



## Magnolia Public Schools

### Special Board Meeting

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**Date and Time**

Tuesday July 30, 2019 at 7:00 PM PDT

**Location**

Teleconference Dial:1.844.572.5683 Code: 1948435

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Access to the Board Meeting: Any interested parties or community members from remote locations may attend the meeting by calling in or by attending from the following school sites or the addresses where Board Members are joining from:

- MSA-SA 2840 W. 1st., Santa Ana, CA 92703 (Mr. Shohrat Geldiyev)
- MSA-SD 6525 Estrella Ave. San Diego, CA 92120 (Dr. Salih Dikbas)
- 4701 Patrick Henry Dr. Bldg #25, Santa Clara, CA 95054 (Dr. Umit Yapanel)
- 1363 Ridgecrest Rd Pinole, CA 94564 (Mr. Serdar Orazov)
- 7401 Madora Ave. Winnetka, CA 91306 (Ms. Sandra Covarrubias)
- UCLA- 673 Boyer Hall, 611 Charles Young Dr. East, Los Angeles, CA 90095 (Dr. Saken Sherkhonov)
- 9715 Lockford St. LA, CA 90035 (Mr. Haim Beliak)
- 5113 Babette Ave. Los Angeles, CA 90066 (Ms. Diane Gonzalez)

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Any public records relating to an agenda item for an open session which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 250 East 1st Street Ste 1500 Los Angeles, CA 90012.

**Board Members:**

Dr. Saken Sherkhonov, Chair  
Mr. Haim Beliak, Vice-Chair  
Dr. Umit Yapanel  
Mr. Serdar Orazov  
Dr. Salih Dikbas  
Ms. Diane Gonzalez  
Ms. Sandra Covarrubias  
Mr. Shohrat Geldiyev

**CEO & Superintendent:**

Mr. Alfredo Rubalcava

**Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>07:00 PM</b>
A. Call the Meeting to Order			
B. Record Attendance and Guests			
C. Approval of Agenda	Vote		
D. Public Comments			3 m
E. Communications: Board/Superintendent		Alfredo Rubalcava	2 m
<b>II. Action Items</b>			<b>07:05 PM</b>
A. Approval to Add an Additional Math Intervention Teacher at MSA-2	Vote	Steven Keskinturk	5 m
B. Approval to Add an Additional Dean of Academics and Office Clerk at MSA-3	Vote	Shandrea Daniel	5 m
C. Approval to Change the Instructional Aid Position to Computer Teacher at MSA-5	Vote	Brad Plonka	5 m
D. Approval to Add an Additional Psychologist at MSA-5 and MSA 7	Vote	B. Plonka & M. Wittek	5 m
E. Approval to Add an Additional ASES Frontline Staff Member at MSA-8	Vote	Jason Hernandez	5 m
F. Approval to Hire an Additional Teacher and Discipline Coordinator at MSA-Santa Ana	Vote	Varol Gurler	5 m
<b>III. Closed Session Items</b>			<b>07:35 PM</b>
A. Public Announcement of Closed Session	FYI	Saken Sherkhanov	1 m
B. CONFERENCE WITH LEGAL COUNSEL	Discuss	Legal	10 m
CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: One (1) case.			
C. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Govt. Code § 54954.5(e))	Discuss	Legal	10 m
D. Report Out From Closed Session	FYI	Saken Sherkhanov	1 m
<b>IV. Closing Items</b>			<b>07:57 PM</b>
A. Adjourn Meeting	Vote		

# Cover Sheet

## Approval to Add an Additional Math Intervention Teacher at MSA-2

**Section:** II. Action Items  
**Item:** A. Approval to Add an Additional Math Intervention Teacher at MSA-2  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** II A MSA 2.pdf



Board Agenda Item #	II A- Action Item
Date:	7/30/19
To:	Magnolia Board of Directors
From:	Alfredo Rubalcava, CEO & Superintendent
Staff Lead:	Steven Keskindurk, Principal of MSA-2
RE:	Approval of Additional Costs for Staffing for MSA-2

### **Proposed Board Recommendation**

I move that the board approve an increase in staffing as follows:

- Approval of hiring one (1) Math Intervention Teacher by MSA-2.

