Audio features

Bang & Olufsen, dual stereo speakers, 3 multi array microphone

Battery life note

Battery is internal and not replaceable by customer. Serviceable by warranty.

Battery type

HP Long Life 3-cell, 50 Wh Li-ion

Battery weight

0.19 kg

Battery weight

0.42 lb

Brightness

220 nits

Camera

720p HD webcam; HD Privacy IR webcam

Code name

Crescent 14

Color gamut

45% NTSC

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Datasheet publication number

4AA7-4866

Display

14" diagonal FHD IPS anti-glare WLED-backlit, 250 nits, 45% NTSC (1920 x 1080)

Display

14" diagonal Full HD display

Display footnote number

[14,16,17,18]

Display size (diagonal)

14"

Energy efficiency

ENERGY STAR® certified

Environmental

Low halogen; TCO 8.0 Certified

Environmental specification footnote number

[38]

Graphic card footnote number

[16,39]

Graphics

Integrated

Graphics (integrated)

Intel® UHD Graphics 620

Image legal disclaimer

Product image may differ from actual product

Input devices

Ambient light sensor

Internal Storage

512 GB PCIe® NVMe™ M.2 SSD

Keyboard

HP Premium Collaboration Keyboard, spill-resistant, backlit

Legal tagline

HP recommends Windows 10 Pro.

Manageability features footnote number

[21,22]

Management features

HP Driver Packs; HP System Software Manager (SSM); HP BIOS Config Utility (BCU); HP Client Catalog; HP Manageability Integration Kit Gen3

MDA key selling point

Windows 10 or other operating systems available

Memory

16 GB DDR4-2400 SDRAM (1 x 16 GB)

Memory and storage

16 GB memory; 512 GB SSD storage

Memory Slots

2 SODIMM

Minimum dimensions (W x D x H)

12.84 x 9.22 x 0.71 in

Minimum dimensions (W x D x H)

32.6 x 23.43 x 17.9 cm

Operating system

Windows 10 Pro 64

Pointing device

Clickpad with multi-touch gesture support, taps enabled as default

Ports

2 USB 3.1 Gen 1 (charging); 1 Thunderbolt™ (USB Type-C™ connector); 1 RJ-45; 1 headphone/microphone combo; 1 HDMI 1.4b; 1 docking connector; 1 AC power

Ports note

Cables are not included.

Power

HP Smart 65 W External AC power adapter

Power supply required footnote number

[34,35]

Processor

Intel® Core™ i5-8365U processor with Intel® UHD Graphics 620 Graphics (1.6 GHz base frequency, up to 4.1 GHz with Intel® Turbo Boost Technology, 6 MB L3 cache, 4 cores)

Processor family

8th Generation Intel® Core™ i5 processor

Processor name footnote number

[6,7]

Processor speed

1.6 GHz

Product brand name

HP

Security management

Absolute persistence module; HP DriveLock and Automatic DriveLock; HP Fingerprint Sensor; Power-on authentication; Preboot authentication; TPM 2.0 embedded security chip shipped with Windows 10 (Common Criteria EAL4+ Certified); HP Sure Click; Windows Defender; HP Sure Start Gen5; HP Sure Run Gen2; HP Sure Recover Gen2; HP BIOSphere Gen5; HP Client Security Gen5; HP Sure Sense

Security management footnote number

[23,25,26,27,28,29,30,31,32,33,40]

Service description

HP 3 year Next Business Day Onsite HW Support w/Accidental Damage Protection-G2 for Notebooks

Services (Care Pack)

When hardware issues come up, the sooner you can get running again, the better. Have expertise at the ready with HP Hardware Next Business Day Onsite Service with Accidental Damage Protection, and vastly improve your product uptime. With high-quality remote assistance or convenient onsite support available the next business day, help is there when you need it—so you can get back to work.

Software

HP Connection Optimizer; HP Hotkey Support; HP Image Assistant; HP JumpStart; HP Noise Cancellation Software; HP Support Assistant; Native Miracast support; Buy Office (Sold separately)

Software footnote number

[19,20]

Standard memory note

Transfer rates up to 2400 MT/s.

Storage acceleration

32 GB PCIe® NVMe™ Intel® Optane™ Memory for storage acceleration

Storage type

SSD

Tech spec footnote

[1] Not all features are available in all editions or versions of Windows. Systems may require upgraded and/or separately purchased hardware, drivers, software or BIOS update to take full advantage of Windows functionality. Windows 10 is automatically updated, which is always enabled. ISP fees may apply and additional requirements may apply over time for updates. See <http://www.windows.com/>.

Tech spec footnote

[10] Wireless access point and internet service required and sold separately. Availability of public wireless access points limited. Wi-Fi 6 is backwards compatible with prior 802.11 specs. The specifications for Wi-Fi 6 (802.11 ax) are draft and are not final. If the final specifications differ from the draft specifications, it may affect the ability of the notebook to communicate with other 802.11ax devices.

Tech spec footnote

[11] Gigabit class Category 16 4G LTE module is optional and must be configured at the factory. Module designed for up to 1 Gbps download speeds as carriers deploy 5 carrier aggregation and 100MHz channel bandwidth, requires activation and separately purchased service contract. Backwards compatible to HSPA 3G technologies. Check with service provider for coverage and availability in your area. Connection, upload and download speeds will vary due to network, location, environment, network conditions, and other factors. 4G LTE not available on all products, in all regions.

Tech spec footnote

[12] Miracast is a wireless technology your PC can use to project your screen to TVs, projectors, and streaming.

Tech spec footnote

[13] The term "10/100/1000" or "Gigabit" Ethernet indicates compatibility with IEEE standard 802.3ab for Gigabit Ethernet, and does not connote actual operating speed of 1 Gb/s. For high-speed transmission, connection to a Gigabit Ethernet server and network infrastructure is required.

Tech spec footnote

[14] HD content required to view HD images.

Tech spec footnote

[15] Backlit keyboard is an optional feature.

Tech spec footnote

[16] Sold separately or as an optional feature.

Tech spec footnote

[17] Resolutions are dependent upon monitor capability, and resolution and color depth settings.

Tech spec footnote

[18] HP Sure View Gen3 integrated privacy screen is an optional feature that must be configured at purchase and is designed to function in landscape orientation.

Tech spec footnote

[19] HP Support Assistant requires Windows and Internet access.

Tech spec footnote

[2] Some devices for academic use will automatically be updated to Windows 10 Pro Education with the Windows 10 Anniversary Update. Features vary; see <https://aka.ms/ProEducation> for Windows 10 Pro Education feature information.

Tech spec footnote

[20] Miracast is a wireless technology your PC can use to project your screen to TVs, projectors, and streaming.

Tech spec footnote

[21] HP Driver Packs not preinstalled, however available for download at <http://www.hp.com/go/clientmanagement>.

Tech spec footnote

[22] HP Manageability Integration Kit can be downloaded from <http://www.hp.com/go/clientmanagement>.

Tech spec footnote

[23] Absolute agent is shipped turned off, and will be activated when customers activate a purchased subscription. Subscriptions can be purchased for terms ranging multiple years. Service is limited, check with Absolute for availability outside the U.S. The Absolute Recovery Guarantee is a limited warranty. Certain conditions apply. For full details visit: <http://www.absolute.com/company/legal/agreements/> computrace-agreement. Data Delete is an optional service provided by Absolute Software. If utilized, the Recovery Guarantee is null and void. In order to use the Data Delete service, customers must first sign a Pre-Authorization Agreement and either obtain a PIN or purchase one or more RSA SecurID tokens from Absolute Software.

Tech spec footnote

[25] HP Fingerprint Sensor sold separately or as an optional feature.

Tech spec footnote

[26] Firmware TPM is version 2.0. Hardware TPM is v1.2, which is a subset of the TPM 2.0 specification version v0.89 as implemented by Intel Platform Trust Technology (PTT).re TPM is version 2.0. Hardware TPM is v1.2, which is a subset of the TPM 2.0 specification version v0.89 as implemented by Intel Platform Trust Technology (PTT).

Tech spec footnote

[27] HP Sure Click is available on select HP platforms and supports Microsoft Internet Explorer, Google Chrome™, and Chromium™. Supported attachments include Microsoft Office (Word, Excel, PowerPoint) and PDF files in read only mode, when Microsoft Office or Adobe Acrobat are installed.

Tech spec footnote

[28] Windows Defender Opt in and internet connection required for updates.

Tech spec footnote

[29] HP Sure Start Gen5 is available on select HP PCs with Intel processors. See product specifications for availability.

Tech spec footnote

[3] Multicore is designed to improve performance of certain software products. Not all customers or software applications will necessarily benefit from use of this technology. Performance and clock frequency will vary depending on application workload and your hardware and software configurations. Intel's numbering, branding and/or naming is not a measurement of higher performance.

Tech spec footnote

[30] HP Sure Run Gen2: See product specifications for availability.

Tech spec footnote

[31] HP Sure Recover Gen2: See product specifications for availability. Requires an open, wired network connection. Not available on platforms with multiple internal storage drives. You must back up important files, data, photos, videos, etc. before using HP Sure Recover to avoid loss of data. HP Sure Recover (Gen1) does not support platforms with Intel® Optane™.

Tech spec footnote

[32] HP BIOSphere Gen5 is available on select HP Pro and Elite PCs. See product specifications for details. Features may vary depending on the platform and configurations.

Tech spec footnote

[33] HP Client Security Manager Gen5 requires Windows and is available on the select HP Pro and Elite PCs. See product specifications for details.

Tech spec footnote

[34] Recharges the battery up to 50% within 30 minutes when the system is off or in standby mode. Power adapter with a minimum capacity of 65 watts is required. After charging has reached 50% capacity, charging will return to normal. Charging time may vary +/-10% due to System tolerance.

Tech spec footnote

[35] Availability may vary by country.

Tech spec footnote

[36] HP Care Packs are sold separately. Service levels and response times for HP Care Packs may vary depending on your geographic location. Service starts on date of hardware purchase. Restrictions and limitations apply. For details, visit www.hp.com/go/cpc. HP services are governed by the applicable HP terms and conditions of service provided or indicated to Customer at the time of purchase. Customer may have additional statutory rights according to applicable local laws, and such rights are not in any way affected by the HP terms and conditions of service or the HP Limited Warranty provided with your HP Product.

Tech spec footnote

[37] Based on US EPEAT® registration according to IEEE 1680.1-2018 EPEAT®. Status varies by country. Visit www.epeat.net for more information.

Tech spec footnote

[38] External power supplies, power cords, cables and peripherals are not Low Halogen. Service parts obtained after purchase may not be Low Halogen.

Tech spec footnote

[39] AMD Dynamic Switchable Graphics technology requires an Intel processor, plus an AMD Radeon™ discrete graphics configuration and is not available on FreeDOS and Linux OS. With AMD Dynamic Switchable Graphics technology, full enablement of all discrete graphics video and display features may not be supported on all systems (e.g. OpenGL applications will run on the integrated GPU or the APU as the case may be).

Tech spec footnote

[4] Processor speed denotes maximum performance mode; processors will run at lower speeds in battery optimization mode.

Tech spec footnote

[40] HP Sure Sense requires Windows 10. See product specifications for availability.

Tech spec footnote

[5] Intel® Turbo Boost performance varies depending on hardware, software and overall system configuration. See www.intel.com/technology/turboboost for more information.

Tech spec footnote

[6] Multi-core is designed to improve performance of certain software products. Not all customers or software applications will necessarily benefit from use of this technology. Performance and clock frequency will vary depending on application workload and your hardware and software configurations. Intel's numbering, branding and/or naming is not a measurement of higher performance.

Tech spec footnote

[7] Intel® Turbo Boost performance varies depending on hardware, software and overall system configuration. See <http://www.intel.com/technology/turboboost/> for more information.

Tech spec footnote

[8] For storage drives, GB = 1 billion bytes. TB = 1 trillion bytes. Actual formatted capacity is less. Up to 30 GB (for Windows 10) is reserved for system recovery software.

Tech spec footnote

[9] Wireless access point and Internet service required and sold separately. Availability of public wireless access points limited. The specifications for the 802.11ac WLAN are draft specifications and are not final. If

the final specifications differ from the draft specifications, it may affect the ability of the notebook to communicate with other 802.11ac WLAN devices.

Touchscreen

No

Trademark information

Intel, Core, Optane, Thunderbolt and Intel vPro are trademarks or registered trademarks of Intel Corporation or its subsidiaries in the United States and other countries. Bluetooth is a trademark owned by its proprietor and used by HP Inc. under license. USB Type-C™ and USB-C™ are trademarks of USB Implementers Forum. SDXC is a registered trademark of SD-3C in the United States, other countries or both. ENERGY STAR is a registered trademark of the U.S. Environmental Protection Agency. All other trademarks are the property of their respective owners.

UNSPSC code

43211503

Warranty

3 year limited parts, labor (3-3-0) warranty. Certain restrictions and exclusions apply.

Warranty footnote number

[36]

Weight

Starting at 1.48 kg

Weight

Starting at 3.27 lb

Weight note (imperial)

Weight will vary by configuration.

Weight note (metric)

Weight will vary by configuration.

Wireless

Intel® AX200 Wi-Fi 6 (2x2) and Bluetooth® 5 Combo, vPro™

Wireless Note

MU-MIMO supported

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Pricing Confirmation


Expiration Date
8/31/2019

Dear Julian Lopez,

Thank you for the opportunity to partner with Staples for your technology needs.

Please see information below regarding your quote.

Thank you,
Jonathan Knight

Quote #	Quote Date	Customer Name	Sales Rep	Total
201907-400467	8/9/2019	Magnolia Schience Academy	Jonathan Knight	\$ 99,564.00

Qty.	Part No.	Product Description	UOM	Unit Price	Extended Price
60	7YB10UT	SMART BUY PROONE 600 G5 T SYST I5-9500 256GB	EA	\$ 853.38	\$ 51,202.80
40	7KK23UT	SMART BUY ELITEBOOK 840 G6 SYST I5-8365U 16GB	EA	\$ 1,209.03	\$ 48,361.20
		Reccomended Accessories			
	3YF54UT	SMART BUY BLACK ALWAYS ON 14 CASE CASE		\$ 39.88	
	U7897E	4YR UPG WARR ONSITE NBD HIGH ELEC END		\$ 43.08	
	UC279E	3YR NBD ONSITE WITH ADP NB ONLYELEC SVCS		\$ 173.34	
				Total*	\$ 99,564.00

*Tax, eWaste and freight charges are additional where applicable

Customer Information
Magnolia Schience Academy Julian Lopez (818) 609-0507 ext 119

Please remit payments to:
Staples Technology Solutions
P.O. Box 95230
Chicago, IL 60694-5230

1\$ Buyout (LEASE PURCHASE)

In a 1\$ Buyout, payments consist of both principal and interest, and the contract is structured as a commercial transaction. During the term of the Lease the Concluding Payment – primarily consisting of unpaid principal would decline as each Lease Payment was made and applied. At lease end the agency would own the equipment outright upon payment of \$1.00.

Equipment cost \$ 99,564.00

Purchase Option \$1 Buyout

Lease Term 36 months

Payments: \$ 35,487.42 – annual advanced payments

Rate 7.10%

Lease Term 60 months

Payments: \$ 22,137.12 – annual advanced payments

Rate 5.59%

With credit approval. Lease pricing is valid if product is accepted no later than October 26, 2019.



Confidential Lease Proposal



PREPARED FOR:

Magnolia Science Academy #1 Reseda
Rasul Monoshev,

Quote Number:
Date: August 8, 2019
Valid Until: Sept. 8, 2019

monoshev@magnoliapublicschools.org

Total Equipment Amount: \$135,180.75	Equipment: HP
--------------------------------------	----------------------

Lease Type	Lease Term	Payment Frequency	Payment
\$1 Buyout	3 Years	Annually	\$48,278.31
FMV	3 Years	Annually	\$42,002.14

Notes:

\$1 Purchase Option – End of Term Options.

Options available upon completion of the base financed term include:

1. Exercise the option to purchase the equipment at end of term for one dollar.
2. Return all products to TEQlease at schedule -holder's expense.
3. Exercise purchase option and trade in equipment at then-agreed upon values for credit toward new purchase or payment.

FMV – End of Term Options.

Options available to lessees upon completion of the base financed term include:

1. Exercise the option to purchase the equipment at the then current fair market value.
2. Continue to lease on a fair market value renewal basis.
3. Return all products to lessor at lessee's expense.

Thank you for the opportunity to present this financing proposal for your review. We look forward to discussing your unique situation further. Please do not hesitate to call us at the contact information below with any questions.

EQUIPMENT SUPPLIED BY:

STS Education

Jeremy Gilbert

jeremy.gilbert@stseducation-us.com

805-499-2580

130-A W. Cochran St.

Simi Valley, CA 93065

EQUIPMENT LEASED BY:

TEQlease Education Finance

Bruce Fornatoro

bforntoro@teqlease.com

(844) 222-1006

23801 Calabasas Road, Suite 101

Calabasas, CA 91302

APPROVED:

Magnolia Science Academy #1

Rasul Monoshev

Lease Options:

The Fair Market Value (FMV) option is a traditional lease that offers low periodic payments and maximum flexibility for replacing equipment at the end of the term or other appropriate times. It is structured with an end-of-term fair market value purchase option and is best suited for schools that wish to pay for the use of the equipment.

The \$1 Purchase Option (\$1 Buyout) allows your school to create fixed costs, build equity that can be leveraged for more equipment year after year, and retain the benefits of a \$1.00 purchase option lease structure. This is the best option for schools that want to own their equipment at term's end, and/or seek to create a long-term budgetary plan for their systems.

The Device-as-a-Service (DaaS) option is a Subscription Agreement lease that is similar to a traditional FMV lease (see above) but offering flexibility for replacing equipment during the lease term as well as at the end of the term. It is structured with an end-of-term fair market value purchase option, requires a minimum firm lease term, allows a Flex Down or Flex Up feature at any time during the lease term to return or add a fixed percentage of devices, and it may include features such as a Forgiveness Pool for a set number of devices at lease term end. Customer may bundle software, services, maintenance, white glove service if offered by the vendor, or any other items. DaaS is best suited for schools that wish to maximize flexibility and only pay for the use of the equipment.

Pricing Notes and Conditions:

Payments, rates, terms, and conditions contained in this non-binding proposal are offered for informational purposes only and are subject to change without notice and shall not be construed as an offer to extend credit or enter into any lease financing transaction. Applications for credit or lease financing shall be subject to our independent credit review, and shall be reviewed and/or approved subject to such terms and conditions as we may require in our sole discretion. All quotes are exclusive of any applicable taxes. This proposal is subject to the execution of mutually acceptable documentation between lessor and lessee, the terms and conditions of which shall be controlling.

Bringing the Future of Education Technology to Students Today

Prepared for:

Magnolia Public Schools



Workstation Lease

Proposal & Statement Of Work

August 2019



COMPANY OVERVIEW

STS Education is a technology solutions company located in Southern California with distribution facilities throughout the US. For more than 15 years STS has been providing the right technology for less money to K-12 schools and has been recognized by Inc. Magazine as one of the fastest growing privately-held companies since 2012. From Second-Life Hardware™ with a lifetime parts warranty to complete IT and Network Management solutions, STS is an upcoming industry leader with a foundation built on legendary customer service.

The roots of STS started in 2001 when then EduTech began providing schools with reconditioned computers in response to a California state initiative that granted technology funding to high schools. In 2010 EduTech merged with Pacific OneSource, under a unified goal to provide cost-effective technology solutions to classrooms nationwide. Today, STS Education is an Ed-tech company that has a curated set of purpose-built for education products, services and solutions that revolve around four areas, Operational Sustainability, Collaboration and Engagement, STEAM and Software.



Desktop Workstation

HP EliteOne 800 G5 23.8-inch All-in-One (7HX75UT)

- 23.8" diagonal FHD IPS widescreen WLED-backlit anti-glare
- 9th Generation Intel® Core i5 processor
- 16 GB DDR4-2666 SDRAM
- 256 GB PCIe® NVMe™ SSD
- DVD-Writer
- Windows 10 Pro 64
- 3-Year Limited Service, Parts, Labor and On-site Repair Manufacturer Warranty



Laptop Workstation

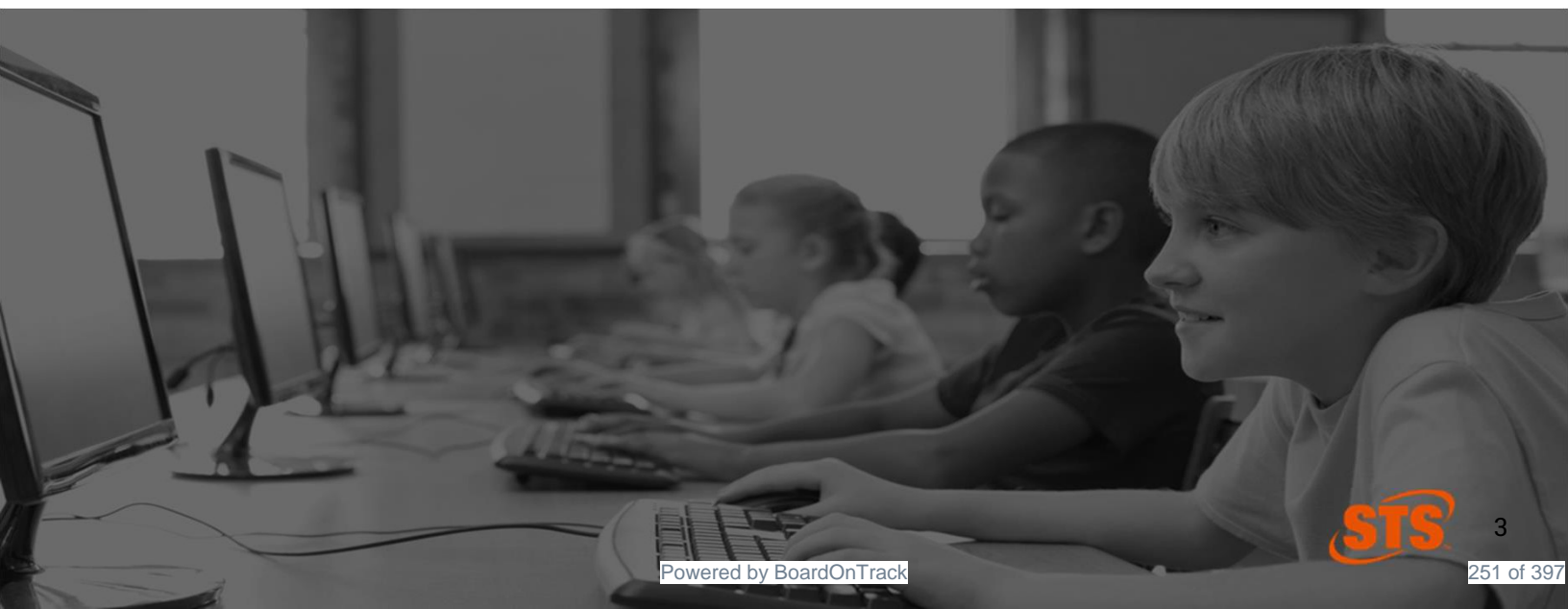
HP EliteBook 840 G6 (7KK23UT)

- 14" diagonal FHD IPS anti-glare WLED-backlit, 250 nits, 45% NTSC (1920 x 1080)
- 8th Generation Intel® Core i5 processor
- 16 GB DDR4-2400 SDRAM
- 512 GB PCIe® NVMe™ M.2 SSD
- Windows 10 Pro 64
- 3-Year Limited Parts and Labor Manufacturer Warranty



Shipping Estimate

Delivery expected in 2-3 weeks from receipt of PO



INITIATIVE DETAILS

	Price/Unit	Total
HP EliteOne 800 G5 23.8-inch All-in-One- 7HX75UT (60)	\$970.00	\$58,200.00
HP EliteBook 840 G6- 7KK23UT (50)	\$1,293.00	\$64,650.00
CA E-Waste Fee 15"-34" (110)	\$6.00	\$660.00
Shipping	Included	
Tax	\$11,670.75	
Total	\$135,180.75	

	Total Financed	Annual Payment
FMV (3-Year)	\$135,180.75	\$42,002.14
\$1 Buy Out (3-Year)	\$135,180.75	\$48,278.31



The Right Technology



Jeremy Gilbert | K12 Education Specialist
866-499-2580 ext. 1835 • Jeremy.Gilbert@stseducation-us.com

www.stseducation-us.com



Confidential Lease Proposal



PREPARED FOR:

Magnolia Public Schools
Rasul Monoshev, IT Director

Quote Number: Q410110546

Date: August 8, 2019

Valid Until: 09/08/2019

Total Equipment Amount: \$151,060.00	Equipment: HP Technology
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Lease Type	Lease Term	Payment Frequency	Payment
\$1.00 Buyout	3 Years	Annual Payments	\$53,949.42
FMV	3 Years	Annual Payments	\$49,936.00

Notes:

\$1 Purchase Option – End of Term Options.

Options available upon completion of the base financed term include:

1. Exercise the option to purchase the equipment at end of term for one dollar.
2. Return all products to TEQlease at schedule -holder's expense.
3. Exercise purchase option and trade in equipment at then-agreed upon values for credit toward new purchase or payment.

FMV – End of Term Options.

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1. Exercise the option to purchase the equipment at the then current fair market value.
2. Continue to lease on a fair market value renewal basis.
3. Return all products to lessor at lessee's expense.

Thank you for the opportunity to present this financing proposal for your review. We look forward to discussing your unique situation further. Please do not hesitate to call us at the contact information below with any questions.

EQUIPMENT SUPPLIED BY:

Troxell

Steven Houser

Steven.houser@trox.com

818-614-3192

31805 Temecula Pkway #224

Temecula, CA 92592

EQUIPMENT LEASED BY:

TEQlease Education Finance

Erika Aguirre

eaguirre@teqlease.com

(844) 222-1006

23801 Calabasas Road, Suite 101

Calabasas, CA 91302

APPROVED:

Magnolia Public Schools

Rasul Monoshev

Lease Options:

The Fair Market Value (FMV) option is a traditional lease that offers low periodic payments and maximum flexibility for replacing equipment at the end of the term or other appropriate times. It is structured with an end-of-term fair market value purchase option and is best suited for schools that wish to pay for the use of the equipment.

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Audio•Video•Sales•Design•Service•Installation

31805 Temecula Pkwy
#224
Temecula, CA 92592

Quote Number Q420110546

August 8, 2019

QUOTED TO**TROXELL CONTACT**Account: Magnolia Public Schools
Contact: Rasul Monoshev
Address: 250 East First St, Suite 1500
Los Angeles, CA 90012Account Executive: Steven Houser
Email: steven.houser@trox.com
Phone: (323)333-4285
Fax: (818)614-3193

Thank you for the opportunity to provide you with pricing.

Terms Net 30

FOB Destination

Customer # 99999

Expires 09/08/19

Item #	Description	Unit Price	Qty	Ext. Price
1	SNN HEW7HX75UT HP EliteOne 800 G5 AiO	1195.00	60	71700.00
2	SNN HEW7KK23UT HP EliteBook 840 G6	1575.00	50	78750.00
3	TCS TCSDISPFE2 CA STATE RECYCLE FEE >15IN<35INTV/MON/TB	6.00	60	360.00 Non-Taxable
4	TCS TCSDISPFE1 CA STATE RECYCLE FEE >4IN<15IN TV/MON/TB	5.00	50	250.00 Non-Taxable

Thank You,

Steven Houser
Account Executive

Total 151060.00
Plus Applicable Tax

Don't forget we are a great source for mounting hardware, screens, replacement lamps, carts, cables, etc...
WE CAN HELP YOU ACHIEVE YOUR GOALS!



Apple Team - Charters



Sari Silverberg, Account Manager
Email: sari@apple.com iPhone: 310.562.2292



Ken Johnson, Senior Engineer
Email: kenjohnson@apple.com iPhone: 808.346.5703



Andrea Harthausen, Inside Account Executive
Email: aharthausen@apple.com Phone: 512.674.6889



George Cheung, Development Executive
Email: DrG@apple.com iPhone: 213.700.3125

Apple Inc. Education Price Quote

Customer:	J Lopez MAGNOLIA EDU AND RESEARCH FOUNDATION Phone: 818-634-2070 email: Jblopez@magnoliapublicschools.org	Apple Inc:	Jaime Perez One Apple Park Way Cupertino, CA 95014 email: jaime.perez@apple.com
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Apple Quote: 2205683258

Quote Date: Monday, August 12, 2019

Quote Valid Until: Wednesday, September 11, 2019

Quote Comments:

Please reference Apple Quote number on your Purchase Order.

#	Product Description	Qty	Unit List Price	Discount per Unit	Unit Discounted Price	Extended Discounted Price
1	21.5-inch iMac Part Number Z0TH Configuration: <ul style="list-style-type: none"> • 065-C4YV 2.3GHz dual-core Intel Core i5, Turbo Boost up to 3.6GHz" • 065-C4YX 8GB 2133MHz DDR4 • 065-C507 1TB Fusion Drive • 065-C4YW Intel Iris Plus Graphics 640 • 065-C50L Wired Apple Mouse (Must be ordered with Wired Keyboard) • 065-C50W Wired Keyboard with numeric keypad (English) / User's Guide (English) (Must be ordered with Wired Mouse) 	60	\$1,139.00	\$113.90	\$1,025.10	\$61,506.00
2	AppleCare+ for iMac Part Number S6126LL/A	60	\$119.00	\$11.90	\$107.10	\$6,426.00
3	13-inch MacBook Air - Silver Part Number Z0X4 Configuration: <ul style="list-style-type: none"> • 065-C7Q1 1.6GHz dual-core 8th-generation Intel Core i5 processor, Turbo Boost up to 3.6GHz • 065-C7QK Intel UHD Graphics 617 • 065-C7Q3 16GB 2133MHz LPDDR3 memory • 065-C7Q5 256GB PCIe-based SSD • 065-C7QL Force Touch Trackpad • 065-C7QM Two Thunderbolt 3 Ports 	40	\$1,379.00	\$137.90	\$1,241.10	\$49,644.00

- 065-C7QN Touch ID
- 065-C7QP Retina Display
- 065-C7TM Backlit Keyboard (US English)

4	AppleCare+ for MacBook/MacBook Air Part Number S6125LL/A	40	\$183.00	\$18.30	\$164.70	\$6,588.00
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Extended EDU List Price Total **\$137,960.00**

Total Discount **\$13,796.00**

Extended Discounted Price Subtotal **\$124,164.00**

- eWaste Fee / Recycling Fee **\$560.00**

- Additional Tax **\$0.00**

- Estimated Tax **\$10,559.25**

- Total Tax **\$10,559.25**

Extended Discounted Total Price* **\$135,283.25**

*In most cases Extended discounted Total price does not include Sales Tax

*If applicable, eWaste/Recycling Fees are included.
Standard shipping is complimentary

Complete your order by one of the following:

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 - For registration assistance, call 1.800.800.2775
- If you are unable to submit your order online, please send a copy of this Quote with your Purchase Order via email to institutionorders@apple.com. **Be sure to reference the Apple Quote number on the PO to ensure expedited processing of your order.**
 - For more information, go to provision C below, for details.

