# Magnolia Public Schools 

## Board Meeting

## Date and Time

Thursday September 8, 2016 at 6:00 PM

## Location

MSA 6; 3754 Dunn Drive Los Angeles, CA 90034

## AGENDA

Regular Meeting of the MPS Board of Directors
Access to the Board Meeting: Any interested parties or community members from remote locations may attend the meeting at the following school sites or the addresses where the Board members are joining the meeting from:

Remotely by dialing in to the numbers below:
Open Session- Dial: 1.844.572.5683 Code: 1948435

- MSA- SD 6365 Lake Atlin Ave San Diego, CA 92119 (Dr. Salih Dikbas)
- 1020 South Olive Street, 7th Floor Los Angeles, CA 90015 (Mrs. Noel Unterburger)
- 449 36th Street \#2 Brooklyn, NY 11232 (Mr. Nguyen Huynh)
- 1363 Ridgecrest Rd Pinole CA 94564 (Serdar Orazov)
- 4831 E. Copa de Oro Dr. Anaheim, CA 92807 (Dr. Remzi Oten)
- 495 El Camino Real Santa Clara CA 95050 (Dr. Umit Yapanel)
- 6181 Albion Dr. Huntington Beach, CA 92647 (Dr. Ali Korkmaz)
- UCLA Boyer 659, 611 Charles Young Dr. E. Los Angeles CA 90095 (Dr. Saken

Sherkhanov)
In compliance with the Americans with Disabilities Act (ADA) and upon request, Magnolia Public Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the MPS central office. If you need special assistance to attend the meeting, please notify Barbara Torres at (213) $628.3634 \times 100$ to make arrangements and accommodate your disability.

Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 250 East 1st Street Los Angeles, CA 90012.

Dr. Umit Yapanel, President
Ms. Noel Russell- Unterburger, Treasurer
Dr. Saken Sherkhanov, Secretary
Dr. Salih Dikbas
Dr. Ali Korkmaz
Dr. Remzi Oten
Mr. Serdar Orazov
Ms. Diane Gonzalez
Mr. Nguyen Huynh
CEO \& Superintendent:
Dr. Caprice Young

## Notice of Closed Session Agenda Items

Due to space limitations on the following pages of the agenda, notice of closed session agenda items is provided here.

V A. Conference with Legal Counsel-Anticipated Litigation
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section
54956.9: one case

## Agenda

## Purpose Presenter Duration

## I. Opening Items

A. Record Attendance and Guests 1
B. Call the Meeting to Order 1
C. Flag Salute 1
D. Approval of the Agenda Vote 1
E. Public Comment 5
F. Oral Communications 5
G. Approve Minutes of Regular Board Meeting- August 11, 2016

Approve
1 Minutes

## II. Consent Agenda

A. Approval of Magnolia Science Academy-8 Board Resolution to Change Lottery Date
B. Approval of California State University of Long Beach Teacher Collaboration Contract with MPS
C. Approval of MSA San Diego

Vote
Architectural and Engineering Services Contract

## D. Approval of Changes in Financial

 PoliciesE. Approval of Facility Incentive Grant

Vote

Vote
F. Approval of 2015-16 Magnolia Public

Vote

Vote

Vote

Vote
G. Approval of Intra Company

Operational Loan to Magnolia Science Academy (MSA) Santa Ana

Kelly 1 Hourigan

Kelly 1 Hourigan

Facility 1 Committee

Finance 1 Committee

Finance 1 Committee
Finance Committee

Finance Committee

Caprice
3 Young Allocation Table and Reserve for Economic Uncertainties

Vote

Vote
Vote

Alfredo
3
Rubalcava
Kenya
3
C. Financial Update- July 2016

## V. Closed Session

A. Conference with Legal Council: one case
$\begin{array}{ll}\text { Discuss } & \begin{array}{l}\text { Caprice } \\ \text { Young }\end{array}\end{array}$
VI. Closing Items
A. Adjourn Meeting

Vote

## Agenda Cover Sheets

Section: II. Consent Agenda
Item: A. Approval of Magnolia Science Academy-8 Board Resolution to
Change Lottery Date Purpose: ..... Vote
Goal:
Submitted by:
Related Material: II A MSA 8 Resolution Lottery Date Change.pdf
Section: II. Consent Agenda
Item: B. Approval of California State University of Long Beach Teacher
Collaboration Contract with MPS
Vote
Goal:
Submitted by:
Related Material: II B Affiliation Agreement with CSULB.pdf
Section: II. Consent Agenda
Item: C. Approval of MSA San Diego Architectural and Engineering
Services Contract Purpose: ..... Vote
Goal:
Submitted by:
Related Material: II C MSA SD A \& E Contract.pdf

| Section: | II. Consent Agenda |
| :---: | :---: |
| Item: | E. Approval of Facility Incentive Grant |
| Purpose: | Vote |
| Goal: |  |
| Submitted by: |  |
| Related Material: | II E MSA 1 and 7 Facility Incentive Grants.pdf |

Section:
Item:
Financial Actuals
Purpose: Vote

## Goal:

Submitted by:
Related Material: II F 2015-16 Unaudited Actuals.pdf
Section: III. Action Items

Item:
Purpose:A. MPS Board Officers Re-elections

## Goal:

Submitted by:
Related Material: III A Re Election of Officers.pdf
Section: III. Action Items
Item:
Purpose: ..... Vote
Goal:
Submitted by:
Related Material: III B Budget 2016-17.pdf
Section: III. Action Items
Item: C. Approval of Revised CMO Cost Allocation Table and Reserve
for Economic Uncertainties
Vote
Goal:
Submitted by:
Related Material III C CMO Allocation and Reserve.pdf
Section: IV. Discussion/Written Items
Item:
Purpose: ..... FYI
Goal:
Submitted by:
Related Material: IV A Enrollment Update.pdf
Section: IV. Discussion/Written Items
Item: B. Academic ReportPurpose:Goal
Submitted by:
Related Material: IV B Academic Report.pdf
Section: IV. Discussion/Written Items
Item:
Purpose:
C. Financial Update- July ..... 2016
Discuss

Goal:
Submitted by:
Related Material: IV C July 2016 Financial Update.pdf

# Magnolia Public Schools <br> Minutes 

## Board Meeting

## Date and Time

Thursday August 11, 2016 at 5:00 PM

## Location

MPS Home Office: 250 E. 1st St Ste. 1500 Los Angeles, CA 90012

AGENDA
Regular Meeting of the MPS Board of Directors
MPS Board Members:
Dr. Umit Yapanel, President
Ms. Noel Russell- Unterburger, Treasurer
Mr. Saken Sherkhanov, Secretary
Dr. Salih Dikbas
Dr. Ali Korkmaz
Dr. Remzi Oten
Mr. Serdar Orazov
Ms. Diane Gonzalez
Mr. Nguyen Huynh
CEO \& Superintendent:
Dr. Caprice Young

## Notice of Closed Session Agenda Items

Due to space limitations on the following pages of the agenda, notice of closed session agenda items is provided here.

IV A. Conference with Legal Counsel-Anticipated Litigation Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section
54956.9: two cases

IV B. Conference with Real Property Negotiators
Property: 6901 Lennox Ave. Van Nuys CA

## Board Members Present

A. Korkmaz, D. Gonzalez, N. Russell-Unterburger, R. Oten (remote), S. Dikbas, S. Sherkhanov, U. Yapanel

## Board Members Absent

N. Huynh, S. Orazov

## I. Opening Items

## A.Record Attendance and Guests

N . Unterburger did not participate during the consent agenda discussion, she arrived for Action Items and Closed Session discussion. R. Oten participated in the discussion of consent agenda and closed session items but did not participate in the action items.

## B.Call the Meeting to Order

U. Yapanel called a meeting of the board of directors of Magnolia Public Schools to order on Thursday Aug 11, 2016 @ 5:20 PM at MPS Home Office: 250 E. 1st St Ste. 1500 Los Angeles, CA 90012.

## C.Flag Salute

The Flag salute was led by K. Hourigan.

## DApproval of the Agenda

U. Yapanel made a motion to approve the agenda as presented.
D. Gonzalez seconded the motion.

The board VOTED unanimously to approve the motion.

## E.Public Comment

There were no public comments.

## F.Oral Communications

Oral Communications were presented at the end of the meeting. K. Jackson, Chief Academic Officer presented a brief academic update. Board member, S.
Sherkhanov requested a comparison of raw data (in percentages) from previous 5 years, that include all scores for state testing for the following subjects; math, science, and social science. Southern Regional Director, E. Acar, gave an update on Magnolia Science Academy- Santa Ana school including facility, enrollment, staff updates.

## GApprove Minutes of Regular Board Meeting- July 21, 2016

U. Yapanel made a motion to approve minutes from the Regular Board Meeting on 07-21-16.
D. Gonzalez seconded the motion.

The board VOTED unanimously to approve the motion.

## Roll Call

| N. Huynh | Absent |
| :--- | ---: |
| N. Russell-Unterburger Absent |  |
| R. Oten | Aye |


| A. Korkmaz | Aye |
| :--- | :--- |
| S. Orazov | Absent |
| U. Yapanel | Aye |
| D. Gonzalez | Aye |
| S. Sherkhanov | Abstain |
| S. Dikbas | Aye |

## II. Consent Agenda

## A.Approval of Bloodborne Pathogens Policy

U. Yapanel made a motion to approve the Bloodborne Pathogens Policy under consent agenda.
S. Sherkhanov seconded the motion.

The board VOTED unanimously to approve the motion.
Roll Call
U. Yapanel Aye
A. Korkmaz Aye
N. Huynh Absent
S. Orazov Absent
N. Russell-Unterburger Absent
D. Gonzalez Aye
S. Dikbas Aye
R. Oten Abstain
S. Sherkhanov Aye

## B.Approval of Material Revision to Magnolia Science Academy-1

U. Yapanel made a motion to approve the resolution to increase enrollment to Magnolia Science Academy-1 under consent agenda.
S. Sherkhanov seconded the motion.

The motion did not carry.
Roll Call
A. Korkmaz Aye
S. Sherkhanov Aye
N. Russell-Unterburger Absent
R. Oten Abstain
S. Dikbas Aye
N. Huynh Absent
S. Orazov Absent
U. Yapanel Aye
D. Gonzalez Aye

## C.Approval of MPS 2016-17 Committee Calendars

U. Yapanel made a motion to approve the MPS 2016-17 Committee Calendars under consent agenda.
S. Sherkhanov seconded the motion.

The motion did not carry.
Roll Call
N. Russell-Unterburger Absent
R. Oten Abstain
D. Gonzalez Aye
S. Orazov Absent
N. Huynh Absent
S. Sherkhanov Aye
S. Dikbas Aye
A. Korkmaz Aye

## D.Approval of Revisions to the MPS Financial Policy Manual

U. Yapanel made a motion to approve Revisions to the MPS Financial Policy Manual under consent agenda.
S. Sherkhanov seconded the motion.

The board VOTED unanimously to approve the motion.

## Roll Call

U. Yapanel Aye
D. Gonzalez Aye
N. Huynh Absent
A. Korkmaz Aye
R. Oten Abstain
S. Orazov Absent
S. Dikbas Aye
N. Russell-Unterburger Absent
S. Sherkhanov Aye

## E.Approval of Address Change in Bylaws

U. Yapanel made a motion to approve the address change in the Bylaws under consent agenda.
S. Sherkhanov seconded the motion.

The board VOTED unanimously to approve the motion.
Roll Call
S. Dikbas Aye
U. Yapanel Aye
S. Sherkhanov Aye
N. Huynh Absent
S. Orazov Absent
N. Russell-Unterburger Absent
D. Gonzalez Aye
A. Korkmaz Aye
R. Oten Abstain

## F.Approval of RFP for 2016-17 Magnolia Science Academy Santa Ana Vended Meals

U. Yapanel made a motion to approve the vendor, Better4You Meals to provide meal services to Magnolia Science Academy- Santa Ana for the 2016-17 school year. This item was approved under consent agenda.
S. Sherkhanov seconded the motion.

The board VOTED unanimously to approve the motion.
Roll Call
N. Russell-Unterburger Absent
A. Korkmaz Aye
S. Orazov Absent
R. Oten Abstain
S. Sherkhanov Aye
U. Yapanel Aye
N. Huynh Absent
S. Dikbas Aye
D. Gonzalez Aye
G.Approval of RFP for 2016-17 Magnolia Science Academy Santa Ana for iMacs Lease
R. Monoshev, IT Director and E. Acar, South Regional Director, explained the benefits of using the iMacs and gave details why they choose iMacs for this purchase.
U. Yapanel made a motion to award the bid according to the vendor evolution matrix and adopt the lease of the Apple iMacs for MSA- Santa Ana operating within the approved budgeted amounts. The total amount approved is $\$ 55,746.04$. Should there be a similar need for any other Magnolia Public Schools, the approved vendor, machine model, and price will be used between date July
1st, 2016 and June 30th, 2017.
S . Sherkhanov seconded the motion.
The board VOTED unanimously to approve the motion.
Roll Call

| S. Orazov | Aye |
| :--- | :--- |
| R. Oten | Abstain |
| S. Dikbas | Aye |
| N. Huynh | Absent |
| S. Sherkhanov | Aye |
| D. Gonzalez | Aye |
| U. Yapanel | Aye |

N. Russell-Unterburger Absent
A. Korkmaz Aye

## III. Action Items

## A.MPS Board Officers Re-elections

N. Russell-Unterburger arrived late.

This item was tabled until the September Board meeting.
N. Russell-Unterburger made a motion to table action of this item until the September board meeting.
D. Gonzalez seconded the motion.

The board VOTED unanimously to approve the motion.
R. Oten left early.
B.Approval of MSA 1-RFP Architecture and Engineering Contract Award for New Building

Chief Growth Officer, F. Gonzalez, explained the details of the Magnolia Science Academy- 1 (MSA-1) building project and the partnership with the LA Kings. M. Sahin, principal of MSA-1 provided his input on the project and elaborated on some of the project details. U. Yapanel, board president and member of the MPS Facility Committee provided his input on the this item. All questions were addressed.
U. Yapanel made a motion to approve the MSA-1 RFP Architecture and Engineering Contract Award for New Building, awarding the contract to Franco Architects, Inc.
S. Sherkhanov seconded the motion.

The board VOTED unanimously to approve the motion.

## Roll Call

N. Russell-Unterburger Aye
S. Sherkhanov Aye
D. Gonzalez Aye
S. Dikbas Aye
A. Korkmaz Aye
S. Orazov Aye
U. Yapanel Aye
N. Huynh Absent
R. Oten Absent
C.Approval of MSA San Diego RFP Architecture and Engineering Contract Award for the DeAnza Site

Action on this item was postponed. Chief Growth Officer (CGO), F. Gonzalez, explained that bidders requested an extension. In the best interest of Magnolia, CGO recommended to the Board that this extension be granted as it does not effect the project. The Board agreed and this item will be discussed at a later meeting.

## D.Reconsideration of 2016-17 MPS Home Office Budget

The Board did not discuss this item, it was tabled for the next board meeting.

## E.Approval of Revised CMO Cost Allocation Table and Reserve for Economic Uncertainties

The Board did not discuss this item, it was tabled for the next board meeting.

## IV. Closed Session

## A.Conference with Legal Council: two cases

Due to the sensibility of this item, attorneys recommended that all 2016-17 regular board meetings be held in person. The Board agreed to this recommendation.

## B.Conference with Real Property Negotiators: One Case

No actions were taken.

## C.Communications Regarding Potential Litigation (Amsterdam and Associates) Report 1

 No actions were taken.D.Communications Regarding Potential Litigation (Amsterdam and Associates) Report 2 No actions were taken.

## E.Public Employment Performance Evaluation: Chief Executive Officer and Superintendent <br> The Board conducted the Chief Executive Officer's review.

## V. Closing Items

## A.Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:40 PM.

Respectfully Submitted, U. Yapanel

PUBLIC SCHOOLS

| Board Agenda Item \# | Agenda \# II A |
| :--- | :--- |
| Date: | September 8, 2016 |
| To: | Magnolia Board of Directors |
| From: | Caprice Young, Ed.D., CEO \& Superintendent |
| Staff Lead: | Kelly Hourigan, Chief Operations Officer |
| RE: | Board resolution to change the enrollment lottery date for Magnolia <br> Science Academy 8 |

## Proposed Board Recommendation

I move that the board approve the attached board resolution to change the enrollment lottery date from May to February for Magnolia Science Academy 8.

## Background

Magnolia Science Academy 8 follows a different lottery date than Magnolia Science Academy 1-7. The attached board resolution is requesting to change the date from May to February. MSA8 is a public school choice school and originally submitted for a later lottery date to meet the needs of the community however with the increase in school options in the area there is no longer a need for a later lottery date.

Budget Implications
None at this time.
Name of Staff Originator:
Kelly Hourigan, Chief Operations Officer

## Attachments

MSA8 Board resolution for enrollment lottery date change.

## GOVERNING BOARD RESOLUTION FOR MAGNOLIA SCIENCE ACADEMY-BELL

Resolution from the Board of Directors of Magnolia Educational and Research Foundation authorizing the submission of the Magnolia Science Academy-Bell Charter Material Revision to change the enrollment lottery date. ("MSA-Bell Material Revision") to the Los Angeles Unified School District Board of Education.

WHEREAS, according to the MSA-Bell charter petition, the public random drawing ("lottery") takes place within 30 days of the closing of the open application period;

WHEREAS, according to the MSA-Bell charter petition, MSA-Bell open application period starts on the first day of school and ends by May 1, and if applicable, a lottery is held at least two weeks after the open application period ends;

WHEREAS, MSA-Bell seeks to change its open application period end date to mid-January and hold the lottery in early February;

NOW THEREFORE, IT IS RESOLVED that the Board of Directors authorizes the filing of the MSA-Bell Material Revision with the Los Angeles Unified School District, and that the following individuals are authorized to take all steps necessary pursuant to their roles to seek the approval of the Material Revision:

- Dr. Caprice Young, CEO \& Superintendent will serve as "Lead Petitioner," and is hereby authorized to sign the MSA-Bell Material Revision and to take all steps necessary for approval of same.
- Jason Hernandez is the Principal/Instructional Leader
- Oswaldo Diaz is the Onsite Financial Manager.

Resolved on September 8, 2016 by the following vote:

| [name] | [vote] | $[$ name $]$ | [vote] |
| :--- | :--- | :--- | :--- |
| Dr. Umit Yapanel |  | Dr. Ali Korkmaz |  |
| Ms. Noel Russell-Unterburger |  | Dr. Remzi Oten |  |
| Mr. Nguyen Huynh |  | Mr. Serdar Orazov |  |
| Dr. Salih Dikbas |  | Ms. Diane Gonzalez |  |
| Dr. Saken Sherkhanov |  |  |  |

Aye:
Nay:
Abstention:

## CERTIFICATE OF SECRETARY

I certify that I am the duly elected Secretary for the Board of Directors of Magnolia
Educational and Research Foundation, a California nonprofit public benefit corporation. I hereby certify that the foregoing is a true and correct copy of a resolution duly and legally adopted by the Board of Directors on September 8, 2016, and that this resolution has not been revoked.

## Dr. Saken Sherkhanov

Board Secretary

PUBLIC SCHOOLS

| Board Agenda Item \# | Agenda \# II B |
| :--- | :--- |
| Date: | September 8, 2016 |
| To: | Magnolia Board of Directors |
| From: | Caprice Young, Ed.D., CEO \& Superintendent |
| Staff Lead: | Kelly Hourigan, Chief Operations Officer |
| RE: | Affiliation agreement with CSULB for student fieldwork experience <br> for Magnolia teachers |

## Proposed Board Recommendation

I move that the board approve the attached affiliation agreement between Magnolia Public Schools and California State University, Long Beach for student fieldwork experience for teachers.

## Background

Magnolia Public Schools has hired a teacher who is currently enrolled at California State University, Long Beach in the College of Education department. This affiliation agreement will allow us to provide a master teacher and field experience for the teacher. This affiliation will also allow for further collaboration with other teachers in the program.

## Budget Implications

None at this time.
Name of Staff Originator:
Kelly Hourigan, Chief Operations Officer

## Attachments

Magnolia Public Schools and California State University, Long Beach College of Education affiliation agreement.

August 9, 2016

Magnolia Science Academy 8
6411 Orchard Ave.
Bell, CA 90201

To Whom It May Concern,
The College of Education at California State University, Long Beach would like to enter into an affiliation agreement with your school for student fieldwork experience.

Please review the attached General Provisions and Exhibit(s). If you agree to enter into a contract with the University, please do the following on with the agreement:

1. Legibly enter the facility name in the first sentence of the General Provisions page.
2. Indicate what programs your school is interested in.
3. Indicate the Term of Agreement
4. Legibly enter the facility name and address (street, city, state, ZIP) above the signature block.
5. Obtain the appropriate authorized person's signature.
6. Legibly print the signatory's name and title under the signature line.
7. Email the signed contract to me at the following Dennis.Esmeralda@csulb.edu

Alternatively, you can mail two (2) fully executed hard copies to the below listed address:

Dennis Esmeralda
California State University, Long Beach
Office of Clinical Practice, EED-17
1250 Bellflower Blvd-MS2201
Long Beach, CA 90840
Once fully executed an agreement will be returned to you via email for your files.
If you have any questions, please contact me at your earliest convenience.
Thank you for your assistance in this matter.
Sincerely,


Dennis Esmeralda

## EDUCATIONAL AFFILIATION AGREEMENT

This agreement ("Agreement") is between the Trustees of the California State University (CSU) on behalf of California State University Long Beach ("University") and Magnolia Science Acadexy Bell ("District").

University offers degree programs in a wide variety of disciplines, which are academically enhanced by practical experiences outside of the traditional classroom setting. For this Agreement, the District shall provide practical experience pursuant to the terms of this agreement and serve as a learning site offering facilities, resources and supervision to students. In consideration the mutual promises and conditions set forth below, the University and the District ("Party or Parties") agree as follows:
I. EDUCATIONAL PROGRAMS - The following University educational programs are included in this Agreement and are governed by the corresponding Exhibit(s), incorporated as if fully stated herein:

Cheç all that apply:
X Exhibit A - Early Fieldwork, consisting of one (1) page
${ }_{-}^{-} \mathbf{X}$ Exhibit B - Basic Credential Programs, consisting of five (5) pages
${ }_{-}^{-}$工 Exhibit C - Educational Administration, consisting of three (3) pages
${ }^{-} \mathbf{x}^{-}$Exhibit D - School Counseling, consisting of three (3) pages

- X - Exhibit E - School Psychology, consisting of four (4) pages
- ${ }^{-}$- Exhibit L - Library Services Credential, consisting of two (2) pages


## II. GENERAL PROVISIONS

A. Term of Agreement - The term of this Agreement shall be operative from date of full execution until further notice. Either Party may terminate this agreement upon thirty (30) days written notice. If either Party sends a Notice of Termination prior to the completion of an academic semester, all students performing services under this Agreement shall be allowed to continue their placement until the end of that academic semester.
B. Relationship of Parties - District (including its employees and agents) shall act in an independent capacity and not as officers, employees or agents of CSU or University. Nothing in this Agreement shall be construed to constitute a partnership, joint venture or any other relationship other than that of independent contractors.
C. Indemnification - University shall be responsible for damages caused by the negligence of its directors, officers, agents and employees, as defined by law, and agrees to indemnify and hold harmless District (including its officers, agents and employees) from any and all liability arising out of the negligent acts, omissions or willful misconduct of University directors, officers, agents or employees in the performance of this Agreement.

District shall be responsible for damages caused by the negligence of its directors, officers, agents and employees, and agrees to indemnify and hold harmless CSU and University (including its officers, agents and employees) from any and all liability arising out of the negligent acts, omissions or willful misconduct of District's directors, officers, agents or employees in the performance of this Agreement.
D. Insurance- Each Party to this agreement shall maintain General Liability Insurance (or a program of self-insurance), comprehensive or commercial form, with minimum limits of $\$ 1,000,000$ for each occurrence and $\$ 3,000,000$ general aggregate, and workers compensation coverage as required by law. Students shall maintain general and professional liability, as well as educator's errors \& omissions coverage, through the Student Professional Liability Insurance (SPLIP) program, in the amount of $\$ 2,000,000$ each occurrence and $\$ 4,000,000$ general aggregate.
E. Confidential Student Information- Student records shall remain confidential as required by the Family Educational Rights and Privacy Act (FERPA). Neither Party shall release any protected student information without written consent of the student, unless required to do so by law or as dictated by the terms of this Agreement.
F. Finger-Printing- If District determines that the services provided by University's students involve more than limited contact with District's students, University students shall be finger-printed as required by the District before services commence pursuant to California Education Code $\S 45125.1$.
G. Services Responsibility- District retains professional and administrative responsibility for services rendered at the District.
H. Tuberculosis Testing- If District determines that the services provided by University students involve more than limited contact with District's students, University students shall provide District the results of a recent tuberculosis test.
I. Student Safety and Personal Risk- The District shall inform the participating student of any potential health or safety risks associated with their field placement.
J. Governing Law - This agreement shall be construed in accordance with and governed by the laws of the State of California, except where superseded by federal law. All actions or proceedings arising in connection with this Agreement shall be subject to the exclusive jurisdiction of the state courts of the County of Los Angeles, State of California.
K. Assignments - This Agreement is not assignable in whole or in part.
L. Renewal - This agreement may be renewed by mutual written consent of authorized representatives of the parties. Nothing herein guarantees any such renewal(s).
M. Endorsement - Nothing contained in this Agreement shall be construed as conferring on any Party hereto any right to use the other Party's name as an endorsement of product/service or to advertise, promote or otherwise market any product or service without the prior written consent of the other parties. Furthermore, nothing in this Agreement shall be construed as endorsement of any commercial product or service by University its officers or employees.
N. Fair Labor Standards Act and Displacement of Organization Employees - It is not the intention of this Agreement for students to perform services that would displace or replace regular employees of the District.
O. Nondiscrimination - During the performance of this Agreement, the Parties may not deny placement under this Agreement to any student on the basis of religion, color, ethnic group identification, sex, age, physical or mental disability, nor may they discriminate unlawfully against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical handicap, mental disability, medical condition, marital status, age (over 40) or sex. The parties will insure that the evaluation and treatment of students are free of such discrimination.
P. Survival - Upon termination of this contract for any reason, the terms, provisions, representations and warranties contained in this agreement shall survive expiration or earlier termination of this agreement.
Q. Severability - If any provision of this agreement is held invalid by any law, rule, order of regulation of any government, or by the final determination of any state or federal court, such invalidity shall not affect the enforceability of any other provision not held to be invalid.
R. Authority - Each Party represents and warrants that the person(s) signing below on its behalf has the authority to enter into this Agreement and that this Agreement does not violate any of its existing agreements or obligations.
S. Entire Agreement - This document contains the entire agreement and understanding of the Parties, and supersedes all prior agreements, arrangements, and understandings with respect to the subject matter of this document. No amendment, alternation or variation of the terms of the Agreement shall be valid unless made in writing and signed by the Parties hereto.

## UNIVERSITY:

California State University, Long Beach
1250 Bellflower Blvd., BH-346
Long Beach, CA 90840-0123


# CALIFORNIA STATE UNIVERSITY, LONG BEACH DISTRICT AFFILIATION AGREEMENT 

Exhibit A<br>EARLY FIELDWORK

WHEREAS, the District is authorized to enter into agreements with the University to provide early fieldwork experiences for students enrolled in University programs to prepare educational professionals, NOW, THEREFORE, it is mutually agreed between the University and the District as follows: The State University and the District are as follows:


## SPECIAL PROVISIONS

1. Scope of Services: The District shall provide to University students educational experiences through early fieldwork placements in schools and classes of the District not to exceed the stipulations set forth in these Special Provisions. Such professional experiences shall be provided in such schools or classes of the District and under the direct supervision and instruction of such employees of the District as the District and the University through their duly authorized representatives may agree upon.
"Early fieldwork" as used herein and elsewhere in this agreement means participation in one or more of a variety of professional preparation activities, typically as a course requirement, under the direct supervision of employees of the District holding valid life diplomas or credentials issued by the State Board of Education, other than emergency or provisional or intern credentials, authorizing them to serve as classroom teachers or other educational professionals in the schools or classes in which the fieldwork experience is provided.
2. Compensation: There is no compensation by the University for the services of the District professional.
3. Assignment: The assignment of a student of the University for early fieldwork placements in schools or classes of the District shall be at the discretion of the University, with the agreement of the supervising classroom teacher, educational professional, and/or site principal. Length and specific activities of assignments will vary depending on the requirements of the University class.
4. Termination: The District may, for good cause, refuse to accept for early fieldwork any student of the University who requests an early fieldwork placement in the District, and upon request of the District, made for good cause, the University shall at any time terminate the assignment of any student of the University to an early fieldwork placement in the District. The University may, upon good cause, withdraw from an early fieldwork placement at any time any student of the University assigned to an early fieldwork placement in the District.

## CALIFORNIA STATE UNIVERSITY, LONG BEACH

## DISTRICT AFFILIATION AGREEMENT

## Exhibit B <br> BASIC CREDENTIAL PROGRAMS: STUDENT TEACHING

WHEREAS, the District is authorized to enter into agreements with the University, to provide single subject, multiple subject, and/or education specialist student teaching experience through practice teaching to students enrolled in teacher training curricula of the University; and

WHEREAS, any such agreement may provide for the payment for the services rendered by the District of an amount not to exceed the actual cost to the District of the services rendered; and

WHEREAS, it has been determined between the parties hereto that the payments to be made to the District under this agreement do not exceed the actual cost to the District of the services rendered by the District; and

WHEREAS, the honorarium or payment provided herein is intended to be transmitted promptly by the District to the Master Teacher as compensation for and recognition of services performed for the student teacher in the supervisory teacher's charge;

NOW, THEREFORE, it is mutually agreed between the University and the District as follows:
The State University and the District are as follows:
California State University, Long Beach
1250 Bellflower Blvd, BH-345
Long Beach, CA 90840
Magnolia Science Academy Bell
6411 Orchord Ave.
Bell, CA 90201

## SPECIAL PROVISIONS

1. Scope of Services: The District shall provide to University students teaching experience through practice teaching in schools and classes of the District not to exceed the units of practice teaching set forth in these Special Provisions. Such practice teaching shall be provided in such schools or classes of the District and under the direct supervision and instruction of such employees of the District as the District and the University through their duly authorized representatives may agree upon.
"Practice teaching" as used herein and elsewhere in this agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of employees of the District holding valid life diplomas or credentials issued by the State Board of Education, other than emergency or provisional or intern credentials, authorizing them to serve as classroom teachers in the schools or classes in which the practice teaching is provided.
2. Rates: Contingent upon the availability of funds each semester, the University may pay the District for the performance by the District for all services required to be performed under this agreement at the rates set forth below for each semester unit of practice teaching. The District shall be notified not less than 60 days prior to the semester if a change in the compensation rate is to be made due to the availability of funds.

If payment is made by the University, the RATE AND AMOUNT will be $\$ 20.00$ per semester unit the student is enrolled in for the practice teaching experience.
3. Assignment: An assignment of a student of the University to practice teaching in schools or classes of the District shall be at the discretion of the University. An assignment is typically for approximately eight (8) weeks or for approximately twenty (20) weeks, but the length of an assignment can vary depending on the program and student.

The assignment of a student of the University to practice teaching in the District shall be deemed to be effective for purposes of this agreement as of the date the student presents to the proper authorities of the District the assignment card or other document given the student by the University effecting such assignment, but not earlier than the date of such assignment as shown on such card or other document.

In the event the assignment of a student of the University to practice teaching is terminated by the University for any reason, the District shall receive payment on account of such student except that if such assignment is terminated before the end of the eighth week of the term of the assignment, the District shall receive payment for an assignment for eight (8) weeks only. If a student is assigned by the University to another teacher of the District after an assignment has become effective, this shall be considered for payment purposes as an entirely new and separate assignment.

Absences of a student from assigned practice teaching shall not be counted as absences in computing the semester units of practice teaching provided the student by the District.
4. Payment: Contingent upon funds being available to University, and written notification of availability of funds to District, the District, within 45 days following the close of each semester or quarter of the University, shall submit an invoice and stipend report to the University for payment at the rate provided herein for all units of practice teaching provided by the District under and in accordance with this agreement during said semester or quarter. The Master Teacher Stipend Report shall be executed by a duly authorized representative of the District certifying that the District expended or became obligated to expend in providing such practice teaching an amount not less than the amount of the invoice. A sample stipend report is attached.

The University will pay the amount of such invoice from monies made available for such purpose by or pursuant to the laws of the State. Notwithstanding any other provisions of this agreement, the University shall not be obligated by this agreement to pay the District any amount in excess of the total sum set forth in the Special Provisions.
5. Termination: The District may, for good cause, refuse to accept for practice teaching any student of the University assigned to practice teaching in the District, and upon request of the District, made for good cause, the University shall at any time terminate the assignment of any student of the University to practice teaching in the District. The University may, upon good cause, withdraw from practice teaching at any time any student of the University assigned to practice teaching in the District.

## SCHOOL DISTRICT

By: $\qquad$

Title

## CERTIFICATION

I, the duly appointed and acting Clerk or Secretary of the Governing Board of the School District listed below, do hereby certify that the following is a true and exact copy of a portion of the Minutes of the regular meeting of said Board held on $\qquad$ , 20 $\qquad$ .
"It was moved, seconded and carried that the attached contract with the Trustees of The California State University on behalf of California State University, Long Beach, whereby the University may assign students to the schools in the School District for practice teaching, be approved; and the $\qquad$
$\qquad$ is hereby authorized to execute the same."
(District)
(County)
By $\qquad$
Clerk, Secretary (strike one) of the Governing Board of the School District

## BILLING PROCEDURES

After the agreement has been fully executed:

1. The University should be billed after the completion of each semester. The invoice must show actual number of semester units billed, and the number of student teacher semester (students per semester). Direct invoices to program offices for Multiple Subject or Single Subject. It is imperative that the subject matter be included on the mailing address to avoid any delays in invoice processing.

College of Education
1250 Bellflower Blvd.
Long Beach, CA 90840-2201
2. The required Master Teacher Stipend Report approved by an authorized official is to be sent with the invoice to the University Accounts Payable.
3. There is no direct transaction between the University and the Master Teachers. The contractual arrangement is between the University and the District.

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# DISTRICT AFFILIATION AGREEMENT <br> <br> Exhibit C <br> <br> Exhibit C <br> <br> EDUCATIONAL ADMINISTRATION PROGRAM 

 <br> <br> EDUCATIONAL ADMINISTRATION PROGRAM}

WHEREAS, FIELDWORK SITE is able to provide supervised field experience for graduate students in the Educational Administration Program in the Department of Advanced Studies in Education and Counseling at UNIVERSITY; and

WHEREAS, this experience is the culminating educational experience leading to the Educational Administration Credential and would further the professional training of such students; and

WHEREAS, FIELDWORK SITE believes the services to be provided by the students as part of their learning experience would be of benefit to FIELDWORK SITE; and

WHEREAS, it is to the mutual benefit of the parties hereto that students of the UNIVERSITY use the education facilities of the FIELDWORK SITE for their fieldwork;

NOW, THEREFORE, in consideration of the covenants, conditions and stipulations hereinafter expressed and in consideration of the mutual benefits to be derived therefrom, the parties hereto agree as follows:

## RESPONSIBILITIES OF THE UNIVERSITY

1. The UNIVERSITY shall designate in writing a faculty member to coordinate with a designee of the FIELDWORK SITE.
2. The UNIVERSITY shall complete periodic evaluations of the student regarding his/her performance at the FIELDWORK SITE or, when site visit is precluded by excessive distance, as by arrangement between the UNIVERSITY faculty member and the FIELDWORK SITE supervisor.
3. The UNIVERSITY will assure that the student shall be eligible for fieldwork only after formal review and recommendation by the program.
4. The UNIVERSITY will assure that acceptance of the student will be based on an application review and personal interview process by and on the approval of the UNIVERSITY and the FIELDWORK SITE.
5. The UNIVERSITY will assure that the student will participate in the fieldwork placement for the duration of the academic semester or school year, unless there is cause for removal.
6. The UNIVERSITY may, upon good cause, withdraw from fieldwork at any time any student of the UNIVERSITY assigned to fieldwork in the FIELDWORK SITE.

## RESPONSIBILITIES OF THE STUDENT

1. The student will conform to the administrative policies, standards and practices of the FIELDWORK SITE and to the ethical and legal standards of the profession.
2. The student shall identify himself/herself to the public as a student in the Educational Administration Program who is completing fieldwork at the FIELDWORK SITE.
3. The student will provide his/her own transportation to the FIELDWORK SITE.
4. The student will obtain prior written approval of the FIELDWORK SITE and the UNIVERSITY before publishing any materials relating to the fieldwork experience.
5. The student, in collaboration with the supervising school administrator at the FIELDWORK SITE and the UNIVERSITY faculty member, will set times, location and responsibilities of the fieldwork experience.
6. The student, in collaboration with the supervising school administrator at the FIELDWORK SITE and the UNIVERSITY faculty member, will plan activities in each area included in the Educational Administration Program Standards.
7. The student will provide the supervising school administrator at the FIELDWORK SITE with a copy of the Program's articulated mission and expectations for the fieldwork experience.
8. The student, in collaboration with the supervising school administrator at the FIELDWORK SITE and the UNIVERSITY faculty member, will integrate course requirements into the fieldwork experience.
9. The student will obtain a written evaluation of performance from the FIELDWORK SITE supervisor at least once each assignment and will submit that written evaluation according to the schedule established by the UNIVERSITY faculty member. This written evaluation is required prior to posting a grade for the fieldwork assignment.
10. The student will notify the FIELDWORK SITE of illness, accident, or any other situation which does not allow the student to meet the prearranged program at the FIELDWORK SITE.
11. The student will inform the UNIVERSITY of any changes in the on-site schedule.
12. Students (and faculty advisors) are advised to conduct a thorough investigation of the potential FIELDWORK SITE to determine any unique or unusual personal safety issues that may be present.

## RESPONSIBILITIES OF THE FIELDWORK SITE

1. The FIELDWORK SITE will provide opportunities for the student to develop a broad and diverse role, including development of professional competence in, for example, assessment, intervention, counseling, consultation, research, and in-service.
2. The FIELDWORK SITE will provide opportunities for the student to develop professional competencies with a broad range of programs and populations, including but not limited to: regular education, special education, bilingual education, age, disabilities, cultures.
3. The FIELDWORK SITE will advise the UNIVERSITY of any personal safety issues, concerns, or requirements that are pertinent to the location or specific area in which the student will be assigned.
4. The FIELDWORK SITE will accept no more graduate students from the UNIVERSITY than the FIELDWORK SITE staff, space, and program permit; and except in pre-negotiated circumstances, any one supervisor will provide concurrent supervision for no more than two students.
5. The FIELDWORK SITE will provide the student with a thorough orientation to the FIELDWORK SITE administrative policies, standards and practices.
6. The FIELDWORK SITE will designate one school administrator who has at least two years experience in school administration to serve as the primary supervisor. The student may also work with other experienced school administrators for specific activities.
7. The FIELDWORK SITE will assure that the designated supervisor will serve as a model school administrator engaging in broad and diverse service delivery.
8. The FIELDWORK SITE agrees that the designation of fieldwork supervisor is subject to the approval of the UNIVERSITY.
9. The FIELDWORK SITE supervisor will evaluate student competencies, oversee all student professional activities in the district, and provide guidance throughout the student's professional growth and development.
10. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete periodic evaluations of the student's performance with written reports of that evaluation near the end of each university semester.
11. The FIELDWORK SITE assures that the student will receive ongoing supervision, especially at the beginning of the fieldwork experience.
12. The FIELDWORK SITE may notify in writing to the UNIVERSITY the desire to terminate or cancel any fieldwork assignment when the student's performance is unsatisfactory, when personal characteristics prevent relationships within the FIELDWORK SITE, or when health status is a detriment to the student's successful completion of the fieldwork assignment. Prior to cancellation or termination, the FIELDWORK SITE and the UNIVERSITY will consult about the proposed action.

# CALIFORNIA STATE UNIVERSITY, LONG BEACH <br> DISTRICT AFFILIATION AGREEMENT <br> Exhibit D <br> SCHOOL COUNSELING PROGRAM 

WHEREAS, FIELDWORK SITE is able to provide supervised field experience for candidates in the School Counseling Program in the Department of Advanced Studies in Education and Counseling at UNIVERSITY; and

WHEREAS, this experience is the culminating educational experience leading to the School Counseling credential and would further the professional training of such candidates; and

WHEREAS, FIELDWORK SITE believes the services to be provided by the candidates as part of their learning experience would be of benefit to FIELDWORK SITE; and

WHEREAS, it is to the mutual benefit of the parties hereto that candidates of the UNIVERSITY use the education facilities of the FIELDWORK SITE for their fieldwork;

NOW, THEREFORE, in consideration of the covenants, conditions and stipulations hereinafter expressed and in consideration of the mutual benefits to be derived therefrom, the parties hereto agree as follows:

## RESPONSIBILITIES OF THE UNIVERSITY

1. The UNIVERSITY shall designate in writing a faculty member to coordinate with a designee of the FIELDWORK SITE.
2. The UNIVERSITY shall complete periodic evaluations of the candidate regarding his/her performance at the FIELDWORK SITE or, when site visit is precluded by excessive distance, as by arrangement between the UNIVERSITY faculty member and the FIELDWORK SITE supervisor.
3. The UNIVERSITY will assure that the candidate shall be eligible for fieldwork only after formal review and recommendation.
4. The UNIVERSITY will assure that acceptance of the candidate for fieldwork will be based on an application review and personal interview process by and on the approval of the UNIVERSITY and the FIELD PLACEMENT SITE.
5. The UNIVERSITY will assure that the candidate will participate in the fieldwork placement for the duration of the agreed upon semester(s).
6. The UNIVERSITY and the FIELDWORK SITE agree that selection and placement of candidates shall not discriminate against a candidate for reasons of race, sex, creed, color or age.
7. The University may, upon good cause, withdraw from fieldwork at any time any student of the UNIVERSITY assigned to fieldwork in the FIELDWORK SITE.

## RESPONSIBILITIES OF THE CANDIDATE DURING FIELDWORK

1. If required for employment with the school district, the candidate will forward to the FIELDWORK SITE the Pupil Services School Counseling Credential or the Pupil Personnel Services School Counseling Internship Credential.
2. The candidate will conform to the administrative policies, standards and practices of the FIELDWORK SITE, and to the ethical and legal standards of the profession.
3. The candidate shall identify himself/herself to the public as a candidate in the CSULB School Counseling Program.
4. The candidate will provide his/her own transportation to the FIELDWORK SITE.
5. The candidate will obtain prior written approval of the FIELDWORK SITE and the UNIVERSITY before publishing any materials relating to the fieldwork experience.
6. The candidate, in collaboration with the supervising school counselor at the FIELDWORK SITE and the UNIVERSITY faculty member, will set times, location and responsibilities of the fieldwork experience.
7. The candidate, in collaboration with the supervising school counselor at the FIELDWORK SITE and the UNIVERSITY faculty member, will plan activities in each area included in the School Counseling Program Standards.
8. The candidate will provide the supervising school counselor at the FIELDWORK SITE with a copy of the Program's articulated mission and expectations for the fieldwork experience.
9. The candidate, in collaboration with the supervising school counselor at the FIELDWORK SITE and the UNIVERSITY faculty member, will integrate course requirements in the fieldwork experience.
10. The candidate, in collaboration with the supervising school counselor at the FIELDWORK SITE and the UNIVERSITY faculty member, will schedule at least one day per week (or $20 \%$ of time) to pursue individual professional goals and development.
11. The candidate will obtain a written evaluation of performance from the FIELDWORK SITE supervising school counselor at least once each semester and will submit that written evaluation according to the schedule established by the UNIVERSITY faculty member. This written evaluation is required prior to posting a grade for the fieldwork course.
12. The candidate will notify the FIELDWORK SITE of illness, accident, or any other situation that does not allow the candidate to fulfill the prearranged program at the FIELDWORK SITE.
13. The candidate will inform the UNIVERSITY of any changes in the on-site schedule.
14. Candidates and faculty advisors are advised to conduct a thorough investigation of the potential FIELDWORK SITE to determine any unique or unusual personal safety issues that may be present.

## RESPONSIBILITIES OF THE FIELDWORK SITE

1. The FIELDWORK SITE will provide opportunities for the candidate to develop a broad and diverse role, including development of professional competence in, for example, assessment, intervention, counseling, consultation, research, and in-service.
2. The FIELDWORK SITE will provide opportunities for the candidate to develop professional competencies with a broad range of programs and populations, including but not limited to: regular education, special education, bilingual education, age, disabilities, cultures, sexual orientation.
3. The FIELDWORK SITE will advise the UNIVERSITY of any personal safety issues, concerns, or requirements that are pertinent to the location or specific area in which the candidate will be assigned.
4. The FIELDWORK SITE will accept no more candidates from the UNIVERSITY than the FIELDWORK SITE staff, space, and program permit; and, except in pre-negotiated circumstances, any one supervising school counselor will provide concurrent supervision for no more than two candidates.
5. The FIELDWORK SITE will provide the candidate with a thorough orientation to the FIELDWORK SITE administrative policies, standards and practices and other field experience competencies as outlined by the UNIVERSITY.
6. The FIELDWORK SITE will assure that the candidate will be free to participate in university seminars regarding the fieldwork experience and will be able to spend at least one day (or $20 \%$ of time) each week to pursue individual professional goals and development.
7. The FIELDWORK SITE will designate one school counselor who has at least two years experience in school counseling to serve as the primary supervisor. After the first few months, the candidate may also work with other experienced school counselors for specific activities.
8. The FIELDWORK SITE will assure that the designated supervisor will serve as a model school counselor engaging in broad and diverse service delivery.
9. The FIELDWORK SITE agrees that the designation of a fieldwork supervisor is subject to the approval of the UNIVERSITY.
10. The FIELDWORK SITE supervisor will evaluate candidate competencies, oversee all candidate professional activities in the district, and provide guidance throughout the candidate's professional growth and development.
11. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete periodic evaluations of the candidate's performance with written reports of that evaluation near the end of each university semester.
12. The FIELDWORK SITE assures that the candidate will receive face-to-face supervision for a minimum of one hour per week, although more hours per week may be needed, especially at the beginning of the fieldwork experience.
13. The FIELDWORK SITE assures that the workload of the candidate will not exceed fifty (50) percent of what a credentialed school counselor would work; candidates may serve one or two schools with a total candidate-tostudent ratio of no greater than approximately $1: 1,000$. Any deviation from this should be made by agreement between the FIELDWORK SITE supervisor or administrator and the UNIVERSITY supervisor.
14. The FIELDWORK SITE assures that the candidate will be treated by the district as part of the professional staff; provides salary and benefits as specified in the district contract or in the attached addendum; provides a supportive work environment, adequate work space (including privacy for meetings), appropriate supplies, counseling and test materials, and access to computer, internet, and e-mail; encourages participation in district, SELPA, or county committees; and provides release to attend professional development experiences or professional association meetings.
15. The FIELDWORK SITE may notify in writing to the UNIVERSITY the desire to terminate or cancel any candidate whose performance is unsatisfactory, whose personal characteristics prevent relationships within the FIELDWORK SITE, or whose health status is a detriment to his/her successful completion of the fieldwork experience. Prior to cancellation or termination, the FIELDWORK SITE and the UNIVERSITY will consult about the proposed action.

# CALIFORNIA STATE UNIVERSITY, LONG BEACH <br> DISTRICT AFFILIATION AGREEMENT <br> <br> Exhibit E <br> <br> Exhibit E <br> <br> SCHOOL PSYCHOLOGY PROGRAM 

 <br> <br> SCHOOL PSYCHOLOGY PROGRAM}

WHEREAS, INTERNSHIP SITE is able to provide supervised field experience for graduate student interns in the School Psychology Program in the Department of Advanced Studies in Education and Counseling at UNIVERSITY and;

WHEREAS, this experience is the culminating educational experience leading to the School Psychology Credential and would further the professional training of such interns, and;

WHEREAS, INTERNSHIP SITE believes the services to be provided by the interns as part of their learning experience would be of benefit to INTERNSHIP SITE, and;

WHEREAS, it is to the mutual benefit of the parties hereto that interns of the UNIVERSITY use the education facilities of the INTERNSHIP SITE for their internship.

NOW, THEREFORE, in consideration of the covenants, conditions and stipulations hereinafter expressed and in consideration of the mutual benefits to be derived therefrom, the parties hereto agree as follows:

## RESPONSIBILITIES OF THE UNIVERSITY

1. The UNIVERSITY shall designate in writing a faculty member to coordinate with a designee of the INTERNSHIP SITE.
2. The UNIVERSITY shall complete periodic evaluations of the intern regarding his/her performance at the INTERNSHIP SITE or, when site visit is precluded by excessive distance, as by arrangement between the UNIVERSITY faculty member and the INTERNSHIP SITE supervisor.
3. The UNIVERSITY will recommend the candidate for the School Psychology Internship Credential after a formal review of the candidate's qualifications.
4. The UNIVERSITY will assure that acceptance of student as an intern will be based on an application review and personal interview process by and on the approval of the UNIVERSITY and the FIELD PLACEMENT SITE.
5. The UNIVERSITY will assure that the intern will participate in the INTERNSHIP program for the duration of the academic or school year.
6. The UNIVERSITY and the INTERNSHIP SITE agree that selection and placement of interns shall not discriminate against a student for reasons of sex, race, color, religion, national origin, ethnic group, marital or parental status, ancestry, age, sexual orientation, or physical or mental disability or the perception of one or more of such characteristics.
7. The University may, upon good cause, withdraw from fieldwork at any time any student of the UNIVERSITY assigned to fieldwork in the INTERNSHIP SITE.

## RESPONSIBILITIES OF THE INTERN

1. If required for employment with the school district, the intern will forward to the INTERNSHIP SITE the School Psychology Internship Credential (State of California) or the Pupil Personnel Services Credential (State of California).
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2. The intern will conform to the administrative policies, standards and practices of the INTERNSHIP SITE, and to the ethical and legal standards of the profession.
3. The intern shall identify himself/herself to the public as a "School Psychology Intern."
4. The intern will provide his/her own transportation to the INTERNSHIP SITE.
5. The intern will obtain prior written approval of the INTERNSHIP SITE and the UNIVERSITY before publishing any materials relating to the internship experience.
6. The intern, in collaboration with the supervising school psychologist at the INTERNSHIP SITE and the UNIVERSITY faculty member, will set times, location and responsibilities pertaining to the internship experience.
7. The intern, in collaboration with the supervising school psychologist at the INTERNSHIP SITE and the UNIVERSITY faculty member, will plan activities in each area included in the NASP School Psychology Program Standards (i.e. the 8 standards within the NASP Blueprint III).
8. The intern will provide the supervising school psychologist at the INTERNSHIP SITE with a copy of the Program's articulated Visions and Outcomes as well as the recommended Continuum of Experiences (i.e. Blueprint for Best Practices III according to the National Association of School Psychologists)
9. The intern, in collaboration with the supervising school psychologist at the INTERNSHIP SITE and the UNIVERSITY faculty member, will integrate course requirements in the internship experience.
10. The intern, in collaboration with the supervising school psychologist at the INTERNSHIP SITE and the UNIVERSITY faculty member, will schedule at least one day per week (or $20 \%$ of time) to pursue individual professional goals and development.
11. The intern will obtain a written evaluation of performance from the INTERNSHIP SITE supervisor at least once each semester and will submit that written evaluation according to the schedule established by the UNIVERSITY faculty member. This written evaluation is required prior to posting a grade for the internship course.
12. The intern will notify INTERNSHIP SITE of illness, accident or any other situation, which does not allow the intern to meet the prearranged program at the INTERNSHIP SITE.
13. The intern will inform the UNIVERSITY of any changes in the on-site schedule.
14. Interns and faculty advisors are advised to conduct a thorough investigation of the potential INTERNSHIP SITE to determine any unique or unusual personal safety issues, which may be present.

## RESPONSIBILITIES OF THE INTERNSHIP SITE

1. The INTERNSHIP SITE will provide opportunities for the intern to develop a broad and diverse role, including development of professional competence in, for example, assessment, intervention, counseling, consultation, and research.
2. The INTERNSHIP SITE will provide opportunities for the intern to develop professional competencies with a broad range of programs and populations, including but not limited to: general education, special education, bilingual education, age, disabilities, cultures, ethnicities, language proficiencies, and socioeconomic status.
3. The INTERNSHIP SITE will advise the UNIVERSITY of any personal safety issues, concerns or requirements that are pertinent to the location or specific area in which the student will be assigned.
4. The INTERNSHIP SITE will accept no more interns or graduate students from the UNIVERSITY than the INTERNSHIP SITE staff, space, and program permit; and except in pre-negotiated circumstances, any one supervisor will provide concurrent supervision for no more than two interns or students.

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5. The INTERNSHIP SITE will provide the intern with a thorough orientation to the INTERNSHIP SITE administrative policies, standards and practices and other field experience competencies as outlined by the UNIVERSITY.
6. The INTERNSHIP SITE will assure that the intern will be free to participate in UNIVERSITY seminars regarding internship and will be able to spend at least one day (or $20 \%$ of time) each week to pursue individual professional goals and development.
7. The INTERNSHIP SITE will designate one school psychologist who has at least two years experience in school psychology to serve as the primary supervisor. After the first few months, the intern may also work with other experienced school psychologists for specific activities.
8. The INTERNSHIP SITE will assure that the designated supervisor will serve as a model school psychologist engaging in broad and diverse service delivery.
9. The INTERNSHIP SITE agrees that the designation of an intern supervisor is subject to the approval of the UNIVERSITY.
10. The INTERNSHIP SITE supervisor will evaluate intern competencies, oversee all intern professional activities in the district, and provide guidance throughout the intern's professional growth and development. All psychological or psychoeducational evaluation reports must be co-signed by the supervising credentialed school psychologist throughout the internship year.
11. The INTERNSHIP SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete periodic written evaluations of the intern's performance with written reports of that evaluation near the end of each university semester.
12. The INTERNSHIP SITE assures that the intern will receive face-to-face supervision for a minimum of two hours a week, although as many as four hours a week may be needed, especially at the beginning of the internship experience.
13. The INTERNSHIP SITE assures that the workload of the intern will not exceed seventy-five (75) percent of what a credentialed school psychologist would work; interns may serve one or two schools with a total intern/student ratio of no greater than approximately $1: 1,000$. It is presumed that all interns will maintain their assigned school placement(s) for the full academic school year. Any deviation from this should be made by cooperative agreement between the INTERNSHIP SITE supervisor or administrator and the UNIVERSITY supervisor.
14. The INTERNSHIP SITE assures that the intern will devote at least twenty (20) percent but not more than forty (40) percent of his or her time to psychoeducational evaluations and direct related services.
15. The INTERNSHIP SITE assures that the intern will be treated by the district as part of the professional staff; provides salary and benefits as specified in the district contract or in the attached addendum; provides a supportive work environment, adequate supplies, counseling and test materials, and access to computer, internet, and e-mail; encourages participation in district, SELPA, or county committees; and provides release to attend professional development experiences or professional association meetings.
16. The INTERNSHIP SITE may notify in writing to the UNIVERSITY, the desire to terminate or cancel any intern whose performance is unsatisfactory, whose personal characteristics prevent relationships within the INTERNSHIP SITE, or whose health status is a detriment to his/her successful completion of the internship. Prior to cancellation or termination, the INTERNSHIP SITE and the UNIVERSITY will consult about the proposed action.

# California State University, Long Beach District-University Internship Agreement 

Multiple Subject Intern Program<br>Single Subject Intern Program<br>Education Specialist Intern Program

This document establishes a formal Internship Program Agreement between the initial credential programs listed above and Magnolia Public Schools, to be effective on the date it is signed.

## Rationale

The District has a broad recruitment program to locate highly qualified certificated employees. Due to the shortage of certificated teachers in some areas, it is necessary to employ noncertificated personnel. The Internship Program offers a way for the District and the Commissionapproved credential programs to collaboratively identify, prepare, and support candidates for the Intern positions in these areas of shortage. The teachers' bargaining associate recognizes the need for an Internship Program and agrees to the District offering Intern positions to suitable candidates in areas of need.

## Basic Agreement

1. An intern credential can be authorized by the Commission on Teacher Credentialing (CTC) for up to two years. During that time the Intern completes all credential program requirements. Internships are considered on a case-by-case basis. This agreement specifically authorizes internships for CSU Long Beach Multiple Subject, Single Subject, and Education Specialist Credential Programs in Magnolia Public Schools.
2. Each of the credential programs reserves the right of approval for any Intern candidate based on the program's capacity to provide university supervision and support at the school where the Intern is assigned. The programs also reserve the right to withhold approval of an Internship for a candidate who has not demonstrated readiness for full-time teacher of record responsibilities or for admission to the credential program.
3. An Intern is authorized to assume the functions authorized by the credential. The Intern's services meet the instructional needs of the Employer/District. The Intern does not displace other certificated employees, and this Agreement meets with the Employer/District's contractual specifications with certificated employees as affirmed below by signatures of both the Employer's/District's authorized representative and of the certificated bargaining unit's authorized representative.

Shared Responsibilities Between CSULB College of Education and Magnolia Public Schools. The Employer/District and CSULB's Intern Programs are equally responsible for assuring the following occur.

1. Identify the individual(s) and roles/responsibilities related to:
a. Weekly course planning;
b. Coaching within the classroom;
c. Problem-solving regarding students;
d. Curriculum;
e. Teaching;
2. Establish the process for communication between the principal/evaluator and the Intern program supervisor;
3. Clearly define the documentation and monitoring processes for additional services to interns who have not yet earned the English Language Authorization (ELA).
4. Each party shall maintain commercial general liability or a program of self insurance with limits of not less than $\$ 1$ million per occurrence or $\$ 3$ million aggregate. Should Facility require proof of professional liability insurance coverage, the participating student is responsible to obtain such proof from the University's Office of Risk Management. University does not provide medical malpractice insurance coverage for students participating in non-allied health/non-therapeutic field placements.

Responsibilities of the Employer/District

1. The Employer/District provides the Intern with a full-time contract teaching position in the subject in which the Intern is working toward the credential.
2. The Employer/District agrees to comply with the "Preconditions Established by State Law for Internship Programs" and the "Preconditions Established by the Commission for Internship Programs" published by the CA Commission on Teacher Credentialing (Appendix A).
3. The Employer/District agrees that Interns must meet credential program entry and exit standards.
4. The Employer/District is responsible for ensuring that the Intern they have hired is adequately supported. In particular, they will provide:
a. A clearly defined description of qualifications for the Employer-provided mentor, including at a minimum:
i. Valid corresponding Clear or Life Credential;
ii. 3 years successful teaching experience;
iii. EL Authorization (if responsible for providing EL support to the Intern)
b. Sufficient resources including the identification of protected time for employerprovided support/mentor to work with intern within the school day including clearly defined expectations for type/frequency of support;
c. Terms of employment, including evaluation process of site-support (such as a contracted retiree, or a current school employee).
5. In cases where the Intern has not yet earned English Learner Authorization (ELA), the Employer/District will identify an individual (may be the same mentor providing she/he has an EL authorization and is immediately available) who is immediately available to assist the Intern with planning lessons that are appropriately designed and differentiated for ELs, for assessing language needs and progress, and to support language accessible instruction, through in-classroom modeling and coaching as needed.
6. Provide opportunities each semester for the Intern to observe teaching practices in different settings.

