APPROVED

TEXAS CENTER FOR ARTS + ACADEMICS

Texas Center for Arts + Academics

Minutes

TCAA Board Meeting - Annual Meeting

Date and Time
Tuesday August 25, 2020 at 6:00 PM

Location
Join Zoom Meeting: https://us02web.zoom.us/j/81531750287

Meeting ID: 815 3175 0287

One tap mobile
+13462487799,,81531750287# US (Houston)
+16699006833,,81531750287# US (San Jose)

Video/Audio Conferencing Notice: *Pursuant to Governor Abbott's Temporary Suspension of Open Meetings Laws issued on March 16, 2020, the August 25, 2020* ***TCAA Board Meeting - Annual Meeting*** *will be conducted via video conference on the Zoom Video Conference platform, which will be audible to the Board and public and allow for two-way communication. The Board Chair, presiding officer, or trustees will not be physically present at one location, but a quorum will be required for the meeting on the video conference or phone.*

Directors Present
Charles Reid (remote), Leslie Scott (remote), Mary A. Zimmerman (remote), Melissa Goodroe (remote), Michael Wellbaum (remote)

Directors Absent

Daniel Bates

Ex Officio Members Present
Patricia Thomson (remote)

Guests Present
Betsy Compton (remote), Janelle Grau (remote), Jennifer Jackson (remote), Monica Sheehan (remote), Penny Clay (remote), Phillip Garrott (remote), Sheyna Ferraro (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Melissa Goodroe called a meeting of the board of directors of Texas Center for Arts + Academics to order on Tuesday Aug 25, 2020 at 6:18 PM.

II. Public Comments

A. Public Comments

- Eric Sherrill - FWAFA parent and spouse of a FWAFA teacher - spoke in favor of the waiver to extend the start of the 2020-2021 school year virtually.

III. Consent Agenda

A. Approve Minutes

Leslie Scott made a motion to approve the minutes from TCAA Emergency Session of the Board on 06-16-20.
Michael Wellbaum seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Monthly Finance Statements

Leslie Scott made a motion to approve the April, May, June, and July 2020 finance statements.
Michael Wellbaum seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Closed Session

A. Convene to Closed Session

- Convened to Closed Session at 6:38pm

V. Open Session

A. Reconvene to Open Session

- Reconvened to Open Session at 7:24pm

VI. Financials

A. TeSA End of the Year Budget Amendments

Michael Wellbaum made a motion to approve TeSA's End of the Year Budget Amendments.
Mary A. Zimmerman seconded the motion.
The board **VOTED** unanimously to approve the motion.

- Adjustments due to contracted services

B. FWAFA End of the Year Budget Amendments

Charles Reid made a motion to approve FWAFA's End of the Year Budget Amendments.
Mary A. Zimmerman seconded the motion.
The board **VOTED** unanimously to approve the motion.

- Adjustments due to contracted services

C. TCAA End of the Year Budget Amendments

Michael Wellbaum made a motion to approve TCAA's End of the Year Budget Amendments.
Charles Reid seconded the motion.
The board **VOTED** unanimously to approve the motion.

- Adjustments due to contracted services

D. Renewal of PCB Line of Credit

Michael Wellbaum made a motion to approve the renewal of the PCB Line of Credit.
Mary A. Zimmerman seconded the motion.
The board **VOTED** unanimously to approve the motion.

- 12 month term due August 2020

E. TCAA Lease Agreements

Charles Reid made a motion to approve TCAA's Lease Agreements.
Leslie Scott seconded the motion.

The board **VOTED** unanimously to approve the motion.

- TCAA holds the loans on FWAFA and TeSA, collecting rent each month from both schools

VII. Academic

A. TeSA Request to Extend the Start of the 2020-2021 School Year Waiver

Charles Reid made a motion to approve TeSA's Request to Extend the Start of the 2020-2021 School Year Waiver.
Michael Wellbaum seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. FWAFA Request to Extend the Start of the 2020-2021 School Year Waiver

Charles Reid made a motion to approve FWAFA's Request to Extend the Start of the 2020-2021 School Year Waiver.
Mary A. Zimmerman seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. TeSA Student Handbook

Mary A. Zimmerman made a motion to approve TeSA's 2020-2021 Student Handbook.
Leslie Scott seconded the motion.
The board **VOTED** unanimously to approve the motion.
Dr. Vaughan discussed proposed changes.