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- A. A. ANY ORDER THAT YOU PLACE IN RESPONSE TO THIS QUOTE WILL BE GOVERNED BY (1) ANY CONTRACT IN EFFECT BETWEEN APPLE INC. ("APPLE") AND YOU AT THE TIME YOU PLACE THE ORDER OR (2), IF YOU DO NOT HAVE A CONTRACT IN EFFECT WITH APPLE, CONTACT contracts@apple.com.
- B. B. ALL SALES ARE FINAL. PLEASE REVIEW RETURN POLICY BELOW IF YOU HAVE ANY QUESTIONS. IF YOU USE YOUR INSTITUTION'S PURCHASE ORDER FORM TO PLACE AN ORDER IN RESPONSE TO THIS QUOTE, APPLE REJECTS ANY TERMS SET OUT ON THE PURCHASE ORDER THAT ARE INCONSISTENT WITH OR IN ADDITION TO THE TERMS OF YOUR AGREEMENT WITH APPLE.
- C. C. YOUR ORDER MUST REFER SPECIFICALLY TO THIS QUOTE AND IS SUBJECT TO APPLE'S ACCEPTANCE. ALL FORMAL PURCHASE ORDERS SUBMITTED BY EMAIL MUST SHOW THE INFORMATION BELOW:
- APPLE INC. AS THE VENDOR
 - BILL-TO NAME AND ADDRESS FOR YOUR APPLE ACCOUNT
 - PHYSICAL SHIP-TO NAME AND ADDRESS (NO PO BOXES)
 - PURCHASE ORDER NUMBER
 - VALID SIGNATURE OF AN AUTHORIZED PURCHASER

- APPLE PART NUMBER AND/OR DESCRIPTION OF PRODUCT AND QUANTITY
 - TOTAL DOLLAR AMOUNT AUTHORIZED OR UNIT PRICE AND EXTENDED PRICE ON ALL LINE ITEMS
 - CONTACT INFORMATION: NAME, PHONE NUMBER AND EMAIL
- D. UNLESS THIS QUOTE SPECIFIES OTHERWISE, IT REMAINS IN EFFECT UNTIL {QuoteExpirationDate} UNLESS APPLE WITHDRAWS IT BEFORE YOU PLACE AN ORDER, BY SENDING NOTICE OF ITS INTENTION TO WITHDRAW THE QUOTE TO YOUR ADDRESS SET OUT IN THE QUOTE.
- APPLE MAY MODIFY OR CANCEL ANY PROVISION OF THIS QUOTE, OR CANCEL ANY ORDER YOU PLACE PURSUANT TO THIS QUOTE, IF IT CONTAINS A TYPOGRAPHIC OR OTHER ERROR.
- E. THE AMOUNT OF THE VOLUME PURCHASE PROGRAM (VPP) CREDIT SHOWN ON THIS QUOTE WILL ALWAYS BE AT UNIT LIST PRICE VALUE DURING REDEMPTION ON THE VPP STORE.
- F. UNLESS SPECIFIED ABOVE, APPLE'S STANDARD SHIPPING IS INCLUDED IN THE TOTAL PRICE.

Opportunity ID: 18000002861620

<https://ecommerce.apple.com>

Fax:

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Document rev 10.6.1

Date of last revision – June 20th, 2016

Apple Inc. Education Price Quote

Customer:	J Lopez MAGNOLIA EDU AND RESEARCH FOUNDATION Phone: 818-634-2070 email: Jblopez@magnoliapublicschools.org	Apple Inc:	Jaime Perez One Apple Park Way Cupertino, CA 95014 email: jaime.perez@apple.com
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Apple Quote: 2205683632

Quote Date: Monday, August 12, 2019

Quote Valid Until: Wednesday, September 11, 2019

Quote Comments:

Please reference Apple Quote number on your Purchase Order.

#	Product Description	Qty	Unit List Price	Discount per Unit	Unit Discounted Price	Extended Discounted Price
1	21.5-inch iMac Part Number Z0TH Configuration: <ul style="list-style-type: none"> • 065-C4YV 2.3GHz dual-core Intel Core i5, Turbo Boost up to 3.6GHz" • 065-C4YY 16GB 2133MHz DDR4 • 065-C508 256GB SSD • 065-C4YW Intel Iris Plus Graphics 640 • 065-C50L Wired Apple Mouse (Must be ordered with Wired Keyboard) • 065-C50W Wired Keyboard with numeric keypad (English) / User's Guide (English) (Must be ordered with Wired Mouse) 	60	\$1,409.00	\$140.90	\$1,268.10	\$76,086.00
2	AppleCare+ for iMac Part Number S6126LL/A	60	\$119.00	\$11.90	\$107.10	\$6,426.00
3	13-inch MacBook Air - Silver Part Number Z0X4 Configuration: <ul style="list-style-type: none"> • 065-C7Q1 1.6GHz dual-core 8th-generation Intel Core i5 processor, Turbo Boost up to 3.6GHz • 065-C7QK Intel UHD Graphics 617 • 065-C7Q3 16GB 2133MHz LPDDR3 memory • 065-C7Q6 512GB PCIe-based SSD • 065-C7QL Force Touch Trackpad • 065-C7QM Two Thunderbolt 3 Ports 	40	\$1,579.00	\$157.90	\$1,421.10	\$56,844.00

- 065-C7QN Touch ID
- 065-C7QP Retina Display
- 065-C7TM Backlit Keyboard (US English)

4	AppleCare+ for MacBook/MacBook Air Part Number S6125LL/A	40	\$183.00	\$18.30	\$164.70	\$6,588.00
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Extended EDU List Price Total **\$162,160.00**

Total Discount **\$16,216.00**

Extended Discounted Price Subtotal **\$145,944.00**

- eWaste Fee / Recycling Fee **\$560.00**

- Additional Tax **\$0.00**

- Estimated Tax **\$12,628.35**

- Total Tax **\$12,628.35**

Extended Discounted Total Price* **\$159,132.35**

*In most cases Extended discounted Total price does not include Sales Tax

*If applicable, eWaste/Recycling Fees are included.
Standard shipping is complimentary

Complete your order by one of the following:

- This document has been created for you as Apple Quote ID 2205683632. Please contact your institution's Authorized Purchaser to submit the above quote online. For account access or new account registration, go to <https://ecommerce.apple.com>. Simply go to the Quote area of your Apple Education Online Store, click on it and convert to an order.
 - For registration assistance, call 1.800.800.2775
- If you are unable to submit your order online, please send a copy of this Quote with your Purchase Order via email to institutionorders@apple.com. **Be sure to reference the Apple Quote number on the PO to ensure expedited processing of your order.**
 - For more information, go to provision C below, for details.

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 - PHYSICAL SHIP-TO NAME AND ADDRESS (NO PO BOXES)
 - PURCHASE ORDER NUMBER
 - VALID SIGNATURE OF AN AUTHORIZED PURCHASER

- APPLE PART NUMBER AND/OR DESCRIPTION OF PRODUCT AND QUANTITY
 - TOTAL DOLLAR AMOUNT AUTHORIZED OR UNIT PRICE AND EXTENDED PRICE ON ALL LINE ITEMS
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- APPLE MAY MODIFY OR CANCEL ANY PROVISION OF THIS QUOTE, OR CANCEL ANY ORDER YOU PLACE PURSUANT TO THIS QUOTE, IF IT CONTAINS A TYPOGRAPHIC OR OTHER ERROR.
- E. THE AMOUNT OF THE VOLUME PURCHASE PROGRAM (VPP) CREDIT SHOWN ON THIS QUOTE WILL ALWAYS BE AT UNIT LIST PRICE VALUE DURING REDEMPTION ON THE VPP STORE.
- F. UNLESS SPECIFIED ABOVE, APPLE'S STANDARD SHIPPING IS INCLUDED IN THE TOTAL PRICE.

Opportunity ID: 18000002861620

<https://ecommerce.apple.com>

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Document rev 10.6.1

Date of last revision – June 20th, 2016



\$1 Purchase Option

Thank you for considering Apple Financial Services to fund your technology plan. Please find your \$1 Purchase Option financing proposal below.

Financed Amount	Annual Payments in Advance	Lease Term
\$135,283.25	\$46,869.77	3 Years

What is a \$1 Purchase Option?

This is a financing option designed for equipment ownership at the end of the financed term. The \$1 Purchase Option creates predictable payments while enabling universities and schools to deploy years' worth of equipment today using budgeted funds.

Why use a \$1 Purchase Option?

This option is usually recommended for educational institutions that know they want to own equipment at the end of term. Once the financed term ends, ownership will enable flexibility: continue using the equipment or trade it in to recover value toward new gear.

What are my options at the end of the financed term?

End of term options will be detailed in the final documents. The options include:

1. Purchase the equipment at end of term for \$1.
2. Trade in equipment for value toward a new purchase or financed term.

Overall, the \$1 Purchase Option enables administrators to buy more equipment today, while providing the flexibility that ownership allows.

Please do not hesitate to call or email me at the contact information below with any questions.

Rochelle Bryant

Area Financing Manager–US | Apple Financial Services

T: 469–299–7558 | E: rochelle.bryant@applefin.com

Pricing Notes and Conditions

This proposal is for informational purposes and does not constitute a legally binding obligation of either party. Subject to the satisfactory completion of the Lessor's standard credit approval process and the completion of documentation acceptable to the Lessor. Apple Financial Services is not a financial advisor and does not have a fiduciary duty to you under federal securities laws. Consult with your financial advisor regarding the options offered.

Lease Discount Disclosure Statement: Apple Inc. through the Apple Financial Services program may provide an equipment discount to certain third-party investors. The discount may be applied to facilitate a lease rate discount. The actual interest rate paid on any resulting lease may be reflected in an amortization table provided with lease documents. The quoted payment amount does not include amounts that may be due for taxes or fees, if applicable.

The lease charge portion of the payments can be determined by applying to the total adjusted cost the rate which will amortize the total adjusted cost down to the purchase option amount. The lease charge rate may be higher than the actual annual interest rate because of the amortization of certain costs and fees incurred by the third-party investor. Rates may be subject to verification that the Lessee is a state or political subdivision as defined in Sec. 103 of the IRS Code, 1986.



\$1 Purchase Option

Thank you for considering Apple Financial Services to fund your technology plan. Please find your \$1 Purchase Option financing proposal below.

Financed Amount	Annual Payments in Advance	Lease Term
\$159,132.35	\$55,132.44	3 Years

What is a \$1 Purchase Option?

This is a financing option designed for equipment ownership at the end of the financed term. The \$1 Purchase Option creates predictable payments while enabling universities and schools to deploy years' worth of equipment today using budgeted funds.

Why use a \$1 Purchase Option?

This option is usually recommended for educational institutions that know they want to own equipment at the end of term. Once the financed term ends, ownership will enable flexibility: continue using the equipment or trade it in to recover value toward new gear.

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Cover Sheet

Approval of New MSA-1 Bank Account for Construction

Section: IV. Action Items
Item: F. Approval of New MSA-1 Bank Account for Construction
Purpose: Vote
Submitted by:
Related Material: IV F MSA 1 Const Account.pdf



Board Agenda Item #	IV F- Action Item
Date:	September 12, 2019
To:	Magnolia Board of Directors
From:	Alfredo Rubalcava, CEO & Superintendent
Staff Lead:	Nanie Montijo, Chief Financial Officer; Karl Yoder, DMS
RE:	New MSA 1 Bank Account for Construction

Proposed Board Recommendation

Staff requests that the Board approves opening a new MSA 1 bank account with Citibank, our current banking institution, to complete the 2017 Bond facility expansion project as required by the Bond Trustee, transfer operating funds up to \$2,930,000 into the new bank account and authorize an intra-organizational loan from MSA 5 to MSA 1, not to exceed \$1,000,000 as needed as MSA 1 may require a temporary loan to cover operating expenses after using its own cash to complete the Project.

Background

On May 14, 2018, MPS Board of Directors was informed of the possible need of \$1,930,000 intra-organizational loan from MSA 4,6,7 and 8 into MSA 1 to fund the finalization stage of the construction of a new school building at MSA 1. Since that time, we have determined that MSA-1 has sufficient cash reserves of its own to complete the Project, and will not require this intra-organizational loan from MSA 4, 6, 7 and 8 to complete the project. MPS and the bond investor has agreed to finish the construction of the new MSA 1 school building by using MSA 1's operating funds.

Separately, as completing the Project will deplete MSA 1's own cash reserves, it may be necessary to borrow up to \$1,000,000 from MSA 5 throughout the 2019-20 year to ensure critical operating costs can be covered. This loan will be repaid to MSA 5 in equal payments over five years.

Budget Implications

As these transactions involve acquisition of fixed assets and loans, the only impact to the budget is the interest expense of MSA 1 for the MSA 5 loan, and interest income to MSA 5. There will be future depreciation expense on the portion of the MSA 1 Facility Project in future years, which is a non-cash expenditure and is estimated to be than \$100,000 per year.

The MSA 5 Intra-Organizational Loan of up to \$1,000,000 will be repaid over 60 months pursuant to Board approved repayment proposal, beginning July 1, 2020. Interest will accrue at 2.19% annually, the approximate earnings rate of the County of Los Angeles Treasury Investment Pool.

How Does This Action Relate/Affect/Benefit All MSAs?

Completion of the 2017 Bond Project by MSA 1 is a requirement under the existing commitments made by MSA 1 at the time of bond issuance, and will allow for the planned expansion of the MSA 1 program and increasing MSA 1 revenues. While this will deplete MSA 1's operating cash reserves in the short term, over time the revenues generated by the MSA 1 program expansion will more than cover the costs of completing this Project and repaying the 2017 Bonds in full.

MSA 5 has sufficient cash reserves to provide a loan of up to \$1,000,000 without impacting cash flow or operations at MSA 5, and this cash will allow MSA 1 to meet its own operational requirements as well as complete the Bond Project.

Name of Staff Originator:

Nanie Montijo, Chief Financial Officer
Karl Yoder, DMS

Attachments

Proposed 5-Year Repayment Schedule

MSA-1 Repayment Schedule to MSA-5

Final balance on 6/30/2020 will be converted to 60 month loan @ 2.19%.

Monthly payments will depend on final balance owed - the schedules below show the payment at different 6/30/20 balance amounts.

Payment	Pmt Date	@ \$250k	@ \$500k	@ \$750k	@ \$1M
1	7/1/20	\$ (4,395)	\$ (8,789)	\$ (13,184)	\$ (17,579)
2	8/1/20	(4,395)	(8,789)	(13,184)	(17,579)
3	9/1/20	(4,395)	(8,789)	(13,184)	(17,579)
4	10/1/20	(4,395)	(8,789)	(13,184)	(17,579)
5	11/1/20	(4,395)	(8,789)	(13,184)	(17,579)
6	12/1/20	(4,395)	(8,789)	(13,184)	(17,579)
7	1/1/21	(4,395)	(8,789)	(13,184)	(17,579)
8	2/1/21	(4,395)	(8,789)	(13,184)	(17,579)
9	3/1/21	(4,395)	(8,789)	(13,184)	(17,579)
10	4/1/21	(4,395)	(8,789)	(13,184)	(17,579)
11	5/1/21	(4,395)	(8,789)	(13,184)	(17,579)
12	6/1/21	(4,395)	(8,789)	(13,184)	(17,579)
13	7/1/21	(4,395)	(8,789)	(13,184)	(17,579)
14	8/1/21	(4,395)	(8,789)	(13,184)	(17,579)
15	9/1/21	(4,395)	(8,789)	(13,184)	(17,579)
16	10/1/21	(4,395)	(8,789)	(13,184)	(17,579)
17	11/1/21	(4,395)	(8,789)	(13,184)	(17,579)
18	12/1/21	(4,395)	(8,789)	(13,184)	(17,579)
19	1/1/22	(4,395)	(8,789)	(13,184)	(17,579)
20	2/1/22	(4,395)	(8,789)	(13,184)	(17,579)
21	3/1/22	(4,395)	(8,789)	(13,184)	(17,579)
22	4/1/22	(4,395)	(8,789)	(13,184)	(17,579)
23	5/1/22	(4,395)	(8,789)	(13,184)	(17,579)
24	6/1/22	(4,395)	(8,789)	(13,184)	(17,579)
25	7/1/22	(4,395)	(8,789)	(13,184)	(17,579)
26	8/1/22	(4,395)	(8,789)	(13,184)	(17,579)
27	9/1/22	(4,395)	(8,789)	(13,184)	(17,579)
28	10/1/22	(4,395)	(8,789)	(13,184)	(17,579)
29	11/1/22	(4,395)	(8,789)	(13,184)	(17,579)
30	12/1/22	(4,395)	(8,789)	(13,184)	(17,579)
31	1/1/23	(4,395)	(8,789)	(13,184)	(17,579)
32	2/1/23	(4,395)	(8,789)	(13,184)	(17,579)
33	3/1/23	(4,395)	(8,789)	(13,184)	(17,579)
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35	5/1/23	(4,395)	(8,789)	(13,184)	(17,579)
36	6/1/23	(4,395)	(8,789)	(13,184)	(17,579)
37	7/1/23	(4,395)	(8,789)	(13,184)	(17,579)
38	8/1/23	(4,395)	(8,789)	(13,184)	(17,579)
39	9/1/23	(4,395)	(8,789)	(13,184)	(17,579)
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41	11/1/23	(4,395)	(8,789)	(13,184)	(17,579)
42	12/1/23	(4,395)	(8,789)	(13,184)	(17,579)
43	1/1/24	(4,395)	(8,789)	(13,184)	(17,579)
44	2/1/24	(4,395)	(8,789)	(13,184)	(17,579)
45	3/1/24	(4,395)	(8,789)	(13,184)	(17,579)
46	4/1/24	(4,395)	(8,789)	(13,184)	(17,579)
47	5/1/24	(4,395)	(8,789)	(13,184)	(17,579)
48	6/1/24	(4,395)	(8,789)	(13,184)	(17,579)
49	7/1/24	(4,395)	(8,789)	(13,184)	(17,579)
50	8/1/24	(4,395)	(8,789)	(13,184)	(17,579)
51	9/1/24	(4,395)	(8,789)	(13,184)	(17,579)
52	10/1/24	(4,395)	(8,789)	(13,184)	(17,579)
53	11/1/24	(4,395)	(8,789)	(13,184)	(17,579)
54	12/1/24	(4,395)	(8,789)	(13,184)	(17,579)
55	1/1/25	(4,395)	(8,789)	(13,184)	(17,579)
56	2/1/25	(4,395)	(8,789)	(13,184)	(17,579)
57	3/1/25	(4,395)	(8,789)	(13,184)	(17,579)
58	4/1/25	(4,395)	(8,789)	(13,184)	(17,579)
59	5/1/25	(4,395)	(8,789)	(13,184)	(17,579)
60	6/1/25	(4,395)	(8,789)	(13,184)	(17,579)
		\$ (263,684)	\$ (527,368)	\$ (791,052)	\$ (1,054,735)

Total Interest: \$ 13,684 \$ 27,368 \$ 41,052 \$ 54,735

Cover Sheet

Presentation of Summit Learning Program

Section: V. Information/Discussion Items
Item: A. Presentation of Summit Learning Program
Purpose: FYI
Submitted by:
Related Material: V A Presentation for MPS on Summit.pdf
V A Summit Learning.pdf

AN INTRODUCTION TO SUMMIT



MAGNOLIA
SCIENCE ACADEMY 8

BELL



HOME OF THE WOLVES



VISION

MAGNOLIA PUBLIC SCHOOLS VISION IS TO GRADUATE STUDENTS WHO ARE **SCIENTIFIC THINKERS** THAT **CONTRIBUTE TO THE GLOBAL COMMUNITY** AS **SOCIALLY RESPONSIBLE** AND **EDUCATED MEMBERS OF SOCIETY.**

MISSION

MAGNOLIA PUBLIC SCHOOLS PROVIDES A COLLEGE PREPARATORY EDUCATIONAL PROGRAM EMPHASIZING **SCIENCE, TECHNOLOGY, ENGINEERING, ARTS, AND MATHEMATICS (STEAM)** IN A SAFE ENVIRONMENT THAT **CULTIVATES RESPECT FOR SELF AND OTHERS.**



The logo for Summit Learning features a white asterisk-like symbol above the word "SUMMIT" in a bold, white, sans-serif font. Below "SUMMIT" is the word "LeARNING" in a larger, white, sans-serif font, with a trademark symbol (TM) to its upper right. The background is a dark blue shape with organic, wavy edges, set against a larger background of light blue and orange shapes.

SUMMIT
LeARNING™

THE RESEARCH THAT SUPPORTS SUMMIT LEARNING

Summit Learning was developed by Summit Public Schools over the course of 15 years, in partnership with nationally acclaimed learning scientists, researchers, and academics.



SCALE

Stanford Center for Assessment, Learning, & Equity



Center for Education Policy Research

HARVARD UNIVERSITY



BUCK INSTITUTE
FOR EDUCATION



Center for Emotional Intelligence



Character Lab



NATIONAL
EQUITY
PROJECT

MINDSET
SCHOLARS
NETWORK



Dig into the research with the
Science of Summit white paper:
summitlearning.org/research

THE COMPONENTS OF SUMMIT LEARNING



Mentoring

Students meet 1:1 with a dedicated mentor who knows them deeply and supports them in setting and achieving their short- and long-term goals.



Projects

Students apply their acquired knowledge, skills, and habits to projects that prepare them for the real-world scenarios they'll encounter in life after school.

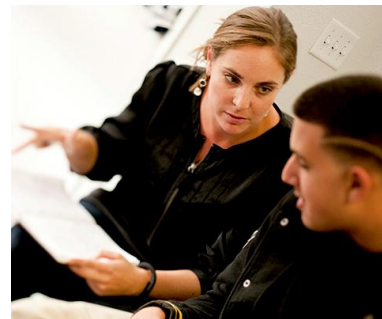


Self-Direction

Students are guided through a learning cycle that develops self-direction by teaching them how to set goals, make plans, demonstrate their skills and knowledge, and reflect.

MeNtoring

Students meet 1:1 with a dedicated teacher/mentor who knows them deeply and supports them in setting and achieving their short and long-term goals.



Mentoring in Action

CELEBRATIONS
OF LEARNING

CLASSROOM GOALS

★ =		★ =
★ =		★ =
★ =	★ =	★ =
★ =	★ =	★ =

MODELING HABITS
OF SUCCESS



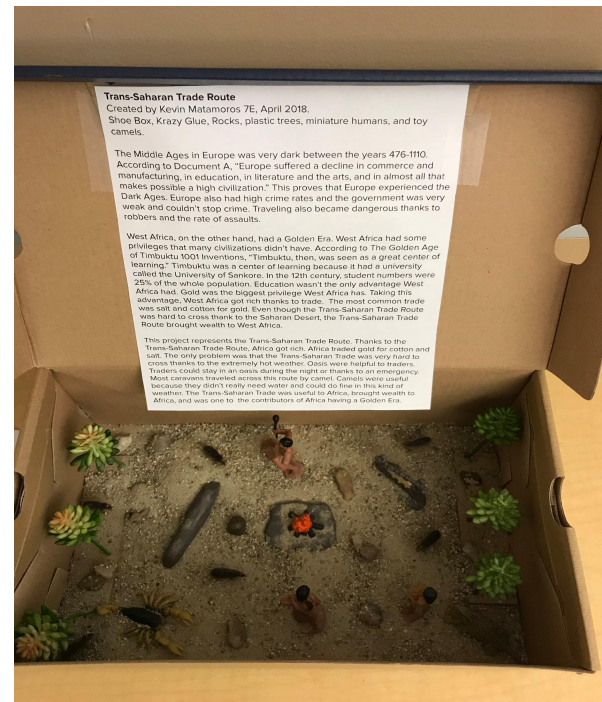
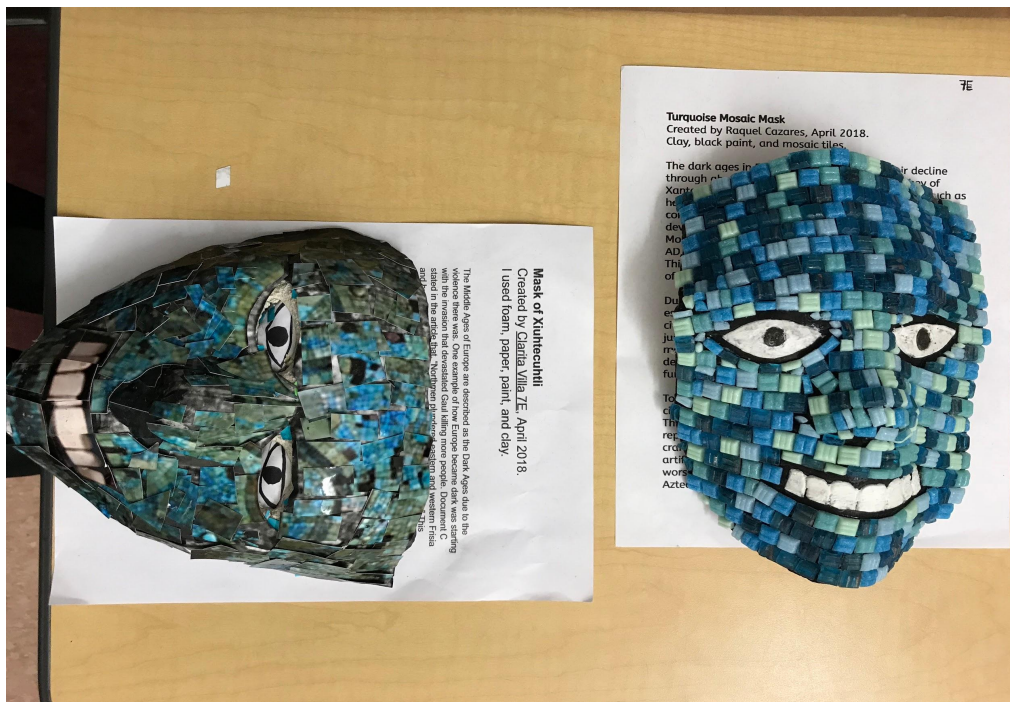
1:1 MENTORING

FAMILY MEETINGS

PROJECTS

PROJECTS

Students spend most of their time working with teachers and classmates on rich, real-world projects.



PROJECTS iN ACTION

TEACHERS
ARE EXPERTS

COGNITIVE
SKILLS RUBRIC

36
COGNITIVE
SKILLS



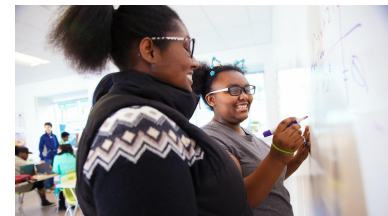
DEDICATED MENTOR



PROJECTS

SELF-DIRECTION

Students are guided through a learning cycle that develops self-direction by teaching them how to set goals, make plans, demonstrate their skills and knowledge, and reflect.



SELF-DIRECTION IN ACTION

PERSONALIZED
SCAFFOLDS



PEER
TUTORING



SELF-DIRECTED LEARNING

CONTENT
ASSESSMENTS





SUMMIT
LeARNING™
PlatFORM

About This Section

- In this section, we'll introduce the Summit Learning Platform, which is a free online tool, developed by teachers, that powers teaching and learning as part of the Summit Learning Program.
- We will share examples about the Platform experience through a short video and screenshots of the Platform.

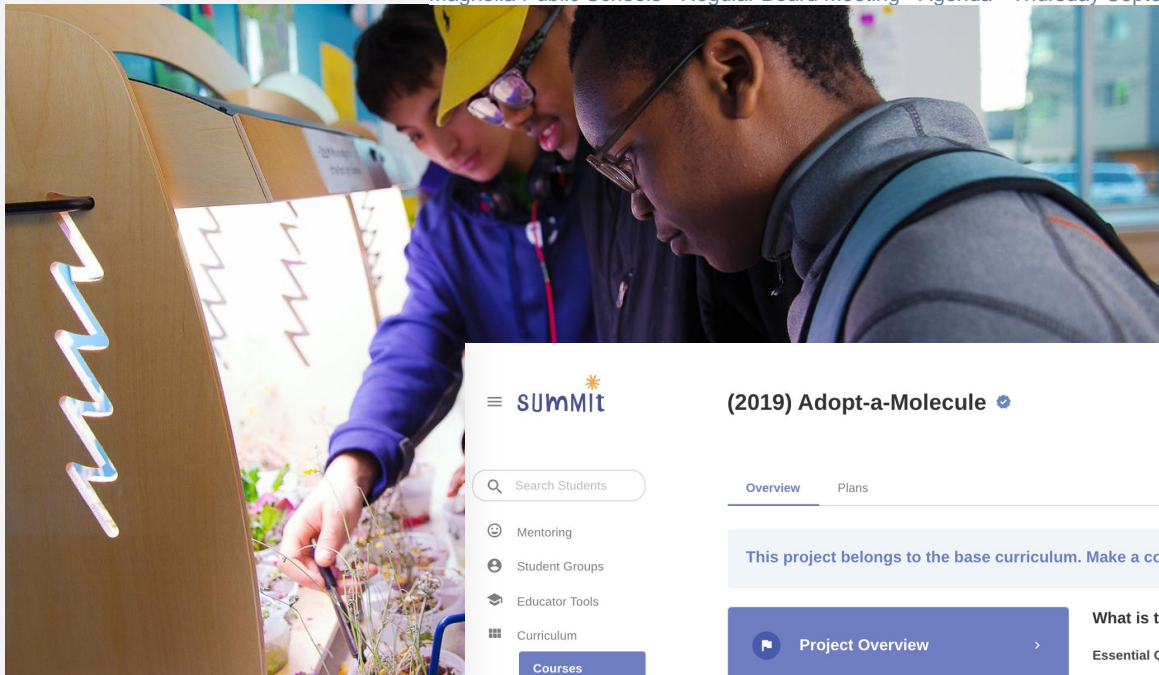





THE SUMMIT LEARNING PLATFORM



demo.summitlearning.org



PROJECT-BASED LEARNING



☰ **Summit**

- Mentoring
- Student Groups
- Educator Tools
- Curriculum
 - Courses**
 - Library
 - Rubric
- Setup

(2019) Adopt-a-Molecule 📌

Overview Plans

This project belongs to the base curriculum. Make a copy to add it to your curriculum. Copy Project

Project Overview >

- 1 Adopt and Research Your Molecule** >
- 2 Molecular Glossary** >
- 3 Molecular Models** >
- 4 Compare and Contrast Your Molecular Models** >

Powered by BoardOnTrack

What is this project about?