Responsibilities of the CSULB Intern Program (Multiple Subject, Single Subject, or Education Specialist)

1. The Program provides university-based professional preparation consistent with the standards and experiences applied to the regular credential program in compliance with the Standards of Quality and Effectiveness for Professional Teacher Preparation Programs.
2. The Program is responsible for ensuring that the Intern in their Program is supervised and there is adequate support. The Program assigns a Program Supervisor to the Intern. The Supervisor provides support, coaching and assessment of the Intern, for which the Program covers the costs.
3. Related to the Program Supervisor, the Program will provide:
a. A clearly defined description of qualification for the Program Supervisor including:
i. Current knowledge in the content they teach;
ii. Certification in the area in which they are supervising, including EL certification if applicable.
iii. Understanding of the context of public schooling;
iv. Ability to model best professional practices in teaching and learning, scholarship and service;
v. Knowledge about diverse abilities, and about cultural, language, ethnic, and gender diversity;
vi. A thorough grasp of the academic standards, frameworks, and accountability systems that drive the curriculum of public schools.
b. Support/Mentor training and orientation for Program Supervisors;
c. Specific responsibilities of the Program Supervisor including allocation of time and frequency of observations and/or coaching;
d. Procedures for communication between the Program Supervisor and on-site Support/Mentor as appropriate.
4. In cases where the Intern has not yet earned English Learner Authorization (ELA), the Program will provide supervision including in-classroom coaching specific to the needs of learners.

Authorization
The signatures below authorize the Program and Employer/District to participate as partners in the California State University, Long Beach Intern Program (Multiple Subject, Single Subject, and/or Educhatiop Specialist).


Signature of Bargaining Agent Representative (Title, Date) (If applicable)

Signature of CSULB College of Education Associate Dean (Date)

Signature of CSULB College of Education Department Chair (Date)

## Appendix A

Commission on Teacher Credentialing

Standards Adopted: January 2009
Preconditions Adopted: March 2009

## Preconditions Established for Internship Programs

For initial program accreditation and continuing accreditation by the Committee on Accreditation, participating districts and universities must adhere to the following requirements of state law or Commission policy.
(1) Bachelor's Degree Requirement. Candidates admitted to internship programs must hold baccalaureate degrees or higher from a regionally accredited institution of higher education. Reference: Education Code $\S \S 44325,44326,44453$.
(2) Subject Matter Requirement. Each Multiple Subject intern admitted into the program has passed the Commission-approved subject matter examinations(s) for the subject area(s) in which the Intern is authorized to teach, and each Single Subject intern admitted into the program has passed the Commission-approved subject matter examination(s) or completed the subject matter program for the subject areas(s) in which the Intern is authorized to teach. Reference: Education Code § 44325 (c) (3).
(3) Pre-Service Requirement.
(a) Each Multiple and Single Subject Internship program must includes a minimum of 120 clock hour (or the semester or quarter unit equivalent) pre-service component which includes foundational preparation in general pedagogy including classroom management and planning, reading/language arts, subject specific pedagogy, human development, and teaching English Learners.
(b) Each Education Specialist Internship program includes a minimum of 120 clock hour (or the semester or quarter unit equivalent) pre-service component which includes foundational preparation in pedagogy including classroom management and planning, reading/language arts, specialty specific pedagogy, human development, and teaching English Learners.
(4) Professional Development Plan. The employing district has developed and implemented a Professional Development Plan for interns in consultation with a Commission-approved program of teacher preparation. The plan shall include all of the following:
(a) Provisions for an annual evaluation of the intern.
(b) A description of the courses to be completed by the intern, if any, and a plan for the completion of preservice or other clinical training, if any, including student teaching.
(c) Additional instruction during the first semester of service, for interns teaching in kindergarten or grades 1 to 6 inclusive, in child development and teaching methods, and special education programs for pupils with mild and moderate disabilities.
(d) Instruction, during the first year of service, for interns teaching children in bilingual classes in the culture and methods of teaching bilingual children, and instruction in the etiology and methods of teaching children with mild and moderate disabilities.
(5) Supervision of Interns.
(a) In all internship programs, the participating institutions shall provide supervision of all interns.
(b) University Intern Programs only: No intern's salary may be reduced by more than $1 / 8$ of its total to pay for supervision, and the salary of the intern shall not be less than the minimum base salary paid to a regularly certificated person. If the intern salary is reduced, no more than eight interns may be advised by one district support person. Reference: Education Code § 44462. Institutions will describe the procedures used in assigning supervisors and, where applicable, the system used to pay for supervision.
(6) Assignment and Authorization. To receive program approval, the participating institution authorizes the candidates in an internship program to assume the functions that are authorized by the regular standard credential. Reference: Education Code $\S 44454$. The institution stipulates that the interns' services meet the instructional or service needs of the participating district(s). Reference: Education Code § 44458.
(7) Participating Districts. Participating districts are public school districts or county offices of education. Submissions for approval must identify the specific districts involved and the specific credential(s) involved. Reference: Education Code $\S \S 44321$ and 44452.
(8) Early Program Completion Option. Each intern program must make available to candidates who qualify for the option the opportunity to choose an early program completion option, culminating in a five year preliminary teaching credential. This option must be made available to interns who meet the following requirements:
(a) Pass a written assessment adopted by the commission that assesses knowledge of teaching foundations as well as all of the following:

- Human development as it relates to teaching and learning aligned with the state content and performance standards for K -12 students
- Techniques to address learning differences, including working with students with special needs
- Techniques to address working with English learners to provide access to the curriculum
- Reading instruction in accordance with state standards
- Assessment of student progress based on the state content and performance standards
- Classroom management techniques
- Methods of teaching the subject fields
(b) Pass the teaching performance assessment. This assessment may be taken only one time by an intern participating in the early completion option.
(c) Pass the Reading Instruction Competence Assessment (RICA) (Multiple Subject Credential only).
(d) Meet the requirements for teacher fitness.

An intern who chooses the early completion option but is not successful in passing the assessment may complete his or her full internship program. (Reference: Education Code § 44468).
(9) Length of Validity of the Intern Certificate. Each intern certificate will be valid for a period of two years. However, a certificate may be valid for three years if the intern is participating in a program leading to the attainment of a specialist credential to teach students, or for four years if the intern is participating in a district intern program leading to the attainment of both a multiple subject or a single subject teaching credential and a specialist credential to teach students with mild/moderate disabilities. Reference: Education Code § 44325 (b).
(10) Non-Displacement of Certificated Employees. The institution and participating districts must certify that interns do not displace certificated employees in participating districts,
(11) Justification of Internship Program. When an institution submits a program for initial or continuing accreditation, the institution must explain why the internship is being implemented. Programs that are developed to meet employment shortages must include a statement from the participating district(s) about the availability of qualified certificated persons holding the credential. The exclusive representative of certificated employees in the credential area (when applicable) is encouraged to submit a written statement to the Committee on Accreditation agreeing or disagreeing with the justification that is submitted.
(12) Bilingual Language Proficiency. Each intern who is authorized to teach in bilingual classrooms has passed the language proficiency subtest of the Commission-approved assessment program leading to the Bilingual Crosscultural Language and Academic Development Certificate. Reference: Education Code Section 44325 (c) (4).

Date:

To:
Item: II C

From: Dr. Caprice Young, CEO and Superintendent
Staff Lead: Frank Gonzalez, Chief Growth Officer
Re: MSA San Diego Architectural and Engineering Services Contract

## Proposed Recommendation

I move that the board authorize the CEO or a designee to negotiate and execute a contract for architectural services for the design and engineering of the DeAnza site for MSA San Diego. The contract amount shall not exceed $\$ 156,508$ total compensation for professional services.

## Background

Magnolia Science Academy San Diego ("MSA SD") is currently located at 6365 Lake Atlin Ave, San Diego, CA 92119. Magnolia Public Schools has negotiated an agreement that enables MSA SD to remain at the school site for the 2016-2017 school year.

Magnolia and SDUSD have executed a term sheet that will enable MSA SD to develop the DeAnza school site at 6525 Estrella Avenue as its permanent location. The campus is currently vacant. It is approximately 3.2 acres and will be improved with a minimum of 16 classrooms, offices, bathrooms and a multipurpose room.

Staff is working with SDUSD Facilities personnel and consultants in order to evaluate the project under CEQA guidelines and finalize a site plan. The new facility will be planned and constructed in time for occupancy at the beginning of the 2017 school year. The site will have the capacity to house up to 470 students in grades 6-8.

The new site will be constructed with modular buildings with an approved DSA PC number, which are Division of the State Architecture approved modular buildings. Utilizing this building
methodology will allow us to construct the campus in approximately six (6) to seven (7) months. We anticipate that the project will be approved by December 2016, with construction starting shortly thereafter. The facility will be ready for occupancy before the beginning of the 2017 school year.

## Bid Opportunity

Magnolia is seeking an experienced and qualified firm that has successfully worked wit the San Diego Unified School District on similar facilities projects to respond to the posted RFP for the provision of full service architectural and engineering services for the planning, approval and development of the site.

Following Magnolia Public Schools' established policy an RFP was issued on August 7, 2016 and posted to the Magnolia website. Architecture firms in San Diego were contacted alerting them to the bid opportunity and to discuss the project and clarify any questions.

## Selection Criteria:

1. Familiarity and experience with Division of the State Architect regulations for the design and construction of K-12 public schools including structural design, fire life safety and ADA accessibility.
2. Successful completion of K-12 public school facility projects of similar scope.
3. The ability to work in an efficient manner and deliver the project on time and on budget.
4. A successful working relationship with the SDUSD Facilities personnel.

## Bid Analysis

A bid was received from Westberg \& White Inc., a full service architectural firm. The amount of the bid is in line with architectural services for educational facilities projects in Southern California and falls within the development budget allocated for soft costs.

The firm meets and exceeds the selection criteria and the selection committee recommends that a contract be awarded to Westberg \& White Inc. for architectural services for MSA SD.

WESTBERG + WHITE, INC.
ARCHITECTS AND PLANNERS

August 19, 2016

Dion Harrington, Senior Project Manager
SAN DIEGO UNIFIED SCHOOL DISTRICT
Facilities Planning \& Construction
4860 Ruffner St., Annex Rm. 4
San Diego, CA 92111-1522
Re: Magnolia Science Academy
W+W Project No.: 16030

Dear Dion:

Thank you for the opportunity to present this proposal to provide architectural services for Magnolia Science Academy modular building campus to be constructed at 6525 Estrella Avenue, San Diego, CA. The site is the existing De Anza Child Development Center.

We understand that our Program is to provide for the placement of DSA Approved PC units:

1. 16 - Portable General Classrooms without sinks.
2. 2 - Portable Science Classrooms with sinks.
3. 1 - Portable Administration Building with Staff Restrooms.
4. 1 - Multi-Purpose Building with Prep Kitchen and Restrooms.
5. $\quad 1$ - Portable Restroom Building for Boys and Girls.
6. Sprinkler system design (if needed) is provided by the portable manufacturer.
7. Foundation design is by portable manufacturer.

This proposal will be to provide site planning, soils report, civil engineering, electrical/plumbing engineering, cost estimating and food service design. Our Scope of Services is as follows:

## SCOPE OF SERVICES

## A. Design Development Phase

1. Develop New Site Plan.
2. Identify that the existing access and parking areas are to remain except for the necessary revisions to be ADA parking compliant. For instance the existing parking area that is designated at the entry off Estrella Avenue will be eliminated.
3. Identify that the existing asphalt pavement (AC) and decomposed granite (DG) areas are to remain.
4. Existing Sports Court markings are to remain and new markings or equipment will not be added.
5. Provide for new Low voltage access on site.
6. New electrical service may be needed.
7. Limited existing fencing will be removed.
8. A lunch/shade shelter is not anticipated at this time.
9. Landscape and Irrigation will remain in place.

WESTBERG + WHITE, INC.
ARCHITECTS AND PLANNERS

Dion Harrington, Senior Project Manager
August 19, 2016
Pg. 2

## B. Construction Document Phase

1. Provide plans and specification documents for placement of the Portables.
2. Submit documents for district review at 50 and 100 percent completion stages.
3. Provide professionally prepared cost estimates at the 50 and 100 percent completion stages.
C. DSA Submittal Package
4. Provide necessary documentation for DSA review and approval of Contract Documents.
5. Provide services to submit and process the DSA submission.
D. Construction Administration
6. Provide bi-weekly support throughout the Construction Phase.
7. Provide project closeout and as-built services.

COMPENSATION AND SCHEDULE OF PAYMENTS as follows:
A. Compensation
$\$ 156,508.00$
Basic Fixed Fee:
Billed Monthly on Percentage of Work Completed
B. Schedule of Payments

1. Schematic Design $\$ 8,501.00$
2. Design Development Phase $\$ 23,252.00$
3. Construction Document Phase
\$62,744.00
4. Bidding \& Award Phase
\$5,650.00
5. Construction Administration Phase
\$14,351.00
6. Project Closeout Phase \$5,210.00
C. Additional Consultants/Engineering
7. Topographic Survey $\$ 6,800.00$
8. Geotechnical Report
\$8,460.00
9. Environmental Soils
\$6,540.00
10. Storm Water Pollution Prevention Report (SWPPP) $\$ 4,500.00$ (if required)
11. Water Quality Technical Report (WQTR) (if required) $\$ 3,500.00$
12. City of San Diego Fire Water Lateral / EMRA (if required) $\$ 2,000.00$
13. New Electrical Service $\$ 5,000.00$

TOTAL COMPENSATION FOR PROFESSIONAL SERVICES

WESTBERG + WHITE, INC.
ARCHITECTS AND PLANNERS

Dion Harrington, Senior Project Manager
August 19, 2016
Pg. 3

We appreciate this opportunity to provide architectural services for the Magnolia Science Academy and look forward to working with you and the school to see this project constructed. Please let me know if you have any questions or need additional information or revisions.

Sincerely,


Frisco White, AIA
FW/mo
Attachments: Fee Proposal Support Documents

## FIXED FEE MATRIX



| Firm Name | Item | Costs | Est Hrs | 10\% Markup | Total Add'I Fees | Activity ID (PS) | WBS (PCM) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Group Delta | Geotechnical Investigation | \$8,460.00 |  | \$0.00 | \$8,460.00 |  |  |
| Group Delta | Environmental Soils | \$6,540.00 |  | \$0.00 | \$6,540.00 |  |  |
| BergerABAM | Aerial Topographic Survey | \$6,800.00 |  | \$0.00 | \$6,800.00 |  |  |
| BergerABAM | SWPPP (if required) | \$4,500.00 |  | \$0.00 | \$4,500.00 |  |  |
| BergerABAM | WQTR (if required) | \$3,500.00 |  | \$0.00 | \$3,500.00 |  |  |
| BergerABAM | Fire Water / EMRA (if required) | \$2,000.00 |  | \$0.00 | \$2,000.00 |  |  |
| Turpin \& Rattan | New Electrical Service | \$5,000.00 |  | \$0.00 | \$5,000.00 |  |  |
|  |  | \$0.00 |  | \$0.00 | \$0.00 |  |  |
| TOTAL ADDITIONAL FEES: |  | \$36,800.00 | 0 | \$0.00 | \$36,800.00 |  |  |

## GRロபP DELTA


#### Abstract

Westberg + White, Inc August 16, 2016 1775 Hancock Street, Suite 120 Document No. 16-0154 San Diego, California 92110 Attention: Mr. Frisco White Subject: SCOPE AND FEE FOR GEOTECHNICAL INVESTIGATION Magnolia Science Academy Portable Buildings 6525 Estrella Avenue San Diego, California 92120 Mr. White: As requested, we are submitting this scope and fee estimate to provide design recommendations for the proposed Magnolia Science Academy Portable Buildings in San Diego, California. This proposal includes geotechnical consulting services as well as preliminary screening of the on-site soils for hazardous materials per request of the San Diego Unified School District. We understand that the project will consist of site improvements and subgrade preparation for 18 portable classroom buildings, a portable multipurpose building, a portable administration building, and a portable student restroom building.

In preparing this scope and fee estimate we have reviewed the available site plan provided by you. Based on our review, and our experience with similar investigations, we have prepared the following scope of work.


## SCOPE OF WORK - GEOTECHNICAL INVESTIGATION

The following scope of work is intended to provide you and your project team the geotechnical information necessary for design and construction of the proposed improvements. Our services will consist of the following:

- Review geologic and geotechnical reports relevant to the existing site conditions.
- Coordinate site access with school personnel, mark out the proposed boring locations, and hire a subcontracted utility locating service to clear the proposed boring locations with respect to underground utilities.
- Perform geotechnical borings in the proposed portable building areas. We propose to advance small diameter (8-inch) borings using truck mounted or limited-access drilling equipment in selected locations to evaluate the subgrade conditions in areas where new portables are planned, or in any areas where existing pavements are distressed, or appear to be underlain by soft subgrade materials. We propose to drill up to 8 borings at the site using one day of drill rig rental time. We assume that access to the site will be granted, including access through locked gates. The borings will be 5 to 10 feet deep, or until practical refusal of the auger is reached at a shallower depth. Samples will be collected for testing and analyses, including California ring samples, Standard Penetration Test (SPT) samples, and bulk soil samples.
- An engineer will log the borings and collect relatively undisturbed and bulk soil samples.
- We will backfill the borings and return the ground surface to the original condition, including asphalt
or concrete patches where necessary.
- Perform laboratory testing of selected soil samples obtained from the borings to assess the pertinent physical characteristics of the onsite soils. Testing may include soil classification, Atterberg Limits, soil corrosion and expansion, direct shear and R-Value.
- Perform engineering analysis to develop recommendations for site preparation, remedial grading, portable building subgrade support, and site drainage and moisture protection.
- Prepare an illustrated report presenting our findings, conclusions and geotechnical recommendations for site development.
- Perform a review of the $100 \%$ Design Drawings and Project Specifications for consistency with the geotechnical recommendations, if needed.


## SCOPE OF WORK - ENVIRONMENTAL TESTING

Per your request, we have included the cost of environmental sampling and testing of subgrade soils. Our proposed services will consist of the following:

- Collect samples at 12 inches and 5 feet below existing ground surface at each boring location. For cost estimating purposes, we have assumed two samples per boring ( 12 inches and 5 feet) for a total of 12 samples.
- Subcontract with a State of California certified laboratory to perform analytical testing of the 12 soil samples. Each sample will be tested for: 1) Total Petroleum Hydrocarbons (TPH) by EPA Method 8015 Modified, 2) Volatile Organic Compounds (VOC's) by EPA Method 8260B, 3) Semi-VOC's by EPA Method 8270C, 4) California toxic metals total concentration for antimony, arsenic, barium, beryllium, cadmium, chromium, cobalt, copper, lead, mercury, molybdenum, nickel, selenium, silver, thallium, vanadium, and zinc, and 5) Asbestos by California ARB Method 435.
- Preparation of a letter report summarizing the laboratory test results.


## FEES

We propose to perform the outlined scope of work for a lump-sum fee of $\$ \mathbf{1 5 , 0 0 0}$ in accordance with the attached 2016 Fee Schedule. We also understand that the scope of work does require prevailing wage rates. An itemized breakdown of our fee is provided below:
Boring Markout/Utility Locating ..... $\$ 800$
Drilling/Sampling/Field Personnel ..... \$3,660
Laboratory Testing ..... \$1,500
Engineering Analysis/Report Preparation ..... \$2,000
Plan \& Specification Review ..... \$500
TPH (EPA 8015B Modified) \$55/ea. ..... \$660
Volatile Organic Compounds (EPA 8260B) \$70/ea. ..... \$840
Semi-VOC's (EPA 8270C) \$135/ea ..... \$1,620
Title 24 Metals (EPA 6010B) \$135/ea. ..... \$1,620
Asbestos (ARB Method 435) \$150/ea. ..... \$1,800
Field Sampling \& Delivery to Lab .....  $\$ \mathrm{n} / \mathrm{c}$

We have assumed that the site soils and groundwater have no contamination that would necessitate the obtaining of special environmental permits or soil disposal permits. The cost of our services will not exceed the fee described above unless unanticipated conditions are encountered which would warrant additional investigation or analysis, or if our scope of work changes. Your authorization will be necessary before any additional work or increase in charges is incurred.

We appreciate the opportunity to submit this cost estimate and look forward to working with you on this project. We can provide you with a formal proposal for authorization if you would like to proceed with the services described above. If you have any questions, please do not hesitate to contact us.

## GROUP DELTA CONSULTANTS



James Sanders, CEG 2258
San Diego Area Manager

Distribution: (1) Addressee, Mr. Frisco White (FWhite@WWArch.com)


## GRロபP DELTA

## GROUP DELTA CONSULTANTS, INC.

## 2016 FEE SCHEDULE

## HOURLY CHARGES FOR PERSONNEL <br> (Engineer/Geologist/Scientist)

SENIOR PRINCIPAL ..... \$295
PRINCIPAL ..... \$235
ASSOCIATE ..... \$200
SENIOR ..... \$185
PROJECT ..... \$165
SENIOR STAFF ..... \$155
STAFF ..... \$140
DESIGNER / ILLUSTRATOR / AUTOCAD ..... \$100
TECHNICAL / PROJECT SUPPORT / ADMIN ..... \$80
TESTING \& INSPECTION SERVICES
PROJECT MANAGER ..... \$175
QUALITY CONTROL MANAGER ..... \$155
LABORATORY MANAGER ..... \$140
SENIOR ENVIRONMENTAL TECHNICIAN ..... \$140
ENVIRONMENTAL TECHNICIAN ..... \$100
TECHNICIAN / INSPECTOR - PREVAILING WAGE ..... \$105
TECHNICIAN / INSPECTOR - NON-PREVALING WAGE ..... \$85

## CHARGES FOR EQUIPMENT

## VEHICLE:

FIELD VEHICLE
MILEAGE (PER CURRENT IRS RATES)
NUCLEAR DENSITY GAUGE
$\$ 8.00 /$ hour
$\$ 0.54 / \mathrm{mile}$
\$8.00/hour

## OTHER CHARGES

Outside services will be charged at cost plus 15 percent. Technician and support personnel time for work over eight (8) hours per day will be charged at 1.5 times the regular rates. Holidays, hours over 12, and weekends hours (all hours) will be charged 2.0 times the regular rates.

## LITIGATION FEES

Fees for participation in deposition, arbitration, trial, etc., will be charged at an hourly rate of $\$ 400$ per hour, 4-hour minimum, portal to portal.

## TERMS \& CONDITIONS

## RECOGNITION OF RISK

Client recognizes that the interpretations and recommendations of Group Delta Consultants, Inc. (GDC) are based solely on the information available to GDC. Client further recognizes that surface and subsurface conditions can vary from those encountered at the times and locations where data are obtained by GDC, and that the limitation on available data results in some level of uncertainty with respect to the interpretation of these conditions despite the use of due professional care.

GDC will not be responsible for the effect on any opinion rendered hereunder of unknowns such as acts of others on adjacent properties, variables of nature including but not limited to earthquakes, masking of rocks by heavy ground cover or the works of man, acts of God or other variables beyond the control of GDC.

GDC shall write reports so as to meet the administrative requirements of local governmental agencies; however, as the decisions of such agencies are discretionary, GDC does not guarantee the approval of its reports or of Client's project by any governmental agency.

## PROFESSIONAL RESPONSIBILITY

GDC represents that the services shall be performed, within the limits prescribed by Client, in a manner consistent with that level of care and skill ordinarily exercised by other professional consultants under similar circumstances. No other representations to Client, express or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document or otherwise.

## General INDEMNIFICATION - Other than Professional Services

GDC agrees to indemnify, hold harmless and defend Client from and against any and all loss, expenses, including reasonable attorney's fees, injury, damage, to property or person, liability, arising out of the services performed by GDC except where such loss, injury, damage, liability, cost, expenses or claims are the result of the negligence or willful misconduct of Client, its agents, employees, officers, directors or shareholders;

## PROFESSIONAL SERVICES INDEMNITY

GDC agrees to the fullest extent permitted by law, to indemnify and hold Client harmless from any damages, liability or cost to the extent caused by GDC established and adjudicated negligence and only in direct proportion thereto. GDC is not obligated to indemnify the Client in any manner whatsoever for the Clients negligence, whether active, passive or otherwise. The Client is not obligated to indemnify the Consultant in any manner whatsoever for GDC negligence, whether active, passive or otherwise. GDC shall defend itself from any actual or alleged claims arising from the GDC's services under this Agreement. GDC agrees to compensate the Client for reasonable attorney fees or expenses incurred to defend the Client from any claims that are ultimately determined by an adjudication (or formal dispute resolution process) to have been caused by and only in direct proportion to GDC negligent performance.

Client agrees to indemnify, hold harmless and defend GDC from any against any and all loss, expenses including reasonable attorney's fees injury, damage, to property or person, liability, costs and/or claims caused by the actions or inaction of the Client, its agents, employees, officers, directors or shareholders.

## LIMITATION OF LIABILITY

To the fullest extent permitted by law and notwithstanding any other provision of this agreement, the total liability, in the aggregate, of GDC, its officers, directors, members, partners, agents, employees and consultants to the Client and anyone claiming by, through or under Client for any and all claims, loss, costs or damages whatsoever arising out of, resulting from or in any way related to the Project or the Agreement from any cause or causes including but not limited to professional negligence, professional errors or omissions, strict liability, breach of contract, indemnity obligations or warranty express or implied of GDC or its officers, directors, members, partners, agents, employees and consultants shall be limited to an amount not to exceed $\$ 50,000$ or the fee of GDC, whichever sum is greater.

For any damage caused by negligence other than professional negligence, GDC's liability, including that of its employees, agents and subcontractors, in the aggregate under this Agreement, shall not exceed the available limits of GDC's comprehensive general and automobile liability, as applicable, insurance coverage.

In no event shall either GDC or Client be liable for consequential damages, including, without limitation, loss of use, loss of profits, fines, penalties or the additional costs of completing the development of the property described herein above due to delays, incurred by one another or their respective subsidiaries or successors, regardless of whether such claim is based upon alleged breach of contract, willful misconduct or negligent act or omission, whether professional or non-professional, of either of them or their agents, employees, subcontractors, officers, directors or shareholders.

## METHOD OF CHARGING AND PAYMENT CONDITIONS

GDC will submit the invoices to Client as stated in the proposal or periodically and a final invoice will be submitted upon completion of our services. All retainers are held for credit to the final invoice. Payment is due upon presentation of invoice and is past due thirty (30) days from invoice date. Client agrees to pay a finance charge of one and one-half percent ( $1-1 / 2 \%$ ) per month, or the maximum rate allowed by law, on past due accounts. Payments shall first be applied to accrued interest and to the principal unpaid amount. Client specifically agrees further to pay all expenses and costs, including but not limited to GDC's staff time at GDC's current Schedule of Fees, attorneys' fees, and court and other costs associated with collection of past due accounts.

If any invoice for work performed by GDC is outstanding and unpaid for a period in excess of 90 (ninety) days, the Client agrees that, in addition to any other remedy which may be available to it, GDC may stop work, withhold reports/plans, and submit such invoice to binding arbitration under the Commercial Arbitration Rules of the American Arbitration Association, as the same may be in effect at the date of such submission, and that judgment upon the award rendered in such arbitration may be entered in any court having jurisdiction thereof.

## ESTIMATED CHARGES AND PAYMENT CONDITIONS

GDC charges are only estimated and shall not be regarded as "lump sum" or "fixed price" or "guaranteed maximum" compensation unless it is expressly so stated in writing.

## ESTIMATED TIME SCHEDULE

Because of the uncertainties inherent in the services contemplated hereunder, time schedules are only estimated schedules which are subject to revision unless specifically described as otherwise herein.

## RIGHT OF ENTRY

The Client will provide for right of entry for GDC personnel, and for any other personnel and all equipment necessary in order to complete the work. While GDC will take all reasonable precautions to minimize any damage to the property, it is understood by Client that in the normal course of work some damage may occur, the correction of which is not part of this Agreement. The client agrees to indemnify and hold GDC harmless from any liability for any damage so caused by the performance of such work, unless caused by the gross negligence or willful misconduct of GDC or its personnel.

## SUBTERRANEAN STRUCTURES OR UTILITIES

Client shall indemnify and hold GDC harmless for damage or injury arising from damage to subterranean structures or utilities (pipes, tanks, telephone cables, etc.) that are not called to the attention of GDC or are not correctly shown on the plans furnished to GDC, in connection with work performed by GDC.

## CONSTRUCTION PROCEDURES

GDC shall not specify construction procedures, manage or supervise construction, or implement or be responsible for health and safety procedures; shall not be responsible for the acts or omissions of contractors or other parties on the project; and shall not have control or charge of and shall not be responsible for construction, means, methods, techniques, sequences or procedures, or for safety precautions and programs. GDC testing or inspection of portions
of the work of other parties on project shall not relieve such other parties from their responsibility for performing their work in accordance with applicable plans and specifications.

## SAMPLES

GDC will retain all soil and rock samples for thirty (30) days following exploration. Further storage or transfer of samples can be made at an agreed expense upon Client's written request.

## HAZARDOUS SUBSTANCES

Unless specifically included in the "Scope of Services," this Agreement does not include any services (including detection or identification) relative to any substances which might be considered hazardous by an applicable regulations.

## OWNERSHIP OF DOCUMENTS

All reports, boring logs, field data and notes, laboratory test data, calculations, estimates and other documents prepared by GDC, as instruments of service, shall remain the property of GDC. Client agrees that all reports and other work furnished to the Client or its agents, which are not paid for, will be returned upon demand and will not be used by the Client for any purpose whatever.

## NO THIRD PARTY RIGHTS

This Agreement shall not create any rights or benefits to parties other than Client and GDC.

## TIME BAR TO LEGAL ACTION

All legal actions by either party against the other for breach of this Agreement, or for failure to perform in accordance with the applicable standard of care, however denominated, that are essentially based on such breach or failure, shall be barred in two (2) years from the time claimant knew or should have known of its claim, but, in any event, not later than four (4) years from the substantial completion of GDC's services.

## DISPUTES

Any claims, disputes or other matter in question arising out of or related to this agreement shall be subject to mediation as a condition precedent to any binding dispute resolution.

In the event that a dispute arises relating to the performance of the services to be provided under this Agreement, and should that dispute result in litigation, it is agreed that the prevailing party shall be entitled to recover all reasonable costs incurred in connection with such dispute, including GDC's staff time at GDC's Schedule of Fees in effect at the time of such dispute, court costs, attorneys' fees and all other claim related expenses.

12 August 2016

Mr. Frisco White, AIA<br>Westberg + White, Inc.<br>1775 Hancock Blvd<br>San Diego, CA<br>Project: Magnolia Science Academy Portables<br>Civil Engineering Services, P17-023R3

Dear Mr. White:

In accordance with your request, we are pleased to submit the following proposal for the abovereferenced project.

## CIVIL ENGINEERING AND SURVEY SERVICES

Scope: Civil Engineering and Survey Services for the addition of eighteen (18) portables, one (1) MP portable, one (1) admin portable, and one (1) restroom unit, at the pre-developed De Anza site. We understand that utility services are available for the buildings within 100 feet. This proposal is based on information you transmitted to our office on August $5^{\text {th }}, 2016$.

Task 100: Preparation of Site Survey, consisting of field topographic survey at 1 inch $=20$ scale and 1 -foot contour intervals, covering the entire parcel to the curb line on two adjacent streets and to the south and east property lines. Obtain a new title report on the property.

Fee 100: Lump Sum $\$ 6,800$

Task 101: Civil Engineering Services for On-site Improvements, consisting of preparation of construction documents for on-site demolition, grading, gravity storm drainage, gravity sewer laterals, domestic water supply, hydrology calculations, and horizontal and vertical control.

Fee 101: Lump Sum \$15,400
Task 102: Civil Engineering Construction Contract Support Services, consisting of responding to requests for information (RFIs), reviewing contractor submittals, and attending site meetings if requested.
Fee 102: Lump Sum ..... \$1,600
Task 103: Preparation of "As-Built" Record Drawings, from redline markup prints provided by the contractor.
Fee 103: Lump Sum ..... $\$ 960$
Task 104: Preparation of Stormwater Pollution Prevention Plan (SWPPP), if required, consisting of SWPPP in accordance with federal National Pollution Discharge Elimination System (NPDES) requirements.
Fee 104: Lump Sum ..... \$4,500
Task 105: Preparation of Water Quality Technical Report (WQTR) as required by the City of San Diego, consisting of preparation of WQTR required by the City of San Diego, if required.
Fee 105: Lump Sum ..... \$3,500
Task 106: Preparation of City of San Diego "C" Sheet for Fire Water Lateral and EMRA,consisting of developing a "C' sheet for submittal and permit to the City of SanDiego, including required EMRA, if required.Fee 106: Lump Sum\$2,000

## NOTES REGARDING THE ABOVE SERVICES

1. Our services do not include off-site public improvements or off-site utilities.
2. Any additional off-site improvements, street dedications, reports, studies, surveys, or other tasks required as a result of agency requirements, which are not described above, shall be considered additional services.

Mr. White
12 August 2016
Page 3
3. BergerABAM shall have no responsibility for the discovery, presence, handling, removal, or disposal of or exposure of persons to hazardous materials in any form at the project site, including, but not limited to, unexploded military ordnance, asbestos, polychlorinated biphenyl (PCB), or other toxic substances.
4. The client shall provide BergerABAM with a current geotechnical report, which indicates recommendations for site grading, retaining walls, pavement sections, and other geotechnical recommendations pertinent to site development. The client shall provide BergerABAM with any other information needed to properly perform the scope of work.
5. Location and existence of utilities and services shall be based on record drawings and visible field evidence. No liability shall be assumed by BergerABAM for location of existing utilities and services. The above scope of services does not include underground utility locating services.
6. Our services do not include design of dry utilities or mechanical utilities (gas, electric, telecommunications, fiber optic, chilled water, high temperature, hot water, etc.)
7. We understand that fire sprinkler systems or additional on-site fire hydrants are not included within the scope of this project.
8. Our services do not include capacity studies of existing on-site utility systems.
9. All deposits, fees, and charges required by any reviewing agency shall be the responsibility of the client.

## Reimbursables

All printing, plotting, and deliveries required for submittals, mileage, meals during site visits, and other printing, plotting, and deliveries performed at client's request shall be reimbursable. Printing of reference drawings required for design purposes shall be reimbursable. We anticipate reimbursable expenses will not exceed $\mathbf{\$ 2 0 0}$, and will be charged at cost plus 15 percent.

## Financial Responsibility

We will bill monthly, in proportion to percentage of work completed. Any unpaid balance over 30 days after the date of original billing is subject to a monthly late payment charge, which will be 1-1/2 percent per month, applied at the sole discretion of our firm. Client agrees to limit the liability of BergerABAM, its principals and employees, to Client and all contractors and subcontractors on the project, for any claim or any action arising in tort or contract to BergerABAM's fee.

Mr. White
12 August 2016
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## Payments

All payments are to be mailed to the following address.
BergerABAM
33301 Ninth Avenue South, Suite 300
Federal Way, Washington 98003-2600

This proposal is valid for a period of four months from the date issued. If services proceed after four months, our fees are subject to adjustment.

## CLOSING

If this proposal is acceptable, please return a signed copy to our office. If we do not receive a signed copy of this proposal prior to notice to proceed, we will consider all terms and conditions of this proposal accepted and agreed to.

We appreciate this opportunity to propose on Magnolia Science Academy Portables. Should you have any questions, please call.

Sincerely,


William R. Lund, PE, QSD
Vice President

WRL:tg

## ACCEPTED BY

## Signature

Name (Printed)

Title

Date


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ENGINEERING, INC
CロNSULTING ENGINEERS
4719 PALM AVENUE
LA MESA, ᄃA 91941-52Z1
619/466/6224
FAX / 466/6233
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August 17， 2016
August 18， 2016 （Revised）
Westberg＋White，Inc．
1775 Hancock Street
Suite 120
San Diego，California 92110

## Attention：Frisco White

Subject：SDUSD Magnolia Science Academy at De Anza
18 Classroom， 1 Multi－Purpose， 1 Admin \＆ 1 Restroom Portable Buildings
Electrical and Plumbing Engineering Fee Proposal
TREI P16330．S00

Dear Mr．White：

Turpin \＆Rattan Engineering，Inc．is pleased to present our fee proposal to provide professional electrical and plumbing engineering and design services for the above－mentioned project．In accordance with the requirements set forth in your email dated August 05， 2016 we have developed the following project description and scope of work per phase to determine the level of effort necessary to complete this project．

## Project Description：

The project will consist of 18 （eighteen）new modular classroom buildings，one（1）new modular multi－purpose building，one（1）new modular administration building and one（1）new modular restroom building．The new modular building shall be located on the Magnolia Science Academy at the De Anza school site．

The electrical scope of work will include new electrical services，new MDF，site power and low voltage distribution to the new buildings．The scope of work also includes interior design for telephone，data，cable television（CATV），intrusion，intercom／public address（PA），clock， classroom audio－visual and fire alarm systems．

The plumbing scope of work will include the design and integration of building drain，waste and vent（DWV），storm／roof drain，domestic cold water and domestic hot water systems．This proposal assumes plumbing services will be for two（2）of the portable classrooms，the restrooms，and the kitchen located in the Multi－purpose building only．

The scope also includes franchise utility coordination, opinions of probable costs, specifications, bidding phase assistance, construction administration and record drawings.

This proposal assumes all interior lighting and power will be designed and permitted by the building manufacturer and is excluded from this proposal.

This proposal assumes the Architect will coordinate and perform the Plan Check submittal process.
[Basic Services Engineering]

## Scope of Services - Schematic Design Phase:

The scope of services for the Schematic Design Phase will consist of the following tasks as itemized below.

## Scope of Electrical Services

a. Attendance at a project kickoff meeting with the client and the entire $A / E$ team to determine the specific scope requirements, client design/drafting standards, project schedule and client expectations. Inter-discipline project milestones are critical to the project's success and will be developed at this meeting.
b. Code search will be performed.
c. Field investigation will be performed to confirm information shown on Client provided as-built drawings and to determine visible as-built conditions as they relate to the project area.
d. Preliminary calculations for new electrical service sizing will be completed. District shall request a 12 month billing history from the electric utility or provide copies of the previous 12 utility invoices to allow us to determine service kW demand loading history, as required by the Electrical Code.
e. Preliminary contact with the electric, telephone and cable television utilities will be accomplished to determine point of service, service requirements, location of transformer pad, and if any off-site improvements are required to bring service to the site.
f. A conceptual power distribution system single line diagram will be developed.
g. Signal sub-system riser diagrams will be prepared for the electrical system and various sub-systems.
h. Coordination with Architect to determine space requirements for the electrical power, technology and signal systems equipment.
i. Location and size of Main Distribution Frame (MDF) and Intermediate Distribution Frame (IDF) room(s) will be established.
j. Conceptual telecommunications network design prepared for the client's review.

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## Scope of Plumbing Services

a. Preliminary domestic cold, domestic hot water, and DWV calculations will be performed to determine demands and requirements.
b. Preliminary coordination will be performed with the civil engineer to determine locations for utility connections within 5 feet of the building.

## Scope of Services - Design Development Phase:

The scope of services for the Design Development Phase will consist of the following tasks, engineering, design and drawings suitable for the client's review of the electrical and plumbing systems being proposed for this project. The design development submittal will include the following tasks and electrical and plumbing systems as itemized below.

## Scope of Electrical Services

a. Contract Documents will be updated at the start of each phase to reflect the Architect's and Client's review comments.
b. Equipment lists and associated catalog cut sheets will be provided by the Owner for any Owner furnished equipment requiring electrical connections.
c. Coordination among the $A / E$ team members will continue throughout the design phases.
d. Preliminary site electrical distribution system designs, to include routing of site electrical power and signal systems distribution. Location of the new transformer pad will be shown if design information is available from the electric utility.
e. Location of all applicable switchboards, panelboards, fire and intrusion alarm panels, telecommunications signal backboards, MDF/IDF's and HVAC equipment will be indicated.
f. Preliminary power distribution system single line diagram will be further developed.
g. Verification of space requirements for power distribution and signal systems equipment will be completed.
h. Wiring devices, fire alarm heat/smoke detectors, speakers/horns and strobes, and intrusion sensors will be shown on floor plans, without circuiting.
i. Development of riser diagrams for all electrical sub-systems will continue, i.e., telephone, data, cable television (CATV), intrusion, card access, closed circuit television (CCTV), intercom, clock, classroom audio-visual and fire alarm systems.
j. Location of all telephone/data outlets will be indicated. Preliminary designs of horizontal distribution to workstations with Client specified cable will be completed.

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k. Panelboard schedules and other load calculations will be started and updated throughout the design process.
I. Telecommunication system design shall comply with ANSI/TIA/EIA standards and bulletins unless directed otherwise by the client.
m . Preliminary layout of MDF and IDF rooms with space allocated for protectors, cross connections, punch-down blocks, racks and equipment.
n. Preliminary grounding system design will be completed.
o. Preliminary design of backbone cabling with either copper or fiber cable will be completed. Preliminary block diagram of telephone/data cabling systems will be completed.
p. Coordination with the Architect and Building Manufacturer for routing of cable trays with respect to piping, ductwork and other building systems.
q. Coordination and input to the Professional Cost Estimator for electrical work will be established and updated at the conclusion of each phase, to be used for budgeting purposes only.

## Scope of Plumbing Services

a. Domestic cold water, domestic hot water, and DWV piping systems design will be developed; location of water heaters and hot water circulation pumps will be determined.
b. Preliminary DWV piping diagrams will be developed.
c. Final verification and coordination of space requirements for plumbing equipment will be completed.

## Scope of Services - Construction Document Phase:

The scope of services for the Construction Document Phase of work will consist of plans and specifications suitable for bidding purposes, which will include the following tasks and/or electrical and plumbing system designs. The contract documents will conform to the standard of care for a project of this type, size, and complexity. The design and engineering for this phase of the work will comply with accepted electrical and plumbing engineering practices.

## Scope of Electrical Services

a. Final coordination for the site electrical service with San Diego Gas \& Electric will be completed. Design will include all sub-structures, duct banks, grounding, metering and transformer pads that will comply with the utility's requirements.
b. Final coordination with the local telephone and cable television providers for the respective services. Designs will include all sub-structures and duct banks which will comply with the utility's requirements.

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c. Exterior lighting design will be completed, as required, to meet ADA path of travel requirements. Lighting design will include footcandle calculations, lighting controls, and light fixture selection for review by the client. In absence of client's specific footcandle requirements, the standards set forth by Illuminating Engineering Society (IES) will be followed. All signage (if any) will be specified by the Architect.
d. The exterior lighting design will comply with the California Title 24 Energy Code (2013) and any outdoor lighting ordinances adopted by the local municipality.
e. Title 24 Energy Code exterior lighting compliance forms will be completed and shown on the drawings.
f. Floor plans and riser diagrams of the electrical sub-systems will be completed. The sub-systems shall include:

1. Fire alarm
2. Security System, including:
a. Intrusion Alarm
3. Intercom/Public Address
4. Cable television (CATV)
5. Clock
6. Classroom Audio-Visual
g. Power distribution system single line diagram will be finalized.
h. Panelboard schedules will be completed all panelboards.
i. The final telecommunication system design shall comply with ANSI/TIA/EIA standards and bulletins unless directed otherwise by the client.
j. Final layout of MDF and IDF rooms with space allocated for protectors, cross connections, punch-down blocks, racks and equipment.
k. Final site design for the telecommunications distribution system and connection to the existing system.
I. Grounding system design will comply with TIA/EIA 607.
m . All telephone/data outlet locations will be finalized with the client. Final design of the horizontal distribution system to workstations with Client specified cable will be completed.
n. Final design of backbone cabling with either copper or fiber cable and the block diagram of telephone/data cabling systems will be completed.
o. Cable tray and/or conduit system will be completed. Coordination with the Building Manufacturer on routing of cable tray with respect to ductwork.

## SDUSD Magnolia Science Academy at De Anza

18 Classroom, 1 Multi-Purpose, 1 Admin \& 1 Restroom Portable Buildings Engineering Proposal

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p. Fire alarm DSA approval packages will be prepared consisting of catalog cut sheets, State Fire Marshal CSFM listing numbers, voltage drop calculations, battery calculations and other information required by the State Fire Marshal.
q. Specifications will be completed for all electrical components of the project. Specifications will utilize the 2004 CSI format.
r. Agency review and plan check corrections will be completed. Submittal to the DSA will be performed by the Architect.

## Scope of Plumbing Services

a. New work plans will be completed.
b. Plumbing riser diagrams will be completed.
c. Plumbing installation details will be completed.

## Scope of Electrical and Plumbing Services - Bidding and Award Phase:

The scope of services during this phase of work will include the following tasks and services:
a. Issue construction document clarifications and addenda.
b. Respond to the bidders questions via the addendum method. The District and/or the Architect will handle all communication with the contractors.
c. Review with the District and the Architect the contractor's bids and review any pre-construction substitutions proposed by the contractors.

## Scope of Electrical and Plumbing Services - Construction Administration Phase:

The scope of services for the Construction Administration Phase will include the following tasks and services:
a. Review of the electrical and plumbing sub-contractor's submittals for conformance with the general design concept. Submittals will be reviewed for general compliance with the Construction Documents. Reviews of each system or product will be limited to two (2) submittals. If additional reviews for the same system, not necessarily the same manufacturer, are required then the provisions of Additional Services of this proposal will apply.
b. Attend up to two (2) construction meetings during the construction interval.

## SDUSD Magnolia Science Academy at De Anza

c. Visit the site at intervals appropriate to the stage of construction, in order to observe the progress and quality of the work completed by the Contractor. Such visits and observation are not intended to be an exhaustive check or a detailed inspection of the Contractor's work but rather are to allow us, as an experienced professional, to become generally familiar with the work in progress and to determine, in general, if the work is proceeding in accordance with the Contract Documents. Based on this general observation, keep the client informed about the progress of the work. These site visits will be concurrent with the construction meetings listed in item b.
d. Respond to the electrical and plumbing sub-contractor's questions and inquiries regarding interpretation of the plans and specifications.
e. Issue addenda and construction change directives (DSA CCDs).
f. Review the contractor's testing results for compliance with specified parameters.
g. Attend a scheduled site visit near completion of the project, to review the installation and construction, in general, and compare their conformance with the Contract Documents (plans and specifications). A second site visit will be made to recheck the items that were noted as incomplete or deficient. If additional site visits are required, the provisions of Additional Services herein will apply.

## Scope of Electrical and Plumbing Services - Project Closeout Phase:

The scope of services for the Project Closeout Phase will include the following tasks and services:
a. Preparation of record drawings using addenda (DSA CCDs) and RFI's generated during construction and from drawings prepared by the electrical and plumbing sub-contractors. The "record drawings" revisions will be computer drafted and incorporated into the record electrical and plumbing drawings. We will not be responsible for "tracking" the changes, creating markups for the contractor or visiting the site to verify the accuracy of the contractor's markups.

## Services Not Included:

The following professional engineering services are not included in this proposal:
a. Investigation of existing conditions of any "live" or energized electrical equipment that will require the removal of panel or enclosure covers. This equipment includes, but is not limited to interior wiring or bussing of panelboards, switchboards, transformers and manholes. If the building owner does not have the necessary "record drawings" of the existing systems necessary to determine the existing conditions, the client shall hire a third party, an electrical contractor, to perform this function.

## SDUSD Magnolia Science Academy at De Anza <br> 18 Classroom, 1 Multi-Purpose, 1 Admin \& 1 Restroom Portable Buildings Engineering Proposal

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b. Investigation of existing conditions that are hidden or concealed including below grade utilities. Any existing condition that will require destructive testing to determine the existing conditions is not included. Therefore, Turpin \& Rattan Engineering, Inc. cannot assume any responsibility for these "concealed" conditions or below grade conditions.
c. Production of AutoCAD "backgrounds" or Revit models of site plans, floor plans, roof plans etc. Turpin \& Rattan Engineering will be furnished with the required AutoCAD/Revit generated site and floor plans. Turpin \& Rattan Engineering will be responsible for only designing and drafting the MEP systems as outlined herein in this scope of work. In the event that AutoCAD drawings of the existing floor plans are not available, Turpin \& Rattan Engineering can offer services of generating AutoCAD drawings from existing scaled "hard copy" architectural drawings. Provisions of the Additional Services will apply.
d. Mechanical design.
e. Creation of initial as-built drawings.
f. Engineering of corrections for unforeseen conditions.
g. Demolition design and plans.
h. The completion of Title 24 Energy Code Acceptance forms. These are completed by the installing contractor.
i. Registration of project with the California Energy Commission in Sacramento (2013 Title 24 requirement in 2015) (not applicable at this time).
j. Engagement of a third-party firm to review Construction Documents and certify Title 24 design compliance (2013 T24 requirement) (not applicable to this alteration project).
k. Documentation that the design has solar-ready roof areas (2013 T24 requirement) (not applicable to this alteration project).
I. 2013 Title 24 compliance including meetings, design tasks and documentation forms.
m. APCD process documentation, site wide emissions, or pollutant burden analysis.
n. Revit BIM modeling.
o. Theatrical lighting design.
p. Site lighting design other than lighting to meet ADA path of travel requirements.
q. Design of Water Features.
r. Specialty audio-visual and television broadcast equipment design.

## SDUSD Magnolia Science Academy at De Anza <br> 18 Classroom, 1 Multi-Purpose, 1 Admin \& 1 Restroom Portable Buildings Engineering Proposal

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s. Interim housing design.
t. CaIOSHA/NFPA 70E Arc Flash Studies.
u. Completion of Commissioning Plan, Commissioning Final Report, Preparation of Systems Manual and Commissioning Compliance Forms.
v. Attendance at Commissioning Functional Performance Testing.
w. Services as Commissioning Agent.
$x$. Testing of existing generator or other emergency power sources. Existing equipment is assumed to be of adequate capacity, code compliant and in good working order.
y. Building interior power distribution, grounding, lighting, card access, and closed circuit television (CCTV) systems.
z. Photovoltaic (PV) system design or provisions for future PV systems.
aa. Emergency or standby power system design beyond that required by Code.
bb. Temporary power for construction trailers, tools, and equipment.
cc. Off-site utility improvements.
dd. Traffic Signal control designs.
ee. Design of telephone switch and "active" audio-visual / security / data / and telecommunications networking, equipment (Switches, Routers, Hubs, Wireless Access Points, Security Cameras, Projectors, Audio and Display equipment etc.).
ff. Testing of existing telephone/data cable infrastructure to determine performance and cable length.
gg. Creation of as-built panelboard schedules. It is assumed that accurate schedules of the existing panelboard(s) showing present circuit descriptions and loading are available. In the absence of this information, the DSA may require a 30 day recording of the load on existing panelboards associated with this project to determine their suitability for use. The work must be performed by a licensed electrician, at the owner's expense. Provisions of the Additional Services will apply.
hh. Assessment of MEP equipment is limited to visual observation. No testing will be performed.
ii. Electrical equipment modifications. Existing equipment to be reused is assumed to be of adequate capacity, code compliant and in good working order.
jj. Fire sprinkler system performance specifications, design, and calculations.

## SDUSD Magnolia Science Academy at De Anza

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kk. Piping systems, points of connection or equipment (interceptors, pumps, ejectors etc.) more than 5 feet outside of the building line
II. Natural gas system design.
mm . Grease waste system design including piping, fixtures and equipment to serve kitchen.
nn. Science lab fixtures, equipment and systems for acid or chemical waste and disposal including sinks, drains, piping, dilution traps and neutralization tanks.
oo. Plumbing fixture selection.
pp. Foundation and site drainage systems and/or ground water pumping systems.
qq. Compressed air systems.
rr. Submittal of Food Service plans to Health Department and San Diego Food Establishment Wastewater Discharge.
ss. Campus-wide low voltage, communications, and alarm systems and equipment upgrades.
tt. Redesigns associated with Value Engineering.
uu. Design to meet LEED certification requirements.
vv. Electric utility "Savings by Design" Program or design and calculations work to evaluate and apply for energy efficiency rebates or incentives from local utility provider.
ww. Opinions of probable construction costs. This proposal assume input will be given to the Professional Cost Estimator.
$x x$. Phasing and multiple construction document packages.
yy. Plan Check submittal and permit processing.
zz. Any other services not specifically outlined in the Scope of Services sections above.
aaa. The cost of all utility engineering fees, agency-filing fees, plan check fees, or permit fees imposed by any municipality in conjunction with this project.

## Additional Services:

Should additional services not included in this proposal be requested, compensation shall be hourly based on the attached rate schedule for all work performed in conjunction with the additional service or a negotiated lump sum fee.

Work shall only proceed after authorization has been received from the client.

## SDUSD Magnolia Science Academy at De Anza

18 Classroom, 1 Multi-Purpose, 1 Admin \& 1 Restroom Portable Buildings Engineering Proposal

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## Schedule of Submittals:

Turpin \& Rattan Engineering, Inc. is prepared to work with the Architect to meet any reasonable submittal dates. Progress submittals will occur at $100 \%$ SD, $100 \%$ DD, $50 \%$ CD and $100 \%$ CD milestones.

## Computer \& Electronic Media Standards:

All proposed fees stated in this proposal are based on using Turpin \& Rattan Engineering, Inc. in-house Computer \& Electronic Media standards. Client requests for other specific standards, which vary significantly from these standards, may require additional services.

The following lists Turpin \& Rattan Engineering's Computer \& Electronic Media standards and formats:

1. AutoCAD 2017 for CADD drawings
2. Revit MEP 2017 for Building Information Modeling
3. Microsoft Word for Specifications and Correspondence
4. Microsoft Excel for Cost Estimating and other Spreadsheets
5. SKM Powertools for Short Circuit Analysis \& Coordination Study
6. EnergySoft EnergyPro for Building Energy Analysis

## Ownership of Electronic Media:

Both parties hereby acknowledge mutually non-exclusive ownership of the electronic files and each party may use, alter, modify, or delete the files without consequence to the other party. Due to the potential that the information set forth on the computer disks can be modified by the client, unintentionally or otherwise, the consultant reserves the right to remove all indicia of its ownership and/or involvement from each electronic display.

## Summary of Proposed Engineering Fees:

The summary of the proposed electrical and plumbing engineering fees are lump sum amounts as indicated below:

Basic Electrical Services:

| Schematic Design Phase | $\$ 4,600.00$ |
| :--- | ---: |
| Design Development Phase | $11,500.00$ |
| Construction Document Phase | $18,400.00$ |
| Bidding Phase | $2,300.00$ |
| Construction Administration Phase | $6,900.00$ |
| Project Closeout | $2,300.00$ |

Proposed Basic Services Fee
\$46,000.00
New Electrical Service
\$ 5,000.00
Grand Total Proposed Electrical Fee
\$ 51,000.00
SDUSD Magnolia Science Academy at De Anza
18 Classroom, 1 Multi-Purpose, 1 Admin \& 1 Restroom Portable Buildings
Engineering Proposal
Page 11 of 13

Basic Plumbing Services:

| Schematic Design Phase | $\$ 450.00$ |
| :--- | ---: |
| Design Development Phase | $1,125.00$ |
| Construction Document Phase | $1,800.00$ |
| Bidding Phase | 225.00 |
| Construction Administration Phase | 675.00 |
| Project Closeout | 225.00 |

Proposed Basic Services Fee
\$ 4,500.00
Grand Total Proposed Fee

The fees quoted in this proposal are valid for a period of 60 days from the date of the proposal.
We appreciate the opportunity to submit our electrical and plumbing engineering fee proposal for this project. Should you or the client have any questions on the development of this proposal or the elements contained herein, we are available to meet and discuss the proposal at your convenience.

Sincerely,
TURPIN \& RATTAN ENGINEERING, INC.


Vickie Forties
Vice President

Attachments:

- Standard Rate Schedule


## ENGINEERING

FEE SCHEDULE 2016

## A. Engineering and Design

- Principal $\$ 185.00$ per hour
- Professional Engineer
165.00 per hour
- Project Manager
- Senior Designer
- Designer 135.00 per hour
125.00 per hour
115.00 per hour
B. Computer Aided Drafting
- Senior CADD Technician 90.00 per hour
- CADD Technician 80.00 per hour
C. Report/Specification/Letter Typing
- Administrative 80.00 per hour

Federal Tax I.D. No.: 95-3900518
14 REG

Westberg + White, Inc.<br>1775 Hancock Street; STE 120<br>San Diego, CA 92110<br>\section*{Attn: Frisco White}<br>Phone: 619-542-1188<br>Email: white@wwarch.com

## Project Name: Magnolia Science Academy Project Location: 6525 Estrella Avenue, San Diego, CA 92120

Dear Mr. White,
Food Service Design Group is pleased to submit this agreement outlining our services to provide food service design for the above project. Our area of responsibility would consist of a food service design for the kitchen at Magnolia Science Academy.
Food Service Design Group understands the scope of work to be:

- The new kitchen will be approximately 400sf.
- The kitchen will be located in a portable multipurpose building.
- Exhaust hood will be required if any cooking is done on-site.
- Grease interceptor will be required.
- Fire suppression drawings will not be included in out scope of work.
- Drawings will be submitted to architectural team in PDF and DWG formats.
- Submission fees will be in addition to this contract and paid for by the Client.


## I SCHEMATIC DESIGN

1. Develop floor plans for the cooking equipment based on the approved program and the architect's preliminary plans.
2. Upon approval of floor plan design, prepare $1 / 4^{\prime \prime}-1^{\prime}-0^{\prime \prime}$ scale itemized preliminary equipment floor plans and coordinate plans with the Architect, the design team, and the interior designer.
II DESIGN DEVELOPMENT
3. Prepare a list of all food service equipment in accordance with above plans.
4. Prepare catalog cut-sheets showing all standard manufactured equipment.
5. Prepare itemized budget estimates for food service equipment.
6. Revise the plans, cut-sheets and budgets as required.
7. Prepare itemized schedule of preliminary utility requirements for each item of food service equipment. The engineers will utilize this information and the catalog cutbooks during the preparation of their design development documents.

III CONSTRUCTION DOCUMENTS

1. Upon approval of above work prepare the following drawings in $1 / 4 "-1$ ' -0 ".
a. Final itemized food service equipment plans
b. Plumbing rough-in plans showing all compressed air, steam, water, waste, and gas requirements for the equipment for use by the engineers.
c. Electrical rough-in plans showing all electrical requirements for equipment for use by the engineers.

Client's Initials: $\qquad$
d. Ventilation plans showing product cooking equipment exhaust requirements and equipment ventilation requirements for use by the engineers.
2. Construction Documents Submittal
a. Prepare written specifications, elevations, and details as required.
i. Standard Equipment - food service items selected from available manufactures.
ii. Custom Equipment - food service items specially developed fir this project
iii. Specifications will be provided in a format that suits the Architect and Owner
b. Submittal to FEWD and San Diego County Department of Environmental Health (DEH)
c. Review FEWD and DEH comments and revise plans if required.
d. Obtain FEWD and DEH approval.
e. Review DSA comments and revise plans if required.

IV BID AND AWARD

1. Review of specifications submitted by kitchen equipment contractors.
v CONSTRUCTION ADMINISTRATION
2. Review shop drawings of contractors, correct if necessary and process through agreed upon channels.
3. Review and response to any RFIs regarding the food service area

VI PROJECT CLOSE OUT

1. Review complete work and prepare punch lists noting differences from plans, details and specifications and corrections required.
2. Create As-built Plans
3. Two trips to Magnolia Science Academy upon construction completion.
a. First trip to create food service punch list and documentation for as-builts.
b. Second trip to verification completion of items listed on the punch list

Our fee for the above services will be. $. \$ 10,000.00$ (dollars)
*The design fee includes three (3) sets of drawings to be submitted to the Health Department. This fee does not include Health Department plan check fees. Any additional printing will be charged at $\$ 6.00$ per sheet.

