

Charter School Board

Board Meeting

Published on August 20, 2020 at 5:30 PM EDT

Date and Time

Thursday August 20, 2020 at 2:00 PM EDT

Agenda

I. Opening Items

- A. Record Attendance
- B. Call the Meeting to Order
- C. Approve Minutes

Approve minutes for Board Meeting on August 13, 2020

II. Fundraising

- A. Annual Goal
- B. Annual Budget

III. Development

- A. Fundraising Goal for 2021

IV. Academic Oversight

- A. 5th Grade Math Curriculum

V. Closing Items

- A. Adjourn Meeting

Coversheet

Approve Minutes

| | |
|--------------------------|--|
| Section: | I. Opening Items |
| Item: | C. Approve Minutes |
| Purpose: | Approve Minutes |
| Submitted by: | |
| Related Material: | Minutes for Board Meeting on August 13, 2020 |

APPROVED

Charter School Board

Minutes

Board Meeting

Date and Time

Thursday August 13, 2020 at 5:00 PM

Directors Present

B. Stuczynski (remote), I. Smith (remote), K. Zaid (remote), R. Jordan, R. Thomas (remote), S. Falk (remote)

Directors Absent

None

Guests Present

Mike Mizzoni

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

R. Jordan called a meeting of the board of directors of Charter School Board to order on Thursday Aug 13, 2020 at 2:40 PM.

C. Approve Minutes

I. Smith made a motion to approve the minutes from Board Meeting on 08-12-20.

R. Jordan seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

R. Jordan Aye

B. Stuczynski Aye

K. Zaid Aye

I. Smith Aye

R. Thomas Aye

Roll Call

S. Falk Aye

II. Fundraising

A. Annual Goal

Tabled until next month

B. Annual Budget

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:41 PM.

Respectfully Submitted,
S. Falk

Coversheet

Annual Goal

| | |
|--------------------------|--|
| Section: | II. Fundraising |
| Item: | A. Annual Goal |
| Purpose: | Discuss |
| Submitted by: | |
| Related Material: | BOT Recommended Board Documents copy.pdf |



Document Storage Checklist

BoardOnTrack helps you to build the institutional memory of your board. Within the Documents section, you can store relevant historical documents for your board members and senior staff.

Storing documents and materials in **BoardOnTrack** provides your board with 24/7 access to materials, eliminates the need to manually collect relevant documents, and ensures your important documents will be kept securely.

Below, we have put together a list of documents that we recommend adding to your **BoardOnTrack** Documents section:

Documents

Onboarding Documents

- ☐ Organizational Chart
- ☐ Bylaws
- ☐ Board Member Bios
- ☐ Key Staff Bios
- ☐ School and Key Staff Directory
- ☐ Board Policies
- ☐ Board Recruitment Processes
- ☐ Committee Charters
- ☐ Board Member Expectations

General Board Documents

- ☐ Charter Documents
- ☐ Board Budget Documents
- ☐ Strategic Planning Documents
- ☐ Previous Meeting Agendas and Minutes
- ☐ Previous CEO Evaluation Documentation

Coversheet

5th Grade Math Curriculum

| | |
|--------------------------|------------------------------|
| Section: | IV. Academic Oversight |
| Item: | A. 5th Grade Math Curriculum |
| Purpose: | Discuss |
| Submitted by: | |
| Related Material: | BoardSavvy CEO Defined.pdf |



A BoardSavvy CEO Defined

Governance Knowledge

A BoardSavvy CEO:

- Has a strong understanding of effective governance best practice
- Annually completes professional development on governance
- Reads extensively about board governance issues
- Serves on another board outside of his or her organization

Governance Prioritized

A BoardSavvy CEO:

- Sees developing and maintaining the board as one of his or her primary responsibilities
- Devotes significant time to helping the board run effectively
- Ensures that each board committee is appropriately staffed, either by the CEO or another senior staff member
- Includes governance training as a key component of professional development for senior staff

Board Education

A BoardSavvy CEO:

- Systematically and continually educates the board about key elements of running an exceptional charter school or network of schools
- Educates the board about the key issues the charter authorizer uses to judge the organization's performance
- Educates the board about the charter renewal process
- Educates the board about state and national measures of academic success



Setting Strategic Direction

A BoardSavvy CEO:

- Has a clear strategic vision for the organization
- Assists the board in clarifying the most important things they can do to help achieve the strategic vision

Communication

A BoardSavvy CEO:

- Communicates clearly and effectively with the board
- Always sends out clear, well-organized materials in advance of the board meeting
- Provides the board with annual metrics on which to measure their individual and organization-wide performance

Succession Planning

A BoardSavvy CEO:

- Partners with the board to develop an agreed upon short-term/emergency succession plan for the CEO position, that is well documented and reviewed annually.
- Annually discusses a long-term succession management plan for the organization with the board.