Essential Question

- What microscopic differences in elements and compounds create their unique properties that you experience at the macroscopic level?
- How can you accurately represent these properties using different model formats?

Enduring Understanding

- We use a huge variety of chemicals in our everyday lives because these chemicals have useful properties.
- These properties are a result of the chemical's structure which in turn is a result of its atomic makeup.

Description

What causes caffeine to have its effect on the brain? Why does biodiesel hold so much energy? Why does nail polish dry out relatively quickly? All around the world, people and organizations carefully choose to make their products using chemicals with certain desired properties. These properties are the result of the atoms that makes up that molecule and how they're arranged structurally. Even two molecules with the exact same atomic composition could have drastically different properties if their atoms are arranged differently. In this project, you tap into the chemical rules that govern how the universe works.

Read #283 of 397

Year



≡ Week

≡ Year

↗ Progress

🎓 College

You have a check-in with your mentor today

Get Ready For It

Aug Sep Oct Nov Dec Jan Feb Mar Apr May Jun

Biology

COG SKILL AVG: 5.50

Projects

✓ Evolutionary Story of...
Ethics of E-Waste
Bioremediation
Scientific Discoveries
DNA Barcoding

Power Focus Areas

✓ Eviden...
✓ Natural ...
✓ Food W...
✓ Cells
✓ Photos...
✓ Climate...
✓ Structu...
✓ DNA to ...
Punnett S...

Additional Focus Areas

Biodiversity
Carrying Capacity
Mitosis and Stem Cells
Reproduction
Genetic Variation

Challenge Focus Areas

Advanced Cells
Advanced Photosynthesis & ...
Advanced DNA to Protein
Advanced Mitosis and Meiosis

English 9

COG SKILL AVG: 4.40

Projects

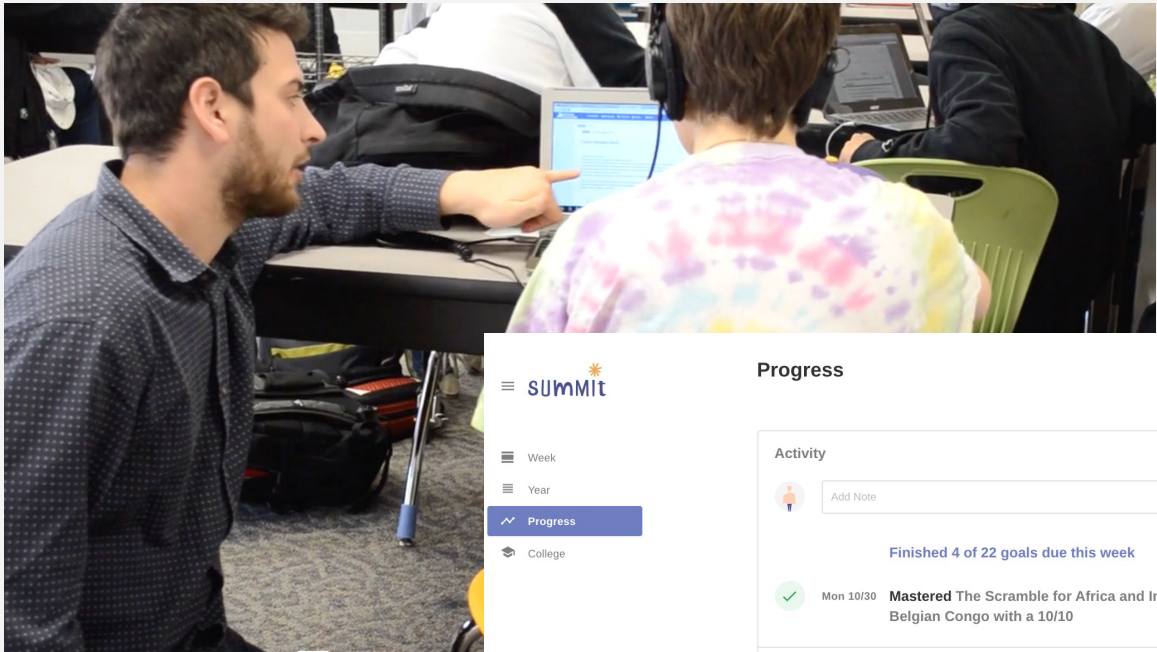
✓ Defining Self
✗ Fact or Ficti...
Are We Innocent?
Poetry and the People
Speaking Out

Power Focus Areas


✓ T...
✓ Pl...
✓ P...
✓ A...
✓ R...
✓ M...
✓ S...
Wor...
Kno...
Lite...
Voice
App...
Rhe...
Eval...

Additional Focus Areas

Embedding Quotations
Meter



MENTORING



Progress

< This Year >

- Week
- Year
- Progress
- College

Activity All Activity ▾ All Courses ▾

Finished 4 of 22 goals due this week

✓ Mon 10/30 **Mastered The Scramble for Africa and Imperialism in The Belgian Congo with a 10/10** MODERN ...

Finished 0 of 4 goals due last week

✓ Sun 10/29 **Mastered DNA to Protein with a 8/10** BIOLOGY

Thu 10/26 **Took diagnostic assessment for The Scramble for Africa and Imperialism in The Belgian Congo** MODERN ...

Thu 10/26 **Attempted The Scramble for Africa and Imperialism in The Belgian Congo with a 2/10** MODERN ...

Thu 10/26 **Attempted DNA to Protein with a 1/10** BIOLOGY

Thu 10/26 **Took diagnostic assessment for DNA to Protein** BIOLOGY

Courses	Current	Goal
English 9	B+	—
Biology	A-	—
Modern World 1	B	—
Math I	Incomplete	—
Math Concept avg below 70% (65%)		

Mentor
Science Teacher

 Ali S.

Powered by BoardOnTrack

About This Section

- In this section, you'll find more detail about the Summit Learning Program.
- The Summit Learning Program is a free program that gives schools the tools and resources to implement and tailor Summit Learning for their community.
- You will find detail on the size and scale of the Summit Learning Program, some video case studies, and details on how schools can apply!



The logo for the Summit Learning Program features a white asterisk-like symbol above the word "SUMMIT". Below "SUMMIT" is the word "LeARNING" in a larger, bold, white font, with a small "TM" trademark symbol to its right. Underneath "LeARNING" is the word "Program" in a white, rounded, sans-serif font.

SUMMIT
LeARNING™
Program

SUMMIT Learning™ Program

A free program that gives schools the tools and resources to implement and tailor Summit Learning for their community.



Professional Development

In-person and on-demand professional development for Summit Learning educators.



Ongoing Support

Ongoing support from the Summit Learning team, a dedicated mentor, and a nationwide community of Summit Learning educators.



Curricula & Assessment

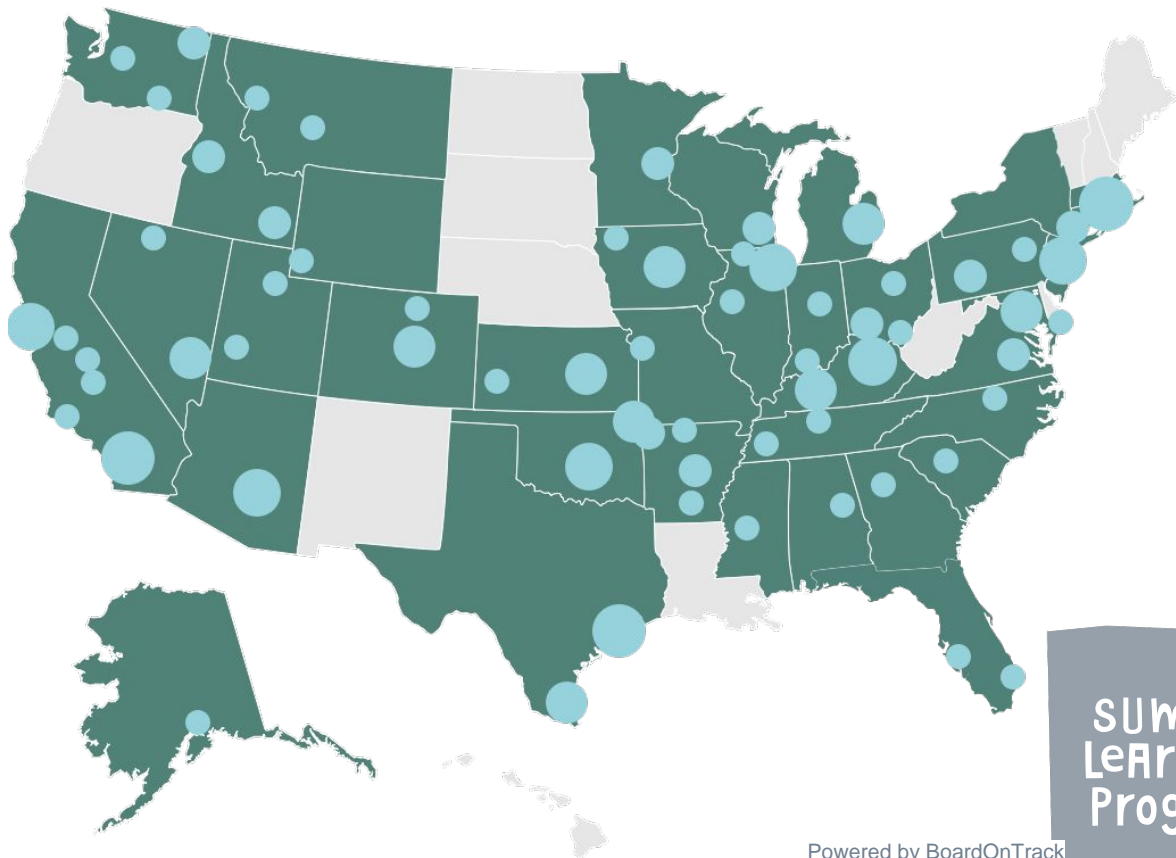
Standards-aligned, customizable projects and content for grades 5–12, made by teachers, for teachers.



Summit Learning Platform

A free online tool that supports a personalized approach to teaching and learning for students, teachers, and families.

A Growing Community



**SUMMIT
LEARNING™
PROGRAM**

Powered by BoardOnTrack

72,640+

Students

3,790+

Teachers

380+

Schools

38

States and the
District of Columbia

76%

District

18%

Charter

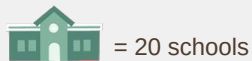
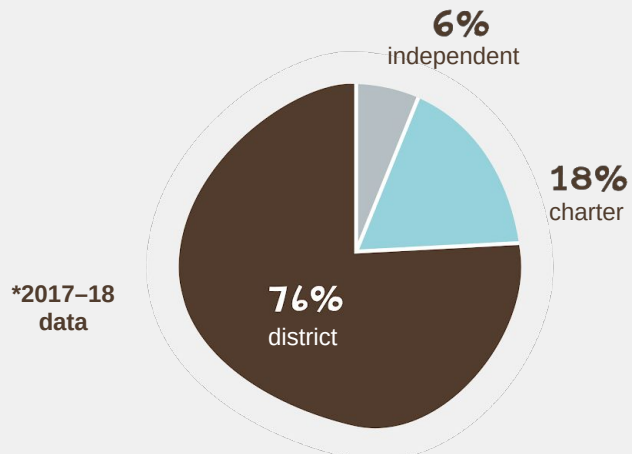
6%

Independent

SUMMIT LEARNING™ Program

A GROWING COMMUNITY

New schools continue to join the Summit Learning Program!



* Estimate



2015-16
19 schools
130 teachers
2,231 students
11 states

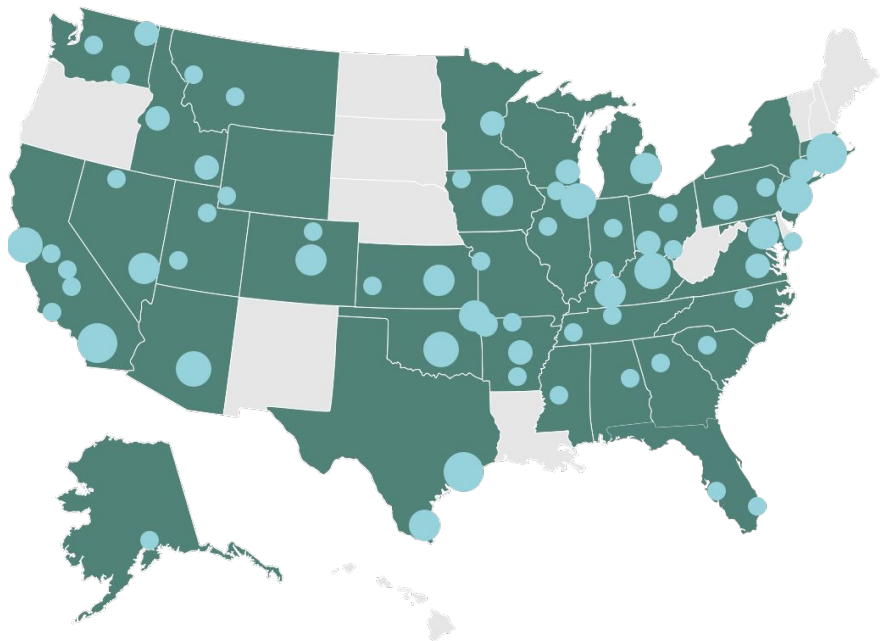
2016-17
132 schools
1,071 teachers
20,275 students
27 states

2017-18
331 schools
3,165 teachers
60,551 students
39 states

SUMMIT LEARNING™ Program

A DIVERSE COMMUNITY

Summit Learning schools reflect the diversity of our nation's communities.



72,640+ students
3,790+ teachers
380+ schools
38 states and the District of Columbia

76% district
18% charter
6% independent

48% urban
31% suburban
10% town
11% rural

SUMMIT LEARNING SCHOOLS, ON AVERAGE, SERVE A STUDENT POPULATION THAT IS:



50%
Free or Reduced Lunch



15%
English Language Learners



15%
Special Education



Board Agenda Item #	V A - Information Item
Date:	September 12, 2019
To:	Magnolia Board of Directors
From:	Jason Hernandez, Principal MSA Bell
Staff Lead:	Erdinc Acar, Chief Academic Officer
RE:	Summit Learning Platform Overview

Proposed Board Motion

This is an information item.

Introduction

- The Summit Learning Platform is a tool that helps teachers facilitate personalized learning in core courses.
- The platform helps students move at their own pace learning skill sets (soft skills) and apply skills to real-world projects.

Background

- Summit Learning Platform was brought to MSA Bell through a grant application for implementation in the 2016-17 school year.
- The platform has greatly been built out to focus on the following: learning through projects, mentorship for students, and equipping students with the skills and habits associated through self-directed learning. The platform has the ability to measure these 3 components within the platform. The ultimate goal is that these components will equip, empower, engage, and develop students to become emergent leaders of the 21st century.

Analysis (If applicable)

- n/a

Budget Implications

- n/a

Cover Sheet

Review of LACOE Oversight Reports

Section: V. Information/Discussion Items
Item: B. Review of LACOE Oversight Reports
Purpose: FYI
Submitted by:
Related Material: V B LACOE Oversight.pdf



Board Agenda Item #	V B- Information Item
Date:	September 12, 2019
To:	Magnolia Board of Directors
From:	Alfredo Rubalcava, CEO & Superintendent
Staff Lead:	David Yilmaz, Chief Accountability Officer
RE:	MPS Schools Annual Authorizer Oversight Reports

Proposed Board Recommendation

Information/Discussion Item

Background

Oversight Visits Overview

Per the Education Code, charter authorizers need to conduct at least one annual oversight visit to their authorized schools. During an oversight visit authorizers meet with the school leadership, visit classrooms, conduct interviews with staff, parents, and students, check student and staff records, interview some staff (for segregation of duties, etc.), and review a list of documents that our schools provide in physical and electronic binders or folders. As a sample please see **attached** LAUSD annual performance-based binder prep guide 2019-20. The Home Office supports the schools in preparation for the oversight visits through mock visits, document preparation and review, and attendance to the oversight visits.

2018-19 Oversight Visits

All MPS schools have been visited by their respective authorizers. Following are the oversight visit details for 2018-19:

School	Authorizer	Visited?	Dates/Notes
MSA-1	LACOE	Yes	3/26/19
MSA-2	LACOE	Yes	4/9/19
MSA-3	LACOE	Yes	4/10/19
MSA-4	LAUSD	Yes	2/28/19
MSA-5	LACOE	Yes	4/4/19
MSA-6	LAUSD	Yes	4/2/19 (Charter renewed)
MSA-7	LAUSD	Yes	4/3/19 (Charter renewed)

MSA-Bell	LAUSD	Yes	2/6/19 (Upcoming charter renewal)
MSA-San Diego	SDUSD	Yes	(Upcoming charter renewal)
MSA-Santa Ana	SBE	Yes	(Charter renewed)

Oversight Visit Reports

Authorizers typically provide the school with a report after their visit to delineate the school's areas of strength and areas for improvement as well as areas of compliance and non-compliance, if applicable. The school leadership and the Home Office review those reports very carefully for continuous improvement of our schools.

LAUSD:

In their report LAUSD provides a rating to the schools (out of 4) for the following areas: Governance, Student Achievement and Educational Performance, Organizational Management, Programs, and Operations, and Fiscal Operations. The following are ratings our LAUSD authorized schools received in 2017-18 and 2018-19:

<u>Authorizer Oversight Visit Reports</u>	Governance	Student Achievement and Educational Performance	Organizational Management, Programs, and Operations	Fiscal Operations
2018-19				
MSA-4	4	3	3	4
MSA-6	4	4	4	4
MSA-7	4	3	4	4
MSA-BELL	4	3	3	4
2017-18				
MSA-4	3	3	3	3
MSA-5	3	3	3	3
MSA-6	3	3	3	3
MSA-7	3	3	4	3
MSA-BELL	3	3	3	3

It is notable that all our LAUSD-authorized schools received ratings of no less than “3” in each of the four areas, with MSA-6 receiving all “4”s. All four schools received a rating of “4” in both Governance and Fiscal Operations.

CDE:

We shared a letter from the CDE for MSA-Santa Ana at the board meeting in June. The letter from the CDE stated that the school was in compliance with the charter petition and the MOU.

SDUSD:

We have not received a letter or report from SDUSD yet, but the overall visit has been successful, with no findings for non-compliance.

LACOE:

We have received 2018-19 oversight visit reports for MSA-1, 2, 3, and 5 from LACOE. LACOE provided three separate reports for each school in the following areas:

- Governance Review
- Fiscal Annual Report
- Instructional Program Overview

Summary / Recommendations from Oversight Visit Reports

We provided the board with a summary of the oversight reports at the board meeting in June with a focus on the LAUSD reports; we did not have LACOE reports available in June. Now that we have recently received reports from LACOE, we would like to share the following summary and recommendations from those reports for MSA-1, 2, 3 and 5.

Magnolia-wide:

Governance Review 2018-19

<p>Summary:</p> <p><i>The current board consists of nine (9) members and is consistent with the approved bylaws. All regular meetings, special meeting, and committee meetings are compliant with the Brown Act. A review of audio recordings, school and board documents, and site visits indicate that parent and stakeholder involvement exists. There have been no notices of violation or documented board complaints. The board has demonstrated effective governance and the ability to take action in alignment with the school’s mission and vision.</i></p>
<p>Recommendations:</p> <ol style="list-style-type: none"> 1. <i>Board members should continue to participate in annual Brown Act training.</i> 2. <i>Board members should all receive training in the procedures for student expulsion, including due process rights for students and parents.</i> 3. <i>The Board should make every effort to have as many members physically present as possible during regularly scheduled meetings.</i> 4. <i>Future Board recruitment of should focus on membership from the local community.</i>

Fiscal Annual Report

Please refer to the attached reports for details.

*Instructional Program Review 2018-19***MSA-1:**

Summary
<i>MSA-1 is following its instructional program as described within its charter; classroom observations show evidence of that implementation. The school uses standards-based materials with all students, including supplemental materials for students with special needs, English learners, and students needing intervention and/or remediation. A review of staff records indicate that all classes are being instructed by properly certified instructors. The school plan for professional development includes mandated trainings and training in alignment with school achievement goals. MSA-1 is fully enrolled, and the school is nearing the completion of a renovation and expansion process to provide improved facilities and additional space for students. The school has established a system of internal benchmarking and processes for ongoing data analysis.</i>
Recommendations
<i>MSA-1 should continue to develop a plan for charter renewal. Having completed its 2nd year of County Board authorization, the uncertainty of the state system of assessment and reporting means it is incumbent on each school to formulate a plan for analyzing and organizing assessment results that will provide evidence the school is fulfilling its measurable pupil outcomes and that all groups of students are demonstrating academic progress.</i>
<i>MSA-1 should place particular emphasis on supporting students with special needs and English learners, in order to increase academic achievement for all students, and to provide for reclassification of English learners.</i>

MSA-2:

Summary
<i>The instructional program at MSA-2 aligns with the program described in the charter. The school uses standards-based materials with all students, including supplemental materials for students with special needs, English learners, and students needing intervention. The school has implemented multiple robotics classes during the school day as planned in 2018. A review of staffing records shows that teachers at MSA-2 are properly credentialed for the classes they instruct. The school professional development calendar includes mandated trainings for staff and training for staff in alignment with achievement goals. MSA-2 has also implemented a system of internal benchmarks to evaluate student progress and plan for instruction.</i>
Recommendations
<ul style="list-style-type: none"> • <i>MSA-2 should continue to develop a plan for charter renewal. While it just completed its second year of County Board authorization, the uncertainty of the state system of assessment and reporting means it is incumbent on each school to formulate a plan for analyzing and organizing assessment results that will provide evidence the school is fulfilling its measurable pupil outcomes and that all groups of students are demonstrating academic progress.</i> • <i>Observe the robotics elective class for levels of student engagement, and contrast that with the standard content area class period.</i> • <i>Consider having English teachers meet with the math department to review and discuss CAASPP success and plan ways to increase language usage by students in math classrooms. Apply the same strategy with the special education team in order to improve mathematic instruction for students with special needs.</i>
<ul style="list-style-type: none"> • <i>Analyze the detailed California dashboard reports in order to implement research based strategies in the classroom for specific student groups.</i> • <i>Examine the CHATS framework as a faculty in order to increase the levels of student engagement in all content areas.</i>

MSA-3:

Summary
<i>The instructional program at MSA-3 aligns with the program described in the charter. The school uses standards-based materials with all students, including supplemental materials for students with special needs, English learners, and students needing intervention. The school has implemented additional counseling and SEL supports for students this year. A review of staffing records shows that teachers at MSA-3 are properly credentialed for the classes they instruct. The school professional development calendar includes mandated trainings for staff and training for staff in alignment with achievement goals. MSA-3 has also implemented a system of internal benchmarks to evaluate student progress and plan for instruction. At this time, MSA-3 enrollment exceeds projected growth.</i>
Recommendations
<ul style="list-style-type: none"> • <i>MSA-3 should continue developing a plan for charter renewal. While it just completed its second year of County Board authorization, the uncertainty of the state system of assessment and reporting means it</i> <p><i>is incumbent on each school to formulate a plan for analyzing and organizing assessment results that will provide evidence the school is fulfilling its measurable pupil outcomes and that all groups of students are demonstrating academic progress.</i></p> <ul style="list-style-type: none"> • <i>Provide training for administrators in conducting investigations, establishing behavioral threat assessment teams and processes, and effective campus monitoring.</i> • <i>Train all new teachers in classroom management and successfully dealing with difficult students and behaviors. This includes granting teachers permission to fully establish procedures and routines at the start of the year before launching into content area instruction.</i> • <i>Focus the PBIS efforts on explicit teaching and implementation of school wide behavior expectations and overall campus safety.</i> • <i>Implement the practice of having intervention aides in the English and math classrooms.</i>

MSA-5:

Summary
<i>The instructional program at MSA-5 aligns with the program described in the charter. The school uses standards-based materials with all students, including supplemental materials for students with special needs, English learners, and students needing intervention. The school has implemented additional PBIS strategies and SEL supports for students this year. A review of staffing records shows that teachers at MSA-5 are properly credentialed for the classes they instruct. The school professional development calendar includes mandated trainings for staff and training for staff in alignment with achievement goals. MSA-5 has also implemented a system of internal benchmarks to evaluate student progress and plan for instruction. At this time, MSA-5 enrollment exceeds projected growth.</i>
Recommendations
<i>MSA-5 should begin to develop a plan for charter renewal. While it just completed its first year of County Board authorization, the uncertainty of the state system of assessment and reporting means it is incumbent on each school to formulate a plan for analyzing and organizing assessment results that will provide evidence the school is fulfilling its measurable pupil outcomes and that all groups of students are demonstrating academic progress.</i>

The Home Office will continue to provide the board with any oversight report and feedback from the authorizer visits.

Budget Implications

N/A

How Does This Action Relate/Affect/Benefit All MSAs?

N/A

Name of Staff Originator:

David Yilmaz, Chief Accountability Officer

Exhibits (Attachments):

- Attachment A - Annual Performance-Based Oversight Visit Preparation Guide 2019-2020
- Oversight Visit Reports for MSA-1, 2, 3, and 5



LOS ANGELES UNIFIED SCHOOL DISTRICT CHARTER SCHOOLS DIVISION

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ANNUAL PERFORMANCE-BASED OVERSIGHT VISIT PREPARATION GUIDE 2019-2020

OVERVIEW

As part of our continuing efforts to provide performance-based oversight and to support the success of all students enrolled in LAUSD-authorized charter schools, the Charter Schools Division (CSD) observes and monitors each school’s performance in view of state and federal law, District policy, and the school’s charter. You can access District Policies Applicable to ALL LAUSD-Authorized Independent Charter Schools at <https://achieve.lausd.net/Page/1823>. In addition, you can access supplemental information on the CSD website at <https://achieve.lausd.net/Page/1816>. CSD staff members often make a number of informal visits to their assigned schools and may attend governing board meetings and admission lotteries throughout the academic year as part of year-round oversight. In accordance with California Education Code § 47604.32, the CSD annually conducts at least one formal school site visit - the “annual performance-based oversight visit” - that focuses on charter school performance in the following four categories:

- Category I: Governance**
- Category II: Student Achievement and Educational Performance**
- Category III: Organizational Management, Programs, and Operations**
- Category IV: Fiscal Operations**

The CSD provides the following guidance to assist charter schools in preparing for this year’s CSD annual performance-based oversight visit. We hope this information will clearly communicate our expectations and thus enable each school to make sufficient advanced preparation to ensure a smooth, productive, and efficient visit experience for all. Prior to the annual oversight visit, your CSD assigned administrator, in consultation with the charter school’s leadership, and the CSD Fiscal Team member assigned to the school, will determine and communicate the specific activities and schedule for the visit.

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LOGISTICS

In order to facilitate a productive and efficient review process, the CSD requests each charter school to provide appropriate space(s) for the following visit activities:

- Small confidential work area containing a table and chairs with at least one nearby electrical outlet and **internet access**, for the use of the CSD visiting team to conduct document review and other team activities
- Room or other space in which the CSD team and the school leadership team can gather together for the Morning Meeting and visit debriefing
- The school is notified in advance if the visit will include stakeholder focus group interviews, a room or other space appropriate for conducting these confidential interviews.

Note: A single room or space may be appropriate, of course, to serve multiple purposes.

Please provide the following items in a separate folder for the CSD visiting team:

- Visit Schedule
- Master Schedule
- Staff Roster
- Site Map
- Bell Schedule
- School Contact Information

The CSD annual performance-based oversight visit typically encompasses the following activities, which provide opportunities to gather evidence (information and data) related to the performance indicators as well as to share “educator-to-educator” information and insights (required activities are in ***bold/italics***):

1. Interview/Discussion
 - a. ***“Morning Meeting”*** with school leadership, which includes reflection and discussion of school academic achievement data and other key aspects of school performance
 - b. ***Interview/discussions with organization and school-site leadership*** on specific topics (e.g. special education) and as needed to clarify and/or augment information already gathered
 - c. ***Interviews of stakeholder groups*** (students, parents, staff) as determined by CSD staff
 - d. ***Debriefing of visit with school leadership***
2. Observation
 - a. ***Classroom observation***
 - b. ***Site observation***
3. Document Review
 - a. ***Review of documentation provided by school*** (see guidance below)
 - b. ***Request and review of additional documentation***
4. Fiscal Review¹
See section below on preparation for fiscal review

PREPARATION FOR INTERVIEW/DISCUSSION

¹ Note: The fiscal review component of the annual oversight visit may take place on a different day and/or at a different location (e.g. charter operator offices). The school/charter operator is notified directly by the Fiscal Team, usually four weeks in advance of the scheduled annual performance-based oversight visit.

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In the weeks prior to the scheduled visit, your CSD administrator will provide school-specific guiding questions that focus on performance in one or more of the four assessment categories. The guiding questions and school's responses lead the discussion between the school's leadership team and CSD staff during the Morning Meeting need to

PREPARATION FOR DOCUMENT REVIEW

As an integral part of every annual oversight visit, the CSD reviews documentation in order to gather information and evidence regarding the school's performance in the four categories set forth above. The charter school has the option of using the existing Dropbox account for the oversight binders. If the charter school needs to update staff access, the charter school should email charterschools@lausd.net with the names and email addresses of staff that need to be added or removed from the Dropbox access. Charter school staff will then receive an email to accept the access. You will create folders labeled Binder 1, Binder 2, Binder 3 and Binder 3A to organize and submit the required documents. Please limit file names to less than 40 characters in length.

PREPARATION FOR BINDER (hard-copy or electronic)

In order to facilitate the document review process, it is important to assemble and organize the school's documentation for the first three performance categories into the following binders:

- Binder 1: Governance Documentation
- Binder 2: Student Achievement and Educational Performance Documentation
- Binder 3: Organizational Management, Programs, and Operations Documentation
- Binder 3A: Documentation of Compliance with Clearance, Credentialing, ESSA Qualifications, Mandated Reporter Training requirements and Bloodborne Pathogen Training which must be generated in **hard copy**.

Please note: Some of the documentation is provided as part of the Quarterly submissions. Only include in the oversight binders if there are changes and/or updates to the documents.

PREPARATION FOR FISCAL OPERATIONS DOCUMENTATION

As outlined more fully below, all documentation for the fourth performance category, Fiscal Operations, should be submitted **electronically** to the Fiscal Team member assigned to your school **two weeks prior to the fiscal site visit**, which is usually a component of the annual oversight visit but may be scheduled for a different day.