### **Background**

- **Math Intervention Teacher:** MSA-2 has low state scores in Math and has the goal to increase student learning at all grade levels. Many students are scoring low, and they need special attention to overcome this challenge. One way to support students with Math is to have small group interventions. Based on this need, MSA-2 would like to hire a Math Intervention Teacher.

### **Budget Implications**

- MSA-2 has not budgeted for this position. The offer, plus benefits will be approximately \$109,446.00.
- MSA-2 will cover these costs by using,
  - \$ 71,172.17 from the Home Office Management Reduction of fees
  - \$20,000.00 from previously budgeted money from 1100 as the money needed for the current teacher's salaries are approximately \$20,000 less than what was originally budgeted (New hire's replacing the Math and History teacher)
  - \$10,000.00 from previously budgeted money from 5884 as the money needed for the substitute teacher's is approximately \$10,000 less than what was budgeted initially (Last year we used long term substitute teachers which increased the expenses. This year we hired all teachers, and we will use fewer substitute teachers)
  - \$8,273.83 from previously budgeted money from 4100 as the money needed for the textbooks is approximately \$10,000 less than what was initially budgeted (We will purchase the Science Textbooks next academic year)

## Cover Sheet

### Approval to Add an Additional Dean of Academics and Office Clerk at MSA-3

**Section:** II. Action Items  
**Item:** B. Approval to Add an Additional Dean of Academics and Office Clerk at  
MSA-3  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** II B Addl Positions MSA 3.pdf



Board Agenda Item #	Item II B- Action Item
Date:	7-30-2019
To:	Magnolia Board of Directors
From:	Alfredo Rubalcava, CEO & Superintendent
Staff Lead:	Shandrea Daniel, Principal of MSA 3
RE:	Approval of Change of Staffing for MSA 3

### Proposed Board Motion

I move that the board approve an increase in staffing as follows:

- Approval of changing the approved position of a Title 1/Ops Manager to a second Dean of Academics (DOA).
- Approval to add a Full-time Office (Attendance) Clerk to support the Main Office.

### Background

- ***Dean of Academics:***

MSA 3 has over 500 students and only one Dean of Academics to focus on Middle School, High School & College Counseling. The goal is to add a second Dean of Academics to split the duties and focus on Title 1 and Middle School Academics/Intervention. This allows the 1st Dean of Academics to focus on High School Academics/Intervention, College/Career Readiness.

- Based on SBAC (Smarter Balanced Assessment Consortium) this position can be vital in analyzing teaching instruction and curriculum to increase ELA and Math Scores. ELA had a 6% decline and Math had a 3% decline for all students.

<b>MSA 3 - <u>English Language Arts</u> SBAC Scores</b>				
	<b>2018</b>		<b>2019 - Preliminary</b>	
	All		All	
Level:	<b>Met or Exceeded</b>	# of Stud. w/ Scs	<b>Met or Exceeded</b>	# of Stud. w/ Scs
MSA-3	41.58%	303	35.84%	328

<b>MSA 3 - <u>Math</u> SBAC Scores</b>				
	<b>2018</b>		<b>2019 - Preliminary</b>	
	All		All	
Level:	<b>Met or Exceeded</b>	# of Stud. w/ Scs	<b>Met or Exceeded</b>	# of Stud. w/ Scs
MSA-3	21.05%	304	17.42%	328

- **Office Clerk:** MSA 3 currently has two office staff for 500 students to manage the front of school operations and the back office with Home Office requests. All other MPS schools with over 400 students have three or more main office staff. Majority of the workload for Attendance, Illuminate, CALPADS, Schoolmint, Lunch Program, & Parent Square requires manual entries with careful focus by the two office staff members, along with servicing the staff/teachers, parents and students at MSA 3. They need assistance to meet proper deadlines and ensure accuracy.
  - MSA 3's current California Dashboard Results for Chronic Absenteeism is Orange; the goal is to ensure improvement to yellow or green within one or two years by having the extra office clerk to champion attendance follow-up; and we can ensure that is reached by having on-site support to track and monitor student attendance.



