APPROVED

Asotin-Anatone School District No. 420

Minutes

July 2025 Regular School Board Meeting

Date and Time
Monday July 28, 2025 at 5:00 PM

Location
Asotin High School Library

Directors Present
Brit Ausman, Chad Engle, Shar Schaefer, Todd Clovis

Directors Absent
Warren Benner

Guests Present
Colleen Allen, Patron, Dale Bonfield, Julie Hancock, Polly Schetzle, Tiffany Rogers

I. Budget Hearing 2025-26

A. Official Budget

Finance and Business Director Julie Hancock presented the previously provided 2025-26 budget.

II. Opening Items

A. Record Attendance

B.

Call the Meeting to Order

Brit Ausman called a meeting of the board of directors of Asotin-Anatone School District No. 420 to order on Monday Jul 28, 2025 at 5:36 PM.

C. Flag Salute

D. Excuse Absent Board Members

Todd Clovis made a motion to excuse Warren Benner.
Chad Engle seconded the motion.
The board **VOTED** to approve the motion.

E. Comments from Patrons

There were no comments or concerns from patrons regarding the sale of the Anatone property.

III. Consent Agenda

A. Approval of the Consent Agenda

Todd Clovis made a motion to approve the consent agenda.
Shar Schaefer seconded the motion.
The board **VOTED** to approve the motion.

B. Approval of Minutes

Todd Clovis made a motion to approve the minutes from the July 2025 Special School Board Meeting on 07-07-25.
Shar Schaefer seconded the motion.
The board **VOTED** to approve the motion.
Todd Clovis made a motion to approve the minutes from June 2025 Regular School Board Meeting on 06-23-25.
Shar Schaefer seconded the motion.
The board **VOTED** to approve the motion.

C. Bills and Payroll

1214897 ASB JUN AP $400.00
1214898-1214900 ASB JUN AP $2999.13
1214901-1214907 GF JULMM AP $19,275.72
1214908-1214910 CP JULMM AP $9078.16
1214911 ASB Void-Reissue $1980.00
1214912 CP JUL AP $9572.08
1214913 CP JUL3 AP $138,023.30
1214914-1214916 ASB JULY AP $9332.62
1214917 TF JUL AP $1500.00

1214919-1214931 July Payroll $590,212.55
1214932-1214983 GF JUL AP $111,583.74
1214984-1214985 CP JUL AP $9163.91
1214986 GF JUL2 AP $3455.00
Payroll Wire $125,685.23

D. Enrollment Report

There are no enrollment reports for July and August.

E. Grant Report

Grants Applied for:
Farm to School - Amber Henry - for local meats and vegetables - $19,987.00

F. Donations

There are no updates to the donation report for July.

G. ASB

The board approved the previously provided reports.

H. Approval of Agreements

ESD 101 - Food Service 2025-26
Herres Enterprises Agreement 2024-25
Ignition 2025-26
Stallion Agreement

IV. Approval of the Agenda

A. Agenda Approval

Shar Schaefer made a motion to approve the agenda.
Todd Clovis seconded the motion.
The board **VOTED** to approve the motion.

V. Action to Approve Resolution 2025-12 for the Adoption of the 2025-26 Budget

A. Approval

Shar Schaefer made a motion to approve Resolution 2025-12 for the adoption of the 2025-26 budget.

Chad Engle seconded the motion.
The board **VOTED** to approve the motion.

VI. Approval of Resolution 2025-11 for the 2024-25 Budget Extension

A. Approval

Chad Engle made a motion to approve Resolution 2025-11 for the 2024-25 budget extension.
Todd Clovis seconded the motion.
The board **VOTED** to approve the motion.

VII. Discussion and Possible Action on the Approval of the Personnel Report

A. Approval

Chad Engle made a motion to approve the personnel report.
Shar Schaefer seconded the motion.
New Employment:
Ian Engledow - High School Assistant Cross Country Coach
Bryanna Calkin - Paraeducator - Medically Fragile
Colby Cameron - Paraeducator - Medically Fragile

Resignation:
Ashley Underwood - Paraeducator

The board **VOTED** to approve the motion.

VIII. Administrator's Reports

A. Informational

There are no administrator's reports for July and August.

IX. Finance and Business Director's Report

A. Informational

The board reviewed the previously provided reports and had no questions.

X. Action to Approve the 2025-26 Handbooks

A. Approval

Chad Engle made a motion to approve the 2025-26 handbooks.
Todd Clovis seconded the motion.

The board **VOTED** to approve the motion.

XI. Action to Approve the 2025-26 Yearly Overnight Field Trip Request

A. Approval

Chad Engle made a motion to approve the 2025-26 yearly overnight field trip request.
Todd Clovis seconded the motion.
The board **VOTED** to approve the motion.

XII. Action to Approve the HVAC Controls Contract

A. Approval

Shar Schaefer made a motion to approve the HVAC controls contract.
Chad Engle seconded the motion.
The board **VOTED** to approve the motion.

XIII. 2024-25 Food Service Validation Review

A. Informational

Finance and Business Director Julie Hancock advised the board that the district has contracted with ESD 101 to provide training for our new Food Service Supervisor, Amber Henry.

XIV. School Entrance Discussion

A. Informational

Superintendent Dale Bonfield advised that a committee has been formed to design a defined entrance to the High School. They will be seeking donations, free labor, etc. to get the project completed.

XV. Director No. 2 Special Filing Date

A. Informational

Superintendent Dale Bonfield informed the board that a special filing date for Director 2 will be open from 8:00 a.m. on Monday, August 11, 2025, to Wednesday, August 13, 2025, at 5:00 p.m.

XVI. Superintendent's Report

A. Informational

Superintendent Dale Bonfield advised the board on the following items:

- Anatone Property - After the 45-day window has passed following public announcement in the paper, the property can be put up for sale and advertised in the paper, on social media, realtor signage, etc.
- Metal Artwork - If allowed, the district would like to remove the metal arch sitting in front of the high school.
- Doublewide Trailer - Brian McDermott is seeking approval to access the Riverpointe property to place a doublewide trailer on the adjacent property. The board approved if he was appropriately insured and there is no liability to the school.

XVII. Executive Session

A. Informational

Vice-Chairman Brit Ausman recessed into executive session at 6:05 p.m. for approximately 15 minutes to discuss real estate.

The board reconvened to the regular session at 6:20 p.m. They directed Superintendent Bonfield to proceed with the sale of the Anatone property with Joyce Keefer as the listing agent.

XVIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:22 PM.

Respectfully Submitted,
Brit Ausman

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Board Member

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Superintendent Dale Bonfield