The following sections of this guide provide brief descriptions of the specific documentation needed for each performance category. Include all documentation applicable to the grade levels served by the school.

BINDER 1: GOVERNANCE DOCUMENTATION

Please organize the documentation provided in this binder in the order listed below. Include tabbed dividers or file names numbered in accordance with the numbering below.

- 1.1 **Organizational Chart**
 - Current and complete organizational chart (including Governing Board)

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- Organizational chart from current petition
- ☐ 1.2 **Bylaws** (Provide if changed after Q1 submission)
 - Current Governing Board bylaws
- ☐ 1.3 **Board Members** (Provide if changed after Q1 submission)
 - Current roster of Governing Board members with contact information along with evidence that Board contact information is accessible to school stakeholders
- ☐ 1.4 **Board Meeting Agendas and Minutes**
 - Board meeting agendas and minutes for all meetings held in the last 12 months
- ☐ 1.5 **Board Meeting Calendar** (Provide if changed after Q1 submission)
 - Calendar(s) of regular meetings of Governing Board
- ☐ 1.6 **Committee(s)/Council(s) Meeting Calendars and Agendas**
 - Calendar(s) and Agenda(s) of Committee(s)/Council(s) with sign-in sheets (titled and dated). Include agendas for School Site Council and for applicable schools, ELAC meetings, which should include all legally required topics
- ☐ 1.7 **Evaluation of School Leadership**
 - Evidence of a system of evaluation for chief executive officers and school administrator(s)
- ☐ 1.8 **Brown Act Training**
 - Documentation of Brown Act training for Governing Board members, including recent training for all new members
- ☐ 1.9 **Agenda Posting Procedures**
 - Documentation of the Board meeting agenda posting procedures, including evidence of implementation (Include evidence that agendas are on the school's website.)
- ☐ 1.10 **Parent-Student Handbook(s)**
 - Current and complete Parent-Student Handbook(s) (Provide if changed after Q1 submission)
- ☐ 1.11 **Uniform Complaint Procedures** (Provide if changed after Q1 submission)
 - Complete documentation of school/organization's Uniform Complaint Procedures (UCP) policy and forms that meet State and Federal requirements. Information regarding UCP policies and procedures is found at <https://www.cde.ca.gov/re/cp/uc/>.
NOTE: Each charter school must have its own UCP as well as the District's UCP brochure (for special education purposes). The UCP is specific to complaints that could be possible violations of federal or state laws. Independent charter schools should maintain evidence of UCP logs and compliant implementation of regulatory timelines in the event the school is audited. An independent charter school must review and be familiar with UCP requirements and guidance on the California Department of Education (CDE) website (<http://www.cde.ca.gov/re/cp/uc/>), and additionally compare its UCP documents to the LAUSD UCP documents provided on the LAUSD website at lausd.net, in the *Offices* tab, at the *Educational Equity Compliance Office*.
- ☐ 1.12 **Stakeholder Complaint Procedure(s)**
 - Evidence of other stakeholder complaint resolution process for complaints outside regulatory scope of UCP, including the school's complaint form(s)
- ☐ 1.13 **Human Resources Policies and Procedures**
 - Evidence of policies and procedures specifically related to:
 - Staff Due Process

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- ESSA Qualification, Credentialing, and Clearance Requirements
- 1.14 **Data-Based Decision-Making**
 - Evidence of a system for Governing Board review and analysis of school data to inform and support sound decision-making
- 1.15 **Fiscal Management and Accountability**
 - Evidence of a system for Governing Board establishment, review and monitoring of fiscal policies, procedures, budget, and finances to ensure sound fiscal management

BINDER 2: STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE

Please organize the documentation provided in this binder, as applicable to the grade levels served by the school, in the order listed below. Include tabbed dividers or file names numbered in accordance with the numbering below. Prior to the oversight visit, analyze and be prepared to discuss the school's results and any other relevant sources of quantitative performance data that demonstrate the extent to which the school's significant subgroups as well as its schoolwide student population as a whole have experienced increases in academic achievement.

- 2.1 **LAUSD Office of Data and Accountability Data Set** (provided to the school prior to the visit) and evidence of implementation of data analysis system
- 2.2 **For schools that are state-identified under the Every Student Succeeds Act (ESSA) as either Comprehensive Support and Improvement (CSI) or Additional Targeted Support and Improvement (ATSI), please provide any and all plans and information provided to the state**
- 2.3 **ELPAC Criterion Report**
- 2.4 **Provide Reclassification Criteria (Provide if changed from Q1 submission of English Learner Master Plan) for all applicable grade levels**
- 2.5 **Provide Graduation Requirements**
- 2.6 **School Internal Assessment Data** (with analysis of results)
 - Additional quantitative performance data and information gathered and/or produced by the school related to academic performance and progress assessment, monitoring, and **analysis**, such as:
 - Internal Assessments: Internal periodic assessments in ELA and Math. Internal assessment data for grades K, 1, 2, 9 and 10, to include:
 - Internal assessment data process
 - Tool(s) employed to collect data
 - Frequency of collection and growth (from beginning, middle, and end of year)

NOTE: Data must include an analysis of schoolwide and disaggregated subgroups for ELA and Math.

NOTE: The Internal Assessment data is only to be included as evidence for a new charter school or for charter schools which serve grade levels K, 1, 2, 9 and 10 which are not administered the CAASPP (SBAC).

NOTE: For purposes of evaluation of school performance for this indicator, the CSD considers only such data that is derived from standards-based high quality standardized or widely accepted assessments (e.g. SBAC Block Assessments, NWEA, DIBELS) and/or other assessment instruments for which the school can demonstrate validity/reliability

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NOTE: For your awareness, the oversight report will include the school's ratings on the California School Dashboard. The school's dashboard ratings **will not impact** the overall Student Achievement and Educational Performance Rating for 2019-2020 oversight, but will provide informational areas of focus. California School Dashboard Indicators may, however, figure into next year's 2020-2021 oversight ratings.

BINDER 3: ORGANIZATIONAL MANAGEMENT, PROGRAMS, & OPERATIONS DOCUMENTATION

Please organize the documentation provided in this binder in the order listed below. Include tabbed dividers or file names numbered in accordance with the numbering below. **Note: for co-locations, the charter school adheres and complies with the District school's Health, Safety and Emergency Plan.**

- 3.1 **School Safety and Operations** (School Safety Plan & Procedures)
 - a. **Visitor's Policy:** Copy of policy in Parent-Student Handbook and evidence that policy is posted for the public
 - b. **School Safety Plan:** Comprehensive Health, Safety, and Emergency Preparedness Plan, staff roles and assignments, including evacuation route maps and includes Threat Assessment protocol. It should also include evidence of provisions and locations of onsite emergency supplies
 - c. **Emergency Drills and Training:** Documentation of evidence of conducting safety drills and emergency preparedness staff training
 - d. **Child Abuse Mandated Reporter Training:** Documentation of Child Abuse Mandated Reporter training for all staff and other persons working on behalf of the school who are mandated reporters (Include employee training documentation in Binder 3A)
 - e. **Bloodborne Pathogens Training:** Documentation of Bloodborne Pathogens training for all staff (Include employee training documentation in Binder 3A)
 - f. **Suicide Prevention Policy** for schools serving students in grades 7-12: Inclusive, including evidence of board adoption of the policy; how stakeholders and mental health experts were consulted when developing the policy; professional development on suicide awareness and prevention; and any other activities that support AB 2246.
- 3.2 **Health and Safety**
 - a. **Current and appropriate Certificate(s) of Occupancy (COO)** or equivalent for all non-District sites on which the school operates (Provide if changed after Fall 2018 submission date)
 - b. **Student Immunization and Health Screening:** Evidence that the school provides for the immunization and health screening of its students, including but not limited to screening for vision, hearing, and scoliosis, to the same extent as would be required if the students were attending a non-charter public school
NOTE: Do not provide individual student information
 - c. **Epi-Pen:** Documentation that the school maintains unexpired epinephrine auto-injectors ("epi-pens") onsite and has provided training to volunteer staff in the storage and use of the epi-pen
 - d. **Evidence of providing needy students with one adequate free or reduced priced meal each day per Assembly Bill (AB) 1871**

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- e. **Automated External Defibrillator (AED) evidence (only for schools who offer an interscholastic athletic program) per AB 2009**
- ☐ 3.3 **School Instructional Programs**
- a. **Standards-Based Instructional Program:** Evidence of grade-level-appropriate California academic standards-based instructional program, which is aligned in accordance with the California Common Core State Standards and the English Language Development standards and the California Next Generation Science Standards. Evidence of staff professional development about Standards-Based Instructional Program (may provide in section 3.4b)
 - b. **Local Control and Accountability Plan (LCAP) and English Learner Master Plan or statement you are using the District English Learner Master Plan (Provide if changed after Q1 submission)**
 - c. **CAASPP (SBAC) Technology Readiness:** Evidence of technology readiness to administer CAASPP (SBAC) assessments (If existing schools are experiencing difficulty in this area, please notify your CSD administrator)
 - d. **WASC Accreditation Notification letter** (as applicable)
 - e. **UC Doorways:** Evidence that all A-G high school courses have been approved through UC Doorways (UCOP printout) (as applicable)
 - f. **Advanced Placement** examination participating and passage
 - g. **A-G:** Completion of and progress toward A-G requirements
 - h. **College:** College Acceptance
 - i. **Transitional Kindergarten:** Evidence that the school has implemented TK (as applicable)
 - j. **Meeting the Needs of All Students:** Evidence of implementation of interventions and supports to meet the learning needs of all students, including implementation of the school's Master Plan for English Learners as well as programs and activities to serve foster youth, socio-economically disadvantaged/students eligible for free and reduced price meals, students performing above and below grade level, students with disabilities, and GATE students/high achievers
 - k. **Key Features of Educational Program:** Evidence of implementation of the key features of the educational program set forth in the charter. Evidence of staff professional development about Key Features of Educational Program (may provide in section 3.4b)
 - l. **(Schools Serving 9th graders):** Evidence of compliance with the Mathematics Placement Act
- ☐ 3.4 **School Management and Operations**
- a. **Special Education:** Evidence of provision of special education programs, services, and procedures in compliance with MCD, including:
 - District Validation Review (DVR) - Documentation of the results of school's most recent (DVR)
 - Self-Review Checklist - Copy of the school's current/up-to-date Special Education Self-Review Checklist
 - Welligent Reports - Copy of the school's most current/up-to-date "IEP200-Annual and Triannual IEP Report" and the "SER300 (printed the week of the oversight visit)
 - Professional Development- Evidence of staff professional development about Special Education (may provide in section 3.4b)

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- b. **Professional Development:** Evidence of the school's professional development programs (e.g., school PD, CMO PD, and educator conferences) to support teachers and other school instructional staff (Can be provided here or in each section, as specified)
- c. **School Climate and Student Discipline:** Evidence of implementation of school climate and student discipline system that aligns with the principles of the District's Discipline Foundation Policy
<https://achieve.lausd.net/page/11924#spn-content> , including:
 - Tiered Behavior Intervention - Evidence of the school's tiered system of behavioral supports and interventions, such as SSPT
 - Alternatives to Suspension - Evidence of the alternatives to suspension implemented by the school
 - Schoolwide Positive Behavior Support System - Evidence of the school's recognition/incentive program(s) and/or other practices that provide positive behavior reinforcement and support
 - Data Monitoring - Evidence that school collects, analyzes, and responds to data related to school climate and student discipline
 - Professional Development - Evidence of staff professional development about School Climate and Student Discipline (may provide in section 3.4b)
 - Procedures for preventing bullying, including cyberbullying (on or before December 31, 2019)
- d. **Stakeholder Communication and Parent Engagement:** Evidence of a stakeholder communication system for gathering input, encouraging and facilitating parent involvement, sharing information, and resolving concerns, including:
 - Stakeholder Consultation - Evidence of stakeholder consultation regarding the school's educational programs and its LCAP and related meeting agendas
 - Parent Engagement – Evidence of parent engagement, including parent involvement policy and compact per Title I (ESSA) requirements
 - Information Sharing – Evidence that the school shares accessible and relevant data and information regarding individual student and school-level performance and progress with all stakeholders (parents/guardians, students, teachers, and community members) as appropriate
 - Transferability of Course Credit/Courses – Evidence that parents are informed about transferability of courses/course credit to other public high schools and the eligibility of courses to meet college entrance requirements
 - Access to Approved Charter – Evidence that the school provides ready access to the school's approved charter to all stakeholders
 - Documentation of complaint resolution process
 - Evidence of informing parents/guardians of human trafficking prevention resources (January 1, 2020) for grades 6-12 per AB 1104
- e. **Stakeholder Communication and Transparency:** Evidence that the school demonstrates informational transparency to stakeholders via documents

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available both manually and electronically (website preferred) in the following areas:

- UCP and General Complaint procedures
 - Title IX information in accordance with SB1375 (required on website)
 - AB 2246 Suicide Prevention applicable posting (Gr 7-12)
 - Applicable categories described in LAUSD Charter School Transparency Resolution (schools may provide evidence of other electronic means for this item, if means other than website are utilized)
 - Evidence of notification requirements to pupils and parents on how to initiate access to pupil mental health services per AB 2022
- f. **Staff Evaluation:** Evidence of a system of evaluation for faculty and other staff
NOTE: Please provide this documentation here only if it is not included in Binder 1; see note in Binder 1 section above.

BINDER 3A: DOCUMENTATION OF COMPLIANCE WITH CLEARANCE, CREDENTIALING, ESSA QUALIFICATIONS AND MANDATED REPORTER TRAINING REQUIREMENTS

Please organize the documentation provided in this binder in the order listed below. Include tabbed dividers or file names numbered in accordance with the numbering below.

3A.1 **Certifications and Related School Information**

- a. **Certification (ESSA Grid):** The original signed document and one full-sized copy of the school's completed and signed "Certification of Clearances, Credentialing, ESSA Qualifications, and Mandated Reporter Training 2019-2020" form (often informally referred to as the "ESSA Grid"), on which the school, through its Custodian of Records, certifies compliance with criminal background clearance, tuberculosis (TB) risk assessment/clearance, ESSA teacher and paraprofessional qualifications, credentialing, child abuse mandated reporter training requirements, and blood borne pathogen training for all staff.
NOTE: All school employees as well as all contracting entities/independent contractors ("vendors") providing school-site or student services must be included on the completed form.
NOTE: The completed certification document should be ready and available for CSD review no later than the **7th week after the first day of school**. In the event that the school makes any subsequent personnel/ vendor changes, the form needs to be updated to reflect current staff and vendors
- b. **Staff Roster:** Current and complete school staff roster that shows all current assignment(s) for each staff member
- c. **Master Schedule:** Master schedule that also indicates which teachers instruct ELs, and which subjects/courses are identified as "core" and "college preparatory" in the school's approved charter
- d. **Custodian of Records:** Documentation that the school has at least one Custodian of Records who has been confirmed by the California Department of Justice (e.g., DOJ confirmation letter; DOJ Custodian of Records notification)

Please organize and tab the remaining three sections of binder 3A by last name of individual staff members or by contracting entity name. Provide this documentation (items 3A.2 and 3A.3 below) in the **same order as requested on the ESSA Grid**. i.e. *New Certificated Employees* collated by employee, followed by *Continuing Certificated Employees* collated by employee, followed by *New Non-Certificated*

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Employees collated by employee, and finally *Returning Non-Certificated Employees* collated by employee.

- 3A.2 **Certificated Employee Documentation**
 - a. **Criminal Background Clearance Certification:** Completed and signed “Criminal Background Clearance Certification” certifying criminal background clearance prior to employment or in any capacity.
NOTE: Ensure all Social Security numbers recorded on these original forms are redacted
 - b. **Credential(s):** Copy of current credential(s) (copy of original certificate(s) or print-out from CTC website), showing issuance and expiration dates, type of credential, subject matter authorization, and type of EL authorization, for each position/assignment performed by the staff member as required by the CDE Administrators Assignment Manual
NOTE: Ensure credential printouts are legible and clearly show all authorizations
 - c. **Additional Authorization Documentation:** Any additional documentation necessary to authorize certificated service (e.g., CBEST, Temporary County Certificate (TCC), Teaching Permit for Statutory Leave (TPSL) documentation for any employee with a one-year credential)
- 3A.3 **Non-Certificated Employee Documentation**
 - a. **Criminal Background Clearance Certification:** Completed and signed “Criminal Background Clearance Certification” certifying criminal background clearance prior to employment or in any capacity.
NOTE: Ensure all Social Security numbers recorded on these original forms are redacted
- 3A.4 **Employee Child Abuse Training Documentation and Bloodborne Pathogen Training:** For all staff members include the supporting documentation of completion of the Child Abuse training within timelines specified in AB 1432 and the Bloodborne Pathogen Training.
- 3A.5 **Contracting Entities Documentation** (For each contracting entity/independent contractor (“vendor”))
 - a. **Clearances and Credentialing Certification:** Current documentation from vendor certifying timely compliance with applicable criminal background and TB risk assessment/clearance requirements for vendor employees, and credentialing requirements for certificated vendor employees, with an appended list of the specific vendor employees covered by the certification.
 - b. **Sole Proprietor Vendors:** Current documentation from charter certifying timely compliance with applicable criminal background and TB risk assessment/clearance requirements for sole proprietors, and credentialing requirements for certificated vendor employees (AB 949 which amends Education Code section 45125.1 to address criminal background clearance procedures for sole proprietors, becomes effective law on January 1, 2018)
NOTE: The charter school is responsible for ensuring that vendors provide the *Vendor Certification of Criminal Background Clearance, Tuberculosis Clearance, and Credential Verification* signed form to the charter school prior to the provision of services to the school.
- 3A.6 **Volunteer Clearances Certification** (if applicable)
 - a. **Clearances Certification:** Documentation certifying that the school has conducted volunteer clearances in accordance with applicable law and policy,

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including criminal background clearances for all volunteers who perform school-site services while not under the direct supervision of a school employee, and tuberculosis (TB) risk assessments/clearances for all volunteers with frequent or prolonged contact with students per the requirements of AB 1667, with an appended list of the names of the specific volunteers covered by the certification

NOTE: To ensure adherence to HIPAA requirements and purposes, CSD staff will not review individual school staff member tuberculosis clearances or medical records. The CSD reserves the right to review such records as needed on a case-by-case basis and as permitted by law.

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FISCAL OPERATIONS DOCUMENTATION

PLEASE NOTE: To assist our schools and our team with preparing for efficient and effective oversight visits, we have provided the list below to identify material and reports that the school needs to submit electronically to the Fiscal Team member assigned to the school three weeks prior to the fiscal site visit for appropriate staff review. All fiscal reports should be in Microsoft Excel unprotected format. All of the materials requested are intended to be documents routinely prepared by the charter school as a part of the regular operation of the school. Please number and name the electronic documents to be provided to the Fiscal Team member in correspondence with the items enumerated below. If an item listed below does not apply, please indicate “Not Applicable” or “N/A” when responding to the CSD’s Fiscal Team member assigned to your school. Also, if an item listed below requires you to prepare something that exceeds what is normally prepared in the regular operation of the school, please inform the CSD Fiscal Team member assigned to your school.

- 1 **Most current** fiscal reports presented to the charter school’s governing board (provide reports presented at one of the meetings held in 2019-2020, and in Microsoft Excel unprotected format, with formulas)
 - a. Balance Sheet: At a minimum, include the categories of assets, liabilities, and net assets used in the audited financials
 - b. Income Statement (Statement of Activities): At a minimum, include the categories of revenue and expenses used in the audited financials
 - c. Cash Flow Statement (including actual receipts and payments) to the end of the current fiscal year and through the next two fiscal years showing detailed sources of revenue and detailed expenditures. The cash flow projection for the current year should include actuals for the months where available and projections for the remaining months of the year. The cash flow should detail the revenue and expense categories for each month. These categories should, at a minimum, be the same categories referenced in the income statement listed above. Accruals for revenues and expenses should also be shown.
- 2 Minutes of the meeting when the above fiscal reports were presented to and approved by the charter school’s governing board
- 3 Minutes of the meeting when the 2019-2020 budget was adopted
- 4 If the school is offering STRS, PERS, and/or Social Security benefits to its employees, evidence that this is done in a manner that is consistent with the charter terms and the Charter Schools Act (Education Code 47611)
- 5 Minutes of the meeting reflecting the selection of the independent auditor
- 6 Minutes of the meeting reflecting the discussion of the most current independent audit report
- 7 Minutes of the meeting reflecting the receipt, review, and approval of fiscal reports submitted to LAUSD

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- 8 Minutes of the meeting reflecting the discussion and resolution of complaints received from staff or vendors, if any
- 9 Minutes of the meeting reflecting the receipt, review, and discussion of the most current Annual Performance-Based Oversight Visit report (this does not apply to charter schools that were not in operation for the 2018-2019 school year)
- 10 A copy of the most current fiscal policies and procedures
 - a. If the most current fiscal policies and procedures do not include procurement guidelines, please provide a copy of the most current procurement policies and procedures that include, but are not limited to, competitive bidding thresholds for the procurement of goods and services, retention of contract records, and adequate segregation of duties
- 11 Minutes of the meeting reflecting approval of the current fiscal policies and procedures and if applicable, minutes of the meeting reflecting the approval of the current procurement policies and procedures
- 12 A copy of the charter school's organizational chart that depicts the current reporting structure of the charter school, including but not limited to, any board member or school employee, who has responsibilities outlined within the charter school's fiscal policies and procedures
- 13 Please provide an itemized accounting regarding total compensation paid to all executives, school leaders, administrators, directors, and non-certificated staff either employed directly by the school or the entity managing the charter school, including the organization's home office, charter management organization, or related entities which may have decision-making authority over the school
- 14 A description of the relationship between the charter school and any related party², and the business purpose of the related party
- 15 Copies of all signed and executed contracts (including attachments and exhibits) with related parties, including contracts with the charter school's operator and/or the charter school's home office (e.g., management contracts, service agreements, license agreements, affiliation agreements, etc.).
 - a. If the charter school incurs management fees, licensing fees, or any other related party fees, please provide the following information in Microsoft Excel format:
 - i. The percentage and/or rate of the fees;
 - ii. The basis used to calculate the total fees;

² **Related parties** may include a) affiliates of the entity, b) principal owners of the entity and members of their immediate families, c) management of the entity and members of their immediate families, 4) other parties which the entity may deal if one party controls or can significantly influence the management or operating policies of the other to an extent that one of the transacting parties might be prevented from fully pursuing its own separate interests, and 5) other parties that can significantly influence the management or operating policies of the transacting parties or that have an ownership interest in one of the transacting parties and can significantly influence the other to an extent that one or more of the transacting parties might be prevented from fully pursuing its own separate interests.

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- iii. The terms of the services provided; and
 - iv. A rationale for the percentage and/or rate of the fees and the basis used to calculate the total fees
- 16 If applicable, minutes of the meeting reflecting approval of the management fees, licensing fees, or any other related party fees
- 17 If the charter school has a sole statutory member, please provide the following:
 - a. A copy of the sole statutory member's by-laws
 - b. A copy of the sole statutory member's articles of incorporation
- 18 Check registers documenting all checks and electronic debit transactions for the prior 12 months, in Microsoft Excel format (consolidated into one worksheet, including descriptions of each transaction).
- 19 All credit card statements for the prior six months, and the following:
 - a. A list of all credit cards in Microsoft Excel format that includes the last four digits of each credit card number, the legal name of each credit card holder, and the job title of each credit card holder
- 20 Monthly bank statements and reconciliations for the prior six months, and the following:
 - a. A list of all school bank accounts in Microsoft Excel format that includes the type of account (e.g., checking, savings, money market, etc.), the last four digits of the account, a description of the purpose of the account (e.g., operating, nutrition, ASB, etc.) and the most current ending bank balance for that account
 - b. The bank statements are from the financial institution(s) referenced above and must show all deposits, withdrawals, transfers, electronic expenditures/transfers, use of debit cards, and canceled checks
 - c. The bank reconciliations must reflect the reviews, approvals, and the approval dates, consistent with the charter school's fiscal policies and procedures
 - d. If applicable, a list of all debit cards in Microsoft Excel format that includes the last four digits of each debit card number, the legal name of each debit card holder, and the job title of each debit card holder
- 21 Student body financial records (including Associated Student Body policies and procedures, budgets, cash flow statements and projections, bank statements with reconciliations, audit reports, and other fiscal reports, if applicable)
- 22 Equipment inventory listing (including asset tag numbers, purchase dates, purchase prices, book values, asset life, location of assets, etc.)
- 23 A link to the charter school's website where the Education Protection Account (EPA) allocation and expenditures are posted
- 24 As required by LAUSD's Charter School Transparency Resolution, links to the charter school's website where the current (1) Audited Financial Statements, and (2) Local Control and Accountability Plan (LCAP) are posted

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- 25 If applicable, pertinent information and documentation, including but not limited to, all signed and executed agreements, and the minutes of the meetings reflecting the reviews and approvals of said agreements, related to the following:
 - a. Factoring of receivables;
 - b. Loan(s) or line(s) of credit with any third party lender(s);
Intercompany transfer(s) and/or intercompany loan(s) (e.g., any intraorganization receivables and payables that are not settled to a zero balance as of the end of the fiscal year); and
 - c. The charter school's plan(s) for the purchases of new school sites, facilities-related expansions, and/or major improvements to the existing and/or new school site

- 26 Compliance with AB 1871
 - a. The charter school is to provide a written statement signed by the board president or the chief administrator affirming that the charter school is providing each needy pupil with one nutritionally adequate free or reduced-price meal during each school day (except as provided for a charter school that offers nonclassroom-based instruction)

- 27 Disclosure of Legal Issues

NOTE: Any reference to "Charter School" shall be considered to include Charter Management Organizations, nonprofits, foundations, or other organizations that participate in the management or operation of the "charter school." Paid contractors are excluded unless the suit is brought by or against the Charter Management Organization, nonprofit, foundation, or other organization that participates in the management or operation of the "charter school."

NOTE: Disclosures should include civil or criminal cases filed in State or Federal courts; civil or criminal investigations by local, State, or Federal law enforcement authorities; and, enforcement proceedings or investigations by local, State, or Federal regulatory agencies. The information provided must include relevant dates, the nature of the allegation(s), and the outcome.

 - Disclose material information relating to any legal or regulatory proceedings or investigations in which the Charter School is or has been a party and which might have a material impact on the fiscal viability of the Charter School. Such disclosures should include any parent, subsidiary, Limited Liability Company, Limited Liability Partnership related to the management or operation of the charter school, or affiliate of the Charter School.
 - Disclose any civil, criminal, or regulatory actions in which the Charter School, or any current board members, senior officers, senior management personnel, or employee, has been named a defendant in such action in the past five years. Also, include any actions older than five years that remain unresolved.
 - If the charter school has nothing to disclose, per the above, the charter school is to provide a written statement, signed by the board president or the chief administrator that indicates the charter school has nothing to disclose.

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- 28 Any other Fiscal reports [e.g., reports pertaining to grants or bonds, independent audit reports, audit reports by any public agency, and either the most current actuarial report or Accounting Standards Codification 715 report pertaining to Other Post-Employment Benefits (OPEB), etc.], and the school's governing board minutes of all meetings reflecting the discussions of any of the fiscal reports referenced above

NOTE: If you have any questions regarding your preparation of documents for our review, please contact your CSD assigned Fiscal Team member, as appropriate, well before your scheduled visit date.

