APPROVED

Asotin-Anatone School District No. 420

Minutes

November 2025 Regular School Board Meeting

Date and Time
Monday November 24, 2025 at 6:00 PM

Location
Asotin High School Library

Directors Present
Brit Ausman, Shar Schaefer, Warren Benner

Directors Absent
Chad Engle, Todd Clovis

Guests Present
Dale Bonfield, Julie Hancock, Molly Eller, Polly Schetzle, Tara Pederson

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Warren Benner called a meeting of the board of directors of Asotin-Anatone School District No. 420 to order on Monday Nov 24, 2025 at 6:00 PM.

C. Flag Salute

D.

Excuse Absent Board Members

Brit Ausman made a motion to excuse the absence of Chad Engle and Todd Clovis.
Shar Schaefer seconded the motion.
The board **VOTED** to approve the motion.

E. Comments from Patrons

There were no comments from patrons.

II. Consent Agenda

A. Approval of the Consent Agenda

Brit Ausman made a motion to approve the consent agenda.
Shar Schaefer seconded the motion.
The board **VOTED** to approve the motion.

B. Approval of Minutes

Brit Ausman made a motion to approve the minutes from October 2025 Regular School Board Meeting on 10-27-25.
Shar Schaefer seconded the motion.
The board **VOTED** to approve the motion.

C. Bills and Payroll

1215316 ASB OCT31 AP $47.25
1215317-1215322 GF NOV2 AP $889.00
1215323-1215325 ASB NOVMM AP $6,096.01
1215326 CP NOVMM AP $822.88
1215327-1215331 GF NOVMM AP $34,416.45
1215332-1215334 GF NOVMM2 AP $762.56
1215335 GF NOVMM3 AP $67,743.00
1215336-1215345 ASB NOV AP $20,004.44
1215346-1215347 CP NOV AP $6,870.11
1215348-1215360 NOV Payroll $804,429.61
1215361 CP NOV2 AP $5,181.26
1215362-1215420 GF NOV AP $183,607.12
Comp Tax Wire - October $5,426.98

D. Enrollment Report

Regular Enrollment Review-Nov.
Regular Enrollment-Nov.
Sped Enrollment Review-Nov.
Sped Enrollment-Nov.

E. Grant Report

Grants Applied for and Received:

Special Education FP 267 - Dale Bonfield - $153,159. for Sped
Special Education FP 267 - Dale Bonfield - $4439.00 for Sped Preschool
Retired Employees - Jenny Petty - $100.00 for math games
AAEF - Ivan Kirkelie - $500.00 for classroom books
AAEF - Courtney Kammers - $417.00 for organization supplies
Retired Employees - Hailey Ward - $100.00 for accessible tech equipment
PTO Teacher Grants - $7,750.00 for elementary teachers

F. Donations

Frontstream (Costco Employees) - cash - $230.00 for Elementary
Robin Hoch - cash - $250.00 for Robotics
Asotin PTO - cash - $2,250.00 for Robotics
Boosters - cash - $1,350.00 for Robotics
Alan & Tammy Bergman - cash - $100.00 for Home to School
Coleman Oil - cash - $75.00 for HS Wrestling
Grace Heger - cash - $100.00 for HS Wrestling
Tammy Bergman - cash - $100.00 for Home to School
Steve & Dawn Boyea - cash - $815.00 for FFA
Tammy Bergman - cash - $100.00 for Middle School

G. ASB

The board approved the previously provided reports.

H. Approval of Agreements

Energy Systems Engineers Phase II Scope and Fee
Energy Systems Engineers Phase II
MMEC Change Order 1
MMEC Change Order 2
PSE-LOA Bargaining
Stallion - Elementary fans, Ag heaters $4,821.37
Stallion - Install low-voltage wiring $1,603.28
Tremco Agreement
Valley Sweeping Agreement
WA Student Achievement

III. Action to Approve the Agenda

A. Approval

Brit Ausman made a motion to approve the agenda.
Shar Schaefer seconded the motion.
The board **VOTED** to approve the motion.

IV. Action to Approve the Personnel Report

A. Approval

Shar Schaefer made a motion to approve the personnel report.
Brit Ausman seconded the motion.
The board **VOTED** to approve the motion.

V. Action to Approve the Robotics Overnight Trip Request

A. Approval

Shar Schaefer made a motion to approve the overnight trip for robotics.
Brit Ausman seconded the motion.
The board **VOTED** to approve the motion.

VI. Action to Approve Policy Changes - First Reading

A. Approval

Shar Schaefer made a motion to approve the presented policies for the first reading, to include the correction of changing the language "December or January" to only January on Policy 1210.
Brit Ausman seconded the motion.
Policy No. 1005 Key Functions of the Board
Policy No. 1111 Oath of Office
Policy No. 1210 Annual Organizational Meeting
Policy No. 1815 Ethical Conduct for Board Members
Policy No. 2161P Procedure - Special Education and Related Services for Eligible Students.
Policy No. 3210 Nondiscrimination
Policy No. 3226 Interviews and Interrogations of Students on School Premises
Policy No. 3226P Procedure - Interviews and Interrogations of Students on School Premises
Policy No. 4060P Procedure - Distribution of Information
Policy No. 4130P Procedure - Title I, Part A Parent and Family Engagement
Policy No. 5010 Nondiscrimination and Affirmative Action
RETIRING - Policy No. 1810 Annual Governance Goals and Objectives
RETIRING - Policy No. 1820P Procedure Board Self-Assessment
The board **VOTED** to approve the motion.

VII. Action to Approve Policies - 2nd Reading

A. Tabled

Brit Ausman made a motion to table the presented policies until the January 2026 meeting when the new members take office.
Shar Schaefer seconded the motion.
Policy No. 1821 Standards for Individual School Directors - NEW
Policy No. 1820 Board Self-Assessment
The board **VOTED** to approve the motion.

VIII. Administrator's Reports

A. Informational

The board reviewed the previously provided reports.

IX. Finance and Business Director's Report

A. Informational

The board reviewed the previously provided reports and had no questions.

X. Superintendent's Report

A. Informational

Superintendent Dale Bonfield updated the board on the following items:

- Second SSMG Grant - The district will receive the drawings for the heating and air conditioning units soon. Guardian will begin installing the controls for the elementary school, and any updates will be charged to the grant, which saves the district money.
- Science Lab Floor - The floor has streak marks along the seams. Mangum Construction is working with the installer to determine whether the floor needs to be replaced.

XI. Executive Session

A. Informational

Chairman Warren Benner recessed into executive session at 6;19 p.m. for approximately 15 minutes.

The board reconvened to the regular session at 6:39 p.m.

XII. Closing Items

A.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:39 PM.

Respectfully Submitted,
Warren Benner

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Board Member

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Superintendent Dale Bonfield