

APPROVED



## Asotin-Anatone School District No. 420

### Minutes

#### October 2025 Regular School Board Meeting

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**Date and Time**

Monday October 27, 2025 at 6:00 PM

**Location**

Asotin High School Library

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**Directors Present**

Chad Engle, Shar Schaefer, Todd Clovis, Warren Benner

**Directors Absent**

Brit Ausman

**Guests Present**

Dale Bonfield, Julie Hancock, Molly Eller, Polly Schetzle, Rich Witters, Tara Pederson

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**I. Opening Items****A. Record Attendance****B. Call the Meeting to Order**

Warren Benner called a meeting of the board of directors of Asotin-Anatone School District No. 420 to order on Monday Oct 27, 2025 at 6:00 PM.

**C. Flag Salute****D.**

### **Excuse Absent Board Members**

Shar Schaefer moved to excuse Brit Ausman. Chad Engle seconded the motion, which carried.

### **E. Comments from Patrons**

There were no comments from patrons.

## **II. Consent Agenda**

### **A. Approval of the Consent Agenda**

Todd Clovis moved to approve the consent agenda. Shar Schaefer seconded the motion, which carried.

### **B. Approval of Minutes**

Todd Clovis made a motion to approve the minutes from the September 2025 Regular School Board Meeting on 09-29-25.

Shar Schaefer seconded the motion.

The board **VOTED** to approve the motion.

### **C. Bills and Payroll**

1215196-1215197 ASB OCT1 AP \$906.31  
1215198 GF-JULIE OCT AP \$229.93  
1215199-1215208 ASB OCTMMAP \$7,351.51  
1215209 CP OCTMM AP \$44,812.00  
1215210-1215217 GF OCTMM AP \$39,444.99  
1215218-1215219 GF OCTMM2 AP \$1,439.20  
1215220-1215227 ASB OCT AP \$14,930.66  
1215228 GF OCTMM3 AP \$454.00  
1215229 ASB OCT AP \$6,460.00  
1215230 GF OCTMM4 AP \$298.20  
1215231-1215244 October Payroll \$670,485.84  
1215245-1215309 GF OCT AP \$138,459.40  
1215310-1215314 CP PCT AP \$51,618.67  
1215315 GF OCT2 AP \$404.00  
Payroll Wire October \$143,287.88

### **D. Enrollment Report**

Basic Ed Enrollment Review-Oct.  
Basic Ed Enrollment-Oct.  
Sped Enrollment Review-Oct.  
Sped Enrollment-Oct.

### **E.**

## **Grant Report**

Grants applied for:

WA Retired Employees Assoc. - Jenny Petty - \$100.00 for math games.

AAEF - Ivan Kirkelie - \$500.00 for classroom books.

AAEF - Courtney Kammers - \$417.00 for organization supplies.

## **F. Donations**

There were no donations for October.

## **G. ASB**

The board approved the previously provided reports.

## **H. Approval of Agreements**

ESD 123 - Crisis Prevention

OAC Change Order

Signcrafters - Reader Board

Stallion - Food Service Office

## **III. Action to Approve the Agenda**

### **A. Approval**

Chad Engle made a motion to approve the agenda.

Todd Clovis seconded the motion.

The board **VOTED** to approve the motion.

## **IV. Action to Approve the Personnel Report**

### **A. Approval**

Shar Schaefer made a motion to approve the Personnel Report.

Todd Clovis seconded the motion.

The board **VOTED** to approve the motion.

## **V. Action to Approve the Overnight Field Trip Request for Robotics**

### **A. Approval**

Chad Engle made a motion to approve the overnight field trip request for robotics.

Shar Schaefer seconded the motion.

The board **VOTED** to approve the motion.

## **VI. Action to Approve Policy Changes - First Reading**

### **A.**

## **Approval**

Todd Clovis made a motion to approve policies 1820 and 1821 for the first reading.

Shar Schaefer seconded the motion.

The board **VOTED** to approve the motion.

## **VII. Action to Approve Policy 2151A for the Usage of 6th and 8th Grade Athletes - One Reading Only**

### **A. Recommendation**

The board chose to make the guidelines for the usage of 6th and 8th-grade athletes a recommendation rather than a policy.

## **VIII. Action to Approve Updated Resolution 2025-15 for Petty Cash**

### **A. Approval**

Todd Clovis made a motion to approve updated Resolution 2025-15 for petty cash.

Chad Engle seconded the motion.

The board **VOTED** to approve the motion.

## **IX. Action to Approve Updated Resolution 2025-16 for the Credit Cards**

### **A. Approval**

Chad Engle made a motion to approve updated Resolution 2025-16 for the credit cards.

Todd Clovis seconded the motion.

The board **VOTED** to approve the motion.

## **X. Administrator's Reports**

### **A. Informational**

The board reviewed the previously provided reports.

## **XI. Finance and Business Director's Report**

### **A. Informational**

Finance and Business Director Julie Hancock advised the board that she will have the year-end closing process completed soon.

## **XII. Superintendent's Report**

### **A. Informational**

Superintendent Dale Bonfield updated the board on the following:

- Anatone Property - there has been no additional interest in the remaining 22 acres for sale. The district may need to break the property up into smaller parcels.
- The district countered the Methodist Church's offer with \$350,000, which includes a \$100,000 down payment.
- The home football game will be on Saturday, November 1st, due to Halloween.
- We will host a home football game on November 7th.
- There will be a state send-off for Cross Country Track on November 7th at 8:30 a.m.

### **XIII. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:48 PM.

Respectfully Submitted,  
Warren Benner

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Board Member

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Superintendent Dale Bonfield