Los Angeles County Office of Education
Charter School Office Oversight Protocol

GOVERNANCE REVIEW 2018-2019

Charter School:	Magnolia Science Academy (MSA) 1, 2, 3, 5
Charter Term:	2017-2022 (MSA 1, 2, 3) - 2018-23 (MSA 5)
<i>This document provides a summary of observations and data collected through LACOE monitoring and oversight visit(s), review of meeting agendas, Board documents, minutes, meeting audio recordings and other communications focusing on the Governance structure described in the school's charter and adherence to applicable laws. This form is adapted from the FCMAT Charter School Annual Oversight Checklist.</i>	
A. Organizational Management	
1.	The charter school is structured as: <ol style="list-style-type: none"> a. Solely a charter school b. A charter school with other associated entities (e.g., LLCs, foundations, management organizations) c. If b, describe the structure
<i>The four (4) schools are part of 10 charter schools associated with Magnolia Educational and Research Foundation, a California nonprofit public benefit corporation.</i>	
2.	If the charter school is constituted as a nonprofit corporation, the corporate papers, including articles of incorporation, are available to the authorizer.
<i>LACOE was provided with all relevant documents including articles of incorporation.</i>	
3.	There is a list or roster of governing board members.
<i>The current list identifies nine (9) board members. The organizational bylaws indicate that the number of directors shall be no less than three (3) and no more than 11. On June 14, 2018, the board appointed Shohrat Geldiyev as a Magnolia Public Schools (MPS) Board Member and on July 1, 2018, Alfredo Rubalcava became the MPS Chief Executive Officer (CEO) and Superintendent. Dr. Caprice Young's last day as CEO and Superintendent was June 30, 2018.</i>	
4.	The governing board has a comprehensive plan to conduct an annual oversight of the academic program, which reflects the goals, and objectives of the Local Control Accountability Plan.
<i>According to the charter petitions, one of the board's responsibilities is to assess the compliance and progress in achieving educational and other outcomes agreed to in the charter; and to review the strategic plan and progress. The board approved the local control accountability plan for MSA-1, 2 and 3, and 5 on June 14, 2018. The Board maintains an Academic Committee which oversees instructional evaluation.</i>	
5.	The governing board is equipped to execute its fiduciary responsibility with regard to the disbursement of public funds.
<i>The Chief Financial Officer and back office provider provide financial reports and updates periodically at board meetings. In reviewing documentation and audio recordings of meetings, it is evident that the board carefully monitors the finances of the schools, and adjusts the budget and operations as necessary. In addition, the board regularly requests increased clarity and explicit detail from central office staff regarding budget items and the purpose of expenditures.</i>	
6.	The governing board understands the annual budget and demonstrates knowledge of the charter school's short- and long-term financial outlook.
<i>A review of audio recordings and meeting documentation indicates that the governing board understands the annual budget, including the short and long-term financial outlook of each school.</i>	
7.	The organizational structure of the charter school clearly delineates and distinguishes between the responsibilities of its governing board and those of its management staff.
<i>The governing board, charter organization, and school leadership exhibit clear boundaries and separation of responsibilities. No current board members exhibit conflicts as staff members or through financial interest. The CEO has reported that one current board member with expertise in building and construction</i>	

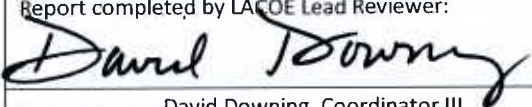

Magnolia Science Academy 1, 2, 3, 5
Governance Review 2018-19

<i>may leave the board to assume direct responsibility over large construction projects for Magnolia Public Schools.</i>
B. Capacity/Composition
1. Some of the governing board members have previous governance experience.
<i>Yes, some of the governing board members have previous governance experience.</i>
2. The governing board is free of real or perceived conflicts of interest and has adopted a conflict of interest policy in accordance with Government Code Section 1090 .
<i>LACOE is in receipt of an approved conflict of interest policy and code. The current board appears to be free from any perceived or real conflict of interests.</i>
3. The governing board represents strong diversity relevant to the community and the charter school population.
<i>Last year, the MPS Board added two (2) members of the community who add diversity and relevance to the school community. The newer board members bring experience in the medical field, local government and civil construction and continue to provide valuable expertise to the Board.</i>
4. The governing board members have expertise in key fields such as finance, legal, real estate, fundraising and education.
<i>Current board members bring expertise in the legal field, finance, higher education, engineering, local government, medicine, and civil construction.</i>
C. Structure
1. The composition of the governing board is consistent with the approved charter.
<i>Yes.</i>
2. The governing board has governed in such a manner that there has been no cause for the authorizer to believe that the board either has too few or too many members to support effective governance.
<i>Yes, the board has given evidence that they are able to govern effectively and could continue to do so in their current form.</i>
3. The governing board has bylaws that are comprehensive and that include a reasonable term limit.
<i>Yes, the governing board bylaws are comprehensive and have an existing term limit of five years.</i>
4. The governing board appears to fully understand the bylaws and their implications.
<i>Yes.</i>
5. The governing board has identified officers.
<i>The current board recognizes a president, secretary and treasurer.</i>
6. There are written job descriptions for board officers that clearly describe the roles and responsibilities of each.
<i>The organization bylaws outline specific duties and responsibilities for a chairman of the board, president, vice presidents, secretary and treasurer.</i>
7. The bylaws delineate committees and provide detailed job descriptions for these committees.
<i>The bylaws discuss the creation of and powers given to board committees. The bylaws also include language about meetings and the actions of committees; however, there are no specific job descriptions provided for committees. At this time, the board maintains academic, finance, facility, and nominating committees.</i>
D. Clarity
1. The governing board actively discusses which elements of key decision are governance vs. management.
<i>A review of audio recordings demonstrate a clear delineation between governance and management. The board has not attempted solving school management issues on its own.</i>

Magnolia Science Academy 1, 2, 3, 5
Governance Review 2018-19

2. The charter school leadership team demonstrates a strong understanding of their role related to effective governance.
<i>Yes, the board and school leadership regularly report to the board and work together collaboratively toward positive change at the schools.</i>
3. The governing board members understand their role in developing, supporting and evaluating the charter school leader.
<i>Yes, the board has demonstrated an understanding of this rule and its effective execution.</i>
4. There is a strong working relationship among the charter school leader, board chair and full board.
<i>Yes, a review of board documents and audio recordings indicate a collaborative and cooperative relationship exists between the charter leader, the board chair and the full board.</i>
E. Meetings
1. The governing board conducts public meetings as frequently as is needed to ensure that it addresses the business required to provide sufficient direction to the charter school, and its meetings comply with the requirements of the Brown Act.
<i>The board meets on a monthly basis. Committees of the board meet during the other weeks of the month, with special board meetings held as needed. All meetings comply with the requirements of the Brown Act.</i>
2. The governing board complies with the following: <ol style="list-style-type: none"> a. Regularly scheduled meetings with appropriate public notice b. Brown Act training and meeting compliance c. Availability of meeting minutes
<i>All board meetings are compliant with the Brown Act. Board members participate in Brown Act training, and meeting agendas are posted and available on the school and organization websites.</i>
3. The governing board has resolutions and board-adopted policies related to the following: <ol style="list-style-type: none"> a. Conflict of interest b. Handbooks: parent, student, employee c. Student and employee discipline and due process d. Parent complaint resolution and due process e. Internal controls policies and related forms and systems f. Bank signature authorizations g. Harassment: student, staff h. Safety plan i. Immunization records j. Family Educational Rights and Privacy Act (FERPA): Policy and notices k. Section 504 compliance l. Allowable purchases and purchasing authority
<i>Yes, the board has adopted policies related to all of the above concerns.</i>
4. Material revisions to the charter have been approved by the governing board.
<i>The school did not submit any material revisions for the current school year.</i>
F. Parent and Staff Involvement
1. There is a process in place that ensures that parents, teachers and staff may provide input regarding the effectiveness of the charter school.
<i>In addition to holding regular parent and staff meetings, parents have regular email and phone access to teachers and administrators. Review of audio recordings indicates that the board interacts with parents and staff members and teachers during their public meetings.</i>

Magnolia Science Academy 1, 2, 3, 5
Governance Review 2018-19

Summary:	
<i>The current board consists of nine (9) members and is consistent with the approved bylaws. All regular meetings, special meeting, and committee meetings are compliant with the Brown Act. A review of audio recordings, school and board documents, and site visits indicate that parent and stakeholder involvement exists. There have been no notices of violation or documented board complaints. The board has demonstrated effective governance and the ability to take action in alignment with the school's mission and vision.</i>	
Recommendations:	
<ol style="list-style-type: none"> 1. Board members should continue to participate in annual Brown Act training. 2. Board members should all receive training in the procedures for student expulsion, including due process rights for students and parents. 3. The Board should make every effort to have as many members physically present as possible during regularly scheduled meetings. 4. Future Board recruitment of should focus on membership from the local community. 	
Report completed by LACOE Lead Reviewer:	Approved by LACOE Charter School Office Administrator:
	
David Downing, Coordinator III	Indra Ciccarelli, Director II
Date report provided to the charter school:	Report provided to charter school via:
<i>July 2, 2019</i>	<input checked="" type="checkbox"/> US Postal Mail/Email <input checked="" type="checkbox"/> Meeting <input type="checkbox"/> Phone Conference

BUSINESS ADVISORY SERVICES DIVISION

Magnolia Science Academy #1

FISCAL ANNUAL REPORT

Financial Overview (FY 2018-19)

First Interim Report

The Charter’s First Interim Report projects 2018-19 total expenditures of \$8,926,113, which exceeds the original total expenditures budget of \$8,843,426, a difference of \$82,687. This letter is a reminder that higher total expenditure projections must be approved by the Governing Board.

Second Interim Report

Our analysis of the data provided indicates the Charter should be able to meet its financial obligations for the current year.

References: Charter Letters dated (January 15, 2019 & April 12, 2019)

**ANNUAL AUDIT
(FY 2017-18)**

The Auditor’s opinion expressed in the Independent Auditors’ Reports for this period for Magnolia Science Academy #1 financial statements result in an unmodified opinion.

Findings

YES NO NA

Implemented

YES NO NA

Related Party Transactions

YES NO NA

Outstanding Findings:

YES NO NA

Audit Adjustment

YES NO NA

MAGNOLIA SCIENCE ACADEMY #1

Annual Audit FY 2017-18 (cont.)

Related Party Transactions

Magnolia Educational and Research Foundation

MSA is an integral part of Magnolia Educational and Research Foundation (Foundation), which also serves as MSA's Charter School Management Organization (CMO) that manages MSA's nonacademic operation such as financial, general administration, and human resource management. MSA's financial statements are included in the consolidated financial statements of Magnolia Educational and Research Foundation.

Administrative support provided to the individual schools and accounted for separately within the financial statements. School support uses a tier expense allocation structure based on student enrollment to calculate expenses to be charged out on each charter school.

MPM Sherman Way, LLC

The Foundation has the following consolidated affiliates (where the Foundation is the sole member) that were formed to provide assistance with funding capital improvement on behalf of the Foundation's activities: MPM Sherman Way LLC, a California limited liability company.

Other Related Entities

Joint Powers Agency and Risk Management Pools - MSA is associated with the California Charter Schools Joint Powers Authority (CCS-JPA) dba CharterSAFE. CharterSAFE does not meet the criteria for inclusion as a component unit of MSA. Additional information is presented in Note 14 to the financial statements. See page 18 of audit report

MSA is part of the Foundation. MSA pays the Foundation management fees for services received. The amount is calculated based on management assessment. Management fees paid to the Foundation for fiscal years ended June 30, 2018 and 2017, were \$1,095,870 and \$1,055,710, respectively.

Inter-company Receivable

The June 30, 2018, intra-company receivable results from a net cumulative difference between resources provided by Magnolia Educational and Research Foundation (Foundation) to MSA and reimbursement for those resources from MSA to the Foundation, and cash transfers for cash flow purposes. MSA and the Foundation are related because they are the same legal entity; share the same tax identification number, governed by the same board of directors and share key management personnel. At June 30, 2018 and 2017, MSA had an intra-company receivable balance of \$588,400 and \$472,932, respectively, from the Foundation.

Intra-Company Payable

The June 30, 2018, intra-company payable results from a net cumulative difference between resources provided by Magnolia Educational and Research Foundation (Foundation) to MSA and reimbursement for those resources from MSA to the Foundation, and cash transfers for cash flow purposes. MSA and the Foundation are related because they are the same legal entity; share the same tax identification number, governed by the same board of directors and share key management personnel. At June 30, 2018 and 2017, MSA had an intra-company payable balance of \$149,542 and \$235,325, respectively, from the Foundation

Audit Adjustment

Summarized below are net assets reconciliations between the Unaudited Actual Financial Report and the audited financial statements.

MAGNOLIA SCIENCE ACADEMY #1

NET ASSETS

Net Assets, June 30, 2018, Unaudited Actuals	\$4,811,844
Increase (Decrease) in:	
Accounts Receivable	(1,232,592)
Intra-company receivable	588,400
Prepaid expenses and other current assets	258,995
Investment in LLC	161,923
Fixed assets	354,192
 (Increase) Decrease in:	
Accounts payable and accruals	18,624
Intra-company payable	(149,542)
Net Assets, June 30, 2018, Audited Financial Statement	\$4,811,844

Adjustments were made to the following activities – see page 24 of FY 2017-18 audit.

Financial Condition:

FY/ Source	Total Revenues	Total Expenditures	Net Operating Surplus (Deficit)	Working Capital Ratio	Debt To Net Assets Ratio	Ending Fund Balance	Any Reserves/ Is it Adequate
2018-19 Budget	9,338,993	9,229,404	109,589				
2018-19 Actuals As of 6/30/19	7,774,246	7,886,299	(112,051)	10.39	0.07	4,699,763	Yes/Yes

Results based on above chart for **Magnolia Science Academy #1:**

- The charter has a current Net Operating deficit of **(\$112,051)**
- Charter's working capital ratio does meet the current standard of 1.0 or greater to meet its current obligations
- The Debt to Net assets Ratio is positive
- The ending fund balance is \$4,699,793
- Charter has the required reserves as of 6/30/2019

[\(Link to FCMAT\)](#)

[FCMAT Indicators of Risk or Potential Insolvency](#)

Lack of Data Accuracy, Collection, and Reporting

- Consistently poor data quality in the beginning of the fiscal, however in the last couple of months the monthly reporting has improved.

Recommendations:

- 1) Provide LACOE with timely information regarding financial transactions related to all debt and intercompany transfers.

MAGNOLIA SCIENCE ACADEMY #1

- 2) Make sure the monthly general ledger contains, prior balance, payee named & amount, and year-to-date balance which ties to Profit & Loss and Balance Sheet each month.

INSTRUCTIONAL PROGRAM REVIEW 2018-19

Charter School:	Magnolia Science Academy 1 (Grades 6-12)	
Date of Visit(s):	08/04/2018; 03/28/19	
Enrollment:	Expected: 635	Actual: 585
<i>This document provides a summary of observations and data collected through LACOE monitoring and oversight visit(s) focusing on the implementation of the academic program described in the school's charter and adherence to applicable laws. This form is adapted from the FCMAT Charter School Annual Oversight Checklist.</i>		
A. Educational Program		
<p>1. The charter school is following its curricular and instructional plan as presented in the approved charter petition.</p> <p><i>Magnolia Science Academy 1 (MSA-1) is a classroom-based charter school serving grades 6-12, primarily serving students and parents of the San Fernando Valley area. The mission of Magnolia Public Schools (MPS) is to provide a college preparatory educational program emphasizing science, technology, engineering, arts and math (STEAM) in a safe environment that cultivates respect for self and others. MPS' vision is that graduates of MPS are scientific thinkers who contribute to the global community as socially responsible and educated members of society. The core curriculum for MSA-1 is based upon the UC/CSU A-G course requirements, and includes 13 advanced placement courses, and a selection of elective courses that complement the school's focus on STEAM education. MSA-1 maintains a successful VEX Robotics program, and has established an agreement with Mission College to offer college courses on campus during the school year.</i></p>		
<p>2. The charter school staffing is sufficient to carry out the educational program.</p> <p><i>Credentialed instructors appropriately staff MSA-1 at this time, including several teacher interns through an agreement with California State University Northridge (CSUN). In addition to the regular teaching staff, MSA-1 provides two academic deans, an EL coordinator, and a team of Education Specialists. This year, two TAs were added to the staff to support students in ELA and math.</i></p>		
<p>3. Students who are achieving either significantly below or significantly above grade level are receiving instruction that addresses their learning differences.</p> <p><i>MSA-1 teachers provide differentiated instructional experiences within the classroom for students. Students needing assistance have an opportunity to work with resource teachers during the day, or to receive assistance from their classroom teachers before or after school. In addition, the school offers Power classes in ELA and Math during the school day. Further, instruction is offered on Saturdays for students needing assistance. Online courses are offered for those needing credit recovery.</i></p>		
<p>4. Parents of charter school high school students are informed about the transferability of courses to other public high schools and the eligibility of courses to meet college entrance requirements.</p> <p><i>The MPS Student/Parent Handbook outlines requirements for graduation from high school, and includes a matrix identifying UC/A-G transferable courses with semester/credit requirements. Every six weeks parents are mailed home a hard copy of their child's progress report. MSA-1 now offers dual enrollment opportunities for students through Mission College. At this time, college courses are offered on campus in Child Development and Public Speaking.</i></p>		
<p>5. The charter school is implementing a framework for instructional design that is aligned with the needs of the students identified as the target population in the approved charter petition.</p> <p><i>MSA-1 continues to be successful in implementing a curriculum focused on college preparedness with access to advanced coursework in core disciplines. In addition, school teams regularly compete in STEAM related activities, including robotics. MSA-1 was recently ranked 1st on the Innovate Schools list of Top Public Schools for Low-income Latino Students. The school intends to launch an International Baccalaureate program upon completion of their new high school building project.</i></p>		
<p>6. The charter school has sought WASC accreditation.</p>		

MSA-1 is currently accredited through the Western Association of Schools and Colleges (WASC). In 2013, the high school received a six-year accreditation. As the school is now authorized by the Los Angeles County Board of Education (County Board), MSA-1 has been granted an initial accreditation of three years.

7. A cross-reference with budget indicates that there is sufficient funding to operate the program delineated in the charter petition as addressing the mission of the charter school.

See attached document from LACOE Business Advisory Services.

B. Services to Special Populations

1. The charter school follows a process to identify and reclassify students who are English learners (ELs).
Yes, MSA-1 has established an EL Master Plan for the identification, instruction, reclassification and progress monitoring of English learners.

C. Curricular Materials

1. The charter school uses state standards-based instructional materials.

MSA-1 uses California standards-based instructional materials.

2. The charter school uses instructional materials that address the specific needs of special education students.

Students with IEPs utilize the same materials as general education students, with specialized academic instruction and assistance provided utilizing push-in and pull-out services.

3. The charter school uses instructional materials that address the specific needs of English learners.

MSA-1 has established a program for the identification, instruction, reclassification and progress monitoring of English learners, which includes primary and supplemental instructional materials, including McGraw Hill's Study Sync.

4. The charter school refrains from using faith-based instructional materials.

No faith-based instructional materials were observed during the fall or spring school visits.

D. Professional Development & Teacher Qualification

1. The charter school staff has received legally required trainings.

The school provided the Charter School Office (CSO) a detailed matrix listing all professional development opportunities provided for staff, including legally required trainings and the dates those trainings were conducted.

2. Charter school staff is provided with opportunities for professional development needed to carry out the instructional program.

All MSA-1 staff and faculty participate in weekly meetings scheduled on Tuesday afternoons. School leadership staff conduct Tuesday meetings, with topics including student achievement, discipline, pedagogy, and school safety. All teachers attend bi-weekly department and staff development meetings focused on the instructional program. Examples of training include the following: pedagogical strategies, differentiation, student achievement data and analysis, explicit direct instruction, and providing modifications and accommodations for students.

3. Students identified as eligible for special education and/or as English learners are receiving services from teachers holding the legally required credentials, certificates and/or authorizations.

MSA-1 administration submitted staff rosters to the LACOE CSO during the fall and spring semesters. All teacher credentials are verified to ensure that staff members hold an appropriate English Learner and/or special education credential and authorization.

4. The charter school cross-references the master schedule with teacher credentials to ensure that core subjects are being taught by highly qualified teachers as defined by the federal No Child Left behind Act.
<i>During both the first and second semesters of 2018-19, staff credential lists were cross-checked with the master schedule to ensure that credentialed teachers are teaching core subjects.</i>
5. The charter school has an ongoing professional development program to ensure that teaching and nonteaching staff maintain the skills required to perform their jobs.
<i>In addition to holding ongoing training for staff and faculty (weekly, monthly), MPS hosts several symposia for all teachers and administrators on a wide variety of subjects and best practices in the field of education.</i>
6. The charter school participates in trainings made available through the sponsoring LEA.
<i>MSA-1 administration attended LACOE required meetings this school year. In addition, the school is now participating in LACOE PBIS training.</i>
E. Ongoing Assessment
1. The charter school participates in CAASPP testing as required for all K-12 schools in California.
<i>MSA-1 participates in required CAASPP testing, as evidenced by the previous year's test scores and 2018-19 testing schedule.</i>
2. A review CAASPP data indicates that the charter school is on target to meet renewal requirements as set forth in EC 47607.
<p>California Dashboard: <i>ELA data for MSA-1 student groups shows that English learners and Students with Disabilities are in the lowest (red) category. English learners show a decline of 6.8 points, and Students with Disabilities show a decline of 29.2 points.</i></p> <p><i>Math data shows English learners in the lowest category (red) with a decline of 5.2 points. Students with Disabilities show a decline of 9.3 points.</i></p> <p><i>In the college/career preparedness category, overall student scores show a decline of 13.9%, with Hispanic and Socioeconomically Disadvantaged students showing declines of 11% and 12.7% respectively.</i></p> <p>ADA: <i>Projected enrollment for MSA-1 was 635; actual enrollment totaled 590 for an overall enrollment of 92.91%.</i></p> <p>CAASPP Data: <i>ELA: CAASPP data for all students shows an overall gain of 1.2 points. English learner scores declined by 6.8 points, and Students with Disabilities show a decline of 29.2 points.</i></p> <p><i>Math: CAASPP data shows an overall increase of 3.2 points. However, English learner scores declined by 5.2 points, and Students with Disabilities show a decrease of 9.3 points. When compared against resident schools, MSA-1 ranked 4th out of 9 resident schools in ELA, and ranked 2nd of 9 in Math.</i></p>

2018 CAASPP: Met & Exceeded for Magnolia Science Academy and Resident Schools
11th Grade

School (Grades)	All		Hispanic		SED	
	ELA	Math	ELA	Math	ELA	Math
Magnolia Science Academy 1 (6-12)	61	46	60	40	60	43
Birmingham Community Charter High© (9-12)	71	29	70	27	69	28
Canoga Park Senior High (9-12)	52	15	53	15	53	13
Chatsworth Charter High© (9-12)	41	28	33	19	37	24
Grover Cleveland Charter High© (9-12)	56	38	43	22	47	28
Reseda Charter High© (9-12)	47	18	45	15	42	13
Robert Fulton College Preparatory (6-12)	41	10	39	8	41	10

“—”=no data available, 10 or fewer students, “©”=charter school, SED=Socioeconomically disadvantaged
Source: 2018 CAASPP Research Files <http://caaspp.cde.ca.gov/SB2018/ResearchFileList> as of 12-6-18 Retrieved 1-3-19

2018 CAASPP: Met & Exceeded for Magnolia Science Academy and Resident Schools
6th – 8th Grades

School (Grades)	All		Hispanic		SED		SWD		EL	
	ELA	Math	ELA	Math	ELA	Math	ELA	Math	ELA	Math
Magnolia Science Academy 1 (6-12)	45	32	42	30	41	29	7	7	0	0
John A. Sutter Middle (6-8)	26	13	24	11	25	13	2	2	0	0
Northridge Middle (6-8)	27	18	24	15	26	18	2	1	1	2
Robert Fulton College Preparatory (6-12)	19	8	17	7	19	7	2	1	1	1
William Mulholland Middle (6-8)	42	29	40	28	41	28	10	7	3	1

“—”=no data available, 10 or fewer students, “©”=charter school, EL=English Learner, SED=Socioeconomically disadvantaged, SWD=Students with Disabilities
Source: 2018 CAASPP Research Files <http://caaspp.cde.ca.gov/SB2018/ResearchFileList> as of 12-6-18 Retrieved 1-3-19

3. The charter school has submitted a school accountability report card (SARC) containing the required elements.

MSA-1 has completed and submitted a SARC for 2017-2018, which is also on file with the California SBE website.

4. Student achievement data is regularly reported to parents and staff.

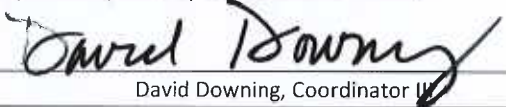
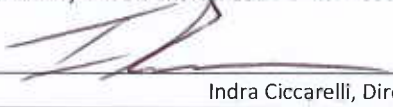
The school's website provides a login for parents so they have the ability to track their child's progress at school. Each staff member is issued an email address and phone number, and parents can access their contact information via the website. In addition, every six weeks parents are mailed home a hard copy of their child's progress report. Parent/teacher conferences are held once each semester. Teachers are able to make personal comments that explain the student's progress beyond the letter grade. Further, student achievement data is regularly discussed and evaluated during staff meetings, department chair meetings, grade level meetings, and through department staff development.

5. The charter school is implementing a plan for collecting, analyzing and reporting data on pupil achievement and using the data continually to monitor and improve its educational program.

The school has established an internal assessment system and data analysis protocol in order to report and monitor pupil achievement, evaluate the need for intervention and corresponding instructional planning. For the 2018-2019 school year, MSA-1 has implemented the use of the Illuminate platform.

6. Local Control Accountability Plan (LCAP):

- a. Board Approval/Timeliness of Submission:

<i>The 2018-19 LCAP was approved by the Magnolia Board on June 14, 2018.</i>	
b. 2017-18 LCAP Update	
<i>The LCAP Annual update addressed all prior year goals. Two subgroups continuing to need close attention are English learners, and Students with Special Needs. Based upon a review of the educational program and the examination of relevant data, the school has established goals and actions to address the specific needs of these students moving forward.</i>	
c. Required Metrics addressed based on type of charter and services offered	
<i>Annual goals and action steps based on the state priorities were delineated for all required student groups. Of the established MPOs for MSA-1, the following were not met: EL reclassification; percentage of students receiving a grade of "C" or better in core subjects and electives.</i>	
d. Student Subgroups	
<i>Appropriate goals and action steps were established for all subgroups in alignment with State priorities. Specific focus areas for the upcoming year include academic progress and intervention for Special Education Students and English learners. Increased Services will be continue to be provided in the areas of teacher professional development focused on pedagogy and instruction for English learners, maintaining small group settings for testing, teaching to a measurable objective, teacher feedback to students, and MTSS (LACOE training).</i>	
Summary	
<i>MSA-1 is following its instructional program as described within its charter; classroom observations show evidence of that implementation. The school uses standards-based materials with all students, including supplemental materials for students with special needs, English learners, and students needing intervention and/or remediation. A review of staff records indicate that all classes are being instructed by properly certified instructors. The school plan for professional development includes mandated trainings and training in alignment with school achievement goals. MSA-1 is fully enrolled, and the school is nearing the completion of a renovation and expansion process to provide improved facilities and additional space for students. The school has established a system of internal benchmarking and processes for ongoing data analysis.</i>	
Recommendations	
<i>MSA-1 should continue to develop a plan for charter renewal. Having completed its 2nd year of County Board authorization, the uncertainty of the state system of assessment and reporting means it is incumbent on each school to formulate a plan for analyzing and organizing assessment results that will provide evidence the school is fulfilling its measurable pupil outcomes and that all groups of students are demonstrating academic progress.</i>	
<i>MSA-1 should place particular emphasis on supporting students with special needs and English learners, in order to increase academic achievement for all students, and to provide for reclassification of English learners.</i>	
Report completed by LACOE Lead Reviewer:	Approved by LACOE Charter School Office Administrator:
 David Downing, Coordinator II	 Indra Ciccarelli, Director II
Date report provided to the charter school:	Report provided to charter school via:
<i>July 2, 2019</i>	<input checked="" type="checkbox"/> US Postal Mail/Email <input checked="" type="checkbox"/> Meeting <input type="checkbox"/> Phone Conference

BUSINESS ADVISORY SERVICES DIVISION

Magnolia Science Academy #2

FISCAL ANNUAL REPORT

Financial Overview (FY 2018-19)

First Interim Report

The Charter's First Interim Report projects 2018-19 total expenditures of \$5,886,082, which exceeds the original total expenditures budget of \$5,829,868, a difference of \$56,214. This letter is a reminder that higher total expenditure projections must be approved by the Governing Board.

The report reflects an operating deficit of (\$240,080) as of October 31, 2018. While the Charter continues to maintain the required level of reserves, this level of deficit spending should be recognized and monitored so it remains manageable.

Second Interim Report

The report reflects an operating deficit of (\$323,555) as of January 31, 2019. While the Charter continues to maintain the required level of reserves, this level of deficit spending should be recognized and monitored so it remains manageable.

References: Charter Letters dated (January 15, 2019 & April 12, 2019)

**ANNUAL AUDIT
(FY 2017-18)**

The Auditor's opinion expressed in the Independent Auditors' Reports for this period for Magnolia Science Academy #2 financial statements result in an unmodified opinion.

Findings

YES NO NA

Implemented

YES NO NA

Related Party Transactions

YES NO NA

Outstanding Findings:

YES NO NA

Audit Adjustment

YES NO NA

MAGNOLIA SCIENCE ACADEMY #2

Annual Audit FY 2017-18 (cont.)

Related Party Transactions

Magnolia Educational and Research Foundation

MSA is an integral part of Magnolia Educational and Research Foundation (Foundation), which also serves as MSA's Charter School Management Organization (CMO) that manages MSA's nonacademic operation such as financial, general administration, and human resource management. MSA's financial statements are included in the consolidated financial statements of Magnolia Educational and Research Foundation.

Administrative support provided to the individual schools and accounted for separately within the financial statements. School support uses a tier expense allocation structure based on student enrollment to calculate expenses to be charged out on each charter school.

MPM Sherman Way, LLC

The Foundation has the following consolidated affiliates (where the Foundation is the sole member) that were formed to provide assistance with funding capital improvement on behalf of the Foundation's activities: MPM Sherman Way LLC, a California limited liability company.

Other Related Entities

Joint Powers Agency and Risk Management Pools - MSA is associated with the California Charter Schools Joint Powers Authority (CCS-JPA) dba CharterSAFE. CharterSAFE does not meet the criteria for inclusion as a component unit of MSA. Additional information is presented in Note 14 to the financial statements. See page 18 of audit report

MSA is part of the Foundation. MSA pays the Foundation management fees for services received. The amount is calculated based on management assessment. Management fees paid to the Foundation for fiscal years ended June 30, 2018 and 2017, were \$1,095,870 and \$1,055,710, respectively.

Inter-company Receivable

The June 30, 2018, intra-company receivable results from a net cumulative difference between resources provided by Magnolia Educational and Research Foundation (Foundation) to MSA and reimbursement for those resources from MSA to the Foundation, and cash transfers for cash flow purposes. MSA and the Foundation are related because they are the same legal entity; share the same tax identification number, governed by the same board of directors and share key management personnel. At June 30, 2018 and 2017, MSA had an intra-company receivable balance of \$588,400 and \$472,932, respectively, from the Foundation.

Intra-Company Payable

The June 30, 2018, intra-company payable results from a net cumulative difference between resources provided by Magnolia Educational and Research Foundation (Foundation) to MSA and reimbursement for those resources from MSA to the Foundation, and cash transfers for cash flow purposes. MSA and the Foundation are related because they are the same legal entity; share the same tax identification number, governed by the same board of directors and share key management personnel. At June 30, 2018 and 2017, MSA had an intra-company payable balance of \$149,542 and \$235,325, respectively, from the Foundation

Audit Adjustment

Summarized below are net assets reconciliations between the Unaudited Actual Financial Report and the audited financial statements.

MAGNOLIA SCIENCE ACADEMY #2

NET ASSETS

Net Assets, June 30, 2018, Unaudited Actuals	\$1,255,119
Increase (Decrease) in:	
Accounts Receivable	12,913
Intra-company receivable	62,177
Prepaid expenses and other current assets Investment in LLC	161,923
Fixed assets	354,192
(Increase) Decrease in:	
Accounts payable and accruals	(177,914)
Intra-company payable	(35,065)
Net Assets, June 30, 2018,	(35,065)
Audited Financial Statement	\$1,117,230

Adjustments were made to the following activities – see page 23 of FY 2017-18 audit.

Financial Condition:

FY/ Source	Total Revenues	Total Expenditures	Net Operating Surplus (Deficit)	Working Capital Ratio	Debt To Net Assets Ratio	Ending Fund Balance	Any Reserves/ Is it Adequate
2018-19 Budget	5,583,051	5,906,605	(323,554)				
2018-19 Actuals As of 6/30/19	4,900,611	5,168,960	(268,349)	2.26	0.61	848,881	Yes/Yes

Results based on above chart for **Magnolia Science Academy #2:**

- The charter has a current Net Operating deficit of **(\$268,349)**
- Charter's working capital ratio does meet the current standard of 1.0 or greater to meet its current obligations
- The Debt to Net assets Ratio is positive
- The ending fund balance is \$848,881
- Charter has the required reserves as of 6/30/2019

(Link to FCMAT)

[FCMAT Indicators of Risk or Potential Insolvency](#)

Lack of Data Accuracy, Collection, and Reporting

- Consistently poor data quality in the beginning of the fiscal, however in the last couple of months the monthly reporting has improved.

