APPROVED

Asotin-Anatone School District No. 420

Minutes

January 2026 Regular School Board Meeting Agenda

Date and Time
Monday January 26, 2026 at 6:00 PM

Location
Asotin High School Library

Directors Present
Brit Ausman, Molly Eller, Richard Witters, Shar Schaefer, Todd Clovis

Directors Absent
None

Guests Present
Anna Aldous, Brendan Johnson, Dale Bonfield, Julie Hancock, Miranda Weber, Polly Schetzle, Rachele' Thummel, Whittney Bonfield

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Brit Ausman called a meeting of the board of directors of Asotin-Anatone School District No. 420 to order on Monday Jan 26, 2026 at 6:00 PM.

C. Flag Salute

D. Excuse Absent Board Members

All board members were present.

E. Board Recognition

On behalf of the PSE and AEA unions, Miranda Weber presented the board with gift cards for Board Appreciation Month.

F. Comments from Patrons

There were no comments from patrons.

G. Highly Capable Program Presentation

Whittney Bonfield, Anna Aldous, and Rachele' Thummel gave a presentation on the highly capable program. They explained the evaluation process, schedule, activities, content, and opportunities available to all students in the highly capable program.

II. Consent Agenda

A. Approval of the Consent Agenda

Richard Witters made a motion to approve the consent agenda.
Shar Schaefer seconded the motion.
The board **VOTED** to approve the motion.

B. Approval of Minutes

Richard Witters made a motion to approve the minutes from December 2025 Regular School Board Meeting on 12-15-25.
Shar Schaefer seconded the motion.
The board **VOTED** to approve the motion.

C. Bills and Payroll

1215490 January Payroll Re-Issue $3,640.28
1215491-1215502 GF DEC2 AP $10,310.88
1215503 GF JANMM2 AP $166.50
1215504 TF JAN AP $2,000.00
1215505-1215509 ASB JANMM AP $12,617.99
1215510 TF JANMM AP $2,334.72
1215511-1215524 GF JANMM AP $24,589.07
1215525 TF JANMM3 AP $2,000.00
1215526-1215538 ASB JAN AP $8,696.97
1215539-1215581 GF JAN AP $110,011.39
1215582-1215584 CP JAN AP $18,741.79
1215585-1215599 January Payroll $675,269.76

Payroll Wire-January $142,889.41

D. Enrollment Report

Basic Ed Enrollment Review-Dec.
Basic Ed Enrollment Review-Jan.
Basic Ed Enrollment-Dec.
Basic Ed Enrollment-Jan.
Sped Enrollment Review-Dec.
Sped Enrollment Review-Jan.
Sped Enrollment-Dec.
Sped Enrollment-Jan.

E. Grant Report

Grants Applied For:
Healthy Kids - Amber Henry - $146,329.65 for Food Service

F. Donations

SEL - cash - $200.00 for High School
Jake and Shar Schaefer - cash - $625.00 for Boys Basketball
Ridinger Enterprises - cash - $548.00 for Elementary
PTO - cash - $121.00 for Home to School
BSN Sports - cash - $75.00 for Boys Basketball
BSN Sports - cash - $40.00 for Girls Basketball
Dan and Staci Anderson - cash - $280.00 for Boys Basketball
Bergman's - cash - $100.00 for Middle School
Eion and Audree Owens - cash - $400.00 for the HS Cheer

G. ASB

The board reviewed the previously provided report.

H. Approval of Agreements

ESD Student Growth Goals
Holiday Inn Catering (FFA)
Stallion-ballast, light switches, etc.
WWCC Running Start 2025-26

III. Approval of the Agenda

A. Approval

Shar Schaefer made a motion to approve the agenda.
Todd Clovis seconded the motion.
The board **VOTED** to approve the motion.

IV. Action to Approve the January Personnel Report

A. Approval

Todd Clovis made a motion to approve the January Personnel Report.
Richard Witters seconded the motion.
The board **VOTED** to approve the motion.

V. Finance and Business Director's Report

A. Informational

Finance and Business Director Julie Hancock advised the board on the following items:

- The district is conducting funding reviews for all departments. She shared that the transportation department is showing approximately $1,100 in savings by purchasing fuel in Lewiston, Idaho, from Primeland. She suggested that the district should go out for bid on fuel for the 2026-27 school year, and the board agreed.

