APPROVED

# The GLOBE Academy

# Minutes

## 2025Q4 Governance Meeting

November Meeting

**Date and Time**
Tuesday November 11, 2025 at 7:00 PM

**Location**
La Parilla
2945 N Druid Hills Rd
Atlanta, GA 30329

**Committee Members Present**
N. Cowan, P. Castro

**Committee Members Absent**
*None*

### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

P. Castro called a meeting of the Governance Committee of The GLOBE Academy to order on Tuesday Nov 11, 2025 at 7:56 PM.

#### C. Approve Minutes

P. Castro made a motion to approve the minutes from Governance Committee Meeting on 02-22-24.
N. Cowan seconded the motion.
The committee **VOTED** to approve the motion.

## II. Committee Updates

### A. Board Recruitment

We are currently recruiting for the Communications Chair position.

### B. Succession Planning

## III. Onboarding/Offboarding

### A. Playbooks

We need to create playbooks for Academic, Community & Cultural Engagement, Executive Director Evaluation and Support, Charter Renewal, Operations, Facilities & Transportation Planning, and Nominating Committees.

The following Playbooks need to be reviewed: Strategic Planning, and Facilities & Transportation Committees.

### B. Onboarding Checklist

Need to partner with Chair and Vice Chair on checklists.

### C. Offboarding Checklist

Need to partner with Chair and Vice Chair on checklists.

## IV. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:48 PM.

Respectfully Submitted,
P. Castro