Recommendations:

MAGNOLIA SCIENCE ACADEMY #2

- 1) Provide LACOE with timely information regarding financial transactions related to all debt and intercompany transfers.
- 2) Make sure the monthly general ledger contains, prior balance, payee named & amount, and year-to-date balance which ties to Profit & Loss and Balance Sheet each month.

Los Angeles County Office of Education
Charter School Office Oversight Protocol

INSTRUCTIONAL PROGRAM REVIEW 2018-19

Charter School:	Magnolia Science Academy 2 (Grades 6-12)	
Date of Visit(s):	10/05/2018; 04/09/2019	
Enrollment:	Expected: 465	Actual: 437
<p><i>This document provides a summary of observations and data collected through LACOE monitoring and oversight visit(s) focusing on the implementation of the academic program described in the school's charter and adherence to applicable laws. This form is adapted from the FCMAT Charter School Annual Oversight Checklist.</i></p>		
A. Educational Program		
1.	<p>The charter school is following its curricular and instructional plan as presented in the approved charter petition.</p> <p><i>Magnolia Science Academy 2's (MSA-2) mission is to provide a college preparatory educational program emphasizing STEAM in a safe environment that cultivates respect for self and others. Magnolia Public School's (MPS) vision is that graduates of MPS are scientific thinkers who contribute to the global community as socially responsible and educated members of society. MSA-2 has received Western Association of Schools and Colleges (WASC) accreditation through June 30, 2021. The core curriculum is based upon the UC/CSU A-G course requirements, and includes Advanced Placement courses, and a selection of electives that complement the STEAM focus of the school including Robotics, Computer Science, Programming, and Studio Art. The school has added sections of Robotics courses for each grade level during the 2018-19 school year. Students from MSA-2 participated in the recent MPS STEAM Expo held at the Long Beach Convention Center.</i></p>	
2.	<p>The charter school staffing is sufficient to carry out the educational program.</p> <p><i>Credentialed instructors appropriately staff MSA-2 at this time, and the school maintains a student to teacher ratio of 25 to 1 in each classroom. Beyond the regular teaching staff, MSA-2 provides two Academic Deans and one College/Career Counselor. Instruction for students with disabilities is provided in mainstream classroom settings by Resource Specialists and paraprofessionals.</i></p>	
3.	<p>Students who are achieving either significantly below or significantly above grade level are receiving instruction that addresses their learning differences.</p> <p><i>MSA-2 teachers provide differentiated instructional experiences within the classroom for students. Students needing further assistance work with their classroom teachers before or after school. In addition, the school offers Power classes in ELA and Math during the school day. Further, instruction is offered on Saturdays for students needing assistance. Online courses are offered for those in need of credit recovery.</i></p>	
4.	<p>Parents of charter school high school students are informed about the transferability of courses to other public high schools and the eligibility of courses to meet college entrance requirements.</p> <p><i>The MPS Student/Parent Handbook outlines requirements for graduation from high school, and includes a matrix identifying UC/A-G transferable courses with semester/credit requirements.</i></p>	
5.	<p>The charter school is implementing a framework for instructional design that is aligned with the needs of the students identified as the target population in the approved charter petition.</p> <p><i>MSA-2 operates in the San Fernando Valley as an alternative high-achieving school. MSA-2 has been successful in implementing a curriculum focused on college preparedness with access to advanced coursework in core disciplines. In addition, the school field's competitive teams in STEAM related activities, including robotics.</i></p>	
6.	<p>The charter school has sought WASC accreditation.</p> <p><i>MSA-2 is currently accredited through the WASC. Accreditation status is through June 30, 2021.</i></p>	

7. A cross-reference with budget indicates that there is sufficient funding to operate the program delineated in the charter petition as addressing the mission of the charter school. <i>See the attached financial review provided by LACOE Business Advisory Services.</i>
B. Services to Special Populations
1. The charter school follows a process to identify and reclassify students who are English learners (ELs). <i>Yes, MSA-2 has established an EL Master Plan for the identification, instruction, reclassification and progress monitoring of English learners.</i>
C. Curricular Materials
1. The charter school uses state standards-based instructional materials. <i>MSA-2 uses California standards-based instructional materials.</i>
2. The charter school uses instructional materials that address the specific needs of special education students. <i>Students with IEPs utilize the same materials as general education students, with specialized academic instruction and assistance provided utilizing push-in and pull-out services.</i>
3. The charter school uses instructional materials that address the specific needs of English learners. <i>Yes, MSA-2 has established a program for the identification, instruction, reclassification and progress monitoring of English learners, which includes primary and supplemental instructional materials, including McGraw Hill's Study Sync.</i>
4. The charter school refrains from using faith-based instructional materials. <i>No faith-based instructional materials were observed during the fall or spring school visits.</i>
D. Professional Development & Teacher Qualification
1. The charter school staff has received legally required trainings. <i>MSA-2 staff are required to complete mandatory trainings using their online portal (Safe Schools). The school provided the Charter School Office (CSO) with a matrix of all professional development, including the dates for the following: Sexual Harassment: Policy and Prevention (California AB 1825), Title IX and Gender Equity in Athletics, Active Shooter, Discrimination Awareness in the Workplace, Retaliation Liability, Youth Suicide: Awareness and Prevention, Back Injury and Lifting, Blood-borne Pathogen Exposure Prevention, Boundary Invasion, Bullying: Recognition & Response, Cardiopulmonary Resuscitation (CPR), Drug Free Workplace, FERPA: Confidentiality of Records, First Aid, Hazard Communication: Right to Understand (GHS), Online Safety: Cyberbullying, Playground Supervision, Sexual Misconduct: Staff-to-Student, Mandated Reporter: Child Abuse and Neglect, Sexual Harassment: Staff-to-Staff, Athletic Liability.</i>
2. Charter school staff is provided with opportunities for professional development needed to carry out the instructional program. <i>All MSA-2 staff and faculty participate in weekly meetings scheduled on Tuesday afternoons. School leadership staff conduct Tuesday meetings with topics including student achievement, discipline, counseling, and school safety. All teachers attend bi-weekly department and staff development meetings focused on the instructional program.</i>
3. Students identified as eligible for special education and/or as English learners are receiving services from teachers holding the legally required credentials, certificates and/or authorizations. <i>MSA-2 administration submitted staff rosters to the LACOE CSO during the fall and spring semesters. All teacher credentials are verified to ensure that appropriate staff members hold required English learner and special education credentials and authorizations.</i>

4. The charter school cross-references the master schedule with teacher credentials to ensure that core subjects are being taught by highly qualified teachers as defined by the federal No Child Left behind Act.
<i>During both the first and second semester of 2018-19, staff credential lists were cross-checked with the master schedule to ensure that credentialed teachers are teaching core subjects</i>
5. The charter school has an ongoing professional development program to ensure that teaching and nonteaching staff maintain the skills required to perform their jobs.
<i>All MSA-2 staff and faculty participate in weekly meetings scheduled on Tuesday afternoons. School leadership staff conduct Tuesday meetings, with topics including student achievement, discipline, counseling, and school safety. All teachers attend bi-weekly department and staff development meetings focused on the instructional program. In addition, MPS conduct two symposia, offering multiple breakout sessions to include all staff and providing relevant topics.</i>
6. The charter school participates in trainings made available through the sponsoring LEA.
<i>MSA-2 administration attended LACOE required meetings this school year. In addition, the school is currently in a cohort participating in LACOE PBIS training</i>
E. Ongoing Assessment
1. The charter school participates in CAASPP testing as required for all K-12 schools in California.
<i>MSA-2 participates in required CAASPP testing, as evidenced by the previous year's test scores and 2018-19 testing schedule.</i>
2. A review CAASPP data indicates that the charter school is on target to meet renewal requirements as set forth in EC 47607.
California Dashboard: <i>The Graduation Rate was 89.2% in 2018, a decline of 2.9%. Mathematics scores for all students declined by 3.4 points. Students with disabilities were in the lowest performance category (red).</i>
ADA: <i>Projected enrollment for MSA-2 was 465 students. The actual enrollment is 437 or 93.98%.</i>
2018 CAASPP <i>scores show an increase in ELA for all students of 5.9 points. English learner scores increased by 14.2 points; Hispanic student scores increased by 7.2 points and SED student scores increased by 6.8 points. In math, overall student scores declined by 3.4 points. Hispanic student scores decreased by 5.2 points; SED scores decreased by 4.5 points and students with disabilities declined by 12.7 points.</i>
<i>When compared against resident schools, MSA-2 ranked 7th out of 12 resident schools in ELA, and 5th of 12 resident schools in math.</i>

2018 CAASPP: Met & Exceeded for Magnolia Science Academy 2 and Resident Schools
11th Grade

School (Grades)	All		Hispanic		SED		SWD	
	ELA	Math	ELA	Math	ELA	Math	ELA	Math
Magnolia Science Academy 2 (6-12)	52%	17%	51%	11%	50%	16%	19%	6%
Birmingham Community Charter High [®] (9-12)	71%	29%	70%	27%	69%	28%	21%	3%
Reseda Charter High [®] (9-12)	47%	18%	45%	15%	42%	13%	22%	4%
Robert Fulton College Preparatory (6-12)	41%	10%	39%	8%	41%	10%	10%	0%
Van Nuys Senior High (9-12)	66%	39%	51%	20%	61%	33%	20%	5%

“—”=no data available, 10 or fewer students, “®”=charter school, EL=English Learner, SED=Socioeconomically disadvantaged, SWD=Students with Disabilities
Source: 2018 CAASPP Research Files <http://caaspp.cde.ca.gov/SB2018/ResearchFileList> as of 12-6-18 Retrieved 1-3-19

2018 CAASPP: Met & Exceeded for Magnolia Science Academy 2 and Resident Schools
6th – 8th Grades

School (Grades)	All		Hispanic		SED		SWD		EL	
	ELA	Math	ELA	Math	ELA	Math	ELA	Math	ELA	Math
Magnolia Science Academy 2 (6-12)	31%	27%	27%	26%	30%	24%	8%	8%	4%	4%
John A. Sutter Middle (6-8)	26%	13%	24%	11%	25%	13%	2%	2%	0%	0%
Northridge Middle (6-8)	27%	18%	24%	15%	26%	18%	2%	1%	1%	2%
Robert Fulton College Preparatory (6-12)	19%	8%	17%	7%	19%	7%	2%	1%	1%	1%
Van Nuys Middle (6-8)	26%	19%	21%	17%	23%	15%	7%	7%	1%	2%
William Mulholland Middle (6-8)	42%	29%	40%	28%	41%	28%	10%	7%	3%	1%

“—”=no data available, 10 or fewer students, “®”=charter school, EL=English Learner, SED=Socioeconomically disadvantaged, SWD=Students with Disabilities
Source: 2018 CAASPP Research Files <http://caaspp.cde.ca.gov/SB2018/ResearchFileList> as of 12-6-18 Retrieved 1-3-19

3. The charter school has submitted a school accountability report card (SARC) containing the required elements.

MSA-2 has completed and submitted a SARC for 2017-2018, which is also on file with the California SBE website.

4. Student achievement data is regularly reported to parents and staff.

The school's website provides a login for parents so they have the ability to track their child's progress at school. Each staff member is issued an email address and phone number, and parents can access their contact information via the website. In addition, every six weeks parents are mailed home a hard copy of their child's progress report. Teachers are able to make personal comments that explain the student's progress beyond the letter grade. Further, student achievement data is regularly discussed and evaluated during staff meetings, department chair meetings, grade level meetings, and through department staff development.

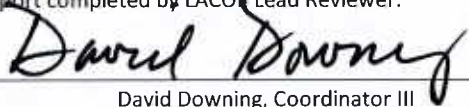

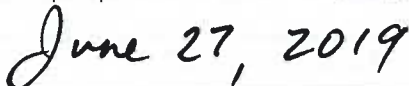
5. The charter school is implementing a plan for collecting, analyzing and reporting data on pupil achievement and using the data continually to monitor and improve its educational program.

The school has established an internal assessment system and data analysis protocol in order to report and monitor pupil achievement, including any need for intervention and toward instructional planning. During the 2018-2019 school year, MSA-2 has implemented the use of the Illuminate platform.

6. Local Control Accountability Plan (LCAP):

- a. Board Approval/Timeliness of Submission:

<i>The 2018-19 LCAP was approved by the MPS Board on June 14, 2018.</i>	
b. 2017-18 LCAP Update	<i>The LCAP Annual update addressed all prior year goals. Two (2) subgroups continuing to need close attention are English learners, and Students with Special Needs. To support teachers and students, the school intends to use online resources including MobyMax, Vocabulary.com, Readworks, and NewsELA in order to differentiate and target intervention efforts. Based upon a review of the educational program and the examination of relevant data, the school has established goals and actions to address the specific needs of these students moving forward. To further support English learners, the ELA coordinator will work with teachers to provide strategies enabling greater student accessibility to the curriculum.</i>
c. Required Metrics addressed based on type of charter and services offered	<i>Annual goals and action steps based on the state priorities were delineated for all required student groups. MSA-2 had an expected outcome of 100% of students in grades 9 through 11 participating in the PSAT examination. Actual percentage of students participating in PSAT testing was 86%.</i>
d. Student Subgroups	<i>Appropriate goals and action steps are established for all subgroups in alignment with State priorities. Specific focus areas for the upcoming year include Academic progress and intervention for Special Education Students and English learners; training for teachers in order to implement MTSS and PBIS. Increased Services will be provided in the areas of increased outreach to families, ELD instructional strategies, including the CHATS framework.</i>
Summary	
<i>The instructional program at MSA-2 aligns with the program described in the charter. The school uses standards-based materials with all students, including supplemental materials for students with special needs, English learners, and students needing intervention. The school has implemented multiple robotics classes during the school day as planned in 2018. A review of staffing records shows that teachers at MSA-2 are properly credentialed for the classes they instruct. The school professional development calendar includes mandated trainings for staff and training for staff in alignment with achievement goals. MSA-2 has also implemented a system of internal benchmarks to evaluate student progress and plan for instruction.</i>	
Recommendations	
<ul style="list-style-type: none"> • <i>MSA-2 should continue to develop a plan for charter renewal. While it just completed its second year of County Board authorization, the uncertainty of the state system of assessment and reporting means it is incumbent on each school to formulate a plan for analyzing and organizing assessment results that will provide evidence the school is fulfilling its measurable pupil outcomes and that all groups of students are demonstrating academic progress.</i> • <i>Observe the robotics elective class for levels of student engagement, and contrast that with the standard content area class period.</i> • <i>Consider having English teachers meet with the math department to review and discuss CAASPP success and plan ways to increase language usage by students in math classrooms. Apply the same strategy with the special education team in order to improve mathematic instruction for students with special needs.</i> 	

<ul style="list-style-type: none"> Analyze the detailed California dashboard reports in order to implement research based strategies in the classroom for specific student groups. Examine the CHATS framework as a faculty in order to increase the levels of student engagement in all content areas. 	
Report completed by LACOE Lead Reviewer:  David Downing, Coordinator III	Approved by LACOE Charter School Office Administrator:  Indra Ciccarelli, Director II
Date report provided to the charter school: 	Report provided to charter school via: <input checked="" type="checkbox"/> US Postal Mail/Email <input checked="" type="checkbox"/> Meeting <input type="checkbox"/> Phone Conference

BUSINESS ADVISORY SERVICES DIVISION

Magnolia Science Academy #3

FISCAL ANNUAL REPORT

Financial Overview (FY 2018-19)

First Interim Report

The Charter's First Interim Report projects 2018-19 total expenditures of \$6,427,191, which exceeds the original total expenditures budget of \$5,992,096, a difference of \$435,095. This letter is a reminder that higher total expenditure projections must be approved by the Governing Board.

Second Interim Report

The report reflects an operating deficit of (\$319,752) as of January 31, 2019. While the Charter continues to maintain the required level of reserves, this level of deficit spending should be recognized and monitored so it remains manageable.

References: Charter Letters dated (January 15, 2019 & April 12, 2019)

ANNUAL AUDIT
(FY 2017-18)

The Auditor's opinion expressed in the Independent Auditors' Reports for this period for Magnolia Science Academy #3 financial statements result in an unmodified opinion.

Findings

YES NO NA

Implemented

YES NO NA

Related Party Transactions

YES NO NA

Outstanding Findings:

YES NO NA

Audit Adjustment

YES NO NA

MAGNOLIA SCIENCE ACADEMY #3

Annual Audit FY 2017-18 (cont.)

Related Party Transactions

Magnolia Educational and Research Foundation

MSA is an integral part of Magnolia Educational and Research Foundation (Foundation), which also serves as MSA's Charter School Management Organization (CMO) that manages MSA's nonacademic operation such as financial, general administration, and human resource management. MSA's financial statements are included in the consolidated financial statements of Magnolia Educational and Research Foundation.

Administrative support provided to the individual schools and accounted for separately within the financial statements. School support uses a tier expense allocation structure based on student enrollment to calculate expenses to be charged out on each charter school.

MPM Sherman Way, LLC

The Foundation has the following consolidated affiliates (where the Foundation is the sole member) that were formed to provide assistance with funding capital improvement on behalf of the Foundation's activities: MPM Sherman Way LLC, a California limited liability company.

Other Related Entities

Joint Powers Agency and Risk Management Pools - MSA is associated with the California Charter Schools Joint Powers Authority (CCS-JPA) dba CharterSAFE. CharterSAFE does not meet the criteria for inclusion as a component unit of MSA. Additional information is presented in Note 14 to the financial statements. See page 18 of audit report

MSA is part of the Foundation. MSA pays the Foundation management fees for services received. The amount is calculated based on management assessment. Management fees paid to the Foundation for fiscal years ended June 30, 2018 and 2017, were \$1,095,870 and \$1,055,710, respectively.

Inter-company Receivable

The June 30, 2018, intra-company receivable results from a net cumulative difference between resources provided by Magnolia Educational and Research Foundation (Foundation) to MSA and reimbursement for those resources from MSA to the Foundation, and cash transfers for cash flow purposes. MSA and the Foundation are related because they are the same legal entity; share the same tax identification number, governed by the same board of directors and share key management personnel. At June 30, 2018 and 2017, MSA had an intra-company receivable balance of \$588,400 and \$472,932, respectively, from the Foundation.

Intra-Company Payable

The June 30, 2018, intra-company payable results from a net cumulative difference between resources provided by Magnolia Educational and Research Foundation (Foundation) to MSA and reimbursement for those resources from MSA to the Foundation, and cash transfers for cash flow purposes. MSA and the Foundation are related because they are the same legal entity; share the same tax identification number, governed by the same board of directors and share key management personnel. At June 30, 2018 and 2017, MSA had an intra-company payable balance of \$149,542 and \$235,325, respectively, from the Foundation

Audit Adjustment

Summarized below are net assets reconciliations between the Unaudited Actual Financial Report and the audited financial statements.

MAGNOLIA SCIENCE ACADEMY #3

NET ASSETS

Net Assets, June 30, 2018, Unaudited Actuals	\$1,071,973
Increase (Decrease) in:	
Accounts Receivable	(3,698)
Intra-company receivable	6,604
Prepaid expenses and other current assets Investment in LLC	
Fixed assets	
 (Increase) Decrease in:	
Accounts payable and accruals	(7,989)
Intra-company payable	(2,905)
Net Assets, June 30, 2018, Audited Financial Statement	\$1,063,985

Adjustments were made to the following activities – see page 22 of FY 2017-18 audit.

Financial Condition:

FY/ Source	Total Revenues	Total Expenditures	Net Operating Surplus (Deficit)	Working Capital Ratio	Debt To Net Assets Ratio	Ending Fund Balance	Any Reserves/ Is it Adequate
2018-19 Budget	6,321,411	6,641,163	(319,752)				
2018-19 Actuals As of 6/30/19	5,536,599	5,766,808	(230,209)	5.10	0.23	833,508	Yes/Yes

Results based on above chart for **Magnolia Science Academy #3:**

- The charter has a current Net Operating deficit of **(230,209)**
- Charter's working capital ratio does meet the current standard of 1.0 or greater to meet its current obligations
- The Debt to Net assets Ratio is positive
- The ending fund balance is \$833,508
- Charter has the required reserves as of 6/30/2019

[\(Link to FCMAT\)](#)

[FCMAT Indicators of Risk or Potential Insolvency](#)

Lack of Data Accuracy, Collection, and Reporting

- Consistently poor data quality in the beginning of the fiscal, however in the last couple of months the monthly reporting has improved.

Recommendations:

- 1) Provide LACOE with timely information regarding financial transactions related to all debt and intercompany transfers.

MAGNOLIA SCIENCE ACADEMY #3

- 2) Make sure the monthly general ledger contains, prior balance, payee named & amount, and year-to-date balance which ties to Profit & Loss and Balance Sheet each month.

Los Angeles County Office of Education
Charter School Office Oversight Protocol

INSTRUCTIONAL PROGRAM REVIEW 2018-2019

Charter School:	Magnolia Science Academy 3 (Grades 6-12)	
Date of Visit(s):	11/28/18; 04/10/19	
Enrollment:	Expected: 485	Actual: 510
<p><i>This document provides a summary of observations and data collected through LACOE monitoring and oversight visit(s) focusing on the implementation of the academic program described in the school's charter and adherence to applicable laws. This form is adapted from the FCMAT Charter School Annual Oversight Checklist.</i></p>		
A. Educational Program		
<p>1. The charter school is following its curricular and instructional plan as presented in the approved charter petition.</p>		
<p><i>Mission: Magnolia Public Schools (MPS) provide a college preparatory educational program emphasizing science, technology, engineering, arts and math (STEAM) in a safe environment that cultivates respect for self and others. MPS' vision is that graduates of MPS are scientific thinkers who contribute to the global community as socially responsible and educated members of society. The core curriculum is based upon the UC/CSU A-G course requirements, and includes Advanced Placement courses, and a selection of electives that complement the STEAM focus of the school including Digital arts, Band, African American & Chicano studies, History in Film, Science Explorers, Intro to Engineering, Advanced Math, Graphic Art and Design, Silent Sustained Reading, Video Production & Animation Lab. In addition, Magnolia Science Academy 3 (MSA-3) has established dual enrollment agreements with California State University Dominguez Hills (CSUDH) and El Camino College. Students from MSA-3 participated in the recent MPS STEAM Expo held at the Long Beach Convention Center.</i></p>		
<p>2. The charter school staffing is sufficient to carry out the educational program.</p>		
<p><i>Credentialed instructors appropriately staff MSA-3 at this time, and the school maintains a student to teacher ratio of 25 to 1 in each classroom. Beyond the regular teaching staff, the MSA-3 administrative team includes the Principal, Vice Principal, Dean of Students, Dean of Academics and a College/Career Counselor. Instruction for students with disabilities is provided in mainstream classroom settings by a staff of Resource Specialists.</i></p>		
<p>3. Students who are achieving either significantly below or significantly above grade level are receiving instruction that addresses their learning differences.</p>		
<p><i>MSA-3 teachers provide differentiated instructional experiences within the classroom for students. Students needing assistance have an opportunity to work with resource teachers during the day, or to receive assistance from their classroom teachers before or after school. In addition, the school offers Power classes in ELA and Math during the school day for those needing specific intervention, along with a variety of academic electives for those achieving above grade level. Further, instruction is offered on Saturdays for students needing assistance.</i></p>		
<p>4. Parents of charter school high school students are informed about the transferability of courses to other public high schools and the eligibility of courses to meet college entrance requirements.</p>		
<p><i>The MPS Student/Parent Handbook outlines requirements for graduation from high school and includes a matrix identifying UC/A-G transferable courses with semester/credit requirements. Every six weeks parents are mailed home a hard copy of their child's progress report. Teachers are able to make personal comments on each student that explain the student's progress beyond the letter grade.</i></p>		
<p>5. The charter school is implementing a framework for instructional design that is aligned with the needs of the students identified as the target population in the approved charter petition.</p>		

Yes. MSA-3 operates as a classroom-based charter school serving grades 6-12 with a curriculum emphasis on science, technology, engineering, arts/athletics and math (STEAM). In addition to providing core instruction, teachers offer multiple STEAM-based elective courses for students. Further, the school provides opportunities for students to take college courses, and to engage with STEM related businesses in the local community.

6. The charter school has sought WASC accreditation.

MSA-3 is currently accredited through the Western Association of Schools and Colleges (WASC) through 2021.

7. A cross-reference with budget indicates that there is sufficient funding to operate the program delineated in the charter petition as addressing the mission of the charter school.

See attached document from LACOE Business Advisory Services.

B. Services to Special Populations

1. The charter school follows a process to identify and reclassify students who are English learners (ELs).

Yes, MSA-3 has established an EL Master Plan for the identification, instruction, reclassification and progress monitoring of English learners.

C. Curricular Materials

1. The charter school uses state standards-based instructional materials.

MSA-3 uses California standards-based instructional materials.

2. The charter school uses instructional materials that address the specific needs of special education students.

Students with IEPs utilize the same materials as general education students, with specialized academic instruction and assistance provided utilizing push-in and pull-out services. In addition, MSA-3 has established a study/tutorial center where students receive specialized assistance through resource teachers.

3. The charter school uses instructional materials that address the specific needs of English learners.

Yes, MSA-3 has established a program for the identification, instruction, reclassification and progress monitoring of English learners, which includes primary and supplemental instructional materials, including McGraw Hill's Study Sync.

4. The charter school refrains from using faith-based instructional materials.

No faith-based instructional materials were observed during the fall or spring school visits.

D. Professional Development & Teacher Qualification

1. The charter school staff has received legally required trainings.

MSA-3 provided the Charter School Office (CSO) with a matrix of all required trainings which are conducted prior to the opening of the school year in August.

2. Charter school staff is provided with opportunities for professional development needed to carry out the instructional program.

MSA-3 holds professional development meetings each Monday with rotating foci, including climate and culture, PLCs, teacher collaboration, grade level meetings and model lesson presentation. In addition, teachers participate in trainings through LACOE (PBIS and MAS), conference attendance, and symposia conducted by MPS each fall and spring.

3. Students identified as eligible for special education and/or as English learners are receiving services from teachers holding the legally required credentials, certificates and/or authorizations.

MSA-3 administration submitted staff rosters to the LACOE CSO during the fall and spring semesters. All teacher credentials are verified to ensure that appropriate staff members hold required English learner and special education credentials and authorizations.

4. The charter school cross-references the master schedule with teacher credentials to ensure that core subjects are being taught by highly qualified teachers as defined by the federal No Child Left behind Act.

During both the first and second semester of the school year, staff credential lists were cross-checked with the school master schedule to ensure that credentialed teachers are teaching core subjects

5. The charter school has an ongoing professional development program to ensure that teaching and nonteaching staff maintain the skills required to perform their jobs.

In addition to holding professional development sessions prior to the opening of school each year, MSA-3 staff participate in symposia twice each year as provided by MPS. Further, MSA-3 staff participate in LACOE trainings and in conferences throughout the school year.

6. The charter school participates in trainings made available through the sponsoring LEA.

Yes, MSA-3 staff are currently part of a LACOE PBIS cohort and the school has participated in all CSO required trainings.

E. Ongoing Assessment

1. The charter school participates in CAASPP testing as required for all K-12 schools in California.

MSA-3 participates in required CAASPP testing, as evidenced by the previous year's test scores and 2018-19 testing schedule.

2. A review CAASPP data indicates that the charter school is on target to meet renewal requirements as set forth in EC 47607.

California Dashboard:

CAASPP data for all students in ELA shows that MSA-3 maintained their status, declining by 2 points. Subgroup data shows improvement for English learners of 5.1 points, and an increase of 6.7 points for Hispanic students. African American student scores declined by 11.3 points, and SED students declined by 4.3 points.

ADA: *Projected enrollment for MSA-3 was 485; actual enrollment is 510 students, or 105.15%.*

CAASPP scores *in math show that all students maintained their percentages for the year (0.8) and English learner scores increased by 12.3 points. African American student scores maintained (1.7) as did Hispanic students (-1.9). SED student scores also maintained (-1.6).*

When compared against resident schools in ELA, MSA-3 ranked 2 of 11 schools. In math, MSA-3 ranked 4 of 11 schools overall.

2018 CAASPP: Percent Met & Exceeded for Magnolia Science Academy 3 and Resident Schools
11th Grade

School (Grades)	All		African American		Hispanic		SED	
	ELA	Math	ELA	Math	ELA	Math	ELA	Math
Magnolia Science Academy 3 (6-12)	42%	21%	36%	18%	48%	24%	41%	21%
Compton High (9-12)	29%	11%	16%	7%	31%	12%	30%	12%
Gardena Senior High (9-12)	41%	12%	30%	7%	43%	10%	41%	10%
Rancho Dominguez Preparatory (6-12)	41%	21%	25%	14%	44%	21%	39%	21%

“—”=no data available, 10 or fewer students, “@”=charter school, EL=English Learner, SED=Socioeconomically disadvantaged, SWD=Students with Disabilities
Source: 2018 CAASPP Research Files <http://caaspp.cde.ca.gov/SB2018/ResearchFileList> as of 12-6-18 Retrieved 1-3-19

2018 CAASPP: Met & Exceeded for Magnolia Science Academy 3 and Resident Schools
6th – 8th Grades

School (Grades)	All		African American		Hispanic		SED	
	ELA	Math	ELA	Math	ELA	Math	ELA	Math
Magnolia Science Academy 3 (6-12)	42%	21%	36%	18%	48%	24%	41%	21%
Davis Middle (6-8)	24%	12%	19%	5%	25%	13%	24%	12%
Enterprise Middle (6-8)	31%	15%	18%	10%	37%	19%	31%	15%
Glenn Hammond Curtiss Middle (6-8)	39%	24%	23%	13%	54%	35%	39%	24%
Rancho Dominguez Preparatory (6-12)	41%	21%	25%	14%	44%	21%	39%	21%
Robert E. Peary Middle (6-8)	27%	19%	18%	11%	30%	21%	27%	19%
Stephen M. White Middle (6-8)	43%	28%	38%	19%	38%	23%	40%	25%
Walton Middle (6-8)	23%	6%	9%	0%	27%	8%	24%	7%

“—”=no data available, 10 or fewer students, “@”=charter school, EL=English Learner, SED=Socioeconomically disadvantaged, SWD=Students with Disabilities
Source: 2018 CAASPP Research Files <http://caaspp.cde.ca.gov/SB2018/ResearchFileList> as of 12-6-18 Retrieved 1-3-19

3. The charter school has submitted a school accountability report card (SARC) containing the required elements.

MSA-3 has completed and submitted a SARC for 2017-2018, which is also on file with the California SBE website.