## Payable as follows:

25\% Upon completion of Schematic Design
25\% Upon completion of Design Development Phase
35\% Upon completion of Construction Documents
5\% Upon completion of Bid and Award Phase
5\% Upon completion of Construction Administration Phase
5\% Upon completion of Project Close-out (As-Builts)
100\% TOTAL
If additional design services are requested, the client will be billed at a rate of:

Project Design Manager:
Foodservice Designer:
$\$ 170.00$ per hour
\$ 130.00 per hour
$\qquad$

If you desire Food Service Design Group to render services not specified in this contract, a written agreement shall be made. Services of a licensed architect or engineer are not included. Should these be required it will be the client's responsibility to obtain and pay for such services. Further, this proposal is for Foodservice Design only as it relates to the requirements of the San Diego County Health Department (D.E.H.) and FEWD. All other municipalities or agency's requirements are excluded.

Preliminary floor plan must be approved and signed by customer before construction documents can be produced. If the customer desires any design changes after approval of preliminary floor plan, there will be an additional charge. The scope of this agreement shall include a maximum of (3) three preliminary floor plans and (1) one final design.

Termination: This agreement may be terminated by the client with three (3) days written notice if and only if client loses or does not consummate occupancy of premises for which these plans are intended. Client shall compensate Food Service Design Group for services through the period of notice, and thereafter. There will be no refund of deposits in the event that the deposit amount exceeds the amount of services performed upon termination of this design agreement. All services shall be provided within one year of agreement. Projects not completed within this period due to client default or abandonment shall be void and full balance due immediately.
Thank you for giving us this opportunity to submit this proposal to you.


Wen Ko
Senior Food Service Designer
Accepted by
Food Service Design Group
Printed Name $\qquad$
For (Firm) $\qquad$ Tod Firotto
Date $\qquad$ 20

President

PUBLIC SCHOOLS

| Board Agenda Item \# | Agenda \# II E |
| :--- | :--- |
| Date: | September 8, 2016 |
| To: | Magnolia Board of Directors |
| From: | Caprice Young, Ed.D., CEO \& Superintendent |
| Staff Lead: | Oswaldo Diaz, Chief Financial Officer |
| RE: | Accepting the terms and conditions of the Facility Incentive Grant <br> for MSA-1 and MSA-7 |

## Proposed Board Recommendation

I move that the board approve the resolution accepting the terms and conditions of the Facility Incentive Grant for MSA-1 and MSA-7.

## Background

California School Finance Authority awarded a grant to Magnolia Science Academy 1 (CDS Code: 19-64733-6119945) under Funding Round 12 of the State Charter School Facilities Incentive Grants Program (Program) (CFDA \#84.282D). Assuming ongoing eligibility, the perpupil federal grant will be awarded in disbursements over three years from September 2016 through August 2019 to Magnolia Science Academy 1 for the project described below.

Project Description: New Construction costs for the charter school located at: 18238 Sherman Way, Reseda, CA 91335

## Total Annual Grant Amount:

$\$ \mathbf{5 0 0 , 0 0 0}$ (based on the calculation of $\$ 1,000$ per student enrollment of 540 as reported by the California Department of Education). The total grant amount is $\mathbf{\$ 5 0 0 , 0 0 0}$ annually, for a total three-year award of $\mathbf{\$ 1 , 5 0 0 , 0 0 0}$ under the State Charter Facilities Incentive Grants Program

California School Finance Authority awarded a grant to Magnolia Science Academy 7 (CDS Code: 19-64733-0117655) under Funding Round 12 of the State Charter School Facilities Incentive Grants Program (Program) (CFDA \#84.282D). Assuming ongoing eligibility, the perpupil federal grant will be awarded in disbursements over three years from September 2016 through August 2019 to Magnolia Science Academy 7 for the project described below.

Project Description:
New Construction costs for the charter school facilities located at: 18355 Roscoe Blvd., Northridge, CA 91325

## Total Annual Grant Amount:

$\$ 138,325$ (based on 75 percent of annual New Construction costs of \$ 184,433 during the 2016-
17 school year. The total grant amount is $\mathbf{\$ 1 3 8 , 3 2 5}$ annually, for a total three-year award of $\mathbf{\$ 4 1 4 , 9 7 5}$ under the State Charter Facilities Incentive Grants Program

Budget Implications
None at this time.
Name of Staff Originator:
Brock Atar, Senior Financial Analyst
Attachments

Facility Incentive Grant Resolution FY 16-17 for MSA-1 and MSA-7
Award Letter for MSA-1 and MSA-7

WHEREAS, the Principal of Magnolia Science Academy-1 has applied for a grant from the California School Finance Authority (the "Authority") under the State Charter Facilities Incentive Grants Program (CFDA \#84.292D);

WHEREAS, on August 10, 2016, the Authority awarded a grant to Magnolia Science Academy-1 for CPR costs of its facilities at 18220-18228 Sherman Way Los Angeles, CA 91335

WHEREAS, the total grant amount is $\$ 500,000$ annually, for a total three-year award of $\$ 1,500,000$ under the State Charter Facilities Incentive Grants Program (CFDA \#84.292D); pursuant to the terms of the grant agreement to be entered into by and between the Authority and Magnolia Science Academy-1.

WHEREAS, the Board has determined that it is in the best interest of Magnolia Educational and Research Foundation that Magnolia Science Academy-1 enter into the grant agreement with the Authority;

## NOW, THEREFOR BE IT RESOLVED THAT

The Board of Magnolia Education and Research Foundation, on behalf of Magnolia Science Academy-1, accepts the terms and conditions of the grant agreement;

The Board of Magnolia Educational and Research Foundation hereby designate the following to enter into the grant agreement and any other documents or agreements related to the intent of this resolution: Oswaldo Diaz and any other Officer of the Board.

PASSED AND ACCEPTED THIS 8th ${ }^{\text {TH }}$ DAY OF SEPTEMBER 2016.
Magnolia Educational and Research Foundation A California non-profit corporation

President of the Board
Date

# MGNOLIA EDUCATION AND RESEACRH FOUNDATION BOARD RESLUTION ACCEPTANCE OF MAGNOLIA SCIENCE ACADEMY-7 <br> CHARTER <br> SCHOOLS FACILITIES INCENTIVE GRANT <br> Resolution 20160908-2 

WHEREAS, the Principal of Magnolia Science Academy-7 has applied for a grant from the California School Finance Authority ( the "Authority") under the State Charter Facilities Incentive Grants Program ( CFDA\#84.292D);

WHEREAS, on August 10, 2016, the Authority awarded a grant to Magnolia Science Academy-7 for renovation cost of its facilities at 18355 Roscoe Blvd, Northridge, CA 91325

WHEREAS, the total grant amount is $\$ 138,325$ annually, for a total three-year award of $\$ 414,975$ under the State Charter Facilities Incentive Grant Program (CFDA \#84.292D); pursuant to terms of grant agreement to be entered into by and between the Authority and Magnolia Science Academy-7.

WHEREAS, the Board has determined that it is in the best interest of Magnolia Educational and Research Foundation that Magnolia Science Academy-7 enter into the grant agreement with the Authority;

## NOW, THEREFOR BE IT RESOLVED THAT

The Board of Magnolia Educational and Research Foundation, on behalf of Magnolia Science Academy-7, accepts the term and conditions of the grant agreement;

The Board of Magnolia Educational and Research Foundation herby designate the following to enter into the grant agreement and any other documents or agreements related to the intent of this resolution: Oswaldo Diaz and any other Officer of the Board.

PASSED AND ACCEPTED THIS 8th ${ }^{\text {TH }}$ DAY OF SEPTEMBER 2016.
Magnolia Educational and Research Foundation A California non-profit corporation on.

$\overline{\text { Date }}$

CALIFORNIA SCHOOL FINANCE AUTHORITY

| 915 Capitol Mall, Sulte 101 | MEMBERS |
| :--- | ---: |
| Sacramento, CA 95814 | JOHN CHIANG, CHARRMAN |
| $p(916) 651-7710$ | State Treasurer |
| $f(916) 651-7709$ | TOM TORLAKSON |
| 300 S. Spring Street, Suite 8500 | State Superintendent of |
| Los Angeles, CA 90013 | Public Instruction |
| $p(213) 620-4467$ | MICHAEL COHEN |
| $f(213) 620-6309$ | Director of FInance |
| csfa@treasurer.ca.gov | EXECUTIVE DIRECTOR |
| www.treasurer.ca.gov/csfa | Katrina M. Johantgen |

August 22, 2016

Oswaldo Diaz, Chief Finance Officer
Magnolia Educational Research Foundation
On behalf of Magnolia Science Academy 1
250 E 1st Street, 15th Floor
Los Angeles, CA 90012
Via E-mail: odiaz@magnoliapublicschools.org

## Dear Mr. Diaz:

At its meeting on August 10, 2016, the California School Finance Authority (Authority) awarded a grant to Magnolia Science Academy 1 (CDS Code: 19-64733-6119945) under Funding Round 12 of the State Charter School Facilities Incentive Grants Program (Program) (CFDA \#84.282D). Assuming ongoing eligibility, the per-pupil federal grant will be awarded in disbursements over three years from September 2016 through August 2019 to Magnolia Science Academy 1 for the project described below.

Project Description:

Total Annual Grant Amount:

New Construction costs for the charter school facilities located at: 18238 Sherman Way, Reseda, CA 91335
$\$ 500,000$ (based on the calculation of $\$ 1,000$ per student enroliment of 540 as reported by the California Department of Education)

Grant funds are to be used for the immediate needs of the designated project and must be obligated and expended by the dates specified in the Grant Agreement (Cal. Code Regs., Title 4, §10185). Please review the enclosed agreement for the disbursement schedule as well as the terms and conditions of accepting the grant.

To confirm acceptance of the grant award and begin receiving disbursements, the Authority must receive the following documentation at the letterhead address by September 16, 2016:

1. Grant Agreement (including exhibits), signed by an official representative of the charter school;
2. Certified resolution of the school's governing board, accepting the terms and conditions of the Grant Agreement;
3. Request for Disbursement of Grant Proceeds (see Exhibit B of the Grant Agreement for a sample);
4. Proof of site control through August 31, 2019, if applicable (the lease received previously is expiring June 30, 2034);
5. Current charter, if applicable (the charter received previously is expiring on June 30, 2017); and
6. Verification of eligibility to receive federal funds by being actively registered in SAM (System for Award Management) at https://www.sam.gov/portal/public/SAM/.

Additionally, to ensure subgrantees will receive all eligible disbursements by the close of the grant period, the Authority's regulations require current subgrantees provide verification of continued eligibility and confirmation of facility costs in February and August of each year. The regulations also provide that incomplete documentation will cause the subgrantee to forfeit one-sixth of the respective semi-annual disbursement cycle (March-August or September-February). If the documentation is still insufficient 30 days after February 28 or August 31, the subgrantee will forfeit one-sixth of the total three year award. Lastly, per Section 10185 of the regulations, "Subgrantees that receive an award for purchase, construction, or renovation shall provide verification that the approved project has been initiated within six months of the award date and shall annually provide sufficient documentation to approve disbursements equal to each year's award. Subgrantee also shall provide semi-annual progress reports to the Authority."

If you have any question about the above information or the State Charter School Facilities Incentive Grants Program, please contact us at (213) 620-4467.


Enclosures

CALIFORNIA SCHOOL FINANCE AUTHORITY

| 915 Capitol Mall, Sulte 101 | MEMBERS |
| :--- | ---: |
| Sacramento, CA 95814 | JOHN CHIANG, CHARRMAN |
| $p(916) 651-7710$ | State Treasurer |
| $f(916) 651-7709$ | TOM TORLAKSON |
| 300 S. Spring Street, Suite 8500 | State Superintendent of |
| Los Angeles, CA 90013 | Public Instruction |
| $p(213) 620-4467$ | MICHAEL COHEN |
| $f(213) 620-6309$ | Director of FInance |
| csfa@treasurer.ca.gov | EXECUTIVE DIRECTOR |
| www.treasurer.ca.gov/csfa | Katrina M. Johantgen |

August 22, 2016

Oswaldo Diaz, Chief Finance Officer
Magnolia Educational Research Foundation
On behalf of Magnolia Science Academy 1
250 E 1st Street, 15th Floor
Los Angeles, CA 90012
Via E-mail: odiaz@magnoliapublicschools.org

## Dear Mr. Diaz:

At its meeting on August 10, 2016, the California School Finance Authority (Authority) awarded a grant to Magnolia Science Academy 1 (CDS Code: 19-64733-6119945) under Funding Round 12 of the State Charter School Facilities Incentive Grants Program (Program) (CFDA \#84.282D). Assuming ongoing eligibility, the per-pupil federal grant will be awarded in disbursements over three years from September 2016 through August 2019 to Magnolia Science Academy 1 for the project described below.

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If you have any question about the above information or the State Charter School Facilities Incentive Grants Program, please contact us at (213) 620-4467.


Enclosures

PUBLIC SCHOOLS

| Board Agenda Item \# | II F |
| :--- | :--- |
| Date: | September 6, 2016 |
| To: | MPS Board of Directors |
| From: | Caprice Young, Ed.D., CEO \& Superintendent |
| Staff Lead: | Oswaldo Diaz, Chief Financial Officer |
| RE: | $2015-16$ Unaudited Actuals |

## Proposed Board Recommendation

I move that Board approves the 2015-16 Unaudited Actuals as presented.

## Background

Financial presentation for the eleven (11) months ended June 30, 2016, prepared by EdTec as back officer service provider.

Budget Implications
There are no budget implications.
Name of Staff Originator:
Oswaldo Diaz, Chief Financial Officer
Attachments
Magnolia Public Schools - June 2016 Financial Presentation

| Magnolia Public Schools |
| :---: |
| June 2016 |
| Unaudited Actuals |
| Financial Presentation |
| ©edtec, nc. 2016 |
| August 26,2016 |





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 Compensation and Benefits
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an increase of $\$ 49,270$ from the Previous Forecast．
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| $1,179,520$ | $1,178,240$ |
| ---: | ---: |
| 284,167 | 364,623 |
| $7,037,553$ | $7,029,910$ |
| 35,591 | 14,651 |
| 29,231 | 32,577 |
| $\mathbf{8 , 5 6 6 , 0 6 1}$ | $\mathbf{8 , 6 2 0 , 0 0 1}$ |

143.3



 （рәң！！рпеип）әэиеןея Кu！uи！！əәя

 Total Expenses Services and Other Operating Expenditures Books and Supplies Compensation and Benefits Total Revenue Fundraising and Grants
 General Block Grant
Federal Revenue әпиәләу人


an increase of $\$ 147,540$ from the Previous Forecast.






| MSA-1 | MSA-2 | MSA-3 | MSA-4 |  | MSA-5 | MSA-6 |  | MSA-7 |  | MSA-8 | MSA-SA | MSA-SC | MSA-SD |  | MERF |  | Total |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 6/30/2016 Unaudited Actuals |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| \$ 1,403,525 | \$ 974,391 | \$ 363,932 | \$ 493,669 | \$ | 726,789 | \$ 535,799 | \$ | 909,182 | \$ | 2,027,680 | \$ 5,944,832 | \$ 31,093 | \$ 868,382 | \$ | 82,468 | \$ | 14,361,742 |
| 853,257 | 430,988 | 534,302 | 198,719 |  | 252,645 | 297,409 |  | 749,153 |  | 478,326 | 213,512 | 227,570 | 308,120 |  | 98,615 |  | 4,642,615 |
| 53,386 | 10,859 | 310,189 | 5,624 |  | 146,157 | 3,835 |  | 123,445 |  | 12,091 | 32,354 | 56,590 | 8,521 |  | 39,659 |  | 802,710 |
| 3,712,820 | 184,014 | 81,544 | 64,144 |  | 6,910 | 66,400 |  | 38,802 |  | 140,695 | 11,901,583 | 135,351 | 341,332 |  | 7,666 |  | 16,681,260 |
| 261,165 | 50,931 | (0) | 195,651 |  | 87,797 | 292,283 |  | (0) |  | 590,243 | 0 | (0) | 0 |  | 603,606 |  | 2,081,675 |
| \$ 6,284,154 | \$1,651,182 | \$1,289,966 | \$ 957,808 | \$ | 1,220,298 | \$ 1,195,726 | \$ | 1,820,580 | \$ | 3,249,035 | \$ 18,092,281 | \$ 450,603 | \$1,526,356 | \$ | 832,014 | \$ | 38,570,003 |
| \$ 188,008 | \$ 241,309 | \$ 242,600 | \$ 142,328 | \$ | 63,859 | \$ 127,612 | \$ | 748,471 | \$ | 187,188 | \$ 179,970 | \$ 426,202 | \$ 180,725 | \$ | 555,010 | \$ | 3,283,280 |
|  |  |  |  |  | 12,104 |  |  |  |  |  |  | - | - |  | - |  | 12,104 |
| - |  | - |  |  |  |  |  |  |  | - | 61,355 | - | - |  | - |  | 61,355 |
| - |  | - |  |  |  |  |  |  |  | - | - | - | - |  | 556,661 |  | 556,661 |
| 98,313 | 174,122 | 70,589 | 51,839 |  | - | 61,337 |  | 132,998 |  | 500 | 774,074 | 708,526 | 9,378 |  | - |  | 2,081,675 |
| 2,800,000 | 25,006 | - | - |  | - | - |  | - |  | - | 8,756,986 | 44,198 | 151,806 |  | 5,519 |  | 11,783,515 |
| 58,876 | 54,436 | 54,341 | 52,408 |  | 53,216 | 51,109 |  | 52,741 |  | 57,367 | 51,190 | 51,854 | 51,160 |  | - |  | 588,698 |
| 2,168,342 | 939,822 | 742,489 | 414,413 |  | 802,057 | 423,448 |  | 784,763 |  | 2,819,297 | 1,890,917 | 446,684 | 584,794 |  | 35,643 |  | 12,052,669 |
| 970,616 | 216,487 | 179,947 | 296,821 |  | 289,063 | 532,219 |  | 101,607 |  | 184,683 | 6,377,789 | $(1,226,861)$ | 548,492 |  | $(320,818)$ |  | 8,150,047 |
| \$ 6,284,154 | \$1,651,182 | \$1,289,966 | \$ 957,808 | \$ | 1,220,298 | \$ 1,195,726 | \$ | 1,820,580 | \$ | 3,249,035 | \$ 18,092,281 | \$ 450,603 | \$1,526,356 | \$ | 832,014 | \$ | 38,570,003 |

##  <br> ¡әәЧS әэuеןед рәџер!|osuoう


 School Facilities Apportionments Child Nutrition - State



PY Federal - Not Accrued рəー III ə|!! II ә|! $\perp$ Child Nutrition Programs Special Education - Entitlement Charter Schools in Lieu of Property Taxes

|  |  | Budget vs. Actual |  | Budget |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Actual YTD | Approved Budget | Previous Month's Forecast | FY16 Unaudited Actuals (UAR) | Variance (Previous Forecast vs. UAR) | Forecast Remaining |
| 8714 | Opt3 Grants | 41,148 | - | 26,553 | 41,148 | 14,595 | - |
| 8720 | Refunds | 2,606 | - | 2,606 | 2,606 | - | - |
| 8999 | Uncategorized Revenue | 328 | - | - | 328 | 328 | - |
|  |  |  |  |  | - |  |  |
|  | SUBTOTAL - Local Revenues | 73,501 | 34,000 | 65,159 | 73,501 | 8,342 | - |
| 8800 | Donations/Fundraising |  |  |  | - |  |  |
| 8802 | Donations - Private | 2,703 | - | 2,750 | 2,703 | (47) | - |
| 8803 | Fundraising | 61,977 | 35,000 | 60,998 | 61,977 | 979 | - |
|  |  |  |  |  | - |  |  |
|  | SUBTOTAL - Fundraising and Grants | 64,680 | 35,000 | 63,748 | 64,680 | 932 | - |
| TOTAL REVENUE |  | 7,378,240 | 7,026,998 | 7,300,954 | 7,378,240 | 77,286 | - |
|  |  |  |  |  | - |  |  |
| EXPE |  |  |  |  | - |  |  |
| Compensation \& Benefits |  |  |  |  | - |  |  |
|  |  |  |  |  | - |  |  |
| Certif | mployees Summary |  |  |  | - |  |  |
| 1100 | Teachers Salaries | 1,771,939 | 1,757,093 | 1,814,531 | 1,771,939 | 42,592 | - |
| 1300 | Certificated Supervisor \& Administrator Salarie | 365,275 | 378,034 | 392,680 | 365,275 | 27,404 | - |
|  |  |  |  |  | - |  |  |
|  | SUBTOTAL - Certificated Employees | 2,137,215 | 2,135,127 | 2,207,211 | 2,137,215 | 69,996 | - |
| Classified Employees Summary |  |  |  |  | - |  |  |
| 2400 | Classified Clerical \& Office Salaries | 186,007 | 164,213 | 164,213 | 186,007 | $(21,794)$ | - |
| 2900 | Classified Other Salaries | 225,351 | 175,674 | 227,014 | 225,351 | 1,663 | - |
|  |  |  |  |  | - |  |  |
|  | SUBTOTAL - Classified Employees | 411,358 | 339,887 | 391,227 | 411,358 | $(20,131)$ | - |
| 3000 | Employee Benefits |  |  |  | - |  |  |




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Consultants - Non Instructional
Other Professional Services School Programs - Academic Competitions
School Programs - Other School Programs - After School Program Banking Fees

Repairs and Maintenance - Other Equipment
Accounting Fees
Repairs and Maintenance - Building Equipment Leases
Rent Utilities - Gas and Electric
Equipment Leases Operations \& Housekeeping Insurance - Other Dues \& Memberships Travel - Mileage, Parking, Tolls
Travel and Lodging Conference Fees Travel \& Conferences Shared Management Fee-CMO Services \& Other Operating Expenses

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As of most recent monthly close - FY16 Unaudited Actuals Budget vs. Actuals

Magnolia Science Academy 1

## 

Buildings \＆Improvement of Buildings Capital Outlay


Miscellaneous Operating Expenses
Communications Transportation－Student
Bad Debt Expense

 Special Education Encroachment
Substitutes Special Education Contract Instructors Professional Development Prior Yr Exp（not accrued） Marketing and Student Recruiting
As of most recent monthly close－FY16 Unaudited Actuals

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Beginning Balance (Unaudited)
Audit Adjustment
Beginning Balance (Audited)
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Budget vs. Actuals
As of most recent
Magnolia Science Academy 2


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As of most recent monthly close - FY16 Unaudited Actuals Budget vs. Actuals
Magnolia Science Academy 2

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SyIS Employee Benefits

Classified Other Salaries
Classified Clerical \＆Office Salaries
N Classified Employees Summary
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Compensation \＆Benefits
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$\varepsilon 088$ 8800 Donations／Fundraising

As of most recent monthly close－FY16 Unaudited Actuals Budget vs．Actuals

Magnolia Science Academy 2


Budget vs. Actuals
As of most recent $m$
Magnolia Science Academy 2


 Prior Yr Exp (not accrued) Marketing and Student Recruiting
Payroll Fees Legal Fees
Marketing and Student Recruiting District Trips Expenses
Interest - Loans Less th District Oversight Fees
Other Professional Services
Consultants - Non Instructional Consultants - Instructional
School Programs - Other
 School Progran Accounting Fees
Banking Fees
Repairs and Maintenance - Other Equipment
范
As of most recent monthly close - FY16 Unaudited Actuals Budget vs. Actuals
Magnolia Science Academy 2


Depreciation Calculation
TOTAL EXPENSES
Kepno leydej－7＊10ıans
Equipment


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 Magnolia Science Academy 2
Budget vs．Actuals




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Other State Revenues
Local Revenues
General Block Grant
Federal Revenue
As of most recent monthly close - FY16 Unaudited Actuals Magnolia Science Academy 3
Budget vs. Actuals

As of most recent monthly close - FY16 Unaudited Actuals Magnolia Science Academy 3
Budget vs. Actuals

As of most recent monthly close - FY16 Unaudited Actuals Magnolia Science Academy 3
Budget vs. Actuals
 Magnolia Science Academy 3
Budget vs. Actuals



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Fundraising and Grants
Total Revenue
Other State Revenues
Local Revenues
General Block Grant
Federal Revenue
Compensation and Benefits
Books and Supplies Services and Other Operating Expenditures
Depreciation Expense
Total Expenses
Compensation and Benefits
As of most recent monthly close - FY16 Unaudited Actuals
Magnolia Science Academy 4
 әэиеınsul duәшКо|dməun Health \& Welfare Benefits OASDI-Medicare-Alternative PERS Employee Benefits
STRS Employee Benefits

Classified Other Salaries
응
 - SUBTOTAL - Certificated Employees
$\begin{array}{ll}1100 & \text { Teachers Salaries } \\ 1300 & \text { Certificated Super }\end{array}$ Certificated Employees Summary
Compensation \& Benefits

 Repairs and Maintenance - Building Equipment Leases Operations \& Housekeeping
Equipment Leases Dues \& Memberships
Insurance - Other Travel and Lodging
Dues \& Memberships Conference Fees Shared Management Fee - CMO
Travel \& Conferences Services \& Other Operating Expenses
 Magnolia Science Academy 4
Budget vs. Actuals
As of most recent monthly close - FY16


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5820 As of most recent monthly close－FY16 Unaudited Actuals Magnolia Science Academy 4
Budget vs．Actuals

Budget vs. Actuals
As of most recent $m$
Magnolia Science Academy 5

 Books \& Supplies
Approved Textboo

Workers Comp Insurance әэиeınsul fuәшイo|dməun Health \& Welfare Benefits

Syヨd
Employee Benefits
STRS Employee Benefits


2400 Classified Employees Summary


1100
1300 Certificated Employees Summary

Compensation \& Benefits
EXPENSES
TOTAL REVENUE

As of most recent monthly close - FY16 Unaudited Actuals Magnolia Science Academy 5
Budget vs. Actuals
As of most recent monthly close - FY16 Unaudited Actuals

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5845
5851
5857
5861
5863
5869
5872
5875
5884
5887
5893
5898
5899
5900
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 Technology Services
Transportation - Student
Bad Debt Expense Staff Recruiting
Substitutes

 Prior Yr Exp (not accrued) Marketing and Student Recruiting
Payroll Fees Interest-Loans Less than 1 Year
Legal Fees
 As of most recent monthly close - FY16 Unaudited Actuals Magnolia Science Academy 5
Budget vs. Actuals

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人
 Magnolia Science Academy 6
Budget vs. Actuals
As of most recent monthly close - FY16 Unaudited Actuals
Federal Revenue
Special Education - Entitlement
Child Nutrition Programs
Title I
Title II
Title III
Other Federal Revenue
PY Federal - Not Accrued
sUBTOTAL - Federal Income
Other State Revenues
Other State Apportionments - Prior Years
Special Education - Entitlement (State)
Child Nutrition - State
School Facilities Apportionments
Mandated Cost Reimbursements
State Lottery Revenue
All Other State Revenue
SUBTOTAL - Other State Income
Other Local Revenue
All Other Local Revenue
SpEd Option 3
SUBTOTAL - Local Revenues
Donations/Fundraising
Donations - Private
Fundraising
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\begin{aligned}
& \begin{array}{l}
\text { Books \& Supplies } \\
\text { Approved Textbool }
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 Health \＆Welfare Benefits әл！ешеә｜｜V－әеэ！рәW－ICSVO
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Employee Benefits
STRS


셩 Classified Employees Summary

 1100 Teachers Salaries
Compensation \＆Benefits
SヨSNヨdX
total revenue

As of most recent monthly close－FY16 Unaudited Actuals Magnolia Science Academy 6
Budget vs．Actuals
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Computers（capitalizable items）
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fuəud！ning Capital Outlay

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 Miscellaneous Operating Expenses
Communications Bad Debt Expense Substitutes Special Education Encroachment



 Legal Fees
 Field Trips Expenses Other Professional Services
District Oversight Fees School Programs－Other
Consultants－Non Instruc
As of most recent monthly close－FY16 Unaudited Actuals Budget vs．Actuals
Magnolia Science Academy 6

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Local Revenues
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General Block Grant
Federal Revenue
As of most recent monthly close - FY16 Unaudited Actuals

## Magnolia Science Academy - 7

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| :---: | :---: | :---: |

As of most recent monthly close - FY16 Unaudited Actuals Magnolia Science Academy - 7
Budget vs. Actuals

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EXPENSES
total revenue


As of most recent monthly close - FY16 Unaudited Actuals Magnolia Science Academy - 7
Budget vs. Actuals


Conference Fees
Travel \＆Conferences
Services \＆Other Operating Expenses
CMO Fees
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Food
 Classroom Furniture，Equipment \＆Supplies Noncapitalized Equipment Yearbook sə！！ddns дə甲эeә」 Professional Development Supplies
Non Instructional Student Materials \＆ PE Supplies Office Supplies
PE Supplies Art \＆Music Supplies
Office Supplies Instructional Materials \＆Supplies Custodial Supplies Materials \＆Supplies
Custodial Supplies
 Books \＆Supplies
st！
As of most recent monthly close－FY16 Unaudited Actuals Budget vs．Actuals

Magnolia Science Academy－ 7

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 $\stackrel{\stackrel{0}{\omega}}{\stackrel{0}{\omega}}$ oid $\stackrel{\text { ris }}{\stackrel{-}{V}}$志貁 응응응 As of most recent monthly close - FY16 Unaudited Actuals Budget vs. Actuals
Magnolia Science Academy - 7

$$
\begin{aligned}
& \text { Magnolia Science Academy - } 7 \\
& \text { Budget vs. Actuals }
\end{aligned}
$$


 әэие.nsul ұиәшイо|duәuก OASDI-Medicare-Alternative
Health \& Welfare Benefits
 Employee Benefits
STRS Employee Benefits

 Classified Employees Summary

 Compensation \& Benefits
Certificated Employees S
 EXPENSES
total revenue


8802
8803
As of most recent monthly close - FY16 Unaudited Actuals Magnolia Science Academy -8
Budget vs. Actuals
As of most recent monthly close - FY16 Unaudited Actuals

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Magnolia Science Academy－Santa Ana


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As of most recent monthly close - FY16 Unaudited Actuals Magnolia Science Academy - Santa Ana
Budget vs. Actuals

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As of most recent monthly close－FY16 Unaudited Actuals Budget vs．Actuals

Magnolia Science Academy－Santa Ana

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Miscellaneous Operating Expenses
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As of most recent monthly close－FY16 Unaudited Actuals
Magnolia Science Academy－Santa Ana
Budget vs．Actuals

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 Budget vs．Actuals

Magnolia Science Academy－Santa Clara

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 Budget vs. Actuals

Magnolia Science Academy - San Diego


As of most recent monthly close - FY16 Unaudited Actuals Magnolia Science Academy - San Diego
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 Interest - Loans Less than 1 Year Field Trips Expenses District Oversight Fees
 Consultants - Non Instructional School Programs - Academic Competitions
School Programs - Other Accounting \& Audit Fees
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MAGNOLIA
PUBLIC SCHOOLS

| Board Agenda Item \# | III A |
| :--- | :--- |
| Date: | September 08, 2016 |
| To: | MPS Board of Directors |
| From: | Umit Yapanel, Chairman |
| Staff Lead: | Caprice Young, Ed.D., CEO \& Superintendent |
| RE: | Governance Items: Annual Election of Officers |

## Proposed Board Recommendation

Hereby appoint the following board officers and representational duties:
President and Chairman (Article IX, Section 9)
Secretary and Vice-President (Article IX, Sections 10 and 11)
Treasurer and Vice-President (Article IX, Sections 10 and 12)
Representing Parents (Article VII, Section 3)
Vice Chairman Representing Los Angeles County (Article IX, Sections 13)
Vice Chairman Representing Orange County County (Article IX, Sections 13)
Vice Chairman Representing San Diego County County (Article IX, Sections 13)

## Background

Article VII Section 3 of our bylaws require that we have at least one board member designated to represent the parents of our students and at least one member representing each county where we have schools. Article IX covers the duties of officers. Our bylaws allow for positions of Vice-President. Currently the Secretary or Treasurer has carried out the duties of Vice-Presidents (officiating meetings when the President is absent). The board is free to change that situation by establishing a more formal Vice Chairman.

## Budget Impact

There is no budget impact.
Name of Staff Originator
Caprice Young, Ed.D., CEO \& Superintendent
Attachments
MERF Bylaws

# AMENDED AND RESTATED BYLAWS <br> OF 

MAGNOLIA EDUCATIONAL \& RESEARCH FOUNDATION
(A California Nonprofit Public Benefit Corporation)


#### Abstract

ARTICLE I NAME

Section 1. NAME. The name of this corporation is Magnolia Educational \& Research Foundation.


## ARTICLE II <br> PRINCIPAL OFFICE OF THE CORPORATION

Section 1. PRINCIPAL OFFICE OF THE CORPORATION. The principal office for the transaction of the activities and affairs of this corporation is 250 East $1^{\text {st }}$ Street, Suite 1500 , Los Angeles, 90012 California. The Board of Directors may change the location of the principal office. Any such change of location must be noted by the Secretary on these bylaws opposite this Section; alternatively, this Section may be amended to state the new location.

Section 2. OTHER OFFICES OF THE CORPORATION. The Board of Directors may at any time establish branch or subordinate offices at any place or places where this corporation is qualified to conduct its activities.

## ARTICLE III <br> GENERAL AND SPECIFIC PURPOSES; LIMITATIONS

Section 1. GENERAL AND SPECIFIC PURPOSES. The purposes of this corporation are to provide community support in educational and research areas, which include, but are not limited to the following: managing, operating, guiding, directing and promoting public charter schools; conducting scientific research at K-12 schools and colleges to identify and implement successful education practices; promoting and discovering the research modules in scientific areas with applied and practicable methods to promote prospective scientists; coordinating international conferences/competitions in various fields of academic study. Also in the context of these purposes, the Corporation shall not, except to an insubstantial degree, engage in any other activities or exercise of power that do not further the purposes of the Corporation.

The Corporation shall not carry on any other activities not permitted to be carried on by: (a) a corporation exempt from federal income tax under section $501(\mathrm{c})(3)$ of the Internal Revenue Code, or the corresponding section of any future federal tax code; or (b) a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code. No substantial part of the activities of the Corporation shall consist of the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in, or intervene in (including the publishing or distributing of statements) any political campaign on behalf of or in opposition to any candidate for public office.

## ARTICLE IV <br> CONSTRUCTION AND DEFINITIONS

Section 1. CONSTRUCTION AND DEFINITIONS. Unless the context indicates otherwise, the general provisions, rules of construction and definitions in the California Nonprofit Corporation Law shall govern the construction of these bylaws. Without limiting the generality of the preceding sentence, the masculine gender includes the feminine and neuter, the singular includes the plural, and the plural includes the singular, and the term "person" includes both a legal entity and a natural person.

## ARTICLE V

DEDICATION OF ASSETS

Section 1. DEDICATION OF ASSETS. This corporation's assets are irrevocably dedicated to public benefit purposes. No part of the net earnings, properties, or assets of the corporation, on dissolution or otherwise, shall inure to the benefit of any private person or individual, or to any director or officer of the corporation. On liquidation or dissolution, all properties and assets remaining after payment, or provision for payment, of all debts, liabilities and all charter obligations of the corporation shall be distributed to a nonprofit fund, foundation, or corporation that is organized and operated exclusively for the public and/or charitable purposes of managing, operating, guiding, directing, promoting, and/or supporting one or more California public charter schools that serve students in grades K-12 and that has established its exempt status under Internal Revenue Code section 501(c)(3).

## ARTICLE VI

## CORPORATIONS WITHOU'T MEMBERS

Section 1. CORPORATIONS WITHOUT MEMBERS. This corporation shall have no voting members within the meaning of the Nonprofit Corporation Law.

## ARTICLE VII

## BOARD OF DIRECTORS

Section 1. GENERAL POWERS. Subject to the provisions and limitations of the California Nonprofit Public Benefit Corporation Law and any other applicable laws, and subject to any limitations of the articles of incorporation or bylaws, the corporation's activities and affairs shall be managed, and all corporate powers shall be exercised, by or under the direction of the Board of Directors ("Board"). The Board may delegate the management of the corporation's activities to any person(s), management company or committees, however composed, provided that the activities and affairs of the corporation shall be managed and all corporate powers shall be exercised under the ultimate direction of the Board.

Section 2. SPECIFIC POWERS. Without prejudice to the general powers set forth in Section 1 of these bylaws, but subject to the same limitations, the Board of Directors shall have the power to:
a.
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d. Adopt and use a corporate seal; prescribe the forms of membership certificates; and alter the forms of the seal and certificates.

Section 3. [JESIGNATED DIRECTORS. The number of directors shall be no less than three (3) and no more than eleven (11), unless changed by amendments to these bylaws. The exact number of directors shall be fixed within these limits by a Resolution of the Board. All directors shall be designated by the existing Board of Directors. All directors are to be designated at the corporation's ammual meeting of the Board of Directors.

The Board of Directors commits to designating at least one (1) director who resides in each county where this corporation operates a charter school. The Board of Directors shall strive to recruit directors representing parents and the charter school communities, from diverse professional and ethnic backgrounds and commits to designating at least one (1) director representing parents at all times.

Section 4. RESTRICTION ON EMPLOYEE DIRECTORS. No current employees of the Corporation may serve on the Board of Directors.

Section 5. DIRECTORS' TERMS. Each director shall hold office for five (5) years and until a successor director has been designated and qualified.

Section 6. NOMINATIONS BY COMMITTEE. The Chairman of the Board of Directors or, if none, the President will appoint a committee to designate qualified candidates for election to the Board of Directors at least thirty (30) days before the date of any election of directors. The nominating committee shall make its report at least seven (7) days before the date of the eletion or at such other time as the Board of Directors may set and the Secretary shall forward to each Board member, witl, the notice of meeting required by these bylaws, a list of all candidates nominated by committee.

Section 7. USE OF CORPORATE FUNDS TO SUPPORT NOMINEE. If more people have been nominated for director than can be elected, no corporation funds may be expended to support a nominee.

Section 8. EVENTS CAUSING VACANCIES ON BOARD. A vacancy or vacancies on the Board of Directors shall occur in the event of (a) the death, resignation, or removal of any director; (b) the declaration by resolution
of the Board of Directors of a vacancy in the office of a director who has been convicted of a felony, declared of unsound mind by a court order, or found by final order or judgment of any court to have breached a duty under California Nonprofit Public Benefit Corporation Law, Chapter 2, Article 3; (c) the increase of the authorized number of directors; and (d) the failure of the members, at any meeting of members at which any director or directors are to be elected, to elect the number of directors required to be elected at such meeting.

Section 9. RESIGNATION OF DIRECTORS. Except as provided below, thy director may resign by giving written notice to the Chairman of the Board, if any, or to the President, or the Seccetary, or to the Board. The resignation shall be effective when the notice is given unless the notice specifies a later time frr the resignation to become effective. If a director's resignation is effective at a later time, the Board of Directors may eleci a successor to take office as of the date when the resignation becomes effective.

Section 10. DIRECTOR MAY NOT RESIGN IF NO DIRECTOR REMADNA. Except on notice to the California Attorney General, no director may resign if the corporation would be left withont a duly elected director or dixectors.

Section 11. REMOVAL OF DIRECTORS. Any director may be removed, with or without cause, by a simple majority of directors then in office at a special meeting called for that purpose, or at a regular meeting, provided that notice of that meeting and of the removal questions are given in compliance with the provisions of the Ralph M. Brown Act. (Chapter 9 (commencing with Section 54950) of Division 2 of Title 5 of the Government Code). Any vacancy caused by the removal of a director shall be filled as provided in Section 12.

Section 12. VACANCIES FILLED BY BOARD. Vacancies on the Board of Directors may be filled by approval of the Board of Directors or, if the number of directors then in office is less than a driorum, by (a) the unanimous consent of the directors then in office, (b) the affirmative vote of a majority of the directors then in office at a meeting held according to notice or waivers of notice complying with Corporations Code Section 5211, or (c) a sole remaining director.

Section 13. NO VACANCY ON REDUCTION OF NUMBER OF DIRECCORS. Any reduction of the authorized number of directors shall not result in any directors being removed before his or her term of office expires.

Section 14. QUORUM. A majority of the directors then in office shal constitute a quorum. If a quorum is present, the affirmative vote of the majority of the directors at the meeting shill be a decision of the Board of Directors. Should there be fewer than a majority of the directors present at any nuseting, the meeting shall be adjourned. A majority of the directors present, whether or not constituting a quorum, nay adjourn any meeting to another time and place. Directors may not vote by proxy. The vote or abstention of eaci board member present for each action taken shall be publicly reported.

Section 15. COMPENSATION AND REIMBURSEMENT. Directors shall serve without compensation except that they shall be allowed reasonable advancement or reimbursement of actual rea sonable expenses incurred in carrying out his or her duties. Directors shall not otherwise be compensated.

Section 16. CREATION AND POWERS OF COMMITTEES. The Board, by resolution adopted by a
majority of the directors then in office, may create one or more committees, each consisting of two or more directors and no one who is not a director, to serve at the pleasure of the Board. Appointments to committees of the Board of Directors shall be by majority vote of the authorized number of directors. The Board of Directors may appoint one or more directors as alternate members of any such committee, who may replace any absent member at any meeting. Any such committee shall have all the authority of the Board, to the extent provided in the Board of Directors' resolution, except that no committee may:
a. Take any final action on any matter that, under the California Nonprofit Public Benefit Corporation Law, also requires approval of the members or approval of a majority of all members;
b. Fill vacancies on the Board of Directors or any committee of the Board;
c. Amend or repeal bylaws or adopt new bylaws;
d. Amend or repeal any resolution of the Board of Directors that by its express terms is not so amendable or subject to repeal;
e. Create any other committees of the Board of Directors or appoint the members of committees of the Board;
f. Expend corporate funds to support a nominee for director if more people have been nominated for director than can be elected; or
g. Approve any contract or transaction to which the corporation is a party and in which one or more of its directors has a material financial interest.

Section 17. MEETINGS AND ACTION OF COMMTTEES. Meetings and actions of committees of the Board of Directors shall be governed by, held, and taken under the provisions of these bylaws concerning meetings, other Board of Directors' actions, and the Brown Act, except that the time for general meetings of such committees and the calling of special meetings of such committees may be set either by Board of Directors' resolution or, if none, by resolution of the committee. Minutes of each meeting shall be kept and shall be filed with the corporate records. The Board of Directors may adopt rules for the governance of any committee as long as the rules are consistent with these bylaws. If the Board of Directors has not adopted rules, the committee may do so.

Section 18. NON-LIABILITY OF DIRECTORS. No director shall be personally liable for the debts, liabilities, or other obligations of this corporation.

Section 19. COMPLIANCE WITH LAWS GOVERNING STUDENT RECORDS. The Charter School and the Board of Directors shall comply with all applicable provisions of the Family Education Rights Privacy Act ("FERPA") as set forth in Title 20 of the United States Code Section 1232g and attendant regulations as they may be amended from time to time.

Section 20. COMPLIANCE WITH CONFLICTS OF INTEREST LAWS. The Corporation shall comply with applicable conflict of interest laws, including the Political Reform Act of 1974 (Chapter 1 (commencing with Section 81000) of Title 9 of the Government Code) and Govt. Code § 1090 et seq.

## ARTICLES VIII

## MEETINGS

Section 1.
PLACE OF BOARD OF DIRECTORS MEETINGS. The Board of Directors may designate that a meeting be held at any place within California that has been designated by resolution of the Board of Directors or in the notice of the meeting and which is in compliance with the Ralph M. Brown Act. The Board of Directors commits to rotating the locations of its regular physical meetings among the counties where the corporation's charter school sites are located, and to holding at least one of its regular physical meetings in a calendar year in each of those counties, and that the final date, time, and place will be specified in the notice of the meeting in compliance with the Ralph M. Brown Act.

All meetings of the Board of Directors shall be called, held and conducted in accordance with the terms and provisions of the Ralph M. Brown Act, California Government Code Sections 54950, et seq., as said chapter may be modified by subsequent legislation.

Section 2. MEETINGS; ANNUAL MEETINGS. All meetings of the Board of Directors and its committees shall be called, noticed, and held in compliance with the provisions of the Ralph M. Brown Act. ("Brown Act") (Chapter 9 (commencing with Section 54950) of Division 2 of Title 5 of the Government Code).

The Board of Directors shall meet annually for the purpose of organization, appointment of officers, and the transaction of such other business as may properly be brought before the meeting. This meeting shall be held at a time, date, and place as may be specified and noticed by resolution of the Board of Directors.

Section 3. REGULAR MEETINGS. Regular meetings of the Board of Directors shall be held on the second Thursday of each month, unless the second Thursday of the month should fall on a legal holiday in which event the regular meeting shall be held at the same hour and place on the next business day following the legal holiday. At least 72 hours before a regular meeting, the Board of Directors, or its designee, shall post an agenda containing a brief general description of each item of business to be transacted or discussed at the meeting.

Section 4. SPECLAL MEETINGS. Special meetings of the Board of Directors for any purpose may be called at any time by the Chairman of the Board of Directors, if there is such an officer or a majority of the Board of Directors. If a Chairman of the Board has not been elected, then the President is authorized to call a special meeting in place of the Chairman of the Board. The party calling a special meeting shall determine the place, date, and time thereof.

Section 5. NOTICE OF SPECIAL MEETINGS. In accordance with the Brown Act, special meetings of the Board of Directors may be held only after twenty-four (24) hours' notice is given to each director and to the public through the posting of an agenda. Pursuant to the Brown Act, the Board of Directors shall adhere to the following notice requirements for special meetings:
a. Any such notice shall be addressed or delivered to each director at the director's address as it is shown on the records of the Corporation, or as may have been given to the Corporation by the director for purposes of notice, or, if an address is not shown on the Corporation's records or is not readily ascertainable, at the place at which the meetings of the Board of Directors are regularly held.
b. Notice by mail shall be deemed received at the time a properly addressed written notice is deposited in the United States mail, postage prepaid. Any other written notice shall be deemed received at the time it is personally delivered to the recipient or is delivered to a common carrier for transmission, or is actually transmitted by the person giving the notice by electronic means to the recipient. Oral notice shall be deemed received at the time it is communicated, in person or by telephone or wireless, to the recipient or to a person at the office of the recipient whom the person giving the notice has reason to believe will promptly communicate it to the receiver.
c. The notice of special meeting shall state the time of the meeting, and the place if the place is other than the principal office of the Corporation, and the general nature of the business proposed to be transacted at the meeting. No business, other than the business the general nature of which was set forth in the notice of the meeting, may be transacted at a special meeting.

Section 6. TELECONFERENCE MEETINGS. Members of the Board of Directors may participate in teleconference meetings so long as all of the following requirements in the Brown Act are complied with:
a. At a minimum, a quorum of the members of the Board of Directors shall participate in the teleconference meeting from locations within the boundaries of a school district in which at least one of the charter schools operated by the corporation operates;
b. All votes taken during a teleconference meeting shall be by roll call;
c. If the Board of Directors elects to use teleconferencing, it shall post agendas at all teleconference locations with each teleconference location being identified in the notice and agenda of the meeting;
d. All locations where a member of the Board of Directors participates in a meeting via teleconference must be fully accessible to members of the public and shall be listed on the agenda; ${ }^{1}$
e. Members of the public must be able to hear what is said during the meeting and shall be provided with an opportunity to address the Board of Directors directly at each teleconference location; and
f. The agenda shall indicate that members of the public attending a meeting conducted via teleconference need not give their name when entering the conference call. ${ }^{2}$

Section 7. ADJOURNMENT. A majority of the directors present, whether or not a quorum is present, may adjoum any Board of Directors meeting to another time or place. If a meeting is adjourned for more than twenty-four (24) hours, notice of such adjournment to another time or place shall be given, prior to the time schedule for the continuation of the meeting, to the directors who were not present at the time of the adjournment,

[^4]and to the public in the manner prescribed by any applicable public open meeting law.

## ARTICLE IX

## OFFICERS OF THE CORPORATION

Section 1. OFFICES HELD. The officers of this corporation shall be a President, a Secretary, and Chief Financial Officer, who shall be known as the "Treasurer." The corporation, at the Board's direction, may also have a Chairman of the Board, one or more Vice-Presidents, one or more assistant secretaries, one or more assistant treasurers, and such other officers as may be appointed under Article X Section 4, of these bylaws.

Section 2. DUPLICATION OF OFFICE HOLDERS. Any number of offices may be held by the same person, except that neither the Secretary nor the Treasurer may serve concurrently as either the President or the Chairman of the Board.

Section 3. ELECTION OF OFFICERS. The officers of this corporation shall be chosen amually by the Board of Directors and shall serve at the pleasure of the Board.

Section 4. APPOINTMENT OF OTHER OFFICERS. The Board of Directors may appoint and authorize the Chairman of the Board, the President, or another officer to appoint any other officers that the corporation may require. Each appointed officer shall have the title and authority, hold office for the period, and perform the duties specified in the bylaws or established by the Board.

Section 5. REMOVAL OF OFFICERS. Without prejudice to the rights of any officer under an employment contract, the Board of Directors may remove any officer with or without cause.

Section 6. RESIGNATION OF OFFICERS. Any officer may resign at any time by giving written notice to the Board. The resignation shall take effect on the date the notice is received or at any later time specified in the notice. Unless otherwise specified in the notice, the resignation need not be accepted to be effective. Any resignation shall be without prejudice to any rights of the corporation under any contract to which the officer is a party.

Section 7. VACANCIES IN OFFICE. $\Lambda$ vacancy in any office because of death, resignation, removal, disqualification, or any other cause shall be filled in the manner prescribed in these bylaws for normal appointment to that office, provided, however, that vacancies need not be filled on an annual basis.

Section 8. CHAIRMAN OF THE BOARD. If a Chairman of the Board of Directors is elected, he or she shall preside at the Board of Directors' meetings and shall exercise and perform such other powers and duties as the Board of Directors may assign from time to time. If there is no President, the Chairman of the Board of Directors shall also be the chief executive officer and shall have the powers and duties of the President of the corporation set forth in these bylaws. If a Chairman of the Board of Directors is elected, there shall also be a Vice-Chairman of the Board of Directors. In the absence of the Chairman, the Vice-Chairman shall preside at Board of Directors meetings and shall exercise and perform such other powers and duties as the Board of Directors may assign from time to time.

Section 9.
PRESIDENT. Subject to such supervisory powers as the Board of Directors may give to the Chairman of the Board, if any, and subject to the control of the Board, the President shall be the general manager of the corporation and shall supervise, direct, and control the Corporation's activities, affairs, and officers as fully described in any applicable employment contract, agreement, or job specification. The President shall preside at all Board of Directors' meetings. The President shall have such other powers and duties as the Board of Directors or the bylaws may require.

Section 10. VICE-PRESIDENTS. If the President is absent or disabled, the Vice-Presidents, if any, in order of their rank as fixed by the Board, or, if not ranked, a Vice-President designated by the Board, shall perform all duties of the President. When so acting, a Vice-President shall have all powers of and be subject to all restrictions on the President. The Vice-Presidents shall have such other powers and perform such other duties as the Board of Directors or the bylaws may require.

Section 11. SECRETARY. The Secretary shall keep or cause to be kept, at the corporation's principal office or such other place as the Board of Directors may direct, a book of minutes of all meetings, proceedings, and actions of the Board and of committees of the Board. The minutes of meetings shall include the time and place that the meeting was held; whether the meeting was annual, regular, or special and, if special, how authorized; the notice given; and the names of the directors present at Board of Directors and committee meetings.

The Secretary shall keep or cause to be kept, at the principal California office, a copy of the articles of incorporation and bylaws, as amended to date.

The Secretary shall give, or cause to be given, notice of all meetings of the Board and of committees of the Board of Directors that these bylaws require to be given. The Secretary shall keep the corporate seal, if any, in safe custody and shall have such other powers and perform such other duties as the Board of Directors or the bylaws may require.

Section 12. TREASURER. The Treasurer shall keep and maintain, or cause to be kept and maintained, adequate and correct books and accounts of the corporation's properties and transactions. The Treasurer shall send or cause to be given to directors such financial statements and reports as are required to be given by law, by these bylaws, or by the Board. The books of account shall be open to inspection by any director at all reasonable times.

The Treasurer shall (a) deposit, or cause to be deposited, all money and other valuables in the name and to the credit of the corporation with such depositories as the Board of Directors may designate; (b) disburse the corporation's funds as the Board of Directors may order; (c) render to the President, Chairman of the Board, if any, and the Board, when requested, an account of all transactions as Treasurer and of the financial condition of the corporation; and (d) have such other powers and perform such other duties as the Board or the bylaws may require.

If required by the Board, the Treasurer shall give the corporation a bond in the amount and with the surety or sureties specified by the Board of Directors for faithful performance of the duties of the office and for restoration to the corporation of all of its books, papers, vouchers, money, and other property of every kind in the possession or under the control of the Treasurer on his or her death, resignation, retirement, or removal from office.

Section 13. VICE-CHAIRMEN. One Vice-Chairman of the Board of Directors will be assigned to each county in which a charter school operated by the corporation is located.

## ARTICLE $\mathbf{X}$ CONTRACTS WITH DIRECTORS

Section 1. CONTRACTS WITH DIRECTORS. In compliance with Government Code Section 1090 et seq., the corporation shall not enter into a contract or transaction in which a director directly or indirectly has a material financial interest (nor any other corporation, firm, association, or other entity in which one or more of the Corporation's directors are directors and have a material financial interest).

## ARTICLE XI CONTRACTS WITH NON-DIRECTOR DESIGNATED EMPLOYEES

Section 1. CONTRACTS WITH NON-DIRECTOR DESIGNATED EMPLOYEES. The Corporation shall not enter into a contract or transaction in which a non-director designated employee (e.g., officers and other key decision-making employees) directly or indirectly has a material financial interest unless all of the requirements in the Corporation's Conflict of Interest Code have been fulfilled.

Section 2. AGAINST NEPOTISM. If a member of an officer's or employee's immediate family is to be hired to work in a position directly subordinate or supervisory to the officer or employee, that fact should be disclosed in advance to the Board of Directors so that a determination can be made whether to permit an exception to the normal prohibition against nepotism.

## ARTICLEXII <br> LOANS TO DIRECTORS AND OFFICERS

Section 1. LOANS TO DIRECTORS AND OFFICERS. This corporation shall not lend any money or property to or guarantee the obligation of any director or officer without the approval of the California Attorney General; provided, however, that the corporation may advance money to a director or officer of the corporation for expenses reasonably anticipated to be incurred in the performance of his or her duties if that director or officer would be entitled to reimbursement for such expenses of the corporation.

## ARTICLE XIII

INDEMNIFICATION

Section 1. INDEMNIFICATION. To the fullest extent permitted by law, this corporation shall indemnify its directors, officers, employees, and other persons described in Corporations Code Section 5238(a), including persons formerly occupying any such positions, against all expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred by them in connection with any "proceeding," as that term is used in that section, and including an action by or in the right of the corporation by reason of the fact that the person is or was a person described in that section. "Expenses," as used in this bylaw, shall have the same meaning as in that section of the Corporations Code.

On written request to the Board of Directors by any person seeking indemnification under Corporations Code Section 5238 (b) or Section 5238 (c) the Board of Directors shall promptly decide under Corporations Code Section 5238
(e) whether the applicable standard of conduct set forth in Corporations Code Section 5238 (b) or Section 5238 (c) has been met and, if so, the Board of Directors shall authorize indernification.

## ARTICLE XIV

## INSURANCE

Section 1. INSURANCE. This corporation shall have the right to purchase and maintain insurance to the full extent permitted by law on behalf of its directors, officers, employees, and other agents, to cover any liability asserted against or incurred by any director, officer, employee, or agent in such capacity or arising from the director's, officer's, employee's, or agent's status as such.

## ARTICLEXV <br> MAINTENANCE OF CORPORATE RECORDS

Section 1. MAINTENANCE OF CORPORATE RECORDS. This corporation shall keep:
a. Adequate and correct books and records of account;
b. Written minutes of the proceedings of the Board and committees of the Board; and
c. Such reports and records as required by law.

## ARTICLE XVI

## INSPECTION RIGHTS

Section 1. DIRECTORS' RIGHT TO INSPECT. Every director shall have the right at any reasonable time to inspect the corporation's books, records, documents of every kind, physical properties, and the records of each subsidiary as permitted by California and federal law. The inspection may be made in person or by the director's agent or attorney. The right of inspection includes the right to copy and make extracts of documents as permitted by California and federal law. This right to inspect may be circumscribed in instances where the right to inspect conflicts with California or federal law (e.g., restrictions on the release of educational records under FERPA) pertaining to access to books, records, and documents.

Section 2. ACCOUNTING RECORDS AND MINUTES. On written demand on the corporation, any director may inspect, copy, and make extracts of the accounting books and records and the minutes of the proceedings of the Board of Directors and committees of the Board of Directors at any reasonable time for a purpose reasonably related to the director's interest as a director. Any such inspection and copying may be made in person or by the director's agent or attomey. This right of inspection extends to the records of any subsidiary of the corporation.

Section 3. MAINTENANCE AND INSPECTION OF ARTICLES AND BYLAWS. This corporation shall keep at its principal California office the original or a copy of the articles of incorporation and bylaws, as amended to the current date, which shall be open to inspection by the directors at all reasonable times during office hours. If the corporation has no business office in California, the Secretary shall, on the written request of any director, furnish to that director a copy of the articles of incorporation and bylaws, as amended to the current date.

## ARTICLE XVII <br> REQUIRED REPORTS

Section 1. ANNUAL REPORTS. The Board of Directors shall cause an annual report to be sent to itself (the members of the Board of Directors) within 120 days after the end of the corporation's fiscal year. That report shall contain the following information, in appropriate detail:
a. The assets and liabilities, including the trust funds, or the corporation as of the end of the fiscal year;
b. The principal changes in assets and liabilities, including trust funds;
c. The corporation's revenue or receipts, both urrestricted and restricted to particular purposes;
d. The corporation's expenses or disbursement for both general and restricted purposes;
e. Any information required under these bylaws; and
f. An independent accountant's report or, if none, the certificate of an authorized officer of the corporation that such statements were prepared without audit from the corporation's books and records.

Section 2. ANNUAL STATEMENT OF CERTAIN TRANSACTIONS AND INDEMNIFICATIONS. As part of the amnual report to all directors, or as a separate document if no annual report is issued, the corporation shall, within 120 days after the end of the corporation's fiscal year, annually prepare and mail or deliver to each director and furnish to each director a statement of any transaction or indemnification of the following kind:
a. Any transaction (i) in which the corporation, or its parent or subsidiary, was a party, (ii) in which an "interested person" had a direct or indirect material financial interest, and (iii) which involved more than $\$ 50,000$ or was one of several transactions with the same interested person involving, in the aggregate, more than \$50,000. For this purpose, an "interested person" is either:
(1) Any director or officer of the corporation, its parent, or subsidiary (but mere common directorship shall not be considered such an interest); or
(2) Any holder of more than 10 percent of the voting power of the corporation, its parent, or its subsidiary. The statement shall include a brief description of the transaction, the names of interested persons involved, their relationship to the corporation, the nature of their interest, provided that if the transaction was with a partnership in which the interested person is a partner, only the interest of the partnership need be stated.
b. The amount and circumstances of any indemnifications aggregating more than $\$ 10,000$ paid during the fiscal year to any director or officer of the corporation pursuant to Article XIV of these Bylaws.

