



## Asotin-Anatone School District No. 420

### Minutes

#### June 2025 Regular School Board Meeting

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**Date and Time**

Monday June 23, 2025 at 6:00 PM

**Location**

Asotin High School Library

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**Directors Present**

Brit Ausman, Chad Engle, Shar Schaefer, Todd Clovis, Warren Benner

**Directors Absent**

*None*

**Guests Present**

Dale Bonfield, Julie Hancock, Polly Schetzle

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**I. Opening Items****A. Record Attendance****B. Call the Meeting to Order**

Warren Benner called a meeting of the board of directors of Asotin-Anatone School District No. 420 to order on Monday Jun 23, 2025 at 6:00 PM.

**C. Flag Salute****D.**

### **Excuse Absent Board Members**

All members were present.

### **E. Comments from Patrons**

There were no comments from patrons.

## **II. Consent Agenda**

### **A. Approval of the Consent Agenda**

Shar Schaefer moved to approve the consent agenda. Brit Ausman seconded the motion, which carried.

### **B. Approval of Minutes**

Shar Schaefer made a motion to approve the minutes from May 2025 Regular School Board Meeting on 05-27-25.

Brit Ausman seconded the motion.

The board **VOTED** to approve the motion.

### **C. Bills and Payroll**

1214774-1214786 GF MAY2 AP \$2142.80  
1214787-1214789 ASB JUNMM AP \$12,188.99  
1214790-1214796 GF JUNMM AP \$35,322.30  
1214797-1214800 CP JUNMM AP \$143,823.55  
1214801-1214807 GF JUNMM2 AP \$2217.80  
1214808-1214809 ASB J1 AP \$3710.00  
1214810-1214811 GF JUNMM3 AP \$4605.10  
1214812 TF JUN AP \$334.65  
1214813-1214869 GF JUN AP \$212,293.47  
1214870-1214882 ASB JUN AP \$16,150.24  
1214883-1214896 Payroll June \$658,305.77  
Comp Tax - 2nd Quarter 2025 \$678.06  
Payroll Wire \$139,289.93

### **D. Enrollment Report**

Basic Ed Enrollment Review-June  
Basic Ed Enrollment-June  
Sped Enrollment Review-June  
Sped Enrollment-June

### **E. Grant Report**

There are no updates to the grant report for June.

**F. Donations**

SEL - cash - \$500.00 for FBLA

Finnley Wheeler - cash - \$9.00 for band

Asotin Lion's Club - cash - \$1050 for FBLA

Snake River Adventures - 4th grade boat trip - \$4100.00 value

**G. ASB**

The board approved the previously provided reports.

**H. Approval of Agreements**

C & L Farms

ESD 123 Superintendent Advisory Committee Bylaws

Food Service

LC Early Childhood

Northwest Children's Home

Senior Parents

Tri-State Hospital - Nurse

**III. Approval of the Agenda**

**A. Agenda Approval**

Brit Ausman made a motion to approve the agenda.

Todd Clovis seconded the motion.

The board **VOTED** to approve the motion.

**IV. Discussion and Possible Action on the Approval of the Personnel Report**

**A. Personnel Report Approval**

Chad Engle made a motion to approve the personnel report.

Shar Schaefer seconded the motion.

The board **VOTED** to approve the motion.

**V. Administrator's Reports**

**A. Informational**

The board reviewed the previously provided reports.

**VI. Finance and Business Director's Report**

**A.**

## **Informational**

The board reviewed the previously provided reports and had no questions.

## **VII. Action to Approve the 2025-26 Meal Prices**

### **A. Approval**

Brit Ausman made a motion to approve the 2025-26 meal prices as presented.

Todd Clovis seconded the motion.

The board **VOTED** to approve the motion.

## **VIII. Action to Approve the Surplus of a School Bus**

### **A. Approval**

Shar Schaefer made a motion to approve the surplus of the 2009 Thomas Built school bus.

Brit Ausman seconded the motion.

The board **VOTED** to approve the motion.

## **IX. Action to Approve Resolution 2025-6 for the Purchase of a Bus**

### **A. Approval**

Chad Engle made a motion to approve the purchase of a school bus as presented.

Shar Schaefer seconded the motion.

The board **VOTED** to approve the motion.

## **X. Action to Approve the 2025-26 Administrator's Contracts**

### **A. Approval**

Shar Schaefer made a motion to approve the 2025-26 administrator's contracts.

Chad Engle seconded the motion.

The board **VOTED** to approve the motion.

## **XI. Action to Approve the 2025-26 Salary Schedules**

### **A. Approval**

Chad Engle made a motion to approve the 2025-26 salary schedules.

Shar Schaefer seconded the motion.

The approval is contingent upon reviewing the administrator's salary schedules and comparing them to schools our size for the 2026-27 school year.

The board **VOTED** to approve the motion.

## **XII. Discussion and Possible Action on Policy Changes - Second Reading**

### **A. Approval**

Chad Engle made a motion to approve the following policies for the 2nd reading.

Shar Schaefer seconded the motion.

- Policy No. 2020 Course Design, Selection, and Adoption of Instructional Materials
- Policy No. 2020P Procedure Course Design, Selection, and Adoption of Instructional Materials
- Policy No 2230 Transition to Kindergarten Program
- Policy No. 3206 Pregnant and Parenting Students
- Policy No. 3206P Procedure Pregnant and Parenting Students
- Policy No. 5012P Procedure Parental, Family or Marital Status, and Pregnancy or Related Conditions of Staff
- Policy No. 6700P Procedure Nutrition
- Policy No. 6801 Capital Assets - Theft-Sensitive Assets
- Policy No. 6801P Procedure Capital Assets - Theft-Sensitive Assets

The board **VOTED** to approve the motion.

## **XIII. Superintendent's Report**

### **A. Informational**

Superintendent Dale Bonfield updated the board on the following items:

- Special Board Meeting - Superintendent requested a Special Board Meeting on Monday, June 30, 2025 to discuss the HVAC controls project and select a contractor.
- Chemistry Lab - Everything is going as planned and on schedule.
- Track Coach - The High School track coach resigned. Mr. Bonfield asked the board to let him know if they hear of anyone who may be interested in coaching.

## **XIV. Executive Session**

### **A. Informational**

Chairman Warren Benner recessed into executive session at 7:00 p.m. for approximately 15 minutes to discuss the superintendent's evaluation.

The board reconvened to the regular session at 7:15 pm. They approved Superintendent Bonfield's contract for three years.

## **XV. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:17 PM.

Respectfully Submitted,  
Warren Benner

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Board Member

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Superintendent Dale Bonfield

Patrons Present: None