

APPROVED



## Texas Center for Arts + Academics

### Minutes

#### TCAA Board Meeting

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**Date and Time**

Tuesday November 19, 2019 at 6:00 PM

**Location**

Kathleen E. Connors Theatre in Texas School of the Arts, 6025 Village Parkway, Edgecliff Village, TX 76134

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Texas Center for Arts + Academics is the charter holder of Fort Worth Academy of Fine Arts (FWAFA) and Texas School of the Arts (TeSA).

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**Directors Present**

Charles Reid, Daniel Bates, Leslie Scott, Mary A. Zimmerman, Melissa Goodroe, Michael Wellbaum

**Directors Absent**

*None*

**Ex Officio Members Present**

Patricia Thomson

**Non Voting Members Present**

Patricia Thomson

**Guests Present**

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Betsy Compton, Dan Elliott, Janelle Grau, Jennifer Jackson, Joe Morrow, Kerra Simmons, Natalie Texada, Penny Clay, Phillip Garrott, Sheyna Ferraro

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

Melissa Goodroe called a meeting of the board of directors of Texas Center for Arts + Academics to order on Tuesday Nov 19, 2019 at 6:04 PM.

## **II. Public Comments**

### **A. Public Comments**

- There were no public comments.

## **III. Closed Session**

### **A. Closed Session**

- Convened to Closed Session at 6:05pm.

## **IV. Open Session**

### **A. Open Session**

- Reconvened Open Session at 6:56pm.

## **V. Consent Agenda**

### **A. Minutes**

Michael Wellbaum made a motion to approve minutes from the TCAA Board Meeting on 09-24-19 TCAA Board Meeting on 09-24-19.

Charles Reid seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Approve September and October 2019 Financial Statements**

Michael Wellbaum made a motion to approve September and October 2019 financial statements.

Charles Reid seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C.**

### **Approve Employee Misconduct Policy**

Michael Wellbaum made a motion to approve Employee Misconduct Policy.

Charles Reid seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Approve volunteer Policy**

Michael Wellbaum made a motion to approve Volunteer Policy.

Charles Reid seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VI. Parent Club Updates**

### **A. TeSA PTO**

- Trunk or Treat was a success. On the calendar for next year.
- TeSA WAT raised over 25K
- 2nd fundraiser of the year was 11-13-19 Free Dress for \$5 raised almost \$900
- 3rd Annual TeSA Gives Back November 8-22 for Kids Kits to be donated to Tarrant Area Food Bank. Goal is to surpass 5,000 individual items to help feed children during the holiday break.
- Square 1 Art orders to be in by the 19th to qualify for free shipping
- 12-5-19 prior to the Art Show, there will be a General PTO Meeting @6:00 pm
- 12-9 thru 12-19 TeSA Tree will collect donations for ACH Child and Family Services as well as Art pieces to be delivered with Meals on Wheels
- How can TeSA help promote TCAA for upcoming Auditions and Enrollment?

### **B. FWAFA PTSO**

- No report

### **C. TBC Parent Club**

- No report

## **VII. Financials**

### **A. First Financial Management Reports**

- Finance Director, Janelle Grau presented FWAFA and TeSA 2017-2018 FIRST Financial Management Reports
- Both Schools received an A Superior rating

### **B. Investment Officer**

Daniel Bates made a motion to approve the appointment of Finance Director, Janelle Grau as TCAA Investment Officer.

Mary A. Zimmerman seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VIII. Leadership and Administration**

### **A. November Open House Update**

- New structure/format of Open House was a hit with parents
- TeSA
  - 20 Kindergarten - 3rd grade families in attendance at November Open House
  - Next Open House scheduled is January 9, 2020
  - Open Enrollment is January 8, 2020 - February 10, 2020
- FWAFA
  - 35 3rd - 12th grade families in attendance at November Open House
  - Next Open House scheduled is January 14, 2020
  - Open Enrollment is January 8, 2020 - February 10, 2020

### **B. Audition Workshop Update**

- 2nd Annual Audition Workshops were a success. We had more students in attendance than last year.
- TeSA
  - 26 Students attended
  - Of the 26 students, 20 were going into Kindergarten where we have our largest openings at TeSA
- FWAFA
  - 50 Students attended
  - Of the 50 students, 18 were going into 3rd grade where we have our largest openings at FWAFA; 9 of them were going into 9th grade which is currently where we have a large number of openings.

### **C. Updates**

- TBC's holiday performance
  - December 17th at Broadway Baptist Church
  - VIP reception will be held before the performance
- Region 11 Fiber Optics
  - Should be implemented by the end of the 3rd quarter or beginning of the 4th quarter
  - This will be huge for connectivity at both campuses

## **IX. Resource Development**

## **A. Resource Development**

- Currently the Annual Fund has brought in \$53,800.00
- Development and Communications Department
  - October Retreat to map out the rest of the year
  - Focusing on Stewardship with all stakeholders

## **X. Team Impact: Conservatories and Community**

### **A. Conservatories and Community**

- Conservatories
  - Working to increase enrollment in Dance, Art, and Community Boys Choir programs
- Advisory Council
  - At our November Committee meeting we did a recap of our Fall Advisory Council meeting held in October where we reviewed expectations with the members.
    - Members were asked to truly serve as Ambassadors which includes:
      - Assist getting TCAA on agenda at local organization and club meetings
      - Help connect us to funding and grants
      - Invite families to our Open House(s)
      - Share with everyone about our Open Enrollment period in January 2020
      - Bring and/or invite guests to School Performances
    - Our Committee is reaching out to ask the full Board to help recruit future Advisory Council members. Please expect a Committee member to connect with you at the beginning of December for a list of names.
    - Penny will send out a Save the Date for the Spring 2020 meeting date to be held April 15th

## **XI. Team Impact: Academies**

### **A. Academies**

- No report

## **XII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:17 PM.

Respectfully Submitted,  
Melissa Goodroe

**B. CERTIFICATE AS TO POSTING OR GIVING OF NOTICE**