## ARTICLE XVIII <br> BYLAW AMENDMENTS

Section 1.
BXLAW AMENDMENTS. The Board of Directors may adopt, amend or repeal any of these

Bylaws by a majority of the directors present at a meeting duly held at which a quorum is present, except that no amendment shall make any provisions of these Bylaws inconsistent with the corporation's Articles of Incorporation, or any laws. The Board of Directors may only amend these Bylaws provisions fixing the authorized number of directors or establishing procedures for the nomination or appointment of directors by unanimous vote of all directors then in office. This section may only be amended by the unanimous vote of the all the directors then in office.

## ARTICLEXIX

FISCALYEAR

Section 1 FISCAL YEAR OF THE CORPORATION. The fiscal year of the Corporation shall begin on July $1^{\text {st }}$ and end on June $30^{\text {th }}$ of each year.

## CERTIFICATE OF SECRETARY

I certify that I am the duly elected and acting Secretary of the Magnolia Educational \& Research Foundation, a California nonprofit public benefit corporation; that these amended and restated bylaws, consisting of 14 pages, are the bylaws of this corporation as adopted by the Board of Directors on February 16, 2015; and that these amended and restated bylaws have not been amended or modified since that date.


## 2016-17 Budget <br> Draft for Board Review and Adoption

June 28, 2016 (resubmitted July 21, 2016)

## Mission:

Magnolia Public Schools provides a college preparatory educational program emphasizing science, technology, engineering, art and math (STEAM) in a safe environment that cultivate respect for self and others

## Vision:

Graduate students who are scientific thinkers who contribute to the global community as socially responsible and educated members of society

## Guiding Principles:

- Excellence
- Innovation
- Connection

Respectfully Submitted by Caprice Young, Ed.D.
CEO and Superintendent

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## Executive Summary

## Overview

Magnolia is headed into as exciting year, one in which we now have the opportunity to institutionalize the processes put in place during 2015-16. We aim to make routine items routine as we deepen our focus on the instructional program. This budget includes expenditure and revenue plans for eleven schools and the home office. Enrollment is projected to rise from 3,433 to 3,813 . This budget presents an expenditure plan of $\$ 47.4$ million in operating expenditures. Non-capital program direct school site expenditures account for $\$ 41.3$ million of the overall budget, and collectively funded school support (CMO allocation) includes $\$ 5.66$ million of operational expenses, or $13.42 \%$ of total school revenue, $\$ 276,455$ of directly allocated payroll or $0.66 \%$, and a $5.0 \%$ contingency reserve totaling $\$ 304,421$. The 2016-17 budget anticipates $\$ 48,579,203$ in revenue, a decrease of $\$ 2.85$ million ( $-5.6 \%$ ) compared to FY 2015-16 end of year forecast, primarily due to the state not yet providing the same one-time revenue they announced last September for the 2015-16 fiscal year and the one time 2015-16 receipt of $\$ 13.3$ million in Prop 1-D capital funds, where $50 \%$ or $\$ 6.66$ million was in the form of a grant (recorded as revenue) and $\$ 6.66$ million was in the form of a loan. The budget yields $\$ 1.2$ million in net operating income including depreciation and $\$ 2.03$ million in net operating income excluding depreciation.

Thirty (30) full time employees work as part of the Home Office staff, most of whom spend a significant amount of time across multiple school sites, and 350 staff ( $92 \%$ ) work directly on school sites for individual schools.

The major changes from 2015-16 represented in this budget are a significant increase in school site personnel salaries, completion of the MSA Santa Ana academic buildings, reduction in state one-time funds, and the anticipated 2016-17 closure of MSA Santa Clara due to the decline in enrollment cause by our facilities loss. Accounting treatment of the closure of MSA Santa Clara will be addressed through the closure audit and may require an update of this budget in November reflecting any changes. The November 2016 revision also will true up the budget to align with the state adopted budget and our actual enrollment.

Our back-office service provider, EdTec, ensures timely processing of payments after they have been approved, receipt of revenue and monthly review of budget-to-actual results with each principal, the home office department leaders and the board, as well as ensuring compliance with all financial policies and procedures. Our external auditor, Vavrinek, Trine, Day \& Co., LLP, conducts an annual audit of the financial operations of Magnolia Public Schools.

## Consolidated Summary

## Magnolia Public Schools

FY16-17 Budget vs. FY15-16 Forecast (Consolidated) Updated 7/7/16

|  | 2015/16 | 2016/17 | 2016/17 |  |
| :---: | :---: | :---: | :---: | :---: |
|  | Current Forecast - <br> Total <br> May '16 | Approved Budget TOTAL 6/28/16 | Proposed Budget TOTAL <br> 7/21/16 | Variance FY16-17 <br> Approved Budget vs. FY16-17 Proposed Budget |
| SUMMARY |  |  |  |  |
| Revenue |  |  |  |  |
| General Block Grant | 28,676,081 | 33,973,833 | 33,973,833 | - |
| Federal Revenue | 2,983,168 | 3,351,378 | 3,351,378 | - |
| Other State Revenues | 13,352,464 | 4,188,587 | 4,188,587 | - |
| Local Revenues | 5,882,238 | 5,648,186 | 6,682,887 | 1,034,700 |
| Fundraising and Grants | 546,770 | 482,518 | 382,518 | $(100,000)$ |
| Total Revenue | 51,440,721 | 47,644,503 | 48,579,203 | 934,700 |
| Expenses |  |  |  |  |
| Compensation and Benefits | 23,190,600 | 25,026,724 | 25,599,982 | 573,258 |
| Books and Supplies | 4,374,725 | 3,299,971 | 3,270,502 | $(29,469)$ |
| Services and Other Operating Expenditures | 16,621,360 | 17,572,378 | 17,681,744 | 109,366 |
| Depreciation Expense | 376,864 | 815,593 | 823,259 | 7,666 |
| Total Expenses | 44,563,549 | 46,714,665 | 47,375,487 | 660,821 |
| Operating Income (excluding Depreciation) | 7,254,036 | 1,745,430 | 2,026,975 | 281,545 |
| Net Income (including Depreciation) | 6,877,172 | 922,172 | 1,203,716 | 281,545 |
| Excluding Prop 1D Revenue (MSA-SA) | 210,891 | 922,172 | 1,203,716 | 281,545 |
| Fund Balance |  |  |  |  |
| Beginning Balance (Unaudited) | 13,218,702 | 19,752,105 | 19,120,710 | $(631,395)$ |
| Audit Adjustment | $(577,339)$ | $(654,272)$ | - | 654,272 |
| Beginning Balance (Audited) | 12,641,363 | 19,097,833 | 19,120,710 | 22,877 |
| Operating Income (including Depreciation) | 6,877,172 | 922,172 | 1,203,716 | 281,545 |
| Ending Fund Balance (including Depreciation) | 19,518,535 | 20,020,005 | 20,324,427 | 304,421 |
| Ending Fund Balance as a \% of Expenses | 44\% | 498\% | 503\% | 5\% |
| Enrollment Summary |  |  |  |  |
| K-3 | 184 | 364 | 364 | - |
| 4-6 | 851 | 950 | 950 | - |
| 7-8 | 1,559 | 1,612 | 1,612 | - |
| 9-12 | 839 | 887 | 887 | - |
| Total Enrolled | 3,433 | 3,813 | 3,813 | - |
| Total ADA | 3,306 | 3,675 | 3,675 |  |

## School Site and Home Office Budgets Side-by-Side

| Magnolia Public Schools |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| FY16-17 Budget Summary |  |  |  |  |  |
| Updated 7/7/16 |  |  |  |  |  |
|  | 2016/17 | 2016/17 | 2016/17 | 2016/17 | 2016/17 |
|  | Preliminary Budget -MSA-1 | Preliminary Budget -MSA-2 | Preliminary Budget -MSA-3 | Preliminary Budget -MSA-4 | Preliminary Budget -MSA-5 |
| SUMMARY |  |  |  |  |  |
| Revenue |  |  |  |  |  |
| General Block Grant | 5,251,882 | 4,518,779 | 4,245,388 | 1,772,032 | 1,539,136 |
| Federal Revenue | 695,788 | 344,735 | 574,033 | 252,308 | 176,079 |
| Other State Revenues | 898,244 | 355,213 | 694,406 | 141,453 | 150,386 |
| Local Revenues | 60,107 | 93,069 | 24,785 | 20,867 | 11,120 |
| Fundraising and Grants | 56,000 | 25,000 | 19,018 | 10,000 | 500 |
| Total Revenue | 6,962,022 | 5,336,796 | 5,557,630 | 2,196,660 | 1,877,220 |
| Expenses |  |  |  |  |  |
| Compensation and Benefits | 3,362,064 | 2,987,228 | 2,812,110 | 1,172,519 | 1,064,348 |
| Books and Supplies | 539,025 | 259,858 | 454,542 | 158,736 | 185,900 |
| Services and Other Operating Expenditures | 2,727,983 | 1,903,069 | 1,935,913 | 667,206 | 594,065 |
| Depreciation Expense | 181,768 | 34,000 | 12,000 | 9,221 | 17,201 |
| Total Expenses | 6,810,839 | 5,184,156 | 5,214,565 | 2,007,682 | 1,861,515 |
| Operating Income (excluding Depreciation) | 332,951 | 186,640 | 355,065 | 198,199 | 32,907 |
| Net Income (including Depreciation) | 151,183 | 152,640 | 343,065 | 188,978 | 15,706 |
| Fund Balance |  |  |  |  |  |
| Beginning Balance (Unaudited) | 2,439,125 | 1,095,288 | 847,872 | 567,722 | 951,134 |
| Audit Adjustment | - | - | - | - | - |
| Beginning Balance (Audited) | 2,439,125 | 1,095,288 | 847,872 | 567,722 | 951,134 |
| Operating Income (including Depreciation) | 151,183 | 152,640 | 343,065 | 188,978 | 15,706 |
| Ending Fund Balance (including Depreciation) | 2,590,308 | 1,247,928 | 1,190,937 | 756,701 | 966,839 |
| Ending Fund Balance as a \% of Expenses | 38\% | 24\% | 23\% | 38\% | 52\% |
| Enrollment Summary | - | - | - | - | - |
| K-3 | - | - | - | - | - |
| 4-6 | 85 | 95 | 86 | 14 | 55 |
| 7-8 | 180 | 210 | 191 | 58 | 105 |
| 9-12 | 272 | 182 | 173 | 115 | 15 |
| Total Enrolled | 537 | 487 | 450 | 187 | 175 |
| Total ADA | 518.2 | 470.0 | 434.3 | 180.5 | 164.4 |

## Magnolia Public Schools

FY16-17 Budget Summary
Updated 7/7/16

|  | 2016/17 | 2016/17 | 2016/17 | 2016/17 |
| :---: | :---: | :---: | :---: | :---: |
|  | Preliminary Budget -MSA-6 | Preliminary Budget -MSA-7 | Preliminary Budget -MSA-8 | Preliminary Budget -MSA-SA |
| SUMMARY |  |  |  |  |
| Revenue |  |  |  |  |
| General Block Grant | 1,575,467 | 2,671,595 | 4,438,632 | 4,595,312 |
| Federal Revenue | 137,828 | 346,072 | 296,081 | 394,527 |
| Other State Revenues | 214,078 | 578,580 | 508,978 | 345,918 |
| Local Revenues | 14,120 | 54,198 | 90,229 | 16,505 |
| Fundraising and Grants | 10,000 | 50,000 | 20,000 | 22,000 |
| Total Revenue | 1,951,493 | 3,700,444 | 5,353,920 | 5,374,262 |
| Expenses |  |  |  |  |
| Compensation and Benefits | 965,253 | 1,710,714 | 2,842,777 | 3,059,757 |
| Books and Supplies | 110,183 | 333,447 | 297,700 | 691,730 |
| Services and Other Operating Expenditures | 575,774 | 1,557,568 | 2,081,816 | 1,775,769 |
| Depreciation Expense | 6,368 | 45,027 | 68,156 | 397,234 |
| Total Expenses | 1,657,578 | 3,646,756 | 5,290,449 | 5,924,489 |
| Operating Income (excluding Depreciation) | 300,284 | 98,715 | 131,627 | $(152,994)$ |
| Net Income (including Depreciation) | 293,915 | 53,688 | 63,471 | $(550,228)$ |
| Fund Balance |  |  |  |  |
| Beginning Balance (Unaudited) | 938,327 | 922,105 | 3,019,921 | 8,212,887 |
| Audit Adjustment | - | - | - | - |
| Beginning Balance (Audited) | $938,327$ | 922,105 | 3,019,921 | $8,212,887$ |
| Operating Income (including Depreciation) | $293,915$ | 53,688 | $63,471$ | $(550,228)$ |
| Ending Fund Balance (including Depreciation) | 1,232,242 | $975,793$ | 3,083,391 | 7,662,659 |
| Ending Fund Balance as a \% of Expenses | 74\% | 27\% | $58 \%$ | 129\% |
| Enrollment Summary | - | - | - | - |
| K-3 | - | 164 | - | 200 |
| 4-6 | 62 | 138 | 165 | 100 |
| 7-8 | 118 | - | 330 | 100 |
| 9-12 | - | - | - | 130 |
| Total Enrolled | 180 | 302 | 495 | 530 |
| Total ADA | 173.7 | 291.4 | 477.7 | 511.5 |

## Magnolia Public Schools

FY16-17 Budget Summary
Updated 7/7/16

|  | 2016/17 | 2016/17 | 2016/17 | 2016/17 |
| :---: | :---: | :---: | :---: | :---: |
|  | Preliminary Budget -MSA-SC | Preliminary Budget -MSA-SD | Preliminary Budget MERF | Preliminary Budget TOTAL |
| SUMMARY |  |  |  |  |
| Revenue |  |  |  |  |
| General Block Grant | - | 3,365,610 | - | 33,973,833 |
| Federal Revenue | - | 133,928 | - | 3,351,378 |
| Other State Revenues | - | 301,331 | - | 4,188,587 |
| Local Revenues | - | 55,036 | 6,242,850 | 6,682,887 |
| Fundraising and Grants | - | 20,000 | 150,000 | 382,518 |
| Total Revenue | - | 3,875,905 | 6,392,850 | 48,579,203 |
| Expenses |  |  |  |  |
| Compensation and Benefits | - | 2,155,725 | 3,467,487 | 25,599,982 |
| Books and Supplies | - | 163,559 | 75,821 | 3,270,502 |
| Services and Other Operating Expenditures | - | 1,325,125 | 2,537,455 | 17,681,744 |
| Depreciation Expense | - | 44,619 | 7,666 | 823,259 |
| Total Expenses | - | 3,689,029 | 6,088,428 | 47,375,487 |
| Operating Income (excluding Depreciation) | - | 231,495 | 312,087 | 2,026,975 |
| Net Income (including Depreciation) | - | 186,876 | 304,421 | 1,203,716 |
| Fund Balance |  |  |  |  |
| Beginning Balance (Unaudited) | $(985,851)^{\text {( }}$ | 1,053,661 | 58,520 | 19,120,710 |
| Audit Adjustment |  | - | - | - |
| Beginning Balance (Audited) | $(985,851)$ | 1,053,661 | 58,520 | 19,120,710 |
| Operating Income (including Depreciation) | - | 186,876 | 304,421 | 1,203,716 |
| Ending Fund Balance (including Depreciation) | $(985,851)$ | 1,240,537 | 362,941 | 20,324,427 |
| Ending Fund Balance as a \% of Expenses |  | 34\% | 6\% | 503\% |
| Enroliment Summary |  | - | - |  |
| K-3 |  | - | - | 364 |
| 4-6 |  | 150 | - | 950 |
| 7-8 |  | 320 | - | 1,612 |
| 9-12 |  | - | - | 887 |
| Total Enrolled | - | 470 | - | 3,813 |
| Total ADA |  | 453.6 | 0.0 | 3,675 |

## Enrollment

The enrollment assumptions made in this budget are:

| School Site | lla15-16 <br> Budget <br> Estimate | 2015-16 P2 <br> Revised <br> Budget | Est. 2016-17 <br> Budget <br> Estimate |
| :--- | ---: | :--- | :--- |
| MSA 1- Reseda* | 542 | 537 | 537 |
| MSA 2- Van <br> Nuys* | 485 | 487 | 487 |
| MSA 3- Carson* | 465 | 450 | 450 |
| MSA 4- West LA | 183 | 187 | 187 |
| MSA 5- Reseda | 150 | 150 | 175 |
| MSA 6- Palms | 168 | 169 | 180 |
| MSA 7- <br> Northridge | 291 | 291 | 302 |
| MSA 8- Bell | 489 | 494 | 495 |
| MSA Santa Ana | 145 | 145 | 530 |
| MSA San Diego | 423 | 423 | 470 |
| MSA Santa Clara | 107 | 100 | 0 |
| Total | 3,448 | 3,433 | 3,813 |

*Renewing Charter during 2016-17

## Student Body Statistics

Where possible, Magnolia schools are located in neighborhoods with a majority of historically underserved students. System-wide, in 2015-16 Magnolia's student body included:

77\% Eligible for free or reduced lunch
69\% Hispanic Non-White
09\% Black or African American
15\% White
03\% Asian
05\% Other or Multiple Races
14\% Identified Special Education
10\% English Learners
09\% Students were in grades TK-5
67\% Students were in grades 6-8
24 \% Students were in grades 9-12

## Estimated 2015-16 Graduation

As of June 1, 2015-16:
184 seniors
184 (100\%) seniors graduated on time
177 ( $96 \%$ ) seniors anticipated to be graduated having completed the courses (with a C or better) required for University of California eligibility

100 (54\%) accepted to a 4-year college
74 (40\%) accepted to a 2-year college
174 ( $95 \%$ ) accepted to a 2 or 4 -year college
5 (3\%) entering military
5 (3\%) seniors continue to explore other options
The actual percentage of seniors admitted to four-year colleges was $54 \%$; however, many have opted to attend community colleges during their first two years in order to save money. We are hoping that by helping for of our students receive scholarships and financial aid we will increase the percentage matriculating into four-year colleges from the start.

## Organizational Structure

The 2015-16 leadership level organizational structure is below:


The 2016-17 home office budget will reduce the number of home office staff by five from 35.5 to 30 full time equivalent (FTE) positions.

## Board Goals

Magnolia's number one goal is to ensure the academic success of all students. In addition, from an equity standpoint that means that all student subgroups will reach or exceed the percentile of proficient and advanced students reached by the state's highest performing subgroup in Math and English Language All students will graduate UC eligible even if they choose a different post-graduation path, and will have taken and passed at least one other college level course (Advanced Placement, International Baccalaureate, or other college course). Fiscal Year 2014-15 is the first and baseline year of measurement. Comparison scores for 2016-17 will be available in the fall.

| Measure | Baseline 2014-15 (SBAC) |
| :--- | :--- |
| 95\% MPS High School Students Taking <br> and Passing at Least One College Level <br> Course | (This will be a future measure.) |
| \% Of Highest State Subgroup Proficient <br> or Advanced in Math | $71 \%$ |
| \% Of Highest State Subgroup Proficient <br> or Advanced in English Language Arts | $69 \%$ |

In May 2015, the board established the ongoing minimum measures of organizational success (Data not weighted yet). Although not all of the data is in, it appears that out of 14 measures, we only reached six during 2015-16, so we have some work to do during 201617. Those measures are on the chart on the next page.

| Goal | Benchmark | 2014-15 <br> Baseline | 2015-16 <br> Achievement | 2016-17 <br> Target |
| :---: | :---: | :---: | :---: | :---: |
| Achieve projected enrollment | $\begin{aligned} & \hline 3,962 \\ & \text { June Projection } \end{aligned}$ | 3,735 | 3,448 <br> (Did not meet June Projection) | 3,813 |
| $10 \%$ Increase in proficient and advanced in Math (MAP) | 41.8\% | 38\% | $\begin{aligned} & 33 \% \\ & \text { (Not Met) } \end{aligned}$ | 36.3\% |
| $10 \%$ Increase in proficient and advanced in ELA (MAP) | 55\% | 50\% | $\begin{aligned} & \hline 47 \% \\ & \text { (Not Met) } \end{aligned}$ | 51.7\% |
| $10 \%$ Increase in proficient and advanced in ELA (SBAC) | 46.6\% | 42\% | $\begin{aligned} & \hline 49 \%^{* *} \\ & \text { (Met) } \end{aligned}$ | 54\% |
| 10\% Increase in proficient and advanced in Math (SBAC) | 36.5\% | 32\% | $\begin{aligned} & \hline 32 \%^{* *} \\ & \text { (Not Met) } \end{aligned}$ | 36.5\% |
| 10\% Increase proficient and advanced in Science (CA CST 8th) | 69.3\% | 63\% | $\begin{aligned} & \hline 53 \%^{* *} \\ & \text { (Not Met) } \end{aligned}$ | 69.3\% |
| $10 \%$ Increase in the percentage English Learner Redesignation Rate* | 16.1\% | 14.6\% | $\begin{aligned} & \hline 21 \%^{* *} \\ & \text { (Met) } \end{aligned}$ | 23.1\% |
| Graduation Rate (State 81\% Graduation, 42\% College Eligible) | 100\% Grad and College Eligible | Not Available | 100\% grad rate (Met) 96\% (Not Met) | $100 \%$ Grad and College Eligible |
| Employee Satisfaction | > 75\% | Insufficient Participation | 79\% (Met) | > 75\% |
| Parent Satisfaction | >80\% | Insufficient Participation | 84\% (Met) | >80\% |
| Student Satisfaction | >80\% | Not Available | Elementary: 80\% (Met) Middle/High: 56\% (Not Met) | >80\% |
| Budget Stability | > P1 Revised Estimated Net Op Income | Met | (Not Met) | Positive Net Operating Income |
| Renewal of charters | All Renewals Successful | 2/4 | $\begin{aligned} & \hline 3 / 1 \\ & \text { (Met) } \end{aligned}$ | Goal 3/3 |
| Fiscal <br> Responsibility | No Audit Exceptions | NA | (Met) | No Audit Exceptions |

*New in 2016-17, the board defines new goals from time to time. **as of June 20, not all scores are in.

NWEA MAP Proficiency by School*

|  | Math |  |  |  |  | Reading |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Fall 14 | Win 15 | Spr 15 | Fall 15 | Fall 14 | Win 15 | Spr 15 | Fall 15 |  |
| MSA1 | $35 \%$ | $26 \%$ | $29 \%$ | $26 \%$ | $45 \%$ | $40 \%$ | $45 \%$ | $43 \%$ |  |
| MSA2 | $28 \%$ | $35 \%$ | $29 \%$ | $28 \%$ | $36 \%$ | $40 \%$ | $41 \%$ | $43 \%$ |  |
| MSA3 | $30 \%$ | NA | $26 \%$ | $18 \%$ | $45 \%$ | NA | $50 \%$ | $38 \%$ |  |
| MSA4 | $25 \%$ | $21 \%$ | $22 \%$ | $20 \%$ | $25 \%$ | $34 \%$ | $33 \%$ | $26 \%$ |  |
| MSA5 | $10 \%$ | $13 \%$ | $6 \%$ | $11 \%$ | $12 \%$ | $29 \%$ | $31 \%$ | $28 \%$ |  |
| MSA6 | $27 \%$ | $29 \%$ | $26 \%$ | $22 \%$ | $47 \%$ | $57 \%$ | $48 \%$ | $47 \%$ |  |
| MSA7 | NA | NA | NA | $60 \%$ | NA | NA | NA | $47 \%$ |  |
| MSA8 | $21 \%$ | $28 \%$ | $31 \%$ | $20 \%$ | $40 \%$ | $44 \%$ | $48 \%$ | $35 \%$ |  |
| MSA SC | $70 \%$ | NA | $68 \%$ | $77 \%$ | $78 \%$ | NA | $75 \%$ | $86 \%$ |  |
| MSA SD | $60 \%$ | $41 \%$ | $59 \%$ | $56 \%$ | $65 \%$ | $75 \%$ | $77 \%$ | $73 \%$ |  |
| MSA SA | $45 \%$ | $41 \%$ | $40 \%$ | $42 \%$ | $73 \%$ | $75 \%$ | $72 \%$ | $63 \%$ |  |
| Total | $38 \%$ |  | $37 \%$ | $33 \%$ | $50 \%$ |  | $54 \%$ | $\mathbf{4 7 \%}$ |  |

* Total of Proficient and

Advanced

## Magnolia-wide NWEA Growth by Grade Level

## Percent Met Projected Growth Targets

Fall 2014 to Fall 2015

Math

| Grade level | Growth |
| :---: | :---: |
| 7th grd | $52 \%$ |
| 8th grd | $54 \%$ |
| 9th grd | $53 \%$ |
| 10th grd | $44 \%$ |
| 11th grd | $65 \%$ |
| Over All | $53 \%$ |


| Grade level | Growth |
| :---: | :---: |
| 7th grd | $55 \%$ |
| 8th grd | $61 \%$ |
| 9th grd | $65 \%$ |
| 10th grd | $65 \%$ |
| 11th grd | $65 \%$ |
| Over All | $60 \%$ |

## School-wide Growth (NWEA MAP)

Percent Met Projected Growth: Fall 2014 to Fall 2015

Math

|  | 7th | 8th | 9th | 10th | 11th | Overall |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| MSA1 | 52 | 58 | 60 | 26 |  | $\mathbf{5 1 \%}$ |
| MSA2 | 79 | 74 | 73 | 63 | 76 | $\mathbf{7 5 \%}$ |
| MSA3 | 39 | 30 | 50 | 52 | 62 | $\mathbf{4 3 \%}$ |
| MSA4 | 36 | 46 | 46 | 28 | 52 | $\mathbf{4 2 \%}$ |
| MSA5 | 36 | 38 |  |  |  | $\mathbf{3 7 \%}$ |
| MSA6 | 55 | 67 |  |  |  | $\mathbf{6 1 \%}$ |
| MSA7 |  |  |  |  |  | NA |
| MSA8 | 61 | 62 |  |  |  | $\mathbf{6 2 \%}$ |
| MSA SC | 35 | 47 |  |  |  | $\mathbf{4 2 \%}$ |
| MSA SA | 33 | 47 | 33 |  |  | $\mathbf{4 1 \%}$ |
| MSA SD | 42 | 61 |  |  |  | $\mathbf{5 1 \%}$ |

ELA

|  | $7^{\text {th }}$ | 8th | 9th | 10th | 11th | Overall |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| MSA1 | 64 | 55 | 68 |  |  | $\mathbf{6 2 \%}$ |
| MSA2 | 61 | 70 | 92 | 89 | 70 | $\mathbf{7 2 \%}$ |
| MSA3 | 40 | 51 | 47 | 48 | 59 | $\mathbf{4 8 \%}$ |
| MSA4 |  |  |  | 65 | 69 | $\mathbf{6 7 \%}$ |
| MSA5 | 74 | 40 |  |  |  | $\mathbf{6 6 \%}$ |
| MSA6 | 51 | 76 |  |  |  | $\mathbf{6 5 \%}$ |
| MSA7 |  |  |  |  |  | NA |
| MSA8 | 45 | 53 |  |  |  | $\mathbf{4 9 \%}$ |
| MSA SC | 48 | 61 |  |  |  | $\mathbf{5 5 \%}$ |
| MSA SA | 59 | 54 | 47 |  |  | $\mathbf{5 3 \%}$ |
| MSA SD | 63 | 78 |  |  |  | $\mathbf{7 1 \%}$ |

School-wide Smarter Balanced (SBAC) Spring 2015 (Disaggregated 2016 not yet available)

ELA

|  | Overall | 6th | $7^{\text {th }}$ | $8^{\text {th }}$ | 11th | EL | SPED | Free/ Reduced | Hisp | White | Black |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| MSA1 | 36\% | 20\% | 15\% | 60\% | 62\% | 0\% | 9\% | 35\% | 33\% | 50\% | 0\% |
| MSA2 | 29\% | 17\% | 36\% | 30\% | 42\% | 0\% | 6\% | 28\% | 27\% | 32\% | 25\% |
| MSA3 | 22\% | 16\% | 14\% | 33\% | 31\% | 17\% | 0\% | 20\% | 21\% | 14\% | 23\% |
| MSA4 | 36\% | 28\% | 22\% | 28\% | 69\% | 0\% | 14\% | 32\% | 29\% | NA | 36\% |
| MSA5 | 18\% | 17\% | 23\% | 15\% | NA | 0\% | 0\% | 19\% | 18\% | 17\% | 13\% |
| MSA6 | 41\% | 30\% | 29\% | 61\% | NA | 27\% | 7\% | 36\% | 36\% | 58\% | 55\% |
| MSA7 | 49\% | 53\% | 42\% | 54\% | NA | 0\% | 22\% | 43\% | 41\% | 64\% | 40\% |
| MSA8 | 38\% | 36\% | 31\% | 44\% | NA | 0\% | 10\% | 37\% | 39\% | 22\% | NA |
| $\begin{aligned} & \text { MSA } \\ & \text { SA } \end{aligned}$ | 53\% | 47\% | 56\% | 44\% | NA | 29\% | 28\% | 47\% | 51\% | 58\% | NA |
| MSA SC | 67\% | 63\% | 65\% | 72\% | 66\% | 15\% | NA | 39\% | 29\% | 60\% | 50\% |
| $\begin{aligned} & \text { MSA } \\ & \text { SD } \\ & \hline \end{aligned}$ | 61\% | 62\% | 64\% | 56\% | NA | 7\% | 29\% | 53\% | 53\% | 64\% | 50\% |
| All MPS | 42\% |  |  |  |  |  |  |  |  |  |  |
| STATE | 44\% |  |  |  |  |  |  |  |  |  |  |

Math

|  | Overall | 6th | $7^{\text {th }}$ | $8^{\text {th }}$ | 11th | EL | SPED | Free/ Reduced | Hisp | White | Black |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| MSA1 | 24\% | 14\% | 20\% | 37\% | 31\% | 0\% | 2\% | 22\% | 20\% | 40\% | 0\% |
| MSA2 | 26\% | 30\% | 22\% | 26\% | 26\% | 6\% | 10\% | 23\% | 24\% | 37\% | 8\% |
| MSA3 | 13\% | 12\% | 12\% | 12\% | 16\% | 33\% | 3\% | 10\% | 15\% | 14\% | 10\% |
| MSA4 | 13\% | 12\% | 3\% | 19\% | 16\% | 0\% | 7\% | 13\% | 10\% | NA | 0\% |
| MSA5 | 5\% | 3\% | 12\% | 8\% | NA | 0\% | 0\% | 6\% | 4\% | 0\% | 0\% |
| MSA6 | 27\% | 22\% | 22\% | 35\% | NA | 9\% | 7\% | 20\% | 22\% | 58\% | 39\% |
| MSA7 | 43\% | 55\% | 35\% | 38\% | NA | 11\% | 23\% | 38\% | 38\% | 59\% | 0\% |
| MSA8 | 21\% | 15\% | 21\% | 27\% | NA | 2\% | 4\% | 20\% | 22\% | 17\% | NA |
| $\begin{aligned} & \text { MSA } \\ & \text { SA } \end{aligned}$ | 38\% | 42\% | 35\% | 37\% | NA | 43\% | 14\% | 23\% | 31\% | 45\% | NA |
| $\begin{aligned} & \text { MSA } \\ & \text { SC } \end{aligned}$ | 66\% | 67\% | 64\% | 68\% | 70\% | 25\% | NA | 43\% | 29\% | 53\% | 35\% |
| $\begin{aligned} & \text { MSA } \\ & \text { SD } \\ & \hline \end{aligned}$ | 57\% | 68\% | 53\% | 51\% | NA | 0\% | 25\% | 46\% | 48\% | 61\% | 42\% |
| All MPS | 32\% |  |  |  |  |  |  |  |  |  |  |
| STATE | 33\% |  |  |  |  |  |  |  |  |  |  |

School-wide Science (CST) Spring 2015
Science

| CST | 5th | 8th | 11th | Overall | EL | SPED | Free/ Reduced | Hisp | White | Black |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| MSA1 |  | 58\% | 50\% | 54\% | 10\% | 37\% | 52\% | 52\% | 25\% | 100\% |
| MSA2 |  | 49\% | 55\% | 51\% | 23\% | 26\% | 48\% | 45\% | 77\% | 20\% |
| MSA3 |  | 63\% | 37\% | 53\% | 33\% | 12\% | 50\% | 46\% | $\begin{gathered} 100 \\ \% \end{gathered}$ | 56\% |
| MSA4 |  | 39\% | 23\% |  |  |  |  |  |  |  |
| MSA5 |  | 16\% |  | 16\% | 0\% | 0\% | 16\% | 16\% | NA | NA |
| MSA6 |  | 83\% |  | 83\% | $\begin{gathered} 100 \\ \% \end{gathered}$ | $\begin{gathered} 100 \\ \% \end{gathered}$ | 78\% | 81\% | $\begin{gathered} 100 \\ \% \end{gathered}$ | 89\% |
| MSA7 | 72\% |  |  | 72\% | 0\% | 50\% | 68\% | 73\% | 67\% | NA |
| MSA8 |  | 71\% |  | 71\% |  |  |  |  |  |  |
| MSA SA |  | 66\% | 50\% | 60\% | 25\% | 33\% | 56\% | 56\% | 69\% | NA |
| MSA SC |  | 94\% | 68\% | 89\% | 20\% | NA | 62\% | 61\% | 88\% | 77\% |
| MSA SD |  | 84\% |  | 84\% | 0\% | 60\% | 78\% | 84\% | 80\% | 84\% |
| All MPS | 72\% | 62\% | 47\% |  |  |  |  |  |  |  |
| State | 55\% | 63\% | 53\% |  |  |  |  |  |  |  |

## School Year 2015-16 In Review

While school year 2014-15 was a year of survival and defense, 2015-16 has been a year of rebuilding. We embarked on major projects that will extend into 2016-17 providing a foundation for strength going forward. The 2015-16 school year began with thirty percent of our instructional staff new to Magnolia as we began our implementation of the California Common Core curriculum in English and Math. During the course of the year we on boarded two new principals (one internally and one externally recruited). Our combined home office team successfully supported school sites through eleven authorizer reviews, four WASC accreditation reviews and one federal audit of title funds (MSA 3). The team supported the board in the establishment of a high quality governance model, including expanding from seven to nine board members. In May, we moved our headquarters from Westminster to Los Angeles in order to be more centrally located to our schools and major transit hubs.

## Management

2015-16 has been a year of establishing sound business practices, systems, policies and procedures consistent with our commitment to the public's trust and our goal of becoming a an organization people seek to join. We transitioned to a new back office financial system with our partner EdTec and completed the 2014-15 individual school and consolidated audits with a new auditor. We created a department of Human Resources with thorough compliance practices, added retirement programs for our home office staff, and developed a shared staff recruitment function. In addition, we began the phase one implementation of a new human resources information system. Our team completed implementation of the twelve recommendations of the 2015 State Auditor's Report, began support of a full year of FCMAT monthly financial oversight reviews, and improved document archiving.

In January, we strengthened our leadership structure by establishing a Chief Operating Officer role and two Regional Directors to ensure that investments made to improve programs and operations would be implemented well.

Our facilities team broke ground on the new Santa Ana school site, scheduled to be open on time in August 2016-17, negotiated acquisition of a new school site for our San Diego school, acquired the property adjacent to the MSA 1 school site in Reseda to support expansion of that school in 2017-18, and improved the Prop 39 and long term leasing arrangements of other schools. While as of June 1 we continue to face facilities challenges in Santa Clara, we are hopeful a resolution to return to our original neighborhood is imminent.

Examples of other management improvements include:

- Increased our attendance rate to the highest in Magnolia history, upwards of 97 percent;
- Won an Arts integration grant from the Annenberg Performing Arts Center for MSA-7;
- Established positive, open relationships with authorizers' staffs and began process of deeper outreach for longer term change;
- Earned an 18 month Murmuration grant to fund Civic Engagement, including fullsalaries to hire three (2.5 FTE) organizers;
- Established a transparent procurement process for contracts over \$25,000;
- Completed consolidated audit, adding comprehensive disclosures and notes;
- Completed initial revision of overall policies and procedures, with ongoing reviews in progress concurrent with EdTec; and,
- Implemented new payroll internal controls, and moved payroll to twice monthly payments to comply with California labor codes.


## Instruction

After several years of low investment due to state economic recession, we initiated major improvements to our instructional program, including:

- Implementation of the California Common Core standards using the curriculum materials and resources provided by the board;
- Adoption of new, increased, salary schedules supporting the continued professionalism of our teachers and school site staff;
- Conducting two peer led professional development days uniting the instructional staff;
- Completion of our roll out of a comprehensive laptop program in all secondary schools;
- Thorough training and realization of our Positive Behavior Intervention System;
- Creation of a funding collaboration among our schools to improve English Learner outcomes;
- All schools are accredited, with the only school that will go through a full self-study next year is Santa Clara;
- Reached the lowest suspension and expulsion rates in Magnolia history because of the implementation of alternatives to suspension and PBIS;
- Implemented Chess instruction and Etiquette courses as part of turn around school culture and climate at MSA 3;
- Hired Director of Special Programs to support Special Education, Gifted and Talented and College and Career-track persistence;
- Magnolia students at MSA 1,2,3,5 and 6 have read 35,434,886 words, 11,362 books, 4,597 hours;
- Implemented successful programs at the schools such as MyOn, StudySync and ConnectEd from McGraw Hill;
- Established EL compliance protocols and implemented MPS EL Master Plan;
- Increasing usage of blended and online learning tools like FuelEd, Ironbox MyOn, StudySync and ConnectEd;
- Providing free summer school to over 1000 students, as well as many schools having active Saturday schools;
- First full implementation of state smarter balanced (SBAC) testing;
- Continued utilization of NWEA MAP formative assessments;
- Expansion of Edge Coaching for students of all levels performing below their potential;
- Financially supporting the higher education of employees working on advanced certifications and degrees in education;
- Implemented a "Nearly Met" strategy to increase proficiency on 2017 SBAC across 11 schools; schools also promoted positive test taking cultures (contest, posters, assemblies) to encourage all students to do their best;
- Held first annual STEAM EXPO with more than 300 participants, including two board members and keynote speaker from Arts for All; and
- Initiation of the move to thoroughly include arts in our programs starting with elementary school.

We have conducted home visits and had students participating in dozens of STEAM related contests and competitions, all continued commitments integral to who we are as Magnolia Public Schools.

## Leadership

During 2015-16, Magnolia took on major new roles as an innovator and strengthener of K12 education. For example, a cross section of staff, parents and students formed an XQ Super School team in collaboration with an extensive core group of community institutions including the Mount Wilson Observatory, the Larta Institute, the Los Angeles Kings (of the National Hockey League), and the Los Angeles City Council. This XQ team has made it into the finals of a $\$ 50$ million national competition to rethink high school. Although the competition has not yet been completed, we have already begun implementation of groundbreaking new work, including the first Next Generation Science Standards driven lessons and field trips with CalTech trainer professors and the staff and board members of the Mount Wilson Observatory Foundation.

News of our schools site and organization-wide leadership has received increased attention through a full upgrade of our website and expanded focus on media relations and stakeholder engagement. Our students, parents and staff have visited Sacramento and Washington, D.C., meeting with elected officials and their staff to spread the word about the outstanding work of our schools and to advocate on behalf of our families.

Over the last four years, Magnolia has taken a leadership position in serving special education students. We have been active members of four Special Education Local Planning Areas, with our CEO \& Superintendent elected to the Executive Council of the LAUSD SELPA COP3 this year. We have received special grants for our piloting work in co-teaching. In addition, COO Kelly Hourigan presented to a National Conference on Special Education.

MSA 1's partnership with the City of Los Angeles, the Reseda Neighborhood Council and the Los Angeles Kings has continued to build a new athletics facility that will include two ice rinks, a small soccer field, and a gym with a CIF standard basketball/volleyball court. Our own principal Mustafa Sahin sits on the Great Streets board helping to lead the redevelopment on Sherman Way.

## Excellence

Our students and teachers continue to rise to every challenge. The big news was MSA 2 winning the Gold award in the US News and World Report Rankings, making it the highest performing high school in Los Angeles. MSA 1 won the silver award in the same rankings. Our first trip to the world championships for our VEX robotics team took place, with our team returning eager to have a Magnolia win of the World Championships next year. Two of our Sixth graders won the Los Angeles County Science Fair. Others won academic decathlons, Congressional awards, Olympiad Genius, Math and Science awards, robotics contests, poetry contests, the Los Angeles Latino Heritage App competition, AMC math, music in the park, Synopsis Science Fair, sports and the Sea Perch event, among many more. A longer list of student excellence highlights is contained in the school synopses.

## Home Office Budget

The role of the Home Office is first and foremost to insure the governance, financial, operational and instructional integrity of the organization. Because we are responsible for the stewardship of the public trust both in terms of tax dollars and the safety and education of students, the primary role of the Home Office is to uphold that trust. While the activities that support this goal are not necessarily observable to the schools on a day-to-day basis, because they tend to involve maintenance of records, processes and procedures, without upholding this duty, Magnolia does not have a right to exist. In fact, when this work is most successful, it is so routine and efficient, that the school sites can take it for granted, concentrating instead on the most important work we do: educating students. The number one goal of the Home Office during 2016-17 is to make this stewardship effective. In other words, we want to make things that should be routine actually become routine.

Our board leadership has taken great strides during 2015-16 to establish effective governance. During 2016-17, the staff will improve its partnership in this effort by providing better staffing of the committees and more timely documents for decisionmaking. This is work that is led by the CEO \& Superintendent, but involves the entire leadership team's efforts to go well. On a regular basis, the department chiefs regularly spend at least three to five days per month each preparing for and following up from board meetings. This is not only in support of our board's decision-making process, but integral to maintaining transparency to the public and our own stakeholders. The governance process extends to the school sites in the context of our parent task forces and other local governance processes that establish the priorities of our individual school sites as expressed both in our Local Control and Accountability Plans and the day-to-day efforts. The Chief External Officer plays a key role in supporting these community engagement practices on school sites.

Governance work also extends to interaction on an ongoing basis with the oversight bodies that authorize and review our work. During 2016-17, we will support eleven annual oversight reviews from our authorizers, three renewals, accreditation visits and various audits. The Home Office team supports the schools in producing more than sixty-five regular reports per school site per year of different kinds to various agencies. These range from monthly attendance reporting, to financial reports and statistical breakdowns of our student data.

The Home Office is responsible for a broad range of financial and operational functions. The list below, while not exhaustive, provides an idea of the range of activities that fall under financial and operational responsibilities.

| Accounting |  |
| :---: | :--- |
|  | Accounts Payable |
|  | Accounts Receivable |
|  | ACH/Wire transfers |


|  | Approvals |
| :---: | :---: |
|  | Business Card Management (AmEx) |
|  | Cash Management |
|  | Chart of Accounts Management |
|  | Charter School Facilities Incentive Grant Reporting |
|  | Coding (Revenue, Expense, Object/Line Item, Location, Project, Resource) |
|  | Contracts Review |
|  | Deferral Exemption Application (when needed) |
|  | Deposit Reviews |
|  | Emergency Payments |
|  | Form 1099 |
|  | Fund Accounting |
|  | General Accounting (encompasses many responsibilities) |
|  | Intra Company Loan Tracking and Reconciliations |
|  | Procurement |
|  | Property Inventory |
|  | Purchasing Account Management (Amazon, Staples, Postage, etc.) |
|  | Revenue Collection (e.g. Proof of Residency) |
|  | RFP and Bidding Process Management |
|  | Taxes (990s, property tax waivers) |
|  | Treasury/Investment Management |
|  | Vendor Relations |
| Personnel |  |
|  | Staff Recruitment, Career Development and Evaluation |
|  | Leadership Development |
|  | Staff Troubleshooting and Legal Matters |
|  | 401k (retirement programs) |
|  | Benefits Management |
|  | Compensation Analysis |
|  | Credentials Management |
|  | Form 700s Management |
|  | Health Coverage |


|  | Immigration Process/Docs Management |
| :---: | :---: |
|  | Payroll |
|  | PERS/STRS |
|  | Position Control |
|  | TB/DOJ Management |
| Budget |  |
|  | Board Reporting |
|  | Budget Monitoring |
|  | Budget Preparation |
|  | Budget Projections and Sensitivity Analysis |
|  | Monthly Financial Review |
| Audit |  |
|  | Annual Schools and Consolidated Audits |
|  | Assurance Certification |
|  | FCMAT |
|  | Federal Single Audits |
|  | Internal Controls Compliance |
|  | Special/Categorical Funding Audits |
|  | Specialized Audits and Investigations |
|  | State Auditor Follow Up |
|  | Unaudited Financials |
|  |  |
| School Reporting and Compliance (financial portion) |  |
|  | 2016-17 Annual Funding Survey |
|  | 504/IEP Plans and Reporting |
|  | Advocacy and Outreach Plans (Internal) |
|  | After School Grants |
|  | Annual Site Visits by Authorizers |
|  | Assessment Plans (Internal) |
|  | Attendance Tracking and Reporting/Norm Data |
|  | Calendar planning (Internal) |


|  | CalPADs |
| :--- | :--- |
|  | CBEDs |
|  | Charter |
|  | Charter Development and Renewal |
|  | Civil Rights Data Collection |
|  | Com App (CARS) |
|  | Curriculum Maps/pacing guides (Internal) |
|  | E-Rate CIPA school admin certification (LAUSD Prop 39 schools) |
|  | EL Master Plan Certification |
|  | HS Student Grade Reporting to the Student Aid Commission |
|  | Instructional calendar for 2016-17 |
|  | Interim Placement MOU (LAUSD) |
|  | Intervention Plans (Internal) |
|  | LA Homeless Student Count |
|  | LCAP |
|  | LEA (SSD) will be in LCAP in 2018 |
|  | Lottery and Enrollment Forms and Reporting |
|  | Math Placement Reporting (2016-17 start) |
|  | Science Testing and Reporting |
|  | Sonthly Meal Count Reports |
|  | School-based Medi-Cal Administrative Activities |
|  | Monthly Notification of School Withdrawals |
|  | Pral Health Assessment |
|  | P1/P2 reporting |
|  | Parent, Student, Teacher Survey and Reporting |
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|  | SERS (Staff Evaluation Reporting System) |
| :--- | :--- |
|  | SES Reporting |
|  | Smarter Balance Testing and Reporting |
|  | SPED Plan(s) |
|  | SPED Self-Review Checklist |
|  | SPSA (Single Plan for Student Achievement, LOL) will be in LCAP in 2018 |
|  | Student Recruitment Plans |
|  | Suspension and Expulsion Data Collection Report |
|  | T-Dap Reporting |
|  | Title III Immigrant Annual Survey |
|  | WASC |
| Grants Man Annual Survey |  |
|  |  |
|  | Asbestos Management Plan |
|  | ASES |
|  | Bond Quarterly Reporting |
|  | CMO Fee Management |
|  | eRate Tech Plan |
|  | Fiscal Analysis |
|  | Financial policies updating |
|  | Gingle Audit |
|  | Grant Reporting |
|  | Grants Development/Fundraising |
|  | MPM Support |
|  | PCSGP reporting |
|  | Safe Schools Plans |
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|  | FOIA Requests |
| :--- | :--- |
|  | Home Office General Management |
|  | Internal and External Customer Service |
|  | Legal Services Optimization |
|  | Ongoing staff training |
|  | Registrations (D\&B, SAMS, etc.) |
|  | Regulator Relationship Management |
|  | Remaining Current on Legal Requirements and Best Practices |
|  | Strategic Planning |
|  | Troubleshooting |
| Debt Management |  |
|  | Bond Disclosure Reporting |
|  | Bond Holder Relations |
|  | Capital Planning |
|  | Construction Project Management |
|  | CSFA/SAB Relationship and Reporting |
|  | Facilities Financing |
|  | Pasilities Plan |
|  | Payroll |
|  | Cease Management |
|  | Prop 39 Management |
|  | S\&P (Rating Agencies) |
|  | Site Facilities Options Analysis |
|  | State Revolving Loan Applications and Reporting |
|  | Underwriter Management |
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|  | Procurement/Approvals |
| :--- | :--- |
|  | Student Information and Instructional Systems |
|  |  |
| Risk Management |  |
|  | Emergency Planning/Follow Up |
|  | Insurance Coverage |
|  | Local, State and Federal Regulatory Compliance Reviews |
|  | Records Management and Document Control |
|  | School Site Reviews (Annual) |
|  | Technology Security |

When Magnolia was smaller, two or three schools, it was possible for school site collaboration to drive most of the instruction and curriculum matters. As the number of schools has increased, the role of the Home Office from an instructional standpoint has become one or responsibility for insuring that all of our school sites reflect the academic program quality and student success to which Magnolia is committed. The Academic team plays a strong role in both supporting and holding school sites accountable. In addition, with a significant percentage of our faculty being not only new to Magnolia, but also new to teaching, the Academic team guides the school leadership in providing professional development that includes training, seminars, professional sharing, and in-classroom coaching. Moreover, during 2015-16, the Home Office and school leadership established multi-site collaborations to improve our programs for English Learners, Gifted and Talented students, college-going culture, positive behavior intervention, special education, and family engagement.

Also contributing to our academic success and learning culture, our Communications Department works closely with school site Deans of Culture to increase multi-directional communication with various stakeholders and organizations. As we have experienced, the greater our communication and positive relationships with the general community, the stronger become our school sites and the more protected we are from the political swings that constantly threaten the charter school movement. The communications department also works to expand collaborations and access to external grants and resources. One example of this is our grant from Mumuration that supports three community organizers working with five school sites to expand civic engagement. Other examples include our expanding relationships with arts organizations driving the deepening of the Arts portion of our STEAM mission. In addition, Magnolia receives funding from the Larta Institute in exchange for advising National Science Foundation education technology grantees requiring advice and consultation directly from K-12 schools. This not only provides about $\$ 20,000$ annually in revenue, it creates the opportunity for our Home Office and school site staff to understand the cutting edge work being done in our field.

Finally, the Home Office also is responsible for providing specialized expertise to the schools with regards to facilities and facilities financing. This is an area where it is inefficient for the schools to hire the support themselves and requires financial and operational planning organization wide. Firms that provide facilities development from the planning stage through financing and construction routinely charge eight to ten percent of the overall project costs. Our two-person team is remarkably efficient, providing expertise that would be prohibitively expensive for well under five percent of our project costs. In addition, our Home Office team is responsible for growth planning and implementation, an effort that we postponed during 2015-16 due to the need to focus first on stabilizing existing schools and routine operations. Our hope is that during 2016-17, we will be able to reconsider growth on a limited basis to ensure that when we grow we do so with quality in every area of operations academic achievement and leadership consistent with our board and stakeholders' high expectations.

## Home Office (CMO) Fee Allocation

Total Home Office expenses excluding direct payroll costs, contingency reserves and grant funded programs amount to $\$ 5,661,973$ or $13.42 \%$ of total school revenue. Home Office fees allocated directly and indirectly to the school sites amount to $\$ 6,242,850$ and make up $14.79 \%$ of total school revenue, and contains direct payroll allocations, indirect cost allocations, and a five percent (5.0\%) contingency reserve for economic uncertainty. 14.14\% percent of our overall non-capital budget totaling $\$ 5,966,395$ is allocated to school site budgets using a formula that takes into account enrollment and school development stages. it is common for Magnolia to waive or reduce the allocation during school growth or startup years in order to insure that the instructional program is sound during foundational development. Most of the fees are based on an allocation of the home office expenses to support and oversee the schools. Some direct expenses $(\$ 276,455)$ are charged directly to individual schools for expenses that are not shared across all schools, specifically regional, special education and English Language Learners management. Facilities management is charged directly to capital projects.

|  |  |  |  | Current Fee Structure (includes 5\% reserve) |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | FY16-17 <br> Budgeted <br> ADA | Total Budgeted FY16-17 Revenues* | Budgeted FY16-17 <br> Net Income - Before CMO Fee | CMO Fee Current Calculation | Indirect Fee | Direct School Specific Changes | Budgeted FY16 <br> 17 Net Income <br> (Loss) - Current <br> CMO Fee | CMO Fee as \% of Revenue |
| MSA-1 | 518 | 6,962,022 | 1,161,847 | 1,010,664 | 972,192 | 38,472 | 151,182 | 14.5\% |
| MSA-2 | 470 | 5,336,796 | 1,159,722 | 1,007,082 | 972,192 | 34,890 | 152,640 | 18.9\% |
| MSA-3 | 434 | 5,557,630 | 1,257,289 | 914,224 | 881,049 | 33,176 | 343,065 | 16.4\% |
| MSA-4 | 181 | 2,196,660 | 275,153 | 86,175 | 72,914 | 13,260 | 188,978 | 3.9\% |
| MSA-5 | 165 | 1,877,220 | 100,303 | 84,597 | 72,914 | 11,683 | 15,706 | 4.5\% |
| MSA-6 | 174 | 1,951,493 | 379,315 | 85,400 | 72,914 | 12,485 | 293,915 | 4.4\% |
| MSA-7 | 291 | 3,700,444 | 682,568 | 628,880 | 607,620 | 21,260 | 53,688 | 17.0\% |
| MSA-8 | 478 | 5,353,920 | 1,070,920 | 1,007,450 | 972,192 | 35,258 | 63,471 | 18.8\% |
| MSA-SA | 512 | 5,374,262 | 455,196 | 1,005,424 | 972,192 | 33,233 | $(550,228)$ | 18.7\% |
| MSA-SD | 454 | 3,875,905 | 599,831 | 412,955 | 370,217 | 42,738 | 186,876 | 10.7\% |
| Total | 3,675 | 42,186,353 | 7,142,145 | 6,242,850 | 5,966,395 | 276,455 | 899,295 | 14.8\% |

* includes all revenues

CMO operational cost per pupil for fiscal year 2016-17 is projected at $\$ 1,485(\$ 5,661,973$ divided by 3,813 students) and $\$ 1,565$ if contingency reserves are added to the calculation. The per pupil CMO costs are lower if compared with other CMO peers in tier 2 of $\$ 2,415$ and larger CMOs in tier 3 of $\$ 1,604$.

