APPROVED

TEXAS CENTER FOR ARTS + ACADEMICS

Texas Center for Arts + Academics

Minutes

Board Meeting

Date and Time
Tuesday March 28, 2017 at 6:00 PM

Location
Kathleen E. Connors Theater, Texas School of the Arts, 6025 Village Parkway, Edgecliff Village, TX 76134

Texas Center for Arts + Academics is the charter holder of Fort Worth Academy of Fine Arts (FWAFA) and Texas School of the Arts (TeSA).

Directors Present
Anne Cox, Katie Copeland, Linda Metcalf, Melissa Goodroe, Michael Wellbaum, Steven Johnson

Directors Absent
Beth Lamb, Bill Lamkin, Edward Brown

Ex Officio Members Present
Angelic Poe, Clint Riley

Guests Present
Bond Malone, Plains Capital Bank, Craig Shreckengast, Gail Hartsfield, Janelle Grau, Joe Morrow, Matt Wiley, Plains Capital Bank, Pamela King Acker, Robin Dotson, FWAFA PTSO Secretary, Sheyna Ferraro, Stephen Madrid, Tina Corbitt

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Michael Wellbaum called a meeting of the board of directors of Texas Center for Arts + Academics to order on Tuesday Mar 28, 2017 at 6:40 PM.

C. Approve minutes from Jan 17, 2017

Melissa Goodroe made a motion to approve minutes from the Board Meeting on 01-17-17 Board Meeting on 01-17-17.
Katie Copeland seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Public Comments

II. FINANCE

A. Investments Portfolio Update

Matt Wiley presented a review of the performance on all held investment accounts. He also gave insight into their management strategies and a forecast based on current world activities.

B. Financial Reports: December 2016, January, February 2017

Clint presented financial reports for December 2016, January 2017 and February 2017, noting that this is the midpoint of the year. There being no questions after the presentation, Michael Wellbaum, Chairman, requested the reports be filed for audit.

C. Contract Approval

Clint Riley presented the documents related to the Request For Proposal regarding the document management and the copier/printer management contracts. Discussion followed. Clint noted that the new document management costs would be covered by the savings in the print management area; the project will pay for itself in 5 years and is allocated across all three budgets (TeSA, FWAFA and TCAA). ImageTek and DataMax submitted bids. The President & CEO recommended that the contract be awarded to ImageTek.
Anne Cox made a motion to award the document management and copier/print management contracts to ImageTek as recommended by Clint Riley, President & CEO.
Melissa Goodroe seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. ACADEMIC

A. Approve 2017-2018 Calendars for FWAFA and TeSA

Katie Copeland made a motion to approve proposed academic calendars for FWAFA and for TeSA as presented.
Anne Cox seconded the motion.
The board **VOTED** unanimously to approve the motion.
The question was asked if the calendars were on the same time frame as the Fort Worth Independent School District; Craig Shreckengast, HS Principal, responded that the calendars are almost identical.

B. IMAT Certification

Clint Riley explained the process for IMAT certification for FWAFA and TeSA and presented the documents for signatory approval by Chairman Michael Wellbaum and Secretary Katie Copeland.

IV. DEVELOPMENT

A. Gala Report

Pam informed the Board that 44 Gala tables have been sold, there are only 2 left open. An email will be sent to all staff, families and prospects this week announcing the availability of 20 seats for purchase at those tables; Pam feels certain they will be sold. There is already a total of $88,060 funds raised before the Gala has begun, so there is much anticipation of more monies to be donated during the activities at the Gala event. Pam asked that the Board members be proactive in introducing their friends and prospects to Clint Riley and herself, and to send her email notes of their observations and/or connections, reminding the Board that the goal is for the Development staff to help with relationship management and build a donor base.

V. OTHER BUSINESS

A. Good News Report

- Angelic Poe, current FWAFA PTSO President, introduced Robin Dotson, current Secretary and incoming President for the new PTSO term beginning in June.
- Craig Shreckengast, HS Principal, noted that he and 5 others are chaperoning the 60 member mixed choir to Colorado for a 6-day festival.
- Joe Morrow, TeSA Principal, reminded everyone of the talent show Thursday and Friday at FWAFA at 7pm; it is a fundraiser for Phase III of the playground at TeSA.
- Stephen Madrid, Fine Arts Director, noted that the One Act Play is now at the third level of competition.

VI. Closing Items

A. Adjourn Meeting to Closed Session

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,
Michael Wellbaum