- Small Schools Modernization Grant - Phase I is going well. The district will have approximately $2.7 million remaining to spend. Chris Segroves and Dale Bonfield are meeting with the grant team to determine if additional roofing repairs can be completed. She also shared that Phase II of the grant will be used for HVAC, windows, doors, and vestibules.
- In Touch - This program is up and running, and the district is able to accept credit cards for purchases.

VI. Action to Approve the 2025-26 Highly Capable Plan

A. Approval

Shar Schaefer made a motion to approve the 2025-26 Highly Capable Plan.
Todd Clovis seconded the motion.
The board **VOTED** to approve the motion.

VII. Action to Approve Resolution 2026-01 for a Two Day Waiver 2026-27 School Year

A. Approval

Shar Schaefer made a motion to approve Resolution 2026-01 for a two day waiver for the 2026-27 school year.
Molly Eller seconded the motion.

Superintendent Dale Bonfield explained the need for the waiver is hold student conferences.
The board **VOTED** to approve the motion.

VIII. Action to Approve Resolution 2026-02 for a Two Day Waiver 2027-28 School Year

A. Approval

Todd Clovis made a motion to approve Resolution 2026-02 for a two day waiver for the 2027-28 school year.
Richard Witters seconded the motion.
The board **VOTED** to approve the motion.

IX. Action to Approve Board Policy Changes - First Reading

A. Approval

Shar Schaefer made a motion to approve the following policies for the first reading.
Richard Witters seconded the motion.
Policy No. 1820 Board Self-Assessment
Policy No. 1821 Standards for Individual School Directors
The board **VOTED** to approve the motion.

X. Action to Approve Board Policy Changes - Second Reading

A. Approval

Shar Schaefer made a motion to approve the following policies for the second reading.
Todd Clovis seconded the motion.
Policy No. 1310 Policy Adoption, Manuals and Administrative Procedures
Policy No. 1630 Evaluation of the Superintendent
Policy No. 2021P Procedure Library Information and Technology Programs
Policy No. 2170 Career and Technical Education
Policy No. 2410P Procedure High School Graduation Requirements
Policy No. 2420 Grading and Progress Reports
Policy No. 2420P Procedure Grading and Progress Reports
Policy No. 3143 Notification and Dissemination of Information
Policy No. 3416P Procedure Medication at School
Policy No. 3421P Procedure Child Abuse and Neglect
Policy No. 3425 Accommodating Students with Adrenal Insufficiency
Policy No. 4260 Use of School Facilities
Policy No. 5000 Recruitment, Selection, and Evaluation of Staff
Policy No. 5260 Personnel Records
Policy No. 5260P Procedure Personnel Records
RETIRING - Policy No. 5000P Procedure Recruitment and Selection of Staff

The board **VOTED** to approve the motion.

XI. Action to Approve the Immediate Adoption of Policy 1210 Annual Organizational Meeting

A. Approval

Todd Clovis made a motion to approve Policy 1210 in one reading only.
Richard Witters seconded the motion.
The board **VOTED** to approve the motion.

XII. Superintendent's Report

A. Informational

Superintendent Dale Bonfield updated the board on the following items:

- Bus Costs - Mr. Bonfield provided a document showing the cost of taking two buses to athletic events. He discussed how providing two buses would reduce the time student-athletes are away from school. Additionally, some schools have only one gym, so games cannot be played simultaneously.
- Gym Usage - Currently, outside entities may use the gyms only if half of their participants are Asotin students.
- The second Small Schools Modernization Grant will be used for HVAC controls in the elementary school, as well as for replacing windows and doors and installing vestibules. If there is only enough funding to complete one vestibule, Mr. Bonfield recommended that the district not install vestibules in either building. He would prefer to upgrade the locks on all exterior doors to enhance student safety, given our school's high number of exterior doors. This project will begin on the last day of school and be completed by the first day of school for the 2026-27 school year.

XIII. Executive Session

A. Informational

Chairman Brit Ausman recessed into executive session at 7:15 p.m. for approximately 15 minutes.

The board reconvened to the regular session at 7:27 p.m.

XIV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:17 PM.

Respectfully Submitted,
Brit Ausman

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Board Member

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Superintendent Dale Bonfield