4. Student achievement data is regularly reported to parents and staff.

MSA-3 has established a system of interim benchmarks, using the NWEA platform. The school now uses the Illuminate platform to record and report on student progress. Staff regularly review data and plan instruction and interventions based on that data. In addition to receiving regularly scheduled grade reports, parents receive data reports through SSC and ELAC meetings, Coffee with the Principal, parent teacher conferences and home visits.

5. The charter school is implementing a plan for collecting, analyzing and reporting data on pupil achievement and using the data continually to monitor and improve its educational program.

The school has established an internal assessment system and data analysis protocol in order to report and monitor pupil achievement, any need for intervention, and to inform instructional planning. For the 2018-2019 school year, MSA-3 has fully implemented the use of the Illuminate platform.

6. Local Control Accountability Plan (LCAP):

a. Board Approval/Timeliness of Submission:

<i>The 2018-19 LCAP was approved by the Magnolia Board on June 14, 2018.</i>	
b. 2017-18 LCAP Update	<p><i>The LCAP annual update addressed all prior year goals. A review of the school's CAASPP assessment data for ELA shows a decline in the percentage of African American student scores of 11.3 points, and SED students declined by 4.3 points.</i></p> <p><i>CAASPP scores in math show that all students maintained their percentages for the year (0.8) and English learner scores increased by 12.3 points. African American student scores maintained (1.7) as did Hispanic students (-1.9). SED student scores also maintained (-1.6)</i></p> <p><i>Student overall suspension rates increased by 3.1% with increases for African Americans (4.2%), SED students (3.6%) and 9.4% for students with disabilities. Chronic absenteeism rates increased by 2.3%, and the graduation rate for the school declined by 4.5% in 2018.</i></p>
c. Required Metrics addressed based on type of charter and services offered	<p><i>Annual goals and action steps based on the state priorities were delineated for all required student groups.</i></p> <p><i>Measurable Objectives: Annual MPOs were met with the exception of the following:</i></p> <ol style="list-style-type: none"> <i>1. The percentage of teachers who were appropriately assigned and fully credentialed as required by law and the charter. The expected outcome was 100%; the actual percentage of teachers appropriately assigned and fully credential was at 95%.</i> <i>2. The percentage of students expected to create or demonstrate STEAM focused projects experiments models or demonstrations. The expected outcome was 80%; the actual percentage was at 75%.</i>
d. Student Subgroups	<p><i>Focus areas for the upcoming year include the following:</i></p> <ol style="list-style-type: none"> <i>1. Continue student home visits; intervene early with students performing below grade level.</i> <i>2. School staff will implement restorative practices and PBIS, providing academic supports and remediation, Life Skills classes, counseling, and social-emotional support to students.</i> <i>3. ELD and ELA teachers will provide designated ELD to all EL students.</i> <i>4. Professional Development for Teachers: Pacing, Lesson Planning, Summative & Informative Assessment, Differentiating Instruction, Time Management, Cultural Relative Training, Aggressive Replacement Training, study skills for students, writing skills, RTI/MTSS, Special Education resources, and EL strategies in the classroom.</i>
Summary	
<i>The instructional program at MSA-3 aligns with the program described in the charter. The school uses standards-based materials with all students, including supplemental materials for students with special needs, English learners, and students needing intervention. The school has implemented additional counseling and SEL supports for students this year. A review of staffing records shows that teachers at MSA-3 are properly credentialed for the classes they instruct. The school professional development calendar includes mandated trainings for staff and training for staff in alignment with achievement goals. MSA-3 has also implemented a system of internal benchmarks to evaluate student progress and plan for instruction. At this time, MSA-3 enrollment exceeds projected growth.</i>	
Recommendations	
<ul style="list-style-type: none"> <i>• MSA-3 should continue developing a plan for charter renewal. While it just completed its second year of County Board authorization, the uncertainty of the state system of assessment and reporting means it</i> 	

is incumbent on each school to formulate a plan for analyzing and organizing assessment results that will provide evidence the school is fulfilling its measurable pupil outcomes and that all groups of students are demonstrating academic progress.

- *Provide training for administrators in conducting investigations, establishing behavioral threat assessment teams and processes, and effective campus monitoring.*
- *Train all new teachers in classroom management and successfully dealing with difficult students and behaviors. This includes granting teachers permission to fully establish procedures and routines at the start of the year before launching into content area instruction.*
- *Focus the PBIS efforts on explicit teaching and implementation of school wide behavior expectations and overall campus safety.*
- *Implement the practice of having intervention aides in the English and math classrooms.*

Report completed by LACOE Lead Reviewer:  David Downing, Coordinator III	Approved by LACOE Charter School Office Administrator:  Indra Ciccarelli, Director II
Date report provided to the charter school: <i>June 27, 2019</i>	Report provided to charter school via: <input checked="" type="checkbox"/> US Postal Mail/Email <input checked="" type="checkbox"/> Meeting <input type="checkbox"/> Phone Conference

BUSINESS ADVISORY SERVICES DIVISION

Magnolia Science Academy #5

FISCAL ANNUAL REPORT

Financial Overview (FY 2018-19)

First Interim Report

Our analysis of the data provided indicates the Charter should be able to meet its financial obligations for the current year.

Second Interim Report

The report reflects an operating deficit of (\$72,033) as of January 31, 2019. While the Charter continues to maintain the required level of reserves, this level of deficit spending should be recognized and monitored so it remains manageable.

References: Charter Letters dated (January 15, 2019 & April 12, 2019)

ANNUAL AUDIT
(FY 2017-18)

The Auditor's opinion expressed in the Independent Auditors' Reports for this period for Magnolia Science Academy #5 financial statements result in an unmodified opinion.

Findings

YES NO NA

Implemented

YES NO NA

Related Party Transactions

YES NO NA

Outstanding Findings:

YES NO NA

Audit Adjustment

YES NO NA

MAGNOLIA SCIENCE ACADEMY #5

Annual Audit FY 2017-18 (cont.)

Related Party Transactions

Magnolia Educational and Research Foundation

MSA is an integral part of Magnolia Educational and Research Foundation (Foundation), which also serves as MSA's Charter School Management Organization (CMO) that manages MSA's nonacademic operation such as financial, general administration, and human resource management. MSA's financial statements are included in the consolidated financial statements of Magnolia Educational and Research Foundation.

Administrative support provided to the individual schools and accounted for separately within the financial statements. School support uses a tier expense allocation structure based on student enrollment to calculate expenses to be charged out on each charter school.

MPM Sherman Way, LLC

The Foundation has the following consolidated affiliates (where the Foundation is the sole member) that were formed to provide assistance with funding capital improvement on behalf of the Foundation's activities: MPM Sherman Way LLC, a California limited liability company.

Other Related Entities

Joint Powers Agency and Risk Management Pools - MSA is associated with the California Charter Schools Joint Powers Authority (CCS-JPA) dba CharterSAFE. CharterSAFE does not meet the criteria for inclusion as a component unit of MSA. Additional information is presented in Note 14 to the financial statements. See page 18 of audit report

MSA is part of the Foundation. MSA pays the Foundation management fees for services received. The amount is calculated based on management assessment. Management fees paid to the Foundation for fiscal years ended June 30, 2018 and 2017, were \$1,095,870 and \$1,055,710, respectively.

Inter-company Receivable

The June 30, 2018, intra-company receivable results from a net cumulative difference between resources provided by Magnolia Educational and Research Foundation (Foundation) to MSA and reimbursement for those resources from MSA to the Foundation, and cash transfers for cash flow purposes. MSA and the Foundation are related because they are the same legal entity; share the same tax identification number, governed by the same board of directors and share key management personnel. At June 30, 2018 and 2017, MSA had an intra-company receivable balance of \$588,400 and \$472,932, respectively, from the Foundation.

Intra-Company Payable

The June 30, 2018, intra-company payable results from a net cumulative difference between resources provided by Magnolia Educational and Research Foundation (Foundation) to MSA and reimbursement for those resources from MSA to the Foundation, and cash transfers for cash flow purposes. MSA and the Foundation are related because they are the same legal entity; share the same tax identification number, governed by the same board of directors and share key management personnel. At June 30, 2018 and 2017, MSA had an intra-company payable balance of \$149,542 and \$235,325, respectively, from the Foundation

Audit Adjustment

Summarized below are net assets reconciliations between the Unaudited Actual Financial Report and the audited financial statements.

MAGNOLIA SCIENCE ACADEMY #5

NET ASSETS

Net Assets, June 30, 2018, Unaudited Actuals	\$1,935,072
Increase (Decrease) in:	
Accounts Receivable	(54,450)
Intra-company receivable	22,592
Prepaid expenses and other current assets Investment in LLC	
Fixed assets	
 (Increase) Decrease in:	
Accounts payable and accruals	286
Intra-company payable	(8,168)
Net Assets, June 30, 2018, Audited Financial Statement	\$1,895,332

Adjustments were made to the following activities – see page 23 of FY 2017-18 audit.

Financial Condition:

FY/ Source	Total Revenues	Total Expenditures	Net Operating Surplus (Deficit)	Working Capital Ratio	Debt To Net Assets Ratio	Ending Fund Balance	Any Reserves/ Is it Adequate
2018-19 Budget	3,010,833	3,082,865	(72,032)				
2018-19 Actuals As of 6/30/19	2,635,521	2,588,940	46,581	17.43	0.06	1,941,913	Yes/Yes

Results based on above chart for **Magnolia Science Academy #5:**

- The charter has a current Net Operating surplus of \$46,581
- Charter's working capital ratio does meet the current standard of 1.0 or greater to meet its current obligations
- The Debt to Net assets Ratio is positive
- The ending fund balance is \$1,941,913
- Charter has the required reserves as of 6/30/2019

[\(Link to FCMAT\)](#)

[FCMAT Indicators of Risk or Potential Insolvency](#)

Lack of Data Accuracy, Collection, and Reporting

- Consistently poor data quality in the beginning of the fiscal, however in the last couple of months the monthly reporting has improved.

Recommendations:

- 1) Provide LACOE with timely information regarding financial transactions related to all debt and intercompany transfers.

MAGNOLIA SCIENCE ACADEMY #5

- 2) Make sure the monthly general ledger contains, prior balance, payee named & amount, and year-to-date balance which ties to Profit & Loss and Balance Sheet each month.

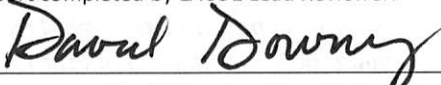
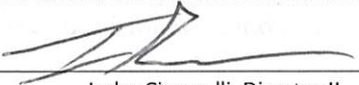
Los Angeles County Office of Education
Charter School Office Oversight Protocol

INSTRUCTIONAL PROGRAM REVIEW 2018-19

Charter School:	Magnolia Science Academy 5 (Grades 6-12)	
Date of Visit(s):	08/04/2018; 04/04/2019	
Enrollment:	Expected: 241	Actual: 248
<i>This document provides a summary of observations and data collected through LACOE monitoring and oversight visit(s) focusing on the implementation of the academic program described in the school's charter and adherence to applicable laws. This form is adapted from the FCMAT Charter School Annual Oversight Checklist.</i>		
A. Educational Program		
1.	The charter school is following its curricular and instructional plan as presented in the approved charter petition.	
	<i>Magnolia Science Academy 5 (MSA-5) currently serves students in grades 6-11 in Reseda. Magnolia Public School's (MPS) vision is that graduates of Magnolia Public Schools are scientific thinkers who contribute to the global community as socially responsible and educated members of society. MSA-5 provides all students with access to core subjects, including Math, Science, Social Studies, and English Language Arts. In addition, students participate in Physical Education, foreign language study, character education and electives, including Computer, Science Explorers, and Introduction to Engineering.</i>	
2.	The charter school staffing is sufficient to carry out the educational program.	
	<i>Credentialed instructors appropriately staff MSA-5 at this time, and the school maintains a student to teacher ratio of 25 to 1 in each classroom. Beyond the regular teaching staff, MSA-5 provides an Assistant Principal, a Discipline Coordinator and an Academic Counselor. Instruction for students with disabilities are provided in mainstream classroom settings by Resource Specialists and paraprofessionals.</i>	
3.	Students who are achieving either significantly below or significantly above grade level are receiving instruction that addresses their learning differences.	
	<i>MSA-5 provides students a number of supports including power classes, after school tutoring, Saturday School, and 1 on 1 tutoring with staff. The school also provides teaching staff with professional development opportunities around differentiated instruction, Response to Intervention (RTI), and working with diverse learners.</i>	
4.	Parents of charter school high school students are informed about the transferability of courses to other public high schools and the eligibility of courses to meet college entrance requirements.	
	<i>The MPS Student/Parent Handbook outlines requirements for graduation from high school, and includes a matrix identifying UC/A-G transferable courses with semester/credit requirements.</i>	
5.	The charter school is implementing a framework for instructional design that is aligned with the needs of the students identified as the target population in the approved charter petition.	
	<i>MSA-5 operates in the San Fernando Valley as an alternative high-achieving school. MSA-5 has been successful in implementing a curriculum focused on college preparedness with access to advanced coursework in core disciplines. In addition, MSA-5 provides opportunities for students to create STEAM focused projects, experiments, and models. Students participate in the annual Magnolia STEAM Expo and county-wide science fairs as well.</i>	
6.	The charter school has sought WASC accreditation.	
	<i>MSA-5 is currently accredited through the Western Association of Schools and Colleges (WASC).</i>	
7.	A cross-reference with budget indicates that there is sufficient funding to operate the program delineated in the charter petition as addressing the mission of the charter school.	
	<i>See attached document from LACOE Business Advisory Services.</i>	

B. Services to Special Populations
1. The charter school follows a process to identify and reclassify students who are English learners (ELs). <i>Yes, MSA-5 has established an EL Master Plan for the identification, instruction, reclassification and progress monitoring of English learners.</i>
C. Curricular Materials
1. The charter school uses state standards-based instructional materials. <i>MSA-5 uses California standards-based instructional materials.</i>
2. The charter school uses instructional materials that address the specific needs of special education students. <i>Students with IEPs utilize the same materials as general education students, with specialized academic instruction and assistance provided utilizing push-in and pull-out services.</i>
3. The charter school uses instructional materials that address the specific needs of English learners. <i>Yes, MSA-5 has established a program for the identification, instruction, reclassification and progress monitoring of English learners, which includes primary and supplemental instructional materials, including McGraw Hill's Study Sync.</i>
4. The charter school refrains from using faith-based instructional materials. <i>No faith-based instructional materials were observed during the fall or spring school visits.</i>
D. Professional Development & Teacher Qualification
1. The charter school staff has received legally required trainings. <i>The school provided the Charter School Office (CSO) a detailed matrix listing all professional development opportunities provided for staff, including legally required trainings and the dates those trainings were conducted.</i>
2. Charter school staff is provided with opportunities for professional development needed to carry out the instructional program. <i>All MSA-5 staff attend weekly professional development meetings that take place each Tuesday. These meetings are led by the school's leadership with topics including special education, English learners, student achievement, discipline/behavior, counseling, school safety, required trainings, and addressing student issues with staff. Department staff development meetings are held on a biweekly basis, and grade level teams meet once each month.</i>
3. Students identified as eligible for special education and/or as English learners are receiving services from teachers holding the legally required credentials, certificates and/or authorizations. <i>MSA-5 administration submitted staff rosters to the LACOE Charter School Office (CSO) during the fall and spring semesters. All teacher credentials are verified to ensure that appropriate staff members hold required English learner and special education credentials and authorizations.</i>
4. The charter school cross-references the master schedule with teacher credentials to ensure that core subjects are being taught by highly qualified teachers as defined by the federal No Child Left behind Act. <i>During both the first and second semester of 2018-19, staff credential lists were cross-checked with the master schedule to ensure that credentialed teachers are teaching core subjects.</i>
5. The charter school has an ongoing professional development program to ensure that teaching and nonteaching staff maintain the skills required to perform their jobs. <i>In addition to holding professional development sessions prior to the opening of school each year, MSA-3 staff participate in symposia twice each year and provided by MPS. Further, MSA-5 staff participate in LACOE trainings and in conferences throughout the school year.</i>

6. The charter school participates in trainings made available through the sponsoring LEA. <i>MSA-5 staff have participated in all CSO required trainings this year and the school participates in a LACOE PBIS cohort at this time.</i>																																																																	
E. Ongoing Assessment																																																																	
1. The charter school participates in CAASPP testing as required for all K-12 schools in California. <i>MSA-5 participates in required CAASPP testing, as evidenced by the previous year's test scores and 2018-19 testing schedule.</i>																																																																	
2. A review CAASPP data indicates that the charter school is on target to meet renewal requirements as set forth in EC 47607. <i>Yes, data indicates that MSA-5 is on target at this time to meet renewal requirements. A review of CAASPP data for all students shows an increase of 22.1 points in ELA and an increase of 56.3 points in math. In ELA, English learners scores increased by 27.6, Hispanic student scores increased by 27.1, and SED student scores increased by 25 points. Math scores also increased for all groups. English learners increased by 75.9 points, Hispanic students increased by 62.2 points, and SED student scores increased by 61.9 points.</i> <i>ADA: MSA-5 projected student enrollment was 241 students; actual enrollment totaled 248 or 102.9%.</i> <i>Resident Schools: When compared against resident schools in ELA, MSA-5 ranked 1st out of 4 schools. In math, MSA-5 also ranked 1st out of 4 schools.</i>																																																																	
2018 CAASPP: Met & Exceeded for Magnolia Science Academy 5 and Resident Schools 6 th – 8 th Grades																																																																	
<table border="1"> <thead> <tr> <th rowspan="2">School (Grades)</th> <th colspan="2">All</th> <th colspan="2">Hispanic</th> <th colspan="2">SED</th> <th colspan="2">SWD</th> <th colspan="2">EL</th> </tr> <tr> <th>ELA</th> <th>Math</th> <th>ELA</th> <th>Math</th> <th>ELA</th> <th>Math</th> <th>ELA</th> <th>Math</th> <th>ELA</th> <th>Math</th> </tr> </thead> <tbody> <tr> <td>Magnolia Science Academy 5 (6-12)</td> <td>46%</td> <td>34%</td> <td>46%</td> <td>33%</td> <td>50%</td> <td>36%</td> <td>17%</td> <td>0%</td> <td>9%</td> <td>13%</td> </tr> <tr> <td>James Madison Middle (6-8)</td> <td>39%</td> <td>26%</td> <td>35%</td> <td>22%</td> <td>38%</td> <td>25%</td> <td>8%</td> <td>5%</td> <td>3%</td> <td>2%</td> </tr> <tr> <td>Northridge Middle (6-8)</td> <td>27%</td> <td>18%</td> <td>24%</td> <td>15%</td> <td>26%</td> <td>18%</td> <td>2%</td> <td>1%</td> <td>1%</td> <td>2%</td> </tr> <tr> <td>William Mulholland Middle (6-8)</td> <td>42%</td> <td>29%</td> <td>40%</td> <td>28%</td> <td>41%</td> <td>28%</td> <td>10%</td> <td>7%</td> <td>3%</td> <td>1%</td> </tr> </tbody> </table> <p>"—"=no data available, 10 or fewer students, "©"=charter school, EL=English Learner, SED=Socioeconomically disadvantaged, SWD=Students with Disabilities Source: 2018 CAASPP Research Files http://caaspp.cde.ca.gov/SB2018/ResearchFileList as of 12-6-18 Retrieved 1-3-19</p>	School (Grades)	All		Hispanic		SED		SWD		EL		ELA	Math	ELA	Math	ELA	Math	ELA	Math	ELA	Math	Magnolia Science Academy 5 (6-12)	46%	34%	46%	33%	50%	36%	17%	0%	9%	13%	James Madison Middle (6-8)	39%	26%	35%	22%	38%	25%	8%	5%	3%	2%	Northridge Middle (6-8)	27%	18%	24%	15%	26%	18%	2%	1%	1%	2%	William Mulholland Middle (6-8)	42%	29%	40%	28%	41%	28%	10%	7%	3%	1%
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3. The charter school has submitted a school accountability report card (SARC) containing the required elements. <i>MSA-5 has completed and submitted a SARC for 2017-18, which is also on file with the California SBE website.</i>																																																																	
4. Student achievement data is regularly reported to parents and staff. <i>The school's website provides a login for parents so they have the ability to track their child's progress at school. Each staff member is issued an email address and phone number, and parents can access their contact information via the website. In addition, every six weeks parents are mailed home a hard copy of their child's progress report. Teachers are able to make personal comments that explain the student's progress beyond the letter grade. Further, student achievement data is regularly discussed and evaluated during staff meetings, department chair meetings, grade level meetings, and through department staff development.</i>																																																																	
5. The charter school is implementing a plan for collecting, analyzing and reporting data on pupil achievement and using the data continually to monitor and improve its educational program.																																																																	

<i>The school has established an internal assessment system and data analysis protocol in order to report and monitor pupil achievement, including any need for intervention and toward instructional planning. During the 2018-2019 school year, MSA-5 has implemented the use of the Illuminate platform.</i>	
6. Local Control Accountability Plan (LCAP):	
a. Board Approval/Timeliness of Submission:	
<i>The 2018-19 LCAP was approved by the MPS Board on June 14, 2018.</i>	
b. 2017-18 LCAP Update	
<i>The LCAP Annual update addressed all prior year goals. Although the school made significant progress, the LCAP calls for increased attention to students with disabilities for both ELA and math. MSA-5 intends to provide additional professional development for teachers around special education, and they will continue with interventions including Saturday school, Power Math courses and after school tutoring. Survey data shows low student favorability in the areas of growth mindset and self-efficacy. Further, MSA-5 reported a 16% chronic absentee rate.</i>	
c. Required Metrics addressed based on type of charter and services offered	
<i>Annual goals and action steps based on the state priorities were delineated for all required student groups. The percentage of students who were to have created or demonstrated a STEAM focused project, experiment, model or demo was expected to be at 80%; the actual percentage of students totaled 75%.</i>	
d. Student Subgroups	
<i>Appropriate goals and action steps were established for all subgroups in alignment with State priorities. Specific focus areas for the upcoming year include increased in-class support for students with special needs including one-to-one teacher support, and small group instruction. MSA-5 will also provide additional professional development for teachers around special education.</i>	
Summary	
<i>The instructional program at MSA-5 aligns with the program described in the charter. The school uses standards-based materials with all students, including supplemental materials for students with special needs, English learners, and students needing intervention. The school has implemented additional PBIS strategies and SEL supports for students this year. A review of staffing records shows that teachers at MSA-5 are properly credentialed for the classes they instruct. The school professional development calendar includes mandated trainings for staff and training for staff in alignment with achievement goals. MSA-5 has also implemented a system of internal benchmarks to evaluate student progress and plan for instruction. At this time, MSA-5 enrollment exceeds projected growth.</i>	
Recommendations	
<i>MSA-5 should begin to develop a plan for charter renewal. While it just completed its first year of County Board authorization, the uncertainty of the state system of assessment and reporting means it is incumbent on each school to formulate a plan for analyzing and organizing assessment results that will provide evidence the school is fulfilling its measurable pupil outcomes and that all groups of students are demonstrating academic progress.</i>	
Report completed by LACOE Lead Reviewer:  David Downing, Coordinator III	Approved by LACOE Charter School Office Administrator:  Indra Ciccarelli, Director II
Date report provided to the charter school: <i>July 1, 2019</i>	Report provided to charter school via: <input checked="" type="checkbox"/> US Postal Mail/Email <input checked="" type="checkbox"/> Meeting <input type="checkbox"/> Phone Conference

Cover Sheet

Academic Update

Section: V. Information/Discussion Items
Item: C. Academic Update
Purpose: FYI
Submitted by:
Related Material: V C Academic Update.pdf



Board Agenda Item #	Agenda Item # V C
Date:	September 12, 2019
To:	Magnolia Board of Directors
From:	Alfredo Rubalcava, CEO & Superintendent
Staff Lead:	Erdinc Acar, Chief Academic Officer
RE:	Academic Department Updates

Proposed Board Motion

None

Background and Introduction

MPS Chief Academic Officer will update the committee members on school events and activities as well as respond to requests from the MPS board members.

Budget Implications

None

Exhibits (attachments):

- MPS Academic Department Updates presentation

ACADEMIC DEPARTMENT UPDATES

BOARD ACADEMIC COMMITTEE MEETING - ITEM III A
September 10, 2019

School Readiness Updates

- School Staffing
- Curriculum, Textbook and Resources
- Single Sign-on platform www.clever.com/in/magnolia
- CMO Academic Team members, focus, priorities, support

Coming this year

- ELA program development, collaboration and capacity building
- Math course level collaboration, professional development, capacity building, intervention programs
- Updated school goals
- MTSS design and develop implementation plan
- USC Counselor Interns
- School Psychologists to address social-emotional needs
- New science curriculum in select schools
- MPS Wide College and Career Day
- Improvement in AP and SAT programs
- Strategic grants and effective communications

Program Updates

Continuing Implementation of

- *Core curriculum: McGraw-Hill StudySync ELA and ConnectED Math*
- *MyOn Reading Program*
- *EL Master Plan*
- *Illuminate SIS, Data and Assessment System*
- *NWEA MAP Assessments*
- *Teachboost Staff Development and Evaluation*
- *Naviance College and Career Counseling*
- *Odysseyware Online Courses*
- *Multi-Tiered Systems of Support (MTSS) – Grant last year*







Past Events

- MTSS – Scale Up Training by LACOE for home office staff, June 17-21
- MTSS SUMS Professional Learning Institute, July 29-31
- Summer Leadership In-Service, August 5
- Summer In-Service for all Staff, August 7, 8
- Summer In-Service for New Staff, August 9 – New this year
- School in-services August 15- 19
- First day of school August 20
- First meetings of Principals, Deans, College Counselors, SPED coordinators and Psychologists
- NWEA MAP Fall testing
- School Improvement Work
 - *High Quality Instruction* – [none-negotiables, one pager, observation tool](#)
- MTSS Scale Up - [MTSS Arts Integration Bookcase](#)

Upcoming Events

- Fall Practitioner's Symposium - Oct 18
- PSAT, SAT School Day Exams
- College Application preps
- School Improvement Work
 - *School Goals – sub goals, root-cause, action plans*
 - *High Quality Classroom – non-negotiables*
- [Check MPS Change Agents Website/Newsletter](#) for important dates, reminders and resources
- 2019 CA STEAM Symposium – Anaheim, Dec 9-10, 2019
- 2020 CCSA Conference - Long Beach, March 16-19, 2020
- 2020 MPS STEAM EXPO Long Beach - Saturday, April 25, 2020

2019-2020 GOALS

<p>1</p> 	<p>2 All student groups across MPS will show growth on the CAASPP-ELA/Literacy and Mathematics assessments by a 3-point or more increase from the prior year as measured by the CA School Dashboard.</p> 
<p>100% Four-Year cohort graduation rate and 100% UC/CSU A-G course completion rate across all MPS.</p>	<p>3 50% or more of all MPS students will be proficient on the CAASPP-ELA/Literacy assessments and 35% or more will be proficient on the CAASPP-Mathematics assessments, with the ultimate goal of 100% proficiency for all.</p>
<p>4 60% or more of all students will meet their growth targets on the MAP-Reading and Mathematics assessments, with the ultimate goal of 100%.</p> 	
<p>5 All students across MPS will meet their expected growth targets in Reading as measured by the Lexile metrics.</p> 	<p>6 All MPS sites will organize a STEAM Festival/EXPO, with 100% of MPS students creating and demonstrating a STEAM focused project, experiment, model or demo.</p> 
<p>7 Average Daily Attendance (ADA) rate of 97% or more across all MPS, with the ultimate goal of 100% ADA Rate.</p> 	<p>8 MPS will develop, align, and improve academic and behavioral resources, programs, supports, and services in addressing the needs of the whole child by utilizing a coherent MTSS framework that engages all systems leading to improved student outcomes.</p>
<p>9 25% or more of all MPS students will be home-visited by the teachers and staff across all MPS.</p> 	
<p>10 School experience survey participation and satisfaction rates of 85% or more for students, parents, teachers, and staff, with the ultimate goal of 100% participation and satisfaction rates.</p>	

Cover Sheet

Student Enrollment Update

Section: V. Information/Discussion Items
Item: D. Student Enrollment Update
Purpose: Discuss
Submitted by:
Related Material: V D Enrollment Update.pdf



Board Agenda Item #	V D- Information Item
Date:	September 12, 2019
To:	Magnolia Public Schools - Board of Directors
From:	Alfredo Rubalcava, CEO & Superintendent
Staff Lead:	Ismael Soto, Director of Development & Communications
RE:	Enrollment Update

PROPOSED BOARD MOTION

This is an information item; no action is required.

INTRODUCION

The following enrollment data is pulled directly from the student enrollment dashboard system Illuminate on September 3, 2019, which delivers up to date enrollment numbers for all Magnolia schools.

As of September 3, 2019, enrollment numbers total 3903 with 211 needed across all Magnolia Science Academies to meet target enrollment for 2019-2020 of 4,114.

Below you will find the last day of school, June 6, 2019 enrollment numbers totaling 3865 students for 2018-19 for comparison:

(Formulas are calculating totals below. DO NOT CHANGE)

MPS	TARGET ENROLLMENT 2018-2019	CURRENT ENROLLMENTS 2018-2019	MPS	TARGET ENROLLMENT 2018-2019	CURRENT ENROLLMENTS 2018-2019	MPS TARGET ENROLLMENTS	ENROLLMENTS NEEDED
MSA-SD	480	395	MSA-4	181	166	4182	317
MSA-SA	771	657	MSA-5	241	241	CURRENT ENROLLMENTS	
MSA-1	635	587	MSA-6	152	160	3865	
MSA-2	465	421	MSA-7	292	286		
MSA-3	485	491	MSA-8	480	461		

A School-By-School Breakdown Is Demonstrated In The Graphs Below

	Grade Levels	Board Approved 2019-20 Budget	Student Count As of 9-3-19	Enrollment Variance	ADA Variance	Average Funding/ADA	Estimated Budget Impact
MSA 1	6-12	657	655	(2)	(2)	\$11,533	(\$22,144)
MSA 2	6-12	458	441	(17)	(16)	\$11,390	(\$185,882)
MSA 3	6-12	509	490	(19)	(18)	\$10,905	(\$198,912)
MSA 4	6-12	167	132	(35)	(34)	\$11,539	(\$387,725)
MSA 5	6-12	250	277	27	26	\$11,501	\$298,118
MSA 6	6-8	160	134	(26)	(25)	\$10,307	(\$257,267)
MSA 7	TK-5	292	295	3	3	\$10,543	\$30,364
MSA 8	6-8	481	479	(2)	(2)	\$10,605	(\$20,362)
MSA SA	TK-12	675	552	(123)	(118)	\$11,333	(\$1,338,210)
MSA SD	6-8	465	448	(17)	(16)	\$8,411	(\$137,261)
		4,114	3,903	(211)	(203)		(\$2,219,280)

Magnolia “Recruitment and Enrollment Strategy 2019-2020”

The Development and Communications Department alongside the Accountability Department will continue the Magnolia Recruitment and Enrollment Strategy for 2019-2020. The aim is to create purposeful and efficient collaboration between the school site Office Managers and the Parent and Community Engagement Coordinator teams. Lydiett Vega - Executive Office Manager and Ismael Soto - Director of Development & Communications will lead these efforts.

