APPROVED

The GLOBE Academy

Minutes

Board of Directors Meeting

Date and Time
Monday December 11, 2023 at 7:00 PM

Notice of this meeting was posted at both campuses and on the GLOBE website in accordance with O.C.G.A. § 50-14-1.

Directors Present
A. McMillon, B. Heidlberg, C. Schwenkler, D. Reynolds, D. Torre Gibney (remote), J. Clark, L. Ferro Borges, L. Long, L. Norton, M. Hayes, T. Barnes (remote), T. Williams

Directors Absent
K. Henshaw

Guests Present
C. Elliott-Earby, Leslie Mason, S. Daniel

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

D. Reynolds called a meeting of the board of directors of The GLOBE Academy to order on Monday Dec 11, 2023 at 7:08 PM.

C. Vision, Mission and Core Values

II. Consent Agenda

A. Approve Agenda

B. Approve Minutes

D. Reynolds made a motion to approve the minutes from Board of Directors: Special Meeting on 11-27-23.
The board **VOTED** to approve the motion.

III. Special Reports

A. Language Assessment Scores

Ms Daniel presented on the Label FrancEducation, and GLOBE was recognized for excellence in French.

Discussed the Language Support Assistants - from around the world - across campuses. Lorena inquired whether there could be LSAs from Latin America as well.

Received Cross Curricular Grant for High School Language and Sustaining Grant for books.

Professional Learning Tours and Professional Conferences - shared best practices for ideas for growth and expansion.

Progress Monitoring and STAMP testing - students continuing to progress well over time

IV. New Campus Update

A. New Campus Update - Timelines

Led by Ms Norton

General Contractor (GC) is on board and construction documents (CDs) expected in mid December for bond financing to complete their paperwork.

Permits not required to close - expeditor on hand to assist.

Timing -
- need the board to vote on Guaranteed Max Price (expected Jan 29 - from the GC)
- Bond tasks will occur between Jan and Feb board meetings

Lorena asked whether we can extend the PSAs, and Lillian confirmed that we can though we are trying to stick with the timeline.

Michelle asked when the community will have updated information regarding the progress. Drew responded that a communication can be shared at the end of the year and to provide additional updates into the new year. All information that is presently shared at the Board meetings can be shared with the public.

B. Allocation of contingency funds to the additional Free Space quote

Mr Reynolds led this discussion

Leadership recognized that additional services will be needed from Freespace. No additional increase in the budget to the project.

Teri asked to clarify the timing of the when the work was completed. Drew confirmed only some of the work was completed.

Adrienne asked whether an inspection had been conducted. Lillian responded that the inspection was done by some subcontractors. As recent as 11 December, it was found that there was some water infiltration that is being addressed and to remediate the issue.

C. Vote on the AIA Contract

D. Reynolds made a motion to approve the AIA contract.
L. Norton seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Reynolds	Aye
J. Clark	Aye
A. McMillon	Aye
D. Torre Gibney	Absent
L. Ferro Borges	Aye
L. Long	Aye
M. Hayes	Aye
T. Barnes	Aye
B. Heidlberg	Aye
C. Schwenkler	Aye
K. Henshaw	Absent
T. Williams	Aye

Roll Call

L. Norton Aye

V. Committee Updates

A. Development Committee

Led by Ms McMillon and Ms Hayes

GLOBE Trot surpassed their fundraising goal. Utilized multiple marketing channels which were seasonal.

Opportunities for Improvement were identified regarding QGiv and Personal connections with parents.

Ideas of how to recognize top donors such as handwritten letters, dinners, banners, etc.

B. Governance Committee

Reminder to complete the governance training by 30 June 2024.

Board Member intent to return form will be sent in January.

VI. New Business

A. Bylaws Discussion

Discussed adjustments to the bylaws to be voted in June.

B. Discuss Board Items

C. Vote to accept the completion Tiki Barnes' on the Board - passed unanimously.

D. Reynolds made a motion to Accept the completion of Tiki Barnes' on the Board.
L. Norton seconded the motion.
The board **VOTED** to approve the motion.

D. Vote for New Board Member

D. Reynolds made a motion to add Leslie Mason to the Board of Directors.
J. Clark seconded the motion.
The board **VOTED** to approve the motion.

E. Vote for Dr Mason as Chair of the DEI committee

D. Reynolds made a motion to have Dr Mason as Chair of the DEIBA Committee.
C. Schwenkler seconded the motion.
The board **VOTED** to approve the motion.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,
D. Reynolds