APPROVED

Asotin-Anatone School District No. 420

Minutes

October 2026 Regular School Board Meeting

Date and Time
Monday October 26, 2026 at 6:00 PM

Location
Asotin High School Library

Directors Present
Molly Eller, Richard Witters, Shar Schaefer, Todd Clovis

Directors Absent
Brit Ausman

Guests Present
Jason Erickson, Julie Hancock, Polly Schetzle

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Shar Schaefer called a meeting of the board of directors of Asotin-Anatone School District No. 420 to order on Monday Oct 26, 2026 at 6:00 PM.

C. Flag Salute

D.

Excuse Absent Board Members

Todd Clovis made a motion to excuse Brit Ausman.
Richard Witters seconded the motion.
The board **VOTED** to approve the motion.

E. Comments from Patrons

There were no comments from patrons.

II. Consent Agenda

A. Approval of the Consent Agenda

Todd Clovis made a motion to approve the consent agenda.
Molly Eller seconded the motion.

Vice-Chairman Shar Schaefer requested that Richard Witters abstain from voting on the consent agenda due to an invoice included in the Bills and Payroll section being paid to Mr. Witters.
The board **VOTED** to approve the motion.

B. Approval of Minutes

Todd Clovis made a motion to approve the minutes from September 2026 Regular School Board Meeting on 09-28-26.
Molly Eller seconded the motion.
The board **VOTED** to approve the motion.

C. Bills and Payroll

1216453-1216456 ASB SEP3 AP $707.30
1216457-1216462 Sept 2nd Payroll Employee Checks $4,826.68
1216463-1216467 Sept 2nd Payroll Vendors $1,213.85
1216468-1216474 ASB OCTMM AP $4,475.77
1216475 ASB OCTMM2 AP $2,406.61
1216476-1216480 GF OCTMM AP $25,041.54
1216481 GF OCT2 AP $450.00
1216482-1216484 ASB OCT AP $3,855.08
1216485-1216487 GF OCT3 AP $636.44
1216488-1216491 ASB OCT AP $13,112.11
1216492-1216497 CP OCT AP $181,528.95
1216498-1216556 GF OCT AP $129,267.60
1216557 October Payroll $416.45
1216558 October Payroll-Updated Check Date
1216559-1216573 October Payroll $258,470.65
1216574 GF OCT4 AP $2,485.49

IRS September 2nd Payroll $1,015.88
October Payroll IRS $153,691.24

D. Enrollment Report

2024-25 Summer Running Start
Basic Ed Enrollment Review-Oct
Basic Ed Enrollment-Oct
Sped Enrollment Review-Oct
Sped Enrollment-Oct
2026-27 Choice Report

E. Grant Report

Grants Applied For:
Retired Employees - Tara Pederson - $100.00 for classroom
Retired Employees - Hailey Ward - $100.00 for classroom
AAEF - Wingfield/Petty - $258.00 for classroom
AAEF - Tara Pederson - $200.00 for classroom
AAEF - Lisa Swearingen - $500.00 for classroom
Nat. Society Daughters of American Revolution - Jenny Petty - $500.00 for classroom
AAEF - Jenna Lathrop - $250.00 for classroom

F. Donations

Yancy and Sheila Witters - cash - $50.00 for FFA
Seaport Striders - cash - $300.00 for Track & Field
SEL - cash - $5,000.00 for Elementary, Middle School & High School
WA FFA - cash - $3,250.00 for FFA
Lions Club - cash - $500.00 for ASB Detrick Scholarship
Down & Dirty Run - cash - $1,200.00 for Cross Country

G. ASB

There were no reports for October.

H. Approval of Agreements

ESD 105
School Broadcast Program
Southern Methodist University
University of Idaho - Intern 2026-2029

I. Anatone Property Re-appraisal

The board reviewed the previously provided report.

III. Action to Approve the Agenda

A. Approval

Molly Eller made a motion to approve the agenda.
Todd Clovis seconded the motion.
The board **VOTED** to approve the motion.

IV. Action to Approve the Personnel Report

A. Approval

Todd Clovis made a motion to approve the personnel report.
Richard Witters seconded the motion.
The board **VOTED** to approve the motion.

V. Action to Approve Policy Changes - First Reading

A. Approval

Todd Clovis made a motion to approve the following policies for the first reading.
Molly Eller seconded the motion.
Policies Retired by WSSDA:

- Policy No. 3242 Closed Campus
- Policy No. 4020 Confidential Communications
- Policy No. 4300P Procedure Political Relationships with Governmental Agencies
- Policy No. 5004P Procedure Infection Control Program
- Policy No. 6100P Procedure Revenues from Local, State and Federal Sources

Policies Updated by WSSDA:

- Policy No. 1320 Temporary Suspension of a Policy
- Policy No. 2020P Procedure Course Design, Selection, and Adoption of Instructional Materials
- Policy No. 2022 Electronic Resources and Internet Safety
- Policy No. 2100 Educational Opportunities for Students with a Parent in the Military
- Policy No. 2100P Procedure Educational Opportunities for Students with a Parent in the Military
- Policy No. 2161 Special Education and Related Services for Eligible Students
- Policy No. 2230 Transition to Kindergarten Program
- Policy No. 2410P Procedure High School Graduation Requirements
- Policy No. 3115 Students Experiencing Homelessness Enrollment Rights and Services
- Policy No. 3115P Procedure Students Experiencing Homelessness Enrollment Rights and Services

- Policy No. 3120 Enrollment

The board **VOTED** to approve the motion.

VI. Action to Approve the 2026-27 Robotics Overnight Trips

A. Approval

Richard Witters made a motion to approve the 2026-27 robotics overnight trips.
Todd Clovis seconded the motion.
The board **VOTED** to approve the motion.

VII. Action to Approve Updated Staff Contracts

A. Approval

Molly Eller made a motion to approve updated staff contracts.
Richard Witters seconded the motion.
The board **VOTED** to approve the motion.

VIII. Administrator's Reports

A. Informational

The board reviewed the previously provided reports and had no questions.

IX. Finance and Business Director's Report

A. Informational

Finance and Business Director Julie Hancock advised that all month-end reporting is up to date and that the 2025-26 school year's year-end closing is going well.

X. Superintendent's Report

A. Informational

There is no Superintendent's report for October, as Mr. Bonfield was unable to attend the meeting.

XI. Executive Session

A. Informational

Vice-Chairman Shar Schaefer recessed into executive session at 6:10 p.m. for approximately 15 minutes to discuss real estate.

The board reconvened to the regular session at 6:25 p.m.

XII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:52 PM.

Respectfully Submitted,
Shar Schaefer

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Vice-Chariman Shar Schaefer

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Superintendent Dale Bonfield