PACE Program Support

The Parent and Community Engagement (PACE) Coordinators continue to provide enrollment support working alongside office staff, school leaders, and MSA families.

MPS Referral Program

As part of our ongoing recruitment and enrollment strategy program here at Magnolia Public Schools, we will continue with the Magnolia Referral Program.

The following are instructions given to MSA Office Managers:

1. **Print posters** and display where parents have a clear view (*ex. main office entrance, drop off location, parent centers, etc.*). Note: 11" x 17" posters have been distributed to all MSA principals in attendance during today's monthly meeting at the MPS home office.

2. Send weekly **ParentSquare messages** announcing the new referral program. Ensure you mention the launch date of May 22, 2019, prior referrals in SchoolMint will not be honored.
3. Promote in every **Friday Flash newsletter**.
4. To receive full credit for the referral, please guide families to add the person who referred them in the **SchoolMint section titled "Referred by: (Provide Person's Full name)." PACE Coordinators and Office Managers will be guided on how to retrieve this information.**

BACKGROUND

MARKETING METHODS

Digital Marketing Methods: Is the marketing of products or services using digital technologies, mainly on the Internet, but also including mobile phones, display advertising, and any other digital medium.

- Facebook ads
 - Definition: Facebook ads are targeted to users based on their location, demographic, and profile information. Ads can appear in News Feed on desktop, News Feed on mobile, and in the right column of Facebook on desktop. Ad content is sometimes paired with news about social actions that your friends have taken, like liking a page.
- Targeted email blast marketing
 - Definition: is a form of Internet marketing that is used for sending email messages to acquire new customers and communicate with existing clients more personalized.
- Targeted display banner ads
 - Definition: Targeted display advertisements are relevant banner ads that are placed on both mobile and desktop versions of websites. These banner ads are highly targeted, reaching specified locations, demographics, and groups with certain online behavioral interests and patterns.

- Search Engine Marketing (SEM)
 - Definition: is a form of internet marketing that involves the promotion of websites by increasing their visibility in search engine results pages (SERPs) primarily through paid advertising.

Traditional Marketing: Refers to print advertisements, billboards, flyers or pamphlets, TV, newspaper, radio, etc.

- Direct Mail Postcards
 - Definition: Custom postcards have a 100% open rate, and puts your unique message in the hands of prospective families.

ANALYSIS

Year-Round Marketing Guide 2019-2020

MARKETING CAMPAIGN ZONES

- July 1, 2019 → August 20, 2019 (New 2019-20 school year)
- September 16, 2019 → October 2, 2019 (Census Day*)
- December 2, 2019 → December 13, 2019 (Pre-Winter break)
- December 16, 2019 → January 3, 2020 (Lottery)
- July 13, 2020 → July 31, 2020 (New 2020-21 school year)

BUDGET IMPLICATIONS

MPS 2019-20 budget was approved and adopted with a total projected enrollment of 4114. The 2019-20 Budget will be revised accordingly based on the actual enrollment at Information Day (October 2) and submitted for board approval at the First Interim no later than December 15, 2019.

EXHIBITS (attachments):

1. None

Cover Sheet

Human Resource Update

Section: V. Information/Discussion Items
Item: E. Human Resource Update
Purpose: FYI
Submitted by:
Related Material: V E HR Updates.pdf



Board Agenda Item #:	V E- Information Item
Date:	September 12, 2019
To:	Magnolia Educational & Research Foundation dba Magnolia Public Schools ("MPS") Board of Directors
From:	Alfredo Rubalcava, CEO & Superintendent
Staff Lead:	Derya Hajmeirza, Director of Human Resources
RE:	HR UPDATES

Background

No action recommended. Information only.

The following HR information is provided to the Magnolia Educational & Research Foundation dba Magnolia Public Schools ("MPS") Board of Directors.

ITEM	INFORMATION
HEAD COUNT	The number of all MPS employees as of 9/4/2019 is 388. Since July 1, 2019, the new hire number is 54. MPS currently has 211 teachers.
TURN OVER RATES	The following "Turn Over Rate" for all the Magnolia Public Schools employees are for the dates from 07/01/2018 to 06/30/2019 <ul style="list-style-type: none"> ■ Number of employees at start date: 334 ■ Number of new hires: 120 ■ Number of terminations: 99 ■ Number of employees at end date: 388 The percentage of the "Turn Over Rate" is 29.64%
MANDATORY TRAININGS	The mandatory trainings for all the MPS employees have been inserted to their PayCom account which made it more convenient for the employees to take the courses and easier for the supervisors to assign the courses, do the follow up and generate reports. <ul style="list-style-type: none"> ■ As of 9/6/2019, 85.75% of all of MPS employees completed their mandatory trainings.
OPEN POSITIONS	MPS schools' open position as of 9/4/2019 is as follows; <ul style="list-style-type: none"> ■ MSA-2 Computer science teacher and psychologist ■ MSA-3 Campus supervisor and aide ■ MSA-5 Science teacher

Cover Sheet

Vavrinek, Trine, Day and Co, LLP (Internal Audited Firm) Joins Eide Bailly, LLP

Section: V. Information/Discussion Items
Item: F. Vavrinek, Trine, Day and Co, LLP (Internal Audited Firm) Joins Eide Bailly, LLP
Purpose: FYI
Submitted by:
Related Material: V F VTD joins Eide Bailly.pdf



Board Agenda Item #	V. F- Information Item
Date:	9-12-19
To:	Magnolia Board of Directors
From:	Alfredo Rubalcava, CEO & Superintendent
Lead:	Nanie Montijo, Chief Finance Officer and Karl Yoder, DMS
RE:	VTD Joins Eide Bailly, LLP

Information item.

Background:

On November 9, 2017, Magnolia Public Schools Board of Directors voted to approve a three- year contract extension with Vavrinek, Trine, Day and Co, LLP (VTD) to conduct annual audit and render an opinion of MPS’s financial statements through fiscal year ending 2019-2020. The three-year contract extension is within the legally allowed length of time an audit firm or partner can provide audit services to an agency based on Education Code (EC) Section 41020 (b) (3).

Last July 22, 2019, VTD joined Eide Bailly LLP, one of the top 25 CPA and business advisory firms in the nation. MPS received the announcement letter in advance assuring us that the audit team and the level of services will remain the same. Additional services that MPS can avail of with this union are also listed in the attached announcement letter.

Budget Implication:

none

Name of Originator:

Nanie Montijo, Chief Financial Officer

Attachments

Announcement Letter from Eide Bailly, LLP
VTD 3-year Contract



VAVRINEK, TRINE, DAY & CO., LLP
Certified Public Accountants

VALUE THE *difference*

May 17, 2019

Nanie Montijo, Chief Financial Officer
Magnolia Educational & Research Foundation
250 East 1st Street
Los Angeles, CA 90012

Dear Nanie:

We're excited to announce that our firm will join Eide Bailly LLP, one of the top 25 CPA and business advisory firms in the nation, on July 22.

As we make this change, we want you to know your service team will not change and you'll continue to receive the same level of service.

What will change as we unite with Eide Bailly is your access to a full array of audit, accounting, tax and specialty services. We'll be able to take care of your organization's needs—and grow with you. Here are a few of the benefits:

- **Local, Personal Service.** We understand the importance of knowing and trusting your service team and maintaining these relationships. Your service team will not change.
- **More Knowledge and Expertise.** You'll have access to the knowledge and talents of 2,000 professionals across Eide Bailly. This includes core business services like audit, tax and accounting, as well as specialized services like wealth management, state and local tax, R&D tax credits, fixed asset services, IRS dispute assistance, business valuations, technology consulting, and cybersecurity.
- **Industry Specialization.** Because of their size, Eide Bailly has built strong industry groups with in-depth service lines so they can take care of their client's industry-specific needs. They serve many industries, including governments, healthcare, banking, manufacturing and nonprofits.

We're joining this firm because we share a similar culture and approach to service. Know that exceptional client service will always be a priority.

We'd like to thank you for your business, loyalty, friendship and continued support. We look forward to serving you for years to come. More communications about this transition will come, but if you have any questions in the meantime, please do not hesitate to reach out.

Sincerely,

A handwritten signature in dark ink that reads "Matt Miller".

Matthew S. Miller
Vavrinek, Trine, Day & Co., LLP

MSM/dr



Vavrinek, Trine, Day & Co., LLP
Certified Public Accountants

VALUE THE DIFFERENCE

November 3, 2017

Ms. Nanie Montijo, Chief Financial Officer
Magnolia Educational & Research Foundation
250 East 1st Street
Los Angeles, CA 90012

Dear Ms. Montijo,

We are pleased to confirm our understanding of the services we are to provide for Magnolia Educational & Research Foundation (MERF), which operates Magnolia Public Schools (the Charter Schools) charter numbers 0438, 0698, 0906, 0917, 0986, 0987, 0988, 0989, 1117, 1236, 1434, and 1686 for the years ended June 30, 2018, 2019, and 2020, respectively, Magnolia Property Inc., which is comprised of MPM Sherman Way LLC, MPM San Diego LLC, and MPM Santa Ana LLC (the LLCs).

We will audit the consolidated financial statements of MERF, the Charter Schools, and the LLCs, which comprise the consolidated statement of financial position as of June 30, 2018, 2019, and 2020, respectively, and the related consolidated statements of activities, functional expenses (if applicable), and cash flows for the years ended June 30, 2018, 2019, and 2020, respectively, and the related notes to the consolidated financial statements. Also, the following supplementary information accompanying the consolidated financial statements will be subjected to the auditing procedures applied in our audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, in accordance with auditing standards generally accepted in the United States of America, and our auditor's report will provide an opinion on it in relation to the consolidated financial statements as a whole:

- 1) Schedule of Expenditures of Federal Awards, if applicable
- 2) Schedule of Average Daily Attendance
- 3) Schedule of Instructional Time
- 4) Reconciliation of Annual Financial and Budget Report with Audited Financial Statements

We will also prepare the organization's Federal and State information returns for the June 30 year-end.

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Audit Objectives

The objective of our audit is the expression of an opinion about whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and the *2016-2017 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, issued by the California Education Audit Appeals Panel as regulations; and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the consolidated financial statements as a whole. The objective also includes reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the consolidated financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance),

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such an opinion. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of MERF, the Charter Schools, and the LLCs. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add an emphasis-of-matter or other-matter paragraph. If our opinions are other than unmodified, we will discuss the reasons with management in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the consolidated financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the consolidated financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

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Audit Procedures - General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the consolidated financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Organization or to acts by management or employees acting on behalf of the Organization. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the consolidated financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditor is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from the Organization's attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the consolidated financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures - Internal Control

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the consolidated financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the consolidated financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the consolidated financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

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As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures - Compliance

As part of obtaining reasonable assurance about whether the consolidated financial statements are free of material misstatement, we will perform tests of MERF, the Charter Schools, and the LLCs's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the Organization's major programs. The purpose of these procedures will be to express an opinion on MERF, the Charter Schools, and the LLCs's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will prepare the Charter's federal and state information returns for the June 30 year end based on information provided by you. We will assist in preparing the consolidated financial statements, schedule of expenditures of federal awards, and related notes of the Organization in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. We will prepare the trial balance for use during the audit. Our preparation of the trial balance will be limited to formatting information into a working trial balance based on management's chart of accounts. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*.

We will perform the services in accordance with applicable profession standards, including the Statements on Standards for Tax Services issued by the American Institute of Certified Public Accountants. The other services are limited to the financial statement and tax services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities. We will advise management with regard to tax positions taken in the preparation of the tax return, but management must make all decisions with regard to those matters.

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Annual Tax Return Preparation

We will prepare the Exempt Organization Tax Form 990 and the corresponding State Returns – Form 199 from information you furnish to us and we may process them with an outside computer service. We will not audit or otherwise verify the data you submit, although, we may ask you to clarify some of the information.

It is your responsibility, to provide us with all the information required for preparing complete and accurate returns including but not limited to the auto, travel, entertainment, and related expenses and the required documents to support charitable contributions. If you have questions as to the type of records required, please ask us for advice in that regard. It is also your responsibility to carefully examine and approve your completed tax returns before signing and mailing them to the tax authorities. We are not responsible for the disallowance neither of doubtful deductions or inadequately supported documentation nor for resulting taxes, penalties, and interest.

You should retain all the documents, canceled checks, and other data that form the basis of the returns. These may be necessary to prove the accuracy and completeness of the returns to a taxing authority.

We must receive all audit and tax information to prepare your return (as detailed above) no later than October 20. If, for some unforeseen reason, your data is not complete at that time, please submit whatever is ready. Be aware that if you submit your data later, it may be necessary to apply for an extension to file these returns. Ultimately, you may be subjected to late penalties on your June 30 year-end returns because of this delay.

We are responsible for preparing only the returns listed above. Our fee does not include responding to inquiries or examination by taxing authorities. However, we are available to represent you and our fees for such services are at our standard rates and would be covered under a separate agreement. Any proposed adjustments by the examining agent are subject to certain rights of appeal. In the event of such government tax examinations, we will be available upon request to represent you and will render additional invoices for the time and expenses incurred. Fees and services will be communicated in a separate engagement letter.

We will use our professional judgment in preparing your returns. Whenever we are aware that a possible applicable tax law is unclear or that there are conflicting interpretations of the law by authorities (e.g., tax agencies and courts), we will explain the possible positions that may be taken on your return. In accordance with our professional standards, we will follow whatever position you request on your return so long as it is consistent with the codes and regulations and interpretations that have been promulgated. When possible, we will resolve questions involving application of tax rules in your favor, if there is reasonable justification for doing so. If the Internal Revenue Service (IRS) should later contest the position taken, there may be an assessment of additional tax plus interest and penalties. We assume no liability for such additional penalties, interest, or assessments. Additional services will be subject to arrangements made in writing at the time requested.

As your CPA, we collect information provided by you from your tax information, worksheets, documents, and will developed as part of this engagement. We are required to keep all information about our engagement confidential, so we will not disclose any information about you unless we have your approval or are required/permitted by law. This applies even if you are no longer a client. As your CPA, we are committed to the safekeeping of your confidential information and we maintain physical, electronic, and procedural safeguards to protect your information. Federal law has extended the attorney-client privilege to some, but not all, communications between a client and the client's CPA. The privilege applies only to non-criminal tax matters that are before the IRS or brought by or against the U.S. Government in a Federal court. The communications must be made in connection with tax advice. Communications solely concerning the preparation of a tax return will not be privileged.

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In addition, your confidentiality privilege can be inadvertently waived if you discuss the contents of any privileged communication with a third party, such as a lending institution, a friend, or a business associate. We recommend that you contact us before releasing any privileged information to a third party.

It is our firm's policy to retain copies of your tax returns for seven years, after which they will be destroyed. However, we do not keep any original client records, so we will return those to you at the completion of the services rendered under this engagement. When records are returned to you, it is your responsibility to retain and protect your records for possible future use, including potential examination by any government or regulatory agencies.

By your signature below, you acknowledge and agree that upon the expiration of the seven year period Vavrinek, Trine, Day & Co., LLP shall be free to destroy our records related to this engagement.

Management Responsibilities

Management is responsible for (1) establishing and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities; to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; and for the preparation and fair presentation of the consolidated financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us, and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the consolidated financial statements, (2) access to personnel, accounts, books, records, supporting documents, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the organization from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the consolidated financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the consolidated financial statements taken as a whole.

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You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Organization involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the consolidated financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Organization received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the Organization complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and to prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review a week prior to the report date.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon OR make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with Uniform Guidance; (2) that you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) that you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

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Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on the Organization's website, management understands that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

You agree to assume all management responsibilities relating to the tax services, financial statements, schedule of expenditures of federal awards, and related notes, and any other nonattest services we provide. You will be required to acknowledge in the management representation letter the tax services provided and our assistance with preparation of the consolidated financial statements, the schedule of expenditures of federal awards, and related notes and that you have evaluated the adequacy of our services and have reviewed and approved the results of the services, the consolidated financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to assume all management responsibilities for the tax services, financial statement preparation services, and any other nonattest services we provide; you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Certain communications involving tax advice are privileged and not subject to disclosure to the IRS. By disclosing the contents of those communications to anyone, or by turning over information about those communications to the government, you, your employees, or agents may be waiving this privilege. To protect this right to privileged communication, please consult with us or your attorney prior to disclosing any information about our tax advice. Should you decide that it is appropriate for us to disclose any potentially privileged communication; you agree to provide us with written, advance authority to make that disclosure.

We understand that your employees will prepare all cash, accounts receivable, and other confirmations we request and will locate any documents selected by us for testing.

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At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audit.

The audit shall be completed and the audit report shall be delivered in accordance with time requirements as specified in the *Standards and Procedures for Audits of California Office*, unless delayed by circumstances beyond the control of the Auditors. Fifteen (15) copies of the audit report may be rendered to the Organization, in addition to the copies required to be filed with the applicable governmental units; however, management is responsible for distribution of the reports and the consolidated financial statements. Copies in excess of the contract amount may be billed for an additional fee. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Vavrinek, Trine, Day & Co, LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the California Department of Education or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Vavrinek, Trine, Day & Co, LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the California Department of Education.

Matthew S. Miller is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit on approximately January and to complete your information returns and issue our report no later than December 15.

To ensure that Vavrinek, Trine, Day & Co, LLP's independence is not impaired under the AICPA Code of Professional Conduct, you agree to inform the engagement partner before entering into any substantive employment discussions with any of our personnel.

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We estimate that our fees for the audit and other services other than the audit of the LLCs and the preparation of the information returns will be \$82,425 for the audits of MERF and the Charter Schools. Additionally, we estimate that our fees for the audit of the LLCs will be \$6,000, and \$3,500 for the information returns. You will also be billed for travel and other out-of-pocket costs such as report production, word processing, postage, etc. No additional expenses are estimated at this time. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed even if we have not issued our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

Any additional services requested will be billed at the following rates:

Partner/Principal	\$	200
School Services Consultant		175
Manager		175
Supervisor		125
Senior in Charge		105
Staff Accountant		95
Paraprofessional		70

Additional audit fees may be assessed if additional auditing services are provided for (1) any changes in reporting format and/or audit requirements as stated in the *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, issued by the California State Controller's Office or Governmental Accounting Standards Board, (2) any changes in the number of funds or accounts maintained by the Organization during the period under this contract; and (3) additional audit procedures required due to the lack of preparation for the audit on the part of the Organization. These fees shall be in addition to the above maximum fee for audit services.

MERF, the Charter Schools, and the LLCs shall pay the auditor in two installments throughout the year as the work progresses for the not to exceed amount. The first installment will be in September and will represent up to 90% of the total contract. The final installment will represent the 10% withheld amount pursuant to *Education Code* Section 14505 and will be presented for payment upon certification by the Controller that the audit report conforms to the reporting provisions of the Audit Guide. All billings for additional audit fees or services will be billed as these services are provided. In accordance with *Education Code* Section 14505 (b), MERF, the Charter Schools, and the LLCs shall withhold fifty percent (50%) of the audit fee for any subsequent year of multi-year contract if the prior year's audit report was not certified as conforming to reporting provisions of the Audit Guide. This contract shall be null and void if a firm or individual is declared ineligible pursuant to subdivision (c) of Section 41020.5. The withheld amount shall not be payable unless payment is ordered by the State Board of Accountancy or the audit report for that subsequent year is certified by the controller as conforming to reporting provisions of the Audit Guide.

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Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2014 peer review accompanies this letter.

If any dispute arises among the parties hereto, the parties agree first to try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its Commercial Mediation Rules before resorting to litigation. The costs of any mediation proceedings shall be shared equally by all parties. The Organization and Auditors both agree that any dispute over fees charged by the accountant to the client will be submitted for resolution by arbitration in accordance with the rules of the American Arbitration Association. Such arbitration shall be binding and final. IN AGREEING TO ARBITRATION, WE BOTH ACKNOWLEDGE THAT, IN THE EVENT OF DISPUTE OVER FEES, EACH OF US IS GIVING UP THE RIGHT TO HAVE THE DISPUTE DECIDED IN A COURT OF LAW BEFORE A JUDGE OR JURY AND INSTEAD WE ARE ACCEPTING THE USE OF ARBITRATION FOR RESOLUTION.

Annual Report - Form and Content, Delivery

The form and content of the annual audit shall be in conformity, to the extent practicable, with such form and content as may be prescribed by the State of California under Section 41020 of the *Education Code*, Audits of State of Local Governments, issued by the U.S. Office of Management and Budget, as issued pursuant to the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Non-Licensee Owners

Vavrinek, Trine, Day & Co., LLP has owners that are not licensed as certified public accountants as permitted under Section 5079 of the California Business and Professions Code. It is not anticipated that any of the non-licensee owners will be performing audit services for MERF, the Charter Schools, and the LLCs.

We appreciate the opportunity to be of service to MERF, the Charter Schools, and the LLCs and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy, and return it to us.

Very truly yours,




Matthew S. Miller
of Vavrinek, Trine, Day & Co, LLP

MSM/cr

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RESPONSE:

This letter correctly sets forth the understanding of Magnolia Educational & Research Foundation.



Signature

CEO & Superintendent

Title

11/10/2017

Date

YANARI WATSON MCGAUGHEY P.C.

DALE M. YANARI (1947-2004) ♦ RANDY S. WATSON ♦ G. LANCE MCGAUGHEY ♦ DON W. GRUENLER
FINANCIAL CONSULTANTS/CERTIFIED PUBLIC ACCOUNTANTS

System Review Report

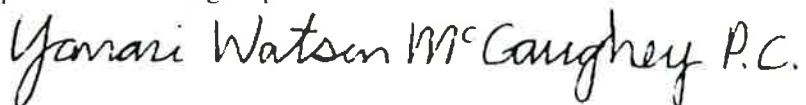
May 22, 2015

To the Partners of
Vavrinek, Trine, Day & Co., LLP
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Vavrinek, Trine, Day & Co., LLP (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended December 31, 2014. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards*; audits of employee benefit plans and audits performed under FDICIA.

In our opinion, the system of quality control for the accounting and auditing practice of Vavrinek, Trine, Day & Co., LLP applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended December 31, 2014, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Vavrinek, Trine, Day & Co., LLP has received a peer review rating of *pass*.



Yanari Watson McGaughey P.C.

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(303) 792-3020
FAX (303) 792-5153

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Cover Sheet

Facilities Updates

Section: V. Information/Discussion Items
Item: G. Facilities Updates
Purpose: FYI
Submitted by:
Related Material: V G Facilities Updates.pdf



Board Agenda Item #:	VG- Informtion Item
Date:	September 12, 2019
To:	Magnolia Educational & Research Foundation dba Magnolia Public Schools ("MPS") Board of Directors ("MPS Board")
From:	Alfredo Rubalcava, CEO & Superintendent
Staff Lead:	Patrick Ontiveros, General Counsel & Director of Facilities
RE:	FACILITIES UPDATES

Background

No action recommended. Information only. Most relevant updates are highlighted in yellow.

SCHOOL	UPDATES	NEXT STEPS
MSA-1	<p>New High School Building Construction Update:</p> <ul style="list-style-type: none"> ▪ Permanent power was established. The balance of the trades waiting on permanent power then proceeded with the balance of their work. We plan on moving in furniture commencing September 16, 2019 and occupying September 23rd. ▪ See Exhibit A for pictures of progress. ▪ The school opened at the Bridge Bible Fellowship with a lease amendment that allows occupancy through Septemer 24th. 	<p>New High School Building Construction:</p> <ul style="list-style-type: none"> ▪ Finalize approvals needed for early move in of furniture. As of 9/11, elevator, building and fire department still outstanding. ▪ Obtain Temporary Certificate of Occupancy allowing occupancy on September 23rd
	<p>Prop 39 Energy Efficiency Grant (\$255,528.00):</p> <ul style="list-style-type: none"> ▪ The HVAC work has been completed. ▪ The LED lighting work has been completed and paid out. 	<p>Prop 39 Energy Efficiency Grant:</p> <ul style="list-style-type: none"> ▪ Process and pay any final invoices.
MSA-2	<p>Campus Improvements:</p> <ul style="list-style-type: none"> ▪ Facilities Dept submitted updated budget to LAUSD with revised pricing from Williams Scotsman. ▪ Per LAUSD, the cost of the project is greater than the school's reserves. MPS will reduce the scope. If awarded, CSFIG money may be able to pay for some or all of these costs. 	<p>Campus Improvements:</p> <ul style="list-style-type: none"> ▪ Revise scope of work

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SCHOOL	UPDATES	NEXT STEPS
	Prop 39 Energy Efficiency Grant (\$228,414.50): <ul style="list-style-type: none"> All projects approved 	Prop 39 Energy Efficiency Grant: <ul style="list-style-type: none"> Independent Contractor is handling implementation
MSA-3	Prop 39 Co-location: <ul style="list-style-type: none"> Use Agreement still being finalized Search for private site continues. 	Prop 39 Co-location: <ul style="list-style-type: none"> Continue with site search
	Prop 39 Energy Efficiency Grant (\$247,000): <ul style="list-style-type: none"> All contracts approved by Ad Hoc Committee and signed with contractual "out" in the event LAUSD does not approve project 	Prop 39 Energy Efficiency Grant: <ul style="list-style-type: none"> Project still requires approval by LAUSD; pursuing approval Independent Contractor is handling implementation
MSA-4	Prop 39 Co-location: <ul style="list-style-type: none"> MSA-4 negotiating for additional space. Use Agreement still being finalized Search for private site continues. 	Prop 39 Co-location: <ul style="list-style-type: none"> Seeking additional classrooms from LAUSD Continue with site search and strategize for future move
	Prop 39 Energy Efficiency Grant (\$231,070): <ul style="list-style-type: none"> All contracts approved by Ad Hoc Committee and signed with contractual "out" in the event LAUSD does not approve project 	Prop 39 Energy Efficiency Grant: <ul style="list-style-type: none"> Project still requires approval by LAUSD; pursuing LAUSD approval Independent Contractor is handling implementation
MSA-5	Prop 39 Co-location: <ul style="list-style-type: none"> Use Agreement still being finalized 	Prop 39 Co-location: <ul style="list-style-type: none"> None
	Prop 39 Energy Efficiency Grant (\$234,833): <ul style="list-style-type: none"> All contracts approved by Ad Hoc Committee and signed with contractual "out" in the event LAUSD does not approve project 	Prop 39 Energy Efficiency Grant: <ul style="list-style-type: none"> Project still requires approval by LAUSD; pursuing approval Independent Contractor is handling implementation
MSA-6	Lease <ul style="list-style-type: none"> Lease/Facilities Usage Agreement being finalized.. 	Lease <ul style="list-style-type: none"> MPS and MSA-6 staff negotiating facility use agreement; principal raised issues that still need to be addressed

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SCHOOL	UPDATES	NEXT STEPS
	Prop 39 Energy Efficiency Grant (\$58,836.53): <ul style="list-style-type: none"> ▪ Contracts for lighting retrofit and solar installation have been approved 	Prop 39 Energy Efficiency Grant: <ul style="list-style-type: none"> ▪ Installations will be scheduled upon landlord and tenant reaching a resolution on a lease ▪ Independent Contractor is handling implementation
MSA-7	Prop 39 Energy Efficiency Grant (\$238,410.00): <ul style="list-style-type: none"> ▪ HVAC installation was completed ▪ Cool roof installation was completed ▪ Lighting and plug load management was completed 	Prop 39 Energy Efficiency Grant: <ul style="list-style-type: none"> ▪ Independent Contractor is handling implementation
	Other Capital Improvements <ul style="list-style-type: none"> ▪ <i>Playground</i> – installation complete ▪ <i>Restrooms</i> – work completed ▪ <i>See Exhibit B for pictures</i> 	Other Capital Improvements: <ul style="list-style-type: none"> ▪ Pay out of contractors
MSA-8	Prop 39 Energy Efficiency Grant (\$232,428.36): <ul style="list-style-type: none"> ▪ All contracts approved by Ad Hoc Committee and signed with contractual “out” in the event LAUSD does not approve project 	Prop 39 Energy Efficiency Grant: <ul style="list-style-type: none"> ▪ Continue follow up with LAUSD ▪ Independent Contractor is handling implementation
MSA-SAN DIEGO	Close Out: <ul style="list-style-type: none"> ▪ No change; Need to schedule “handyman” to visit campus to make final fixes noted by Certified Access Specialist ▪ Need to remedy some fire department notices. 	Close Out: <ul style="list-style-type: none"> ▪ Fix ADA signage issues ▪ Get Inspector of Record (“IOR”) sign-off
MSA-SANTA ANA	There are some warranty issues that need to be addressed by the general contractor.	In process.

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Exhibit A
Pictures of Current Construction Progress at MSA-1



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Exhibit A
Pictures of Current Construction Progress at MSA-1



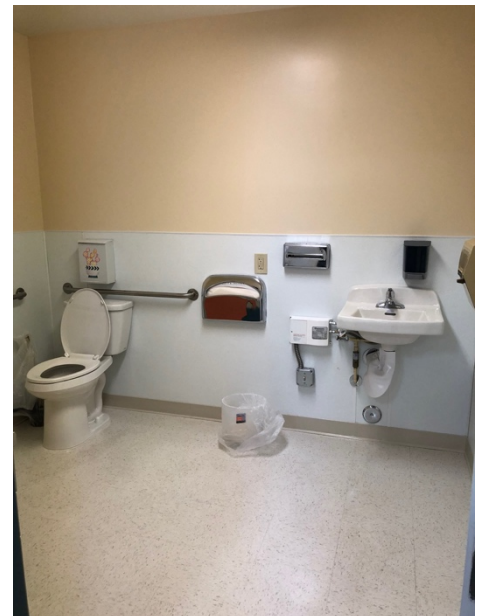
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**EXHIBIT B
PICTURES OF COMPLETED WORK AT MSA-7**



UPDATED STUDENT RESTROOM



UPDATED EXISTING STAFF RESTROOM



NEW PLAY SURFCE (NO MORE SAND!)



NEW STAFF RESTROOM

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FUNCTIONAL WATER FOUNTAIN!