### Budget Implications

- MSA 3 currently has \$64,006 of payroll savings that has not been utilized to fill positions. MSA 3 will use the \$78,534 (Home Office CMO Reduction Fee) to cover the DOA position and add \$12,466 to the DOA position from payroll savings to cover the full cost of the position salary, benefits & retirement will be transferred over from the placeholder of the title 1/ops manager position that was not filled.
- With the remaining \$51,540 of payroll savings, MSA 3 would like to use \$33,800 for a full-time Office Clerk (salary and 30% benefits/retirement) qualified candidate.

## Cover Sheet

### Approval to Change the Instructional Aid Position to Computer Teacher at MSA-5

**Section:** II. Action Items  
**Item:** C. Approval to Change the Instructional Aid Position to Computer Teacher at MSA-5  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** II C Change Position MSA 5.pdf





Board Agenda Item #	II C- Action Item
Date:	7-25-19
To:	Magnolia Board of Directors
From:	Alfredo Rubalcava, CEO & Superintendent
Staff Lead:	Brad Plonka, Principal of MSA 5
RE:	Approval of Change of Staffing for MSA 5

### Proposed Board Motion

I move that the board approve an increase in staffing as follows:

- Approval of changing the approved position of an instructional aide to computer teacher.

### Background

- **Computer Teacher:** MSA-5 has an already approved position of, part-time instructional aide. Based upon the need of a part-time computer teacher to have MSA-5 students meet their high school graduation requirements and middle school elective, MSA-5 would like to switch the position from instructional aide to computer teacher.

### Budget Implications

- MSA 5 has already budgeted \$16,380 for this position and add \$7,725 from the Home Office Management Reduction to afford a qualified part-time candidate.

## Cover Sheet

### Approval to Add an Additional Psychologist at MSA-5 and MSA 7

**Section:** II. Action Items  
**Item:** D. Approval to Add an Additional Psychologist at MSA-5 and MSA 7  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** II D Change Position MSA 5 and 7.pdf



Board Agenda Item #	II D – Action Item
Date:	7-24-19
To:	Magnolia Board of Directors
From:	Alfredo Rubalcava, CEO & Superintendent
Staff Lead:	Meagan Wittek, Principal of MSA-7 & Brad Plonka, Principal of MSA 5
RE:	Approval of Additional Costs for Staffing for MSA 5 & MSA-7

### Proposed Board Motion

I move that the board approve an increase in staffing as follows:

- Approval of hiring one (1) School Psychologist to be split by MSA-5 and MSA-7.

### Background

- **School Psychologist:** MSA-5 and MSA-7 have a caseload of students with IEPs that require counseling services, assessments, and professional development to staff to be performed by a school psychologist. Based on this need, MSA-5 & MSA-7 would like to hire together a school psychologist.

### Budget Implications

- MSA 5 has already budgeted for this position and will take on a 60/40 split with MSA-7. The offer, plus benefits will be approximately \$86,400 (\$51,840 MSA-5 & \$34,560 MSA-7). MSA-7 will cover these costs by using, \$30,765.28 from the Home Office Management Reduction of fees and \$3,794.72 from previously budgeted money from 1300 as the money needed for the current administration's salaries is approximately \$5,000 less than what was originally budgeted for the previous administration's salaries.

