APPROVED

Texas Center for Arts + Academics

Minutes

TCAA Board Meeting

Date and Time
Tuesday March 26, 2019 at 6:00 PM

Location
Kathleen E. Connors Theater, Texas School of the Arts, 6025 Village Parkway, Edgecliff Village, TX 76134

Texas Center for Arts + Academics is the charter holder of Fort Worth Academy of Fine Arts (FWAFA) and Texas School of the Arts (TeSA).

Directors Present
Barry King, Daniel Bates, Leslie Scott, Linda Metcalf, Mary A. Zimmerman, Melissa Goodroe, Michael Wellbaum

Directors Absent
Charles Reid

Ex Officio Members Present
Clint Riley

Guests Present
Allyson Grand, Betsy Compton, Janelle Grau, Jason Bishop, Joe Morrow, Kim McAdams-Baker, Natalie Texada, Omar Mendez, Penny Clay, Rhonda Renner, Sheyna Ferraro

I. Opening Items

A. Record Attendance and Guests

Chair Goodroe introduced Carol Francois, TEA monitor and FWAFA Student Council

B. Call the Meeting to Order

Melissa Goodroe called a meeting of the board of directors of Texas Center for Arts + Academics to order on Tuesday Mar 26, 2019 at 6:07 PM.

II. Public Comments

A. Public Comments

No Public Comments

III. Consent Agenda

A. Approve Minutes

Michael Wellbaum made a motion to approve minutes from the TCAA Board Meeting on 01-15-19 TCAA Board Meeting on 01-15-19.
Mary A. Zimmerman seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Financial Reports

Michael Wellbaum made a motion to approve financials.
Mary A. Zimmerman seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Parent Representative Reports

A. TeSA PTo

- New Drop off and Pick off procedures started in March have going well; like to thank everyone who helped put those procedures in place
- Playground is officially completed; Mr. Morrow and PTSO President Maddy Simmons have plans to talk to Mr. Riley about a Memorial Plaque
- Still accepting donations from each class for Gala Silent Auction baskets
- We appreciate the Board attention to the necessary updates of the school's computer lab

B. FWAFA PTSO

- We had the most successful Kids Take Over the School to date; the staff voted to use these funds to update the school's security system
- The Beautification Committee held a Plant Flowers day to plant flowers in FWAFA's many flower beds

C. TBC Parent Club

- Annual Banquet - April 24
- Spring Concert - May 10
- East Coast Tour - May 19- 22

V. Financials

A. Budget Amendments

- FWAFA- Actuals from February 2019; at this time this is our best projection on how we will finish the year through August

1. Revenues- originally planned for a deficit but at this time we are not projecting a deficit; Per Capita and FSP have increased
2. Expenses- Instruction increase is due to Special Education and Supplies; Plant Maintenance and Operations increase expense due to unplanned repairs and deferred maintenance projects

- TCAA

1. Revenues- Contributions are lower than budgeted
2. Expensures- decreasing the expenses due to the projected lower revenue from Gala

- TeSA

1. Revenues- TEA FSP decreased due to attendance
2. Expensures- overall decrease; Instructional Leadership increase- position was not in the original budget; School Leadership had staff changes there that were not in budget; Plant Maintenance and Operations- janitorial, lawn care, and utility expenses lower than budgeted

Comments: Wellbaum noted it was a difficult year; thank you, especially Janelle for your hard work
Leslie Scott made a motion to approve.
Barry King seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Academics

A. EMAT Certification

- EMAT funding (the funding source we use to purchase text books for our schools) - each year every public school is asked to submit to TEA their EMAT certification; does not need a Board vote but does have to be signed off on by the Board Chair and Secretary as well as Superintendent

1. Submit the allotment of how many courses and specific courses we plan to offer, as well as the grade levels we plan to serve on each campus
2. EMAT for both campuses was signed off on and are being submitted to TEA

B. Approve 2019-2020 Calendars

Linda Metcalf made a motion to approve.
Mary A. Zimmerman seconded the motion.
The board **VOTED** unanimously to approve the motion.

- Presented FWAFA and TeSA 2019-2020 academic calendars
- Indicated New Staff Orientation days reflected in yellow is new to the calendar although we do this orientation every year it just has not ever been placed on the calendars
- Only difference between the two calendars is timing on when report cards go out to parents
- We look at surrounding ISD calendars when creating our calendars in regards to things like Spring Break to make it easier on parents as we know they may have other children attending one of those schools

C. FWAFA Graduation Plan

- FWAFA Academic Committee had an internal audit of our course selection - main focus this year was on high school level
- Proposing to the Board an Updated Graduation Plan

1. Still recommend graduates 26 credit program
2. Capstone project still required
3. Major difference is under the Endorsement plans:

- Broken out Arts and Humanities Theatre Endorsement into theatre, musical theatre, and technical theatre endorsements
- Add two new endorsement tracks- Language other than English endorsement: Spanish and French AND New Business and Industry Digital Arts Career endorsement geared towards fine arts

Staff and student input was taken into account regarding these proposed changes

Two endorsements are possible to be obtained but because of scheduling it proves to be difficult

Changing tracks is possible but would be considered on a case-by-case basis

Daniel Bates made a motion to approve.

Michael Wellbaum seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Development

A. Arts Gala 2019

- 32 tables sold
- $65,000 sponsorships and tickets already
- Still working on auction items
- VIP registration
- Express check-in information will be sent out April 2nd; begin bidding on April 4th online

B. Board Solicitation

VIII. Impact Team: Conservatories and Community

A. Advisory Council

Advisory Council:

- Each person will serve a 2 year term
- 2 meetings per year- one in Spring and one in Fall
- First meeting will be held on April 25th

B. Art Conservatory

Art Conservatory:

- Classes start this week
- 2 classes per week for an 8 week session

C. Summer Programs

Camps:

- June and July camps
- Info on Websites

IX. Governance

A. Board Recruitment

Governance Committee Meeting:

- Focused on board recruitment to increase board size
- Discussed ways to bring formality and responsibilities of current board to recruit others to the board

B. Strategic Plan

- Time for another strategic planning session
- Discussed if we should retain a facilitator to help with the process - this will be finalized at a later date

X. Closed Session

A. Closed Session

- Convened to closed session at 6:42pm
- Opened closed session at 6:49pm
- Adjourned closed session at 7:55pm

XI. Open Session

A. Open Session

Reconvened open session at 7:58pm

XII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:58 PM.

Respectfully Submitted,
Melissa Goodroe