Cost Per Pupil

| Description | MERF <br> Expenses | Cost Per <br> Pupil |
| :--- | ---: | ---: | ---: |
| Total Home Office Operational Expenses | $5,661,973$ | 1,485 |
| Total Home Office Direct Payroll Allocation | 276,455 | 73 |
| Contingency Reserves | 304,421 | 80 |
| Total Home Office Expenses (Excluding Grant Funded |  |  |
| Programs | $6,242,849$ | 1,637 |

Home Office 2016-17 Budget

Magnolia Public Schools
FY16-17 Budget Summary
Updated 7/7/16

|  | 2015/16 | 2015/16 | 2016/17 | 2016/17 |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Approved Budget MERF | Current Forecast Total May '16 | Approved Budget TOTAL 6/28/16 | Proposed Budget TOTAL <br> 7/21/16 | Variance FY16-17 <br> Approved Budget vs. <br> FY16-17 Proposed Budget | \% Change |
| SUMMARY |  |  |  |  |  |  |
| Revenue |  |  |  |  |  |  |
| Local Revenues | 4,727,533 | 5,222,727 | 5,208,150 | 6,242,850 | 1,034,700 | 20\% |
| Fundraising and Grants | 250,000 | 250,000 | 250,000 | 150,000 | $(100,000)$ | -40\% |
| Total Revenue | 4,977,533 | 5,472,727 | 5,458,150 | 6,392,850 | 934,700 | 17\% |
| Expenses |  |  |  |  |  |  |
| Compensation and Benefits | 2,778,672 | 2,894,228 | 2,894,228 | 3,467,487 | 573,258 | 20\% |
| Books and Supplies | 87,874 | 115,951 | 105,290 | 75,821 | $(29,469)$ | -28\% |
| Services and Other Operating Expenditures | 2,091,472 | 2,454,670 | 2,428,089 | 2,537,455 | 109,366 | 5\% |
| Depreciation Expense | 7,666 | 7,666 | - | 7,666 | 7,666 |  |
| Total Expenses | 4,965,684 | 5,472,514 | 5,427,607 | 6,088,428 | 660,821 | 12\% |
| Operating Income (excluding Depreciation) | 19,515 | 7,878 | 30,543 | 312,087 | 281,545 | 922\% |
| Net Income (including Depreciation) | 11,850 | 212 | 22,877 | 304,421 | 281,545 | 1231\% |
| Fund Balance |  |  |  |  |  |  |
| Beginning Balance (Unaudited) | 689,915 | 689,915 | 689,915 | 35,855 | $(654,060)$ | -95\% |
| Audit Adjustment | - | $(654,272)$ | $(654,272)$ | - | 654,272 | -100\% |
| Beginning Balance (Audited) | 689,915 | 35,643 | 35,643 | 35,855 | 212 | 1\% |
| Operating Income (including Depreciation) | 11,850 | 212 | 22,877 | 304,421 | 281,545 | 1231\% |
| Ending Fund Balance (including Depreciation) | 701,765 | 35,855 | 58,520 | 340,276 | 281,757 | 481\% |
| Ending Fund Balance as a \% of Expenses | 14\% | 1\% | 1\% | 6\% | 5\% |  |


| School Information |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | FTE's | 31 | 43 | 43 | 44 |  | 0\% |
|  | Inflation Rate | 0 | 0 | 0 | 0 |  | 0\% |
| 8690 | Other Local Revenue | - | 200 | 200 | - | (200) | -100\% |
| 8699 | All Other Local Revenue | - | 14,577 | - | - | - |  |
| 8701 | CMO Fee - MSA-1 | 873,103 | 898,657 | 898,657 | 972,192 | 73,535 | 8\% |
| 8702 | CMO Fee - MSA-2 | 873,103 | 1,077,532 | 1,077,532 | 972,192 | $(105,340)$ | -10\% |
| 8703 | CMO Fee - MSA-3 | 873,103 | 873,103 | 873,103 | 881,049 | 7,946 | 1\% |
| 8704 | CMO Fee - MSA-4 | 163,707 | 240,368 | 240,368 | 72,914 | $(167,453)$ | -70\% |
| 8705 | CMO Fee - MSA-5 | 65,483 | 101,258 | 101,258 | 72,914 | $(28,343)$ | -28\% |
| 8706 | CMO Fee - MSA-6 | 65,483 | 126,820 | 126,820 | 72,914 | $(53,906)$ | -43\% |
| 8707 | CMO Fee - MSA-7 | 545,689 | 545,689 | 545,689 | 607,620 | 61,930 | 11\% |
| 8708 | CMO Fee - MSA-8 | 873,103 | 949,764 | 949,764 | 972,192 | 22,428 | 2\% |
| 8709 | CMO Fee - MSA-SA | 60,000 | 60,000 | 60,000 | 972,192 | 912,192 | 1520\% |
| 8711 | CMO Fee - MSA-SC | - | - | - | - | - |  |
| 8712 | CMO Fee - MSA-SD | 334,759 | 334,759 | 334,759 | 370,217 | 35,458 | 11\% |
| 8713 | Direct CMO Fee (Shared Staff) | - | - | - | 276,455 | 276,455 |  |
|  | SUBTOTAL - Local Revenues | 4,727,533 | 5,222,727 | 5,208,150 | 6,242,850 | 1,034,700 | 20\% |

Organizational Chart

## Leadership Structure



## Chief Operations Officer



## Chief Academic Officer



## Chief Accountability Officer



## Chief Financial Officer



## Human Resources



## Chief Growth Officer



## Chief External Officer



## Budget Detail

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Other Local Revenue
Food Service Sales
Uniforms
Interest
Summer Program
Other Local Revenue
Field Trips
All Other Local Revenue
CMO Fee－MSA－1
CMO Fee－MSA－2
CMO Fee－MSA－3
CMO Fee－MSA－4
CMO Fee－MSA－5
CMO Fee－MSA－6
CMO Fee－MSA－7
CMO Fee－MSA－8
CMO Fee－MSA－SA
CMO Fee－MSA－SC
CMO Fee－MSA－SD
Direct CMO Fee（Shared Staff）
 State Lottery Revenue
ASES Mandated Cost Reimbursements
State Lottery Revenue School Facilities Apportionments Child Nutrition－State Special Education－Entitlement（State）


| － | L89＇881＇t | L8S＇881＇t | t9t＇zsc＇${ }^{\text {c }}$ |
| :---: | :---: | :---: | :---: |
| － | 880＇979 | 880‘979 | 9ヶL＇t99 |
| － | 8Lع＇ 969 | 8LE＇S6S | 99t＇86S |
| － | LLG＇LL | LLG＇LL | 8EL＇8L6＇L |
| － | ع08＇86L | ع08＇86L | LSL＇0LL |
| － | 0L6＇8L | 026‘8L | Et8＇レL |
| － | ZLL＇L10＇Z | ZLL＇LLO＇Z | 七＜8＇98L＇L |
| ¡た6png | 91／LZ／L | 91／8Z／9 | 91．Kew |
| pesododd Ll－91人」 | 7V101 | 7＊101 |  |
| －s＾łəळpng рәлодdd $\forall$ L－9L人」 әэueuen | －əə历png pesododd | －əəбpng pəлолdd ${ }^{\text {d }}$ | －1seoraog fuedun |
|  | LL／910Z | LL／910Z | 91／G10Z |

3000 Employee Benefits

Compensation \＆Benefits
EXPENSES
TOTAL REVENUE

| $\infty$ | $\infty$ |  |
| :--- | :--- | :--- |
| $\infty$ |  |  |
|  | $\infty$ |  |
|  | $\stackrel{\infty}{\infty}$ | 0 |

$\stackrel{\sim}{N}$
słuex פpue 6u！s！eגpung－7V1019ns
Donations－Private
Fundraising
Donations／Fundraising
sənиәләу leग07－7甘1O19ns
spunfəy
słueג פְdo

| LOS＇sıZ | てLく「009＇t | S0て＇S8E＇t | L90＇t6t＇t |
| :---: | :---: | :---: | :---: |
| － | － | － | 891「くカガ1 |
| 899＇t01 | S0ع＇801 ${ }^{\prime} \varepsilon$ | 989＇E00＇ع | 006‘9ヶ0＇$\varepsilon$ |
| عと9＇ヶヵて | 0ع8＇68t＇S1 | 261＇8tて＇S！ | 9LS＇988＇عL |
| عと9＇レヵて | Sてト＇レカナ＇と | ع67＇661＇$\varepsilon$ | 0LZ＇80て＇$\varepsilon$ |
| － | G0L＇8ち0＇てし | G0L＇8ャ0＇zし | 908‘8L9＇01 |


| 00L＇t¢6 | ع0Z＇6LS＇8t | ع0S＇tt9＇くt | LZL゙0カガ「S |
| :---: | :---: | :---: | :---: |
| （000‘001） | 8LS＇288 | 8LS＇28t | OLL＇97S |
| (000‘001) | 00L‘もして <br> 818＇L91 | 00ぐゅして <br> 818‘29Z | 096＇ZとZ G18‘とLE |
| 00L＇セE0＇1 | L88＇Z89｀9 | 981＇8t9＇g | 8عて＇788＇G |
|  | くカカ‘86 | くカカ「86 | 8عL＇s 09ع＇$\angle \varepsilon$ L |
| əə6png pesododd Ll－91人」 －s＾¡əбрng рәлодddy LL－9Lム才 әэuеıед |  |  | $\qquad$ |

91／GIOZ



poo』 」ə૫łО | 1 |
| :--- |

 Computers（individual items less than $\$ 5 \mathrm{k}$ ） Classroom Furniture，Equipment \＆Supplies Noncapitalized Equipment Yearbook Uniforms 52，107 Teacher Supplies
 PE Supplies
Professional Office Supplies
PE Supplies Art \＆Music Supplies
Office Supplies
 Educational Software
Instructional Materials \＆Supplies Educational Software Custodial Supplies Approved Textbooks \＆Core Curricula Materials
Books \＆Other Reference Materials Books \＆Supplies
 Retiree Benefits Workers Comp Insurance Unemployment Insurance Health \＆Welfare Benefits
品 （a） slopoa əokolua iviola

LعL＇0ヵ9＇レ
$1,640,737$
103,506
52,448
167,491
185,805
19,505
206,871
13,950
27,790
117,568
15,515
52,107
2,192
77,628
128,790
245,121
36,034
$1,213,106$
68,075

District Oversight Fees Consultants－Non Instructional
Other Professional Services School Programs－Other Consultants－Instructional School Programs－Academic Competitions School Programs－After School Program Business Services Banking Fees Accounting Fees Other Rentals，Leases and Repairs 2 Repairs and Maintenance－Other Equipment
Other Rentals，Leases and Repairs 1 Repairs and Maintenance－Building Rent Utilities－Gas and Electric
Equipment Leases Operations \＆Housekeeping Insurance－Other Dues \＆Memberships Travel－Meals \＆Entertainment Travel and Lodging Travel－Mileage，Parking，Tolls Conference Fees Travel \＆Conferences Services \＆Other Operating Expenses
Shared Management Fee－CMO





 119,583
18,597
$2,312,509$
119,583机ぐく81 112,089
208,880 218,132
112,089 tS1＇トL 000‘9 カレ8‘カカレ Lもでてトレ 5，966，395
21,371 5，966，395 L6S ＇ 0 t8S＇61L
tLS＇89て
t86＇ 281





• 峀


| LE9＇と\＆1「レ |  |  |  |
| :---: | :---: | :---: | :---: |
| 9Sı＇ES9 |  | เยと＇zz〈＇9ヵ | 6ts＇E9s＇to |
|  |  |  | － |
| － | 6¢z＇とz8 | 6¢z＇¢z8 | ャ98＇928 |
| əə6png pesododd Ll－9LA」 ＇s＾¡ə6png pəлолddy LL－9L人才 әэuelaen | 91／LC／L | 91／8z／9 | 91．Kew |
|  | 7 －101 | 7 －101 |  |
|  | －pəбpng pasododd | －łə6png pəлолddy | －1seoraod łuexno |
|  | LL／9102 | LL／9102 | 91／St0 |


| ${ }^{828} 969$ | － | SLD＇EL |  | ¢98＇z8 | ع88＇LL | ででくt | 68188 | 6r9＇92 | จع＇6\％ | ${ }_{6 \times 1} 02$ | \＆と＇9L | ${ }_{666}$ ¢8 |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| LLs＇LL | － | ${ }^{86}$＇\％ |  | $66 z^{\prime} 01$ | Est＇9 | ＜ 86 ＇$\varepsilon$ | 6じて | $\varepsilon เ 8 ' \tau$ | ع99＇s | 86901 | 929＇レ | 089 ＇tr |  |
| ع08＇862 | － |  |  | － | － | เモ์＇961 | 000＇08 | ． | － | 918 ＇061 |  | 991 ＇ze\％ |  |
| 026＇82 | － | 188 ¢ |  | 968 ＇L | $\cdot$ | 9tz＇＇ا | $6 \angle \varepsilon$＇$\varepsilon$ | － | zzg＇z | ss6＇sz | － | 169＇zz |  |
| てL2＇L0＇z | － | 880 ＇zz |  | 898＇stz | เカレ＇sLz | ＋98＇291 | Otr＇001 | 988＇66 | ＋80＇001 | 880 L 42 | tot＇ 298 | 698＇t6z |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 8LE＇LSE＇$\varepsilon$ | － | 886 ¢ ¢ ا |  | Lz＇t6¢ | 180＇962 | zLO＇90¢ | $888 \times 1 / 2$ | 620＇921 | 80¢＇z9z | ع¢0＇tıs | ¢\＆ 1 ＇to $\underbrace{\prime}$ | 88L＇969 |  |
| 620＇sLs | － | 009＇s |  | 00t＇tg | － | 002＇L¢ | 000＇0r | 920＇zor | 901＇8z | ${ }_{0} 0 \mathrm{~S}^{\prime} \mathrm{O}$ | L48＇zor | 009＇t9 |  |
| عย̇＇¢ | － | 64 |  | 999\％ | เงเ | $\varepsilon เ \varepsilon$ | ${ }^{6} \mathrm{t}$ | 642 | $\varepsilon \varepsilon \varepsilon$ | L¢ | 261＇L | ャgz＇9ャ | III 뺐 |
| แ⿺𠃊¢ | $\cdot$ | 699 |  | 298＇z | Lstic | 892＇し | ع9\％＇z | ع61＇r | 08＇z | 0以19 | $880^{6}$ | 98て＇8 | ｜｜ขํ |
| \＆$<z^{\prime} 980$ ¢ | － | ャz9＇tz |  | $68 t^{\prime}$ ¢ $¢$ | 乙ย＇00 | $6^{629} 08$ | แ6＇Lt | เで＇L | 9¢¢＇69 | 8じ6tı | z29＇\＆¢ ا | $988 \times 0{ }^{\text {a }}$ | 1 ｜101 |
| S9¢L666 | － | $6201 \%$ |  | 0¢9＇ 881 | － | 262＇691 | てS¢＇ 1 ¢ |  | 880＇sz | $6{ }^{69}$＇662 |  | ¢66＇t9z | swer6oud uounnn pluo |
| 82て＇609 | － | 2868\％ |  | $190{ }^{\prime} \mathrm{L}$ | Lbl＇ 86 | 6z8＇99 | 2tg＇s $\varepsilon$ | 099＇\＆$¢$ | sz6＇98 | 61L＇L8 | 186＇ 66 | ＜29＇tor |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| عย8＇EL6＇£ | ． | 019 ＇998＇$\varepsilon$ | ． | 2L＇＇s6s＇t | 2¢9＇8\＆t＇t | ¢69＇L29＇z | L9t＇SLLS＇L | 981 ＇68s＇ | マ80＇zu＇レ | 888 ＇Str＇t | 6LL＇819＇v | Z88＇LSE＇G |  |
| 890＇998＇L | － | 0zz＇6z6＇ |  | 298＇ç6 | ${ }^{999} 988$ | ¢ ¢8＇6L | 888688 | «ย＇でદ | ¢L9ても¢ | $619 \mathrm{tz8}$ | してせ＇z68 | Sto＇t86 |  |
| 2がとzs＇b | － | tot＇と\％ |  | 062＇z01 | 608 ＇L99 | $8 ¢$ ¢ $^{\prime} 888$ | Нย＇เงร | 000＇88z | ＋80＇192 | ${ }^{998}$＇ 809 | ¢8t＇Ls9 | Gst＇tし |  |
| ยと9＇เ69＇เマ | － | 986 ＇と18 |  |  | 899＇566＇z | เz8＇088＇เ | 808＇t66 | 891886 | عız＇891＇ | 20\％＇L18＇ | t28＇996＇z | เ8¢＇9z¢＇$\varepsilon$ |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| て＇SL98 | 00 | 9•¢st |  | s．นร | L－LLD | ${ }^{1} 162$ | ＜821 | s．991 | s．08 | $\varepsilon^{\prime}$ ¢ $\dagger$ | 0．020 | 2\％is | YQutiled |
| $\varepsilon เ 8$ ¢ | － | 0＜t | － | 0¢s | 96t | 208 | 081 | SL1 | 281 | OSt | 28t | ＜¢ |  |
| 288 | － | － |  | 0¢ | － | ． | － | sı | sh | $\varepsilon \angle 1$ | 281 | zLz | $2 \mathrm{l}-6$ |
| 2．9＇1 | － | ог¢ |  | 001 | $0 ¢ 8$ | － | 811 | sol | 89 | ${ }^{16}$ | OLz | 081 | 8.4 |
| os6 | － | osı |  | 001 | 991 | 8\＆ | ${ }^{2}$ | ¢9 | ＋ | 98 | 96 | 98 | $9+$ |
| ＋98 | － | － |  | 002 | － | ＋91 | ． | ． | ． | ． | ． | ． | $\varepsilon$－x |
|  | ． | － |  | ． | ． | ． | － | － | － | － | － | $\cdot$ | ＾ввш |
| \％ 809 | \％9 | \％$\downarrow \varepsilon$ |  | \％6zt | \％89 | \％ 22 | \％$\downarrow$ | \％zs | \％88 | \％$\varepsilon z$ | \％$\downarrow$ | \％ 88 |  |
| $\angle z \downarrow^{\prime}$ ¢ze＇oz | 166 ＇298 | Les＇obz＇। | （158＇ 986 ） | 699799＇L | ${ }^{16 ¢}$＇880＇ 8 | ع64＇s26 | てャて＇zとて＇เ | 688999 | 10＇992 | L86＇061＇ | 8z6＇$\angle z^{\prime} 1$ | ${ }^{808} \mathbf{0} 66 \mathrm{~S}^{2} \mathrm{z}$ |  |
| 912＇80z＇！ | LZT＇08 | 948 ＇98 | － | （8zz＇09s） | 1L゙¢9 | 889＇¢9 | 916＇と6て | 904＇st | 846＇881 | ¢90＇\＆ャ¢ | 0¢9 てst | 88＇191 |  |
| 014＇0z1＇61 | 0z9＇89 | 199680 ＇ | （L98＇ 986 ） | L88＇とで8 | เช6＇610\％ | sol＇zz6 | Lz¢＇886 | ャ\＆1＇L96 | てzL＇L99 | 2 28.148 | 882＇960＇เ | ¢z＇68ざて |  |
| － | － | ． |  | － | － | ． | 4 | － | ． | － | － | － |  |
| 01L＇0z1＇61 | 0z9＇89 | 199 ＇ 80 ＇ 1 | （ 158 ＇ 986 ） | L88＇zIて＇8 | เช6＇615\％ | sol＇zz6 | Lz¢＇886 | จ\＆1＇L96 | zzL＇L99 | 2 28 ＇L¢8 | 882＇ 560 ＇1 |  | （peypneun）өгuерея Gu！uubea |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 912＇80z＇1 | Lzt＇00 | 928＇981 | － | （8zz＇oss） | LLt＇E9 | ${ }^{899}$ ¢s | 9เ6＇¢6z | 90＜＇sı | 826＇881 | 990\％¢88 | 0r9＇zs | ¢81＇L¢ |  |
| SL6＇9z＇z | L80＇zı¢ | S6t＇ 1 ¢ | － | （b66＇zs＇） | L29＇ 1 ¢ | 9kL＇86 | เ8z＇00¢ | 206＇z\％ | 66 ＇ 861 | 990＇998 | 069＇981 | เธ6＇z¢ | （uoplepordea Suppnipx）əu0 |
| L8t＇sze＇ $\mathrm{L}^{\circ}$ | 8z7＇880＇9 | 620＇689\％ | － | $688^{\prime \prime z 6}$＇s | 6 6t＇06z＇s | 9s＇9t9＇8 | 82S＇L99＇। | ¢เ＇¢＇98＇เ | 289＇L00＇z | s9s＇tuz＇s | 9s 1＇88＇s | $688 \times 18{ }^{\prime} 9$ | sosuadx Iterol $^{\text {a }}$ |
| 6sz＇zz8 | $999^{\prime} /$ | 619 ＇to | － | ャ¢て＇ட6¢ | 991＇89 | Lzo＇st | 898＇9 | 10z＇L1 | เzて＇6 | 000 ＇zı | 000＇te | 892＇181 |  |
|  |  | szl＇sze＇ | － | 692＇GLL＇レ | $9188^{\prime} 80^{\prime}$ | $899^{\prime 299}$＇1 | t＜L＇GLG | 990＇669 | 90て＇ 299 | ع66＇c86＇เ | 690＇806＇เ | ع86＇LzL＇乙 |  |
| zos＇0＜t＇ | 128＇s¢ | 699＇¢91 | － | 08L＇69 | 002＇L62 | Ltt＇$¢ 8 \varepsilon$ | 881001 | 006＇s8ı | 98L＇891 | 2ts＇tst | 8986682 | ¢z0＇689 | sollddns pue syoog |
| 286＇66s＇sz | L8t＇ $29 \dagger^{\prime} \varepsilon$ | szL＇ssı＇z | － | LSL＇6s0＇$\varepsilon$ |  | ＋LL＇OL＇t | \＆9て＇996 | $88^{\prime \prime} \times 90^{\prime}$＇ | 6เ9＇ZLL＇ | 0以1＇2ı8＇ | 82て＇186＇z | เ90＇298＇$\varepsilon$ | stypueg pue uoplesuaduos |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| ع07＇6LS＇8t | 0s8＇668＇9 | S06＇SL8＇$\varepsilon$ | － | 29\％＇ขLE＇S | 0z6＇Esc＇s | tot＇002 8 | 860＇LS6＇t | Ozz＇LL8＇। | 099＇961＇z | 0¢9＇Lsc＇s | 962＇988＇s | 220＇996＇9 |  |
| 819 ＇88 | 000＇Osı | 000＇02 | － | 000＇zz | 000＇0z | 000＇os | 000＇01 | 009 | 000＇0r | 810 ＇61 | 000＇sz | 000＇99 | suluero pue fursie．jpung |
| L88＇899＇9 | os8＇zてて＇9 | 980 ＇s9 | － | ¢og＇9 | 6zz＇06 | 861 ＇ts | Ozて＇tr | ozでル | 29802 | 982＇吃 | 690＇¢6 | L01＇09 |  |
| $289888 \mathrm{l}^{\text {¢ }}$ | － | เع์＇0¢ | － | 86＇St\％ | 8168809 | 089＇8L9 | 820＇tuz | 988＇09ヶ | Estith | 900＇t69 | \＆เて＇¢9¢ | ttc＇868 |  |
|  | － | $8<6$＇\＆ | － | LZ＇ ＇66E $^{\text {c }}$ | 180＇962 | 2LO＇9t\％ | 888＇LE1 | 6L0＇92L | ${ }^{\text {80¢＇zGz }}$ | ع80＇tcs | s\＆＜＇tゅ¢ | 88L＇969 |  |
| عธ8＇$\varepsilon 66$＇$\varepsilon$ | $\cdot$ | 019 ＇998＇$\varepsilon$ | － | حเย＇¢69＇ャ | ze9＇88t＇t | ¢6s＇L29＇z | L9t＇sLL＇ | $9 \varepsilon 168 \mathrm{~S}^{\prime}$＇ | гะо＇гแ＇เ | 888 ＇Str＇t | 6LL＇819＇t | 288＇Lgz＇s | \％ued \％\％ola lereues |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 78101 | －y y k | OS－VSV | ${ }^{\text {O }}$ | Vs－ | ${ }^{8-V}$ | $\xrightarrow{1-b}$ | ${ }^{9-6}$ | ${ }_{\text {s }}$ | $\xrightarrow{\text { bS }}$ | ${ }^{\varepsilon-1}$ | $\stackrel{\text { cre }}{ }$ | － 1 －Vs |  |
| $\underline{L 19102}$ | L199102 | L1／9102 | L／1 | Lt9 | L／9 | L／9 | LL／9 | L1／ | LI／91 | L／191 | LL／ | L／910 |  |



| ع0\％＇624＇8t | 0s8＇ 768 ＇9 | ¢06＇ $\mathcal{L}$ L8＇$\varepsilon$ | z92＇t＜L＇s | 0z6＇Esc＇s | tot＇00＇\＆ | ع6t＇LS6＇t | 0zて＇LL8＇1 | 099＇961＇z | 0¢9＇Ls＇s＇s | 96L＇98¢＇s | zz0＇296＇9 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 819＇z88 | $000^{\circ} \mathrm{OS} 1$ | 000＇02 | 000＇zz | 000＇02 | 000＇os | 000＇01 | 009 | 000＇01 | 810.61 | 000＇sz | 000＇99 |
| 002＇ローて | － | 000＇02 | 000＇zz | 000＇02 | 000＇os | 000＇01 | 009 | 000＇01 | 00s＇t | OSt＇tr | OSZ＇¢s |
| $818<29$ | 000＇0sı | － | － | － | － | － | － | － | 819 ＇t | oss | osL＇z |
| L88＇z89＇9 | 0Ss＇＇てひて＇9 | 980＇ss | sos＇91 | 6zz＇06 | 861 ＇tg | 02l＇ti | 02L＇ル | L98＇02 | 98L＇tz | $690{ }^{\prime}$ ¢6 | L01＇09 |
| 20t＇86 | － | － | － | 920＇$\angle 1$ | Heg＇zl | 000＇01 | 000＇L | 000＇01 | 980＇6 | 8とて＇てı | Los＇or |
| sst＇9Lz | Sst＇9Lz | － | － | 寺 | \％ | 4 | － | － | － | \％ | － |
| ＜ıて＇0¢ | くで＇0८ | － | － | － | $\cdot$ | － |  | － | － | － | － |
|  | － | － | － | － | － | － | － | － | － | － | － |
| 261＇z26 | 261＇z26 | － | － | － | － | － | － | － | － |  | － |
| 261＇z26 | 261＇z26 | － | － | － | $\cdot$ | － | － | － | － | － | － |
| 0z9＇209 | 0z9＇209 | $\cdot$ | － | － | － | － | $\cdots$ | － | － | － | － |
| ＋16＇zl | カレ6＇z＜ | $\cdot$ | － | － | ． |  | \％ | － | － | － | － |
| －16＇zL | カเ6＇zz | $\cdot$ | － | － | － |  |  | － | － | － | － |
| カ16＇zL | カเ6＇zz | － | － |  | ． |  |  | － | － |  | － |
| 650＇188 | 650＇188 |  | － | － | － | － | － | － | － | － | － |
| 261＇226 | 261＇266 | － | － | － | － | － | － | － | － | － | － |
| 261＇2L6 | 261＇zL6 | － | － | － | － | － | － | － | － | － | － |
| \＆くす＇9z |  | － | 以 | 26981 | － | 0z＇t | $060{ }^{\circ} \mathrm{\varepsilon}$ | 009 | － | － | － |
| 059＇89 | － | 000＇\＆ |  | 002＇01 | ， |  |  | － | － | OSt＇st | － |
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School Synopses

## SCHOOL SITE SYNOPSIS

## SCHOOL INFORMATION

School Name: Magnolia Science Academy 1, Reseda
Address: 18238 Sherman Way Reseda CA 91335
Principal: Mustafa Sahin, M.Ed.
Grades Served: 6-12 ${ }^{\text {th }}$ grade
Operating Year: 2002

## REVENUE \& EXPENSES

| $\mathbf{2 0 1 3 / 1 4}$ | Revenue | $\$ 5,291,036.00$ |
| :---: | :---: | :---: |
|  | Expense: | $\$ 4,482,909.00$ |
| $\mathbf{2 0 1 4 / 1 5}$ | Revenue | $\$ 5,530,163.00$ |
|  | Expense: | $\$ 5,526,861.00$ |
| $\mathbf{2 0 1 5 - 1 6}$ | Revenue | $\$ 6,972,876.00$ |
| Forecasted | Expense: | $\$ 6,684,401.00$ |

## STUDENT POPULATION



## STUDENT ACHIEVEMENT

-MSA 1-won Silver award in the US News and World Report Rankings
-Currently 365 home visits have happened ( $80 \%$ of our parents/families)
-In our graduating class: 4 year college acceptance rate is $70 \%$; 12 college acceptances from top 50 college in the US.
-MSA 1 has 3 students who have received the Bronze Congressional Award.
-Genius International Olympiad 2016 finalists:
-Magnolia Science Expo: 2 1st place 2 2nd place 3 Recognition Awards - 2 for design and 1 for music
-Students attended AMC-8 AMC-10 and MathCounts

- 18 High School students participated in SRLA (Students Run Los Angeles), completing the LA Marathon.
- MSA 1 Lady Warriors Volleyball were League Champion for the third year in a row.
-High School flag football team won the charter league championship


## STAFF POPULATION

2014-2015- 3 Admin, 3 SPED, 25 FT Teacher, 2 PT Teachers, 1 Title 1, 1 College, 2 PT janitors, 1 PT IT, 1 After school, 1 Maintenance

2015-2016 -4 Admin, 3 SPED, 26 FT Teacher, 2 Title 1, 1 College, 2 PT janitors, 1 PT IT, 1 After school, 1 Maintenance

2016-2017 -4 Admin, 4 SPED, 26 FT Teacher, 2 Title 1, 1 College, 3 PT janitors, 1 PT IT, 1
Maintenance

## SCHOOL SITE SYNOPSIS

## MAJOR ACCOMPLISHMENTS

-MSA 1 won Silver award in the US News and World Report Rankings
-Our WEX Robotics team competed in the World Vex Robotics tournament
-Currently 365 home visits have happened ( $80 \%$ of our parents/families)

- Purchased the gym
- MSA 1 is partnering with the city of Reseda and the LA Kings to build a new athletics facility that will include 2 ice rinks, soccer field, and multipurpose room.
-8 High School students are on the LA Mayor's Youth Council, participating in civic engagement and community service projects sourced from the local area.
-4 students (3 12th graders and 16 th grader) received an Honorable Mention in the Phi Delta Kappa's San Fernando Valley Chapter's Barbara Champion Essay Contest
-Hosted the 3rd Annual Community Bike Ride with Councilmember Bob Blumenfield
-In our graduating class: 4 year college acceptance rate is $70 \%$; 12 college acceptances from top 50 college in the US.


## MAJOR BUDGET CHANGES AND RATIONAL

- There is no major budget changes, we would like to add a $3^{\text {rd }}$ PT Janitor, and add a full time Life coach who has been doing it as a part time beside teaching 3 periods a day.


## MAJOR FOCUS AREAS FOR 2016-2017

-Increase our AP Passage rate
-Increase our SBAC proficiency and advance rate
-Finish the High school construction, and start 2017-2018 in the new building.
-Start the Ice ring project with City and LA Kings

## 2017 EXPECTED OVERSIGHT (LAUSD, WASC, ETC.)

## SCHOOL SITE SYNOPSIS

## SCHOOL INFORMATION

School Name: Magnolia Science Academy-2
Address: 17125 Victory Blvd, Van Nuys, CA 91406
Principal: Steven Keskinturk
Grades Served: 6-12 ${ }^{\text {th }}$ grade
Operating year: 2007

## REVENUE \& EXPENSES

| Year | $\mathbf{2 0 1 3 - 1 4}$ | $\mathbf{2 0 1 4 - 1 5}$ | Forecast <br> $\mathbf{2 0 1 5 - 1 6}$ |
| :--- | :--- | :--- | :--- |
| Revenue | $\$ 3,322,756$ | $\$ 4,005,530$ | $\$ 5,183,117$ |
| Expenses | $\$ 2,772,635$ | $\$ 3,850,679$ | $\$ 5,020,965$ |

## STUDENT ACHIEVEMENT

- $64 \%$ of our 12 th Grade Students were accepted to a 4 year College, Total of 83 UC and CSU Acceptances plus 15 additional acceptances to private and out of state colleges
- MSA-2 Senior Student received $\$ 20,000$ Reebok Scholarship from Footlocker
- MSA-2 students participated to Academic Decathlon 2016 and won various medals (Silver and Bronze Medal in Math, Silver Medal in Science, Bronze Medal in Social Science, Bronze Medal in Essay, Gold Medal in Interview, Bronze Medal in Literature, Gold Medal in Art, Gold and Bronze Medal in Music
- 3 students won Congressional Leadership Award (2 Bronze Medals and one Silver Medal)
- 2016 ISWEEEP Competition in Houston, Texas. (Honorable Mention)
- Genius International Olympiad 2016 finalists in Science and Art
- STEAM EXPO 2016 (BIO) 1st Place, 2nd Place, 3rd Place


## STAFF POPULATION

## 2014-2015

3 Admin, 3 SPED, 24 FT Teacher, 1 Title-1, 1 College, 1 PT IT, 1 PT Maintenance

2015-2016
4 Admin, 3 SPED, 24 FT Teacher, 2 Title-1, 1 College, 1 PT IT, 1 FT Maintenance

2016-2017
4 Admin, 3 SPED, 24 FT Teacher, 2 Title-1, 1 College, 1 PT IT, 1 FT Maintenance

## MAGNOLIA <br> VALLEY

 SCIENCE ACADEMY 2
## SCHOOL SITE SYNOPSIS

## MAJOR ACCOMPLISHMENTS

1. MSA 2 won Gold award in the US News and Warld Report Rankings (Best Charter High school in Los Angeles)
2. Full WASC Accreditation untilil 2022
3. Certificate of Special Congressional Recognition from Irad Sherman U.S. Member of Congress
4. Currently 165 Home visits made to our families
5. Offering free Saturday School to students and parents
6. Organized trip to California State Capitol in Sacramento with parents and students
7. Hosted Professor Levon Marashlian from Glendale Community College giving a presentation to MSA-2 staff, parents, and students on Armenian Genocide
8. $64 \%$ of our 12 th Grade Students were accepted to a 4 year College, Total of 83 UC and CSU Acceptances plus 15 additional acceptances to private and out of state colleges
9. MSA-2 Senior Student received $\$ 20,000$ Reebok Scholarship from Footlocker

## MAJOR BUDGET CHANGES AND RATIONAL

- There are no major budget changes; we would like to change a PT Teacher Aide to a FT Teacher Aide


## MAJOR FOCUS AREAS FOR 2016-2017

-Increase our SBAC proficiency and advance rate
-Increase our AP Passage rate
-Increase enrollment in High School

## 2016-2017 EXPECTED OVERSIGHT (LAUSD, WASC, ETC.)

## SCHOOL SITE SYNOPSIS

## SCHOOL INFORMATION

School Name: Magnolia Science Academy 3
Address: 1254 East Helmick Street, Carson, CA 90746
Principal: Dr. John White
Grades Served: 6-12th grade
Operating Year: Fall 2008

## REVENUE \& EXPENSES

| March 2016 | Actual YTD | Forecast <br> Budget |
| :--- | :--- | :--- |
| General Block <br> Grant <br> Federal Revenue | $2,786,825$ | $4,062,033$ |
| Other State <br> Revenues <br> Local Revenues | 275,773 | 601,468 |
| Fundraising and <br> Grants | $\mathbf{1 8 , 1 1 8}$ | 10,905 |
| Total Revenue | $3,835,768$ | $5,478,485$ |
| TOTAL EXPENSES <br> including <br> Depreciation | $3,736,931$ | $5,399,174$ |

## STUDENT POPULATION

438 Students; 217 Female and 221 Male Students coming from 32\% Carson, 23\% Compton and 19\% Gardena


- Hispanic or Latino

■ Others

- African

American

## STUDENT ACHIEVEMENT

- $30 \%$ of graduating class is admitted to at least one of the UC campuses.
- $59 \%$ of the graduating class received at least one 4-year college acceptance.
- Won Congressional Leadership Award
- MS girls volleyball Varsity League Champions, MS Boys JV Basketball undefeated league champs, HS boys volleyball undefeated league champs, HS girls volleyball 3rd place in league, HS coed 2nd and 3rd place in YPI tournament.
- 100\% Graduation Rate


## STAFF POPULATION

25 teachers and 6 site administrators


## CARSON

## SCHOOL SITE SYNOPSIS

## MAJOR ACCOMPLISHMENTS

MSA-3 has a strong college bound culture with around $59 \%$ of graduating seniors going on to 4 year colleges. Therefore, $51 \%$ of students in grades 10-12 is taking at least one AP class having 10 AP courses available. This year, we've had students accepted into prestigious universities and colleges such as UCLA, UC San Diego, Cal State Long Beach, etc; moreover 30\% of seniors received an acceptance from one of the UC campuses.
Having our accreditation renewed during our Mid-Cycle Progress Report visit was a proud moment for MSA-3.

## MAJOR BUDGET CHANGES AND RATIONAL

There is no major budget change anticipated for FY 2016-17

## MAJOR FOCUS AREAS FOR 2016-2017

A primary goal for MSA-3 is to improve our student achievement in mathematics by showing growth in our mathematics achievement data. The two primary data points will be SBAC and MAP scores.
MPS as a whole has made a commitment to retaining and developing talent to ensure the most qualified staff stay at our schools. MSA-3 hopes to reduce turnover and retain faculty and staff to provide consistency and stability for the school.
We want to continue to strengthen our PBIS system while gradually moving toward a Restorative Justice model. We have seen significant benefits from the new programs such as SEVA Leadership and Intervention, Train of Thought Chess, and Edge Coaching that we've brought on in the 2015-2016 school-year.

## 2016-2017 EXPECTED OVERSIGHT (LAUSD, WASC, ETC.)

MSA-3 expects an early oversight visit of LAUSD due to the charter renewal application.

## School Success:

- $13 \%$ in Math and $22 \%$ in ELA proficiency on 2014-15 SBAC
- $100 \%$ Graduation Rate
- $57 \%$ 4-year and 34\% 2-year college attendance


## Goal attainment:

MSA-3 has adopted common core aligned learning programs; such as ALEKS, MAP testing, ConnectED, StudySync having one chromebook per student in math and English classes. Co-teaching strategies in math classes are being implemented. This year MSA-3 has stronger intervention programs; SES home tutoring for targeted groups of students, structured Power EL/Math classes, small group pull-out sessions, high school daily math intervention classes. Students with more academic stamina have opportunities to grow through our "Advanced Math", "Introduction to Engineering", "Science Explorers", 10 AP courses, "Congressional Award", "Science Expo" and the MathCounts programs.
MPS as a whole has made a commitment to retaining and developing talent to ensure the most qualified staff stays at our schools. MSA-3 hopes to reduce turnover and retain faculty and staff to provide consistency and stability for the school. Measures being enacted to help ensure retention include salary scale change, tuition reimbursement, offering of contracts as opposed to at-will employment, and professional development and growth pathways.

Grants received:
ASES, SES, Federal Title Funds

## Student success:

- $30 \%$ of graduating class is admitted to at least one of the UC campuses
- $59 \%$ of the graduating class received at least one 4 -year college acceptance.
- Female Robotics Team took Fourth Place in Magnolia Science Expo
- Achieved full WASC accreditation after Mid-Cycle Review Visit
- Adopting common core aligned learning programs; such as ALEKS, ConnectED, StudySync having one chromebook per student in math and English classes
- Co-teaching strategies in math classes are being implemented
- $51 \%$ of students in grades 10-12 is taking at least one AP class
- 10 AP Classes are available
- All the high school classes are accredited through the UC articulation department.
- MSA-3 had a great success in athletics as well; MS girls volleyball Varsity League Champions, MS Boys JV Basketball undefeated league champs, HS boys volleyball undefeated league champs, HS girls volleyball 3rd place in league, HS coed 2nd and 3rd place in YPI tournament
Student awards / achievements:
- Won Congressional Leadership Award
- Won National Hispanic Recognition (NHRP) based on PSAT/NMSQT
- Won $\$ 35,000$ scholarship from Whittier College


## SCHOOL SITE SYNOPSIS

## SCHOOL INFORMATION

School Name: Magnolia Science Academy 4
Address: i1330 Graham Place, Los Angeles, 90064
Principal: Lisa Ross
Operating Year: Fall 2008
Grades Served: 6-I2 ${ }^{\text {th }}$
Charter Renewal Year: 2018

## REVENUE \& EXPENSES

| Year | Revenue | Expenditure |
| :--- | :--- | :--- |
| $\mathrm{I} 3-\mathrm{I} 4$ | $\$ \mathrm{I}, 697,278.00$ | $\$ \mathrm{I}, 4 \mathrm{I} 8,260.00$ |
| $\mathrm{I} 4-\mathrm{I} 5$ | $\$ 2, \mathrm{II} 2,263.00$ | $\$ \mathrm{I}, 884,034.00$ |
| I5-I6 <br> Forecast | $\$ 2,2 \mathrm{I} 4,092.00$ | $\$ 2, \mathrm{IO} 3,970.00$ |

## STUDENT POPULATION

| Enrollment | $\mathbf{1 3}-\mathrm{I} 4$ | $\mathrm{I} 4-15$ | $\mathrm{I5}-\mathrm{I} 6$ |
| :---: | :---: | :---: | :---: |
| Total | I 9 I | 206 | I 87 |
| EL | $\mathrm{I} 2 \%$ | $\mathrm{I} 2 \%$ | $8 \%$ |
| SPED | $\mathbf{1 4} \%$ | $\mathrm{I} \% \%$ | $\mathrm{I} 3 \%$ |
| Boys | $62 \%$ | $6 \mathrm{I} \%$ | $6 \mathrm{I} \%$ |
| Girls | $38 \%$ | $39 \%$ | $39 \%$ |
| FRL | $75 \%$ | $73 \%$ | $76 \%$ |

## STUDENT ACHIEVEMENT

| Student Percent Met Projected Growth |  |  |  |
| :--- | :---: | :---: | :---: |
| Math | $\mathrm{I} 2-\mathrm{I} 3$ | $\mathrm{I} 3-\mathrm{I} 4$ | SBAC I4-I5 |
| $6^{\text {th }}$ | $44 \%$ | $55 \%$ | $\mathrm{I} 2 \%$ |
| $7^{\text {th }}$ | $33 \%$ | $50 \%$ | $3 \%$ |
| $8^{\text {th }}$ | $45 \%$ | $86 \%$ | $\mathrm{I} 9 \%$ |
| $9^{\text {th }}$ | $63 \%$ | $54 \%$ | $\mathrm{n} / \mathrm{a}$ |
| $\mathrm{IO}^{\text {th }}$ | $0 \%$ | $57 \%$ | $\mathrm{n} / \mathrm{a}$ |
| $\mathrm{II}^{\text {th }}$ | $\mathrm{n} / \mathrm{a}$ | $0 \%$ | $\mathrm{I} 6 \%$ |
| $\mathrm{I}^{2} \%$ |  |  |  |


| ELA | $\mathrm{I} 2-\mathrm{I} 3$ | $\mathrm{I} 3-\mathrm{I} 4$ | SBAC I4-I5 |
| :--- | :---: | :---: | :---: |
| $6^{\text {th }}$ | $40 \%$ | $55 \%$ | $28 \%$ |
| $7^{\text {th }}$ | $48 \%$ | $53 \%$ | $22 \%$ |
| $8^{\text {th }}$ | $54 \%$ | $44 \%$ | $28 \%$ |
| $9^{\text {th }}$ | $60 \%$ | $71 \%$ | $\mathrm{n} / \mathrm{a}$ |
| $\mathrm{IO}^{\text {th }}$ | $2 \mathrm{I} \%$ | $58 \%$ | $\mathrm{n} / \mathrm{a}$ |
| $\mathrm{II}^{\text {th }}$ | $\mathrm{n} / \mathrm{a}$ | $25 \%$ | $69 \%$ |

## STAFF POPULATION

| STAFFING | I3-I4 | I4-I5 | I5-I6 |
| :---: | :---: | :---: | :---: |
| FTE | I2 | 9 | 9 |

## SCHOOL SITE SYNOPSIS

## MAJOR ACCOMPLISHMENTS

- Math Olympiads - Highest Overall Score
- First Senior accepted to UCLA and interviewed by Harvard and Yale
- First student to STEM Based University - Embry-Riddle
- Partnership with Kaiser WLA for Summer Youth Employment Program
- Mr. Anderson has been selected to be hand scorer for AP tests
- 3 students placed at $2^{\text {nd }}$ Annual STEAM Expo


## MAJOR BUDGET CHANGES AND RATIONAL

- Hiring of a PT SPED Aide to meet the required minutes.
- Hiring of a shared IT person to assist with the increasing technology needs of staff and students.


## MAJOR FOCUS AREAS FOR 2016-2017

- Project Based Learning/Inquiry Based Learning
- Blended Learning
- Greater focus on integrating the "A" in STEAM
- Increase the frequency of Saturday School
- Increase participation in STEAM based competitions
- Continued focus on interventions/enrichments


## 2016-2017 EXPECTED OVERSIGHT (LAUSD, WASC, ETC.)

We expect an oversight visit from LAUSD.

## School success:

- Partnership with Kaiser WLA for Summer Youth Employment Program
- Mr. Anderson has been selected to be hand scorer for AP tests


## Goal attainment:

| Goal | Action |
| :---: | :---: |
| Teacher Assignment | Core teachers will hold appropriate credential |
| Standards aligned Curriculum | CC aligned curriculum purchased |
| Facility | Facilities will be maintained and in good repair |
| CCSS Adoption and Implementation | Adopted and implemented with fidelity |
| EL Content Support | Use of SDAIE strategies |
| EL Language Support | Sheltered ELD instruction |
| Parent Involvement | PTF, SSC and Local Governance Committee |
| CAASPP Goals | Interventions - Power English. Power Math, After-School <br> Tutoring/Enrichment and Saturday School |
| EL Reclassification | 9 of I6 students will be reclassified as fluent English <br> proficient (3 parents opted to stay in the program) |
| College Career Awareness | College Nights/Tours |
| Student Attendance | $95 \%$ |
| Middle School Dropout Rate | $0 \%$ |
| High School Dropout Rate | $5 \%$ |

Grants received:
SPED grants: \$14,500

## Student awards / achievements:

- Math Olympiads - Highest Overall Score
- First Senior accepted to UCLA and interviewed by Harvard and Yale
- First student to STEM Based University - Embry-Riddle
- 3 students placed at $2^{\text {nd }}$ Annual STEAM Expo


## MAGNOLIA <br> SCIENCE ACADEMY 5 <br> LOS LOBOS

## SCHOOL SITE SYNOPSIS

## SCHOOL INFORMATION

School Name: Magnolia Science Academy 5
Address: 18230 Kittridge Street, Reseda, CA 91335
Principal: Brad Plonka
Years of operation in Hollywood: 2008-2014 Grades served: 6-12
Years of operation in Reseda: 2013-Current, Grades served: 6-8 and adding $9^{\text {th }}$ grade for 2016-17 school year.
Next Renewal: 2018

## REVENUE \& EXPENSES

| Year | 2013-14 | $\mathbf{2 0 1 4 - 1 5}$ | $\mathbf{2 0 1 5 - 1 6}$ |
| :--- | :--- | :--- | :--- |
| Revenue | $\$ 2,106,705$ | $\$ 1,034,808$ | $\$ 1,668,444$ |
| Expenses | $\$ 1,780,910$ | $\$ 1,069,100$ | $\$ 1,555,381$ |

## STUDENT POPULATION



## STUDENT ACHIEVEMENT



## STAFF POPULATION



## SCHOOL SITE SYNOPSIS

## MAJOR ACCOMPLISHMENTS

- Two $3^{\text {rd }}$ place awards in the Magnolia Wide STEAM Expo
- Awarded the Natural History Museum Sea Mobile Experience
- Boy's basketball team undefeated season.
- 48 students received tickets to Magic Mountain from the Read to Achieve Program.
- First competitive First Lego League Robotics team.
- Received Judges Special Award 2016
- Magnolia Public Schools, Best Rookie of the Year 2016
- One student received AMC 8 Honor Roll qualification
- Received two Art awards at the MPS Steam Expo


## MAJOR BUDGET CHANGES AND RATIONAL

- Common Core History books for middle school.
- Spanish II Books for added ninth grade
- Chrome books to obtain 1:1 Student to Technology ratio
- Life Coach to provide support for students with executive functioning challenges
- IT Program to provide IT support as well as Computer Elective to Middle School Students
- FuelED to provide Computer Programming class to ninth graders


## MAJOR FOCUS AREAS FOR 2016-20I7

- Increase ELA proficiencies in subgroups on the SBAC by 5\%
- Increase Math proficiencies in subgroups on the SBAC by $10 \%$
- To have a reclassification rate of $20 \%$ or higher
- To implement more technology during school hours
- To implement more STEAM focused programs after school


## 2016-2017 EXPECTED OVERSIGHT (LAUSD, WASC, ETC.)

- LAUSD Oversight visit
- WASC substantive change visit (Adding $9^{\text {th }}$ grade).

MAGNOLIA sCIENCE ACADEMY 6

## PALMS

## SCHOOL SITE SYNOPSIS

## SCHOOL INFORMATION

School Name: Magnolia Science Academy 6
Address: 3754 Dunn Dr. Los Angeles, CA 90034
Principal: John G. Terzi
Grades Served: 6-8 ${ }^{\text {th }}$ grade
Operating Year: Fall 2009

## REVENUE \& EXPENSES

| Year | 2013-14 | $\mathbf{2 0 1 4 - 1 5}$ | $\mathbf{2 0 1 5 - 1 6}$ |
| :--- | :--- | :--- | :--- |
| Revenue | $\$ 1,452,642.78$ | $\$ 1,511,887.86$ | $\$ 1,884,500$ |
| Expenses | $\$ 1,036,720.42$ | $\$ 1,101,792.50$ | $\$ 1,414,362$ |

## STUDENT POPULATION

| Enrollment By Ethnicity |  |  |  |  |  |  |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Hispanic | Black | White | Asian | Total |  |
| $2013-$ <br> 2014 | 85 | 35 | 10 | 11 | 141 |  |
| $2014-$ | 118 | 24 | 12 | 8 | 162 |  |
| 2015 |  |  |  |  |  |  |
| $2015-$ |  |  |  |  |  |  |
| 2016 | 144 | 24 | 5 | 2 | 175 |  |

## STUDENT ACHIEVEMENT

| MAP TESTING |  |  |  |
| :--- | ---: | ---: | ---: |
| Math | 2013 | 2014 | 2015 |
| Proficient \& Advanced | $34 \%$ | $34 \%$ | $22 \%$ |
| Reading |  |  |  |
| Proficient \& Advanced | $54 \%$ | $52 \%$ | $47 \%$ |

## STAFF POPULATION

|  | Hispanic | Asian | Black | White | Total |
| :--- | ---: | ---: | ---: | ---: | ---: |
| $2013-$ <br> 2014 | 6 | 3 | 0 | 3 | 12 |
| $2014-$ | 4 | 3 | 0 | 5 | 12 |
| 2015 | 4 |  |  |  |  |
| $2015-$ | 5 | 3 | 0 | 5 | 13 |

MAGNOLIA
sCIENCE ACADEMY 6

## PALMS

## SCHOOL SITE SYNOPSIS

## MAJOR ACCOMPLISHMENTS

1. Our Lego Team (Magnotigers) got 1st place in FLL LA Regional Tournament in robot design in November, 2015.
2. Two MSA-6 students got 1st place in 66th Annual LA County Science Fair in March, 2016.
3. One of our students won LA Latino Heritage App contest in middle school category. He was recognized by LA Mayor Eric Garcetti and LAUSD Board member Monica Garcia with certificates.
4. Our eighth graders attended a field trip to the Mount Wilson Observatory.
5. Our science teacher was presenter at MPS Teacher Symposium
6. Our science teacher received STEM Educator of the Year award.
7. MSA-6 successfully organized its 7th Annual Multicultural Food Festival and 3rd Annual STEM Expo in March, 2016.
8. MSA-6 received an education grant from Palms Neighborhood Council and we purchased one class set of laptops for our IEP and $E L$ students.

## MAJOR BUDGET CHANGES AND RATIONAL

MSA-6 will have some changes for the following:

- Instructional coach/lead teacher: There are two admin at our school and AP teaches 15 periods. We need more support for academics and school site visit preps. Our science teacher will be a teacher and instructional coach. So, we will hire one more science teacher
- Teacher aide: We have some IEP students who need 1 on 1 support. So we will hire one part time TA
- Fiber internet: Due to SBAC interim and real test, we need fast internet and cabling.
- Online resources: Due to CCSS implementation and blended learning practice, we will have more online resources.


## MAJOR FOCUS AREAS FOR 2016-2017

- Writing in all subjects
- Increasing proficiency in Math
- New instructional methods
- Intervention classes
- Use of technology in each class


## 2016-2017 EXPECTED OVERSIGHT (LAUSD, WASC, ETC.)

- We had our LAUSD visit on May $4^{\text {th }}$ this year. There was no finding or missing document. For next year, we expect them to come in February, 2017.
- We had a WASC Self study visit on April 18-19-20 ${ }^{\text {th }}$ and it was a good visit. We expect a 6 year accreditation with 1 day mid cycle visit.


## SCHOOL SITE SYNOPSIS

## SCHOOL INFORMATION

School Name: Magnolia Science Academy 7
Address: 18355 Roscoe Blvd., Northridge, CA 91325
Principal: Fatih Metin

## REVENUE \& EXPENSES

|  |  |  |
| :--- | :--- | :--- |
|  | $\mathbf{2 0 1 4 - 2 0 1 5}$ | $\mathbf{2 0 1 5 - 2 0 1 6}$ |
| Revenue | $\$ 2,978,483$ | $\$ 3,535,095$ |
|  |  |  |
| Expense | $\$ 2,739,462$ | $\$ 3,425,464$ |

## STUDENT POPULATION

| Enrollment by Ethnicity |  |  |  |  |  |  |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Hispanic | White | Filipino | Asian | African <br> American | Other |
| $2010-$ <br> 2011 | 70 | 21 | 0 | 3 | 2 | 0 |
| $2011-$ <br> 2012 | 77 | 40 | 0 | 2 | 0 | 2 |
| $2012-$ <br> 2013 | 144 | 82 | 1 | 1 | 1 | 4 |
| $2013-$ <br> 2014 | 185 | 114 | 0 | 1 | 1 | 0 |
| $2014-$ <br> 2015 | 195 | 97 | 0 | 0 | 0 | 3 |
| $2015-$ <br> 2016 | 192 | 55 | 11 | 4 | 15 | 14 |

## STUDENT ACHIEVEMENT

| API Data |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Academic Year | \% Tested | API | Growth | Statewide Rank |
| 201d-2011 | 100\% | 855 | N/A | N/A |
| [ 2011-2012 $^{2}$ | 100\% | 906 | 51 | 8 |
| 2012-2013 | 100\% | 904 | -2 | 9 |

## SCHOOL SITE SYNOPSIS

## MAJOR ACCOMPLISHMENTS

- API Score in 2012-2013: 904
- WASC Accreditation- through 2022
- Honored as Star School in March 2014 by California Business for Education Excellence
- Scripps Spelling Bee one of MSA-7 student achieved to be in top 60 students of all Los Angeles County Students in 2015.
- All students Prepared Science Projects from Kinder to $5^{\text {th }}$ graders.
- MSA-7 classified "Excelling" by LAUSD: MSA-7 is classified as Excelling under the LAUSD School Performance Framework.


## MAJOR BUDGET CHANGES AND RATIONAL

- We wanted to add either full time RTI Coordinator or Dean of Academics to develop RTI as WASC Committee recommended, because of budget we could not add any new positions.
- Although student number and income is stayed same CMO fee increased.


## MAJOR FOCUS AREAS FOR 2016-2017

Key issues for Standards-based Student Learning: Assessment and Accountability Growth as WASC Committee Recommended

- Further develop MSA-7's RTI/ MTSS program and understand the indicators for each level
- Develop a system that clearly defines the interventions needed for each level of intervention
- Develop a method in which we monitor the participation and effectiveness of MSA-7'sinterventions for RTI during the school day, after school tutoring, and Saturdays.
- Develop a process to monitor the effectiveness of supports, interventions, and student learner outcomes.
- Develop a method to monitor the effectiveness of your Student Learner Outcomes


## 2016-2017 EXPECTED OVERSIGHT (LAUSD, WASC, ETC.)

- WASC Accreditation recently taken- through 2022
- LAUSD Visit on May 26, 2016


## School success:

- WASC Accreditation- through 2022
- Honored as Star School in March 2014 by California Business for Education Excellence
- MSA-7 classified "Excelling" by LAUSD: MSA-7 is classified as Excelling under the LAUSD School Performance Framework.
- Approval Rating on School Experience of Parents is $98 \% .90 \%$ of the parents participated to the Survey.
- School Staff Retention is $100 \%$.


## Goal attainment:

- STEM to STEAM shift
- Various RTI Programs: need to improve.
- EL Department: need to improve.

Grants received:

- STEP Grant $6,000.00$
- LEA Grant 6,000.00
- Wallis Annenberg Grant $10,000.00$

Student success:

- API Score in 2012-2013: 904
- All $\mathbf{2 8 1}$ students Prepared Science Projects from Kinder to $5^{\text {th }}$ grade.
- All $\mathbf{2 8 1}$ students Prepared Earth Day Projects from Kinder to $5^{\text {th }}$ grade.


## Student Awards / Achievements:

- Scripps Spelling Bee one of MSA-7 student achieved to be in top 60 students of all Los Angeles County Students in 2015
- MPS Steam EXPO April 2016 Science Project Competition (Elementary) 1st, 2nd and 3rd Places


## SCHOOL SITE SYNOPSIS

## SCHOOL INFORMATION

School Name: Magnolia Science Academy 8
Address: 6411 Orchard Avenue, Bell, CA 90201
Staff: Jason Hernandez, Principal
Traci Lewin, Dean of Academics
David Garner, Dean of Students
Brenda Lopez, Dean of Culture
Grades Served: 6-8 ${ }^{\text {th }}$ grades
Operating Year: Opened in 2010, Public School Choice

## REVENUE \& EXPENSES

| Year | 2013-14 | $\mathbf{2 0 1 4 - 1 5}$ | $\mathbf{2 0 1 5 - 1 6}$ |
| :--- | :--- | :--- | :--- |
| Revenue | $\$ 4,149,416$ | $\$ 4,608,156$ | $\$ 5,413,325$ |
| Expenses | $\$ 3,273,674$ | $\$ 4,618,949$ | $\$ 5,229,913$ |

## STUDENT POPULATION

```
2014-15
```

- Total: 483
- SPED: 40 (8\%)
- EL: 76 (16\%)
- Hispanic: 450 (93\%); White: 28 (6\%)

2015-16

- Total: 494
- SPED: 55 (11\%)
- EL : 74 (15\%)
- Hispanic: 460 (93\%); White: 28 (6\%)

2016-17

- Total: 495
- SPED: 60 (12\%)
- EL: 74 (15\%)
- Hispanic 460 (93\%); White 28 (6\%)


## STUDENT ACHIEVEMENT

```
2013-14
- Reclassification: \(19 \%\)
```

2014-15

- Reclassification: 26\%
- SBAC ELA: 28\%; 34\%; 30\%; 7\%
- SBAC Math: $44 \% ; 35 \% ; 15 \% ; 6 \%$

2015-16

- Reclassification: $39 \%$
- LACOE Math Field Trip: $1^{\text {st }}$ Place Problem Solving
- Placement in 2 categories, STEAM EXPO


## STAFF POPULATION

## Staff Population

■ Staff Population


## SCHOOL SITE SYNOPSIS

## MAJOR ACCOMPLISHMENTS

- School Safety Plan with multiple stakeholders
- WASC Accreditation (6 years)
- Summit Basecamp acceptance
- Restorative Justice Practices/Low Suspension Rate


## MAJOR BUDGET CHANGES AND RATIONAL

- We are eliminating 2 positions....block scheduling will provide PLP based on the needs of the students
- $\$ 105,000$ is dedicated to professional development....MSA Bell staff taking advantage of the tuition reimbursement
- Purchase of additional Chrome books in order to have 1:1 ratio


## MAJOR FOCUS AREAS FOR 2016-2017

- Implementation of blended learning in collaboration with Summit Basecamp
- Social-Emotional Learning (SEL) training and support for students and staff
- Accelerated Math Pathway (AMP) in connection with the Summer Mathematic Advancement Program starting with a group of current $6^{\text {th }}$ grade
- Training to effectively utilize data in order to ensure student success
- Developing and implementing a plan that continual focuses on the WASC recommendations
- Implementing block scheduling to ensure PLP for all students
- Measure college readiness (ACT)
- Increase social media presence (twitter, Facebook, snap chat)


## 2016-2017 EXPECTED OVERSIGHT (LAUSD, WASC, ETC.)

- Charter School Division Visit....TBD
- Public School Choice Visit....TBD


## MAGNOLIA <br> sCIENCE ACADEMY <br> SANTA ANA

## SCHOOL SITE SYNOPSIS

## SCHOOL INFORMATION

School Name: Magnolia Science Academy Santa Ana
Address: (2016-17) 2840 West 1 Street, Santa Ana, CA 92703
Principal: Laura Schlottman
Grades Served: (current) 6-12 ${ }^{\text {th }}$ grade, (2016-17) K-12 $2^{\text {th }}$ grade
Operating Year: 2015-16
Next renewal Date: June 2019

## REVENUE \& EXPENSES

| Year | 2013-14 <br> (PTS Santa Ana) | 2014-15 | 2015-16 |
| :--- | :--- | :---: | :---: |
| Revenue | $\$ 3,559,253$ | $\$ 3,733,700$ | $\$ 8,553,976$ |
| Expenses | $\$ 1,311,615$ | $\$ 1,791,594$ | $\$ 2,264,926$ |

*Prop 1D is \$6,666,281

## STUDENT POPULATION

| Year | $2014-15$ | $2015-16$ | $2016-17$ |
| :--- | :--- | :--- | :--- |
| Female | $32 \%$ | $38 \%$ | $40 \%$ |
| Male | $68 \%$ | $62 \%$ | $60 \%$ |
| SPED | $15 \%$ | $20 \%$ | $18 \%$ |
| EL | $8 \%$ | $9 \%$ | $40 \%$ |
| Discipline | $0 \%$ | $0 \%$ | $<1 \%$ |
| Hispanic | $49 \%$ | $55 \%$ | $90 \%$ |

## STUDENT ACHIEVEMENT

| YEAR | $\mathbf{2 0 1 1}$ | $\mathbf{2 0 1 2}$ | $\mathbf{2 0 1 3}$ |
| :--- | :---: | :---: | :---: |
| API | 777 | $\mathbf{8 3 9}$ | $\mathbf{8 5 0}$ |
| MSA-SA <br> Proficiency | MATH <br> SBAC 2015 | MAP Math <br> Fall 2015 | MAP Math <br> Winter 2015 |
| Exceeded | $16.0 \%$ | $15.7 \%$ | $19.4 \%$ |
| Met | $20.0 \%$ | $15.7 \%$ | $11.9 \%$ |
| Nearly Met | $36.0 \%$ | $\mathbf{2 9 . 1 \%}$ | $32.8 \%$ |


| MSA-SA <br> Proficiency | Reading <br> SBAC 2015 | MAP Reading <br> Fall 2015 | MAP Reading <br> Winter 2015 |
| :--- | :---: | :---: | :---: |
| Exceeded | $14.0 \%$ | $20.1 \%$ | $17.2 \%$ |
| Met | $38.0 \%$ | $29.9 \%$ | $29.9 \%$ |
| Nearly Met | $29.0 \%$ | $27.6 \%$ | $32.8 \%$ |

## STAFF POPULATION

| Year | 2013-14 | $2014-15$ | $2015-16$ |
| :--- | :--- | :--- | :--- |
| White |  |  | $55 \%$ |
| Hispanic |  |  | $25 \%$ |
| African <br> American |  |  | $15 \%$ |
| Asian |  |  | $5 \%$ |
| Other |  |  |  |

## SCHOOL SITE SYNOPSIS

## MAJOR ACCOMPLISHMENTS

- $100 \%$ Graduation Rate (expected)
- Seniors received 32 university acceptance letters
- History Bee: 4 students qualified for Regional and1 student to Nationals
- Academic Decathlon received 5 medals
- Academic Pentathlon - 22 individual Medals. $1^{\text {st }}$ Place Overall Team Award, and $1^{\text {st }}$ Place Super Quiz Award.
- Block Schedule
- $100 \%$ of senior class enrolled to College
- $83 \%$ of students are enrolled in a 4 year College
- $8-11^{\text {th }}$ Grade students took the PSAT
- STEAM Expo-5 Medals
- Weekly Pirate Flag News (on website)
- Monthly Pirate Press (News paper)
- OC Science Fair
- A+ Honorable Recognition


## MAJOR BUDGET CHANGES AND RATIONAL

- Last years' budget wasn't FTE efficient/Full time positions were offered to staff members based on the board approved budget; hence, staff members were made full time prior to reaching the 250 student enrollment. Current enrollment is 158.
- Cash Flow (short term loan of 330K)/ short term goal to maintain cash flow in promise to repay as soon as the enrollment increases (2016-17)
- MSA SA would like to request a 300K loan to cover the PCSGP expenses; the loan will be paid in 6 months.
- Facilities grant (SB740)/\$117,832.50 awarded in 2015-16
- Lunch Program loosing Money/due to the low number of orders ( 80 breakfast, 70 lunch) we cannot negotiate our lunch fees. Also, we provide free breakfast to all students to maintain our enrollment.
- CMO Fees waived/supported this year's limited budget.