TeSA Student Handbook Changes 2020-2021:

- page 2: Table of Contents - Update to new page numbers
- page 3: Mission - Add to handbook (previously not included)
- page 4:FeesStatement - added about families' responsibility to purchase a school uniform
- pages 13-15: Technology & Internet Use - Update language, replace/remove punctuation, add 3 offenses related to email, social media, and video/audio recording
- pages 16-17: Dress Code - Rewritten to include "tops" and "bottoms" instead of specific to "girls" and "boys;" Leggings added to allowable footwear (along with tights) for under skirts & jumpers; Dance & P.E. sections combined due to shared uniform option through PTO.
- page 19: Contact for 504 Referrals - Updated to Kiera Wallace
- pages 20-21: Films in the Classroom - Updated language, added teacher permission required, parent permission needed for PG-13, and added no "R" or "X" films under any circumstances

- page 24: Grading Policy - Add policy followed by teachers and previously published in grade-level syllabi, but not in the handbook
- pages 24: Reading Logs - Extend required reading logs to K-6 (instead of K-3)
- pages 24-25: Eligibility - Rewrite language to match UIL regulations and add chart showing 2020-2021 dates
- page 45: Volunteer Policy - Include required application (voted on the Board in November 2019 meeting)
- pages 1-65: Full Handbook - Formatting fixed for consistency of spacing between sentences and paragraphs

D. FWAFA Student Handbook

Michael Wellbaum made a motion to approve FWAFA's 2020-2021 Student Handbook.
Charles Reid seconded the motion.
The board **VOTED** unanimously to approve the motion.
Dr. Vaughan discussed proposed changes.

FWAFA Student Handbook Updates for 2020-2021:

- pages16-18: Technology & Internet Use - Update language, replace/remove punctuation, add 3 offenses related to email, social media, and video/audio recording
- pages 19-21: Dress Code - Condensed formatting to “tops” and “bottoms,” spirit day wear updated to include every Friday, and condensed PE requirements to be the same for 3rd-12th grade
- page 28: Films in the Classroom - Updated language, added teacher permission required, parent permission needed for PG-13, and added no “R” or “X” films under any circumstances
- pages 31-36: Curriculum, Grades, Late Work, Homework, Exam Exemption - Update language, include CTE information, reformat guidelines for grades, correct typos, reformat guidelines for late work, correct font sizes, add eligibility calendar
- page 39: Transfer & Outside Credits - New sections added to address current procedures utilized, but not in the handbook, as well as outlining TEA policy.
- page 40: Graduate Ranking, Graduation - Update to revise weighted cumulative GPAs beginning with graduating class of 2023.

Further Considerations:

1. Due to overwhelming response from parents, remove Flynn O’Hara as the single source vendor for uniform khaki pants and shorts.

Prices as of 8/20 **Flynn O’Hara vs Target, Old Navy, & Wal-Mart**
Khaki Skirt- $50.25 | $10.00 | $8.00 | $12.88
Khaki Slacks- $32.50 | $10.00 | $8.00 | $12.97

Khaki Shorts- $26.25 | $10.00 | $8.00 | $10.99

1. Student Fees

- Remove Activity Fees
- Remove Technology Fee

E. TeSA, FWAFA & TCAA 2020-2021 Personnel Handbooks

Charles Reid made a motion to approve TeSA, FWAFA, and TCAA's 2020-2021 Personnel Handbooks.
Mary A. Zimmerman seconded the motion.
The board **VOTED** unanimously to approve the motion.

- Dr. Vaughan discussed proposed changes regarding COVID-19 related leave.

F. Enrollment Information

As of Friday, August 21, 2020:

- TeSA currently has 290 students
- FWAFA currently has 669 students

G. 2020 Accountability Rating System

- Not Rated: Declared State of Disaster indicates that due to extraordinary public health and safety circumstances, the closure of schools during the state's testing window inhibited the ability of the state to accurately measure district and campus performance.

H. FWAFA ESC Region 11 Contract

Leslie Scott made a motion to approve FWAFA's ESC Region 11 Contract additions.
Charles Reid seconded the motion.
The board **VOTED** unanimously to approve the motion.

I. TeSA ESC Region 11 Contract

Mary A. Zimmerman made a motion to approve TeSA's ESC Region 11 Contract additions.
Charles Reid seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Governance

A. Election of Board Officers

Recommend current officers remain on slate for another year due to uncertainty to COVID

- Board Chair: Melissa Goodroe
- Chairman Elect/Secretary: Dan Bates
- Past Chair: Michael Wellbaum

Mary A. Zimmerman made a motion to approve current officers remain in place for another year.
Charles Reid seconded the motion.
The board **VOTED** unanimously to approve the motion.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
Melissa Goodroe

B. CERTIFICATE AS TO POSTING OR GIVING OF NOTICE