

APPROVED



# The GLOBE Academy

## Minutes

Aug 26, 2024 Board Meeting

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### Date and Time

Monday August 26, 2024 at 7:00 PM

### Location

GLOBE Upper Campus

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Notice of this meeting was posted at both campuses and on the GLOBE website in accordance with O.C.G.A. § 50-14-1.

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### Directors Present

A. Dahl, A. McMillon, B. Heidelberg, C. Schwenkler, D. Torre Gibney, F. Sun, H. Portier, L. Norton, M. Hayes, O. Ababiya, T. Williams (remote)

### Directors Absent

L. Mason

### Guests Present

C. Elliott-Earby, J. Parker

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## I. Opening Items

### A. Record Attendance and Guests

### B.

### **Call the Meeting to Order**

L. Norton called a meeting of the board of directors of The GLOBE Academy to order on Monday Aug 26, 2024 at 7:02 PM.

### **C. Vision, Mission and Core Values**

## **II. Public Comment**

### **A. Public Comment**

R. Pruitt has 4th and 8th grader and asked about the board addressing transportation for student athletes and also about working with feeder high schools offering Mandarin programs.

## **III. Consent Agenda**

### **A. Approve Agenda**

L. Norton made a motion to approve agenda.

A. Dahl seconded the motion.

The board **VOTED** to approve the motion.

### **B. Approve Minutes**

L. Norton made a motion to approve the minutes from June 23, 2024 Board Meeting.

A. Dahl seconded the motion.

The board **VOTED** to approve the motion.

## **IV. School Updates**

### **A. Transportation and New Campus Update**

Great beginning to the year. Two bus drivers. Serving students at the Exchange Center. 120 families said they would use the location in survey last year; at start of year about 92 families and now down to about 73 families using it; more surveys for families and feedback from returning students was that the location was no longer convenient and some students did not return to GLOBE; Continuing to consider expanding the program for next year. Looking to get cameras on the buses, finalize maintenance plan for buses, and set up families with School Pass communication application in October. Also exploring additional hubs as we move to new campus.

Current enrollment has 34 going to UC and 39 going to LC. Free and Reduced Lunch represent 67% of the bus riders.

L. Norton asked about whether there were additional costs and the opportunity to provide an additional hub.

J. Parker responded

No surprise costs. Locating propane was a slight challenge but located one off Shallowford. The goal is to get through the first year with the current hub before looking to expand.

New Campus Update:

L. Norton reviewed the ongoing site plans and explained where the teacher parking would be, houses would be demolished, and locations of where the classroom facilities will be. Also discussed the size of the modulares. There is an area for the playground and the existing playground at LC will move to the new campus.

- Risk to timeline unless we get our LDP by 9/1/24 (land disturbance permit)
- Have interior construction permits obtained for Milligan and FLC
- Demo permits for 7 houses, so that can begin, need a sub K'or to do that without taking down trees
- Modular building permits in progress contingent upon LDP approval
- Frontages along Clairmont Road require upgrades to include 5 foot sidewalks, remove trees, re-plant trees and do street lights which is going to be paid for via contingency fee budget
- Seeking variance for azalea circle frontages
- Front yard fencing cannot be chain link which was our original request and have to look at other option

\*Car pool plan has been mapped out for the new space; will be shared well in advance

\*Exploring options for safety for walkers, including crossing guards

\*BDR is our project management company

\*mix of old and new furniture; depends on budget; have fairly new equipment/furniture want to use, have a huge donation from Atlanta Girls' School, entire library of shelving from them, desks, chairs

## **B. Community Feedback**

### **Community Feedback – presented by C. E-Earby**

Top 3 positive feedback:

1. Language immersion program
2. Diverse and inclusive community
3. CREST values

Growth:

1. Academic rigor & support
  1. The school now has 1.5 Gifted Staff, LC has 2 early intervention program, and UC has remedial education program, and Language Support Assistants for more learners
2. Communication & feedback
  1. Reviewing how to provide more feedback to parents, school to home folders, how to request conferences beyond the fall conferences
3. Discipline and classroom management

**V. Committee Updates**

**A. Development Committee - Annual Fund Kick-Off Update**

Development Committee - Annual Fund Kick-Off Update

Annual fund has raised just under \$30K as of August 2024.