## Cover Sheet

### Approval to Add an Additional ASES Frontline Staff Member at MSA-8

**Section:** II. Action Items  
**Item:** E. Approval to Add an Additional ASES Frontline Staff Member at MSA-8  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** II E MSA 8 ASES Position.pdf



Board Agenda Item #	II E- Action Item
Date:	7-30-19
To:	Magnolia Board of Directors
From:	Jason Hernandez, MSA Bell Principal
Staff Lead:	Jason Hernandez, MSA Bell Principal
RE:	ASES Frontline Staff Member

### Proposed Board Motion

I move that the board authorize MSA Bell to hire an additional ASES Frontline staff member to work as a member of the after-school program under the guidance and supervision of MSA Bell leadership. This will bring the staff to 1 ASES Coordinator and 3 ASES Frontline Staff Members.

### Introduction

- What services are being provided? MSA Bell offers an after-school program that is supported through the After-School Education and Safety Grant (ASES).
- Why is this contract/service needed? A staff is hired to ensure a quality program for students that remain on campus beyond the bell. A variety of opportunities are provided for students in age-appropriate and theme related activities to promote good habits, and improve student outcomes and development.

### Background

- MSA Bell is able to offer a quality after-school program that enhances and extends the school's academic program. This is made possible through the ASES grant that is provided by the state.

### Analysis (If applicable)

- Per the ASES grant and certified assurances, the program must maintain a staff ratio of 1:20. Currently, the staff consist of an ASES Coordinator and ASES 2 Frontline Staff Members. At this ratio, we are only able to service 60 students, but the program needs to be sustained for 112 students.

### Budget Implications

- Amounts/ Funding Source: \$20,000/ASES for part-time ASES Frontline Staff Member, this includes any benefits associated with part time employees.
- Funding for the position will come from the decrease usage of teachers to assist in the after-school program previously budgeted at \$15,000. Funds will be transferred

from Obj 5813-School Programs into Object 2200-Classified Support Salaries to cover the remaining \$5,000.

- Hiring a part time staff member will provide a consistent Frontline Staff Member to meet the immediate needs of our students and provide a consistent program that enhances the educational student experience.
- In June, Governor Newsom approved the state budget allocating an additional \$50 million for the ASES grant, effective July 1, 2019. This is an 8.4% increase to the daily rate. Award letter is schedule to come out early August.

Exhibits (attachments):

- Job Description
- Email from Expanded Learning, CDE

## Cover Sheet

### Approval to Hire an Additional Teacher and Discipline Coordinator at MSA-Santa Ana

**Section:** II. Action Items  
**Item:** F. Approval to Hire an Additional Teacher and Discipline Coordinator at  
MSA-Santa Ana  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** II F Addl Position MSA Santa Ana.pdf



Board Agenda Item #	II F- Action Item
Date:	7-30-19
To:	Magnolia Board of Directors
From:	Alfredo Rubalcava, CEO & Superintendent
Staff Lead:	Varol Gurler, Principal of MSA Santa Ana
RE:	Approval of Change of Staffing for MSA Santa Ana

### Proposed Board Motion

I move that the board approve changes in the FY 2019-20 budgeted staffing as follows:

- Change the approved Teacher Aide position to Discipline Coordinator
- Hire an additional Multi Subject Teacher for 6<sup>th</sup> grade.

### Background

- MSA-Santa Ana has an already approved position of, part-time teacher aide. Based upon the need of a part-time to Discipline coordinator (bilingual) will help to provide additional support to our Dean of Students. MSA Santa Ana would like to switch the position from teacher aide to Discipline coordinator.
- Our 6<sup>th</sup> graders will be self-contained classes with a need for a Multi-Subject Teacher focusing on Math & Science to help students to have smooth transition to middle school.

### Budget Implications

	Budget Impact	
Multi Subject Teacher (New position)	\$	75,000
Position changed from Part time to Full Time	\$	35,000
<b>Total</b>	<b>\$</b>	<b>110,000</b>
	Funding Source	
Savings from H.O. Management Fee	\$	78,534
Budget Reduction - Computers	\$	7,000
Budget Reduction - Tuition Reimbursement	\$	17,500
Budget Reduction - Repairs and Maintenance	\$	10,000
<b>Total</b>	<b>\$</b>	<b>113,034</b>