## MAJOR FOCUS AREAS FOR 2016-2017

- Targeting each student's individual academic growth (Individualized Learning Plan-ILP)
- Providing opportunities for our over-achieving students with many academic and STEM competitions and AP courses as well as providing targeted intervention and integrating additional embedded supports for our under-performing students.
- All $9^{\text {th }}-11^{\text {th }}$ graders will use adaptive math program during Advisory to improve their math skills.
- Increase student participated in academic competitions including: Lego Robotics, Academic Pentathlon, Academic Decathlon, many math competitions, Science Olympiad and History Bee etc.
- Create a positive and rigorous academic and school environment that fosters learning and school culture.


## 2016-2017 EXPECTED OVERSIGHT (LAUSD, WASC, ETC.)

- October 2016 (not confirmed yet)


## SCHOOL SITE SYNOPSIS

## MAJOR ACCOMPLISHMENTS

Getting the school up and running with only two weeks to prepare the site for students.
Very positive authorizer visit from Santa Clara County Office of Education staff in October 2015.
Continued tradition of all school Science Fair in December 2015 and Science Expo in May 2016.
Stronger than ever performance of students accepted to Synopsys Science Fair.

## MAJOR BUDGET CHANGES AND RATIONAL

Budget changed significantly in 2015-16 due to serious decline in enrollment following the failure to secure facilities until July 29, 2015, and the relocation of the school to a site 16 miles from the previous site.

Initial survey after school site was confirmed indicated that about 170 students planned to enroll, but only about 100 actually enrolled.

## MAJOR FOCUS AREAS FOR 2016-20I7

Improving site, enrollment, and staff stability while continuing to offer a strong academic program.

2016-2017 EXPECTED OVERSIGHT (LAUSD, WASC, ETC.)
Annual Santa Clara County Office of Education visit Fall 2016.
WASC visit Fall 2016.

## SCHOOL SITE SYNOPSIS

## SCHOOL INFORMATION

School Name: Magnolia Science Academy San Diego
Address: 6365 Lake Atlin Ave. San Diego, CA 92119-320
Principal: Gokhan Serce
Grades Served: 6-8th Grades
Open date: 2005-09-06
Next Renewal Date: 2020-6-30

## REVENUE \& EXPENSES

| 2013-14 | Revenue | $\$ 2,864,544.00$ |
| :---: | :---: | :---: |
|  | Expense: | $\$ 2,438,187.00$ |
| $\mathbf{2 0 1 4 - 1 5}$ | Revenue | $\$ 2,798,695.00$ |
|  | Expense: | $\$ 2,608,040.00$ |
| $\mathbf{2 0 1 5 - 1 6}$ | Revenue | $\$ 3,572,865.00$ |
|  | Expense: | $\$ 3,110,540.00$ |

## STUDENT POPULATION

| Enrollment | $\mathbf{1 3 - 1 4}$ | $\mathbf{1 4 - 1 5}$ | $\mathbf{1 5 - 1 6}$ | $\mathbf{1 6 - 1 7}$ |
| :---: | :---: | :---: | :---: | :---: |
| Total | 355 | 371 | 419 | 470 |
| EL | $4 \%$ | $4 \%$ | $3 \%$ | $4 \%$ |
| SPED | $9 \%$ | $8 \%$ | $8 \%$ | $9 \%$ |
| Boys | $62 \%$ | $64 \%$ | $63 \%$ | $62 \%$ |
| Girls | $38 \%$ | $36 \%$ | $37 \%$ | $38 \%$ |
| FRL | $23 \%$ | $20 \%$ | $21 \%$ | $22 \%$ |

## STUDENT ACHIEVEMENT

| Student Percent Met Projected Growth |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- |
| Math | $2012-2013$ | 2013-2014 | 2014-2015 | SBAC 14-15 |
| 6th | $54 \%$ | $39 \%$ | $28 \%$ | $68 \%$ |
| 7th | $39 \%$ | $45 \%$ | $49 \%$ | $53 \%$ |
| 8th | $43 \%$ | $46 \%$ | $45 \%$ | $51 \%$ |
|  |  |  |  |  |
|  |  |  |  |  |
| Student Percent Met Projected Growth |  |  |  |  |
| ELA | 2012-2013 | $2013-2014$ | $2014-2015$ | SBAC 14-15 |
| 6th | $44 \%$ | $60 \%$ | $57 \%$ | $62 \%$ |
| 7th | $40 \%$ | $61 \%$ | $80 \%$ | $64 \%$ |
| 8th | $46 \%$ | $65 \%$ | $84 \%$ | $57 \%$ |

## STAFF POPULATION

| STAFFING | 13,44 | 14.515 | 1516 | 16.17 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| FTE | 30.5 | 28.5 | 28.5 | 30.5 |

sCIENCE ACADEMY

## SCHOOL SITE SYNOPSIS

## MAJOR ACCOMPLISHMENTS

- Southern California FLL Championship Tournament, December 2015 Inspiration Award- 1st Place
- First Lego League Cup Robot Performance, January 2016 2 teams placed 1st
- Southern California Future City Regional Competition, January 2016 Best model Award \& 3rd place over all
- AMC 8 Math Competition, November 2015 ,2 students placed in top 5\% nationwide
- Knott's Berry Farm Music in the Park Competition, April 2016 1st Place \& Superior Rating
- Olympic Archery in Schools California State Championship, April 2016 2nd Place
- Sea Perch Competition, March 2016, 1st Place Obstacle Course
- 3rd Place Deep Water Challenge, 4th Place Overall
- MPS Steam School of the Year Award
- Mr.Deniz and Mr.Akdeniz received the,STEAM Educator of the Year award.
- MPS Steam EXPO : Robotics ,Challenge 1st, 2nd and 3rd Places
- We participated at the San Diego Festival of Science and Engineering as exhibitor 3 years in a row.
- This year we will be co-hosting our 3rd San Diego STEAM Expo with Grossmont College.
- Based on SBAC results MSA-San Diego has the highest scores in our neighborhood both in ELA and Math.
- We increased the number of students we serve to 423 .


## MAJOR BUDGET CHANGES AND RATIONAL

- We are adding two new Educational Specialist to our SPED Team to be able to implement a full inclusion model with co-teaching sped program. (Adding two FTE)
- Based on staff/student feedback we are adding contracted counseling services.
- There is a significant decrease ( $\$ 145 \mathrm{~K}$ to $\$ 10 \mathrm{~K}$ ) in textbook expenses. We have purchased all textbooks this year.
- Currently we are paying around $\$ 50 \mathrm{~K}$ for the rent but it will be almost $\$ 350 \mathrm{~K}$ next school year. The new owner wants market rate.
- We are adding 50 more students next year and it increases the revenue significantly.


## MAJOR FOCUS AREAS FOR 2016-2017

- Implementing Co-teaching model with Full inclusion approach in SPED
- Increase the number of students getting Power English/Math support by having those classes alternatives to electives.
- Offer Summer school to provide credit recovery and fun courses.
- Offer Saturday intervention to more students based on SBAC results
- Continue to implement PBS to create a culturally welcoming school environment.
- Provide open houses and community meetings to transition to the new neighborhood.


## 2016-2017 EXPECTED OVERSIGHT (LAUSD, WASC, ETC.)

We are expecting only an annual oversight visit from SDUSD.

| Board Agenda Item \# | III C |
| :--- | :--- |
| Date: | September 08, 2016 |
| To: | MPS Board |
| From: | Caprice Young, Ed.D., CEO \& Superintendent |
| Staff Lead: | Oswaldo Diaz, Chief Financial Officer |
| RE: | Approval of Revised CMO Cost Allocation Table and <br> Contingency Reserve for Economic Uncertainties |

## Proposed Board Recommendation

I move that the Magnolia Public Schools Board approves the revised CMO Indirect Cost Allocation Table and Contingency Reserve for Economic Uncertainties that incorporates a CMO fee capped at a maximum of $14.5 \%$ of total consolidated school revenues.

## Background

Based on the direction provided by the Finance Committee, senior management has prepared an analysis of the current Magnolia Public Schools Charter Management Organization (CMO) fees and a comparison with other cost allocation methodologies. The purpose of the analysis is to provide the MPS' Board of Directors with the financial impact to each of the schools of various cost allocation methodologies, and a cost effective recommendation for the organization.

## CMO Fees and Cost Allocation Methodologies

The two main CMO fee methods are the fixed rate methodology and the indirect cost allocation methodology. Both methods are acceptable and used by CMOs and non-profit organizations that have incurred costs for common or joint objectives and that cannot be readily identified with a particular school.

Based on the conversations and direction provided by the Finance Committee members, Senior Management is presenting the following methodologies for consideration:

1. CMO Fee Rate Based on an Indirect Cost Allocation Methodology driven by ADA and Tier Factor
2. Fixed CMO Fee Methodology
3. CMO Fee Rate Allocation Methodology based on ADA

Option 1.- CMO Fee Rate based on an Indirect Cost Allocation Methodology driven by ADA and Tier Factor
Currently MPS uses the indirect cost allocation methodology driven by ADA and Tier Factor to calculate the CMO fees. The current MPS Home Office Expense Allocation structure was designed to be in accordance with Code of Federal Regulations 2-CFR-230 Cost Principles for Non-Profit Organizations (OMB Circular A-122), and California Education Code $\S 47600$ applicable to approval, operation, and accountability of charter schools.

The Home Office Expense Allocation is a dynamic model that takes into consideration the annual budget of MERF, potential reduction of fees due to limited school reserves, and is based on an attendance tier-model that considers each school's operational thresholds and breakeven costs. As part of the calculation, The CMO Fee

# MAGNOLIA Public Schools 

Rate Based on an Indirect Cost Allocation is based on a redistribution of total expenses and cash reserves, and based on a tier factor driven by Average Daily Attendance (ADA).

|  | Current Fee Structure (includes 5\% reserve) |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | FY16-17 <br> Budgeted <br> ADA | CMO Fee - <br> Current <br> Calculation | Indirect Fee | Direct School Specific Charges | Budgeted FY16-17 <br> Net Income (Loss) - <br> Current CMO Fee | CMO Fee as \% of Revenue |
| MSA-1 | 518 | 1,010,664 | 972,192 | 38,472.26 | 151,182 | 14.0\% |
| MSA-2 | 470 | 1,007,082 | 972,192 | 34,890.11 | 152,640 | 18.2\% |
| MSA-3 | 434 | 914,224 | 881,049 | 33,175.63 | 343,065 | 15.9\% |
| MSA-4 | 181 | 86,175 | 72,914 | 13,260.47 | 188,978 | 3.3\% |
| MSA-5 | 165 | 84,597 | 72,914 | 11,682.75 | 15,706 | 3.9\% |
| MSA-6 | 174 | 85,400 | 72,914 | 12,485.44 | 293,915 | 3.7\% |
| MSA-7 | 291 | 628,880 | 607,620 | 21,260.07 | 53,688 | 16.4\% |
| MSA-8 | 478 | 1,007,450 | 972,192 | 35,258.11 | 63,471 | 18.2\% |
| MSA-SA | 512 | 1,005,424 | 972,192 | 33,232.62 | $(550,228)$ | 18.1\% |
| MSA-SD | 454 | 412,955 | 370,217 | 42,737.58 | 186,876 | 9.6\% |
| Total | 3,675 | 6,242,850 | 5,966,395 | 276,455 | 899,295 | 14.1\% |

Option 2.- Fixed CMO Fee Rate Methodology
Fixed CMO Fee Rate Methodology is calculated by applying the board approved fee structure percentage to the unrestricted income of each school. This fee may be waived or capped in order to mitigate the financial burden of schools that have not reached a minimum threshold of recommended reserves.

In accordance with the independent study commissioned by MPS on February 2015, CMO fees are typically calculated by multiplying a designated fixed fee rate percentage to total unrestricted income. This method is quite common primarily because it is simple to implement and it maintains a constant and stable rate. The CMO fee rate typically ranges between $10 \%$ to $20 \%$.

|  | Option 2 - Fixed CMO Fee Rate Methodology (14.6\% of revenue) |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | $\begin{gathered} \text { FY16-17 } \\ \text { Budgeted } \\ \text { ADA } \end{gathered}$ | CMO Fee Current Calculation | Indirect Fee | Direct School Specific Charges | Budgeted FY16-17 <br> Net Income (Loss) - <br> Current CMO Fee | CMO Fee as \% of Revenue |
| MSA-1 | 518 | 1,055,446 | 1,016,974 | 38,472.26 | 106,401 | 14.6\% |
| MSA-2 | 470 | 814,460 | 779,570 | 34,890.11 | 345,262 | 14.6\% |
| MSA-3 | 434 | 845,003 | 811,828 | 33,175.63 | 412,286 | 14.6\% |
| MSA-4 | 181 | 334,136 | 320,876 | 13,260.47 | $(58,984)$ | 14.6\% |
| MSA-5 | 165 | 285,897 | 274,214 | 11,682.75 | $(185,594)$ | 14.6\% |
| MSA-6 | 174 | 297,549 | 285,063 | 12,485.44 | 81,766 | 14.6\% |
| MSA-7 | 291 | 561,800 | 540,540 | 21,260.07 | 120,768 | 14.6\% |
| MSA-8 | 478 | 817,329 | 782,071 | 35,258.11 | 253,591 | 14.6\% |
| MSA-SA | 512 | 818,275 | 785,042 | 33,232.62 | $(363,078)$ | 14.6\% |
| MSA-SD | 454 | 412,955 | 370,217 | 42,737.58 | 186,876 | 9.6\% |
| Total | 3,675 | 6,242,850 | 5,966,395 | 276,455 | 899,295 | 14.1\% |

## MAgNOLIA Public Schools

Option 3.- CMO Fee Rate Allocation Methodology based on ADA
CMO Fee Rate Methodology based on ADA is calculated by assigning a percentage to each school based on the school's ADA. The percentage is them applied to the total home office budget in order to determine the allocation to be applied for each school. This fee may be waived or capped in order to mitigate the financial burden of schools that have not reached a minimum threshold of recommended reserves.

|  | Option 3-CMO Fee Rate Allocation Methodology based on ADA |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | $\begin{gathered} \text { FY16-17 } \\ \text { Budgeted } \\ \text { ADA } \end{gathered}$ | CMO Fee Current Calculation | Indirect Fee | Direct School Specific Charges | $\begin{aligned} & \text { Budgeted FY16-17 } \\ & \text { Net Income (Loss) - } \\ & \text { Current CMO Fee } \end{aligned}$ | CMO Fee as \% of Revenue |
| MSA-1 | 518 | 879,674 | 841,202 | 38,472.26 | 282,172 | 12.1\% |
| MSA-2 | 470 | 797,873 | 762,983 | 34,890.11 | 361,849 | 14.3\% |
| MSA-3 | 434 | 738,165 | 704,989 | 33,175.63 | 519,125 | 12.7\% |
| MSA-4 | 181 | 306,270 | 293,010 | 13,260.47 | $(31,117)$ | 13.3\% |
| MSA-5 | 165 | 278,739 | 267,056 | 11,682.75 | $(178,436)$ | 14.2\% |
| MSA-6 | 174 | 294,457 | 281,972 | 12,485.44 | 84,858 | 14.4\% |
| MSA-7 | 291 | 494,276 | 473,016 | 21,260.07 | 188,292 | 12.8\% |
| MSA-8 | 478 | 810,710 | 775,452 | 35,258.11 | 260,210 | 14.5\% |
| MSA-SA | 512 | 863,576 | 830,343 | 33,232.62 | $(408,379)$ | 15.5\% |
| MSA-SD | 454 | 779,110 | 736,372 | 42,737.58 | $(179,279)$ | 19.0\% |
| Total | 3,675 | 6,242,850 | 5,966,395 | 276,455 | 899,295 | 14.1\% |

## Additional Considerations

Total Home Office expenses excluding direct payroll costs, contingency reserves and grant funded programs amount to $\$ 5,661,973$ or $13.42 \%$ of total school revenue. The current Home Office CMO indirect cost allocation totaling $\$ 5,966,395$ or $14.1 \%$ includes both Home Office operational expenses and a five percent $(5.0 \%)$ contingency reserve for economic uncertainties in addition to operational expenses.

|  | MERF <br> Expenses | CMO \% of <br> school <br> revenue |  |
| :--- | ---: | ---: | ---: |
| Description | $5,661,973$ | $13.42 \%$ |  |
| Total Home Office Operational Expenses | 276,455 | $0.66 \%$ |  |
| 5\% Contigency Reserves | 304,421 | $0.72 \%$ |  |
| Total Home Office Expenses (Excluding Grant Funded |  | $6,242,849$ | $14.80 \%$ |
| Programs |  |  |  |

Home Office fees allocated directly and indirectly to the school sites amount to $\$ 6,242,850$ and make up $14.79 \%$ of total school revenue, and include direct payroll allocations, indirect cost allocations, and a five percent (5.0\%) contingency reserve for economic uncertainty.

Direct payroll expenses $(\$ 276,455)$ are charged directly to individual schools for expenses that are not shared across all schools, specifically regional, special education and English Language Learners management. Facilities management is charged directly to capital projects. Both direct payroll expenses and Facilities management are excluded from the CMO fee calculation, and are allocated based on specifics needs of each school.

## Recommendation

Based on the models presented for Board consideration, Senior Management recommends retaining the current CMO Fee Rate based on an Indirect Cost Allocation Methodology driven by ADA and Tier Factor, and that the CMO fee percentage (excluding directly allocated payroll expenses and facilities capital projects) does not exceed $14.5 \%$ of total consolidated school revenues.

The proposed $14.5 \%$ CMO fees does not take into consideration organizational growth and will need to be revisited if the organization plans to growth in the future. Funding of future growth will be based on the accessibility of startup grants, availability of MPS schools to provide repayable loans, and/or increase CMO fees.

## Budget Implications:

Financial impact as presented in the document.

## Name of Staff Originator:

Oswaldo Diaz, Chief Financial Officer

Attachments:
Revised CMO Fee Calculation
CMO comparison analysis

# MAGNOLIA EDUCATIONAL \& RESEARCH FOUNDATION 

## Request for a revised Indirect Home Office Expense Allocation and Contingency Reserve for Economic Uncertainties Structure

This memorandum, including the information and documents presented in this request, represent the basis for this proposed Home Office Expense Allocation structure revision with an effective date of July 1, 2016. The proposed Indirect Home Office Expense Allocation and Contingency Reserve for Economic Uncertainties Structure (Home Office Expense Allocation) will be implemented and carried out by Magnolia Educational Research Foundation's (MERF). The proposed revised Home Office Expense Allocation is designed to: 1) Be a dynamic Expense Allocation structure model, 2) Adjust for and react to current and future operational Home Office budgetary needs, 3) Adjust for and react to unexpected changes in charter school reserves, 4) Designed to maintain reserves for economic uncertainties at the individual charter school level and as a consolidated organization, and 5) Designed not to exceed a predetermined Board approved Home Office indirect cost allocation percentage.

## BACKGROUND

On January $9^{\text {th }}$, 2015, the Governing Board of MERF approved the current Charter Management Organization (CMO) fee structure. CMO fees pay for the ordinary and necessary administrative and academic support functions required by the charter schools in order to ensure the quality and superior educational needs of the students and programs served.

## CURRENT CMO FEE CALCULATION

CMO fees are currently based on an attendance tier-model that considers each school's operational thresholds and breakeven costs. This model was designed to be a self-adjusting dynamic model that takes into consideration the annual budget and forecast of MERF, potential reduction of fees due to limited school reserves, and readjusts the expenses to ensure that no operational losses are incurred by the Home Office on any fiscal year. The current CMO Fee allocation model allows CMO fees to be waived or capped in order to mitigate the financial burden of schools that have reached a minimum threshold of recommended reserves. The current model is not capped and allocates all expenses incurred by the Home Office to the schools.

## PROPOSED HOME OFFICE EXPENSE ALLOCATION CALCULATION

The proposed Home Office Expense Allocation structure has been designed to be in accordance with Code of Federal Regulations 2-CFR-230 Cost Principles for Non-Profit Organizations (OMB Circular A-122), and California Education Code $\S 47600$ applicable to approval, operation, and accountability of charter schools. The proposed Home Office Expense Allocation is a dynamic model that takes into consideration the annual budget of MERF, potential reduction of fees due to limited school reserves, and is based on an attendance tier-model that considers each school's operational thresholds and breakeven costs. The proposed model is designated not to exceed a predetermined Board approved Home Office indirect cost allocation percentage of total consolidated school revenues.

## HOME OFFICE EXPENSE ALLOCATION CALCULATION METHOD

The Home Office Expense Allocation is based on a redistribution of total expenses and cash reserves, and based on a tier factor driven by Average Daily Attendance (ADA). In order to calculate the Home Office Expense Allocation, the following steps should be followed:

1) Calculate the monthly Home Office Expense Allocation base:

## Home Office Expense Allocation base = allowable expenses (*) $+\mathbf{5 \%}$ Reserve - CMO Fees (a)

Notes:
${ }^{(*)}$ allowable expenses are expenses that benefit all schools and exclude directly allocated expenses that benefit specific schools.
(a) Previously approved CMO fees might be required to remain without change for some of the schools, if the charter application and/or charter renewal explicitly states that the rate to be used will be $11 \%$.
2) Identify the ADA for all the schools and assign a rate based on the tier rate (table I)

Table I 2016-17 ADA Tier Rate (b)

| Average Daily Attendance <br> (in students) | Factor |
| :--- | :--- |

Note: (b) The ADA Tier Rate table will be reviewed and revised as required, in order to be representative of the most current operational thresholds and breakeven points of Magnolia Public Schools.
3) Calculate the percentage of redistribution based on Average Daily Attendance:

Percentage of Redistribution $=\quad$| Tier Rate Factor per School |
| :--- |
| $-----------------------------\quad$ Sum of Tier Rate of all Schools |

4) Apply the percentage of redistribution to the Home Office Expense Allocation:

Home Office Expense Allocation= (Percentage of Redistribution) x (Home Office Expense Allocation base)
5) Total Home Office expense allocation will not exceed the Board approved CMO fee percentage and will be capped at a maximum amount. Capped Home Office expenditures will be calculated as follows:

Total Capped Home Office Expenditures (d) = (Total School Revenues) x (Board approved CMO Fee Percentage)
Note: (d) Capped Home Office expenditures include total indirect costs and five percent reserves. Capped amount does not include directly allocated expenses.

## GLOSSARY

ADA - Average daily attendance for the second principal apportionment (P2) of the previous fiscal year
Unrestricted Income - Unrestricted income from all sources

Allowable Expenses - Costs that have been incurred for common or joint objectives and cannot be readily identified solely to a particular school.

Directly Allocated Expenses - Costs that have been incurred for specific objectives and can be readily identified to a particular school or schools.

## ANNEX I

Home Office Expense Allocation Calculation Excel spreadsheet sample (see attached schedule)
Magnolia Educational Research Foundation
Home Office Expense Allocation and Contigency Reserve for Economic Uncertainties

|  |  |  |  |
| :--- | ---: | ---: | ---: | ---: | ---: | ---: |



MAGNOLIA
PUBLIC SCHOOLS

| Board Agenda Item \# | Agenda \# IV A |
| :--- | :--- |
| Date: | September 8, 2016 |
| To: | Magnolia Board of Directors |
| From: | Caprice Young, Ed.D., CEO \& Superintendent |
| Staff Lead: | Alfredo Rubalcava, Chief Growth Officer |
| RE: | $15-16^{\prime}$ Enrollment Update |

## Proposed Board Recommendation

Information item, no action required.

## Background

## 2016-2017 Enrollment Update

The home office has been working with the schools to boost enrollment for the 16-17' school year. The initial enrollment numbers as of September 3, 2016 are similar to the projections that were made during the May and June board meetings. We will continue to monitor and support all schools to reach and exceed their enrollment numbers in order to maximize the funding all school communities have accessible for our students and families. Of note, the MSA-SA enrollment numbers are not included due to the fact that MSA-SA's first day of school is on September 6, 2016.

## Budget Implications

Enrollment numbers on Norm day (Oct. 5th) will have a direct impact on both the schools and the home office budgets. Revised home office and school budgets will be presented at the November Board meeting.

## Name of Staff Originator:

Alfredo Rubalcava, Chief External Officer

## Attachments

Enrollment excel sheet for 16-17,

MPS Enrollment ( 8/16-29)
File Edit View Insert Format Data Tools Add-ons Help All changes saved in Drive

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| H | 1 | J | K | L | M | N | 0 | P | Q |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 8/24 | 8/25 | 8/26 | 8/29 | 8/30 | 8/31 |  | Approved Budget Enrollment Numbers for 2016-17' | Difference |
| MSA-1 | 540/541 | 536/541 | 532/539 | 539/539 |  |  |  | 537 | 2 |
| MSA-2 | 458/458 | 458/461 | 461/461 | 460/460 |  |  |  | 487 | -27 |
| MSA-3 | 477/478 | 478/478 | 478/478 | 478/478 |  |  |  | 450 | 28 |
| MSA-4 | 182/186 | 176/186 | 185/190 | 182/189 |  |  |  | 187 | 2 |
| MSA-5 | 176/189 | 181/189 | 180/189 | 187/190 |  |  |  | 175 | 15 |
| MSA-6 | 172/172 | 174/174 | 174/174 | 174/174 |  |  |  | 180 | -6 |
| MSA-7 | 291/298 | 292/300 | 292/302 | 292/302 |  |  |  | 302 | 0 |
| MSA-8 | 494/501 | 492/501 | 492/501 | 493/501 |  |  |  | 495 | 6 |
| MSA-SD | 430/437 | 436/437 | 432/432 | 432/432 |  |  |  | 470 | -38 |
| MSA-SA | 0 | 0 | 0 | 0 |  |  |  | 530 | 0 |
|  |  |  |  |  |  |  |  | 3813 | -18 |
|  |  |  |  |  |  |  |  |  |  |

PUBLIC SCHOOLS

| Board Agenda Item \# | Agenda \# IV B |
| :--- | :--- |
| Date: | September 8, 2016 |
| To: | Magnolia Board of Directors |
| From: | Caprice Young, Ed.D., CEO \& Superintendent |
| Staff Lead: | Kenya Jackson, Chief Academic Officer |
| RE: | Academic Board Report |

Proposed Board Recommendation
Information Item, no actions needed

## Background

Academic Board Report

## Budget Implications

There are no budget implications.
Name of Staff Originator:
Kenya Jackson, Chief Academic Officer
Attachments

August Academic Board Report

## August 2016 Board Report

 Academic Updates and Review

Kenya Jackson, Chief Academic Officer

## August 2016 Board Report

## Academic Updates and Review

"The MPS Academic Team strives to empower teachers and leaders to inspire students to transform our communities through innovative, equitable and life-long learning."

## Summary

The purpose of this report is to: recap the "glows" and "grows" of our second year of common core implementation, provide a 2015 and 2016 Smarter Balanced Assessment general analysis and updates regarding the Academic team's action plan to: increase student achievement, college entrance and completion, teacher effectiveness, STEAM integration and support for our special population group which includes GATE, SPED, ELLs, African-American, Hispanics and low socio-economic students
Glows- This term is used to describe our progress and accomplishments of our stated goals which were to: increase student performance on the 2016 SBAC by 10 percent across all schools, improve professional development, revise our district assessment calendar, select two online platforms to manage and analyze data and to track and support teacher effectiveness and development.

Grows- This term is used to describe key areas of growth and development for our schools overall. Our 2016-2017 action plan not only addresses the steps we will use to close our achievement gap but also informs how we plan to thrive as a school community.
So far:

- 11 out of 11 schools made incremental growth on the English 2016 English SBAC. Most notably MSA-3 and MSA-5 made significant gains. 7 out 11 schools made a three percent or higher gain on the 2016 SBAC math exam. Overall we exceeded California State proficiency threshold for ELA and maintained the state proficiency for Math.
- Improved professional development- 215 MPS teachers attended out August 2015 three-day summer training, 187 teachers completed a survey that asked them to agree, neutral, disagree with the usefulness, satisfaction and relevance of the sessions offered and 183 teachers strongly agreed. Additionally, we instituted a "Train-theTrainer's" academy for our Math and English lead teachers to learn the functionality of our board approved McGraw Hill curriculum, implement best instructional practices in its' usage and coach teachers at their respective school sites.
- Revised MPS assessment calendar-based on feedback from MPS Dean of Academics and Principals we've implemented the following data cycle: Fall NWEA Map test, monthly Interim Assessment Blocks, Winter Map (optional, but recommended for non-tested grades and special populations), Spring Comprehensive Interim Assessment and Spring NWEA Map.
- Academic Team selected two online platforms to support teaching and learning- Illuminate and Teachboost. All school leaders and department chairs received training on these two platforms as we are expected to fully implement.


## Still Growing:

- Creating a Professional Development framework for each school
- Becoming STEAM schools- integrating Arts
- Exceeding CA state proficiency rate in Math on the SBAC
- Formally tracking our alumni to and through college
- Developing a leadership/ coaching model for all of our administrators
- Meeting the needs of all our special populations through intervention, acceleration, and social/ emotional supports


## Academic Team's Next Steps:

Critical to the growth of our academic program is our 2016-2017 action plan. Below are performance goals for each member of the academic team. Performance goals in this action plan require measurability, objectives, actions, individuals responsible, and evaluation (assessment/ evidence and timeline).

## Kenya Jackson, Chief Academic Officer

Student Achievement (assessment)

- All Students who attend MPS will demonstrate a 20 percent growth gain on one or more district-wide assessment and or the 2017 SBAC
- STEAM exploration and participation- ALL MPS schools will offer STEAM electives, clubs and all students will complete two interdisciplinary projects (one per semester)
- All MPS site academic leadership and MPS academic team will implement Response to Intervention systems to measure student growth and teacher practices
Teacher Effectiveness
- All MPS Principals, Dean of Academics, Department Chairs will provide formal and informal observation feedback for every teacher and track growth through teach boost
- All MPS teachers will implement a variety of instructional practices (EDI, Socratic method etc.) to prepare students for college and career readiness


## David Yilmaz, Chief Accountability Officer

- All MPS schools will have high quality accountability plans, (i.e. LCAP, SSD, SPSA)
- All MPS schools will implement the program described in their charter petition and comply with all applicable law and regulations


## Erdinc Acar, Regional Director-South, Science Advisor

- Improve STEM instructional practices in all MPS
- Increase STEM enrichment programs in all MPS


## Victoria Marzouk, Director of Special Programs

- All MPS sites will include an accelerated math and honors English course in the 2016-2017 SY
- The college counseling department will support students in developing 9 year plans which will begin in $8^{\text {th }}$ grade and track student pathways beyond graduation
- All co-teaching teams will implement the co-teaching model as presented by Dr. Wendy Murawski during PD series


## Nicole Vasquez, EL / Title III Coordinator

- Each MPS school will meet their individual LCAP goal for ELL achievement
- 100 percent of MPS schools will comply with Title III requirements, and keep all relevant documents organized and up to date for district visits and audits
Ismail Ozkay, Data Manager/ SIS Coordinator
- All MPS sites will administer MAP and SBAC Interim Assessments as in Assessment Calendar
- All MPS staff will be trained on illuminate to be able to produce appropriate reports


## Data and Next Steps

The SUMMATIVE DATA in this document highlights gains, decreases and non-movement of ELA and Math SBAC scores in grades $2-8^{\text {th }}$ and $11^{\text {th }}$ also grade cohorts, subgroups scores and overall proficiency over a two-year period are below. These highlights are shown in two colors: red for decrease or not meeting our 10 percent growth goal and green for meeting or exceeding. The chart below shows that all of our schools made increases on the 2016 SBAC ELA however the math scores have remained static but are ahead of LAUSD slightly.

|  | $\begin{gathered} 2015 \\ \text { ELA } \\ \hline \end{gathered}$ | 10\% Growth goal | 2016 ELA goal | $\begin{gathered} 2016 \\ \text { ELA } \\ \hline \end{gathered}$ |  | $\begin{aligned} & 2015 \\ & \text { Math } \end{aligned}$ | $10 \%$ <br> Growth | 2016 Math goal | $2016$ <br> Math |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| MSA1 | 35\% | 3.5\% | 39\% | 43\% |  |  | goal |  |  |
| MSA2 | 29\% | 3.0\% | 32\% | 35\% | MSA1 | 24\% | 2.5\% | 27\% | 31\% |
| MSA3 | 22\% | 2.5\% | 25\% | 43\% | MSA2 | 26\% | 3.0\% | 29\% | 2396 |
| MSA4 | 36\% | 4.0\% | 40\% | 38\% | MSA3 | 13\% | 1.5\% | 15\% | 22\% |
| MSA5 | 18\% | 2.0\% | 20\% | 41\% | MSA4 | 12\% | 1.5\% | 14\% | 15\% |
|  |  |  | 20\% |  | MSA5 | 6\% | 1.0\% | 7\% | 15\% |
| MSA6 | 41\% | 4.0\% | 45\% | 44\% | MSA6 | 27\% | 3.0\% | 30\% | 26\% |
| MSA7 | 49\% | 5.0\% | 54\% | 52\% | MSA7 | 43\% | 4.5\% | 48\% | 35\% |
| MSA8 | 37\% | 4.0\% | 41\% | 40\% | MSA8 | 21\% | 2.0\% | 23\% | 2296 |
| MSA SA | 53\% | 5.5\% | 59\% | 73\% | MSA SA | 38\% | 4.0\% | 42\% | 46\% |
| MSA SC | 67\% | $7.0 \%$ | 74\% | 86\% | MSA SC | 66\% | 7.0\% | 73\% | 73\% |
| MSA SD | 61\% | 6.0\% | 67\% | $71 \%$ | MSA SD | 57\% | 6.0\% | 63\% | 61\% |
| All MPS | 42\% | 4.0\% | 46\% | 49\% | All mps | 32\% | 3.0\% | 35\% | 3296 |

MAJORITY OF GRADE COHORTS scores in ELA shows overall growth that exceeds 10 percent. The proficient average for $11^{\text {th }}$ graders is above 50 percent which is hopeful because it demonstrates that students who remain at our schools perform better over time. The same is true for $11^{\text {th }}$ graders at MSA- 1 and MSA-2 who exceeded state and local standards on the Math assessment. However, our schools need continued support in closing our math achievement gap.

| ELA | 5th |  |  | 6th | 6th |  |  | 7th | 7th |  |  | 8th | 11th* |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 2015 | gr | goal | 2016 | 2015 | gro | goal | 2016 | 2015 | growth | goal | 2016 | 2016 |
| MSA1 | 36\% | 3.6\% | 40\% | 35\% | 18\% | 1.8\% | 20\% | 38\% | 12\% | 1.2\% | 13\% | 38\% | 65\% |
| MSA2 | 36\% | 3.6\% | 40\% | 29\% | 17\% | 1.7\% | 19\% | 29\% | 33\% | 3.3\% | 36\% | 37\% | 67\% |
| MSA3 | 34\% | 3.4\% | 37\% | 45\% | 23\% | 2.3\% | 25\% | 46\% | 12\% | 1.2\% | 13\% | 28\% | 61\% |
| MSA4 | 16\% | 1.6\% | 18\% | 23\% | 32\% | 3.2\% | 35\% | 36\% | 23\% | 2.3\% | 25\% | 33\% | 56\% |
| MSA5 | 30\% | 3.0\% | 33\% | 42\% | 17\% | 1.7\% | 19\% | 38\% | 29\% | 2.9\% | 32\% | 48\% |  |
| MSA6 | 33\% | 3.3\% | 36\% | 38\% | 33\% | 3.3\% | 36\% | 43\% | 25\% | 2.5\% | 28\% | 50\% |  |
| MSA7 | NA |  |  | 42\% | 47\% | 4.7\% | 52\% | 60\% | 41\% | 4.1\% | 45\% | 57\% |  |
| MSA8 | 40\% | 4.0\% | 44\% | 44\% | 36\% | 3.6\% | 40\% | 45\% | 31\% | 3.1\% | 34\% | 31 |  |
| MSA SA | 36\% | 3.6\% | 40\% | 47\% | 50\% | 5.0\% | 55\% | 86\% | 50\% | 5.0\% | 55\% | 82\% | 54\% |
| MSA SC | 60\% | 6.0\% | 66\% | 88\% | 82\% | 8.2\% | 90\% | 96\% | 70\% | 7.0\% | 77\% | 82\% | 0\% |
| MSA SD | 72\% | 7.2\% | 79\% | 73\% | 61\% | 6.1\% | 67\% | 74\% | 64\% | 6.4\% | 70\% | 67\% |  |


| Math | 5th |  |  | 6th | 6th |  | 2016 | 7th | 7th |  |  | 8th | 11th* |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 2015 | growth | goal | 2016 | 2015 | growth | goal | 2016 | 2015 | growth | goal | 2016 | 2016 |
| MSA1 | 25\% | 2.5\% | 28\% | 29\% | 14\% | 1.4\% | 15\% | 24\% | 18\% | 1.8\% | 20\% | 28\% | 45\% |
| MSA2 | 25\% | 2.5\% | 28\% | 18\% | 28\% | 2.8\% | 31\% | 22\% | 19\% | 1.9\% | 21\% | 22\% | 50\% |
| MSA3 | 16\% | 1.6\% | 18\% | 31\% | 13\% | 1.3\% | 14\% | 20\% | 12\% | 1.2\% | 13\% | 16\% | 19\% |
| MSA4 | 16\% | 1.6\% | 18\% | 8\% | 24\% | 2.4\% | 26\% | 28\% | 3\% | 0.3\% | 3\% | 6\% | 16\% |
| MSA5 | 12\% | 1.2\% | 13\% | 19\% | 2\% | 0.2\% | 2\% | 9\% | 12\% | 1.2\% | 13\% | 22\% |  |
| MSA6 | 12\% | 1.2\% | 13\% | 22\% | 26\% | 2.6\% | 29\% | 26\% | 19\% | 1.9\% | 21\% | 29\% |  |
| MSA7 | NA |  |  | 37\% | 49\% | 4.9\% | 54\% | 40\% | 34\% | 3.4\% | 37\% | 24\% |  |
| MSA8 | 22\% | 2.2\% | 24\% | 24\% | 14\% | 1.4\% | 15\% | 22\% | 22\% | 2.2\% | 24\% | 20\% |  |
| MSA SA | 30\% | 3.0\% | 33\% | 30\% | 47\% | 4.7\% | 52\% | 65\% | 24\% | 2.4\% | 26\% | 39\% | 45\% |
| MSA SC | 60\% | 6.0\% | 66\% | 65\% | 74\% | 7.4\% | 81\% | 88\% | 63\% | 6.3\% | 69\% | 71\% | 0\% |
| MSA SD | 54\% | 5.4\% | 59\% | 66\% | 62\% | 6.2\% | 68\% | 62\% | 53\% | 5.3\% | 58\% | 54\% |  |

SUBGROUPS: Our free and reduced lunch, SPED, ELL's and Hispanic students overall made gains on the ELA assessment. This is encouraging because our enrollment of these special populations groups have increased overtime so this data highlights that our intervention cycle that includes (Saturday school, Power English, Coteaching and tutoring) is closing critical gaps in student achievement. Additionally our SPED subgroup demonstrates the strongest growth in both Math and English. However, the math gap widened across all subgroups that averages three percent.

| ELA | 2015 | 10\% | 2016 | 2016 | 2015 | 10\% | 2016 | 2016 | 2015 | $10 \%$growth | $\begin{aligned} & 2016 \\ & \text { goal } \end{aligned}$ | 2016 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Hispanic | growth | goal | Hispanic | White | growth | goal | White | Black |  |  | Black |
| MSA1 | 33\% | 3.3\% | 36\% | 38\% | 50\% | 5.0\% | 55\% | 68\% | NA |  |  | NA |
| MSA2 | 27\% | 2.7\% | 30\% | 31\% | 32\% | 3.2\% | 35\% | 48\% | 25\% | 2.5\% | 28\% | NA |
| MSA3 | 21\% | 2.1\% | 23\% | 47\% | 14\% | 1.4\% | 15\% | NA | 23\% | 2.3\% | 25\% | 36\% |
| MSA4 | 29\% | 2.9\% | 32\% | 37\% | NA |  |  | NA | 36\% | 3.6\% | 40\% | NA |
| MSA5 | 18\% | 1.8\% | 20\% | 37\% | 17\% | 1.7\% | 19\% | 54\% | 13\% | 1.3\% | 14\% | NA |
| MSA6 | 36\% | 3.6\% | 40\% | 43\% | 58\% | 5.8\% | 64\% | NA | 55\% | 5.5\% | 61\% | 37\% |
| MSA7 | 41\% | 4.1\% | 45\% | 49\% | 64\% | 6.4\% | 70\% | 50\% | 40\% | 4.0\% | 44\% | NA |
| MSA8 | 39\% | 3.9\% | 43\% | 41\% | 22\% | 2.2\% | 24\% | 29\% | NA |  |  | NA |
| MSA SA | 51\% | 5.1\% | 56\% | 63\% | 58\% | 5.8\% | 64\% | 83\% | NA |  |  | NA |
| MSA SC | 29\% | 2.9\% | 32\% | NA | 60\% | 6.0\% | 66\% | NA | 77\% | 7.7\% | 85\% | 95\% |
| MSA SD | 53\% | 5.3\% | 58\% | 60\% | 64\% | 6.4\% | 70\% | 77\% | 50\% | 5.0\% | 55\% | 43\% |


| Math | 2015 | 10\% | 2016 | 2016 | 2015 | 10\% | 2016 | 2016 | 2015 | $10 \%$ <br> growth | 2016 <br> goal | 2016 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Hispanic | growth | goal | Hispanic | White | growth | goal | White | Black |  |  | Black |
| MSA1 | 20\% | 2.0\% | 22\% | 26\% | 40\% | 4.0\% | 44\% | 52\% | NA |  |  | NA |
| MSA2 | 24\% | 2.4\% | 26\% | 21\% | 37\% | 3.7\% | 41\% | 36\% | 8\% | 0.8\% | 9\% | NA |
| MSA3 | 15\% | 1.5\% | 17\% | 25\% | 14\% | 1.4\% | 15\% | NA | 10\% | 1.0\% | 11\% | 17\% |
| MSA4 | 10\% | 1.0\% | 11\% | 12\% | NA |  |  | NA | NA |  |  | NA |
| MSA5 | 4\% | 0.4\% | 4\% | 10\% | NA |  |  | 20\% | NA |  |  | NA |
| MSA6 | 22\% | 2.2\% | 24\% | 24\% | 58\% | 5.8\% | 64\% | NA | 39\% | 3.9\% | 43\% | 23\% |
| MSA7 | 38\% | 3.8\% | 42\% | 31\% | 59\% | 5.9\% | 65\% | 46\% | NA |  |  | NA |
| MSA8 | 22\% | 2.2\% | 24\% | 21\% | 17\% | 1.7\% | 19\% | 32\% | NA |  |  | NA |
| MSA SA | 31\% | 3.1\% | 34\% | 29\% | 45\% | 4.5\% | 50\% | 64\% | NA |  |  | NA |
| MSA SC | 29\% | 2.9\% | 32\% | NA | 53\% | 5.3\% | 58\% | NA | 81\% | 8.1\% | 89\% | 88\% |
| MSA SD | 48\% | 4.8\% | 53\% | 51\% | 61\% | 6.1\% | 67\% | 66\% | 42\% | 4.2\% | 46\% | 50\% |


| ELA | 2015 | 1096 growth | $\begin{gathered} 2016 \\ \text { goal } \end{gathered}$ | 2016 | 2015 | 1096 growth | $2016$ <br> goal | 2016 | 2015 | $\begin{gathered} 1036 \\ \text { grovith } \end{gathered}$ | $\begin{gathered} 2016 \\ \text { goal } \end{gathered}$ | 2016 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | F/L Lunch |  |  | F/L. Lunch | SPED |  |  | SPED | EL. |  |  | EL. |
| MSA. 1 | 3596 | 3.596 | 3996 | 4196 | 996 | 0.996 | 1096 | 1096 | NA |  |  | NA. |
| MSA2 | 2896 | 2.896 | 3196 | 3396 | 696 | 0.696 | 796 | 696 | NA. |  |  | 295 |
| M1SA3 | 2096 | 2.096 | 2296 | 4096 | NA. |  |  | 1196 | 1796 | 1.796 | 1996 | NA. |
| MSA4 | 3296 | 3.296 | 3596 | 3596 | 1496 | 1.456 | 1596 | NA. | NA |  |  | NA. |
| MSAS | 1956 | 1.996 | 2196 | 4096 | NA |  |  | 356 | NA |  |  | 936 |
| MISAG | 3696 | 3.696 | 4096 | 4296 | 796 | 0.796 | 896 | 1196 | 2796 | 2.756 | 3096 | 1896 |
| MISAT | 4396 | 4.396 | 4796 | 4696 | 2296 | 2.296 | 2496 | 2096 | NA |  |  | 1396 |
| MSAB | 3796 | 3.796 | 4196 | 3996 | 1096 | 1.056 | 1196 | 1396 | NA. |  |  | NA |
| MSASA | 4796 | 4.796 | 5296 | 7096 | 2896 | 2.896 | 3196 | 3595 | 2996 | 2.956 | 3296 | NA |
| MSASC | 3996 | 3.996 | 4396 | 7095 | NA |  |  | NA. | 1596 | 1.596 | 1756 | NA |
| MSASD | 5396 | 5.396 | 5896 | 6195 | 2986 | 2.956 | 3296 | 3396 | 796 | 0.796 | 856 | NA |


| Math | 2015 | $\begin{gathered} 1096 \\ \text { growth } \end{gathered}$ | $\begin{gathered} 2016 \\ \text { goal } \end{gathered}$ | 2016 | 2015 | $\begin{gathered} 1096 \\ \text { growth } \end{gathered}$ | $\begin{aligned} & 2016 \\ & \text { goal } \end{aligned}$ | 2016 | 2015 | $\begin{gathered} 1036 \\ \text { growth } \end{gathered}$ | $\begin{aligned} & 2016 \\ & \text { goal } \end{aligned}$ | 2016 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | F/L. Lunch |  |  | F/L Lunch | SPED |  |  | SPED | EL. |  |  | EL. |
| MSA1 | 2296 | 2.296 | 2496 | 2995 | 296 | 0.296 | 296 | 895 | NA |  |  | NA. |
| MSA2 | 2396 | 2.396 | 2596 | 2296 | 1096 | 1.056 | 1196 | 896 | 696 | 0.696 | 796 | 596 |
| MSA3 | 1096 | 1.096 | 1196 | 2096 | 396 | 0.396 | 396 | 796 | 3396 | 3.396 | 3696 | NA |
| MSA.4 | 1396 | 1.396 | 1496 | 1396 | 756 | 0.796 | 896 | NA. | NA. |  |  | NA |
| MSAS | 696 | 0.696 | 796 | 1495 | NA. |  |  | NA. | NA. |  |  | 655 |
| MSA, | 2096 | 2.096 | 2296 | 2596 | 796 | 0.796 | 896 | 1496 | 996 | 0.996 | 1096 | 1896 |
| MSA7 | 3896 | 3.896 | 4296 | 2796 | 2396 | 2.396 | 2596 | 1696 | 1196 | 1.196 | 1296 | 1896 |
| MSA. 8 | 2096 | 2.056 | 2296 | 2196 | 496 | 0.496 | 496 | 695 | 296 | 0.296 | 296 | NA |
| MSASA | 2396 | 2.396 | 2596 | 3696 | 1496 | 1.456 | 1596 | 2596 | 4356 | 4.396 | 4796 | NA |
| MSASC | 4396 | 4.396 | 4796 | 5296 | NA |  |  | NA | 2596 | 2.596 | 2896 | NA |
| MSASD | 4695 | 4.696 | 5196 | 4896 | 2596 | 2.596 | 2896 | 3996 | NA. |  |  | NA. |

## NEXT STEPS <br> TO INCREASE ACADEMIC PERFORMANCE

## HOW CAN WE INCREASE OUR ACADEMIC PERFORMANCE ON BOTH ELA/MATH

 ASSESSMENTS? Laser like focus on dataThe academic team will work to create an individual MPS School Literacy and Numeracy Profiles. These profiles will support the building and implementation of a personal plan for mathematics and literacy proficiency. We will define proficiency based on our students SBAC status (Exceed or Met). Schools will use four types of assessment data to formulate the profile which include: Summative Data (group profile), Formative Data (final grades, benchmark exams), Demographic Subgroup Statistic and Perceptual Data (Climate, beliefs from student surveys).

## CONTINUED PROFESSIONAL DEVELOPMENT IN CRITICAL AREAS: MATH, WRITING, AND LITERACY ACROSS ALL SCHOOLS <br> Below is the description of professional development provided in our 2016 summer training for all MPS staff

1. Train-the-Trainer Academy-McGraw Hill provided a Train-the-Trainer model for our Math and English/EL Curriculum. The Math/English teacher, Math/English Dept. Chair or Title I teachers are expected to train the Math/English teachers at their school sites.
2. UCLA-Curtis Partnership- Participants focused on preparing all students for Algebra readiness/ proficiency. Participants received content driven, common core aligned PD showing best practices for engaging students in sense making, critical thinking and mathematical modeling. Participants also received tools and resources from the Center's work writing performance tasks for Smarter Balanced.
3. Dataworks- EDI- Explicit Direct Instruction (EDI) is a strategic collection of research-based instructional practices pioneered by pedagogues and cognitive researchers, such as Hattie, Rosenshine, Marzano, Sousa, Hunter, Goldenberg, and many more. When all of the research is combined, you get EDI. These strategies help teachers deliver well-crafted lessons that explicitly teach grade-level content to all students the first time a concept is taught. EDI is an approach that successfully accomplishes the DataWorks goal of improving learning for all students and especially for low-performing students.

## MPS ASSESSMENT CYCLE



[^5]
## REVIEW OF ASSESSMENT CYCLE

## Person responsible: Ismail Ozkay

## August:

- Fall 2016 MAP testing is setup on NWEA server and all schools are ready for testing.
- Fall 2016 testing is scheduled to start on Monday, August 29.
- Because of technical issues, MSA3 will start testing a week later. MSA SA will start testing in mid-Sep because of late start (MSA SA will open on Sep 6)


## September:

- All sites will finish Fall 2016 MAP testing within 2 weeks.
- Testing data will be uploaded Illuminate (new data warehouse).
- Reports will be available for all sites to view and take action.
- Intervention will be based on most recent SBAC and MAP results


## Implementation of Illuminate

## Illuminate goals

- Draft the district Vision/ Goals
- Learn how the modules (Assessment/ Administration, Students, Reports) function
- Plan out trainings, support, common assessments, and data analysis protocols for school year


## MPS goals

- Teachers will generate/ administer On the Fly/ Formative as exit ticket on a regular basis
- Administrators will guide teachers through data analysis process using SBA, CELDT, NWEA/ MAP prebuilt reports
- Teachers administer McGraw Hill assessments online/ analyze data using assessment reports
- ELA/ Math teachers generate Itembank assessments


## Data Management and Support

## August:

- Magnolia's Illuminate account is setup by uploading core data files (school, staff, teacher, course, course section, and course schedule details)
- 2015-16 MAP, SBAC and CELDT data uploaded under Magnolia's Illuminate account.
- MPS leadership team (Home office team, Principals, Deans) had initial Illuminate training on Aug $1^{\text {st }}$ at Leadership PD. Implementation details were discussed and goals were set. See below.
- School site Department Heads and Lead Teachers had initial Illuminate training on Aug $5^{\text {th }}$ at MPS InService Training PD.


## September:

- 2016 SBAC and Fall 2016 MAP testing data will be uploaded on Illuminate.
- All site administrators and teachers will have access to assessment data which will be used to differentiate classroom instruction as well as setting up interventions.


## DEVELOPING/SUPPORTING TEACHERS THROUGH OBSERVATION, COACHING, AND FEEDBACK

## Teacher Rubric

## Person responsible: David Yilmaz

## August:

- MPS has developed a teacher evaluation rubric that uses multiple measures. These measures include (1) Teacher Performance on the MPS Framework for Teaching, (2) Teacher Professional Qualities, Dispositions, and Responsibilities, (3) Student and Parent Voices, and (4) Student Performance. Using multiple measures will provide for better insight and reliability than using only one measure.
- MPS has purchased TeachBoost, an online tool for scheduling, recording, and maintaining teacher observations, evaluations, and professional growth.
- TeachBoost has been set up for use with the new MPS Teaching Framework and the school leadership received an all-day training.


## September:

- Deans and principals will be trained on the new evaluation system. We will have discussions and best practice sharing regarding Standards 1 and 2 on the new Teaching Framework.
- Ongoing: The Chief Accountability Officer and the Chief Academic officer will continue to train MPS school site administrations on the Teacher Evaluation Protocol during the monthly academies throughout the year as well as lead discussion and collect feedback on the protocol.


## GATE

## Person Responsible: Victoria Marzouk

August

- All administrators were sent the program model and implementation phases.
- For the current school year, each school was expected to include accelerated math, an honors or advanced English, and GATE student identification
- Math and ELA teachers went to Train the Trainers Academy


## September

- Administers will be trained on the OLSAT8 assessments
- Brochures for the GATE program will be sent to school sites
- Parents can request, or schools can identify students in grades 3, 6, and 9 for assessment
- Deans will align coursework and enrichment activities with GATE students
- Awards/Certificates of recognition will be collected and put in student folders in order to build portfolios


## College Pathways

- The College Guidance Manual and Advisory curriculum has been distributed to College Advisors during Summer in-service.
- Advisors will begin informational sessions with 8-12 ${ }^{\text {th }}$ graders by mid-September
- Schools will begin planning College Nights for students and parents to learn about post-secondary pathways and requirements.
- National Student Clearinghouse will be contracted to track alumni, graduation rates, majors, schools of attendance, and career or technical training.


## Title III

## Person Responsible: Nicole Vasquez

## August

- The EL Master Plan has been updated to reflect the changes to our EL Program outlined in the Title III Improvement Plan and includes all revisions to RFEP requirements (MAP/SBAC scores), as well as instructional times for ELD.
- The Title III Improvement Plan was "substantially approved" by the state, and Title III funds are forthcoming.
- Each school site has designated an EL Coordinator, and I have been communicating and meeting with them regularly to address site-level needs, instructional strategies, class structure, and progress monitoring methods.
- School leaders, site-level EL Coordinators, and office staff are currently working on identifying each school site's English Learners and their ELD levels, and will mail and certify parent notification letters by September 15 (San Diego by September 22, Santa Ana by October 6).
- I am personally meeting with each school principal to complete the Title III LEP and Immigrant surveys due September 8. My goal is to complete them for all schools by the end of August.


## September

- By mid-September, all school sites will have ELD portfolios made for all EL students which will include progress monitoring tools and assessment templates.
- During the first school leadership meeting (Dean of Academics' Meeting on September 8), schools will receive a binder from the Home Office team that includes a section for Title III Compliance (action plan has been updated to reflect this format and timeline change).
- All schools will CELDT test initial EL students within 30 days of enrollment, and annual EL students by October 31.

MAGNOLIA
PUBLIC SCHOOLS

| Board Agenda Item \# | IV C |
| :--- | :--- |
| Date: | September 8, 2016 |
| To: | MPS Board of Directors |
| From: | Caprice Young, Ed.D., CEO \& Superintendent |
| Staff Lead: | Oswaldo Diaz, Chief Financial Officer |
| RE: | MPS July 2016 Financial Update |

## Proposed Board Recommendation

Informational item, no action required.
Background
Financial presentation for the eleven (11) months ended Jul 31, 2016, prepared by EdTec as back officer service provider.