GLOBE Trot is November 15

Popsicle Party coming

General discussion around how participation works for classrooms that have donation representation.

- Top three classes with the highest participation per campus wins a popsicle party
- Challenge extended to September 13th
- Participation not amount
- Discussed communication to parents, importance of board participation

**B. Finance Committee Update**

Total Assets \$48.7M, Statement of Activities reflecting \$18.2M in total revenue with \$2.9M net revenue

C. E-Earby provided background for the Hibernia invoice that necessitated the deep cleaning.

M. Hayes asked whether Hibernia confirmed that additional quality testing was done after the cleaning.

C. Elliott-Earby responded with No, testing was not done after the deep clean which is the normal protocol since testing is usually done before any deep cleans to determine if cleaning is needed. In this case, we just decided to move forward with it to be ready for school to start.

**C. Vote to approve Invoice**

A. Dahl made a motion to Approve invoice for \$28,800.00 for deep cleaning of lower campus.

M. Hayes seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

|                 |        |
|-----------------|--------|
| O. Ababiya      | Aye    |
| B. Heidelberg   | Aye    |
| A. McMillon     | Aye    |
| D. Torre Gibney | Aye    |
| F. Sun          | Aye    |
| M. Hayes        | Aye    |
| T. Williams     | Aye    |
| C. Schwenkler   | Aye    |
| H. Portier      | Aye    |
| L. Mason        | Absent |
| A. Dahl         | Aye    |
| L. Norton       | Aye    |

**D. Vote to Approve SY23-24 Actuals**

A. McMillon made a motion to approve amended budget for fiscal year 2023-2024.

D. Torre Gibney seconded the motion.

L. Norton asked whether debt services remain constant. Denise confirmed yes because of the fixed rate of the debt.

A. Dahl commented to swap the colors on the slide to explain red as bad and green as good.

The board **VOTED** to approve the motion.

**Roll Call**

|                 |        |
|-----------------|--------|
| L. Mason        | Absent |
| A. Dahl         | Aye    |
| H. Portier      | Aye    |
| L. Norton       | Aye    |
| M. Hayes        | Aye    |
| D. Torre Gibney | Aye    |
| A. McMillon     | Aye    |
| O. Ababiya      | Aye    |
| B. Heidelberg   | Aye    |
| T. Williams     | Aye    |
| F. Sun          | Aye    |
| C. Schwenkler   | Aye    |

**VI. New Business**

**A. Board Housekeeping**

Board Compliance - board members need to sign conflict of interest

September calendar - board retreat September 7th

- Some discussion about committee meetings
- Discussed organizing board on track individuals
- Discussed capturing parent interest in committees
- Quarterly committee meetings is expectation but each committee is different

## VII. Executive Session

### A. Vote to Enter Executive Session

L. Norton made a motion to Enter Executive Session at 8:29 p.m.

H. Portier seconded the motion.

The board **VOTED** unanimously to approve the motion.

### B. HR Related Discussions

### C. Vote to Exit Executive Session

L. Norton made a motion to exit executive session at 10:00 p.m.

C. Schwenkler seconded the motion.

The board **VOTED** unanimously to approve the motion.

L. Norton made a motion to Approve the Executive Director Performance Review.

C. Schwenkler seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

|                 |        |
|-----------------|--------|
| A. McMillon     | Aye    |
| L. Mason        | Absent |
| T. Williams     | Aye    |
| O. Ababiya      | Aye    |
| L. Norton       | Aye    |
| D. Torre Gibney | Aye    |
| C. Schwenkler   | Aye    |
| B. Heidelberg   | Aye    |
| H. Portier      | Aye    |
| F. Sun          | Aye    |
| M. Hayes        | Aye    |
| A. Dahl         | Aye    |

## VIII. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:04 PM.

Respectfully Submitted,  
L. Norton