Budget Implications
There are no budget implications.
Name of Staff Originator:
Oswaldo Diaz, Chief Financial Officer
Attachments
Magnolia Public Schools - July 2016 Financial Presentation

# Magnolia Public Schools 

## July 2016 Financial Presentation

## Agenda

* State Budget Update
* 2016/17 Forecast Update - Consolidated
: Forecast Summary
\% Budget vs. Actual Summary by Site
- Exhibits
: Budget vs. Actual Detail - by site


## Budget Update

Final June State Budget approval included slightly lower LCFF implementation rate and one-time funding for schools, and College Readiness Block Grant

- LCFF Rate Decrease
- Final gap closure percentage of $54.18 \%$ vs. May Revise rate of $54.84 \%$
- One-time mandated cost reimbursement / mandated block grant funding
- $\quad \$ 210$ per Prior Year ADA - unrestricted funds
- Not included approved budget - increase of $\$ \mathbf{6 7 4 K}$ to forecast
- College Readiness Block Grant
- One-time Funding to provide additional support to increase the number of students who enroll at institutions of higher education and complete an undergraduate degree within four years.
- Funding will be based on a rate of $\$ 149.32$ per unduplicated pupil in grades $9-12$, with a minimum grant of $\$ 75,000$
- LEA is required to develop a spending plan and report to the CDE by January 1, 2017.
- Will be included in the forecast once related expenditures are determined
- State Lottery
- $\quad \$ 189 / A D A$. Increase in forecast as Approved Budget Rate was $\$ 162$


## Forecast Changes

Forecasts have been updated to match preliminary apportionments, PY NSLP
Revenue and Expenses, and updated 16-17 Revenue Rates

- NSLP Revenue and Expenses
- Updated based on FY15-16 revenue and expenses
- Title I and Title III Immigrant Funding
- Based on Preliminary Apportionments released by CDE
- Payroll
- In line with approved budget until contracted amounts finalized
- MSA-6, 7 and 8 are based on contracted actuals
- LCFF
- Based on updated FCMAT Calculator
- MSA-2 adjusted for under-enrollment


## Forecast Update

## FY17 Forecast - Consolidated by Site

## Forecasted Operating Income as of July of \$1,508,641 after depreciation, with combined ADA of 3,652

|  | 2016117 | 2016117 | 201617 | 2016117 | 2016117 | 201617 | 2016117 | 201617 | 201617 | 2016117 | 2016117 | 201617 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Current Forecast. MSA-1 | Current Forecast -MSA-2 | Current <br> Forecast. <br> MSA-3 | Current <br> Forecast - <br> MSA-4 | $\begin{gathered} \hline \text { Current } \\ \text { Forecast- } \\ \text { MSA-5 } \end{gathered}$ | Current <br> Forecast. <br> MSA-6 | Current <br> Forecast MSA. 7 | $\begin{gathered} \hline \text { Current } \\ \text { Forecast } \\ \text { MSA-8 } \end{gathered}$ | Current <br> Forecast. <br> MSA-SA | Current <br> Forecast- <br> MSA-SD | Current ForecastMERF | Current Forecast Total |
| SUMMARY <br> Revenue |  |  |  |  |  |  |  |  |  |  |  |  |
| LCFF Entitlement | 5,257,390 | 4,258,323 | 4,249,391 | 1,768,103 | 1,580,923 | 1,577,672 | 2,670,902 | 4,442,047 | 4,605,057 | 3,364,824 | - | 33,774,632 |
| Federal Revenue | 702,229 | 355,005 | 511,081 | 253,669 | 215,237 | 169,685 | 285,512 | 298,033 | 390,639 | 142,270 | - | 3,323,360 |
| Other State Revenues | 1,025,651 | 453,700 | 797,436 | 181,868 | 171,284 | 255,071 | 629,824 | 619,489 | 432,073 | 408,458 | - | 4,974,856 |
| Local Revenues | 60,107 | 93,069 | 24,785 | 20,867 | 11,120 | 14,120 | 54,198 | 90,229 | 16,505 | 68,393 | 5,230,002 | 5,683,394 |
| Fundraising and Grants | 56,000 | 25,000 | 19,018 | 10,000 | 500 | 10,000 | 50,000 | 20,000 | 22,000 | 20,000 | 250,000 | 482,518 |
| Total Revenue | 7.101.378 | 5.185.097 | 5.601,711 | 2.234.507 | 1.979.064 | 2.026.548 | 3.690.436 | 5.469.799 | 5.466.274 | 4.003.945 | 5.480.002 | 48.238.761 |
| Expenses |  |  |  |  |  |  |  |  |  |  |  |  |
| Compensation and Benefits | 3,361,741 | 2,987,228 | 2,812,109 | 1,172,520 | 1,064,348 | 1,026,635 | 1,666,537 | 2,795,926 | 3,057,617 | 2,156,562 | 2,894,221 | 24,995,445 |
| Books and Supplies | 565,057 | 259,858 | 390,977 | 161,654 | 185,900 | 134,295 | 278,408 | 397,700 | 703,614 | 168,574 | 105,290 | 3,351,328 |
| Services and Dther Operating Expenditur | 2,727,268 | 1,898,456 | 1,943,504 | 667,167 | 594,483 | 575,067 | 1,553,993 | 2,079,344 | 1,819,812 | 1,341,358 | 2,427,683 | 17,628,134 |
| Depreciation | 146,166 | 53,602 | 19,096 | 15,656 | 17,201 | 28,726 | 20,251 | 61,540 | 332,931 | 52,378 | 7,666 | 755,213 |
| Total Expenses | 6.800.232 | 5.199.144 | 5.165.686 | 2.016.997 | 1.861.933 | 1.764.723 | 3.519.188 | 5.334.510 | 5.913.975 | 3.718.871 | 5.434.859 | 46.730.119 |
| Operating Income | 301,146 | (14.047) | 436.024 | 217.510 | 117.131 | 261,825 | 171,248 | 135.289 | (447.701) | 285.074 | 45.142 | 1,508.641 |
| Fund Balance |  |  |  |  |  |  |  |  |  |  |  |  |
| Beginning Balance (Unaudited) | 3,197,834 | 1,210,746 | 976,777 | 763,641 | 1,144,335 | 1,006,776 | 939,109 | 3,061,348 | 8,319,895 | 1,184,447 | (285,175) | 21,519,733 |
| Audit Adjustment | - | . | $\cdot$ | . | - | - | - | - | - | - | - | - |
| Beginning Balance (Audited) | 3,197,834 | 1,210,746 | 976,777 | 763,641 | 1,144,335 | 1,006,776 | 939,109 | 3,061,348 | 8,319,895 | 1,184,447 | (285,175) | 21,519,733 |
| Operatinglncome (including Depreciatior | 301,146 | $(14,047)$ | 436,024 | 217,510 | 117,131 | 261,825 | 171,248 | 135,289 | (447,701) | 285,074 | 45,142 | 1,508,641 |
| Ending Fund Balance | 3.498.980 | 1,196.699 | 1.412.801 | 981,151 | 1.261,466 | 1.268.601 | 1,110.357 | 3.196.636 | 7.872.195 | 1,469.521 | [240.033) | 23.028.374 |
| Ending Fond Balance as a zuf Expenses | $5 t z$ | 2.58 | 278 | 938 | 6,5 | 72\% | 22\% | $50 \%$ | A.t\% | $40: 5$ | - 2 | 138 |
| Captial Outlay | 100,000 | 20,000 | 70,000 | - | - | 20,000 | 60,000 | 84,000 | 13,389,061 | - | - | AX7AXA6\% |
| Total ADA | 518.2 | 442.0 | 434.3 | 180.5 | 168.9 | 173.7 | 291.4 | 477.7 | 511.5 | 453.6 | 0.0 | 3.652 |

## Forecast Summary - MSA-1

## Forecasted Operating Income of \$301,146 after depreciation, an increase of $\$ 149,965$ from the Approved Budget



## Forecast Summary - MSA-2

## Forecasted Operating Income of $\$(14,047)$ after depreciation, a decrease of $\$(166,687)$ from the Approved Budget

|  | Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| :---: | :---: | :---: | :---: | :---: |
| SUMMARY |  |  |  |  |
| Revenue |  |  |  |  |
| LCFF Entitlement | 53,577 | 4,518,778 | 4,258,323 | $(260,455)$ |
| Federal Revenue | 5,309 | 344,735 | 355,005 | 10,270 |
| Other State Revenues | 15,502 | 355,213 | 453,700 | 98,487 |
| Local Revenues | 336 | 93,069 | 93,069 | - |
| Fundraising and Grants | - | 25,000 | 25,000 | - |
| Total Revenue | 74,725 | 5,336,795 | 5,185,097 | $(151,698)$ |
| Expenses |  |  |  |  |
| Compensation and Benefits | 214,288 | 2,987,228 | 2,987,228 | (0) |
| Books and Supplies | 49,723 | 259,858 | 259,858 | - |
| Services and Other Operating Expenditure | 168,305 | 1,903,069 | 1,898,456 | 4,614 |
| Depreciation | - | 34,000 | 53,602 | $(19,602)$ |
| Total Expenses | 432,317 | 5,184,155 | 5,199,144 | $(14,989)$ |
| Operating Income | $(357,593)$ | 152,640 | $(14,047)$ | $(166,687)$ |
| Fund Balance |  |  |  |  |
| Beginning Balance (Unaudited) | 1,210,746 | 1,210,746 | 1,210,746 |  |
| Audit Adjustment | (836) | - | (836) |  |
| Beginning Balance (Audited) | 1,209,910 | 1,210,746 | 1,209,910 |  |
| Operating Income (including Depreciation | $(357,593)$ | 152,640 | $(14,047)$ |  |
| Ending Fund Balance | 852,317 | 1,363,386 | 1,195,863 |  |
| Total ADA |  | 470.0 | 442.0 | (28) |

## Forecast Summary - MSA-3

## Forecasted Operating Income of \$436,024 after depreciation, an increase of $\$ 92,959$ from the Approved Budget



## Forecast Summary - MSA-4

## Forecasted Operating Income of \$217,510 after depreciation, an increase of $\$ 28,532$ from the Previous Forecast.

|  | Actual YTD | Approved Budget | Current <br> Forecast | Variance <br> (Budget vs. Current Forecast) |
| :---: | :---: | :---: | :---: | :---: |
| SUMMARY |  |  |  |  |
| Revenue |  |  |  |  |
| LCFF Entitlement | 20,580 | 1,772,032 | 1,768,103 | $(3,929)$ |
| Federal Revenue | 2,055 | 252,308 | 253,669 | 1,361 |
| Other State Revenues | 6,000 | 141,453 | 181,868 | 40,414 |
| Local Revenues | 271 | 20,867 | 20,867 | - |
| Fundraising and Grants | - | 10,000 | 10,000 | - |
| Total Revenue | 28,905 | 2,196,660 | 2,234,507 | 37,846 |
| Expenses |  |  |  |  |
| Compensation and Benefits | 85,753 | 1,172,519 | 1,172,520 | (1) |
| Books and Supplies | 1,677 | 158,736 | 161,654 | $(2,917)$ |
| Services and Other Operating Expenditure | 39,307 | 667,206 | 667,167 | 39 |
| Depreciation | - | 9,221 | 15,656 | $(6,435)$ |
| Total Expenses | 126,737 | 2,007,682 | 2,016,997 | $(9,315)$ |
| Operating Income | $(97,831)$ | 188,978 | 217,510 | 28,532 |
| Fund Balance |  |  |  |  |
| Beginning Balance (Unaudited) | 763,641 | 567,722 | 763,641 |  |
| Beginning Balance (Audited) | 763,641 | 567,722 | 763,641 |  |
| Operating Income (including Depreciation | $(97,831)$ | 188,978 | 217,510 |  |
| Ending Fund Balance | 665,809 | 756,700 | 981,151 |  |
| Total ADA |  | 180.5 | 180.5 |  |

## Forecast Summary - MSA-5

## Forecasted Operating Income of \$117,131 after depreciation, an increase of $\$ 101,425$ from the Approved Budget

|  | Actual YTD | Approved Budget | Current <br> Forecast | Variance <br> (Budget vs. Current Forecast) |
| :---: | :---: | :---: | :---: | :---: |
| SUMMARY |  |  |  |  |
| Revenue |  |  |  |  |
| LCFF Entitlement | 16,591 | 1,539,136 | 1,580,923 | 41,787 |
| Federal Revenue | 1,656 | 176,079 | 215,237 | 39,158 |
| Other State Revenues | 4,837 | 150,386 | 171,284 | 20,899 |
| Local Revenues | 219 | 11,120 | 11,120 | - |
| Fundraising and Grants | - | 500 | 500 | - |
| Total Revenue | 23,303 | 1,877,220 | 1,979,064 | 101,844 |
| Expenses |  |  |  |  |
| Compensation and Benefits | 68,650 | 1,064,348 | 1,064,348 | (0) |
| Books and Supplies | 27 | 185,900 | 185,900 | - |
| Services and Other Operating Expenditure | 16,195 | 594,065 | 594,483 | (418) |
| Depreciation | - | 17,201 | 17,201 | - |
| Total Expenses | 84,872 | 1,861,515 | 1,861,933 | (418) |
| Operating Income | $(61,569)$ | 15,706 | 117,131 | 101,425 |
| Fund Balance |  |  |  |  |
| Beginning Balance (Unaudited) | 1,144,335 | 951,134 | 1,144,335 |  |
| Audit Adjustment | (312) | - | (312) |  |
| Beginning Balance (Audited) | 1,144,023 | 951,134 | 1,144,023 |  |
| Operating Income (including Depreciation | $(61,569)$ | 15,706 | 117,131 |  |
| Ending Fund Balance | 1,082,454 | 966,840 | 1,261,154 |  |
| Total ADA |  | 168.9 | 168.9 |  |

## Forecast Summary - MSA-6

## Forecasted Operating Income of \$261,825 after depreciation, a decrease of $\$(32,090)$ from the Approved Budget



## Forecast Summary - MSA-7

## Forecasted Operating Income of \$171,248 after depreciation, an increase of $\$ 117,560$ from the Approved Budget

$\left.\begin{array}{l|rrrrr} \\ \text { SUMMARY } & & & & & \begin{array}{c}\text { Variance } \\ \text { (Budget vs. }\end{array} \\ \text { Revenue } \\ & \text { LCFF Entitlement } & & & & \\ \text { Current Forecast) }\end{array}\right)$

## Forecast Summary - MSA-8

## Forecasted Operating Income of \$135,289 after depreciation, an increase of $\$ 71,818$ from the Approved Budget

|  | Actual YTD | Approved Budget | Current Forecast | Variance (Budget vs. Current Forecast) |
| :---: | :---: | :---: | :---: | :---: |
| SUMMARY |  |  |  |  |
| Revenue |  |  |  |  |
| LCFF Entitlement | 56,001 | 4,438,632 | 4,442,047 | 3,415 |
| Federal Revenue | 5,544 | 296,081 | 298,033 | 1,952 |
| Other State Revenues | 16,224 | 508,978 | 619,489 | 110,512 |
| Local Revenues | - | 90,229 | 90,229 | - |
| Fundraising and Grants | - | 20,000 | 20,000 | - |
| Total Revenue | 77,770 | 5,353,920 | 5,469,799 | 115,879 |
| Expenses |  |  |  |  |
| Compensation and Benefits | 163,281 | 2,842,777 | 2,795,926 | 46,851 |
| Books and Supplies | 2,880 | 297,700 | 397,700 | $(100,000)$ |
| Services and Other Operating Expenditure | 168,582 | 2,081,816 | 2,079,344 | 2,472 |
| Depreciation | - | 68,156 | 61,540 | 6,616 |
| Total Expenses | 334,743 | 5,290,449 | 5,334,510 | $(44,061)$ |
| Operating Income | $(256,974)$ | 63,471 | 135,289 | 71,818 |
| Fund Balance |  |  |  |  |
| Beginning Balance (Unaudited) | 3,061,348 | 3,019,921 | 3,061,348 |  |
| Audit Adjustment | $(6,500)$ | - | $(6,500)$ |  |
| Beginning Balance (Audited) | 3,054,848 | 3,019,921 | 3,054,848 |  |
| Operating Income (including Depreciation | $(256,974)$ | 63,471 | 135,289 |  |
| Ending Fund Balance | 2,797,874 | 3,083,391 | 3,190,137 |  |
| Total ADA |  | 477.7 | 477.7 |  |

## Forecast Summary - MSA-SA

Forecasted Operating Income of $\$(447,701)$ after depreciation, an increase of $\$ 102,257$ from the Approved Budget

|  | Actual YTD | Approved Budget | Current Forecast | Variance <br> (Budget vs. Current Forecast) |
| :---: | :---: | :---: | :---: | :---: |
| SUMMARY |  |  |  |  |
| Revenue |  |  |  |  |
| LCFF Entitlement | 46,852 | 4,595,312 | 4,605,057 | 9,745 |
| Federal Revenue | - | 394,527 | 390,639 | $(3,888)$ |
| Other State Revenues | 3,438 | 345,918 | 432,073 | 86,155 |
| Local Revenues | 37 | 16,505 | 16,505 | - |
| Fundraising and Grants | - | 22,000 | 22,000 | - |
| Total Revenue | 50,327 | 5,374,262 | 5,466,274 | 92,012 |
| Expenses |  |  |  |  |
| Compensation and Benefits | 68,178 | 3,059,757 | 3,057,617 | 2,140 |
| Books and Supplies | 1,265 | 691,730 | 703,614 | $(11,884)$ |
| Services and Other Operating Expenditure | 25,560 | 1,775,769 | 1,819,812 | $(44,044)$ |
| Depreciation | - | 397,234 | 332,931 | 64,302 |
| Total Expenses | 95,002 | 5,924,489 | 5,913,975 | 10,514 |
| Operating Income | $(44,676)$ | $(550,228)$ | $(447,701)$ | 102,527 |
| Fund Balance |  |  |  |  |
| Beginning Balance (Unaudited) | 8,319,895 | 8,212,887 | 8,319,895 |  |
| Audit Adjustment | - | - | - |  |
| Beginning Balance (Audited) | 8,319,895 | 8,212,887 | 8,319,895 |  |
| Operating Income (including Depreciation | $(44,676)$ | $(550,228)$ | $(447,701)$ |  |
| Ending Fund Balance | 8,275,220 | 7,662,659 | 7,872,195 |  |

511.5

## Forecast Summary - MSA-SD

## Forecasted Operating Income of \$285,074 after depreciation, an increase of $\$ 98,197$ from the Approved Budget

|  | Actual YTD | Approved Budget | Current <br> Forecast | Variance <br> (Budget vs. Current Forecast) |
| :---: | :---: | :---: | :---: | :---: |
| SUMMARY |  |  |  |  |
| Revenue |  |  |  |  |
| LCFF Entitlement | 42,945 | 3,365,610 | 3,364,824 | (786) |
| Federal Revenue | - | 133,928 | 142,270 | 8,342 |
| Other State Revenues | 9,726 | 301,331 | 408,458 | 107,127 |
| Local Revenues | 13,539 | 55,036 | 68,393 | 13,357 |
| Fundraising and Grants | 6,070 | 20,000 | 20,000 | - |
| Total Revenue | 72,280 | 3,875,905 | 4,003,945 | 128,040 |
| Expenses |  |  |  |  |
| Compensation and Benefits | 146,758 | 2,155,725 | 2,156,562 | (836) |
| Books and Supplies | 10,257 | 163,559 | 168,574 | $(5,015)$ |
| Services and Other Operating Expenditure | 127,209 | 1,325,125 | 1,341,358 | $(16,233)$ |
| Depreciation | - | 44,619 | 52,378 | $(7,759)$ |
| Total Expenses | 284,223 | 3,689,029 | 3,718,871 | $(29,842)$ |
| Operating Income | $(211,943)$ | 186,876 | 285,074 | 98,197 |
| Fund Balance |  |  |  |  |
| Beginning Balance (Unaudited) | 1,184,447 | 1,053,661 | 1,184,447 |  |
| Audit Adjustment | - | - | - |  |
| Beginning Balance (Audited) | 1,184,447 | 1,053,661 | 1,184,447 |  |
| Operating Income (including Depreciation | $(211,943)$ | 186,876 | 285,074 |  |
| Ending Fund Balance | 972,504 | 1,240,537 | 1,469,521 |  |

## Forecast Summary - MERF

## Forecasted Operating Income of \$45,142 after depreciation, an increase of $\$ 22,265$ from the Approved Budget

|  | Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| :---: | :---: | :---: | :---: | :---: |
| SUMMARY |  |  |  |  |
| Revenue |  |  |  |  |
| Local Revenues | 799,783 | 5,208,150 | 5,230,002 | 21,852 |
| Fundraising and Grants | 1,000 | 250,000 | 250,000 | - |
| Total Revenue | 800,783 | 5,458,150 | 5,480,002 | 21,852 |
| Expenses |  |  |  |  |
| Compensation and Benefits | 295,669 | 2,894,228 | 2,894,221 | 7 |
| Books and Supplies | 72 | 105,290 | 105,290 | - |
| Services and Other Operating Expenditure | 135,034 | 2,428,089 | 2,427,683 | 406 |
| Depreciation | - | 7,666 | 7,666 | - |
| Total Expenses | 430,775 | 5,435,272 | 5,434,859 | 413 |
| Operating Income | 370,008 | 22,877 | 45,142 | 22,265 |
| Fund Balance |  |  |  |  |
| Beginning Balance (Unaudited) | $(285,175)$ | $(285,175)$ | $(285,175)$ |  |
| Audit Adjustment | - | - | - |  |
| Beginning Balance (Audited) | $(285,175)$ | $(285,175)$ | $(285,175)$ |  |
| Operating Income | 370,008 | 22,877 | 45,142 |  |
| Ending Fund Balance | 84,833 | $(262,298)$ | $(240,033)$ |  |

# Consolidated Balance Sheet 

## Consolidated Balance Sheet as of 07/31/2016

## Assets

Cash Balances Accounts Receivable Prepaids Deposits Fixed Assets, Net Itercompany Receivable Total Assets

Liabilities \& Equity
AP \& Accrued Expenses
Deferred Revenue
Intercompany Balances Payable Loans and other payables Temporarily Restricted Beginning Net Assets - Audited Net Income (Loss) to Date Total Liabilities \& Equity

| MSA-1 | MSA-2 | MSA-3 | MSA-4 | MSA-5 | MSA-6 | MSA-7 | MSA-8 | MSA-SA | MSA-SC | MSA-SD | MERF | Total |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 7/31/2016 |  |  |  |  |  |  |  |  |  |  |  |  |
| \$ 1,391,076 | \$ 801,804 | \$ 280,960 | \$ 527,880 | \$ 773,390 | \$ 541,621 | \$ 734,648 | \$ 2,101,718 | \$ 4,217,529 | \$ 12,320 | \$ 815,640 | \$ 247,439 | \$ 12,446,025 |
| 342,301 | 34,586 | 119,499 | 38,461 | 94,722 | 118,130 | 139,349 | 61,629 | 120,848 | 194,105 | 59,556 | 544,725 | \$ 1,867,911 |
| 39,035 | - | 299,222 | - | 144,925 | - | 116,513 | - | 46,690 | 56,590 | 25,000 | 17,525 | \$ 745,501 |
| 3,712,820 | 184,014 | 81,544 | 64,144 | 6,910 | 66,400 | 38,802 | 140,695 | 13,538,175 | 135,351 | 341,332 | 7,666 | \$ 18,317,852 |
| 282,780 | 121,874 | 0 | 201,623 | 100,782 | 298,434 | - | 608,202 | 2,759 | 20,441 | 10,065 | 1,657,250 | \$ 3,304,210 |
| \$ 5,768,013 | \$1,142,278 | \$781,225 | \$832,108 | \$ 1,120,729 | \$ 1,024,585 | \$ 1,029,311 | \$ 2,912,244 | \$17,926,001 | \$418,807 | \$1,251,593 | \$ 2,474,605 | \$ 36,681,500 |
| \$ 100,454 | \$ 84,743 | \$ 65,938 | \$ 114,459 | \$ 30,185 | \$ 40,022 | \$ 186,668 | \$ 111,868 | \$ 68,964 | \$399,372 | \$ 121,644 | \$ 219,406 | \$ 1,543,722 |
| - | - | - | - | - | - | - | - | 61,355 | - | - | - | \$ 61,355 |
| 4,092 | 6,090 | 104,867 | - | 8,091 | 669 | 123,503 | 2,002 | 712,101 | 728,968 | 5,639 | 1,608,187 | \$ 3,304,210 |
| 2,898,313 | 199,128 | - | 51,839 | - | 61,337 | - | 500 | 8,816,986 | 39,922 | 151,806 | 562,179 | \$ 12,782,009 |
| 58,876 | 54,436 | 54,341 | 52,408 | 53,216 | 51,109 | 52,741 | 57,367 | 51,190 | 51,854 | 51,160 | - | \$ 588,698 |
| 3,120,553 | 1,155,474 | 922,436 | 711,233 | 1,090,807 | 954,759 | 878,920 | 2,997,481 | 8,268,706 | $(780,177)$ | 1,133,287 | $(285,175)$ | \$ 20,168,303 |
| $(414,275)$ | $(357,593)$ | $(366,357)$ | $(97,831)$ | $(61,569)$ | $(83,311)$ | $(212,521)$ | $(256,974)$ | $(53,301)$ | $(21,131)$ | $(211,943)$ | 370,008 | \$ (1,766,798) |
| \$ 5,768,013 | \$1,142,278 | \$781,225 | \$832,108 | \$ 1,120,729 | \$ 1,024,585 | \$ 1,029,311 | \$ 2,912,244 | \$17,926,001 | \$418,807 | \$1,251,593 | \$ 2,474,605 | \$ 36,681,500 |

## MAGNOLIA PUBLIC SCHOOLS -MSA-1

Budget vs. Actuals
As of most recent monthly close


## MAGNOLIA PUBLIC SCHOOLS -MSA-1

Budget vs. Actuals
As of most recent monthly close

| Budget vs. Actual | Budget |  |  |
| :---: | :---: | :---: | :---: |
|  | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| - | 3,526,381 | 3,514,466 | $(11,915)$ |
| - | 741,455 | 741,455 | 0 |
| 504 | - | 504 | 504 |
| 60,122 | 984,045 | 1,000,965 | 16,920 |
| 60,626 | 5,251,881 | 5,257,390 | 5,509 |
| 6,003 | 104,677 | 103,560 | $(1,117)$ |
| - | 264,295 | 276,426 | 12,131 |
| - | 207,826 | 208,420 | 594 |
| - | 8,236 | 8,236 | 0 |
| - | 46,254 | 41,087 | $(5,167)$ |
| - | 64,500 | 64,500 | - |
| 6,003 | 695,788 | 702,229 | 6,441 |
| 17,527 | 294,859 | 292,124 | $(2,735)$ |
| - | 22,591 | 24,057 | 1,466 |
| - | 332,166 | 332,166 | (0) |
| - | 14,680 | 129,363 | 114,683 |
| - | 83,949 | 97,941 | 13,992 |
| - | 150,000 | 150,000 | - |
| 17,527 | 898,245 | 1,025,651 | 127,406 |

## MAGNOLIA PUBLIC SCHOOLS -MSA-1

Budget vs. Actuals
As of most recent monthly close

| most recent monthly close |  | Budget vs. Actual |  | Budget |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| 8600 | Other Local Revenue |  |  |  |  |
| 8634 | Food Service Sales | - | 7,000 | 7,000 | - |
| 8682 | Summer Program | - | 13,600 | 13,600 | - |
| 8690 | Other Local Revenue | - | 19,000 | 19,000 | - |
| 8714 | COP Option 3 Grants | - | 20,507 | 20,507 | - |
|  | SUBTOTAL - Local Revenues | - | 60,107 | 60,107 | - |
| 8800 | Donations/Fundraising |  |  |  |  |
| 8801 | Donations - Parents | - | 2,750 | 2,750 | - |
| 8802 | Donations - Private | - | 53,250 | 53,250 | - |
|  | SUBTOTAL - Fundraising and Grants | - | 56,000 | 56,000 | - |
| TOTAL REVENUE |  | 84,156 | 6,962,021 | 7,101,378 | 139,357 |

## MAGNOLIA PUBLIC SCHOOLS -MSA-1

Budget vs. Actuals
As of most recent monthly close

| Budget vs. Actual |  | Budget |  |
| :---: | :---: | :---: | :---: |
| Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| 141,937 | 1,889,346 | 1,889,346 | 0 |
| 31,514 | 387,835 | 387,835 | 0 |
| 173,450 | 2,277,182 | 2,277,181 | 1 |
| 10,603 | 173,174 | 173,174 | 0 |
| 14,585 | 187,025 | 187,025 | - |
| 25,188 | 360,199 | 360,199 | 0 |
| 21,329 | 275,673 | 275,673 | - |
| 2,907 | 21,860 | 21,860 | - |
| 5,477 | 67,519 | 67,519 | - |
| 28,648 | 324,000 | 324,000 | - |
| 53 | 1,345 | 1,345 | 0 |
| 6,140 | 34,286 | 33,964 | 322 |
| 64,554 | 724,683 | 724,361 | 322 |

## MAGNOLIA PUBLIC SCHOOLS -MSA-1

Budget vs. Actuals
As of most recent monthly close

| Budget vs. Actual | Budget |  |  |
| :---: | :---: | :---: | :---: |
|  | Approved Budget | Current <br> Forecast | Variance <br> (Budget vs. Current Forecast) |
| - | 40,000 | 40,000 | - |
| - | 10,000 | 10,000 | - |
| - | 20,000 | 20,000 | - |
| - | 20,000 | 20,000 | - |
| 129 | 25,000 | 25,000 | - |
| - | 5,000 | 5,000 | - |
| 61 | 9,200 | 9,200 | - |
| - | 20,000 | 20,000 | - |
| - | 5,000 | 5,000 | - |
| - | 1,500 | 1,500 | - |
| - | 30,000 | 30,000 | - |
| (392) | 33,500 | 33,500 | - |
| - | 20,000 | 20,000 | - |
| - | 296,825 | 322,857 | $(26,033)$ |
| 1,640 | 3,000 | 3,000 | - |
| 1,439 | 539,025 | 565,057 | $(26,033)$ |

5000
5101
5102
5210
5215
5220
5300
5450
5500
5510
5605
5610

## Books \& Supplies

4100 Approved Textbooks \& Core Curricula Materials

Services \& Other Operating Expenses
Shared Management Fee - CMO

| 145,517 | 972,192 | 972,192 |
| :---: | ---: | ---: |
| - | 38,472 | 38,472 |
| - | 20,000 | 20,000 |
| - | 2,000 | 2,000 |
| - | 2,000 | 2,000 |
| 35 | 7,854 | 7,854 |
| 8,211 | 27,941 | 27,941 |
| 58 | 29,400 | 29,400 |
| 4,382 | 54,000 | 54,000 |
| - | 15,000 | 15,000 |
| 37,293 | 442,888 | 442,888 |

## MAGNOLIA PUBLIC SCHOOLS - MSA-1

Budget vs. Actuals
As of most recent monthly close

|  |  | Budget vs. Actual |  | Budget |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| 5615 | Repairs and Maintenance - Building | 420 | 40,000 | 40,000 | - |
| 5617 | Repairs and Maintenance - Other Equipment | 182 | 2,000 | 2,000 | - |
| 5803 | Accounting Fees | - | 5,000 | 5,000 | - |
| 5809 | Banking Fees | 16 | 1,500 | 1,500 | - |
| 5813 | School Programs - After School Program | - | 150,000 | 150,000 | - |
| 5814 | School Programs - Academic Competitions | - | 5,000 | 5,000 | - |
| 5819 | Service 8 | - | 13,000 | 13,000 | - |
| 5820 | Consultants - Non Instructional - Custom 1 | - | 15,000 | 15,000 | - |
| 5822 | Consultants - Non Instructional - Custom 3 | - | 77,565 | 77,565 | - |
| 5824 | District Oversight Fees | 2,941 | 52,519 | 52,574 | (55) |
| 5830 | Field Trips Expenses | - | 21,765 | 21,765 | - |
| 5843 | Interest - Loans Less than 1 Year | 21,537 | 192,000 | 192,000 | - |
| 5845 | Legal Fees | - | 20,000 | 20,000 | - |
| 5851 | Marketing and Student Recruiting | - | 15,000 | 15,000 | - |
| 5857 | Payroll Fees | 2,061 | 26,400 | 26,400 | - |
| 5863 | Professional Development | - | 119,100 | 119,100 | - |
| 5869 | Special Education Contract Instructors | - | 100,000 | 100,000 | - |
| 5872 | Special Education Encroachment | 4,706 | 79,907 | 79,137 | 770 |
| 5884 | Substitutes | - | 54,280 | 54,280 | - |
| 5887 | Technology Services | 5,360 | 46,200 | 46,200 | - |
| 5900 | Communications | 988 | 70,000 | 70,000 | - |
| 5915 | Postage and Delivery | 95 | 10,000 | 10,000 | - |
|  | SUBTOTAL - Services \& Other Operating Exp | 233,801 | 2,727,983 | 2,727,268 | 715 |

## MAGNOLIA PUBLIC SCHOOLS - MSA-1

Budget vs. Actuals
As of most recent monthly close

| Budget vs. Actual | Budget |  |  |
| :---: | :---: | :---: | :---: |
| Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| - | 60,000 | 60,000 | - |
| - | 40,000 | 40,000 | - |
| - | 100,000 | 100,000 | - |
| 498,431 | 6,729,072 | 6,754,066 | $(24,994)$ |
| - | 181,768 | 146,166 | 35,602 |
| 498,431 | 6,810,840 | 6,800,232 | 10,608 |

## MAGNOLIA PUBLIC SCHOOLS - MSA-2

Budget vs. Actuals
As of most recent monthly close

|  | Budget vs. Actual |  | Budget |  |
| :---: | :---: | :---: | :---: | :---: |
|  | Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| SUMMARY |  |  |  |  |
| Revenue |  |  |  |  |
| LCFF Entitlement | 53,577 | 4,518,778 | 4,258,323 | $(260,455)$ |
| Federal Revenue | 5,309 | 344,735 | 355,005 | 10,270 |
| Other State Revenues | 15,502 | 355,213 | 453,700 | 98,487 |
| Local Revenues | 336 | 93,069 | 93,069 | - |
| Fundraising and Grants | - | 25,000 | 25,000 | - |
| Total Revenue | 74,725 | 5,336,795 | 5,185,097 | $(151,698)$ |
| Expenses |  |  |  |  |
| Compensation and Benefits | 214,288 | 2,987,228 | 2,987,228 | (0) |
| Books and Supplies | 49,723 | 259,858 | 259,858 | - |
| Services and Other Operating Expenditures | 168,305 | 1,903,069 | 1,898,456 | 4,614 |
| Depreciation | - | 34,000 | 53,602 | $(19,602)$ |
| Total Expenses | 432,317 | 5,184,155 | 5,199,144 | $(14,989)$ |
| Operating Income | $(357,593)$ | 152,640 | $(14,047)$ | $(166,687)$ |
| Fund Balance |  |  |  |  |
| Beginning Balance (Unaudited) | 1,210,746 | 1,210,746 | 1,210,746 |  |
| Audit Adjustment | (836) | - | (836) |  |
| Beginning Balance (Audited) | 1,209,910 | 1,210,746 | 1,209,910 |  |
| Operating Income (including Depreciation) | $(357,593)$ | 152,640 | $(14,047)$ |  |
| Ending Fund Balance | 852,317 | 1,363,386 | 1,195,863 |  |

## MAGNOLIA PUBLIC SCHOOLS -MSA-2

Budget vs. Actuals
As of most recent monthly close

| Budget vs. Actual |  | Budget |  |
| :---: | :---: | :---: | :---: |
| Actual YTD | Approved Budget | Current <br> Forecast | Variance <br> (Budget vs. Current Forecast) |
| - | 2,968,874 | 2,785,880 | $(182,994)$ |
| - | 657,483 | 618,331 | $(39,152)$ |
| 402 | - | 402 | 402 |
| 53,175 | 892,421 | 853,709 | $(38,712)$ |
| 53,577 | 4,518,778 | 4,258,323 | $(260,455)$ |
| 5,309 | 94,931 | 93,918 | $(1,013)$ |
| - | 143,672 | 155,425 | 11,753 |
| - | 2,088 | 2,088 | - |
| - | 1,197 | 727 | (470) |
| - | 102,847 | 102,847 | - |
| 5,309 | 344,735 | 355,005 | 10,270 |
| 15,502 | 267,404 | 258,371 | $(9,033)$ |
| - | 11,676 | 111,797 | 100,121 |
| - | 76,133 | 83,532 | 7,399 |
| - | - | - | - |
| 15,502 | 355,213 | 453,700 | 98,487 |

## MAGNOLIA PUBLIC SCHOOLS -MSA-2

Budget vs. Actuals
As of most recent monthly close

| Budget vs. Actual | Budget |  |  |
| :---: | :---: | :---: | :---: |
|  | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| - | 30,900 | 30,900 | - |
| - | 13,600 | 13,600 | - |
| - | 20,881 | 20,881 | - |
| - | 15,450 | 15,450 | - |
| - | 12,238 | 12,238 | - |
| 336 | - | - | - |
| 336 | 93,069 | 93,069 | - |
| - | 550 | 550 | - |
| - | 24,450 | 24,450 | - |
| - | 25,000 | 25,000 | - |
| 74,725 | 5,336,795 | 5,185,097 | $(151,698)$ |

## MAGNOLIA PUBLIC SCHOOLS -MSA-2

Budget vs. Actuals
As of most recent monthly close

| Budget vs. Actual | Budget |  |  |
| :---: | :---: | :---: | :---: |
|  | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| 111,136 | 1,636,384 | 1,636,384 | - |
| 28,023 | 311,892 | 311,892 | (0) |
| 139,159 | 1,948,276 | 1,948,276 | (0) |
| 15,802 | 187,500 | 187,500 | - |
| 10,110 | 191,105 | 191,105 | (0) |
| 25,912 | 378,605 | 378,605 | (0) |
| 15,720 | 242,200 | 242,200 | (0) |
| 3,369 | 28,074 | 28,074 | - |
| 4,349 | 58,961 | 58,961 | 0 |
| 20,723 | 299,700 | 299,700 | - |
| - | 1,163 | 1,163 | 0 |
| 5,057 | 30,249 | 30,249 | - |
| 49,218 | 660,347 | 660,347 | 0 |

## MAGNOLIA PUBLIC SCHOOLS - MSA-2

Budget vs. Actuals
As of most recent monthly close

| Budget vs. Actual | Budget |  |  |
| :---: | :---: | :---: | :---: |
| Actual YTD | Approved Budget | Current Forecast | Variance <br> (Budget vs. Current Forecast) |
| 6,009 | 25,000 | 25,000 | - |
| 109 | 10,000 | 10,000 | - |
| 100 | 6,000 | 6,000 | - |
| 577 | 30,000 | 30,000 | - |
| - | 25,558 | 25,558 | - |
| - | 1,500 | 1,500 | - |
| 98 | 27,200 | 27,200 | - |
| 265 | 2,300 | 2,300 | - |
| 2,298 | 9,058 | 9,058 | - |
| 237 | 250 | 250 | - |
| - | 500 | 500 | - |
| 29,330 | 30,000 | 30,000 | - |
| 6,354 | 15,000 | 15,000 | - |
| 4,347 | 10,000 | 10,000 | - |
| - | 64,492 | 64,492 | - |
| - | 3,000 | 3,000 | - |
| 49,723 | 259,858 | 259,858 | - |

## MAGNOLIA PUBLIC SCHOOLS -MSA-2

## Budget vs. Actuals

As of most recent monthly close

## 5000

5101
5102
5210
5215
5220
5225
5300
5450
5605
5610
5615
5617
5803
5809
5813
5814
5815
5819
5820
5822
5824
5830
5845
5851
5857
5863
5869
5872
5884
5887

## Services \& Other Operating Expenses

Shared Management Fee - CMO
Direct CMO Fee (Shared Staff)
Conference Fees
Travel - Mileage, Parking, Tolls
Travel and Lodging
Travel - Meals \& Entertainment
Dues \& Memberships
Insurance - Other
Equipment Leases
Rent
Repairs and Maintenance - Building
Repairs and Maintenance - Other Equipment
Accounting Fees
Banking Fees
School Programs - After School Program
School Programs - Academic Competitions
Consultants - Instructiona

| Budget vs. Actual | Budget |  |  |
| :---: | :---: | :---: | :---: |
| Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| 145,517 | 972,192 | 972,192 | - |
| - | 34,890 | 34,890 | - |
| 310 | 20,000 | 20,000 | - |
| - | 5,000 | 5,000 | - |
| - | 5,000 | 5,000 | - |
| - | 6,000 | 6,000 | - |
| 15 | 6,000 | 6,000 | - |
| 5,802 | 24,209 | 24,209 | - |
| - | 12,000 | 12,000 | - |
| - | 179,794 | 179,794 | - |
| 2,866 | 5,000 | 5,000 | - |
| - | 2,000 | 2,000 | - |
| - | 8,345 | 8,345 | - |
| 16 | 1,000 | 1,000 | - |
| - | 3,605 | 3,605 | - |
| - | 1,000 | 1,000 | - |
| - | 5,000 | 5,000 | - |
| 124 | 13,000 | 13,000 | - |
| - | 23,000 | 23,000 | - |
| - | 67,234 | 67,234 | - |
| 2,463 | 45,188 | 42,583 | 2,605 |
| - | 25,000 | 25,000 | - |
| 325 | 30,000 | 30,000 | - |
| - | 24,000 | 24,000 | - |
| 1,590 | 21,327 | 21,327 | - |
| 515 | 77,100 | 77,100 | - |
| - | 80,000 | 80,000 | - |
| 4,162 | 72,467 | 70,458 | 2,009 |
| - | 45,000 | 45,000 | - |
| 4,468 | 53,316 | 53,316 | - |

## MAGNOLIA PUBLIC SCHOOLS -MSA-2

Budget vs. Actuals
As of most recent monthly close

| As of most recent monthy close |  | Budget vs. Actual | Budget |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| 5899 | Miscellaneous Operating Expenses | 185 | - | - | - |
| 5900 | Communications | 10 | 30,000 | 30,000 | - |
| 5915 | Postage and Delivery | (62) | 5,402 | 5,402 | - |
|  | SUBTOTAL - Services \& Other Operating Exp. | 168,305 | 1,903,069 | 1,898,456 | 4,614 |
| 6000 | Capital Outlay |  |  |  |  |
| 6100 | Sites \& Improvement of Sites | - | 20,000 | 20,000 | - |
|  | SUBTOTAL - Capital Outlay | - | 20,000 | 20,000 | - |
| TOTAL EXPENSES |  | 432,317 | 5,170,155 | 5,165,542 | 4,613 |
| 6900 | Total Depreciation (includes Prior Years) | - | 34,000 | 53,602 | $(19,602)$ |
| TOTAL EXPENSES including Depreciation |  | 432,317 | 5,184,155 | 5,199,144 | $(14,989)$ |

## MAGNOLIA PUBLIC SCHOOLS - MSA-3

Budget vs. Actuals
As of most recent monthly close


## MAGNOLIA PUBLIC SCHOOLS -MSA-3

Budget vs. Actuals
As of most recent monthly close

| Budget vs. <br> Actual |  |  |  |
| :--- | :---: | :---: | :---: |
|  |  | Budget |  |
|  |  | Current | Variance <br> (Budget vs. Current <br> Actual YTD |

## REVENUE

| LCFF Entitlement |  |
| :--- | :--- |
| 8011 | Charter Schools LCFF - State Aid |
| 8012 | Education Protection Account Entitlement |
| 8019 | State Aid - Prior Years |
| 8096 | Charter Schools in Lieu of Property Taxes |
|  |  |
|  |  |
|  | SUBTOTAL - LCFF Entitlement |
| 8100 | Federal Revenue |
| 8181 | Special Education - Entitlement |
| 8220 | Child Nutrition Programs |
| 8291 | Title I |
| 8292 | Title II |
| 8293 | Title III |
| 8296 | Other Federal Revenue |
|  |  |
|  | SUBTOTAL - Federal Income |
|  |  |
| 8300 | Other State Revenues |
| 8381 | Special Education - Entitlement (State) |
| 8520 | Child Nutrition - State |
| 8545 | School Facilities Apportionments |
| 8550 | Mandated Cost Reimbursements |
| 8560 | State Lottery Revenue |
| 8596 | ASES |
|  |  |
|  | SUBTOTAL - Other State Income |



## MAGNOLIA PUBLIC SCHOOLS -MSA-3

Budget vs. Actuals
As of most recent monthly close

| As of most recent monthly close |  | Budget vs. Actual |  | Budget |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| 8600 | Other Local Revenue |  |  |  |  |
| 8634 | Food Service Sales | - | 500 | 500 | - |
| 8682 | Summer Program | - | 10,200 | 10,200 | - |
| 8690 | Other Local Revenue | - | 5,000 | 5,000 | - |
| 8714 | COP Option 3 Grants | - | 9,085 | 9,085 | - |
| 8999 | Uncategorized Revenue | 2,418 | - | - | - |
|  | SUBTOTAL - Local Revenues | 2,418 | 24,785 | 24,785 | - |
| 8800 | Donations/Fundraising |  |  |  |  |
| 8801 | Donations - Parents | - | 14,518 | 14,518 | - |
| 8802 | Donations - Private | - | 4,500 | 4,500 | - |
|  | SUBTOTAL - Fundraising and Grants | - | 19,018 | 19,018 | - |
| TOTAL REVENUE |  | 73,564 | 5,557,629 | 5,601,711 | 44,082 |

## MAGNOLIA PUBLIC SCHOOLS -MSA-3

## Budget vs. Actuals

As of most recent monthly close

| Budget vs. <br> Actual | Budget |  |  |
| :--- | :---: | :---: | :---: |
|  |  | Current | (Budget vs. Current |
| Actual YTD | Approved Budget | Forecast | Forecast) |

## EXPENSES

## Compensation \& Benefits

Certificated Employees Summary

| 1100 | Teachers Salaries | 108,460 | 1,539,857 | 1,539,857 | (0) |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 1300 | Certificated Supervisor \& Administrator Salarie | 53,191 | 250,512 | 250,512 | - |
|  | SUBTOTAL - Certificated Employees | 161,651 | 1,790,369 | 1,790,369 | (0) |

## Classified Employees Summary

| 2400 | Classified Clerical \& Office Salaries <br> Classified Other Salaries |
| :--- | :--- |
|  | SUBTOTAL - Classified Employees |


| 25,606 | 107,832 | 107,832 | $(0)$ |
| :---: | :---: | :---: | :---: |
| 18,320 | 262,278 | 262,278 | 0 |
|  |  |  | $\mathbf{0}$ |
| $\mathbf{4 3 , 9 2 6}$ | $\mathbf{3 7 0 , 1 1 0}$ | $\mathbf{3 7 0}$ | $\mathbf{1 1 0}$ |


| Employee Benefits Summary |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 3100 | STRS | 17,612 | 221,454 | 221,454 | 0 |
| 3200 | PERS | 3,343 | 36,897 | 36,897 | - |
| 3300 | OASDI-Medicare-Alternative | 7,686 | 60,337 | 60,338 | (1) |
| 3400 | Health \& Welfare Benefits | 22,541 | 303,750 | 303,750 | - |
| 3500 | Unemployment Insurance | - | 1,106 | 1,106 | 0 |
| 3600 | Workers Comp Insurance | 5,293 | 28,085 | 28,085 | - |
|  | SUBTOTAL - Employee Benefits | 56,475 | 651,630 | 651,630 | (0) |

## $4000 \quad$ Books \& Supplies

4100 Approved Textbooks \& Core Curricula Materials

- 10,000

10,000
4200 Books \& Other Reference Materials
10,000
$4315 \quad$ Custodial Supplies
77
15,000

| - | 15,000 |
| :--- | ---: |
| - | 77 |

77
4320
Educational Software
16,000
16,000

## MAGNOLIA PUBLIC SCHOOLS -MSA-3

Budget vs. Actuals
As of most recent monthly close

|  |  | Budget vs. Actual |  | Budget |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| 4325 | Instructional Materials \& Supplies | - | 25,000 | 25,000 | - |
| 4330 | Office Supplies | 48 | 20,200 | 20,200 | - |
| 4345 | Non Instructional Student Materials \& Supplies | - | 10,000 | 10,000 | - |
| 4350 | Uniforms | - | 5,000 | 5,000 | - |
| 4420 | Computers (individual items less than \$5k) | - | 11,500 | 11,500 | - |
| 4430 | Non Classroom Related Furniture, Equipment \& Sı | - | 10,000 | 10,000 | - |
| 4700 | Food | - | 329,264 | 265,700 | 63,564 |
| 4720 | Other Food | - | 2,500 | 2,500 | - |
|  | SUBTOTAL - Books and Supplies | 48 | 454,542 | 390,977 | 63,564 |
| 5000 | Services \& Other Operating Expenses |  |  |  |  |
| 5100 | Subagreements for Services | - | - | - | - |
| 5101 | Shared Management Fee - CMO | 145,517 | 881,049 | 881,049 | - |
| 5102 | Direct CMO Fee (Shared Staff) | - | 33,176 | 33,176 | - |
| 5210 | Conference Fees | 2,158 | 10,000 | 10,000 | - |
| 5215 | Travel - Mileage, Parking, Tolls | - | 10,000 | 10,000 | - |
| 5220 | Travel and Lodging | - | 505 | 505 | - |
| 5300 | Dues \& Memberships | 15 | 10,000 | 10,000 | - |
| 5450 | Insurance - Other | 5,674 | 22,516 | 22,516 | - |
| 5500 | Operations \& Housekeeping | - | 5,000 | 5,000 | - |
| 5605 | Equipment Leases | - | 15,600 | 15,600 | - |
| 5610 | Rent | - | 253,755 | 253,755 | - |
| 5615 | Repairs and Maintenance - Building | - | 10,500 | 10,500 | - |
| 5617 | Repairs and Maintenance - Other Equipment | - | 1,500 | 1,500 | - |
| 5803 | Accounting Fees | - | 5,000 | 5,000 | - |
| 5809 | Banking Fees | 40 | 500 | 500 | - |
| 5813 | School Programs - After School Program | 325 | 150,000 | 150,000 | - |
| 5814 | School Programs - Academic Competitions | - | 500 | 500 | - |
| 5820 | Consultants - Non Instructional - Custom 1 | - | 12,000 | 12,000 | - |
| 5822 | Consultants - Non Instructional - Custom 3 | - | 75,944 | 75,944 | - |
| 5824 | District Oversight Fees | 2,415 | 42,454 | 42,494 | (40) |

## MAGNOLIA PUBLIC SCHOOLS -MSA-3

## Budget vs. Actuals

As of most recent monthly close

| mostrecent mothly |  | Budget vs. Actual |  | Budget |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| 5830 | Field Trips Expenses | 1,000 | 20,000 | 20,000 | - |
| 5833 | Fines and Penalties | - | 100 | 100 | - |
| 5845 | Legal Fees | - | 20,000 | 20,000 | - |
| 5851 | Marketing and Student Recruiting | - | 30,000 | 30,000 | - |
| 5857 | Payroll Fees | 1,994 | 24,000 | 24,000 | - |
| 5861 | Prior Yr Exp (not accrued) | 7,744 | - | 7,744 | $(7,744)$ |
| 5863 | Professional Development | - | 42,100 | 42,100 | - |
| 5869 | Special Education Contract Instructors | - | 51,500 | 51,500 | - |
| 5872 | Special Education Encroachment | 3,980 | 66,961 | 66,768 | 193 |
| 5875 | Staff Recruiting | - | 54 | 54 | - |
| 5884 | Substitutes | - | 55,000 | 55,000 | - |
| 5887 | Technology Services | 4,548 | 49,700 | 49,700 | - |
| 5899 | Miscellaneous Operating Expenses | 1,680 | - | - | - |
| 5900 | Communications | 731 | 30,000 | 30,000 | - |
| 5915 | Postage and Delivery | - | 6,500 | 6,500 | - |
|  | SUBTOTAL - Services \& Other Operating Exp. | 177,822 | 1,935,913 | 1,943,504 | $(7,591)$ |
| 6000 | Capital Outlay |  |  |  |  |
| 6100 | Sites \& Improvement of Sites | - | 20,000 | 20,000 | - |
| 6410 | Computers (capitalizable items) | - | 50,000 | 50,000 | - |
|  | SUBTOTAL - Capital Outlay | - | 70,000 | 70,000 | - |
| TOTAL EXPENSES |  | 439,921 | 5,272,564 | 5,216,590 | 55,973 |
| 6900 | Total Depreciation (includes Prior Years) | - | 12,000 | 19,096 | $(7,096)$ |
| TOTAL EXPENSES including Depreciation |  | 439,921 | 5,214,564 | 5,165,686 | 48,877 |

## MAGNOLIA PUBLIC SCHOOLS - MSA-3

Budget vs. Actuals
As of most recent monthly close

| Budget vs. <br> Actual |  |  |  |
| :---: | :---: | :---: | :---: |
|  |  | Budget |  |
| Actual YTD | Approved Budget | Current | Forecast | | Variance |
| :---: |
| (Budget vs. Current |
| Forecast) |

## MAGNOLIA PUBLIC SCHOOLS - MSA-4

Budget vs. Actuals
As of most recent monthly close


## MAGNOLIA PUBLIC SCHOOLS -MSA-4

Budget vs. Actuals
As of most recent monthly close

| Budget vs. <br> Actual | Budget |  |  |
| :--- | :---: | :---: | :---: |
|  |  | Current | Variance <br> (Budget vs. Current <br> Actual YTD |
| Approved Budget | Forecast | Forecast) |  |

## REVENUE

## LCFF Entitlement

| LCFF Entitlement |  |
| :--- | :--- |
| 8011 | Charter Schools LCFF - State Aid |
| 8012 | Education Protection Account Entitlement |
| 8096 | Charter Schools in Lieu of Property Taxes |
|  |  |
|  |  |
|  | SUBTOTAL - LCFF Entitlement |
| 8100 | Federal Revenue |
| 8181 | Special Education - Entitlement |
| 8220 | Child Nutrition Programs |
| 8291 | Title I |
| 8292 | Title II |
| 8293 | Title III |
| 8296 | Other Federal Revenue |
|  |  |
|  | SUBTOTAL - Federal Income |
| 8300 | Other State Revenues |
| 8381 | Special Education - Entitlement (State) |
| 8520 | Child Nutrition - State |
| 8550 | Mandated Cost Reimbursements |
| 8560 | State Lottery Revenue |
|  | SUBTOTAL - Other State Income |


| - | $1,168,273$ | $1,158,452$ | $(9,821)$ |
| :---: | ---: | ---: | :---: |
| - | 261,084 | 261,084 | - |
| 20,580 | 342,675 | 348,567 | 5,892 |
|  |  |  |  |
| 20,580 | $1,772,032$ | $1,768,103$ | $(3,929)$ |
|  |  |  |  |
|  |  |  | $(862)$ |
| 2,055 | 36,925 | 36,063 | 3,767 |
| - | 25,038 | 28,806 | $(1,303)$ |
| - | 59,536 | 58,233 | - |
| - | 2,380 | 2,380 | $(242)$ |
| - | 323 | 81 | - |
|  | 128,106 | 128,106 | 1,361 |
| 2,055 | 252,308 | 253,669 |  |
|  |  |  | $(4,041)$ |
|  | 104,034 | 99,993 | 156 |
| - | 2,522 | 2,678 | 39,427 |
| - | 5,663 | 45,090 | 4,872 |
| 6,000 | 29,234 | 34,106 | 40,414 |
|  | 141,453 | 181,868 |  |

## MAGNOLIA PUBLIC SCHOOLS -MSA-4

Budget vs. Actuals
As of most recent monthly close

| As mostrentmonth | Budget vs. Actual |  | Budget |  |
| :---: | :---: | :---: | :---: | :---: |
|  | Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| 8600 Other Local Revenue |  |  |  |  |
| 8634 Food Service Sales | - | 167 | 167 | - |
| 8682 Summer Program | - | 10,200 | 10,200 | - |
| 8699 All Other Local Revenue | - | 500 | 500 | - |
| 8714 COP Option 3 Grants | - | 10,000 | 10,000 | - |
| 8999 Uncategorized Revenue | 271 | - | - | - |
| SUBTOTAL - Local Revenues | 271 | 20,867 | 20,867 | - |
| 8800 Donations/Fundraising |  |  |  |  |
| 8802 Donations - Private | - | 10,000 | 10,000 | - |
| SUBTOTAL - Fundraising and Grants | - | 10,000 | 10,000 | - |
| TOTAL REVENUE | 28,905 | 2,196,660 | 2,234,507 | 37,846 |

## MAGNOLIA PUBLIC SCHOOLS -MSA-4

Budget vs. Actuals
As of most recent monthly close

| Budget vs. Actual | Budget |  |  |
| :---: | :---: | :---: | :---: |
| Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| 46,228 | 566,257 | 566,257 | 0 |
| 20,244 | 290,961 | 290,961 | (0) |
| 66,472 | 857,218 | 857,218 | 0 |
| 6,803 | 47,609 | 47,609 | (0) |
| - | 12,000 | 12,000 | - |
| 6,803 | 59,609 | 59,609 | (0) |
| 7,538 | 107,838 | 107,838 | 0 |
| 489 | 5,328 | 5,328 | - |
| 1,803 | 17,111 | 17,111 | 0 |
| 519 | 114,413 | 114,413 | (1) |
| - | 458 | 459 | (1) |
| 2,129 | 10,544 | 10,544 | (0) |
| 12,478 | 255,692 | 255,693 | (1) |

## MAGNOLIA PUBLIC SCHOOLS -MSA-4

Budget vs. Actuals
As of most recent monthly close


## MAGNOLIA PUBLIC SCHOOLS -MSA-4

Budget vs. Actuals
As of most recent monthly close


## MAGNOLIA PUBLIC SCHOOLS - MSA-5

Budget vs. Actuals
As of most recent monthly close


## MAGNOLIA PUBLIC SCHOOLS -MSA-5

Budget vs. Actuals
As of most recent monthly close


| Budget vs. Actual | Budget |  |  |
| :---: | :---: | :---: | :---: |
| Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| - | 988,758 | 1,020,585 | $31,826$ |
| - | 238,000 | 234,139 | $(3,861)$ |
| 16,591 | 312,377 | 326,199 | 13,822 |
| 16,591 | 1,539,136 | 1,580,923 | 41,787 |
| 1,656 | 33,660 | 28,542 | $(5,118)$ |
| - | 37,421 | 81,991 | 44,570 |
| - | 2,193 | 2,193 | - |
| - | 779 | 485 | (294) |
| - | 102,026 | 102,026 | - |
| 1,656 | 176,079 | 215,237 | 39,158 |
| 4,837 | 94,836 | 80,611 | $(14,226)$ |
| - | 2,813 | 32,668 | 29,856 |
| - | 26,649 | 31,917 | 5,268 |
| - | 26,088 | 26,088 | - |
| 4,837 | 150,386 | 171,284 | 20,899 |

## MAGNOLIA PUBLIC SCHOOLS -MSA-5

Budget vs. Actuals
As of most recent monthly close

| As of mostrentmonthe |  | Budget vs. Actual |  | Budget |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| 8600 | Other Local Revenue |  |  |  |  |
| 8636 | Uniforms | - | 1,030 | 1,030 | - |
| 8690 | Other Local Revenue | - | 3,090 | 3,090 | - |
| 8714 | COP Option 3 Grants | - | 7,000 | 7,000 | - |
| 8999 | Uncategorized Revenue | 219 | - | - | - |
|  | SUBTOTAL - Local Revenues | 219 | 11,120 | 11,120 | - |
| 8800 | Donations/Fundraising |  |  |  |  |
| 8803 | Fundraising | - | 500 | 500 | - |
|  | SUBTOTAL - Fundraising and Grants | - | 500 | 500 | - |
| TOTAL REVENUE |  | 23,303 | 1,877,220 | 1,979,064 | 101,844 |

## MAGNOLIA PUBLIC SCHOOLS -MSA-5

Budget vs. Actuals
As of most recent monthly close

| Budget vs. Actual | Budget |  |  |
| :---: | :---: | :---: | :---: |
| Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| 41,548 | 545,921 | 545,921 | (0) |
| 12,559 | 159,738 | 159,738 | 0 |
| 54,106 | 705,659 | 705,659 | (0) |
| 3,213 | 49,725 | 49,725 | 0 |
| 1,121 | 53,750 | 53,750 | - |
| 4,334 | 103,475 | 103,475 | 0 |
| 6,342 | 88,017 | 88,017 | 0 |
| 595 | 8,226 | 8,226 | - |
| 1,561 | 18,648 | 18,648 | 0 |
| 514 | 130,613 | 130,613 | (1) |
| - | 405 | 405 | (0) |
| 1,198 | 9,305 | 9,305 | 0 |
| 10,210 | 255,214 | 255,214 | (1) |

## MAGNOLIA PUBLIC SCHOOLS -MSA-5

Budget vs. Actuals
As of most recent monthly close

| Budget vs. Actual |  | Budget |  |
| :---: | :---: | :---: | :---: |
| Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| - | 45,000 | 45,000 | - |
| - | 7,500 | 7,500 | - |
| - | 1,000 | 1,000 | - |
| - | 10,000 | 10,000 | - |
| - | 23,000 | 23,000 | - |
| 27 | 9,700 | 9,700 | - |
| - | 7,500 | 7,500 | - |
| - | 200 | 200 | - |
| - | 10,000 | 10,000 | - |
| - | 51,000 | 51,000 | - |
| - | 20,000 | 20,000 | - |
| - | 1,000 | 1,000 | - |
| 27 | 185,900 | 185,900 | - |
| 10,923 | 72,914 | 72,914 | - |
| - | 11,683 | 11,683 | - |
| - | 5,000 | 5,000 | - |
| - | 5,000 | 5,000 | - |
| - | 5,000 | 5,000 | - |
| 34 | 14,300 | 14,300 | - |
| 349 | 6,600 | 6,600 | - |
| - | 135,000 | 135,000 | - |
| - | 3,000 | 3,000 | - |
| - | 1,952 | 1,952 | - |
| 16 | 412 | 412 | - |
| - | 26,088 | 26,088 | - |
| - | 25,000 | 25,000 | - |
| - | 53,275 | 53,275 | - |

## MAGNOLIA PUBLIC SCHOOLS -MSA-5

## Budget vs. Actuals

As of most recent monthly close

| As ofmostrecent monthly |  | Budget vs. Actual | Budget |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| 5824 | District Oversight Fees | 747 | 15,391 | 15,809 | (418) |
| 5830 | Field Trips Expenses | - | 8,000 | 8,000 | - |
| 5845 | Legal Fees | - | 5,000 | 5,000 | - |
| 5851 | Marketing and Student Recruiting | - | 10,000 | 10,000 | - |
| 5857 | Payroll Fees | 766 | 3,750 | 3,750 | - |
| 5863 | Professional Development | - | 37,100 | 37,100 | - |
| 5869 | Special Education Contract Instructors | - | 40,000 | 40,000 | - |
| 5872 | Special Education Encroachment | 1,299 | 25,699 | 25,699 | - |
| 5875 | Staff Recruiting | - | 1,901 | 1,901 | - |
| 5884 | Substitutes | - | 15,000 | 15,000 | - |
| 5887 | Technology Services | 1,748 | 35,000 | 35,000 | - |
| 5900 | Communications | 313 | 30,000 | 30,000 | - |
| 5915 | Postage and Delivery | - | 2,000 | 2,000 | - |
|  | SUBTOTAL - Services \& Other Operating Exp. | 16,195 | 594,065 | 594,483 | (418) |
| 6000 | Capital Outlay |  |  |  |  |
|  | SUBTOTAL - Capital Outlay | - | - | - | - |
| TOTAL EXPENSES |  | 84,872 | 1,844,314 | 1,844,732 | (418) |
| 6900 | Total Depreciation (includes Prior Years) | - | 17,201 | 17,201 | - |
| TOTAL EXPENSES including Depreciation |  | 84,872 | 1,861,515 | 1,861,933 | (418) |

## Magnolia Public Schools - MSA-6

Budget vs. Actuals
As of most recent monthly close


## Magnolia Public Schools - MSA-6

Budget vs. Actuals
As of most recent monthly close
As of most recent monthly close

| Budget vs. <br> Actual | Budget |  |  |
| :--- | :---: | :---: | :---: |
|  |  | Current | Variance <br> (Budget vs. Current <br> Forecast) |
| Actual YTD | Approved Budget | Forecast |  |

## REVENUE

| LCFF Entitlement |  |
| :--- | :--- |
| 8011 | Charter Schools LCFF - State Aid |
| 8012 | Education Protection Account Entitlement |
| 8019 | State Aid - Prior Years |
| 8096 | Charter Schools in Lieu of Property Taxes |
|  |  |
|  |  |
|  | SUBTOTAL - LCFF Entitlement |
| 8100 | Federal Revenue |
| 8181 | Special Education - Entitlement |
| 8220 | Child Nutrition Programs |
| 8291 | Title I |
| 8292 | Title II |
| 8293 | Title III |
| 8296 | Other Federal Revenue |
|  |  |
|  | SUBTOTAL - Federal Income |


| - | 994,308 | $1,012,369$ | - |
| :---: | :---: | ---: | :---: |
| - | 251,311 | 229,650 | $(21,661)$ |
| 134 | - | 134 | 134 |
| 19,430 | 329,848 | 335,519 | 5,671 |
|  |  |  |  |
| 19,564 | $1,575,467$ | $1,577,672$ | 2,205 |
|  |  |  |  |
|  | 35,542 | 32,331 | $(3,211)$ |
| 1,940 | 31,452 | 56,492 | 25,040 |
| - | 47,977 | 58,499 | 10,522 |
| - | 2,363 | 2,363 | - |
| - | 494 | - | $(494)$ |
| - | 20,000 | 20,000 | - |
| 1,940 | 137,828 | 169,685 | 31,857 |

Magnolia Public Schools - MSA-6
Budget vs. Actuals
As of most recent monthly close

| 8300 | Other State Revenues |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 8381 | Special Education - Entitlement (State) | 5,664 | 100,140 | 94,407 | $(5,733)$ |
| 8520 | Child Nutrition - State | - | 3,379 | 4,075 | 696 |
| 8545 | School Facilities Apportionments | - | 80,000 | 85,500 | 5,500 |
| 8550 | Mandated Cost Reimbursements | - | 2,419 | 38,259 | 35,840 |
| 8560 | State Lottery Revenue | - | 28,139 | 32,829 | 4,690 |
| 8596 | ASES | - | - | - | - |
|  | SUBTOTAL - Other State Income | 5,664 | 214,078 | 255,071 | 40,993 |
| 8600 | Other Local Revenue |  |  |  |  |
| 8699 | All Other Local Revenue | - | 4,120 | 4,120 | - |
| 8714 | SpEd Option 3 | - | 10,000 | 10,000 | - |
|  | SUBTOTAL - Local Revenues | - | 14,120 | 14,120 | - |
| 8800 | Donations/Fundraising |  |  |  |  |
| 8803 | Fundraising | - | 10,000 | 10,000 | - |
|  | SUBTOTAL - Fundraising and Grants | - | 10,000 | 10,000 | - |
| TOTA | NUE | 27,168 | 1,951,493 | 2,026,548 | 75,055 |

## Magnolia Public Schools - MSA-6

Budget vs. Actuals
As of most recent monthly close

| Budget vs. Actual | Budget |  |  |
| :---: | :---: | :---: | :---: |
| Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| 33,968 | 500,008 | 540,961 | $(40,953)$ |
| 12,772 | 165,373 | 166,500 | $(1,127)$ |
| 46,740 | 665,381 | 707,461 | $(42,080)$ |
| 3,354 | 68,504 | 69,242 | (737) |
| 88 | 18,750 | 19,500 | (750) |
| 3,442 | 87,254 | 88,742 | $(1,487)$ |
| 5,793 | 82,447 | 90,067 | $(7,620)$ |
| 667 | 5,869 | 5,972 | (102) |
| 1,214 | 17,058 | 16,674 | 384 |
| 8,087 | 98,213 | 98,213 | - |
| - | 376 | 398 | (22) |
| 1,370 | 8,655 | 19,109 | $(10,454)$ |
| 17,131 | 212,618 | 230,433 | $(17,814)$ |

## Magnolia Public Schools - MSA-6

Budget vs. Actuals
As of most recent monthly close

| Budget vs. Actual | Budget |  |  |
| :---: | :---: | :---: | :---: |
|  | Approved Budget | Current <br> Forecast | Variance <br> (Budget vs. Current Forecast) |
| - | 5,000 | 5,000 | - |
| - | 3,000 | 3,000 | - |
| - | 20,000 | 20,000 | - |
| - | 7,000 | 7,000 | - |
| 1,945 | 4,200 | 4,200 | - |
| - | 1,000 | 1,000 | - |
| 1,115 | 3,000 | 3,000 | - |
| - | 1,000 | 1,000 | - |
| - | 5,000 | 5,000 | - |
| - | 2,000 | 2,000 | - |
| - | 19,500 | 19,500 | - |
| - | 39,483 | 63,595 | $(24,112)$ |
| 3,060 | 110,183 | 134,295 | $(24,112)$ |
| 10,914 | 72,914 | 72,914 | - |
| - | 12,485 | 12,485 | - |
| - | 3,000 | - | 3,000 |
| - | 1,000 | 1,000 | - |
| - | - | 3,000 | $(3,000)$ |
| 935 | 1,000 | 1,000 | - |
| 2,465 | 9,000 | 9,000 | - |
| - | 4,000 | 4,000 | - |
| 327 | 7,000 | 7,000 | - |
| 22 | 4,800 | 4,800 | - |
| 18,500 | 114,000 | 114,000 | - |
| - | 2,000 | 2,000 | - |
| - | 4,500 | 4,500 | - |
| 16 | 500 | 500 | - |

## Magnolia Public Schools - MSA-6

Budget vs. Actuals
As of most recent monthly close

| 硣 |  | Budget vs. Actual |  | Budget |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| 5819 | School Programs - Other | - | 5,000 | 5,000 | - |
| 5820 | Consultants - Non Instructional - Custom 1 | - | 2,000 | 2,000 | - |
| 5822 | Consultants - Non Instructional - Custom 3 | - | 23,583 | 23,583 | - |
| 5824 | District Oversight Fees | 849 | 15,755 | 15,777 | (22) |
| 5830 | Field Trips Expenses | - | 10,000 | 10,000 | - |
| 5845 | Legal Fees | - | 10,000 | 10,000 | - |
| 5851 | Marketing and Student Recruiting | - | 10,000 | 10,000 | - |
| 5857 | Payroll Fees | 324 | 7,000 | 7,000 | - |
| 5861 | Prior Yr Exp (not accrued) | 1,060 | - | 1,060 | $(1,060)$ |
| 5863 | Professional Development | - | 32,100 | 32,100 | - |
| 5869 | Special Education Contract Instructors | - | 32,000 | 32,000 | - |
| 5872 | Special Education Encroachment | 1,912 | 27,137 | 25,348 | 1,789 |
| 5884 | Substitutes | - | 25,000 | 25,000 | - |
| 5887 | Technology Services | 1,472 | 72,000 | 72,000 | - |
| 5899 | Miscellaneous Operating Expenses | - | 40,000 | 40,000 | - |
| 5900 | Communications | 1,311 | 24,000 | 24,000 | - |
| 5915 | Postage and Delivery | - | 4,000 | 4,000 | - |
|  | SUBTOTAL - Services \& Other Operating Exp. | 40,107 | 575,774 | 575,067 | 707 |
| 6000 | Capital Outlay |  |  |  |  |
| 6100 | Sites \& Improvement of Sites | - | 20,000 | 20,000 | - |
|  | SUBTOTAL - Capital Outlay | - | 20,000 | 20,000 | - |
| TOTAL EXPENSES |  | 110,479 | 1,671,210 | 1,755,998 | $(84,787)$ |
| 6900 | Total Depreciation (includes Prior Years) | - | 6,368 | 28,726 | $(22,358)$ |
| TOTAL EXPENSES including Depreciation |  | 110,479 | 1,657,578 | 1,764,723 | $(107,145)$ |

## Magnolia Public Schools - MSA-7

Budget vs. Actuals
As of most recent monthly close

|  | Budget vs. Actual |  | Budget |  |
| :---: | :---: | :---: | :---: | :---: |
|  | Actual YTD | Approved Budget | Current Forecast | Variance (Budget vs. Current Forecast) |
| SUMMARY |  |  |  |  |
| Revenue |  |  |  |  |
| LCFF Entitlement | 32,549 | 2,671,595 | 2,670,902 | (693) |
| Federal Revenue | 3,221 | 346,072 | 285,512 | $(60,560)$ |
| Other State Revenues | 9,407 | 578,580 | 629,824 | 51,245 |
| Local Revenues | - | 54,198 | 54,198 | - |
| Fundraising and Grants | - | 50,000 | 50,000 | - |
| Total Revenue | 45,177 | 3,700,444 | 3,690,436 | $(10,008)$ |
| Expenses |  |  |  |  |
| Compensation and Benefits | 122,935 | 1,710,715 | 1,666,537 | 44,177 |
| Books and Supplies | 4,566 | 333,447 | 278,408 | 55,040 |
| Services and Other Operating Expenditures | 130,197 | 1,557,568 | 1,553,993 | 3,576 |
| Depreciation | - | 45,027 | 20,251 | 24,775 |
| Total Expenses | 257,697 | 3,646,756 | 3,519,188 | 127,568 |
| Operating Income | $(212,521)$ | 53,688 | 171,248 | 117,560 |
| Fund Balance |  |  |  |  |
| Beginning Balance (Unaudited) | 939,109 | 922,760 | 939,109 |  |
| Audit Adjustment | $(7,448)$ | - | $(7,448)$ |  |
| Beginning Balance (Audited) | 931,661 | 922,760 | 931,661 |  |
| Operating Income (including Depreciation) | $(212,521)$ | 53,688 | 171,248 |  |
| Ending Fund Balance | 719,140 | 976,448 | 1,102,909 |  |

Magnolia Public Schools - MSA-7
Budget vs. Actuals
As of most recent monthly close

| Budget vs. <br> Actual |  | Budget |  |
| :--- | :---: | :---: | :---: |
|  |  | Current | Variance |
| (Budget vs. Current |  |  |  |
| Actual YTD | Approved Budget | Forecast | Forecast) |

## REVENUE

| LCFF Entitlement |  |
| :--- | :--- |
| 8011 | Charter Schools LCFF - State Aid |
| 8012 | Education Protection Account Entitlement |
| 8019 | State Aid - Prior Years |
| 8096 | Charter Schools in Lieu of Property Taxes |
|  |  |
|  |  |
|  | SUBTOTAL - LCFF Entitlement |
| 8100 | Federal Revenue |
| 8181 | Special Education - Entitlement |
| 8220 | Child Nutrition Programs |
| 8291 | Title I |
| 8292 | Title II |
| 8293 | Title III |
| 8296 | Other Federal Revenue |
|  |  |
|  | SUBTOTAL - Federal Income |
|  |  |
| 8300 | Other State Revenues |
| 8381 | Special Education - Entitlement (State) |
| 8520 | Child Nutrition - State |
| 8545 | School Facilities Apportionments |
| 8550 | Mandated Cost Reimbursements |
| 8560 | State Lottery Revenue |
| 8596 | ASES |
|  |  |
|  | SUBTOTAL - Other State Income |


| - | 1,804,821 | 1,734,401 | $(70,420)$ |
| :---: | :---: | :---: | :---: |
| - | 387,438 | 373,293 | $(14,146)$ |
| 282 | - | 282 | 282 |
| 32,267 | 479,335 | 562,926 | 83,591 |
| 32,549 | 2,671,595 | 2,670,902 | (693) |
| 3,221 | 56,829 | 53,691 | $(3,137)$ |
| - | 169,792 | 108,250 | $(61,543)$ |
| - | 80,679 | 84,709 | 4,030 |
| - | 1,258 | 1,258 | - |
| - | 313 | 404 | 91 |
| - | 37,200 | 37,200 | - |
| 3,221 | 346,072 | 285,512 | $(60,560)$ |
| 9,407 | 167,864 | 156,778 | $(11,085)$ |
| - | 13,246 | 8,109 | $(5,137)$ |
| - | 196,321 | 196,321 | - |
| - | 3,937 | 63,536 | 59,599 |
| - | 47,212 | 55,080 | 7,869 |
| - | 150,000 | 150,000 | - |
| 9,407 | 578,580 | 629,824 | 51,245 |

Magnolia Public Schools - MSA-7
Budget vs. Actuals
As of most recent monthly close

|  |  | Budget vs. Actual |  | Budget |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| 8600 | Other Local Revenue |  |  |  |  |
| 8634 | Food Service Sales | - | 12,449 | 12,449 | - |
| 8636 | Uniforms | - | 8,468 | 8,468 | - |
| 8682 | Summer Program | - | 13,600 | 13,600 | - |
| 8690 | Other Local Revenue | - | 7,140 | 7,140 | - |
| 8714 | SpEd Option 3 | - | 12,541 | 12,541 | - |
|  | SUBTOTAL - Local Revenues | - | 54,198 | 54,198 | - |
| 8800 | Donations/Fundraising |  |  |  |  |
| 8803 | Fundraising | - | 50,000 | 50,000 | - |
|  | SUBTOTAL - Fundraising and Grants | - | 50,000 | 50,000 | - |
| TOTAL REVENUE |  | 45,177 | 3,700,444 | 3,690,436 | $(10,008)$ |

## Magnolia Public Schools - MSA-7

Budget vs. Actuals
As of most recent monthly close

| Budget vs. Actual |  | Budget |  |
| :---: | :---: | :---: | :---: |
| Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| 60,821 | 863,926 | 834,610 | 29,315 |
| 20,016 | 159,199 | 161,500 | $(2,301)$ |
| 80,837 | 1,023,125 | 996,110 | 27,015 |
| 8,829 | 58,170 | 57,930 | 240 |
| 4,769 | 251,809 | 240,053 | 11,756 |
| 13,598 | 309,979 | 297,982 | 11,996 |
| 9,750 | 119,347 | 122,795 | $(3,447)$ |
| 2,100 | 22,847 | 17,241 | 5,606 |
| 2,658 | 43,218 | 38,703 | 4,515 |
| 11,344 | 178,200 | 162,000 | 16,200 |
| - | 667 | 647 | 20 |
| 2,648 | 13,331 | 31,058 | $(17,727)$ |
| 28,500 | 377,610 | 372,444 | 5,166 |

## Magnolia Public Schools - MSA-7

Budget vs. Actuals
As of most recent monthly close

| Budget vs. Actual | Budget |  |  |
| :---: | :---: | :---: | :---: |
| Actual YTD | Approved Budget | Current <br> Forecast | Variance <br> (Budget vs. Current Forecast) |
| 326 | 45,000 | 45,000 | - |
| - | 21,500 | 21,500 | - |
| - | 8,000 | 8,000 | - |
| - | 10,000 | 10,000 | - |
| - | 15,000 | 15,000 | - |
| - | 500 | 500 | - |
| 189 | 13,200 | 13,200 | - |
| - | 2,000 | 2,000 | - |
| - | 1,000 | 1,000 | - |
| - | 2,400 | 2,400 | - |
| - | 760 | 760 | - |
| 1,548 | 4,700 | 4,700 | - |
| - | 11,500 | 11,500 | - |
| 1,885 | 2,300 | 2,300 | - |
| - | 195,487 | 135,248 | 60,240 |
| 618 | 100 | 5,300 | $(5,200)$ |
| 4,566 | 333,447 | 278,408 | 55,040 |

Magnolia Public Schools - MSA-7
Budget vs. Actuals
As of most recent monthly close

| 5000 | Services \& Other Operating Expenses |
| :--- | :--- |
| 5101 | CMO Fees |
| 5102 | Direct CMO Fee (Shared Staff) |
| 5200 | Travel \& Conferences |
| 5210 | Conference Fees |
| 5215 | Travel - Mileage, Parking, Tolls |
| 5220 | Travel and Lodging |
| 5300 | Dues \& Memberships |
| 5450 | Insurance - Other |
| 5500 | Operations \& Housekeeping |
| 5510 | Utilities - Gas and Electric |
| 5605 | Equipment Leases |
| 5610 | Rent |
| 5615 | Repairs and Maintenance - Building |
| 5617 | Repairs and Maintenance - Other Equipment |
| 5803 | Accounting Fees |
| 5809 | Banking Fees |
| 5813 | Service 5 |
| 5814 | Service 6 |
| 5819 | School Programs - Other |
| 5820 | Consultants - Non Instructional - Custom 1 |
| 5822 | Consultants - Non Instructional - Custom 3 |
| 5824 | District Oversight Fees |
| 5830 | Field Trips Expenses |
| 5845 | Legal Fees |
| 5851 | Marketing and Student Recruiting |
| 5857 | Payroll Fees |
| 5861 | Prior Yr Exp (not accrued) |
| 5863 | Professional Development |
| 5869 | Special Education Contract Instructors |
| 5872 | Special Education Encroachment |
|  |  |


| Budget vs. Actual |  | Budget |  |
| :---: | :---: | :---: | :---: |
| Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| 90,949 | 607,620 | 607,620 | - |
| - | 21,260 | 21,260 | - |
| - | 407 | - | 407 |
| - | 4,000 | 4,000 | - |
| 49 | 1,500 | 1,500 | - |
| - | 2,772 | 2,772 | - |
| 15 | 9,000 | 9,000 | - |
| 4,283 | 14,905 | 14,905 | - |
| 508 | 10,000 | 10,000 | - |
| 3,630 | 55,680 | 55,680 | - |
| 216 | 8,400 | 8,400 | - |
| 21,768 | 261,761 | 261,761 | - |
| 300 | 23,000 | 23,000 | - |
| - | 2,000 | 2,000 | - |
| - | 5,500 | 5,500 | - |
| 16 | 3,000 | 3,000 | - |
| - | 150,000 | 150,000 | - |
| - | 108 | 108 | - |
| - | 8,000 | 8,000 | - |
| 500 | 8,584 | 8,584 | - |
| - | 6,000 | 6,000 | - |
| 1,431 | 27,250 | 26,709 | 541 |
| - | 10,000 | 10,000 | - |
| - | 10,000 | 10,000 | - |
| - | 3,000 | 3,000 | - |
| 1,030 | 21,600 | 21,600 | - |
| 217 | - | 217 | (217) |
| - | 43,100 | 43,100 | - |
| - | 86,324 | 86,324 | - |
| 2,526 | 44,939 | 42,094 | 2,845 |

## Magnolia Public Schools - MSA-7

Budget vs. Actuals
As of most recent monthly close

| cent monthly close |  | Budget vs. Actual | Budget |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| 5884 | Substitutes | - | 21,658 | 21,658 | - |
| 5887 | Technology Services | 2,656 | 50,600 | 50,600 | - |
| 5900 | Communications | 103 | 32,000 | 32,000 | - |
| 5915 | Postage and Delivery | - | 3,600 | 3,600 | - |
|  | SUBTOTAL - Services \& Other Operating Exp. | 130,197 | 1,557,568 | 1,553,993 | 3,576 |
| 6000 | Capital Outlay |  |  |  |  |
| 6400 | Equipment | - | 60,000 | - | 60,000 |
| 6410 | Computers (capitalizable items) | - | - | 60,000 | $(60,000)$ |
|  | SUBTOTAL - Capital Outlay | - | 60,000 | 60,000 | - |
| TOTAL EXPENSES |  | 257,697 | 3,661,730 | 3,558,937 | 102,793 |
| 6900 | Total Depreciation (includes Prior Years) | - | 45,027 | 20,251 | 24,775 |
| TOTAL EXPENSES including Depreciation |  | 257,697 | 3,646,756 | 3,519,188 | 127,568 |

## Magnolia Public Schools - MSA-8

Budget vs. Actuals
As of most recent monthly close

|  | Budget vs. Actual |  | Budget |  |
| :---: | :---: | :---: | :---: | :---: |
|  | Actual YTD | Approved Budget | Current Forecast | Variance (Budget vs. Current Forecast) |
| SUMMARY |  |  |  |  |
| Revenue |  |  |  |  |
| LCFF Entitlement | 56,001 | 4,438,632 | 4,442,047 | 3,415 |
| Federal Revenue | 5,544 | 296,081 | 298,033 | 1,952 |
| Other State Revenues | 16,224 | 508,978 | 619,489 | 110,512 |
| Local Revenues | - | 90,229 | 90,229 | - |
| Fundraising and Grants | - | 20,000 | 20,000 | - |
| Total Revenue | 77,770 | 5,353,920 | 5,469,799 | 115,879 |
| Expenses |  |  |  |  |
| Compensation and Benefits | 163,281 | 2,842,777 | 2,795,926 | 46,851 |
| Books and Supplies | 2,880 | 297,700 | 397,700 | $(100,000)$ |
| Services and Other Operating Expenditures | 168,582 | 2,081,816 | 2,079,344 | 2,472 |
| Depreciation | - | 68,156 | 61,540 | 6,616 |
| Total Expenses | 334,743 | 5,290,449 | 5,334,510 | $(44,061)$ |
| Operating Income | $(256,974)$ | 63,471 | 135,289 | 71,818 |
| Fund Balance |  |  |  |  |
| Beginning Balance (Unaudited) | 3,061,348 | 3,019,921 | 3,061,348 |  |
| Audit Adjustment | $(6,500)$ | - | $(6,500)$ |  |
| Beginning Balance (Audited) | 3,054,848 | 3,019,921 | 3,054,848 |  |
| Operating Income (including Depreciation) | $(256,974)$ | 63,471 | 135,289 |  |
| Ending Fund Balance | 2,797,874 | 3,083,391 | 3,190,137 |  |

## Magnolia Public Schools - MSA-8

Budget vs. Actuals
As of most recent monthly close

| Budget vs. <br> Actual | Budget |  |  |
| :---: | :---: | :---: | :---: |
|  |  | Current | Variance <br> (Budget vs. Current <br> Actual YTD |
| Approved Budget | Forecast | Forecast) |  |


| - | 2,995,658 | 2,885,592 | $(110,066)$ |
| :---: | :---: | :---: | :---: |
|  | 657,309 | 633,310 | $(23,999)$ |
| 468 | - | 468 | 468 |
| 55,533 | 785,666 | 922,677 | 137,012 |
| 56,001 | 4,438,632 | 4,442,047 | 3,415 |
| 5,544 | 93,147 | 92,406 | (741) |
| - | 200,332 | 202,691 | 2,359 |
| - | 2,451 | 2,451 | - |
| - | 151 | 485 | 334 |
| 5,544 | 296,081 | 298,033 | 1,952 |
| 35 | - | 35 | 35 |
| 16,189 | 275,141 | 269,825 | $(5,316)$ |
| - | 6,453 | 109,349 | 102,896 |
| - | 77,383 | 90,281 | 12,897 |
| - | 150,000 | 150,000 | - |
| 16,224 | 508,978 | 619,489 | 110,512 |

Magnolia Public Schools - MSA-8
Budget vs. Actuals
As of most recent monthly close

|  |  | Budget vs. <br> Actual |  |
| :--- | :--- | :--- | :--- |

## Magnolia Public Schools - MSA-8

Budget vs. Actuals
As of most recent monthly close

| Budget vs. Actual |  | Budget |  |
| :---: | :---: | :---: | :---: |
| Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| 78,077 | 1,455,168 | 1,398,961 | 56,207 |
| 36,573 | 425,165 | 321,000 | 104,165 |
| 114,650 | 1,880,332 | 1,719,961 | 160,371 |
| 9,501 | 185,996 | 204,246 | $(18,250)$ |
| 11,207 | 137,069 | 251,579 | $(114,509)$ |
| 20,708 | 323,065 | 455,824 | $(132,759)$ |
| 13,019 | 234,030 | 220,575 | 13,455 |
| 3,448 | 37,396 | 45,220 | $(7,824)$ |
| 4,089 | 53,218 | 58,039 | $(4,821)$ |
| 1,731 | 291,600 | 243,000 | 48,600 |
| - | 1,102 | 1,088 | 14 |
| 5,636 | 22,034 | 52,219 | $(30,185)$ |
| 27,923 | 639,379 | 620,141 | 19,238 |

## Magnolia Public Schools - MSA-8

Budget vs. Actuals
As of most recent monthly close

| Budget vs. Actual | Budget |  |  |
| :---: | :---: | :---: | :---: |
| Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| - | 22,000 | 22,000 | - |
| 225 | - | 1,000 | $(1,000)$ |
| - | 15,000 | 15,000 | - |
| - | 35,000 | 34,000 | 1,000 |
| - | 15,000 | 15,000 | - |
| 75 | 14,200 | 14,200 | - |
| - | 9,000 | 9,000 | - |
| - | 5,000 | 5,000 | - |
| - | 8,000 | 8,000 | - |
| - | 5,000 | 5,000 | - |
| 2,163 | 11,500 | 11,500 | - |
| 417 | 8,000 | 8,000 | - |
| - | 140,000 | 240,000 | $(100,000)$ |
| - | 10,000 | 10,000 | - |
| 2,880 | 297,700 | 397,700 | $(100,000)$ |
| 145,517 | 972,192 | 972,192 | - |
| - | 35,258 | 35,258 | - |
| 1,673 | 10,000 | 10,000 | - |
| - | 5,000 | 5,000 | - |
| 399 | 10,000 | 10,000 | - |
| 15 | 7,500 | 7,500 | - |
| 6,455 | 25,000 | 25,000 | - |
| - | 35,000 | 35,000 | - |
| - | 50,000 | 50,000 | - |
| - | 228,961 | 228,961 | - |
| - | 3,000 | 3,000 | - |
| - | 9,021 | 9,021 | - |

## Magnolia Public Schools - MSA-8

Budget vs. Actuals
As of most recent monthly close

|  |  | Budget vs. Actual |  | Budget |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| 5809 | Banking Fees | 16 | 500 | 500 | - |
| 5813 | Service 5 | - | 150,000 | 150,000 | - |
| 5820 | Consultants - Non Instructional - Custom 1 | - | 9,000 | 9,000 | - |
| 5822 | Consultants - Non Instructional - Custom 3 | - | 59,000 | 59,000 | - |
| 5824 | District Oversight Fees | 2,512 | 45,554 | 44,420 | 1,134 |
| 5830 | Field Trips Expenses | - | 30,000 | 30,000 | - |
| 5845 | Legal Fees | - | 10,000 | 10,000 | - |
| 5851 | Marketing and Student Recruiting | - | 8,000 | 8,000 | - |
| 5857 | Payroll Fees | 1,318 | 20,784 | 20,784 | - |
| 5863 | Professional Development | - | 105,000 | 105,000 | - |
| 5869 | Special Education Contract Instructors | - | 64,512 | 64,512 | - |
| 5872 | Special Education Encroachment | 4,347 | 73,785 | 72,446 | 1,338 |
| 5884 | Substitutes | - | 64,750 | 64,750 | - |
| 5887 | Technology Services | 5,100 | 38,000 | 38,000 | - |
| 5915 | Postage and Delivery | 1,231 | 12,000 | 12,000 | - |
|  | SUBTOTAL - Services \& Other Operating Exp. | 168,582 | 2,081,816 | 2,079,344 | 2,472 |
| 6000 | Capital Outlay |  |  |  |  |
| 6410 | Computers (capitalizable items) | - | 84,000 | 84,000 | - |
|  | SUBTOTAL - Capital Outlay | - | 84,000 | 84,000 | - |
| TOTAL EXPENSES |  | 334,743 | 5,306,293 | 5,356,970 | $(50,677)$ |
| 6900 | Total Depreciation (includes Prior Years) | - | 68,156 | 61,540 | 6,616 |
| TOTAL EXPENSES including Depreciation |  | 334,743 | 5,290,449 | 5,334,510 | $(44,061)$ |

## Magnolia Public Schools - MSA-SA

Budget vs. Actuals
As of most recent monthly close

| As of most recent monthly close | Budget vs. Actual |  | Budget |  |
| :---: | :---: | :---: | :---: | :---: |
|  | Actual YTD | Approved Budget | Current Forecast | Variance <br> (Budget vs. Current Forecast) |
| SUMMARY |  |  |  |  |
| Revenue |  |  |  |  |
| LCFF Entitlement | 46,852 | 4,595,312 | 4,605,057 | 9,745 |
| Federal Revenue | - | 394,527 | 390,639 | $(3,888)$ |
| Other State Revenues | 3,438 | 345,918 | 432,073 | 86,155 |
| Local Revenues | 37 | 16,505 | 16,505 | - |
| Fundraising and Grants | - | 22,000 | 22,000 | - |
| Total Revenue | 50,327 | 5,374,262 | 5,466,274 | 92,012 |
| Expenses |  |  |  |  |
| Compensation and Benefits | 68,178 | 3,059,757 | 3,057,617 | 2,140 |
| Books and Supplies | 1,265 | 691,730 | 703,614 | $(11,884)$ |
| Services and Other Operating Expenditures | 25,560 | 1,775,769 | 1,819,812 | $(44,044)$ |
| Depreciation | - | 397,234 | 332,931 | 64,302 |
| Total Expenses | 95,002 | 5,924,489 | 5,913,975 | 10,514 |
| Operating Income | $(44,676)$ | $(550,228)$ | $(447,701)$ | 102,527 |
| Fund Balance |  |  |  |  |
| Beginning Balance (Unaudited) | 8,319,896 | 8,212,887 | 8,319,896 |  |
| Audit Adjustment | $(14,856)$ | - | $(14,856)$ |  |
| Beginning Balance (Audited) | 8,305,040 | 8,212,887 | 8,305,040 |  |
| Operating Income (including Depreciation) | $(44,676)$ | $(550,228)$ | $(447,701)$ |  |
| Ending Fund Balance | 8,260,364 | 7,662,659 | 7,857,339 |  |

Magnolia Public Schools - MSA-SA
Budget vs. Actuals
As of most recent monthly close

| Budget vs. <br> Actual |  |  |  |
| :--- | :---: | :---: | :---: |
|  |  | Budget |  |
| Actual YTD | Approved Budget | Current | Forecast | | Variance |
| :---: |
| (Borecast) |

## REVENUE

| LCFF Entitlement |  |
| :--- | :--- |
| 8011 | Charter Schools LCFF - State Aid |
| 8012 | Education Protection Account Entitlement |
| 8096 | Charter Schools in Lieu of Property Taxes |
|  |  |
|  |  |
|  | SUBTOTAL - LCFF Entitlement |
| 8100 | Federal Revenue |
| 8181 | Special Education - Entitlement |
| 8220 | Child Nutrition Programs |
| 8291 | Title I |
| 8292 | Title II |
| 8293 | Title III |
| 8296 | Other Federal Revenue |
|  |  |
|  | SUBTOTAL - Federal Income |
|  |  |
| 8300 | Other State Revenues |
| 8381 | Special Education - Entitlement (State) |
| 8520 | Child Nutrition - State |
| 8545 | School Facilities Apportionments |
| 8550 | Mandated Cost Reimbursements |
| 8560 | State Lottery Revenue |
|  |  |
|  | SUBTOTAL - Other State Income |


| 46,852 | 3,517,160 | 3,534,689 | $17,529$ |
| :---: | :---: | :---: | :---: |
| - | 102,290 | 102,290 |  |
| - | 975,862 | 968,078 | $(7,784)$ |
| 46,852 | 4,595,312 | 4,605,057 | 9,745 |
| - | 17,061 | 18,000 | 939 |
| - | 183,550 | 181,146 | $(2,403)$ |
| - | 134,489 | 134,489 | 0 |
| - | 2,362 | 2,362 | - |
| - | 2,665 | 242 | $(2,423)$ |
| - | 54,400 | 54,400 | - |
| - | 394,527 | 390,639 | $(3,888)$ |
| 3,438 | 245,368 | 257,259 | 11,891 |
| - | 7,396 | 11,267 | 3,872 |
| - | - | 25,456 | 25,456 |
| - | 10,299 | 41,427 | 31,127 |
| - | 82,855 | 96,664 | 13,809 |
| 3,438 | 345,918 | 432,073 | 86,155 |

Magnolia Public Schools - MSA-SA
Budget vs. Actuals
As of most recent monthly close

| As of mostrentmontes | Budget vs. Actual |  | Budget |  |
| :---: | :---: | :---: | :---: | :---: |
|  | Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| 8600 Other Local Revenue |  |  |  |  |
| 8634 Food Service Sales | - | 15,900 | 15,900 | - |
| 8660 Interest | 37 | 533 | 533 | - |
| 8699 All Other Local Revenue | - | 71 | 71 | - |
| SUBTOTAL - Local Revenues | 37 | 16,505 | 16,505 | - |
| 8800 Donations/Fundraising |  |  |  |  |
| 8803 Fundraising | - | 22,000 | 22,000 | - |
| SUBTOTAL - Fundraising and Grants | - | 22,000 | 22,000 | - |
| TOTAL REVENUE | 50,327 | 5,374,262 | 5,466,274 | 92,012 |

## Magnolia Public Schools - MSA-SA

Budget vs. Actuals
As of most recent monthly close

| Budget vs. <br> Actual | Budget |  |  |
| :---: | :---: | :---: | :---: |
|  |  |  | Current | | Variance |
| :---: |
| (Budget vs. Current |
| Actual YTD | Approved Budget $\quad$| Forecast |
| :---: |

## EXPENSES

## Compensation \& Benefits

| Certificated Employees Summary |  |
| :--- | :--- |
| 1100 | Teachers Salaries |
| 1300 | Certificated Supervisor \& Administr |
|  |  |
|  | SUBTOTAL - Certificated Employees |
| Classified Employees Summary |  |
| 2400 | Classified Clerical \& Office Salaries |
| 2900 | Classified Other Salaries |
|  |  |
|  | SUBTOTAL - Classified Employees |


| 24,603 | $1,787,100$ | $1,787,100$ | - |
| :---: | ---: | ---: | :---: |
| 18,888 | 360,450 | 360,450 | - |
| $\mathbf{4 3 , 4 9 1}$ | $\mathbf{2 , 1 4 7 , 5 5 0}$ | $\mathbf{2 , 1 4 7 , 5 5 0}$ | $\mathbf{-}$ |
|  |  |  |  |
| 5,397 | 70,000 | 70,000 | - |
| - | 165,580 | 165,580 | - |
| $\mathbf{5 , 3 9 7}$ | $\mathbf{2 3 5 , 5 8 0}$ | $\mathbf{2 3 5 , 5 8 0}$ | $\mathbf{-}$ |


| Employee Benefits Summary |  |
| :--- | :--- |
| 3100 | STRS |
| 3200 | PERS |
| 3300 | OASDI-Medicare-Alternative |
| 3400 | Health \& Welfare Benefits |
| 3500 | Unemployment Insurance |
| 3600 | Workers Comp Insurance |
| 3900 | Other Employee Benefits |
|  |  |
|  | SUBTOTAL - Employee Benefits |


| 5,168 | 249,908 | 249,908 | $(0)$ |
| ---: | ---: | ---: | ---: |
| 604 | 8,428 | 8,428 | $(0)$ |
| 1,628 | 59,026 | 59,027 | $(1)$ |
| 9,750 | 332,100 | 332,100 | - |
| - | 1,192 | 1,192 | $(0)$ |
| 2,141 | 23,831 | 23,832 | $(1)$ |
| - | 2,142 | - | 2,142 |
|  |  |  | $\mathbf{2 , 1 4 0}$ |
| $\mathbf{1 9 , 2 9 1}$ | $\mathbf{6 7 6 , 6 2 7}$ | $\mathbf{6 7 4 , 4 8 7}$ |  |

## Magnolia Public Schools - MSA-SA

Budget vs. Actuals
As of most recent monthly close

| Budget vs. Actual | Budget |  |  |
| :---: | :---: | :---: | :---: |
| Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| 949 | 235,150 | 235,150 | - |
| 144 | 35,000 | 35,000 | - |
| - | 10,000 | 10,000 | - |
| - | 10,000 | 10,000 | - |
| 154 | 65,500 | 65,500 | - |
| 18 | 2,200 | 2,200 | - |
| - | 5,000 | 5,000 | - |
| - | 11,185 | 11,185 | - |
| - | 25 | 25 | - |
| - | 3,000 | 3,000 | - |
| - | 105,825 | 105,825 | - |
| - | 206,845 | 218,729 | $(11,884)$ |
| - | 2,000 | 2,000 | - |
| 1,265 | 691,730 | 703,614 | $(11,884)$ |

## Magnolia Public Schools - MSA-SA

Budget vs. Actuals
As of most recent monthly close

| 5000 | Services \& Other Operating Expenses |
| :--- | :--- |
| 5101 | CMO Fees |
| 5102 | Direct CMO Fee (Shared Staff) |
| 5210 | Conference Fees |
| 5215 | Travel - Mileage, Parking, Tolls |
| 5300 | Dues \& Memberships |
| 5450 | Insurance - Other |
| 5500 | Operations \& Housekeeping |
| 5510 | Utilities - Gas and Electric |
| 5605 | Equipment Leases |
| 5610 | Rent |
| 5615 | Repairs and Maintenance - Building |
| 5803 | Accounting Fees |
| 5809 | Banking Fees |
| 5813 | Service 5 |
| 5814 | Service 6 |
| 5820 | Consultants - Non Instructional - Custom 1 |
| 5822 | Consultants - Non Instructional - Custom 3 |
| 5824 | District Oversight Fees |
| 5830 | Field Trips Expenses |


| Budget vs. Actual | Budget |  |  |
| :---: | :---: | :---: | :---: |
| Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| - | 972,192 | 972,192 | - |
| - | 33,233 | 33,233 | - |
| 140 | 8,809 | 8,809 | - |
| - | 20,000 | 20,000 | - |
| 15 | 6,000 | 6,000 | - |
| 2,513 | 32,415 | 32,415 | - |
| - | 8,500 | 8,500 | - |
| - | 55,000 | 55,000 | - |
| - | 47,344 | 47,344 | - |
| 19,000 | - | 33,941 | $(33,941)$ |
| - | 3,000 | 3,000 | - |
| - | 5,000 | 5,000 | - |
| 238 | 2,856 | 2,856 | - |
| - | 10,000 | 10,000 | - |
| - | 7,500 | 7,500 | - |
| - | 30,000 | 30,000 | - |
| 1 | 57,898 | 57,898 | - |
| - | 46,872 | 46,051 | 822 |
| - | 19,000 | 19,000 | - |

Magnolia Public Schools - MSA-SA
Budget vs. Actuals
As of most recent monthly close


## Magnolia Public Schools - MSA-SD

Budget vs. Actuals
As of most recent monthly close


Magnolia Public Schools - MSA-SD
Budget vs. Actuals
As of most recent monthly close

| Budget vs. <br> Actual | Budget |  |  |
| :---: | :---: | :---: | :---: |
|  |  |  | Variance |
| Actual YTD | Approved Budget | Current | (Budget vs. Current |

## REVENUE

| LCFF Entitlement |  |
| :--- | :--- |
| 8011 | Charter Schools LCFF - State Aid |
| 8012 | Education Protection Account Entitlement |
| 8096 | Charter Schools in Lieu of Property Taxes |
|  |  |
|  |  |
|  | SUBTOTAL - LCFF Entitlement |
| 8100 | Federal Revenue |
| 8181 | Special Education - Entitlement |
| 8220 | Child Nutrition Programs |
| 8291 | Title I |
| 8292 | Title II |
| 8293 | Title III |
| 8296 | Other Federal Revenue |
|  |  |
|  | SUBTOTAL - Federal Income |
| 8300 | Other State Revenues |
| 8381 | Special Education - Entitlement (State) |
| 8520 | Child Nutrition - State |
| 8550 | Mandated Cost Reimbursements |
| 8560 | State Lottery Revenue |
|  |  |
|  | SUBTOTAL - Other State Income |


| 42,945 | 812,986 | 563,692 | $(249,293)$ |
| :---: | :---: | :---: | :---: |
|  | 623,404 | 600,643 | $(22,761)$ |
| - | 1,929,220 | 2,200,489 | 271,268 |
| 42,945 | 3,365,610 | 3,364,824 | (786) |
| - | 48,937 | 52,875 | 3,938 |
| - | 24,079 | 26,253 | 2,175 |
| - | 24,624 | 26,810 | 2,187 |
| - | 669 | 669 | - |
| - | 120 | 162 | 42 |
| - | 35,500 | 35,500 | - |
| - | 133,928 | 142,270 | 8,342 |
| 9,726 | 221,038 | 228,136 | 7,098 |
| - | 3,881 | 2,037 | $(1,843)$ |
| - | 2,938 | 92,564 | 89,626 |
| - | 73,475 | 85,721 | 12,246 |
| 9,726 | 301,331 | 408,458 | 107,127 |

Magnolia Public Schools - MSA-SD
Budget vs. Actuals
As of most recent monthly close

|  |  | Budget vs. <br> Actual |  |
| :--- | :--- | :--- | :--- |

## Magnolia Public Schools - MSA-SD

Budget vs. Actuals
As of most recent monthly close

| (expen | Budget vs. Actual |  | Budget |  |
| :---: | :---: | :---: | :---: | :---: |
|  | Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| EXPENSES |  |  |  |  |
| Compensation \& Benefits |  |  |  |  |
| Certificated Employees Summary |  |  |  |  |
| 1100 Teachers Salaries | 59,943 | 1,264,738 | 1,264,738 | (0) |
| 1300 Certificated Supervisor \& Administrator Salarie | 33,836 | 338,000 | 338,000 | - |
| SUBTOTAL - Certificated Employees | 93,779 | 1,602,738 | 1,602,738 | (0) |
| Classified Employees Summary |  |  |  |  |
| 2400 Classified Clerical \& Office Salaries | 11,685 | 62,033 | 62,033 | 0 |
| 2900 Classified Other Salaries | 2,449 | 32,842 | 32,842 | - |
| SUBTOTAL - Classified Employees | 14,134 | 94,875 | 94,875 | 0 |
| Employee Benefits Summary |  |  |  |  |
| 3100 STRS | 11,909 | 188,731 | 188,731 | 0 |
| 3200 PERS | 2,126 | 12,185 | 12,968 | (782) |
| 3300 OASDI-Medicare-Alternative | 2,857 | 36,871 | 36,871 | 0 |
| 3400 Health \& Welfare Benefits | 18,080 | 202,500 | 202,500 | - |
| 3500 Unemployment Insurance | - | 849 | 903 | (54) |
| 3600 Workers Comp Insurance | 3,873 | 16,976 | 16,976 | 0 |
| SUBTOTAL - Employee Benefits | 38,845 | 458,112 | 458,949 | (836) |

## Magnolia Public Schools - MSA-SD

Budget vs. Actuals
As of most recent monthly close

|  | , | Budget vs. Actual |  | Budget |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| 4000 | Books \& Supplies |  |  |  |  |
| 4100 | Approved Textbooks \& Core Curricula Materials | - | 10,000 | 10,000 | - |
| 4200 | Books \& Other Reference Materials | 190 | 10,000 | 10,000 | - |
| 4315 | Custodial Supplies | 1,006 | 9,000 | 9,000 | - |
| 4320 | Educational Software | - | 15,000 | 15,000 | - |
| 4325 | Instructional Materials \& Supplies | - | 18,700 | 18,700 | - |
| 4326 | Art \& Music Supplies | - | 2,200 | 2,200 | - |
| 4330 | Office Supplies | 548 | 32,200 | 32,200 | - |
| 4335 | PE Supplies | - | 5,000 | 4,000 | 1,000 |
| 4345 | Non Instructional Student Materials \& Supplies | 589 | 6,000 | 6,000 | - |
| 4346 | Teacher Supplies | 26 | - | 1,000 | $(1,000)$ |
| 4410 | Classroom Furniture, Equipment \& Supplies | 4,023 | 10,000 | 10,000 | - |
| 4420 | Computers (individual items less than \$5k) | - | 15,500 | 15,500 | - |
| 4430 | Non Classroom Related Furniture, Equipment \& Sı | 3,269 | - | 3,269 | $(3,269)$ |
| 4700 | Food | - | 27,959 | 29,706 | $(1,746)$ |
| 4720 | Other Food | 606 | 2,000 | 2,000 | - |
|  | SUBTOTAL - Books and Supplies | 10,257 | 163,559 | 168,574 | $(5,015)$ |

## Magnolia Public Schools - MSA-SD

Budget vs. Actuals
As of most recent monthly close

|  |  | Budget vs. <br> Actual |  |  |
| :--- | :--- | :--- | :--- | :--- |
|  |  |  |  | Budget |

## Magnolia Public Schools - MSA-SD

Budget vs. Actuals
As of most recent monthly close

| As ofmostrecent monthly close |  | Budget vs. Actual | Budget |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| 5820 | Consultants - Non Instructional - Custom 1 | - | 40,000 | 40,000 | - |
| 5822 | Consultants - Non Instructional - Custom 3 | - | 26,503 | 26,503 | - |
| 5824 | District Oversight Fees | - | 33,656 | 33,648 | 8 |
| 5830 | Field Trips Expenses | - | 45,000 | 45,000 | - |
| 5845 | Legal Fees | - | 25,000 | 25,000 | - |
| 5851 | Marketing and Student Recruiting | - | 24,000 | 24,000 | - |
| 5857 | Payroll Fees | 1,299 | 18,000 | 18,000 | - |
| 5863 | Professional Development | 100 | 17,100 | 17,100 | - |
| 5869 | Special Education Contract Instructors | - | 70,000 | 70,000 | - |
| 5872 | Special Education Encroachment | - | - | 11,240 | $(11,240)$ |
| 5875 | Staff Recruiting | - | 1,911 | 1,911 | - |
| 5884 | Substitutes | - | 25,000 | 25,000 | - |
| 5887 | Technology Services | 3,864 | 43,800 | 43,800 | - |
| 5900 | Communications | 791 | 42,000 | 42,000 | - |
|  | SUBTOTAL - Services \& Other Operating Exp. | 127,209 | 1,325,125 | 1,341,358 | $(16,233)$ |
| 6000 | Capital Outlay |  |  |  |  |
|  | SUBTOTAL - Capital Outlay | - | - | - | - |
| TOTAL EXPENSES |  | 284,223 | 3,644,410 | 3,666,494 | $(22,084)$ |
| 6900 | Total Depreciation (includes Prior Years) | - | 44,619 | 52,378 | $(7,759)$ |
| TOTAL EXPENSES including Depreciation |  | 284,223 | 3,689,029 | 3,718,871 | $(29,842)$ |

## Budget vs. Actuals

As of most recent monthly close

| As ofmostrecentmontes | Budget vs. Actual |  | Budget |  |
| :---: | :---: | :---: | :---: | :---: |
|  | Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| SUMMARY |  |  |  |  |
| Revenue |  |  |  |  |
| Local Revenues | 799,783 | 5,208,150 | 5,230,002 | 21,852 |
| Fundraising and Grants | 1,000 | 250,000 | 250,000 | - |
| Total Revenue | 800,783 | 5,458,150 | 5,480,002 | 21,852 |
| Expenses |  |  |  |  |
| Compensation and Benefits | 295,669 | 2,894,228 | 2,894,221 | 7 |
| Books and Supplies | 72 | 105,290 | 105,290 | - |
| Services and Other Operating Expenditures | 135,034 | 2,428,089 | 2,427,683 | 406 |
| Depreciation | - | 7,666 | 7,666 | - |
| Total Expenses | 430,775 | 5,435,272 | 5,434,859 | 413 |
| Operating Income | 370,008 | 22,877 | 45,142 | 22,265 |
| Fund Balance |  |  |  |  |
| Beginning Balance (Unaudited) | $(285,175)$ | $(285,175)$ | $(285,175)$ |  |
| Audit Adjustment | - | - | - |  |
| Beginning Balance (Audited) | $(285,175)$ | $(285,175)$ | $(285,175)$ |  |
| Operating Income | 370,008 | 22,877 | 45,142 |  |
| Ending Fund Balance | 84,833 | $(262,298)$ | $(240,033)$ |  |

## MERF

Budget vs. Actuals
As of most recent monthly close

| Budget vs. <br> Actual | Budget |  |  |
| :--- | :---: | :---: | :---: |
|  |  | Current | Variance <br> (Budget vs. Current <br> Actual YTD |
| Approved Budget | Forecast | Forecast) |  |

MERF
Budget vs. Actuals
As of most recent monthly close

| As ofmostrecentmonthlo |  | Budget vs. Actual |  | Budget |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| 8600 | Other Local Revenue |  |  |  |  |
| 8690 | Other Local Revenue | - | 200 | 200 | - |
| 8699 | All Other Local Revenue | 21,852 | - | 21,852 | 21,852 |
| 8701 | Revenue Program 1 | 145,517 | 898,657 | 898,657 | - |
| 8702 | Revenue Program 2 | 145,517 | 1,077,532 | 1,077,532 | - |
| 8703 | Revenue Program 3 | 145,517 | 873,103 | 873,103 | - |
| 8704 | Revenue Program 4 | 27,284 | 240,368 | 240,368 | - |
| 8705 | Revenue Program 5 | 10,923 | 101,258 | 101,258 | - |
| 8706 | Revenue Program 6 | 10,914 | 126,820 | 126,820 | - |
| 8707 | Revenue Program 7 | 90,948 | 545,689 | 545,689 | - |
| 8708 | Revenue Program 8 | 145,517 | 949,764 | 949,764 | - |
| 8709 | Revenue Program 9 | 55,793 | 60,000 | 60,000 | - |
| 8712 | Revenue Program 12 | - | 334,759 | 334,759 | - |
|  | SUBTOTAL - Local Revenues | 799,783 | 5,208,150 | 5,230,002 | 21,852 |
| 8800 | Donations/Fundraising |  |  |  |  |
| 8802 | Donations - Private | - | 250,000 | 249,000 | $(1,000)$ |
| 8803 | Fundraising | 1,000 | - | 1,000 | 1,000 |
|  | SUBTOTAL - Fundraising and Grants | 1,000 | 250,000 | 250,000 | - |
| TOTAL REVENUE |  | 800,783 | 5,458,150 | 5,480,002 | 21,852 |

MERF
Budget vs. Actuals
As of most recent monthly close

| As of most recent monthly close | Budget vs. Actual |  | Budget |  |
| :---: | :---: | :---: | :---: | :---: |
|  | Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| EXPENSES |  |  |  |  |
| Compensation \& Benefits |  |  |  |  |
| Certificated Employees Summary |  |  |  |  |
| 1100 Teachers Salaries | - | - | - | - |
| 1300 Certificated Supervisor \& Administrator Salarie | 43,650 | 350,367 | 350,367 | 0 |
| SUBTOTAL - Certificated Employees | 43,650 | 350,367 | 350,367 | 0 |
| Classified Employees Summary |  |  |  |  |
| 2400 Classified Clerical \& Office Salaries | 198,682 | 1,993,093 | 1,993,093 | (0) |
| 2900 Classified Other Salaries | 12,683 | 69,361 | 69,361 | 0 |
| SUBTOTAL - Classified Employees | 211,366 | 2,062,454 | 2,062,454 | (0) |
| Employee Benefits Summary |  |  |  |  |
| 3100 STRS | 2,314 | 9,299 | 9,299 | - |
| 3300 OASDI-Medicare-Alternative | 20,281 | 178,879 | 178,879 | 0 |
| 3400 Health \& Welfare Benefits | 1,115 | 186,000 | 186,000 | - |
| 3500 Unemployment Insurance | 345 | 15,431 | 15,424 | 7 |
| 3600 Workers Comp Insurance | 8,134 | 24,128 | 24,129 | (1) |
| 3700 Retiree Benefits | 8,465 | 67,669 | 67,669 | (0) |
| SUBTOTAL - Employee Benefits | 40,654 | 481,407 | 481,400 | 7 |

## MERF

Budget vs. Actuals
As of most recent monthly close

|  |  | Budget vs. Actual |  | Budget |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| 4000 | Books \& Supplies |  |  |  |  |
| 4100 | Approved Textbooks \& Core Curricula Materials | - | 239 | 239 | - |
| 4200 | Books \& Other Reference Materials | - | 761 | 761 | - |
| 4320 | Educational Software | - | 18,900 | 18,900 | - |
| 4325 | Instructional Materials \& Supplies | - | 288 | 288 | - |
| 4326 | Art \& Music Supplies | - | 102 | 102 | - |
| 4330 | Office Supplies | 72 | 10,921 | 10,921 | - |
| 4400 | Noncapitalized Equipment | - | 12,000 | 12,000 | - |
| 4420 | Computers (individual items less than \$5k) | - | 31,406 | 31,406 | - |
| 4430 | Non Classroom Related Furniture, Equipment \& Sı | - | 673 | 673 | - |
| 4720 | Other Food | - | 30,000 | 30,000 | - |
|  | SUBTOTAL - Books and Supplies | 72 | 105,290 | 105,290 | - |

## MERF

Budget vs. Actuals
As of most recent monthly close

| 5000 | Services \& Other Operating Expenses |
| :--- | :--- |
| 5200 | Travel \& Conferences |
| 5210 | Conference Fees |
| 5215 | Travel - Mileage, Parking, Tolls |
| 5220 | Travel and Lodging |
| 500 | Dues \& Memberships |
| 5450 | Insurance - Other |
| 5500 | Operations \& Housekeeping |
| 5605 | Equipment Leases |
| 5610 | Rent |
| 5615 | Repairs and Maintenance - Building |
| 5617 | Repairs and Maintenance - Other Equipment |
| 5803 | Accounting Fees |
| 5809 | Banking Fees |
| 5812 | Business Services |
| 5820 | Consultants - Non Instructional - Custom 1 |
| 5822 | Consultants - Non Instructional - Custom 3 |
| 5833 | Fines and Penalties |
| 5843 | Interest - Loans Less than 1 Year |
| 5845 | Legal Fees |
| 5851 | Marketing and Student Recruiting |
| 5857 | Payroll Fees |
| 5861 | Prior Yr Exp (not accrued) |
| 5863 | Professional Development |
| 5864 | Professional Development - Other |
| 5887 | Technology Services |
| 5899 | Miscellaneous Operating Expenses |
| 5900 | Communications |
| 5915 | Postage and Delivery |


| Budget vs. Actual |  | Budget |  |
| :---: | :---: | :---: | :---: |
| Actual YTD | Approved Budget | Current <br> Forecast | Variance (Budget vs. Current Forecast) |
| - | 8,964 | 8,964 | - |
| - | 24,438 | 24,438 | - |
| 2,682 | 22,062 | 22,062 | - |
| - | 104,536 | 104,536 | - |
| - | 10,000 | 10,000 | - |
| - | 14,400 | 14,400 | - |
| - | 20,189 | 20,189 | - |
| - | 12,000 | 12,000 | - |
| 13,210 | 201,135 | 201,135 | - |
| - | 83 | 83 | - |
| - | 97 | 97 | - |
| - | 6,000 | 6,000 | - |
| 1,366 | 17,917 | 17,917 | - |
| 57,917 | 695,000 | 695,000 | - |
| - | 381,038 | - | 381,038 |
| 22,931 | 412,500 | 793,538 | $(381,038)$ |
| 573 | 1,213 | 1,213 | - |
| - | 517 | 111 | 406 |
| 10,000 | 170,000 | 170,000 | - |
| 941 | 73,200 | 73,200 | - |
| 1,895 | 12,850 | 12,850 | - |
| - | 22,574 | 22,574 | - |
| 470 | 95,000 | 95,000 | - |
| - | 24,000 | 24,000 | - |
| 16,483 | 67,376 | 67,376 | - |
| 3,926 | - | - | - |
| 1,261 | 17,000 | 17,000 | - |
| 1,379 | 14,000 | 14,000 | - |
| 135,034 | 2,428,089 | 2,427,683 | 406 |

MERF
Budget vs. Actuals
As of most recent monthly close

6000
Capital Outlay
SUBTOTAL - Capital Outlay
TOTAL EXPENSES

6900 Total Depreciation (includes Prior Years)
TOTAL EXPENSES including Depreciation

| Budget vs. Actual | Budget |  |  |
| :---: | :---: | :---: | :---: |
| Actual YTD | Approved Budget | Current <br> Forecast | Variance <br> (Budget vs. Current Forecast) |
| - | - | - | - |
| 430,775 | 5,427,607 | 5,427,193 | 413 |
| - | 7,666 | 7,666 | - |
| 430,775 | 5,435,272 | 5,434,859 | 413 |


[^0]:    Total Payment:
    Note: Please sign below and mail the signed copy with your invoice to:
    Multi or Single Subject Teaching Office
    California State University, Long Beach
    1250 Bellflower Boulevard
    Long Beach, CA 90840-2201

[^1]:    5

[^2]:    As of most recent monthly close－FY16 Unaudited Actuals Magnolia Science Academy－Santa Clara
    Budget vs．Actuals

[^3]:    

    ## MERF

[^4]:    ${ }^{1}$ This means that members of the Board of Directors who choose to utilize their homes or offices as teleconference locations must open these locations to the public and accommodate any members of the public who wish to attend the meeting at that location.
    2 The Brown Act prohibits requiring members of the public to provide their names as a condition of attendance at the meeting.

[^5]:    * Support

    Intervention \&
    Acceleration (Sat.
    School, Power Eng.
    \& Math), GATE
    identification on 6th grade Math
    Placement test,
    Honors Classes
    (Math / ELA MS\&
    HS), and
    Designated ELD

